



CITY OF LEMON GROVE

Class Title: Facility Technician I
Department: Recreation Services

GENERAL PURPOSE

Performs a variety of unskilled and semi-skilled Facility related maintenance duties.

SUPERVISION RECEIVED AND EXERCISED

Works under the supervision of the Facility Tech III/Supervisor and/or another designated supervisor appointed by the Recreation Services Director

ESSENTIAL DUTIES AND RESPONSIBILITIES

Routine Duties

- Perform semi-skilled carpentry, electrical, mechanical, and plumbing work;
- Painting of interior and exteriors of facilities;
- Assist in the maintenance and repair of equipment and vehicles;
- Provide set up of furniture and equipment for meetings and events
- Perform, graffiti, and trash abatement;
- Perform duties as building custodian;
- Sweep, scrub, strip, mop, and wax floors;
- Vacuum and shampoo rugs and carpets;
- Clean interior and exterior windows;
- Dust and polish furniture and equipment;
- Clean and maintain city facilities;
- Emergency response and repair of facilities;
- Prepare reports as needed;
- Performs other duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Training and Experience

Graduation from high school, GED, or equivalent. Six (6) months of experience in general construction, maintenance work, or the equivalent.

Licenses and Experience

Valid Class C California driver's license required. A safe driving record is required and must be maintained during employment.

Necessary Knowledge, Skills and Abilities

- Working knowledge of equipment, materials and supplies used for Facility maintenance.
- Working knowledge of first aid and applicable safety precautions.
- Possess mechanical aptitude; skilled in operation of job-specific tools and equipment.
- Ability to use equipment and tools properly and safely.
- Ability to climb ladders and work at heights.

- Ability to work independently; complete daily activities according to work schedule.
- Ability to lift heavy objects, walk and stand for long periods of time.
- Ability to perform strenuous physical labor under adverse field conditions.
- Ability to interpret plans and specifications.
- Ability to communicate orally and in writing.
- Ability to understand and carry out written and oral instructions.
- Ability to establish and maintain effective working relationships with others.

TOOLS AND EQUIPMENT USED

- Pickup truck, hand and power tools used for Facility maintenance;
- Mobile radio, mobile phone, and alphanumeric pager.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Required to reach with hands and arms, use hands to fingers, handle, feel or operate objects, tools or controls.
- Required to stand, walk, smell, hear and talk; required to sit, climb or balance, stoop, kneel, crouch, or crawl.
- Required to climb ladders and perform routine maintenance functions while working from heights.
- Required to lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds.
- Vision abilities require close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Works in outside weather conditions; exposed to wet and/or humid conditions.
- Works near moving mechanical parts/vibrations; works around vehicle traffic.
- Exposed to fumes or airborne particles, toxic or caustic chemicals.
- Noise level in the work environment is loud.

GUIDELINES

- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The list may not include all required duties, nor does everyone in this class necessarily perform all listed tasks.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved By City Council June 18, 2002