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Fiscal Year 2022-2023 Consolidated Operating and Capital Budget



City of Lemon Grove

in the State of California

Fiscal Year 2022-2023

Consolidated Operating & Capital Budget



Prepared by the Finance Department of the City of Lemon Grove



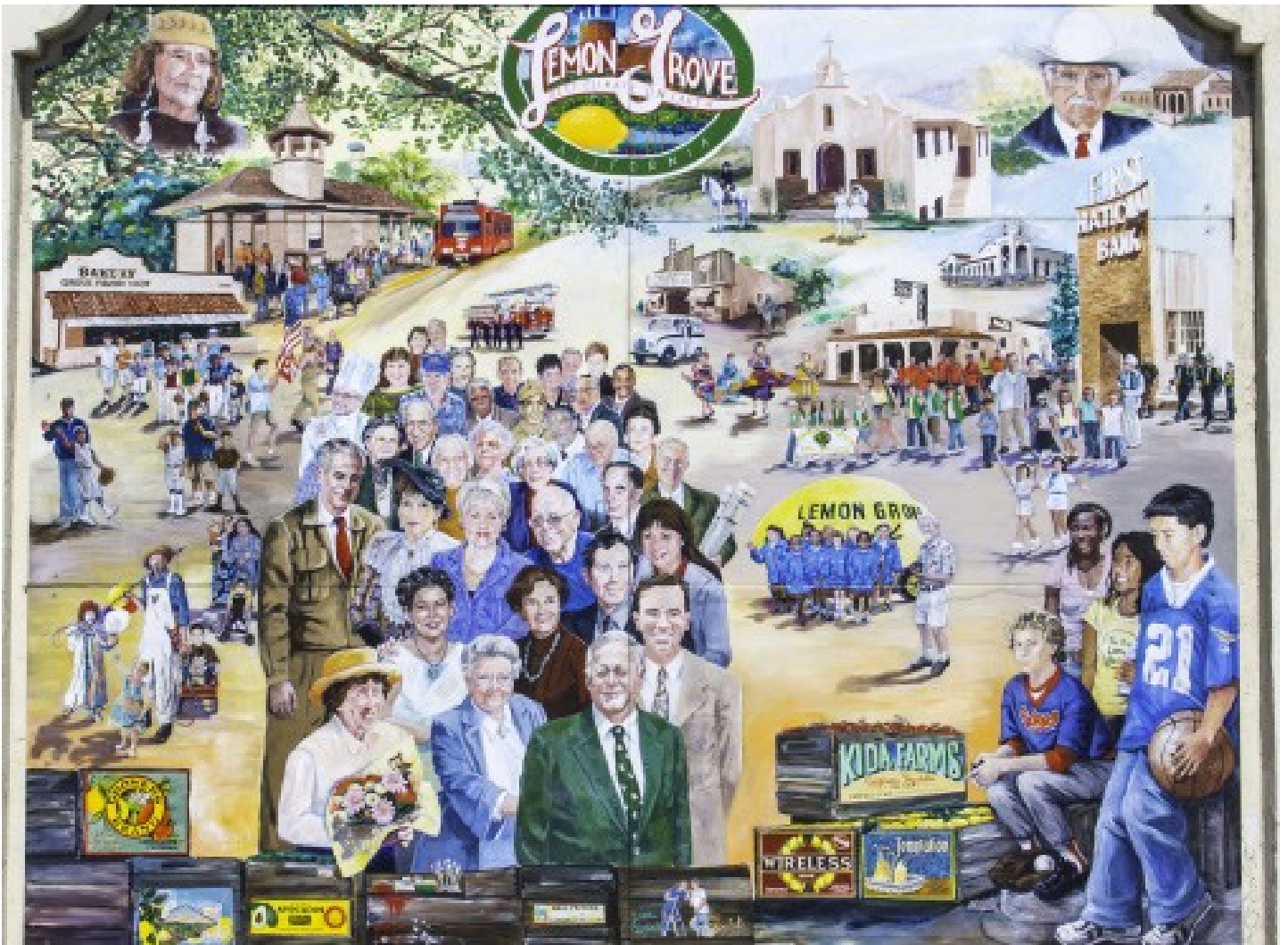
BUDGET BOOK

FY 2022/23

This budget document serves a financial plan for the City of Lemon Grove, but most importantly it is a communications device. The budget presents the public an opportunity to review the types of services and level of service provided within the constraints of the City's finances. The allocation of financial resources translates into what services will be provided to the community with the constraints of funding availability. As the community needs and demands for service change, the allocation of resources must respond accordingly. Therefore, this document communicates financial information to allow for an informed citizenry.

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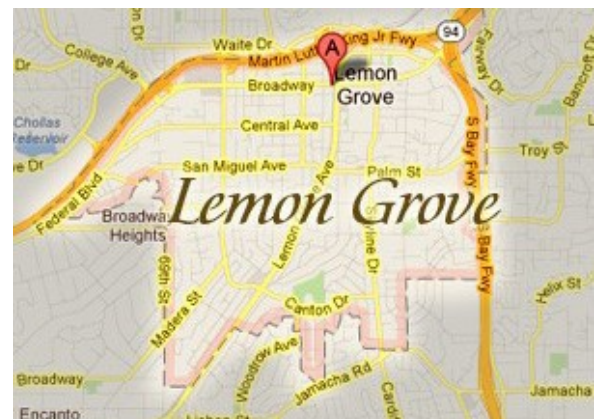
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WELCOME TO OUR CITY

Just a few miles east of San Diego lies the community of Lemon Grove, a diverse mix of almost 27,000 residents who enjoy all the charm of small-town living with the conveniences of big city proximity. The City of Lemon Grove was incorporated in 1977 officially becoming California's 414th municipality on July 1, 1977.

Now in its 45th year of service, Lemon Grove leadership is working harder than ever to secure a stable future for the City.



THE CITY OF LEMON GROVE
ESTABLISHED JULY 1, 1977

ABOUT LEMON GROVE, CA



The Big Lemon Monument (photographed above in the 1950s) has been the City's iconic symbol for 90 years.

The history of Lemon Grove pre-dates incorporation back to 1869 when Robert Allison purchased a portion of Rancho Mission San Diego and became the City's first resident. A rail line was extended from San Diego to Lemon Grove in 1890, and the production of citrus and berry crops boomed in the warm, temperate climate.

The community's first subdivision was later built in 1892 which resulted in 15 - 20 structures constructed. The center of town developed along the rail lines and included a small rail depot and the first general store, which also housed the post office and a school. Still known for its near-perfect climate, Lemon Grove residents relish the City's diverse housing options for owners and renters, strong schools, local parks, and an eclectic blend of shopping and dining offerings. In fact, the City has seen a recent uptick in new families moving to Lemon Grove thanks to these very amenities. Lemon Grove is proud to be a welcoming home to a diverse mix of residents. The City's demographics are outlined



The Big Lemon Monument celebrated its 90th birthday on July 4, 2018 with a celebration and new look.

City of Lemon Grove Community Profile		
Ethnicity	Lemon Grove Average*	San Diego County Average*
Hispanic	45.3%	34.2%
White	31.2%	46.0%
Black	12.2%	4.8%
American Indian	0.3%	0.5
Asian and Pacific Islander	7.4%	11.0%
All Other	3.5%	3.5%

THE LEMON GROVE CITY COUNCIL

The City of Lemon Grove is a Council-Manager form of government. This is the system of local government that combines the strong political leadership of elected officials in the form of a City Council with the strong managerial experience of an appointed City Manager.

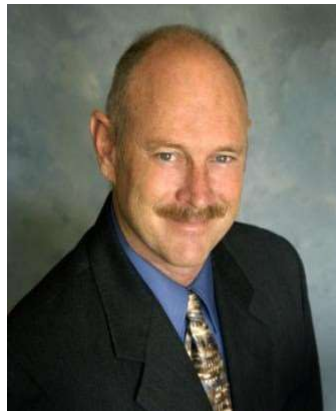
The Honorable Racquel Vasquez is Mayor of Lemon Grove. On December 20, 2016 she was sworn in as Mayor for the City, quickly earning praise and recognition as the first African American female Mayor in San Diego County. Mayor Vasquez won reelection for another four year term in the November 2020 election.

Also comprising the City Council are Mayor Pro Tem Jerry Jones, Councilmember Jennifer Mendoza, Councilmember George Gastil, and Councilmember Liana LeBaron. Mayor Pro Tem Jerry Jones was first elected to the City Council on March 5, 2002 and has continued to run for reelection over the past 20 years. Councilmember Jennifer Mendoza was elected to the City Council in November 2014 and reelected in November 2018. Councilmembers Gastil and LeBaron were elected to City Council in November 2020.

Two City Council seats will be on the November 2022 ballot, with the winners of the election beginning their four year term at the end of December 2022.



Mayor Racquel Vasquez



Mayor Pro Tem Jerry Jones



Councilmember
George Gastil



Councilmember
Jennifer Mendoza



Councilmember
Liana LeBaron

CITY OF LEMON GROVE OFFICIALS & DIRECTORS

OFFICIALS

City Manager, *Lydia Romero*

City Attorney, *Kristen S. Steinke* City Clerk, *Audrey Malone*

Administrative Services

Finance Manager, *Joseph Ware*

Public Works

Community Development Director, *Interim, Bill Chopyk*

City Engineer, *Interim Ed Walton*

Public Safety

SDCSO Substation Commander, *Lt. Pat McEvoy*

Heartland Fire Chief, *Steve Swaney*

HOUSING

Housing in Lemon Grove is priced competitively in the market and conveniently located. Being located just nine miles east of downtown San Diego and four miles south of San Diego State University, Lemon Grove is strategically situated between two major economic hubs.

In recent years, Lemon Grove has been enjoying an infusion of new families moving into the community. Housing is readily available to buyers and renters alike. The City's housing and occupancy profile is shown below.



The 84-market-rate-unit Celsius development (above) was recently completed in Spring 2017. Celsius is the largest market-rate apartment project in Lemon Grove in a decade.



Shown above are two different floor plans from the Valencia Hills Development on the southern end of the City. Valencia Hills consists of 73 new single family homes and was completed in 2016.

Lemon Grove Housing and Occupancy Profile*

	Total Housing Units	Households	Vacancy Rate
Total Housing Units	9,188	8633	6.0%
Single family - Detached	6,482	6,188	4.5%
Single Family - Attached	598	579	3.2%
Multi-family	2,072	1,831	11.6%
Mobile Home & other	36	35	2.8%

*SANDAG 2020 Estimates

LAND USE AND TRANSPORTATION

The City of Lemon Grove today is characterized by a well-established land use pattern. The commercial and industrial areas are primarily located along Broadway and Federal Boulevard in the northern part of the City. The traditional downtown near Broadway and Lemon Grove Avenue provides shopping opportunities primarily oriented to residents and local workers. Commercial activity extends southward along Lemon Grove Avenue as well. The Big Lemon Monument, the world famous 94-year-old 3,000-pound lemon, sits prominently downtown, and recalls images of the community's industrious spirit and agricultural roots. Moreover, many buildings from Lemon Grove's early days still stand and provide a connection to the community's historic origins.



The historic lemon monument sits in the center of town at the southwest corner of Broadway and Lemon Grove Avenue. The Lemon touts the title as the only giant fruit in America next to a mass transit line. The MTS Orange Trolley Line bisects the eastern and western portions of the Broadway business corridor. Pictured above are the Lemon Grove Deli (left, 7860 Broadway) and the Lemon Grove Bakery (right, 3308 Main Street).

Lemon Grove is a transit-oriented community with convenient proximity to public transportation. The City has two trolley stations along the MTS Orange Line, 26 MTS bus stops and is bordered to the north by State Route 94 (SR-94) and the east by State Route 125 (SR-125) which allows for easy access to nearby destinations.

COMMUNITY LIFE

The City of Lemon Grove is committed to providing residents with top-quality services. Among these services is the maintenance and care of eight smoke and alcohol-free public parks for the enjoyment of residents and visitors. Parks provide diverse opportunities for physical activity and relaxation as well as a space for social gatherings and informal social interaction.

The City provides ample opportunities for community involvement. From the adopt-a-park program to engaging with the City on its four social media platforms, Lemon Grove offers plenty of hands-on and virtual opportunities for community connection.



Ample opportunities for involvement in the Lemon Grove community are available. Interested volunteers can participate in community clean-ups to help beautify streets and parks, enjoy public art events, participate in the kindness movement (#LGKindnessKounts) and more. Follow the City on its social media platforms for details on how to get involved and enjoy Lemon Grove community life.



LOCAL SCHOOLS

Student achievement is of the utmost importance in Lemon Grove School District.

Keeping in line with the City's slogan of

'Best Climate on Earth,' the School District touts the tagline of 'Best School District on Earth'. The District, led by Superintendent Erica Balakian, is comprised of five elementary schools, one middle school, and one K-8 School. When middle school students matriculate, they attend high school in neighboring Grossmont Union High School District.

Elementary Schools: Lemon Grove Academy, Monterey Heights Elementary School, Mount Vernon Elementary School, San Altos Elementary School and San Miguel Elementary School

Middle School: Lemon Grove Academy of Science and Humanities (grades 7-8)

K-8 School: Vista La Mesa Academy

The governing body of Lemon Grove School District is the five member, voter elected Board of Education. The Lemon Grove City Council and the School Board are actively collaborating to best serve the residents of Lemon Grove.

CITY EVENTS

A handful of special events in Lemon Grove have become community traditions that generations of residents enjoy annually. These events are supported by the generous donations from City sponsors in the local business community. To become a sponsor, contact 619-825-3815.

Below: The 2017 Bonfire was the largest in history with over 5,000 people enjoying the event.



Above: Suspicious Minds, an Elvis Tribute Band, performs at the 2018 concert series.



Summer Concerts in the Park: Beginning in the end of June every year, the City hosts a concert series with a variety of musical genres to enjoy. Traditionally, concerts are held on Thursday evenings at Berry Street Park beginning at 6:30 p.m.

Community Bonfire: For the last 21 years, the first Friday in December brings with it the annual Lemon Grove Community Bonfire. Live entertainment, activities for children, hayrides, seasonal treats and community camaraderie make the beloved event a success year after year.

Eggstravaganza: In a secular celebration of spring and Easter, the City hosts an annual Extravaganza Egg Hunt for the community.

Family Art Festival: In partnership with the Lemon Grove Branch of the San Diego County Library, an annual art festival is held each spring with a week of free art activities. Past years included painting a community mural on the Community Center and a chalk mural on School Lane.

GENERAL CITY INFORMATION

- Lemon Grove is called home by approximately 26,526 people. (SANDAG 2020 Estimates)
- The City has a Council-Manager form of government with the Mayor and other City Councilmembers elected at large for four-year terms.
- School District: Lemon Grove School District, Superintendent Erica Balakian
- Community Buildings: City Hall and Lemon Grove San Diego Sheriff's Substation, Lemon Grove Community Center, Recreation Center, Lemon Grove Senior Center and Lemon Blossom Hall, H. Lee House and Parsonage Museum
- City Parks: Berry Street Park, Civic Center Park, Firefighters Skate park, Kunkel Park, Lemon Grove Park, Main Street Promenade Linear Park, Monterey Heights Park, and Veteran's Park
- The median annual household income is approximately \$58,147. (2010 dollars, adjusted for inflation, SANDAG 2022 estimates)
- The median age of Lemon Grove residents is 35.4 years. (SANDAG 2020 Estimates)



CITY OF LEMON GROVE FACT SHEET

Date of Incorporation:	July 1, 1977
Type of Government:	Council/Manager
City Motto:	Best Climate on Earth
Community Symbol:	The Giant Lemon Monument; designed in 1928 to symbolize Lemon Grove's purpose, prosperity and optimism.
County:	San Diego County District 4; Supervisor Nathan Fletcher
State Assembly:	79th State Assembly District; Dr. Akilah Weber
State Senate:	53rd Congressional District (52 nd District effective January 3, 2023); Congresswoman Sara Jacobs
Area:	3.9 square miles
Population:	26,526
Law Enforcement:	San Diego County Sheriff's Department Lemon Grove Substation, 3240 Main Street
Fire Protection:	Heartland Fire and Rescue & Lemon Grove Fire Department Station 10, 7853 Central Ave.
Animal Control:	Chula Vista Animal Control Chula Vista Animal Care Facility, 130 Beyer Way, Chula Vista 91911
Public Transportation:	Metropolitan Transit System Two main bus routes and San Diego Trolley serve the community, Route 856 (Cuyamaca to SDSU Transit Center), Route 936 (SDSU to Spring Valley), and Trolley Orange Line



CITY OF LEMON GROVE

Office of the City Manager

July 2022

RE: City of Lemon Grove's Fiscal Year 2022/2023 Consolidated Operating and Capital Budget

Honorable Mayor and Members of the City Council:

On behalf of City staff, I am pleased to present the Fiscal Year 2022/23 Consolidated Operating and Capital Budget for the City of Lemon Grove as approved by the City Council at the regularly scheduled meeting on June 21, 2022. The City is making positive strides recovering from the sluggish pandemic economy and anticipates emerging in a stronger financial position. The proposed FY 2022/23 budget totals \$45,308,854 of expenditures, with \$18,326,141 of that amount designated from the General Fund. The City's annual budget serves as a financial road map for the upcoming year, reflecting the City Council's strategic priorities and supporting the City Council's work plan. The FY 2022-23 consolidated budget book takes on a new format, as we transition our budget documents to represent a greater level of clearness and reflect the established guidelines from the National Advisory Council on State and Local Budgeting and the Government Finance Officers Association's best practices in budgeting.

In April 2022, the City Council of Lemon Grove reviewed and updated the strategic priorities for Fiscal Year 2022/23. These priorities were formally adopted in May 2022 and reflect the continued commitment to improve the physical and service environment in Lemon Grove. A detailed list of the FY 2022/23 City Council work plan can be found in the City's Strategic Priorities section of this budget book. To the extent possible, all aspects of the proposed budget for FY 2022/23 are designed to address these strategic priorities.

In support of City Council policy and accepted budgeting principles, the FY 22/23 budget maintains a balanced operating budget where anticipated revenues and expenditures are net zero and to maintain a General Fund reserve above 25% of current operating costs.

Although General Fund operating revenue is estimated to be less than annual operating expenditures, there are revenue allocations made in FY21/22 where the expenditures will be incurred in FY22/23. The increase in the City's Fund Balance is projected to be \$1.17 million. Included in that is a carry forward of \$735,000 of previous allocated money to cover matching expenditures in FY 2022/23. The General Fund budget allocates the \$610,000 of previous allocated funding to CIP projects and \$125,000 for the Pavement Management plan updates and initiation of an Economic Development Plan, in which were originally allocated and not completed in previous fiscal year. While this creates a look of a deficit budget, the use of fund balance is projected at \$722,470 which is still technically balanced, as the projected surplus for FY 2022/23 would be \$50,762 before the capital projects and other plans were requested to be carried forward.

Fiscal Year 2022/23 Budget Process

At the direction of the Mayor and Council, City staff worked with the Community Advisory Commission to establish greater public participation in the budget development process. Building upon the work that began with the last budget, we were able to increase our efforts during the creation of the FY 2022/23 budget. Under the Finance Department's leadership, the Community Advisory Commission was created with Council appointees. Over 7 open meetings we held that focused on the revenue and expenditures of the City's general fund. Each meeting focused on separate topics – Budget Process Education, Revenue Sourcing, Fund Types and Department Expenditure Costs. Community members were then able to hear from City leaders and ask questions about the topics most relevant to them. This resident lead Commission was also used to engage any community member to voice their priority for the budget. This new and innovative approach that the City Council created to receiving community input for the City's annual budget included moderated discussions on each of the topics to enable community members to provide direct feedback to City leadership. A final recommendation of budget expenditures was given by the Community Advisory Commission to the Mayor and City Council during the budget hearings.

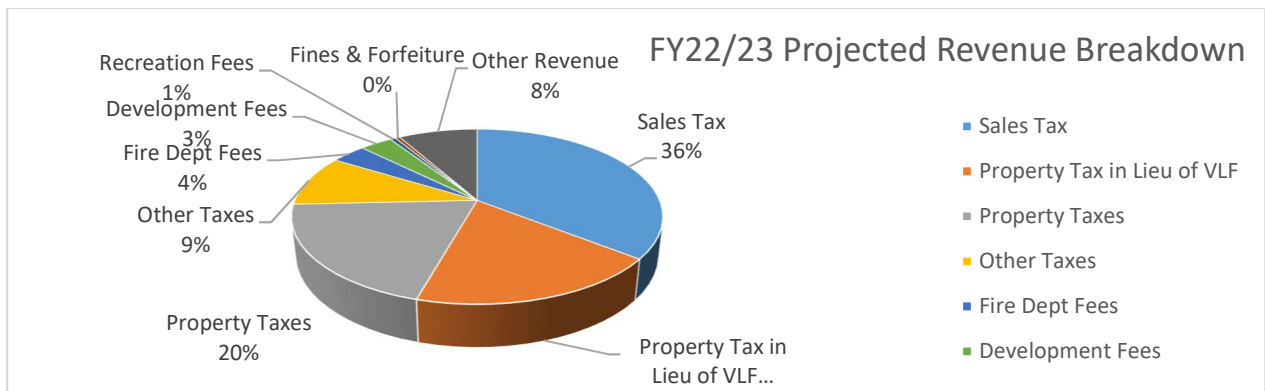
The City is committed to growing budget engagement each year in an effort to improve resident engagement and understandability in the budget development process. It is the goal of this resident engagement to create greater understanding between community wants and needs and budget allocation.

Financial Overview

General Fund

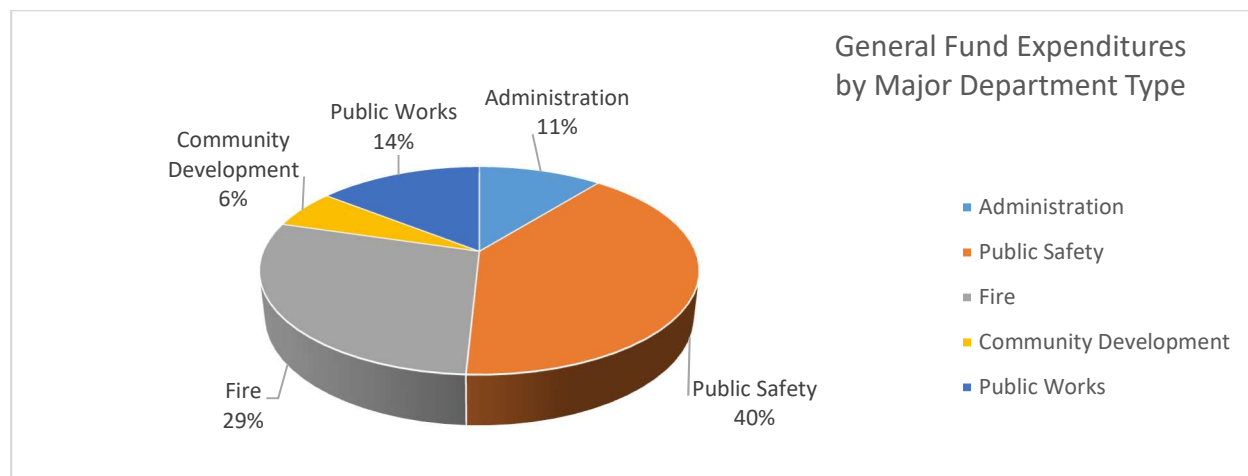
The General Fund is the City's main operating fund, where 43% of the City's financial activity takes place. The General Fund receives most of its revenue from sales taxes and property taxes, both of which are estimated to experience growth between FY 2021/22 and FY 2022/23. Overall, General Fund revenue is projected to be 3.6% higher in FY 2022/23 than the previous fiscal year. Additionally, the city continues to look at new revenue sources and this year includes a new digital billboard lease that will add \$325 thousand in revenues in FY 22/23, with lease revenue continuing for 20 years with a 2% escalator each year.

The chart below identified the major revenue sources, with 74% of revenue obtained through sales and property taxes.

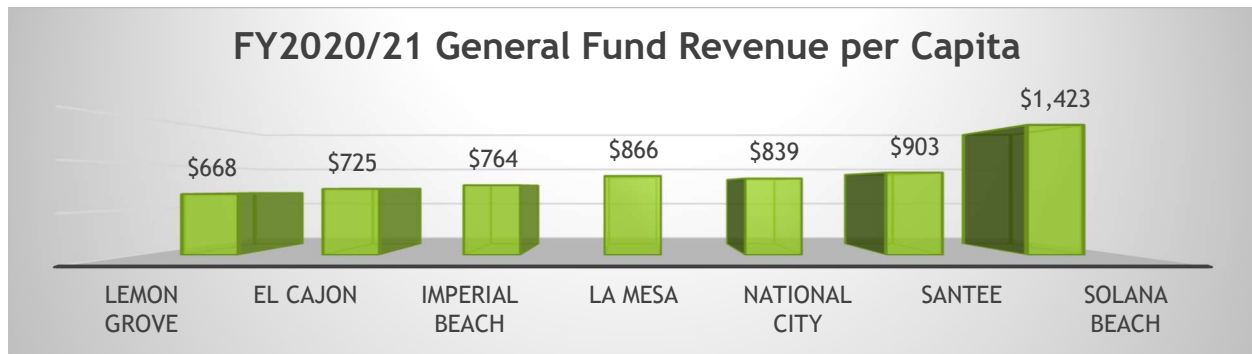


While revenue growth is good news, the City continues its effort to expand revenue options, building on the work of previous City Council projects, including the digital billboard, cannabis tax, and more. When looking at the overall General Fund, there appears to be a shortfall. Under governmental accounting requirements, revenues are shown when they become known. Expenditures are noted when they are incurred. Since some projects and programs were allocated from revenues in FY 21/22 and the expenditures have not been incurred, the revenues will flow forward in fund balance and the expenditures will post when incurred in FY 22/23. Overall; while the operating differences shows a negative balance; there is a carry forward of \$735,000 from FY 21/22, which creates a projected General Fund balance increase at the end of FY 22/23 of \$112,530. Since the revenue and expenditure timing does not fit in one fiscal year period, the bottom line will appear like a surplus in FY 2021/22 (when the revenue was received) and like a deficit in FY 2022/23 when the funds will be spent.

Looking at the General Fund expenditure growth, a combination of factors pool together in creating the growth. Primarily, all contractual obligations increased between one and five percent, the pension obligations to CalPERS increased due to the lowering of the investment rate of return, and for general consumer price index (CPI) increases in most vendor contracts. The chart below identifies the cost percentages of expenditures by department.

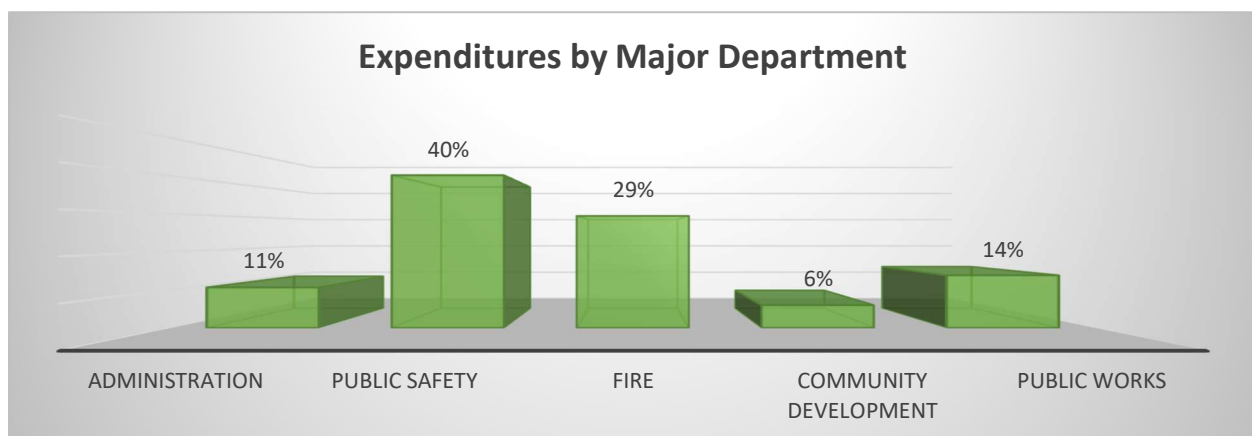


Lemon Grove still provides our resident's with municipal services as neighboring communities, but at a much lower cost per capita than nearby cities of a similar size. The root of the issue is that Lemon Grove receives less General Fund revenue per resident than neighboring cities, illustrated by the graph below.



In previous fiscal years, the City made expenditure cuts to General Fund services to manage revenue loss caused by the pandemic and in combination with a projected structural deficit. Since that time, due to recovery efforts, all previous cuts have been restored to the City's base budget. With the City reopening for business in this past fiscal year, along with increases in sales tax, property tax, and the expansion of revenue streams. Over that the last several years, city staff worked to diversify and grow general fund revenue. These efforts are beginning to bear fruit with the long term lease with Outfront and the fully implemented cannabis tax. With the increases in tax revenue and the expansion of revenue stream options, the picture is looking brighter for FY 2022/23 and beyond. The General Fund budget allows for fulfillment of capital purchase of a new Fire Truck and safety equipment, a 3% Cost of Living adjustment for all staff, except for contract staff, a \$250 per month increase in medical benefit allowance for miscellaneous staff, increased expansion of residential street rehabilitation services, and the addition of a Traffic Motor Officer to the Law Enforcement contingency. All of which are directly related to the City Council's Strategic Priorities in FY 22/23.

The General Fund expenditure budgets by department are shown in chart below. Law Enforcement, Fire, and Animal Control, public safety services the City provides, represents 69% of total General Fund expenditures. Administration includes City Council, City Manager, City Attorney, Human Resources, City Clerk, Finance, Community Services, and Non-Departmental expenditures.



In sum, the General Fund budget reflects \$17.6 million in revenue, \$18.3 million in expenditures, with \$735,000 in carryforward projects, thus producing an operational surplus of \$50,762 for FY

2022/23. If a deficit were to occur, at the end of FY 2022/23 the General Fund Unrestricted Fund Balance will cover the carryforward costs, leaving about \$2 million available for cash flow requirements and maintaining a fund balance reserve above 25% of General Fund operating expenditures, preserving a safety net for the future.

Enterprise Funds - Separate Entity Budgets

Sanitation District

Although included in the consolidated budget, the four sanitation related funds represent a separate entity, the Lemon Grove Sanitation District. The City of Lemon Grove Mayor and Councilmembers also serve as the governing board of the Sanitation District. The Sanitation District runs as an enterprise fund, so called because it operates in its own environment in which the revenue for the service provided should equal the cost of providing the service. In this case, the enterprise is the conveyance and treatment of wastewater within the City of Lemon Grove.

For the FY 2022/23 Sanitation Budget, operations remain similar to prior years, with virtually no increase in the cost of wastewater treatment and approximately \$7.8 million in capital projects to replace portions of the 67 miles of sewer lines the District maintains. Pending an updated cost of service study and the projected balanced budget for the Sanitation District, sewer rates adopted last fiscal year were not changed and were extended for FY 2022/23.

Special Revenue Funds

Special revenue funds are detailed in the fund listing section of the budget. They include gas tax, park land dedication, supplemental law enforcement, grants, transportation development act, lighting district, TransNet, integrated waste reduction, Wildflower assessment district, serious traffic offender program, storm water program, regional transportation congestion improvement program, public education governmental access, capital equipment, and Main Street Promenade community facilities district. These are all restricted in what programs and activities they can fund and are not available for General Fund use. They do, however, contribute to the General Fund through charges for services supplied by General Fund departments and divisions based on the formal cost allocation plan.

The largest project paid for from the special revenue funds is the annual road rehabilitation project, or street repaving program, which is funded through Gas Tax and TransNet. Due to SB1, the City will receive a significant amount of funding for street improvements. Between the funding from the Gas Tax, from TransNet fund, and the General Fund, there will be approximately \$1.7 million available for the City's FY 2022-23 road rehabilitation project.

Successor Agency

On February 1, 2012, the City of Lemon Grove assumed the role of the Successor Agency to the former Community Development Agency, taking responsibility for winding down the Redevelopment Agency's operations and liquidating its assets. All financial activity related to the

Successor Agency is reflected in the Fund 60/64 budget. The City is responsible for paying annual debt service on the former redevelopment Agency's bonds. In FY 2022-23, the debt service payments will total approximately \$1.5 million. The State of California's Department of Finance through the County of San Diego, distributes bi-annual reimbursement to the City to cover the Successor Agency debt service.

Conclusion

The City Council continues to face difficult decisions. Often the hard part of governing comes when constituents express concerns that they want more services while the City does not have the resources to accommodate the expansion of existing services. This year helped bridge that vision gap with the inclusion of the Community Advisory Committee. The Mayor and Council's decision to bring in resident participation in the budget process, have open workshops on budget issues, and input the city's strategic priorities has begun to dilute the singular focus and open broader vision for the City's future. Adding the constituent participation in the budget process helped educate and increase the understanding of how difficult managing conflicting needs and priorities can be in local government.

We continue to endeavor toward financial and economic sustainability and stability. Staff is committed to pursuing additional cost saving and revenue generating projects throughout the year. Budgeting is a process of estimation and projection. As the fiscal year progresses, the budget will be revised through adjustments and a mid-year update to more accurately anticipate the status of the General Fund.

This final FY 2022/23 Consolidated Operating and Capital Improvement Budget is a result of hard work and a cooperative team effort of City Staff, the Community Advisory Commission, and City Council. This budget supports the strategic focus areas of the City Council's Priorities and provides for expanded services to our constituents. It is a product that the entire city team can be proud to have played a part.

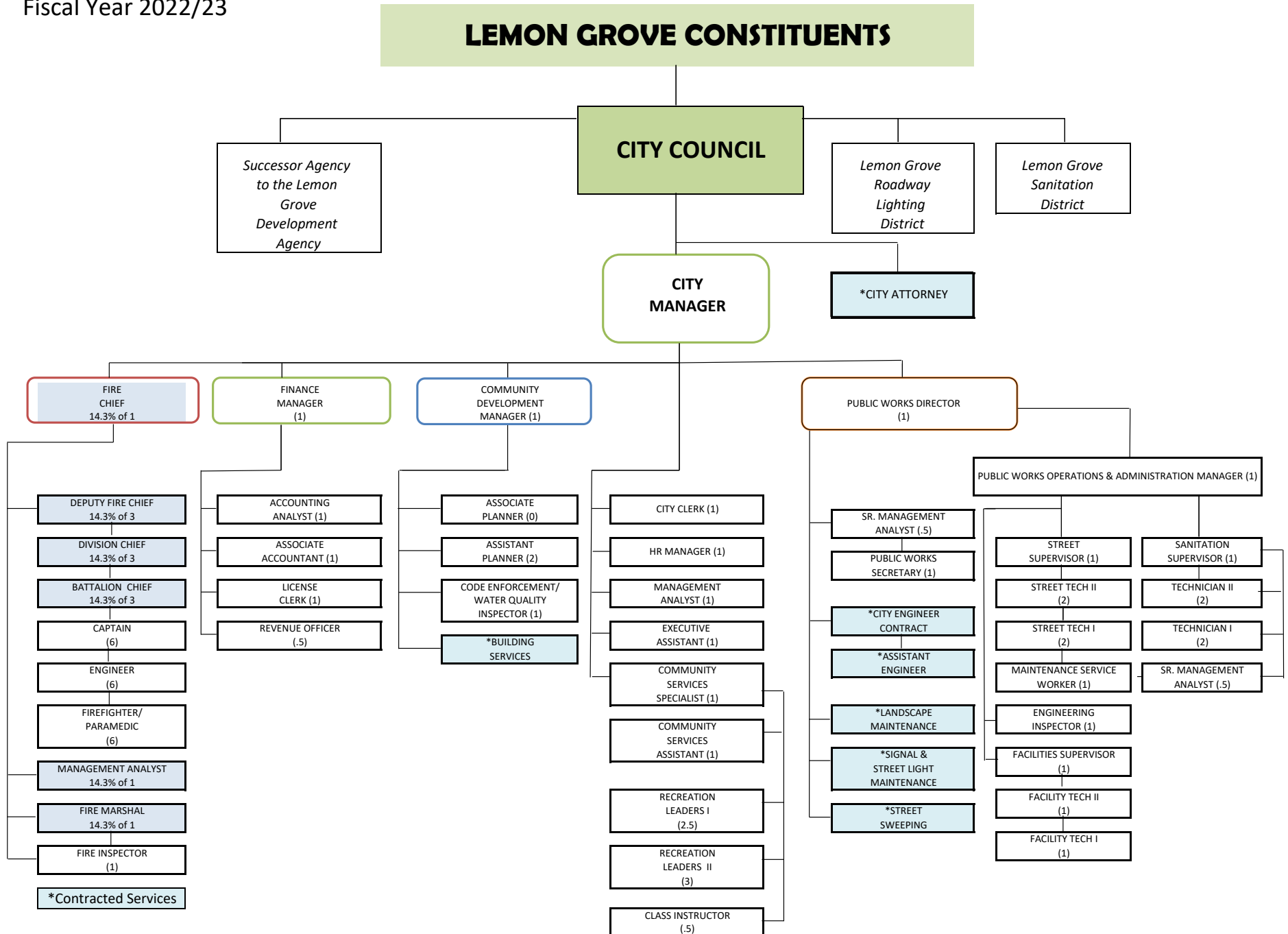
In closing, my personal thanks goes to the City's Executive team and all City staff that continue to take the City's fiscal responsibility to heart and worked to propose a budget that covers basic municipal operations and allowing the City Council to appropriate funding to meet the City Council's work plan. I would also, like to recognize the Interim Administrative Services Director, Rod Greek whom began this FY 22/23 budget process and Joseph Ware, the city's new Finance Manager, who stepped in and without a hesitation continued the budget process and worked tirelessly to ensure its completion. Lastly, I would like to express my appreciation to the City Council for providing the leadership and direction in preparation of this budget.

Respectfully submitted,



Lydia Romero
City Manager

City of Lemon Grove Organizational Chart
Fiscal Year 2022/23



City Council Work Plan

2022 - 2023

Strategic Focus Area: Public Streets and Sidewalks

Repairs

Street Repairs: Improve streets in poor condition in neighborhoods and near schools and parks	Costs: Staff recommends allocating \$250,000 for streets 25 pci and below	Staff Time: 15-25 hrs – field street analysis; prepare repair plan; prepare bid plans; contract management.	On going
PMP: Implement a Pavement Management Program (PMP) in FY 23	Costs: \$75,000 (carry over from FY 21-22)	Staff Time: 25-30 hrs –prepare bid plans; city council reports and contract management.	Summer/Fall 22

Traffic Calming

Traffic Calming: Continue traffic control and calming strategies and projects	Costs: Unknown. City was awarded a CalTrans grant to create mobility plan to improve safety especially around schools	Staff Time: 15-25 hrs – grant management, contract preparation, city council reports and contract management.	Summer 22
Vision Zero Plan: Develop Vision Zero Plan for Council review/approval	Costs: Estimate of \$50,000 to \$75,000	Staff Time: 25-30 hrs –prepare bid plans; council reports and contract management.	Summer/Fall 22

Strategic Focus Area: Revenue, Economic Development, and Budget

Economic Development

Economic Development Plan: Seek a RFP for an Economic Development Plan	Costs: \$50,000, this is carry over from FY 21-22	Staff Time: 10-15 hrs – prepare bid proposal, contract preparation, city council reports and contract management	On going
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Budget Expenditures

Equipment, Technology and Resources: Develop a prioritized list of equipment (vehicles, etc.) and technology (computers, programs, etc.) needs for Council review and vote	Costs: Unknown	Staff Time: 15 -20 hrs – prepare report, council presentation	February 23 - Report to be completed for mid-year budget update
Improve Staff Pay and ok Nonmonetary Benefits.	Costs: Varies, depending on City Council's direction	Staff Time: 5 hrs – prepare report, council presentation	On-going

Strategic Focus Area: Public Safety/Law Enforcement & Homelessness

Public Safety

Traffic Enforcement: Increase traffic control deputy from half-time to fulltime	Costs: \$233,000. This items will increase the Sheriff's contract in FY 22-23. This item will be built into future budgets, unless directed to remove from City Council.	Staff Time: .5 hrs – notify contracts division of sheriff's department	Summer 22
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Strategic Focus Area: Community Life

Communications

Communication Specialist: Increase Communications Specialist from ½ to fulltime	Costs: approximately \$50,000 which includes salary, benefits and retirement costs.	Staff Time: 1 hrs – internal processes in HR and Finance	Summer 22
Council Meetings: A report will be prepared for City Council's consideration that would detail equipment and building costs to provide broadcasting of City Council meetings.	Costs: Will be determined on report to council.	Staff Time: 25-30hrs. The Staff will be dedicated to create the report with several alternatives.	Fall 2022

Parks/Park Space/Open Space

Rec. Center: Conduct Feasibility study for opening recreation center on Saturdays	Costs: Unknown, until report is completed.	Staff Time: 7 to 10 hrs – research, costs analysis and create report for City Council	Summer 22
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City Council Work Plan - Strategic Focus Areas

The City of Lemon Grove continues to face unprecedented challenges and uncertainties as the recent economic impacts of inflation, supply chain issues, and rising interest rates continue to shape our world. These unusual times have presented an opportunity for creative problem solving and extraordinary leadership, as our community begins to reengage and move beyond the past two years of restrictions. These strategic focus areas are the result of the Mayor and Council's strong leadership and the enduring innovation of our staff to present immediate and new ways to tackle the issues relative to our ever-changing environment.

Over the past year, the dedicated team of City employees has been continuously adjusting and re-evaluating business practices to best meet the needs of our community and respond to the strategic priorities set by the Mayor and Council. Staff has not only demonstrated the quality of governance required to meet today's challenges, but also distinctively establishes a framework to build a stronger, more resilient workforce that will meet the challenges in the future to benefit all residents of the Lemon Grove community.

Aligning the Vision

The strength of the budget revenues and reserves allow the City to boldly engage the challenges surrounding the recovery from the pandemic, the Great Resignation, and community reengagement. These challenges have served to strengthen our vision as the City built the FY 2022/23 budget. As the budget process melded, the City Council identified four areas of focus in their Strategic Work Plan that drove the alignment of priorities, the commitment to tackle the dual challenges of post-pandemic recovery, and our deep commitment to the employees who have proved their unwavering dedication to our community. The four areas of focus include:

- Public Streets and Sidewalks
- Revenue, Economic Development, and Budget
- Public Safety/Law Enforcement & Homelessness
- Community Life

Public Streets and Sidewalks

Street Repairs: Road infrastructure remains one of the core services and key interests of our community. Through the Mayor and Council's leadership, we are working diligently to increase the funding levels for local road repairs as a part of this budget. The City has created and is currently updating the Pavement Management Plan to make significant headway in the condition of major streets throughout the community. However, an overwhelming number of neighborhood roads remain in need of repair. As part of this year's budget, \$250,000 is dedicated to improving residential streets with a pavement condition index rating (PCI) of less than 25.

As road conditions are being improved, sidewalks must also be included in the mix. Sidewalks are an important element in creating a safe walkable City. This year the City is embarking on creating the first Sidewalk Master Plan. This plan is focused on identifying required and needed

upgrades, additions, on-going maintenance of city sidewalks, and land ownership. The City has committed \$125,000 to this initiative.

Traffic Calming: Continuing the momentum for traffic calming and safety, the City Council is moving forward toward becoming a Vision Zero community. To this effort, the City has dedicated \$75K this fiscal year to begin the process of initiating and providing a Vision Zero plan.

Revenue, Economic Development, and Budget

Economic Development: Like most communities in the San Diego County region, the City of Lemon Grove is virtually land locked. While business growth in the city has increased, there is potential for even greater growth through the creation of a comprehensive economic development plan. This year's budget will dedicate \$50,000 to create a comprehensive economic development plan. The approach is to develop the City's vision and goals of retaining, expanding, and increasing growth in businesses that support our community needs.

Budget Expenditures: To meet the needs of an expanded business community, the city will conduct an inventory and create a prioritized list of equipment and technology that will be needed to meet the current and anticipated future needs of our community. Upon completion of the study, staff will present the findings to the City Council for further action.

In addition, the Mayor and Council has directed staff to move forward with an effort to combat the stigma of public service and reduce the City's staff impact from the current "Great Resignation" movement. To that objective, the City Manager's office will head up an effort to improve employee retention and recruitment.

The City has struggled to recruit and retain staff, often in key areas across the organization. Wage stagnation since the recession in 2008 has hindered the City's ability to keep up with market-rate wages. The City will make a concerted and strategic effort to address these compensation issues this year and present a plan to remain competitive in the marketplace. This is a key component of the Employee Management Plan, creating a priority of being an Employee Centric Organization and the driving force behind employee retention. The FY 2022/23 Budget includes a 3% Cost of Living raise for all staff, except contracted employees, as well as an increase of \$250 per month in health benefits coverage. This plan also includes a pledge for continued effort of the City Council to develop a plan for a phased approach to employee retention by creating a wage equity plan across the organization, including aligning benefit packages with the local municipalities. This significant move to better stabilize our workforce is sustainable because of strong financial decision making and significant reserves within the current budget.

Public Safety/Law Enforcement & Homelessness

Traffic Enforcement: The safety and security of Lemon Grove, its residents, and visitors remains a top priority to our community. To this extent, this budget increases the allocation of funds by over \$600K to a total of \$12.6M for Public Safety and Fire Protection. Community voices vary with ideas about what public safety means and how we at the City of Lemon Grove should deliver

these services to our residents. To this multi-focused view, the City is contracting with the San Diego County Sheriff's Office, and is expand the contracted services provided to our residents by adding a dedicated Traffic Motorcycle Officer to the law enforcement complement. Traffic Safety is a growing concern and increasing dedicated traffic enforcement is the first step to slow the speed and reduce the rate of accidents and injury.

Community Life

Communications: The community life of Lemon Grove residents is a significant priority for both the City Council and the community. To this priority, the budget includes \$50,000 for the enhancement of this effort, which includes creating a full time Communications Specialist position to increase public engagement.

These focus area includes expanding communications efforts for residents by conducting a study on live streaming standards, equipment requirements, and costs involved to expand the City's public transmission of meetings by video streaming that will complement the current audio streaming of Council Meetings.

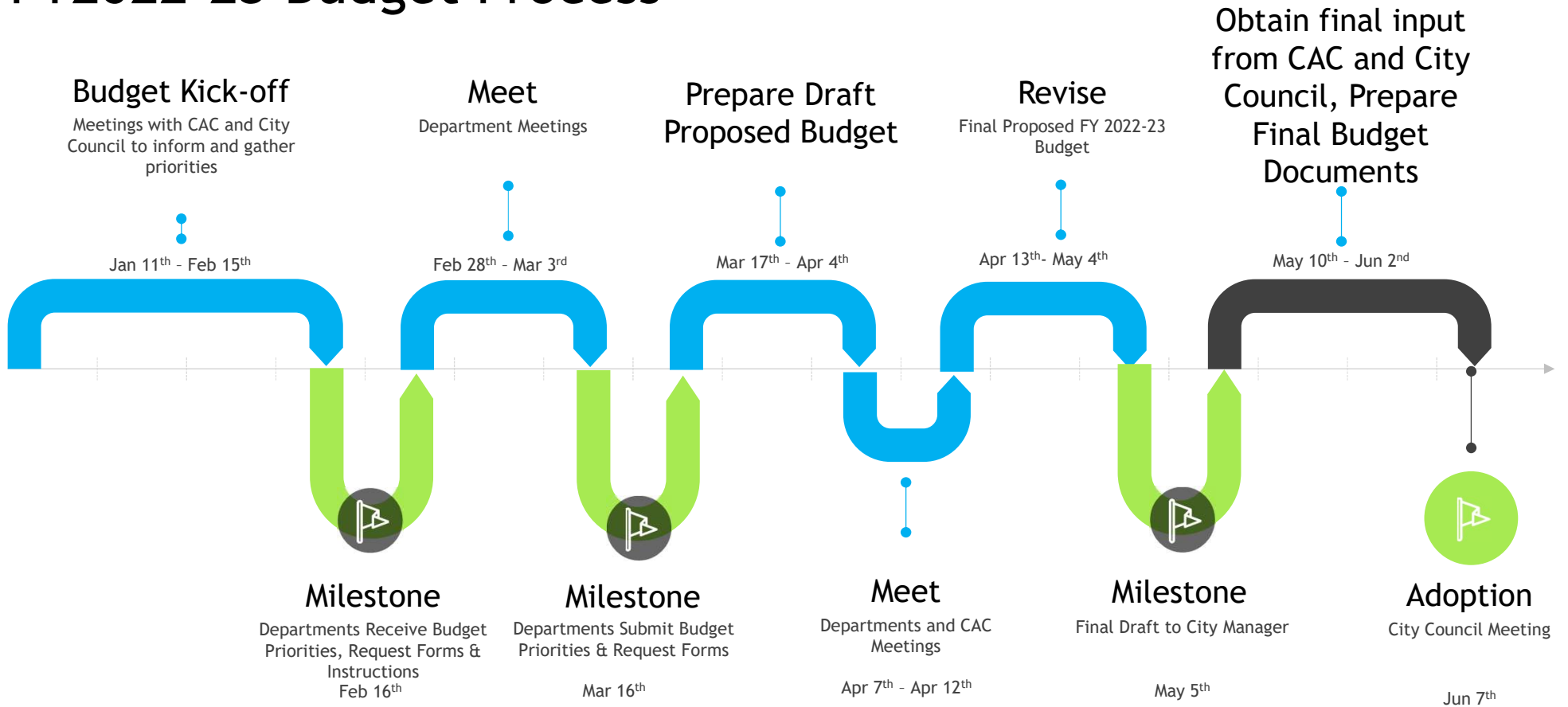
Parks/Park Space/Open Space: City Staff will be conducting a feasibility study and cost estimates as part of a plan for the expansion of services at the City's recreation center, focusing on youth activities.

Final Thoughts...

The progress on these strategic focus area objectives and planning goals will be presented to the City Council throughout the year. Updated estimates of costs will be presented as available and included in the mid-year budget update for potential implementation by the end of this fiscal year.

While the pandemic is subsiding, there is still uncertainty in the economic outlook; however, strong revenues, good policymaking, and long-term thinking by the Mayor and Council has begun to create economic stability for the City of Lemon Grove and will allow the City to continue providing excellent core services to our community. This fiscal year will prove in many ways to be just as challenging as the last. However, through resiliency and the backbone of fiscal stability that this year's budget includes, we, as a community, will not only continue to succeed, but we will push ourselves to excel. The past few years have proven that the City of Lemon Grove has the leadership, dedication, and innovative spirit to govern like no other city and deliver on the strategic commitments to the people of Lemon Grove.

FY2022-23 Budget Process



FUND LISTING

The City manages its revenue and expenditures through various funds. Between the City, Roadway Lighting District, and Sanitation District, the FY 2022/23 consolidated budget is comprised of 28 funds. Each fund identified in this budget is described below. The basis of account for all funds is the same method as used in the Annual Comprehensive Financial Report.

Governmental Funds

01- General Fund

The primary day-to-day operating fund for the City, which reflects all financial activity that is not required to be accounted for in another fund. Public safety, government administration, community services, street maintenance, environmental programs, and park maintenance are funded through the General Fund. The Fund Balance is an accounting term for the General Fund Reserve, the City's savings account. The reserves are intended for: use in times of emergency, one-time capital/equipment purchases, replacing equipment, grant matches, and to ensure funds are available for future financial obligations (such as pension contributions and accumulated leave time).

18- Sidewalk Reserve Fund

This fund was initially established to pool funds for larger sidewalk projects. In FY 2020-21 all remaining resources of this fund were expended on sidewalk projects.

32- Capital Equipment Fund

Initially this fund was established to track the purchase of a fire engine with grant funding in FY 2012-13. The remaining \$14,085 balance will be used in FY 2021-22 to kick start the capital investments in ADA improvements identified in the ADA Transition Plan that was completed in FY 2019-20.

Enterprise Funds

The Lemon Grove Sanitation District manages four Sanitation related enterprise funds.

15- Sanitation: Operating

The District relies on Fund 15 to collect revenue generated by Sanitation District rate payers and to pay the operational costs to operate the system.

16- Sanitation: Capital

The capital is used to set aside funds for equipment replacement, sewer rehabilitation projects, and rate stabilization.

17- Sanitation: Pure Water

The Pure Water Fund is used to save funds for the upcoming capital costs to construct the Pure Water recycling system in coordination with the City of San Diego and other neighboring communities.

19- Sanitation: Capacity

When there is a new tap-in to the sanitation system, the fee paid for the connection is maintained separately in this fund. This revenue may be used on projects that increase the capacity of the sewer system.

Special Revenue Funds

02- Gas Tax Fund

Revenues for this fund come from the State of California Gasoline Tax, including SB1 road maintenance and rehabilitation account (RMRA) monies. Fund proceeds may be used to research, plan, construct, improve, maintain, and operate local streets.

04- CARES Fund

In FY 2020-21 the City received a portion of Federal CARES Act Coronavirus Relief Funds from the County of San Diego and State of California. The funds could only be spent of the allowable uses identified by the U.S. Treasury Department in accordance with the CARES Act legislation. All funds were received and spent by the end of FY 2020-21.

05- Parkland Dedication Ordinance Fund

The City Municipal Code requires that subdivision development set-aside park land that will eventually be developed as part of the municipal park system. The Code also allows the payment of a fee in-lieu of dedicating actual land. Proceeds in the fund may be used by the City for the purchase of park land, the development of new parks or the major rehabilitation of existing parks.

07- Supplemental Law Enforcement Fund

This fund, also known as the COPS fund, is supported by State grant proceeds. This fund is used to augment the staffing level of Sheriff Deputies. At one time, the grant amount paid for one deputy; today it pays for approximately half of one deputy position.

08- Grant Fund

This fund provides for management of grants currently being administered by the City. It functions as an "in-and-out" fund to ensure grant proceeds and expenditures are not mingled with the General Fund or other fund proceeds.

09- Community Development Block Grant Fund

This fund manages grant proceeds from the Community Development Block Grant program. Funds are expended and then reimbursed by the County of San Diego.

10- Transit Development Act Fund

Transit proceeds are allocated from the San Diego Metropolitan Transit Service (MTS) for maintenance of landscaping along the trolley corridor and maintenance of trolley stations and bus shelters throughout the City. Annually, the City is reimbursed for the prior year's expenditures.

14- TransNet Fund

This fund manages proceeds distributed by SANDAG for local street and road improvements funded through the transactions and use tax approved by San Diego County voters in 2004 for regional transportation projects (the TransNet Extension Ordinance). This fund is specifically used to finance significant right-of-way improvements (streets and sidewalks), storm drain, and traffic related projects.

21- Integrated Waste Reduction Fund

The City relies on this fund to manage its recycling and household hazardous waste disposal program as part of compliance with Assembly Bill 939 Integrated Waste Management Act of 1989. The City relies on this fund for contractual services to provide household hazardous waste events, promote a higher level of recycling within the City, and prepare annual program reports as required by AB939.

23- Serious Traffic Offender Program Fund

This fund receives a portion of impound fees collected within the City. The City uses this fund to pay for Sheriff traffic division overtime and other traffic related expenses.

24- Federal Blvd In Lieu Fund

Rather than build out public improvements required by the redevelopment of 6470 Federal Blvd, the business at that location entered into an agreement with the City to provide money to the City in lieu of completing the public improvements themselves. The City can only spend the money on the specific public improvements listed in the agreement, such as undergrounding, sidewalks, and weed abatement, and may only spend the funds on those types of projects in the vicinity of 6470 Federal Blvd.

26- Storm Water Program Fund

The Storm Water Program Fund was established in FY 2005-06 to collect designated storm water program fees and support the City's storm water program, a State and Federal mandated program. The program fees have never fully paid for the program since its inception, so the revenue is subsidized by the General Fund. New state mandates have increased fund expenditures over the past few years.

27- Regional Transportation Congestion Improvement Program

This fund manages fees related to the passage of the TransNet Extension Ordinance. The fees, which are set annually by SANDAG, represent per housing unit fees for new residential development. Revenue collected must be used on major arterial street improvement projects.

30- Public Education and Government Fund

This fund collects designated monies from cable franchisees that operate within the City. The use of these monies is restricted to capital items that enhance or facilitate public access to government information.

Special Assessment District Funds

11 & 12- Roadway Lighting District

The Lemon Grove Roadway Lighting District manages two funds for two separate activities. Fund 11, the General Benefit Fund, provides funding for street light benefits throughout the community. Fund 12, the Local Benefit Assessment Fund, provides for enhanced lighting benefits at the mid-block.

22- Wildflower Assessment District Fund

This fund manages the Wildflower Landscaping Maintenance Assessment District. The fund tracks assessment revenue and expenditures related to landscape common areas within the Wildflower Assessment District.

33- Main Street Promenade Community Facilities District Fund

During FY 2013-14, the voters within the Main Street Promenade Community Facilities District voted to create an assessment to fund ongoing maintenance and capital improvements to the Main Street Promenade Park.

Internal Service Funds

25- Self-Insured Workers Compensation Reserve Fund

In FY 2003-04, the City began to fund its own workers' compensation program in order to have better control over the drastic increases in workers' compensation insurance premiums. This fund covers the first \$150,000 of each claim and then the excess insurance policy kicks-in.

29- Self-Insured Liability Reserve Fund

In FY 2011-12, the City established the Self-Insured Liability Reserve Fund to fund general liability claims. This fund pays for the first \$100,000 of costs related to each claim and then the City's insurance kicks-in. In FY 2020-21, the City moved from an excess insurance policy to a primary general liability policy with first dollar coverage. This fund will continue to operate while there are open claims that occurred prior to 7/1/2020 and will be phased out over the next few years.

Successor Agency Funds

60 & 64- Successor Agency Funds

This fund receives reimbursements for enforceable obligations approved by the California Department of Finance and makes payments for said obligations, namely debt service payments on bonds issued by the prior Lemon Grove Community Development Agency.



Fund Balance Summary

All Funds

General Fund Revenue by Type

General Fund Revenue Detail

General Fund Expenditure by Department

Summary of All Funds

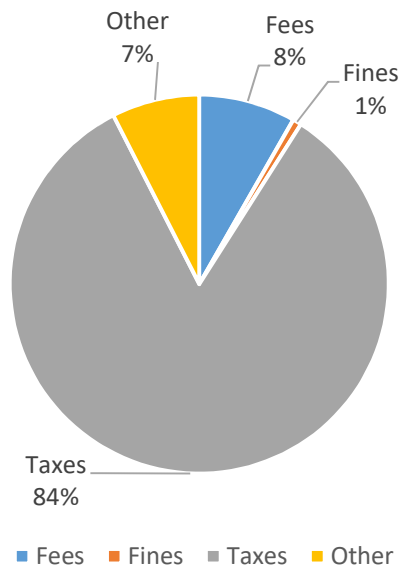
FUND	FUND DESCRIPTION	2022-2023 Beginning Fund Balance	2022-2023 Revenue	2022-2023 Expenditure	2022-2023 Ending Fund Balance
01	General	11,727,669	17,641,903	18,326,141	11,043,432
02	Gas Tax	594,502	1,334,808	1,727,565	201,745
04	CARES Act Fund	-	-	-	-
05	Park Land Dedication Ordinance	83,317	4,750	-	88,067
07	Supplemental Law Enforcement Services	30,136	140,000	160,000	10,136
08	Grants	(227,589)	4,260,431	4,261,780	(228,938)
09	Community Development Block Grant	(36,284)	427,798	420,169	(28,655)
10	Transportation Development Act	(121,170)	121,170	121,170	(121,170)
11	General Benefit Lighting District	324,561	222,000	213,350	333,211
12	Local Benefit Lighting District	36,908	198,150	215,865	19,193
14	Transnet	(369,911)	3,255,346	3,458,402	(572,966)
15	Sanitation District Operating	12,535,925	7,203,162	7,334,962	12,404,124
16	Sanitation District Capital	8,420,767	1,565,000	7,867,596	2,118,171
17	Sanitation District Pure Water	6,264,697	35,000	-	6,299,697
18	Sidewalk Capital Reserve	-	-	-	-
19	Sanitation District Capacity	326,498	15,400	35,000	306,898
21	Integrated Waste Reduction	211,750	31,000	85,536	157,215
22	Wildflower Assessment District	(2,691)	11,327	10,414	(1,778)
23	Serious Traffic Offender Program	32,623	4,700	9,828	27,495
24	Federal Blvd In Lieu	638,808	100,500	-	739,308
25	Self- Insured Workers Compensation Reserve	584,732	3,000	50,000	537,732
26	Storm Water Program	32,457	181,604	184,201	29,860
27	Transportation Congestion Improvement Program	383,119	5,300	-	388,419
29	Self-Insured Liability Reserve	62,013	31,000	1,000	92,013
30	Public Education & Govt Access	347,982	37,000	36,000	348,982
32	Capital Equipment	13,294	-	13,294	-
33	Main St Promenade Community Facilities District	28,543	22,250	28,350	22,443
60/64	Successor Agency	(10,030,940)	1,199,899	748,231	(9,579,272)
FUND TOTAL:		\$ 31,891,716	\$ 38,052,498	\$ 45,308,854	\$ 24,635,361



GENERAL FUND
REVENUE BY TYPE

Revenue Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
BEGINNING FUND BALANCE	\$ 7,135,258	\$ 8,176,963	\$ 10,550,540	\$ 11,727,669
Sales Tax	6,783,968	6,110,995	6,460,995	6,277,110
Other Taxes	7,410,216	7,630,495	7,909,495	8,454,035
Permits & Licenses	316,445	113,000	113,000	104,824
Fire Department Fees	633,589	456,488	456,488	638,883
Development Fees	778,779	452,100	769,769	592,804
Parks & Recreation Fees	92,985	97,500	67,500	100,000
Motor Vehicle License Fee	19,455	15,000	36,522	22,603
Fines & Forfeitures	150,443	111,500	119,869	130,017
Investment Income	217,942	38,500	19,176	19,559
Other Income	1,307,097	278,206	323,205	595,806
Total General Fund Revenue	\$ 17,710,921	\$ 15,303,784	\$ 16,276,019	\$ 16,935,641
Transfers	624,233	611,438	611,438	706,262
Total Revenue & Transfers	\$ 18,335,154	\$ 15,915,222	\$ 16,887,457	\$ 17,641,903
Operating Surplus/Deficit	\$ 3,415,282	\$ (921,164)	\$ 1,177,129	\$ (684,237)
Restricted Reserve - 115 Trust	\$ 904,422	\$ 1,319,519	\$ 1,319,519	\$ 1,319,519
UNRESTRICTED ENDING FUND BALANCE	\$ 9,646,118	\$ 5,936,280	\$ 10,408,150	\$ 9,723,913

Revenue by Major Category



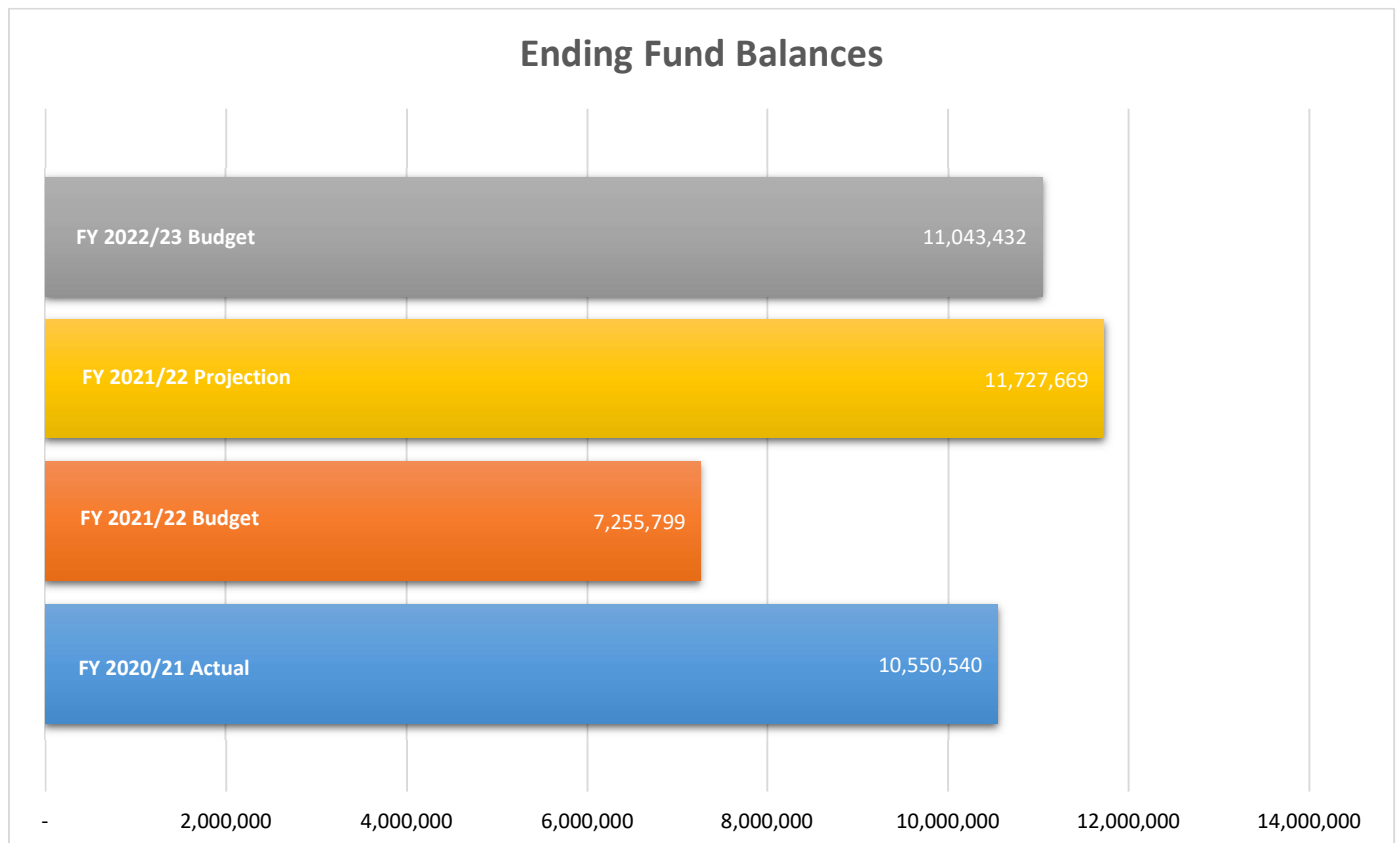
GENERAL FUND

REVENUE DETAIL

SOURCE	2020/21 ACTUAL	FY 2021/22 BUDGET	FY 21/22 PROJECTION	FY 2022/23 BUDGET
BEGINNING FUND BALANCE - July 1	\$ 7,135,258	\$ 8,176,963	\$ 10,550,540	\$ 11,727,669
Sales Tax	6,783,968	6,110,995	6,460,995	6,277,110
Property Tax Secured	2,766,986	2,786,504	2,870,504	3,151,003
Property Tax Supplemental Roll	68,880	62,000	62,000	62,000
Prop. Tax Homeowner's Relief	15,983	16,000	16,000	16,000
Prop. Tax Real Property Transfer Tax	154,244	102,000	152,000	104,040
Property Tax Post Redevelopment	230,135	220,000	220,000	172,706
Property Tax in Lieu of VLF	2,898,894	2,981,541	3,076,541	3,320,719
Franchise Fees	1,046,054	1,012,450	1,012,450	1,042,567
Transient Occupancy Tax	65,549	50,000	50,000	60,000
Cannabis Business Tax	163,491	400,000	450,000	525,000
Other Taxes	7,410,216	7,630,495	7,909,495	8,454,035
Business License	294,221	90,000	90,000	83,824
Animal License	9,570	11,000	11,000	10,000
Regulatory License	12,654	12,000	12,000	11,000
Permits & Licenses	316,445	113,000	113,000	104,824
Emergency Transport Fees	224,238	224,238	224,238	224,238
Fire Cost Recovery	359,244	200,000	200,000	366,901
Other Fire Fees	323	250	250	250
Fire Fees - Business Licenses	22,512	22,000	22,000	23,026
Fire Fees - Development Services	27,272	10,000	10,000	24,468
Fire Department Fees	633,589	456,488	456,488	638,883
Building Permits	657,734	358,000	692,146	498,201
Planning Permits	60,446	60,000	33,141	47,407
Engineer Permits	57,678	30,600	41,169	43,078
State Collected Fee - ADA	2,921	3,500	3,313	4,118
Development Fees	778,779	452,100	769,769	592,804
Day Camp	85,985	65,000	50,000	65,000
Special Events	7,000	30,000	15,000	30,000
Recreation Classes	-	2,500	2,500	5,000
Parks & Recreation Fees	92,985	97,500	67,500	100,000
Motor Vehicle License Fee	19,455	15,000	36,522	22,603

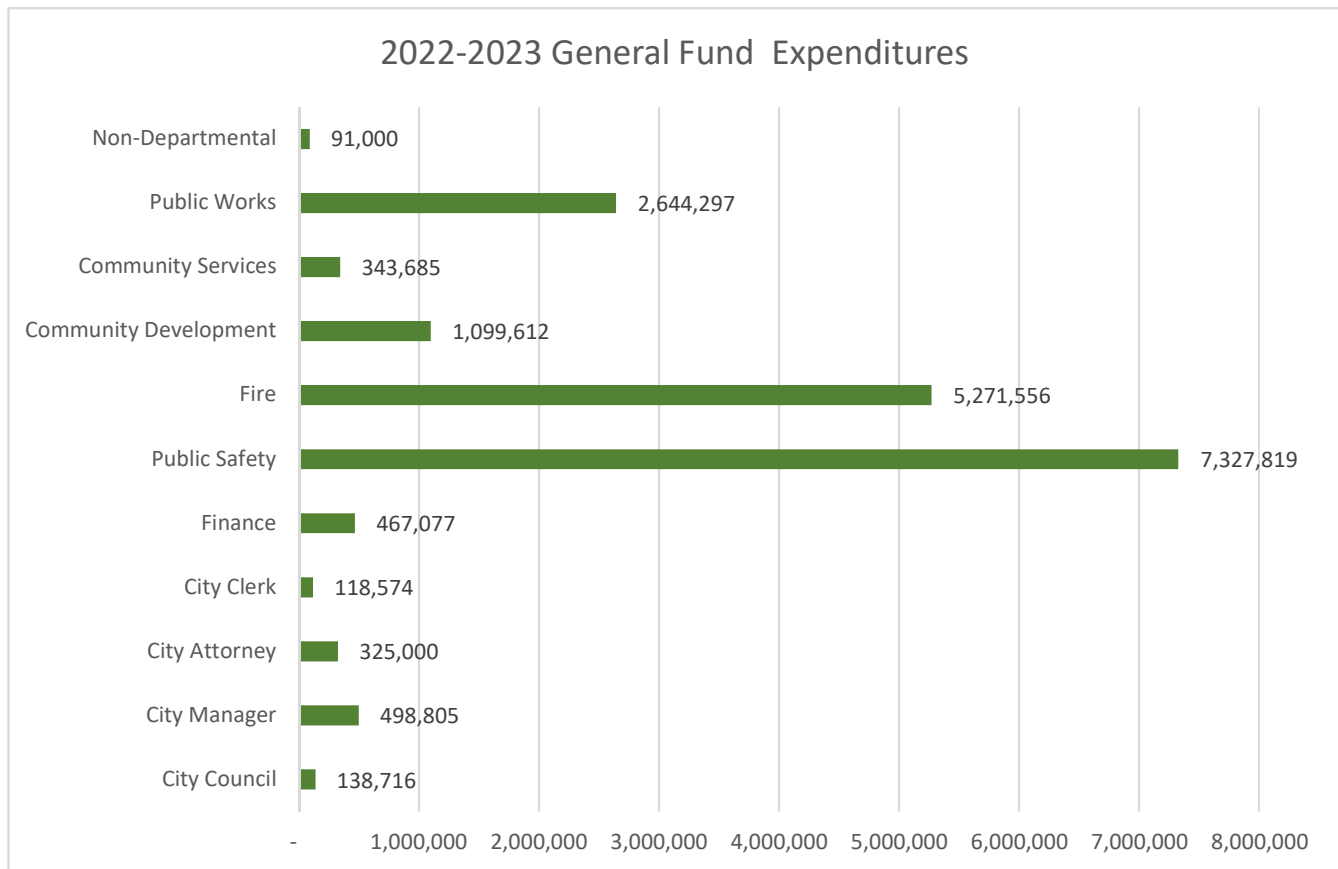
SOURCE	2020/21 ACTUAL	FY 2021/22 BUDGET	FY 21/22 PROJECTION	FY 2022/23 BUDGET
Sales Tax 1/2% (Public Safety)	48,489	47,500	40,062	44,911
Traffic Safety Fines	26,004	25,000	36,875	36,875
Booking Fee - County	6,722	5,500	-	-
Parking Fines	17,347	10,000	21,366	18,477
Other Fines & Forfeitures	20,963	3,500	4,631	6,851
Tow Fees	30,919	20,000	16,935	22,903
Fines & Forfeitures	150,443	111,500	119,869	130,017
Investment Income	30,644	18,000	7,162	7,305
Market Value - Gain/(Loss)	37,054			
Reserve Investment Income	150,244	20,500	12,014	12,254
Investment Income	217,942	38,500	19,176	19,559
Rental - Long Term	168,926	178,926	178,925	503,926
Rental - Short Term	1,310	30,000	30,000	40,000
Passport Processing Fee	-	10,000	-	-
Cost Recovery	2,185	10,000	65,000	6,500
State Mandated Cost	124	24,000	24,000	22,000
Public Works Fees	3,280	3,280	3,280	3,280
Credit Card Surcharge	10,462	7,000	7,000	6,100
Other Revenue	29,515	7,000	7,000	7,500
Administrative Citations	1,091,295	8,000	8,000	6,500
Other Income	1,307,097	278,206	323,205	595,806
Total General Fund	17,710,921	15,303,784	16,276,019	16,935,641
Gas Tax Fund	30,000	30,000	30,000	30,000
Supplemental Law Enforcement Svc Fund	160,000	160,000	160,000	160,000
TDA Administration	10,000	8,000	8,000	8,000
General Lighting District - Admin	9,400	9,400	9,400	9,400
Local Lighting District - Admin	4,900	4,900	4,900	4,900
Integrated Waste Administration	1,200	1,200	1,200	1,200
Sanitation District Administration	-	-	-	-
Wildflower District Administration	100	100	100	100
Successor Agency Loan Repayment	457,942	457,942	457,942	457,942
Successor Agency - Administration	44,820	44,000	44,000	44,000
Transfer Workers Compensation Fund	-	-	-	-
Transfer Reserve Fund	-	-	-	100,000
Transfer to Successor Agency	-	-	-	-
Transfer to Self-Insured Liability Fund	-	-	-	-
Transfer to Storm Water Fund	(94,129)	(104,104)	(104,104)	(109,280)
Transfers	624,233	611,438	611,438	706,262
Total Revenues & Transfers	18,335,154	15,915,222	16,887,457	17,641,903

SOURCE	2020/21 ACTUAL	FY 2021/22 BUDGET	FY 21/22 PROJECTION	FY 2022/23 BUDGET
Total Resources	\$ 25,470,412	\$ 24,092,185	\$ 27,437,997	\$ 29,369,573
Total Expenditures	\$ 14,919,872	\$ 16,836,386	\$ 15,710,328	\$ 18,326,141
OPERATING SURPLUS/DEFICIT	3,415,282	(921,164)	1,177,129	(684,237)
ENDING FUND BALANCE	10,550,540	7,255,799	11,727,669	11,043,432



GENERAL FUND
EXPENDITURES BY DEPARTMENT

Department	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Budget	Projected	Budget
City Council	101,773	187,776	137,283	138,716
City Manager	344,211	462,380	403,077	498,805
City Attorney	238,491	210,000	443,431	325,000
City Clerk	82,239	88,539	73,429	118,574
Finance	431,034	446,947	373,798	467,077
Public Safety	6,596,252	6,997,657	6,600,511	7,327,819
Fire	4,810,088	4,930,549	5,106,576	5,271,556
Community Development	918,983	747,740	715,053	1,099,612
Community Services	282,959	366,593	251,896	343,685
Public Works	1,049,213	2,333,205	1,587,463	2,644,297
Non-Departmental	64,631	65,000	17,811	91,000
Total Expenditures	\$ 14,919,872	\$ 16,836,386	\$ 15,710,328	\$ 18,326,141





Governmental Funds

Fund 01—General Fund

Fund 18—Sidewalk Capital Fund

Fund 32—Capital Reserve Fund



Department Overview

City Council

City Manager

Human Resources

City Attorney

City Clerk

Finance

Public Safety

Fire

Community Development

Community Services

Public Works

Administration

Engineer

Streets

Grounds

Facilities

Non-Departmental

CITY COUNCIL OVERVIEW

Department Functions

To establish public policy and develop programs as mandated by the State of California, represent community interests, and work with City management to effectively meet the community's current and long-term needs.

SUMMARY OF EXPENDITURES BY TYPE

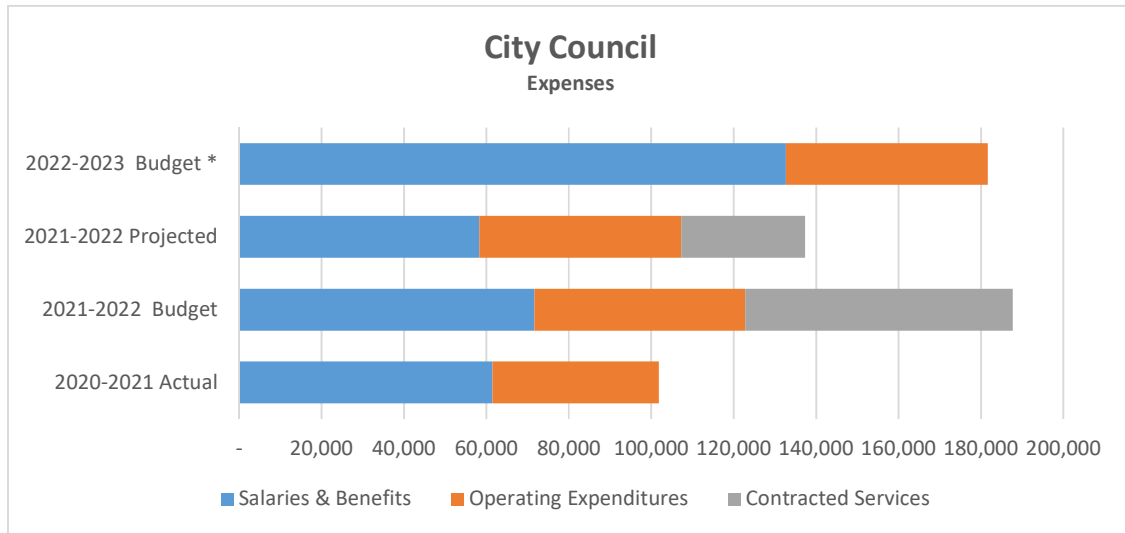
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	61,443	71,634	58,273	132,626
Operating Expenditures	40,330	51,142	49,010	49,025
Contracted Services	-	65,000	30,000	-
Total Expenditures	\$ 101,773	\$ 187,776	\$ 137,283	\$ 181,651

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY COUNCIL

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	33,512	37,122	36,034	57,068
Health Benefits	17,695	21,608	15,766	60,000
Health Benefits-Retirees	2,550	3,672	2,176	2,519
Medicare	396	640	439	956
Life Insurance	336	326	326	486
Long Term Disability	-	-	-	848
Retirement	6,954	8,266	3,531	10,749
SALARIES & BENEFITS	61,443	71,634	58,273	132,626
Community Promotions	621	1,500	2,678	1,500
Computer Maintenance	2,338	2,380	2,509	2,380
Insurance-Liability	6,270	6,075	8,104	6,075
Insurance-Property	482	670	831	670
Membership and Dues	26,967	27,922	27,922	30,000
Mileage	-	7,035	-	-
Office Supplies	574	700	700	450
Travel and Meetings	605	2,000	3,956	5,000
Utilities-Gas and Electric	2,472	2,860	2,310	2,900
Utilities-Phone & Internet	-	-	-	50
OPERATING EXPENDITURES	40,330	51,142	49,010	49,025
Sales Tax Survey	-	35,000	-	-
Team Building	-	30,000	30,000	-
CONTRACTED SERVICES	-	65,000	30,000	-
TOTAL CITY COUNCIL EXPENDITURES	\$ 101,773	\$ 187,776	\$ 137,283	\$ 181,651

Significant Changes

The budget for Mayor and Council has remained relatively flat for the past couple of years. Programs and initiatives approved by the Mayor and Council usually have an impact in the designated department's budget rather than having a direct impact to the Mayor and Council's budget.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 101,773	\$ 187,776	\$ 137,283	\$ 138,716
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 5,204
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 1,301
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 1,301
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 33,828
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 1,301
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 101,773	\$ 187,776	\$ 137,283	\$ 181,651

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Mayor	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00
Total Personnel	5.00	5.00	5.00	5.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

CITY MANAGER OVERVIEW

Department Function

To provide an environment that creates trust and confidence in the City of Lemon Grove organization and provide management approaches that enable the delivery of the highest quality municipal services to Lemon Grove residents

SUMMARY OF EXPENDITURES BY TYPE

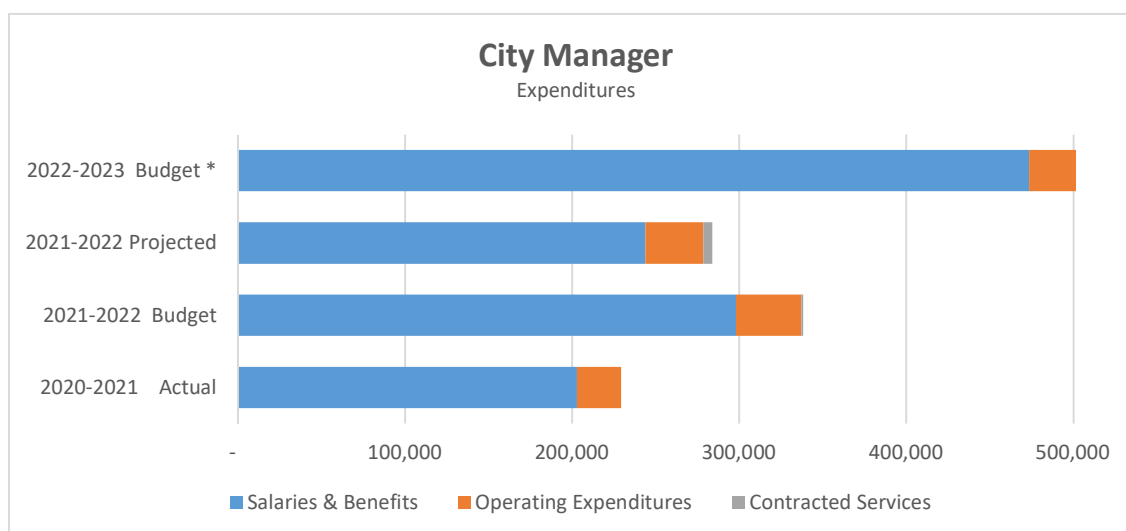
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	202,769	298,126	243,866	473,479
Operating Expenditures	26,522	39,060	34,520	45,720
Contracted Services	-	1,000	5,500	1,500
Total Expenditures	\$ 229,292	\$ 338,186	\$ 283,886	\$ 520,699

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY MANAGER

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	159,315	246,592	196,469	372,405
Overtime	363	1,000	646	1,000
Health Benefits	14,294	17,730	15,713	48,000
Health Benefits-Retirees	7,038	6,334	5,630	6,334
Deferred Compensation	3,720	3,720	3,624	3,720
Workers Compensation Insurance	1,202	1,250	1,699	1,250
Medicare	2,350	3,000	3,848	5,505
Life Insurance	600	700	434	389
Long Term Disability	333	334	440	678
Retirement	13,555	17,466	15,363	34,198
SALARIES & BENEFITS	202,769	298,126	243,866	473,479
Computer Maintenance	7,141	7,100	10,809	8,120
Copier Service	336	1,000	391	350
Insurance-Liability	6,270	6,075	8,104	6,100
Insurance-Property	2,410	3,345	4,153	3,200
Membership and Dues	-	835	521	1,235
Mileage	3,720	3,720	3,307	6,000
Office Supplies	2,353	3,000	2,662	3,000
City Newsletter	-	7,000	-	5,000
Training	25	750	-	2,415
Travel and Meetings	-	1,000	733	5,000
Utilities-Gas and Electric	2,472	2,860	2,310	2,900
Utilities-Phone & Internet	1,446	2,000	1,188	2,000
Utilities-Water	348	375	342	400
OPERATING EXPENDITURES	26,522	39,060	34,520	45,720
Professional Services	-	1,000	5,500	1,500
CONTRACTED SERVICES	-	1,000	5,500	1,500
TOTAL CITY MANAGER EXPENDITURES	\$ 229,292	\$ 338,186	\$ 283,886	\$ 520,699

Significant Changes

The budget for the City Manager's Office has remained relatively flat for the past couple of years. Programs are delegated to the respective departments and the fiscal impact reflect in the designated department's budget rather than having a direct impact to the City Manager's budget.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 228,910	\$ 338,186	\$ 278,357	\$ 369,794
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 18,687
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 4,665
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 4,672
14 - TransNet	\$ -	\$ -	\$ -	\$ 5,731
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 107,903
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 5,000
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ 2,123
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ 2,123
Total Funding	\$ 228,910	\$ 338,186	\$ 278,357	\$ 520,699

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
City Manager	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Communication Specialist	0.00	0.00	0.50	1.00
Executive Assistant	1.00	1.00	1.00	1.00
ESA - City Kitty #	1.00	1.00	1.00	1.00
Total Personnel	4.00	4.00	4.50	5.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

- ESA is fully funded by employees at City Hall. No city monies are used in the support of the ESA

HUMAN RESOURCES OVERVIEW

Department Function

Creating partnerships with all City departments in order to develop, facilitate, and maintain a positive workplace culture that attracts and retains an effective, proactive, and diverse workforce.

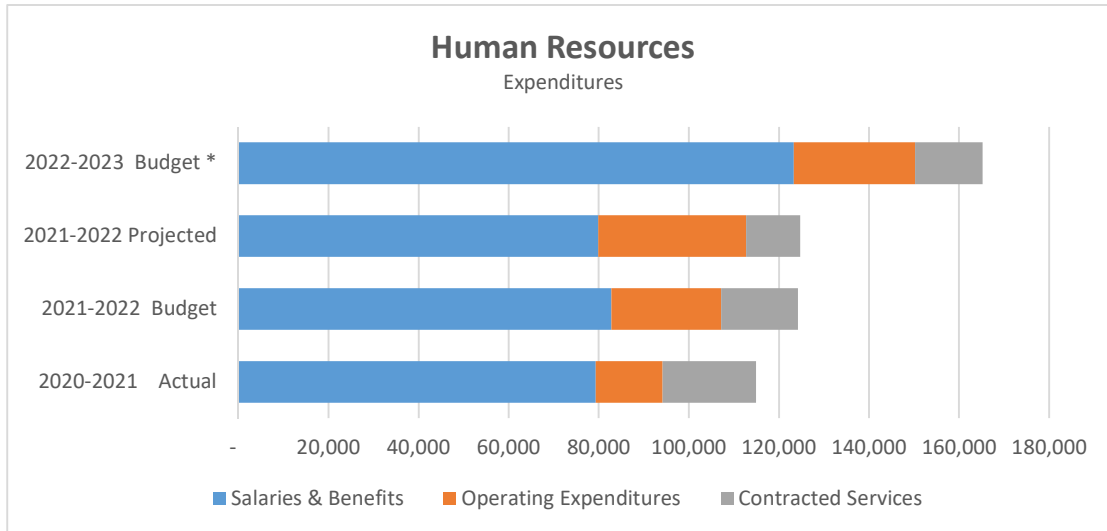
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	79,328	82,804	79,945	123,335
Operating Expenditures	14,817	24,390	32,774	26,900
Contracted Services	20,774	17,000	12,000	15,000
Total Expenditures	\$ 114,919	\$ 124,194	\$ 124,720	\$ 165,235

ACCOUNT DETAIL FOR THE DEPARTMENT OF HUMAN RESOURCES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	64,408	67,514	65,048	99,342
Health Benefits	6,300	6,300	5,965	12,000
Employee Assistance Program	1,267	1,340	1,226	1,340
Workers Compensation Insurance	1,202	1,250	1,600	1,250
Medicare	863	980	858	1,440
Life Insurance	70	68	68	97
Long Term Disability	118	119	120	170
Retirement	5,101	5,233	5,060	7,696
SALARIES & BENEFITS	79,328	82,804	79,945	123,335
Unemployment	4,566	6,000	6,000	6,000
Computer Maintenance	2,339	2,380	2,510	2,750
Employee Recognition	-	1,340	1,340	1,500
Insurance-Liability	2,090	2,025	2,701	2,100
Insurance-Property	482	670	831	650
Medical Examinations	1,948	2,000	4,243	3,000
Memberships and Dues	370	1,600	1,600	1,800
Mileage	-	300	158	300
Office Supplies	369	500	686	500
Personnel Recruitment/Selection	1,351	4,000	5,278	5,000
Training	565	2,000	1,686	1,500
Travel & Meetings	-	800	114	1,000
Utilities- Phone & Internet	737	775	568	800
OPERATING EXPENDITURES	14,817	24,390	32,774	26,900
Professional Services	20,774	17,000	12,000	15,000
CONTRACTED SERVICES	20,774	17,000	12,000	15,000
TOTAL HR EXPENDITURES	\$ 114,919	\$ 124,194	\$ 124,720	\$ 165,235

Significant Changes

The budget for the Human Resources Office has remained relatively flat for the past couple of years. Programs are designed for employee engagement, diversity, and recognition. Due to the pandemic restrictions over the past two years, these programs have been dormant because of stay at home orders and employees working virtually.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 114,919	\$ 124,194	\$ 124,720	\$ 129,011
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 6,037
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ 241
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 241
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 241
14 - TransNet	\$ -	\$ -	\$ -	\$ 483
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 27,771
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 1,207
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 114,919	\$ 124,194	\$ 124,720	\$ 165,235

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Human Resources Manager	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

CITY ATTORNEY OVERVIEW

Department Function

Maintain the legality of the official business of the City of Lemon Grove and safeguard the best interests of the City by providing effective and timely legal services to the Mayor and Council, the City Manager, and all City departments

SUMMARY OF EXPENDITURES BY TYPE

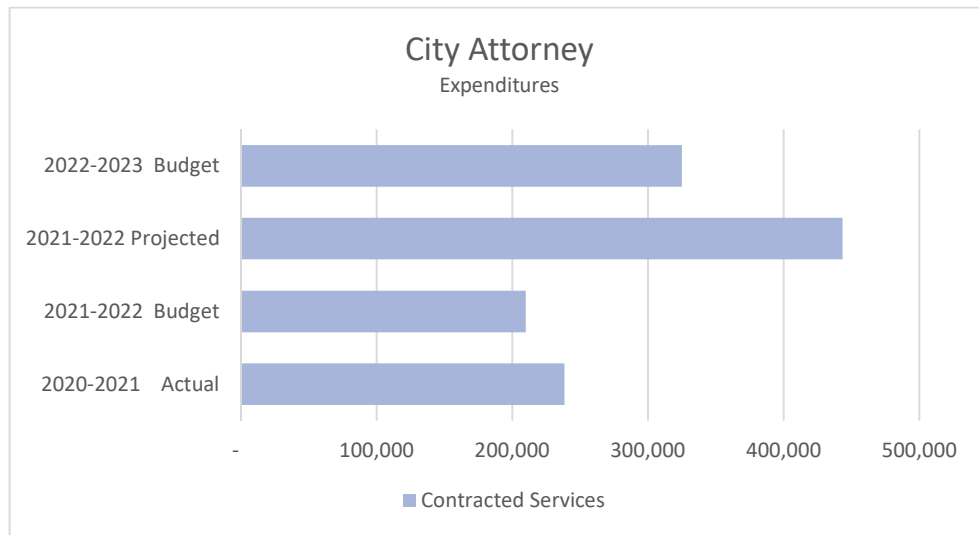
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Contracted Services	238,491	210,000	443,431	325,000
Total Expenditures	\$ 238,491	\$ 210,000	\$ 443,431	\$ 325,000

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY ATTORNEY

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Code Enforcement Litigation Services	2,142	10,000	3,431	10,000
Litigation-Non-City Attorney	66,821	20,000	95,000	65,000
Litigation Services-City Attorney	169,528	180,000	345,000	250,000
CONTRACTED SERVICES	238,491	210,000	443,431	325,000
 TOTAL CITY ATTORNEY EXPENDITURES	 \$ 238,491	 \$ 210,000	 \$ 443,431	 \$ 325,000

Significant Changes

The budget for the City Attorney has increased over the past couple of years. Litigation services have increased proportionate to an increase in litigation filed against the City of Lemon Grove. Since the City Attorney is a contracted service, the expenditures increase as the contracted firm's time spent on City litigation increases.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 238,491	\$ 210,000	\$ 443,431	\$ 325,000
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 238,491	\$ 210,000	\$ 443,431	\$ 325,000

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
City Attorney	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

CITY CLERK OVERVIEW

Department Function

Create and maintain a forum that allows the constituents of Lemon Grove to fully participate in the governmental process, provide accurate information and services in a professional manner, enabling the public to make informed decisions affecting the quality of their lives.

SUMMARY OF EXPENDITURES BY TYPE

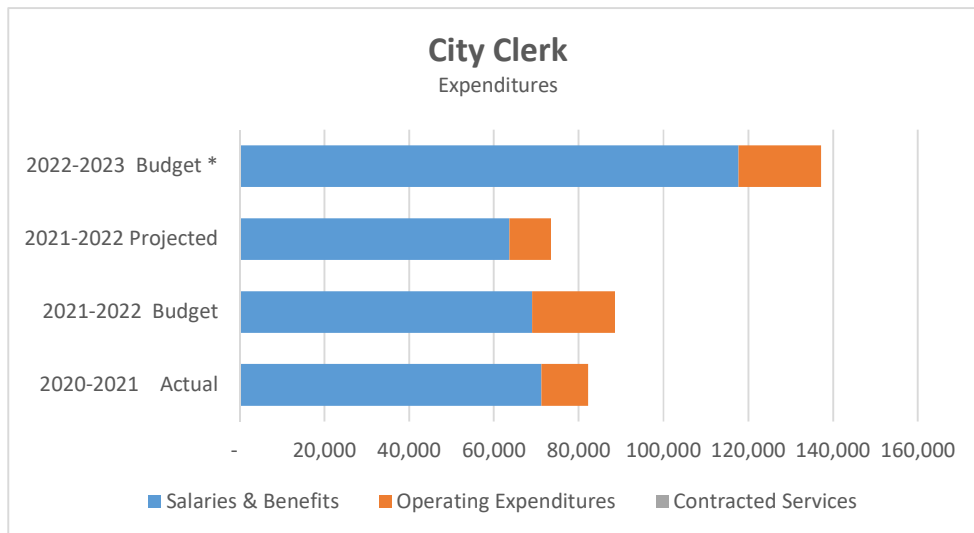
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	71,136	69,039	63,638	117,697
Operating Expenditures	11,103	19,500	9,792	19,453
Contracted Services	-	-	-	-
Total Expenditures	\$ 82,239	\$ 88,539	\$ 73,429	\$ 137,150

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY CLERK

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	60,160	54,909	50,822	95,079
Health Benefits	4,002	7,560	6,378	12,000
Workers Compensation Insurance	1,202	1,250	1,600	1,600
Medicare	842	796	752	1,379
Life Insurance	36	82	82	97
Long Term Disability	58	143	-	170
Retirement	4,836	4,299	4,004	7,372
SALARIES & BENEFITS	71,136	69,039	63,638	117,697
Computer Maintenance	2,346	2,600	3,406	3,300
Copier Rental	71	150	82	50
Insurance-Liability	2,090	2,025	2,701	2,100
Insurance-Property	482	670	831	650
Membership and Dues	215	280	353	415
Mileage	-	250	-	-
Office Supplies	186	700	205	250
Software	-	-	-	3,888
Postage	-	-	-	250
Printing	480	500	-	500
Publishing	4,523	4,250	1,500	4,250
Training	150	1,000	300	1,000
Travel & Meetings	-	800	-	800
Utilities- Phone & Internet	560	775	250	500
Passport Office Supplies	-	500	-	500
Passport Postage	-	5,000	-	1,000
OPERATING EXPENDITURES	11,103	19,500	9,792	19,453
TOTAL CITY CLERK EXPENDITURES	\$ 82,239	\$ 88,539	\$ 73,429	\$ 137,150

Significant Changes

The budget for the City Clerk's Office has decreased slightly over the past couple of years. Programs are designed to encourage constituents to participate in governmental processes. Due to the pandemic restrictions over the past two years, these programs have been dormant because of stay at home orders and most all function and meetings were held virtually.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 82,239	\$ 88,539	\$ 73,429	\$ 118,574
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 4,644
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 1,161
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 1,161
14 - TransNet	\$ -	\$ -	\$ -	\$ 1,161
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 9,288
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 1,161
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 82,239	\$ 88,539	\$ 73,429	\$ 137,150

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
City Clerk	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

FINANCE DEPARTMENT OVERVIEW

Department Function

Responsible for the financial management of the City of Lemon Grove. This includes production of all financial reports; administration of debt financing, revenue collection, accounts payable, payroll, investment planning, and business license administration. The department prepares, monitors, and analyzes the City's budget, and is responsible for all financial audits, preparation of the Comprehensive Annual Financial Reports, and all State and Federally required reporting requirements.

SUMMARY OF EXPENDITURES BY TYPE

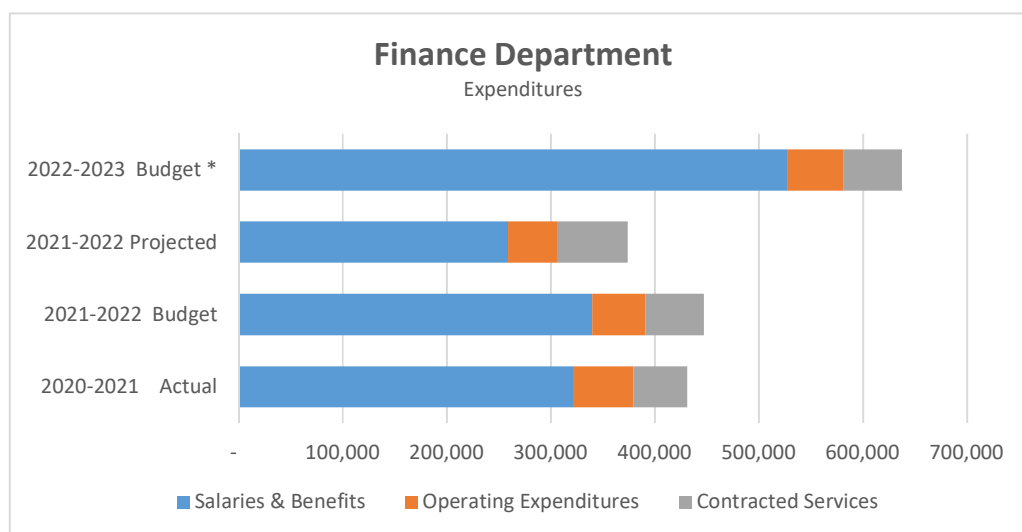
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	321,047	339,647	258,631	526,981
Operating Expenditures	58,103	51,200	47,216	54,200
Contracted Services	51,884	56,100	67,950	56,100
Total Expenditures	\$ 431,034	\$ 446,947	\$ 373,798	\$ 637,281

ACCOUNT DETAIL FOR THE DEPARTMENT OF FINANCE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	210,363	238,604	195,120	367,801
Overtime	6	-	1,203	-
Health Benefits	44,798	24,111	15,423	48,000
Health Benefits-Retirees	7,711	7,711	6,854	7,711
Workers Compensation Insurance	3,606	3,700	4,899	3,700
Medicare	3,745	4,907	6,417	7,321
Life Insurance	263	261	195	389
Long Term Disability	452	455	351	678
Retirement	50,103	59,898	28,170	91,381
SALARIES & BENEFITS	\$ 321,047	\$ 339,647	\$ 258,631	\$ 526,981
Computer Maintenance	12,000	11,850	12,759	11,850
Copier Service	354	1,000	411	1,000
Credit Card and Bank Fees	18,103	16,000	9,998	16,000
Insurance-Liability	6,270	6,075	8,104	6,075
Insurance-Property	13,146	3,345	4,153	3,345
Membership and Dues	110	110	300	110
Mileage	-	400	20	400
Office Supplies	3,037	3,500	2,367	3,500
Printing	-	500	-	500
Publishing	-	-	805	-
Subscriptions and Books	-	-	3,000	3,000
Training	-	1,500	1,253	1,500
Travel and Meetings	-	1,000	-	1,000
Utilities-Gas and Electric	2,472	2,860	2,310	2,860
Utilities-Telephone	2,363	2,800	1,491	2,800
Utilities-Water	248	260	244	260
OPERATING EXPENDITURES	\$ 58,103	\$ 51,200	\$ 47,216	\$ 54,200
Professional Services	51,884	56,100	67,950	56,100
CONTRACTED SERVICES	\$ 51,884	\$ 56,100	\$ 67,950	\$ 56,100
TOTAL FINANCE EXPENDITURES	\$ 431,034	\$ 446,947	\$ 373,798	\$ 637,281

Significant Changes

The budget for the Finance Department has fluctuated for the past couple of years. The primary factor is a decrease salaries and benefits, as the Manager position has been vacant for more than eight months of the year.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 431,034	\$ 446,947	\$ 373,798	\$ 467,077
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 19,242
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ 2,393
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 3,932
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 3,932
14 - TransNet	\$ -	\$ -	\$ -	\$ 6,223
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 128,892
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 1,926
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ 156
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ 156
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ 3,351
Total Funding	\$ 431,034	\$ 446,947	\$ 373,798	\$ 637,281

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Administrative Services Director	1.00	1.00	0.00	0.00
Finance Manager	0.00	0.00	1.00	1.00
Accounting Analyst	1.00	1.00	1.00	1.00
Associate Accountant	1.00	1.00	1.00	1.00
License Clerk	1.00	1.00	1.00	1.00
Revenue Officer	0.00	0.50	0.00	0.50
Total Personnel	4.00	4.50	4.00	4.50

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

PUBLIC SAFETY OVERVIEW

Department Function

In partnership with the City of Lemon Grove and the community, working together to protect life and property, prevent crime, provide animal control services, and resolve problems.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Operating Expenditures	97,495	100,207	99,507	100,891
Contracted Services	6,498,757	6,897,450	6,501,004	7,226,928
Total Expenditures	\$ 6,596,252	\$ 6,997,657	\$ 6,600,511	\$ 7,327,819

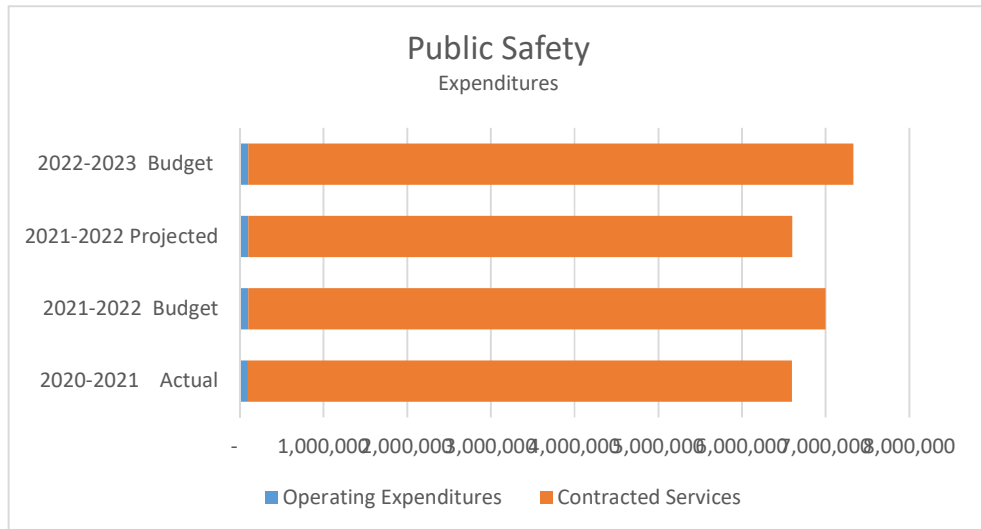
ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC SAFETY

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
800 MHZ Radio System	21,717	24,282	24,282	24,282
ARJIS	16,332	16,332	16,332	16,332
CAL ID	6,928	6,288	6,288	6,928
RCS Lease	48,955	48,955	48,955	48,955
Utilities-Water	1,938	2,000	2,000	2,000
Fuel-Animal Control Vehicle	1,625	2,000	1,650	2,000
Repairs & Maint-Animal Cntrl	-	350	-	394
OPERATING EXPENDITURES	97,495	100,207	99,507	100,891
Contractual Services-Sheriff	6,223,396	6,623,450	6,223,396	6,922,685
Contractual Services-Animal Cntrl	272,360	269,000	271,968	301,243
Contract Services-After Hours	3,001	5,000	5,640	3,000
CONTRACTED SERVICES	6,498,757	6,897,450	6,501,004	7,226,928
TOTAL PUBLIC SAFETY EXPENDITURES	\$ 6,596,252	\$ 6,997,657	\$ 6,600,511	\$ 7,327,819



Significant Changes

The budget for Public Safety remains constant over the past couple of years. The Public Safety services are contracted with the San Diego County Sheriff's Office and City of Chula Vista Animal control, the expenditures only fluctuate when there is a change in Law Enforcement services or a large change in animal related calls. FY22/23 adds a dedicated traffic motor officer for supporting traffic calming and roadway safety.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
01 - General Fund	\$ 6,596,252	\$ 6,997,657	\$ 6,600,511	\$ 7,327,819
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 6,596,252	\$ 6,997,657	\$ 6,600,511	\$ 7,327,819

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Sheriff Lieutenant	1.00	1.00	1.00	1.00
Patrol Sergeant	1.00	1.00	1.00	1.00
Traffic Sergeant	1.00	1.00	1.00	1.00
Traffic Deputies	3.00	3.00	3.00	3.00
Patrol Deputies	12.00	12.00	12.00	12.00
Detectives	2.00	2.00	2.00	2.00
Motor Officer	0.00	0.00	0.00	1.00
Animal Control Officer	1.00	1.00	1.00	1.00
Total Personnel	21.00	21.00	21.00	22.00

FIRE DEPARTMENT OVERVIEW

Department Function

In partnership with the City of Lemon Grove and the community, compassionately providing an all-hazards response team with integrity and courage through innovative prevention, education and active intervention.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries & Benefits	4,091,206	4,201,948	4,298,760	4,389,855
Operating Expenditures	345,640	416,361	454,878	510,101
Contracted Services	286,552	276,965	317,778	310,600
Capital Expenditures	86,689	35,275	35,160	61,000
Total Expenditures	\$ 4,810,088	\$ 4,930,549	\$ 5,106,576	\$ 5,271,556

ACCOUNT DETAIL FOR THE FIRE DEPARTMENT

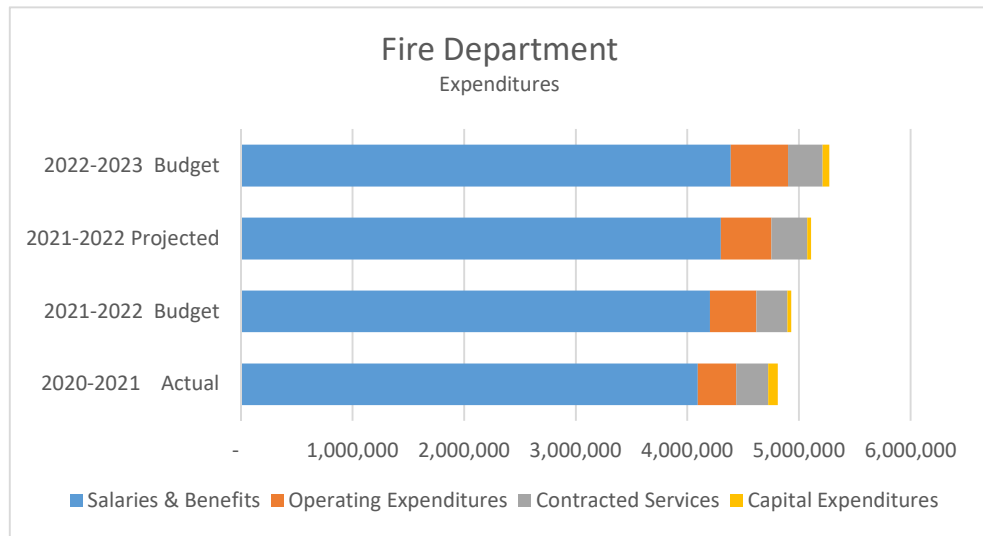
Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries	1,703,983	1,829,990	1,757,833.52	1,940,178
Scheduled Overtime	136,136	150,395	132,878	159,498
Unscheduled Overtime	596,203	450,000	605,000	463,500
Reimbursable Overtime	289,293	200,000	260,000	206,000
Overtime	508	500	500	515
Extra Help	4,345	-	-	-
Quarterly JPA Reconciliation	256,117	330,000	313,115	330,000
Health Benefits	246,290	315,600	294,694	315,600
Health Benefits-Retirees	70,317	70,000	74,896	75,000
Uniform Allowance	19,000	19,000	19,000	19,000
Holiday Pay	50,056	75,000	51,750	98,153
Paramedic Recertification	51,262	52,296	52,288	52,296
Bilingual Pay	1,950	1,950	1,733	1,950
Education Award	13,083	13,345	17,792	13,345
Workers Compensation Insurance	71,873	70,000	76,225	78,512
Medicare	40,337	40,745	40,461	41,028
Life Insurance	3,758	3,791	3,678	3,791
Long Term Disability	3,234	3,392	3,256	3,392
Retirement	533,461	575,944	593,660	588,097
SALARIES & BENEFITS	4,091,206	4,201,948	4,298,760	4,389,855

ALS Supplies Pass Thru	23,197	26,000	6,012	26,000
Communications Equipment	8,127	9,540	7,243	9,500
Fire Prevention Software	3,531	3,531	4,707	3,751
City Emergency Preparedness	894	3,500	1,081	3,100
Community Risk Reduction	868	2,000	631	1,000
Computer Maintenance	34,487	34,000	35,692	36,000
Copier Service	58	200	50	200
Departmental Expense	8,158	9,000	4,437	10,000
Fire Station Supplies	4,022	4,750	2,778	5,000
Fuel	22,841	26,000	22,983	30,000
Insurance-Liability	66,883	64,800	67,000	67,000

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Insurance-Property	14,462	20,050	24,918	25,000
JPA Reconciliation Expenditures	738	1,000	537	1,000
AFG Match	-	-	-	4,500
Medical Examinations	4,704	9,500	5,000	12,000
Membership and Dues	-	55	-	100
Office Supplies	234	350	100	500
Patient Care Reporting Pass Thru	4,378	4,500	6,437	5,000
Personal Exposure Reporting	190	190	190	190
Personal Protective Clothing	18,205	17,500	8,378	25,000
RCC Reimbursable	-	-	29,960	29,960
Repair and Maintenance-Equipment	1,901	4,000	5,550	2,000
Repair and Maintenance-Vehicles	66,711	65,000	115,000	65,000
Self-Contained Breathing Apparatus	2,256	7,500	29,335	42,500
Subscriptions and Books	-	750	-	750
Trauma Intervention Program (TIP)	1,913	3,825	5,100	5,000
Tools and Supplies	4,355	10,000	16,800	10,000
Training - Tuition Reimbursement	4,587	19,000	2,899	19,000
Training - HFTA	17,449	21,000	20,583	20,000
Training-AMR Pass Thru	1,680	3,000	2,133	3,000
Travel and Meetings	266	3,000	1,010	3,000
Uniforms	1,051	1,000	1,359	1,800
Utilities-Gas and Electric	18,220	22,720	17,508	23,000
Utilities-Telephone	5,916	6,200	4,749	6,000
Utilities-Water	3,368	3,600	4,027	4,250
Vehicle Supplies	(8)	2,300	688	3,000
Weed Abatement	-	7,000	-	7,000
OPERATING EXPENDITURES	345,640	416,361	454,878	510,101
Dispatch Services	262,967	252,735	286,434	285,600
Hazmat Emergency Response	23,585	24,230	31,344	25,000
CONTRACTED SERVICES	286,552	276,965	317,778	310,600
Capital Purchases	-	35,275	35,160	36,000
Fire Truck Lease/Purchase	86,689	-	-	25,000
CAPITAL EXPENDITURES	86,689	35,275	35,160	61,000
TOTAL FIRE EXPENDITURES	\$ 4,810,088	\$ 4,930,549	\$ 5,106,576	\$ 5,271,556

Significant Changes

The budget for Lemon Grove Fire Department increases every year. The Fire Department has a Memorandum of Understanding agreement that provides for a 3% salary increase for FY22/23. Additionally, vehicle and equipment costs are increasing due to extending the life through maintenance.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
01 - General Fund	\$ 4,810,088	\$ 4,930,549	\$ 5,106,576	\$ 5,271,556
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 4,810,088	\$ 4,930,549	\$ 5,106,576	\$ 5,271,556

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Battalion Chief	1.00	1.00	1.00	1.00
Captain	6.00	6.00	6.00	6.00
Fire Engineer	6.00	6.00	6.00	6.00
Firefighter/Paramedic	6.00	6.00	6.00	6.00
Fire Inspector	1.00	1.00	1.00	1.00
Total Personnel	20.00	20.00	20.00	20.00



COMMUNITY DEVELOPMENT OVERVIEW

Department Function

Protecting the health, safety, and welfare of residents and visitors while enhancing the quality of life in Lemon Grove through professional planning, site and building review, and inspection services. Creating a sustainable, well-designed, and prosperous community with a business-friendly environment.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries & Benefits	364,803	410,185	288,408	572,498
Operating Expenditures	56,107	64,055	64,312	70,325
Contracted Services	498,073	273,500	362,333	600,000
Capital Expenditures	-	-	-	-
Total Expenditures	\$ 918,983	\$ 747,740	\$ 715,053	\$ 1,242,823

ACCOUNT DETAIL FOR THE DEPARTMENT OF COMMUNITY DEVELOPMENT

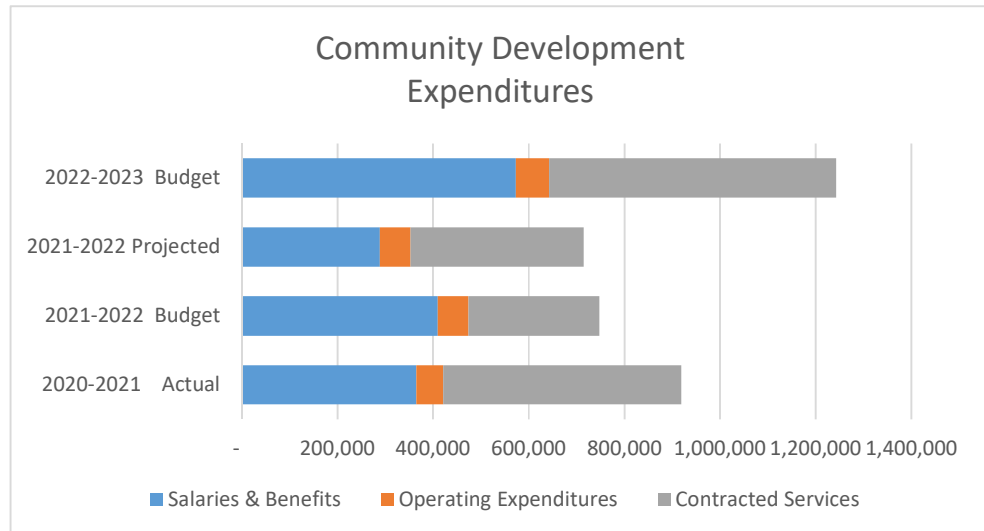
Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	256,836	274,920	197,376	372,960
Planning Commission Wages	-	1,000	-	1,000
Overtime	-	2,000	79	2,000
Extra Help	-	8,000	15,748	8,000
Health Benefits	19,404	27,000	19,166	48,000
Health Benefits-Retirees	6,059	6,059	5,386	6,059
Workers Compensation Insurance	3,606	3,600	4,236	3,600
Medicare	3,631	4,704	4,231	5,408
Life Insurance	300	292	197	389
Long Term Disability	506	509	348	678
Retirement	74,460	82,101	41,642	124,405
SALARIES & BENEFITS	364,803	410,185	288,408	572,498
Computer Maintenance	17,532	17,450	19,206	21,500
Copier Service	1,911	2,500	2,510	2,700
Fuel	777	1,200	266	775
Insurance-Liability	20,901	20,250	27,012	21,000
Insurance-Property	2,410	3,345	8,186	6,200
Membership and Dues	-	750	-	750
Mileage	-	500	-	300
Noticing	3,276	4,000	-	4,000
Office Supplies	3,324	4,000	2,299	3,500
Printing	-	100	-	250
Repair & Maintenance-Vehicles	-	200	-	200
Subscriptions and Books	-	500	-	500
Training	-	1,500	-	1,500
Travel and Meetings	-	1,000	-	500
Utilities-Gas and Electric	2,472	2,860	2,310	2,650
Utilities-Telephone	3,106	3,500	2,131	3,500
Utilities-Water	398	400	391	500
OPERATING EXPENDITURES	56,107	64,055	64,312	70,325

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Plan Checks/Consultations	498,073	268,500	358,500	500,000
Professional Services	-	5,000	3,833	100,000
CONTRACTED SERVICES	498,073	273,500	362,333	600,000
TOTAL DEVELOPMENT EXPENDITURES	\$ 918,983	\$ 747,740	\$ 715,053	\$ 1,242,823



Significant Changes

The budget for the Community Development has fluctuated for the past couple of years. The primary factor is an increase in Adjacent Dwelling Unit activity, creating increase workload for plan checks and consultant requirements to ensure code compliance. Additionally, Salaries were decreased in FY21/22 due to multiple vacancies that have been difficult to fill.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 918,983	\$ 747,740	\$ 715,053	\$ 1,099,612
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 24,130
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 106,333
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 2,125
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ 10,624
Total Funding	\$ 918,983	\$ 747,740	\$ 715,053	\$ 1,242,823

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Community Development Manager	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	0.00
Assistant Planner	1.00	1.00	1.00	2.00
Code Enforcement/Water Quality Inspector	1.00	1.00	1.00	1.00
Total Personnel	4.00	4.00	4.00	4.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

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COMMUNITY SERVICES OVERVIEW

Department Function

Improves the quality of life for the residents of Lemon Grove through the operation and maintenance of parks and recreation facilities.

SUMMARY OF EXPENDITURES BY TYPE

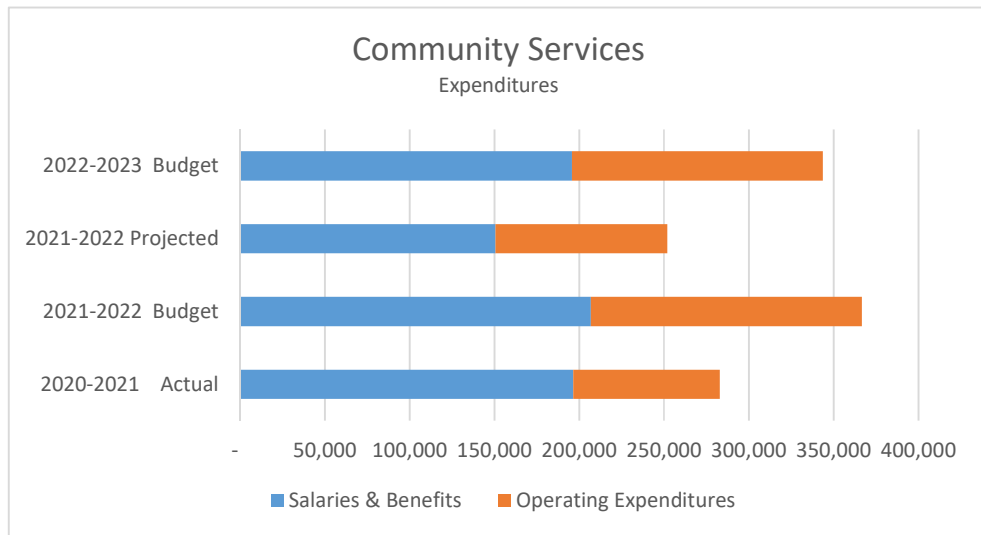
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries & Benefits	196,518	206,709	150,593	195,585
Operating Expenditures	86,442	159,885	101,303	148,100
Total Expenditures	\$ 282,959	\$ 366,594	\$ 251,896	\$ 343,685

ACCOUNT DETAIL FOR THE DEPARTMENT OF COMMUNITY SERVICES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries	56,249	83,517	56,461	70,647
Overtime	1,982	6,000	4,447	6,000
Extra Help	100,441	80,000	55,556	81,421
Health Benefits	13,067	13,500	11,543	19,200
Health Benefits-Retirees	4,590	4,590	4,080	4,590
Workers Compensation Insurance	6,010	6,000	7,849	6,000
Medicare	7,430	7,050	4,660	1,024
Life Insurance	150	146	146	156
Long Term Disability	84	255	86	271
Retirement	6,514	5,651	5,766	6,275
SALARIES & BENEFITS	196,518	206,709	150,593	195,585
Computer Maintenance	3,651	3,600	3,870	4,300
Computer Equipment	-	-	-	1,000
Copier Service	71	150	82	100
Day Camp	3,345	25,000	7,553	20,000
Rental Equipment	-	-	-	800
Insurance-Liability	10,451	10,125	94	10,200
Insurance-Property	2,410	3,345	4,153	3,300
Maintenance-Supplies	-	-	-	12,000
Mileage	-	100	-	100
Office Supplies	339	1,200	196	600
Rental Expense	-	5,800	320	4,000
Special Events	6,097	30,000	28,833	30,000
Utilities-Gas and Electric	27,262	44,100	30,846	34,000
Utilities-Telephone	4,890	4,315	4,983	4,700
Utilities-Water	27,926	32,150	20,373	23,000
OPERATING EXPENDITURES	86,442	159,885	101,303	148,100
TOTAL COMMUNITY SERVICES EXP.	\$ 282,959	\$ 366,594	\$ 251,896	\$ 343,685

Significant Changes

The budget for the Community Services Department were reduced for the past couple of years. The programs offered were shut down or very limited due to the pandemic and stay at home orders. FY22/23 is budgeted back at pre-pandemic levels with the assumption that rates will stay the same and participation will resume.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 282,959	\$ 366,594	\$ 251,896	\$ 343,685
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 282,959	\$ 366,594	\$ 251,896	\$ 343,685

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Community Services Specialist	1.00	1.00	1.00	1.00
Community Services Assistant	1.00	1.00	1.00	1.00
Recreation Leaders I	2.50	2.50	2.50	2.50
Recreation Leaders II	3.00	3.00	3.00	3.00
Class Instructor	0.50	0.50	0.50	0.50
Total Personnel	8.00	8.00	8.00	8.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.



PUBLIC WORKS DEPARTMENT

Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 1,049,213	\$ 2,333,205	\$ 1,587,463	\$ 2,644,297
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 336,454
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ 21,749
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 23,291
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 23,291
14 - TransNet	\$ -	\$ -	\$ -	\$ 28,739
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 446,995
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 12,910
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ 4,341
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ 2,471
Total Funding	\$ 1,049,213	\$ 2,333,205	\$ 1,587,463	\$ 3,544,540



PUBLIC WORKS - ADMINISTRATION OVERVIEW

Department Function

Keeping the integrity of the Lemon Grove community through the professional administration, planning, and maintenance of the City's infrastructure, including streets, sewers, street and traffic signs, parks, medians, and storm drains. Engaging community involvement in improving the quality of life through engineering, constructing and maintaining the city's infrastructure in an efficient and effective manner.

SUMMARY OF EXPENDITURES BY TYPE

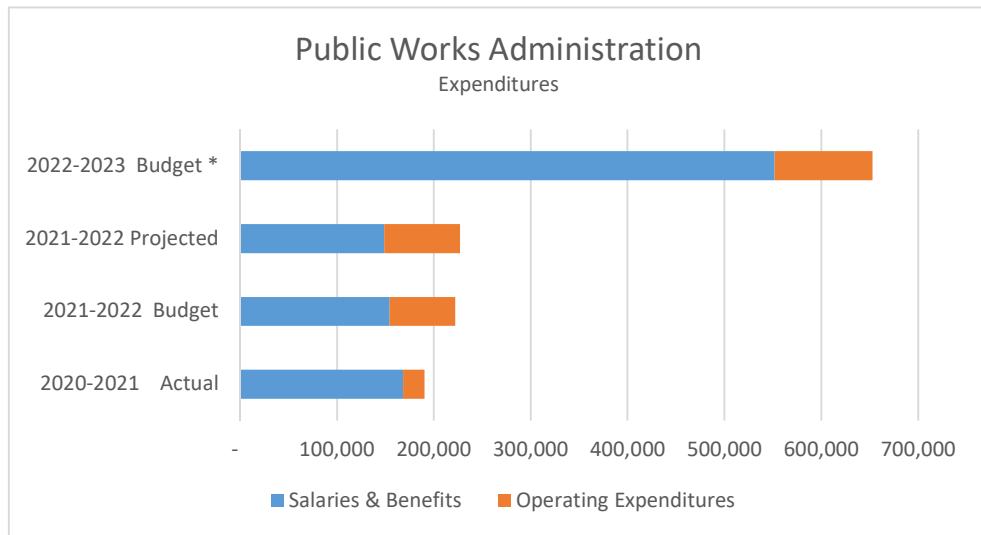
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	168,255	154,390	148,634	551,628
Operating Expenditures	21,988	67,537	78,178	101,200
Total Expenditures	\$ 190,243	\$ 221,927	\$ 226,813	\$ 652,828

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ADMINISTRATION DIVISION

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	113,515	90,205	85,859	321,456
Overtime	-	200	-	200
Health Benefits	3,118	7,560	5,985	36,000
Workers Compensation Insurance	2,404	2,400	3,199	2,400
Medicare	1,664	1,330	1,291	4,705
Life Insurance	84	82	82	292
Long Term Disability	336	143	341	509
Retirement	47,135	52,470	51,877	186,067
SALARIES & BENEFITS	168,255	154,390	148,634	551,628
Computer Maintenance	7,920	9,675	11,391	9,800
Copier Service	1,898	3,000	1,660	1,600
Damages - Cost Recovery	(8,332)	20,000	38,490	40,000
Fuel	19		181	100
Insurance-Liability	4,180	4,050	5,401	4,200
Insurance-Property	964	1,340	48	1,500
Advertising & Marketing	-	5,000	-	3,000
Membership and Dues	133	2,000	430	1,200
Mileage	1,290	1,290	1,147	3,000
Software (Minor)	-	-	1,725	2,000
Office Supplies	2,143	2,000	1,723	2,000
Protective Clothing	5,591	8,000	8,465	12,000
Repair & Maintenance-Equipment	1,019	900	900	1,000
Training	1,447	5,000	3,140	15,000
Travel and Meetings	-	1,000	222	1,000
Utilities-Gas and Electric	2,472	2,872	2,310	2,700
Utilities-Telephone	947	1,100	653	700
Utilities-Water	298	310	293	400
OPERATING EXPENDITURES	21,988	67,537	78,178	101,200
TOTAL PW ADMIN EXPENDITURES	\$ 190,243	\$ 221,927	\$ 226,813	\$ 652,828

Significant Changes

The budget for the Public Works Administration Division has remained consistent for the past couple of years. The major change this year is that California now requires DOT training for CDL licensing which increased training by \$12,000 in FY 22/23.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 190,243	\$ 221,927	\$ 226,813	\$ 275,638
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 87,762
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ 20,187
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 14,203
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 14,203
14 - TransNet	\$ -	\$ -	\$ -	\$ 11,341
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 209,771
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ 12,910
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ 4,341
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ 2,471
Total Funding	\$ 190,243	\$ 221,927	\$ 226,813	\$ 652,828

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Assistant City Manager/Public Works Director	1.00	1.00	1.00	0.00
Public Works Director	1.00	1.00	1.00	1.00
Public Works Secretary	1.00	1.00	1.00	1.00
Public Works Admin & Ops Manager	1.00	1.00	1.00	1.00
Total Personnel	3.00	3.00	3.00	3.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

PUBLIC WORKS - ENGINEERING OVERVIEW

Department Function

Protecting the environmental and technical interest of residents and visitors in the Lemon Grove community through professional review and inspection of grading and improvement plans, including hydrology, water quality, and soils for private development projects.

SUMMARY OF EXPENDITURES BY TYPE

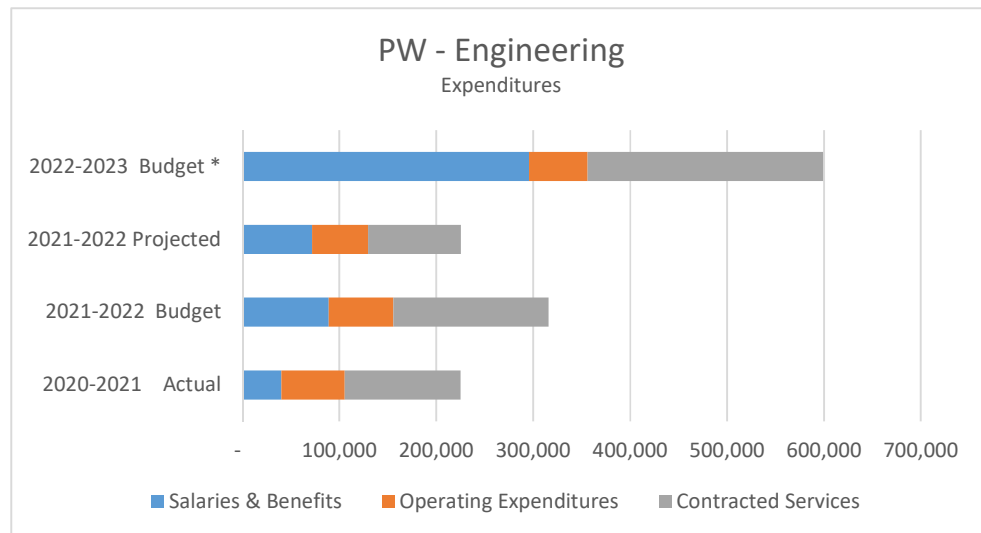
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	39,810	88,833	71,667	295,600
Operating Expenditures	65,463	67,005	57,770	60,250
Contracted Services	119,934	160,000	96,062	243,200
Capital Expenditures	-	-	-	-
Total Expenditures	\$ 225,207	\$ 315,838	\$ 225,499	\$ 599,050

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ENGINEERING DIVISION

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	22,241	45,873	43,781	165,437
Overtime	104	-	243	-
Extra Help	-	8,000	-	8,000
Health Benefits	2,867	5,130	4,591	24,000
Health Benefits- Retirees	1,224	1,224	1,224	1,224
Workers Compensation Insurance	2,404	2,400	3,224	2,400
Medicare	321	665	635	2,399
Life Insurance	28	56	52	194
Long Term Disability	51	97	92	339
Retirement	10,569	25,388	17,824	91,607
SALARIES & BENEFITS	39,810	88,833	71,667	295,600
Advertising	-	-	-	100
Computer Maintenance	15,857	10,700	8,697	11,000
Copier Service	1,187	2,000	1,130	1,300
Fuel	2,312	4,000	1,239	2,000
Insurance- Liability	10,451	10,125	13,506	10,200
Insurance- Property	2,410	3,345	4,153	3,300
Mileage	-	400	-	150
Office Supplies	2,300	2,200	1,680	2,200
Utilities- Traffic Signal	27,940	30,710	24,891	27,000
Utilities- Telephone	2,510	3,000	1,986	2,500
Utilities- Water	497	525	489	500
OPERATING EXPENDITURES	65,463	67,005	57,770	60,250
Development Support	29,041	5,000	6,281	8,200
Professional Services	90,893	80,000	89,781	105,000
Sidewalk Master Plan	-	75,000	-	130,000
CONTRACTED SERVICES	119,934	160,000	96,062	243,200
TOTAL ENGINEERING EXPENDITURES	\$ 225,207	\$ 315,838	\$ 225,499	\$ 599,050

Significant Changes

The budget for the Public Works Engineering Division has remained consistent for the past couple of years. The projects scheduled in FY21/22 have been carried over to FY22/23, creating a decrease in expenditures. The FY21/22 budget has been carried forward to add to the FY22/23 project budgeted costs.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 225,207	\$ 315,838	\$ 225,499	\$ 396,150
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 66,726
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ 1,562
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ 9,088
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ 9,088
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 116,436
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 225,207	\$ 315,838	\$ 225,499	\$ 599,050

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Engineering Inspector	1.00	1.00	1.00	1.00
SR Management Analyst	1.00	1.00	1.00	0.50
Total Personnel	2.00	2.00	2.00	1.50

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

PUBLIC WORKS - STREETS OVERVIEW

Department Function

Maintaining the reliability of the Lemon Grove roadways and alleys, sidewalks, storm drain structures, street signs, street lights, and other street related services.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	143,232	189,539	134,793	370,246
Operating Expenditures	133,282	144,065	106,167	165,450
Contracted Services	2,176	110,400	34,880	119,700
Capital Expenditures	4,024	629,333	354,379	939,333
Total Expenditures	\$ 282,715	\$ 1,073,337	\$ 630,219	\$ 1,594,729

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, STREETS DIVISION

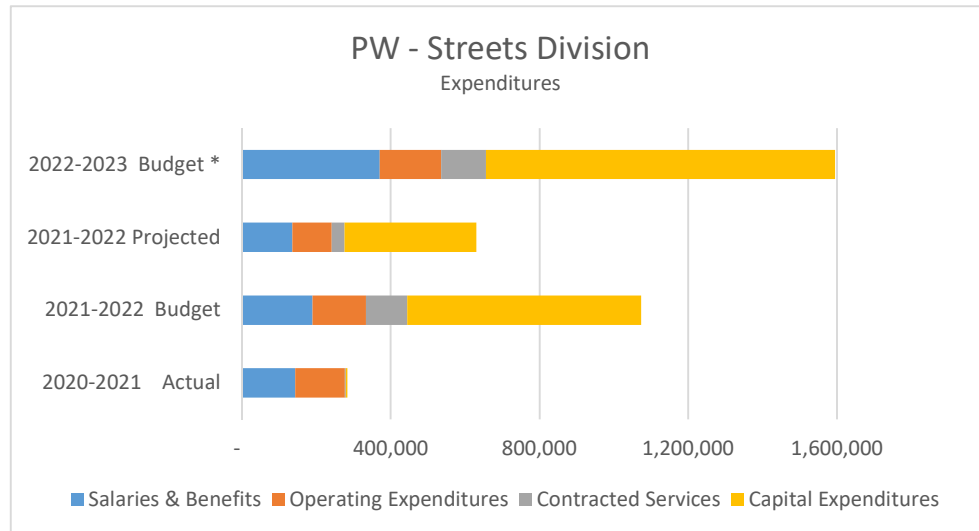
Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	91,128	127,806	78,649	242,274
Overtime	6,313	7,000	6,808	7,000
Health Benefits	14,341	17,550	10,809	58,800
Workers Compensation Insurance	6,010	6,000	7,749	6,000
Medicare	1,456	3,814	1,446	3,356
Life Insurance	177	190	124	476
Long Term Disability	275	331	196	831
Retirement	23,533	26,848	29,013	51,510
SALARIES & BENEFITS	143,232	189,539	134,793	370,246
Computer Maintenance	2,339	2,380	2,510	2,800
Cost Recovery	-	-	-	-
Equipment Rental	4,794	5,000	6,115	12,000
Fuel	14,611	16,000	13,827	14,400
Graffiti Cleanup Supplies	517	1,800	1,077	1,400
Herbicides/Pesticides	402	900	488	750
Insurance-Liability	10,451	10,125	13,506	10,200
Insurance-Property	2,410	3,345	1,733	3,500
Membership and Dues	-	-	-	100
Office Supplies	35	100	-	100
Pavement Markings	-	-	-	1,000
Permit Expenses	484	500	687	1,000
Protective Clothing	-	-	-	600
Repair and Maintenance-Equipment	25,064	16,000	12,940	25,000
Repair and Maintenance-Sidewalk	5,000	5,000	3,000	3,500
Repair and Maintenance-Storm Drain	8,041	10,000	12	10,000
Repair and Maintenance-Vehicles	14,851	21,000	19,783	20,000
Tools and Supplies	9,096	13,000	6,003	12,000
Utilities-Gas and Electric	1,679	1,815	1,556	1,800
Utilities-Telephone	2,148	2,100	2,324	2,300
Training	-	-	-	10,000
Utilities-Water	31,362	35,000	20,606	33,000
OPERATING EXPENDITURES	133,282	144,065	106,167	165,450

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Contractual Services	1,294	3,000	2,520	2,000
Professional Services	582	92,400	23,100	105,000
Street Sweeping	300	15,000	9,260	12,700
CONTRACTED SERVICES	2,176	110,400	34,880	119,700
LG Realignment	4,024	-	596	-
St Improvements	-	350,000	-	700,000
McKnight & Mt Vernon Repair	-	-	353,783	-
Crane & Golden Rehab	-	239,333	-	239,333
69th St Joint Paving with San Diego	-	40,000	-	-
CAPITAL EXPENDITURES	4,024	629,333	354,379	939,333
TOTAL STREETS EXPENDITURES	\$ 282,715	\$ 1,073,337	\$ 630,219	\$ 1,594,729



Significant Changes

The budget for the Public Works Streets Division fluctuated for the past couple of years. The projects scheduled in FY21/22 have been carried over to FY22/23, creating a decrease in expenditures. McKnight & Mt Vernon projects is completed and will not continue next FY. The remaining projects have been delayed, due to varying reasons, until FY23/24.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 282,715	\$ 1,073,337	\$ 630,219	\$ 1,322,579
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ 181,966
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ 17,398
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 72,786
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 282,715	\$ 1,073,337	\$ 630,219	\$ 1,594,729

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Street Supervisor	1.00	1.00	1.00	1.00
Street Technician I	2.00	2.00	2.00	2.00
Street Technician II	2.00	2.00	2.00	2.00
Maintenance Service Worker	1.00	1.00	1.00	1.00
Total Personnel	6.00	6.00	6.00	6.00

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

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PUBLIC WORKS - GROUNDS DIVISION OVERVIEW

Department Function

Providing constituents a better outdoor leisure activities. Helping improve the communities outdoor environment by maintaining and improving the green spaces, hardscapes, and playgrounds, for the City of Lemon Grove's City Parks.

SUMMARY OF EXPENDITURES BY TYPE

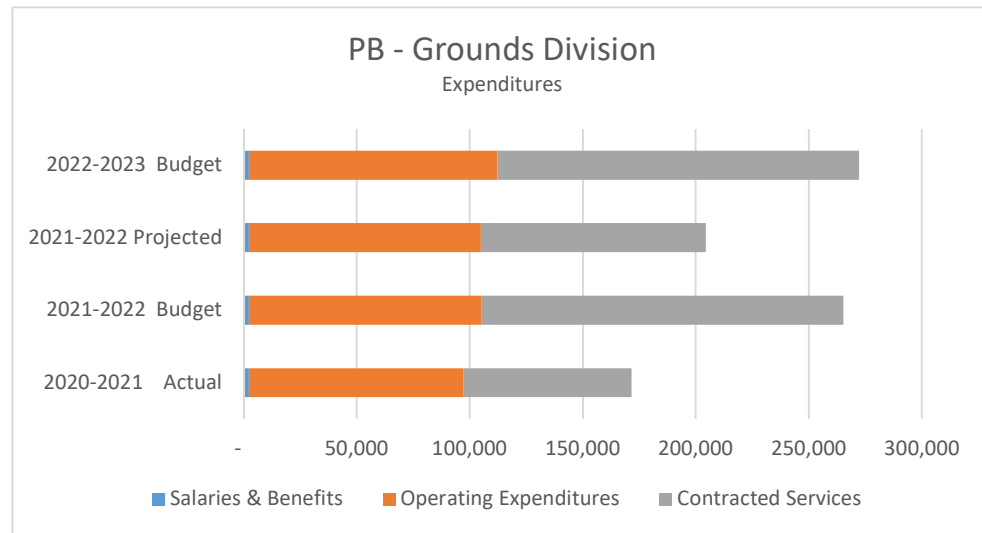
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries & Benefits	2,295	2,295	2,295	2,295
Operating Expenditures	94,975	102,853	102,548	110,000
Contracted Services	74,311	160,200	99,514	160,000
Capital Expenditures	-	-	-	-
Total Expenditures	\$ 171,580	\$ 265,348	\$ 204,357	\$ 272,295

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, GROUNDS DIVISION

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Health Benefits-Retirees	2,295	2,295	2,295	2,295
SALARIES & BENEFITS	2,295	2,295	2,295	2,295
Lighting Maintenance	2,303	3,123	5,005	3,300
Maintenance-Supplies	5,905	10,000	12,565	12,000
Utilities-Gas and Electric	6,651	7,230	6,632	7,400
Utilities-Telephone	2,429	2,500	1,739	2,300
Utilities-Water	77,687	80,000	76,606	85,000
OPERATING EXPENDITURES	94,975	102,853	102,548	110,000
Contractual Services	50,497	133,200	60,109	125,000
Tree Maintenance	23,814	27,000	39,405	35,000
CONTRACTED SERVICES	74,311	160,200	99,514	160,000
TOTAL GROUNDS EXPENDITURES	\$ 171,580	\$ 265,348	\$ 204,357	\$ 272,295

Significant Changes

The budget for the Public Works Grounds Division fluctuated each year based on community usage of parks. Additionally, organic growth dictates the need for ground maintenance and can change dramatically depending on rainfall and other weather conditions.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
01 - General Fund	\$ 171,580	\$ 265,348	\$ 204,357	\$ 272,295
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 171,580	\$ 265,348	\$ 204,357	\$ 272,295

PUBLIC WORKS - FACILITIES DIVISION OVERVIEW

Department Function

Providing maintenance to all City facilities. Prolonging the life expectancy of buildings and fixtures through regular maintenance and repair.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries & Benefits	112,275	129,098	118,410	284,637
Operating Expenditures	67,193	86,990	86,907	110,900
Capital Expenditures	-	240,667	95,259	30,100
Total Expenditures	\$ 179,468	\$ 456,755	\$ 300,575	\$ 425,637

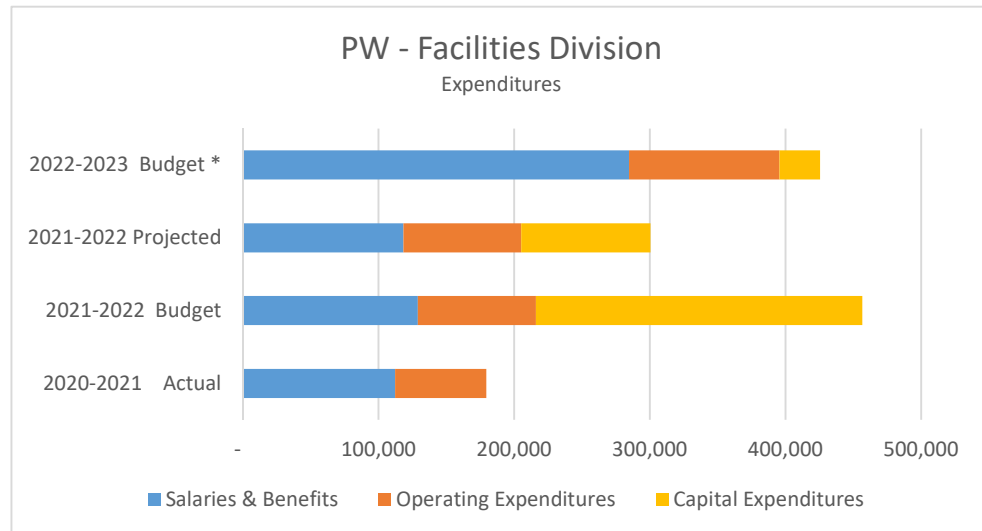
ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, FACILITIES DIVISION

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
Salaries	75,132	83,923	78,788	174,489
Overtime	5,599	10,000	5,169	10,000
Health Benefits	14,410	17,100	15,460	40,800
Health Benefits-Retirees	3,366	3,366	3,366	3,366
Workers Compensation Insurance	6,010	6,000	7,749	6,000
Medicare	1,169	1,208	1,538	2,501
Life Insurance	190	185	159	330
Long Term Disability	321	322	279	577
Retirement	6,077	6,994	5,902	46,573
SALARIES & BENEFITS	112,275	129,098	118,410	284,637
Computer Maintenance	1,169	1,200	1,255	1,500
Equipment Rental	161	400	171	500
Fuel	2,707	4,000	3,136	3,700
Insurance-Liability	10,451	10,125	13,506	10,200
Insurance-Property	2,892	4,010	4,984	3,900
Maintenance-Services	16,372	20,000	21,834	36,200
Maintenance-Supplies	14,022	18,360	10,469	31,000
Repair and Maintenance	13,105	20,600	25,414	16,300
Repair and Maintenance-ADA	-	-	-	-
Repair and Maintenance-Equipment	1,121	1,900	803	1,600
Tools and Supplies	1,476	2,500	1,845	2,100
Utilities-Gas and Electric	1,679	1,815	1,556	1,800
Utilities-Telephone	1,969	2,005	1,872	1,900
Utilities-Water	68	75	64	200
OPERATING EXPENDITURES	67,193	86,990	86,907	110,900
Contractual Services	-	-	-	-
Fire Station Drainage	-	20,000	-	20,000
Rec Center Roof Replacement	-	70,000	42,251	-
Public Works Yard Wall Replacement	-	60,000	45,759	-
Park Improvements	-	10,000	7,248	10,100
Park Restroom Project	-	80,667	-	-
CAPITAL EXPENDITURES	-	240,667	95,259	30,100

TOTAL FACILITIES EXPENDITURES	\$ 179,468	\$ 456,755	\$ 300,575	\$ 425,637
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Significant Changes

The budget for the Public Works Facilities Division fluctuated each year based on Capital Projects, otherwise the expenditures remain flat. In FY21/22 some planned projects were delayed and will be rescheduled in upcoming years.



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 179,468	\$ 456,755	\$ 300,575	\$ 377,635
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ 48,002
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 179,468	\$ 456,755	\$ 300,575	\$ 425,637

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Facilities Supervisor	1.00	1.00	1.00	1.00
Facility Technician I	1.00	1.00	1.00	1.00
Facility Technician II	1.00	1.00	1.00	1.00
Total Personnel	3.00	3.00	3.00	3.00

*** Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

NON-DEPARTMENTAL OVERVIEW

Function

Identifies activities and programs for the operation and general benefit of the City of Lemon Grove that is not otherwise associated to a particular department.

SUMMARY OF EXPENDITURES BY TYPE

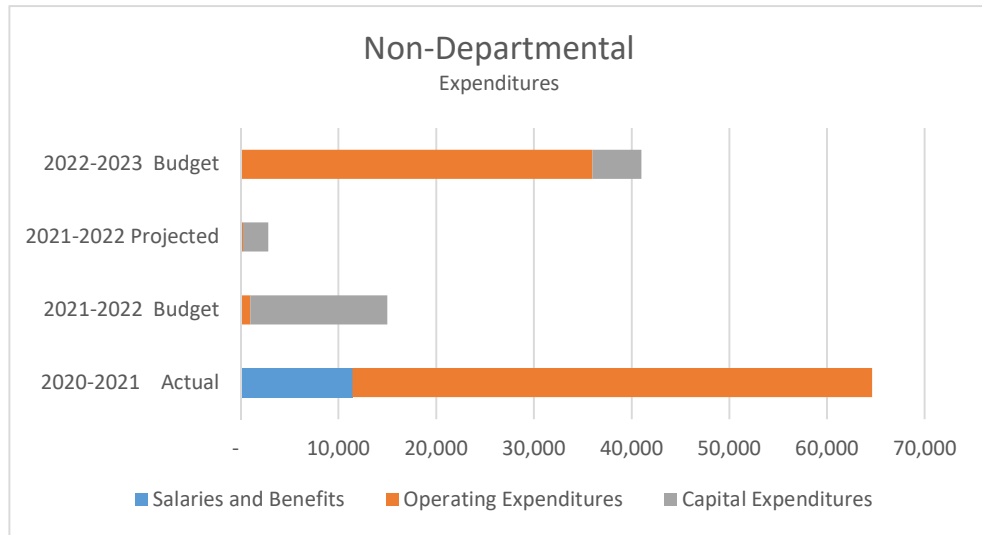
Expenditure Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries and Benefits	11,414	-	-	-
Operating Expenditures	53,217	1,000	216	36,000
Contracted Expenses	-	50,000	15,000	50,000
Capital Expenditures	-	14,000	2,596	5,000
Total Expenditures	\$ 64,631	\$ 65,000	\$ 17,811	\$ 91,000

ACCOUNT DETAIL FOR NON-DEPARTMENTAL

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
COVID Overtime	7,112	-	-	-
Medicare	98	-	-	-
Retirement	4	-	-	-
Unemployment COVID	4,200	-	-	-
SALARIES & BENEFITS	11,414	-	-	-
Emergency Contractual Services	3,054	-	216	-
General Election	46,181	-	-	35,000
Misc. Expenditures	-	1,000	-	1,000
Emergency Protective Gear	3,762	-	-	-
Reopening Materials & Supplies	219	-	-	-
OPERATING EXPENDITURES	53,217	1,000	216	36,000
Professional Services	-	50,000	15,000	50,000
CONTRACTED SERVICES	\$ -	\$ 50,000	\$ 15,000	\$ 50,000
Equip Replacement - Fire	-	-	-	-
Equip Replacement - IT	-	14,000	2,596	5,000
CAPITAL EXPENDITURES	-	14,000	2,596	5,000
TOTAL NON-DEPARTMENTAL EXPENDITURES	\$ 64,631	\$ 65,000	\$ 17,811	\$ 91,000

Significant Changes

The budget for Non-Departmental expenses fluctuates each year based on activities, special events, and projects. The primary factor in the FY23 change is related to election activity. While election costs span two fiscal years, the majority of expenses occur in the fiscal year prior to the candidates taking office, as the candidates begin filing in the even years and the



Budget by Funding Source

Funding Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - General Fund	\$ 64,631	\$ 65,000	\$ 17,811	\$ 91,000
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 64,631	\$ 65,000	\$ 17,811	\$ 91,000

SIDEWALK CAPITAL RESERVE

FUND 18

BEGINNING FUND BALANCE	\$	5,918	\$	-	\$	-	\$	-
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	20	-	-	-
Market Gain/(Loss)	(106)			
Total Revenue	\$ (86)	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ 5,832	\$ -	\$ -	\$ -

EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Contracted Services	5,832	-	-	-
CONTRACTED SERVICES	5,832	-	-	-
TOTAL EXPENSES	\$ 5,832	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -

CAPITAL RESERVE**FUND 32**

BEGINNING FUND BALANCE	\$	43,009	\$	14,085	\$	13,294	\$	13,294
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
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TOTAL RESOURCES	\$	43,009	\$	14,085	\$	13,294	\$	13,294
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
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Repair & Maintenance-Facilities	1,087	-	-	-
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OPERATING EXPENSES	\$	1,087	\$	-	\$	-	\$	-
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Capital Improvements	28,629	14,085	-	13,294
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CAPITAL EXPENSES	\$	28,629	\$	14,085	\$	-	\$	13,294
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TOTAL EXPENSES	\$	29,716	\$	14,085	\$	-	\$	13,294
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ENDING FUND BALANCE	\$	13,294	\$	-	\$	13,294	\$	-
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Enterprise Funds

Fund 15— Sanitation District - Operating

Fund 16—Sanitation District - Capital

Fund 17—Sanitation District - Pure Water

Fund 19—Sanitation District - Capacity

LEMON GROVE SANITATION DISTRICT: OPERATING

FUND 15

BEGINNING FUND BALANCE	\$ 11,416,782	\$ 11,249,377	\$ 11,503,330	\$ 12,535,925
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	308,015	75,000	75,000	75,000
Sewer Service Fee	6,922,469	7,083,162	6,885,212	7,083,162
Sewer Service-LGSD La Mesa SD	44,182	45,000	42,836	45,000
Total Revenue	\$ 7,274,666	\$ 7,203,162	\$ 7,003,047	\$ 7,203,162

TOTAL RESOURCES

\$	18,691,448	\$	18,452,539	\$	18,506,377	\$	19,739,086
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EXPENSES

Account Description	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Budget	Projected	Budget
Salaries	665,792	784,939	625,813	806,638
Overtime	15,151	20,000	14,901	20,000
Health Benefits	77,731	110,805	78,923	153,120
Health Benefits-Retirees	17,641	19,000	19,000	19,000
Deferred Comp	1,560	2,000	2,000	2,000
Employee Assistance Program	-	400	200	400
Workers Compensation Insurance	45,395	45,000	41,363	45,000
Medicare	9,952	13,000	9,331	12,062
Life Insurance	1,084	1,233	1,084	1,240
Long Term Disability	1,649	2,150	1,644	2,164
Retirement	236,420	293,260	235,030	296,428
GASB 75 - OPEB Expense	(2,388)	20,000	20,000	20,000
GASB 68 - Pension Expense	155,572	150,000	150,000	150,000
SALARIES & BENEFITS	\$ 1,225,558	\$ 1,461,787	\$ 1,199,289	\$ 1,528,052

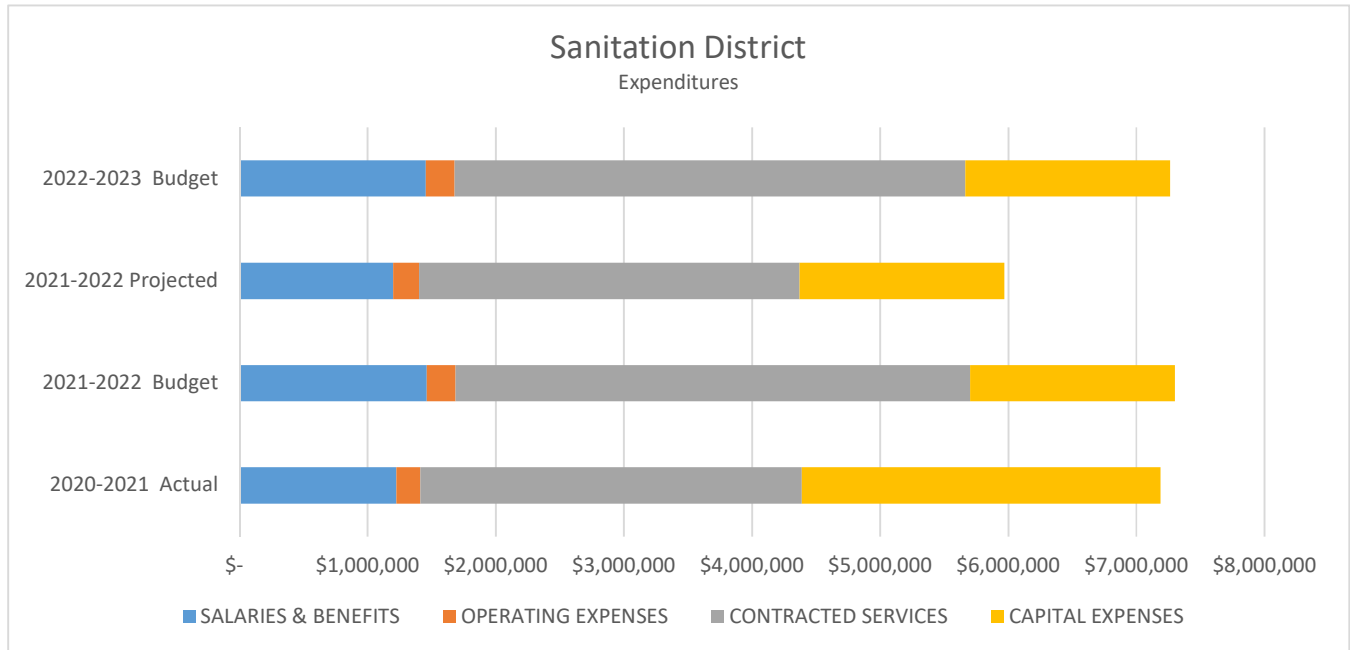
Claims Paid	-	-	-	-
Computer Maintenance	45,524	47,500	45,250	47,500
Copier Service	1,296	1,500	1,184	1,500
Equipment Rental	118	1,000	250	1,000
Fuel	7,623	13,000	11,000	13,000
Industrial Enforcement	1,214	5,000	2,680	5,000
Insurance-Liability	52,253	50,625	52,253	50,625
Insurance-Property	15,832	16,710	12,052	16,710
Medical Examinations	-	600	250	600
Membership and Dues	73	1,500	73	1,500
Mileage	2,700	5,430	2,700	2,700
Office Supplies	929	1,000	1,000	1,000
Protective Clothing	3,099	5,000	3,500	5,000
Repairs & Maintenance	-	15,000	-	15,000
Repair & Maint. -Equipment	19,444	20,000	20,000	20,000
Repair & Maint-Vehicles	5,611	8,000	5,000	8,000
Tools and Supplies	20,546	20,000	18,000	20,000

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Traffic Safety Equipment	264	500	300	500
Training	740	4,000	1,000	4,000
Travel and Meetings	-	1,500	-	1,500
Utilities-Gas and Electric	1,968	2,163	1,967	2,163
Utilities-Telephone	4,726	4,000	4,000	4,000
Utilities-Water	1,707	500	139	500
Transfer to Self-Insured Liability Fund	-	-	20,000	-
OPERATING EXPENSES	\$ 185,666	\$ 224,528	\$ 202,598	\$ 221,798
Contractual Services	8,440	105,500	5,047	75,000
Emergency Callout and Repair	-	10,000	-	10,000
Litigation Services	-	-	-	-
Metro Annual Capacity & Treatment	2,745,888	3,265,112	2,745,888	3,265,112
Sewage Transportation	53,831	56,000	53,635	56,000
Professional Services	149,740	250,000	140,000	250,000
Professional Svcs-City Atty	-	10,000	5,000	10,000
Restoration Services	-	-	-	-
Camera Program	-	300,000	-	300,000
Street Sweeping	18,996	19,000	18,996	19,000
CONTRACTED SERVICES	\$ 2,976,895	\$ 4,015,612	\$ 2,968,566	\$ 3,985,112
Metro Pure Water Phase I	-	-	-	-
Transfer to Gas Tax Fund	100,000	100,000	100,000	100,000
Transfer to Sanitation Capital Fund	1,500,000	1,500,000	1,500,000	1,500,000
Transfer to Pure Water Fund	1,200,000	-	-	-
CAPITAL EXPENSES	\$ 2,800,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
TOTAL EXPENSES	\$ 7,188,118	\$ 7,301,927	\$ 5,970,452	\$ 7,334,962
OPERATING RESERVE FUND BALANCE	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000
115 TRUST FOR PENSION OBLIGATIONS *	\$ 1,104,866	\$ 1,881,900	\$ 1,881,900	\$ 1,919,538
ENDING FUND BALANCE	\$ 8,098,464	\$ 6,968,712	\$ 8,354,025	\$ 8,184,586

* **Note:** This is not a transfer, it signifies the Sanitation District balance that is in the 115 Trust.

Significant Changes

The budget for the Sanitation Operation Fund fluxuates each year based on Capital Projects, otherwise the expenditures remain flat. In FY21/22 some planned projects were delayed and will be rescheduled in upcoming years.



Expenditure Source	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 861,010
15 - Sanitation District	\$ 7,188,118	\$ 7,301,927	\$ 5,970,452	\$ 6,473,952
Total Expenditures	\$ 7,188,118	\$ 7,301,927	\$ 5,970,452	\$ 7,334,962

Personnel	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Sanitation Supervisor	1.00	1.00	1.00	1.00
Technician I	2.00	2.00	2.00	2.00
Technician II	2.00	2.00	2.00	2.00
Sr. Management Analyst	0.50	0.50	0.50	0.50
Total Personnel	5.50	5.50	5.50	5.50

FUND 16

BEGINNING CASH BALANCE	\$	5,545,403	\$	6,969,574	\$	7,012,809	\$	8,420,767
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	36,610	30,000	30,000	30,000
Interfund Transfers-Revenue	1,500,000	1,500,000	1,500,000	1,500,000
Market Value - Gain/(Loss)	(30,311)			
Interfund Transfers-Revenue	-	35,000	35,000	35,000
Total Revenue	\$ 1,506,299	\$ 1,565,000	\$ 1,565,000	\$ 1,565,000

TOTAL RESOURCES	\$	7,051,702	\$	8,534,574	\$	8,577,809	\$	9,985,767
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EXPENSES

Account Description	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Budget	Projected	Budget
FY17-18 Sewer Rehab (Construct)	-	-	-	-
FY18-19 Sewer Rehab (Design)	-	-	35,245	-
FY18-19 Sewer Rehab (Construct)	-	1,444,493	2,417	1,442,076
FY19-20 Sewer Rehab (Design)	38,893	275,000	69,380	205,620
FY19-20 Sewer Rehab (Construct)	-	1,480,000	-	1,480,000
FY20-21 & 21-22 Sewer Rehab (Design)	-	300,000	-	300,000
FY20-21 & 21-22 Sewer Rehab (Construct)	-	2,360,900	-	2,360,900
FY22-23 Sewer Rehab (Design)	-	-	-	300,000
FY22-23 Sewer Rehab (Construct)	-	-	-	1,689,000
Sewer Maintenance (Contract)	-	-	-	-
Vehicle Replacement	-	-	-	40,000
CAPITAL EXPENSES	\$ 38,893	\$ 5,860,393	\$ 107,042	\$ 7,817,596

Professional Services	-	50,000	50,000	50,000
CONTRACTED SERVICES	\$ -	\$ 50,000	\$ 50,000	\$ 50,000

TOTAL EXPENSES	\$	38,893	\$	5,910,393	\$	157,042	\$	7,867,596
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ENDING CASH BALANCE	\$ 7,012,809	\$ 2,624,181	\$ 8,420,767	\$ 2,118,171
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FUND 17

BEGINNING FUND BALANCE	\$ 4,997,415	\$ 6,232,415	\$ 6,240,088	\$ 6,264,697
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REVENUE

Account Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Interest	42,674	35,000	24,609	35,000
Transfer from Sanitation Operations	1,200,000	-	-	-
Total Revenue	\$ 1,242,674	\$ 35,000	\$ 24,609	\$ 35,000
TOTAL RESOURCES	\$ 6,240,088	\$ 6,267,415	\$ 6,264,697	\$ 6,299,697

EXPENSES

Account Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Interfund Transfer to Sanitation Operations	-	-	-	-
CAPITAL EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 6,240,088	\$ 6,267,415	\$ 6,264,697	\$ 6,299,697

FUND 19

BEGINNING FUND BALANCE	\$	88,451	\$	88,935	\$	88,935	\$	326,498
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REVENUE

Account Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Interest	650	350	526	400
Sewer Capacity Fee	-	17,545	272,037	15,000
Total Revenue	\$ 650	\$ 17,895	\$ 272,563	\$ 15,400

TOTAL RESOURCES	\$	89,101	\$	106,830	\$	361,498	\$	341,898
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EXPENSES

Account Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Interfund Transfer to Sanitation Capital	-	35,000	35,000	35,000
CAPITAL EXPENSES	\$ -	\$ 35,000	\$ 35,000	\$ 35,000

TOTAL EXPENSES	\$	-	\$	35,000	\$	35,000	\$	35,000
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ENDING FUND BALANCE	\$	89,101	\$	71,830	\$	326,498	\$	306,898
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Sanitation District Capital Improvement Plan

FY 2022/23 Capital Budget

SANITATION PROJECTS (FUNDED)

Project Name	Funding Source	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
Root Foaming	Sanitation - 15	\$50,000	\$50,000	\$50,000	\$50,000		\$200,000
Sewer Video Inpsection Program	Sanitation - 16	\$300,000					\$300,000
FY 2018/19 Sewer Rehabilitation Project	Sanitation - 16	\$969,000					\$969,000
FY 2019/20 Sewer Rehabilitation Project	Sanitation - 16	\$1,685,620					\$1,685,620
FY 2020/21 Sewer Rehabilitation Project	Sanitation - 16	\$2,660,900					\$2,660,900
FY 2022/23 Sewer Rehabilitation Project	Sanitation - 16		\$1,989,000				\$1,989,000
FY 2023/24 Sewer Rehabilitation Project	Sanitation - 16			\$1,335,000			\$1,335,000
FY 2024/25 Sewer Rehabilitation Project	Sanitation - 16				\$1,349,000		\$1,349,000
FY 2025/26 Sewer Rehabilitation Project	Sanitation - 16					\$2,898,000	\$2,898,000
TOTALS		\$5,665,520	\$2,039,000	\$1,385,000	\$1,399,000	\$2,898,000	\$13,386,520

Sanitation Projects

Annual Root Foaming Project

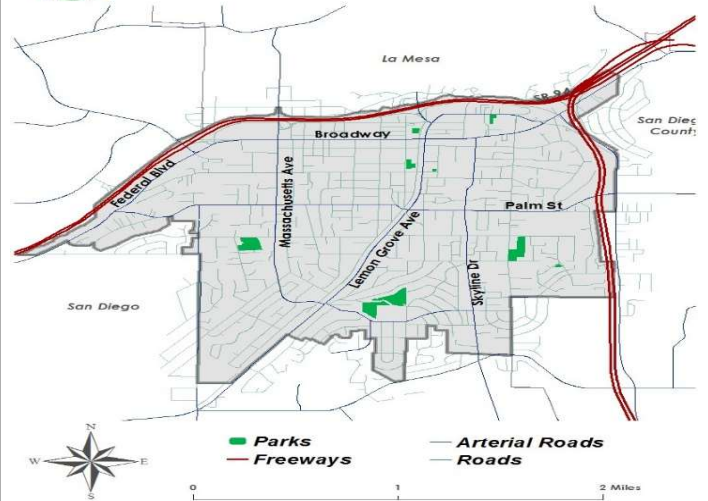
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Maintenance	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2021-21	Design		\$ 250,000.00	

Project Description:

This project maintains the District's sewer main lines by using a root foam that eliminates roots that have infiltrated the City's sewer main lines through out the City limits. This is an annual maintenance activity preserves the life of the sewer lines as well as limits the amount of root cleaning that District staff have to perform.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	250,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	250,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	250,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	100,000	50,000	50,000	50,000	-	\$ 250,000
	-	-	-	-	-		\$ -
							\$ -
							\$ -
Totals	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 250,000

Sanitation Projects

Sanitary Sewer Video Inspection Program

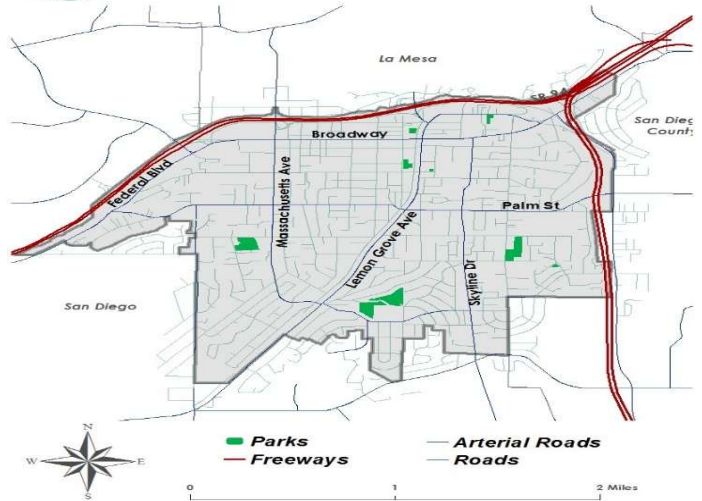
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2021-21	Planning		\$ 350,000.00	

Project Description:

This project was created to contract out the video inspection and grading of the District's sewer main line system. Planned to occur in two phases, these projects will provide the District with 100% video footage of all main lines in the District which is something that it does not currently have. This will be used to compare future video footage against as the District continues to video with in house personnel.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	350,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	350,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	350,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	350,000	-	-	-	-	\$ 350,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Sanitation Projects

FY 2018-19 Sewer Rehabilitation Project

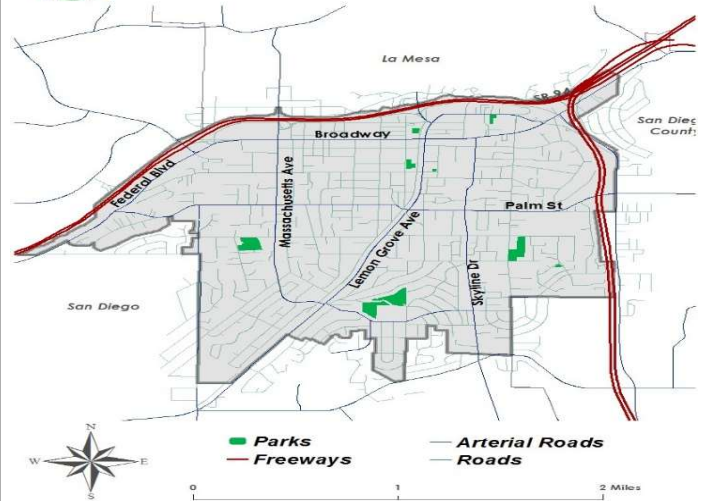
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Design		\$ 969,000.00	

Project Description:

Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on: CIP-4 Bakersfield East Replacement Project.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	969,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	969,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	969,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	969,000	-	-	-	-	\$ 969,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ 969,000	\$ -	\$ -	\$ -	\$ -	\$ 969,000

Sanitation Projects

FY 2019-20 Sewer Rehabilitation Project

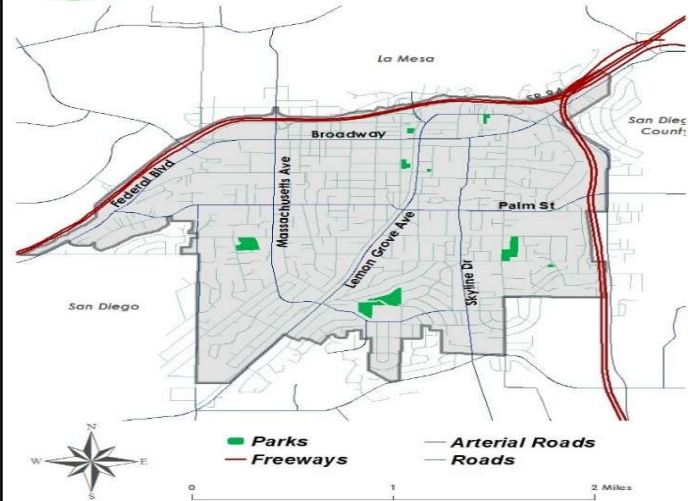
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Planning		\$ 1,955,000.00	

Project Description:

Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-3 Skyline Drive, CIP-10 Arcadia Drive, CIP-22 Madera Replacement Street Pipeline, and CIP-28 Central Avenue Pump Station Projects.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	1,955,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	1,955,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	1,955,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	1,955,000	-	-	-	-	\$ 1,955,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ 1,955,000	\$ -	\$ -	\$ -	\$ -	\$ 1,955,000

Sanitation Projects

FY 2020-21 Sewer Rehabilitatin Project

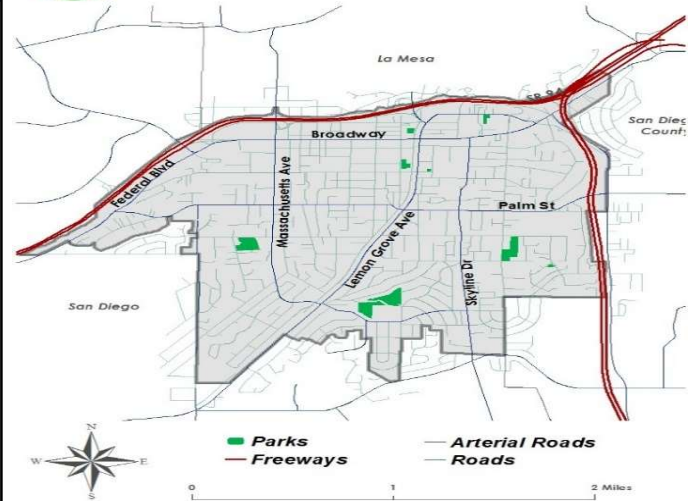
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2024	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Planning		\$ 2,113,000.00	

Project Description:

Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-8 Broadway South, CIP-11 Skyline at Mt. Vernon, CIP-13 Baldwin, Roy, Kempf, CIP-2, Misc. Manhole Repairs, CIP-25 Cinderella Place, CIP-26 Taft Street, and CIP-27 Mt. Vernon St.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	2,113,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	2,113,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	2,113,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	2,113,000	-	-	-	-	\$ 2,113,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ 2,113,000	\$ -	\$ -	\$ -	\$ -	\$ 2,113,000

Sanitation Projects

FY 2022-23 Sewer Rehabilitation Project

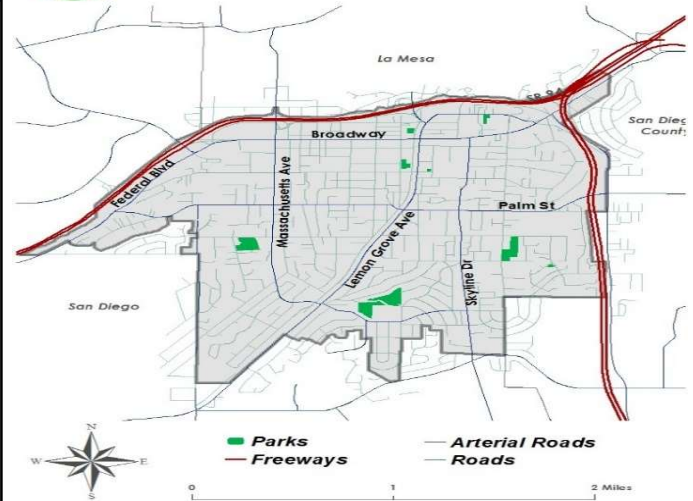
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Planning		\$ 1,989,000.00	

Project Description:

Peer the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-5 Mt. Vernon to Shirley Lane and CIP-18 Broadway Replacement Project.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	1,989,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	1,989,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	1,989,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	1,989,000	-	-	-	-	\$ 1,989,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ 1,989,000	\$ -	\$ -	\$ -	\$ -	\$ 1,989,000

Sanitation Projects

FY 2023-24 Sewer Rehabilitatin Project

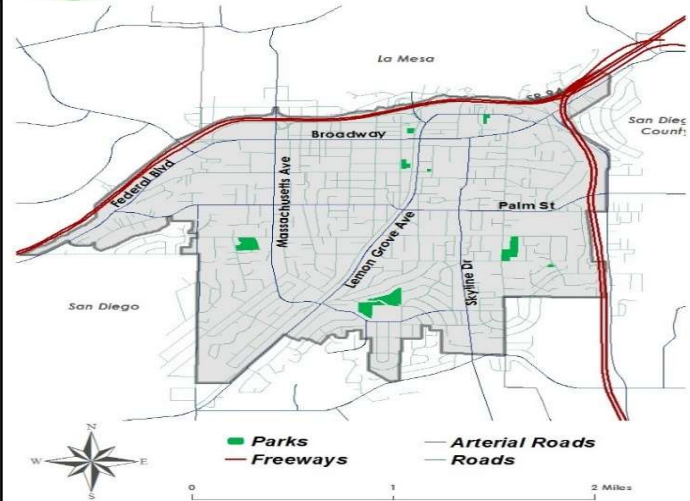
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Planning		\$ 1,335,000.00	

Project Description:

Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-7 San Altos Lining Project.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	1,335,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	1,335,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	1,335,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	-	1,335,000	-	-	-	\$ 1,335,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ 1,335,000	\$ -	\$ -	\$ -	\$ 1,335,000

Sanitation Projects

FY 2024-25 Sewer Rehabilitatin Project

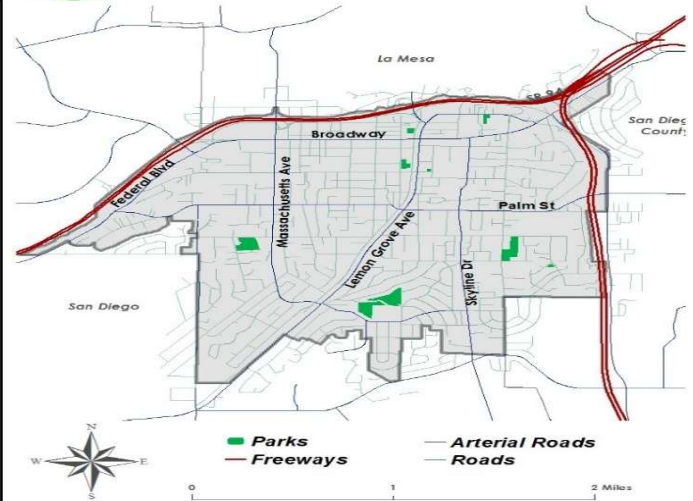
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Planning		\$ 1,349,000.00	

Project Description:

Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-17 Federal Blvd North Project.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	1,349,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	1,349,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	1,349,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	-	-	1,349,000	-	-	\$ 1,349,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ 1,349,000	\$ -	\$ -	\$ 1,349,000

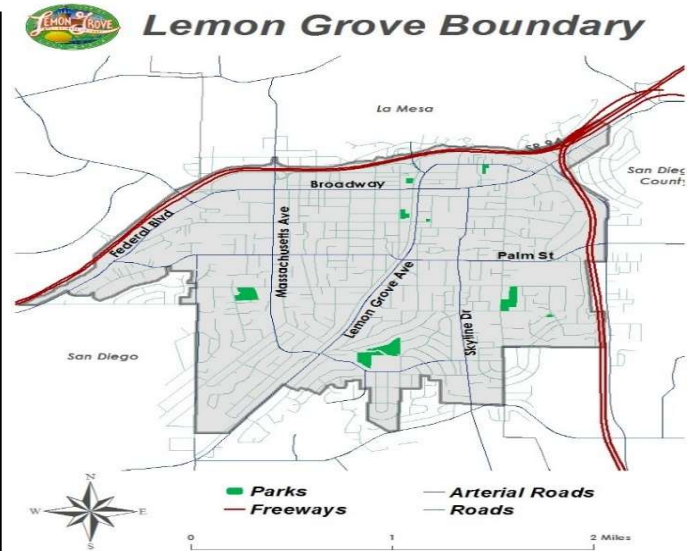
Sanitation Projects

FY 2025-26 Sewer Rehabilitatin Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Planning		\$ 2,898,000.00	

Project Description:

Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-16 Federal Blvd South, CIP-21 DVSP Upgrade, and CIP-23 Ensenada Street.



Budget & Expense Summary:

Prior Approved Budget	\$	2,898,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	2,898,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	2,898,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Sanitation	-	-	-	-	2,898,000	-	\$ 2,898,000
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ 2,898,000	\$ -	\$ 2,898,000



Special Revenue Funds

Fund 02—Gas Fund: Highway User Tax

Fund 04—CARES Fund

Fund 05—Parkland Dedication Ordinance Fund

Fund 07—Supplemental Law Enforcement Svcs Fund

Fund 08— Grants

Fund 09—Community Development Block Grant (CDBG)

Fund 10—Transportation Development Act (TDA) Fund

Fund 14—TransNet: Street Construction Fund

Fund 21—Integrated Waste Reduction Fund

Fund 23—Serious Traffic Offender Program (STOP) Fund

Fund 24— Federal Boulevard In Lieu Fund

Fund 26—Storm Water Program Fund

Fund 27— RTCIP Fund

Fund 30—Public Education & Governmental Access Fund

GAS TAX FUND: HIGHWAY USER TAX

FUND 02

BEGINNING FUND BALANCE	\$	279,332	\$	265,702	\$	866,162	\$	594,502
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REVENUE

Account Description	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Budget	Projected	Budget
Interest	4,076	2,000	2,842	2,000
Highway Users Tax Section 2103	176,974	204,000	196,650	204,000
Highway Users Tax Section 2105	135,141	150,161	133,179	150,161
Highway Users Tax Section 2106	89,951	98,283	90,011	98,283
Highway Users Tax Section 2107	182,868	190,977	147,517	190,977
Highway Users Tax Section 2107.5	6,000	6,000	6,000	6,000
RMRA/SB 1	491,753	509,572	406,760	583,387
Market Value - Gain/(Loss)	(4,306)	-	-	-
Interfund Transfer	100,000	100,000	100,000	100,000
Total Revenue	\$ 1,182,458	\$ 1,260,993	\$ 1,082,959	\$ 1,334,808

TOTAL RESOURCES	\$	1,461,790	\$	1,526,695	\$	1,949,121	\$	1,929,310
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EXPENSES

Account Description	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Budget	Projected	Budget
Salaries	253,366	333,257	259,481	315,462
Overtime	13,254	13,000	15,110	13,000
Health Benefits	30,844	50,000	35,788	49,980
Health Benefits-Retirees	10,554	10,710	10,554	10,710
Deferred Compensation	240	600	234	600
Workers Compensation Insurance	4,271	4,800	6,199	4,800
Medicare	3,821	5,025	4,223	4,578
Life Insurance	411	545	377	545
Long Term Disability	671	951	643	951
Retirement	87,516	107,199	123,353	93,254
SALARIES & BENEFITS	404,948	526,087	455,962	493,880
Computer Maintenance	4,677	4,800	5,019	4,800
Insurance - Property	2,533	2,675	2,516	2,675
Mileage	543	960	476	960
Utilities - Telephone	222	250	197	250
Interfund Transfer	30,000	30,000	30,000	30,000
Street Preventative Maintenance	49,792	135,000	135,000	135,000
OPERATING EXPENSES	87,767	173,685	173,207	173,685
Professional Services	102,912	95,000	95,450	95,000
CONTRACTED SERVICES	102,912	95,000	95,450	95,000

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Storm Drain Rehab	-	100,000	90,000	100,000
Street Rehab	-	630,000	540,000	865,000
CAPITAL EXPENSES	-	730,000	630,000	965,000
TOTAL EXPENSES	\$ 595,627	\$ 1,524,772	\$ 1,354,619	\$ 1,727,565
ENDING FUND BALANCE	\$ 866,162	\$ 1,923	\$ 594,502	\$ 201,745

Expenditure Souce	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 414,399
02 - Highway User Tax Fund	\$ 595,627	\$ 1,524,772	\$ 1,354,619	\$ 1,313,166
Total Expenditures	\$ 595,627	\$ 1,524,772	\$ 1,354,619	\$ 1,727,565

* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

FUND 04

BEGINNING FUND BALANCE	\$	(87,821)	\$	(1,310)	\$	(1,310)	\$	(0)
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	-	-	-	-
County CARES Act Rev	480,774	-	-	-
State CARES Act Rev	327,520	-	-	-
Total Revenue	\$ 808,294	\$ -	\$ -	\$ -

TOTAL RESOURCES	\$	720,473	\$	(1,310)	\$	(1,310)	\$	(0)
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Emergency Paid Sick Leave Act	3,066	-	-	-
COVID OT	1,439	-	-	-
Small Business Grant Program	650,000	-	-	-
COVID Contractural Services	3,021	-	-	-
COVID Public Health Exp	4,694	-	-	-
COVID Personal Protect Equip	702	-	-	-
COVID Tools & Supplies	14,852	(1,310)	(1,310)	-
COVID Fire Salaries	42,347	-	-	-
COVID TUPs for Outdoor Bis	1,662		-	-
OPERATING EXPENSE	721,783	(1,310)	(1,310)	-

TOTAL EXPENSES	\$	721,783	\$	(1,310)	\$	(1,310)	\$	-
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ENDING FUND BALANCE	\$	(1,310)	\$	(0)	\$	(0)	\$	(0)
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PARK LAND DEDICATION ORDINANCE

FUND 05

BEGINNING FUND BALANCE	\$	104,518	\$	67,838	\$	53,525	\$	83,317
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	762	250	159	250
Market Value - Gain/(Loss)	(674)	-	-	-
Development Fees	17,100	4,500	94,632	4,500
Total Revenue	\$ 17,188	\$ 4,750	\$ 94,791	\$ 4,750

TOTAL RESOURCES	\$	121,707	\$	72,588	\$	148,317	\$	88,067
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Berry St Park Walking Path Repair	24,480	30,000	30,000	-
Playground Repairs	18,795	-	-	-
Park Bathrooms	24,906	35,000	35,000	-
CAPITAL EXPENSES	68,181	65,000	65,000	-

TOTAL EXPENSES	\$	68,181	\$	65,000	\$	65,000	\$	-
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ENDING FUND BALANCE	\$	53,525	\$	7,588	\$	83,317	\$	88,067
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SUPPLEMENTAL LAW ENFORCEMENT SERVICES

FUND 07

BEGINNING FUND BALANCE	\$	53,410	\$	50,136	\$	50,136	\$	30,136
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Supplemental Law Enforcement Services	156,727	140,000	140,000	140,000
Total Revenue	\$ 156,727	\$ 140,000	\$ 140,000	\$ 140,000

TOTAL RESOURCES	\$	210,136	\$	190,136	\$	190,136	\$	170,136
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interfund Transfers-Expenditure	160,000	160,000	160,000	160,000
OPERATING EXPENSE	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000

TOTAL EXPENSES	\$	160,000	\$	160,000	\$	160,000	\$	160,000
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ENDING FUND BALANCE	\$	50,136	\$	30,136	\$	30,136	\$	10,136
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FUND 08

REVENUE

TOTAL RESOURCES	\$	115,514	\$	1,733,169	\$	(192,917)	\$	4,032,842
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Account Description	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Budget	Projected	Budget
Dept of Justice JAG	5,163	5,701	8,227	8,349
Beverage Container Recycling	4,813	6,852	6,852	6,859
CARES JAG	19,255	13,972	12,513	1,545
Census Grant	354	-	-	-
SB2 Planning Grants Program	-	160,000	5,530	160,000
Local Early Action Planning	65,724	-	-	-
Prop 68 - Per Capita Program	-	194,216	-	194,216
SHSGP Expenditures 17	-	-	-	-
SHSGP Expenditures 19	18,253	-	-	-
SHSGP Expenditures 20	-	19,972	-	-
UASI Expenditures 18	-	-	-	-
UASI Expenditures 19	-	-	-	-
UASI Expenditures 20	-	3,000	1,036	-
Champs Program	-	5,300	-	-

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Tobacco Retailers License Program	-	-	514	-
CNRA Connect Main St	235,912	1,258,321	-	1,226,266
CNRA CM PT 3	-	-	-	1,470,755
Caltrans Transportation Planning	-	-	-	71,000
SB1383 - Local Assistance Grant	-	-	-	38,158
Local Assistance Grant - Park Bathrooms	-	-	-	200,000
Pending Grants - Not Awarded	-	-	-	884,632
GRANT EXPENSES	\$ 349,473	\$ 1,667,334	\$ 34,672	\$ 4,261,780
TOTAL EXPENSES	\$ 349,473	\$ 1,667,334	\$ 34,672	\$ 4,261,780
ENDING FUND BALANCE	\$ (233,959)	\$ 65,835	\$ (227,589)	\$ (228,938)

FUND 09

REVENUE

EXPENSES

107

TRANSPORTATION DEVELOPMENT ACT (TDA)

FUND 10

BEGINNING FUND BALANCE	\$	(39,858)	\$	(115,263)	\$	(115,263)	\$	(121,170)
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	-	-	-	-
TDA Revenue	39,858	115,263	115,263	121,170
Total Revenue	\$ 39,858	\$ 115,263	\$ 115,263	\$ 121,170
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -

EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries	14,071	14,560	14,560	14,560
Overtime	-	50	50	50
Health Benefits	350	1,332	1,332	1,332
Health Benefits-Retirees	655	675	675	675
Medicare	207	212	212	212
Life Insurance	14	15	15	15
Long Term Disability	23	25	25	25
Retirement	6,628	7,877	7,877	7,877
SALARIES & BENEFITS	21,948	24,746	24,746	24,746
Mileage	60	60	60	60
Repair & Maint. Bus Shelters	52,656	52,656	52,656	52,656
Trolley Corridor Landscaping	29,571	35,683	35,683	35,683
Utilities - Telephone	12	25	25	25
Interfund Transfer	10,000	8,000	8,000	8,000
OPERATING EXPENSES	92,299	96,424	96,424	96,424
TOTAL EXPENSES	\$ 114,247	\$ 121,170	\$ 121,170	\$ 121,170
ENDING FUND BALANCE	\$ (114,247)	\$ (121,170)	\$ (121,170)	\$ (121,170)

Expenditure Souce	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 24,384
10 - Transportation Development Act	\$ 114,247	\$ 121,170	\$ 121,170	\$ 96,786
Total Expenditures	\$ 114,247	\$ 121,170	\$ 121,170	\$ 121,170

*** Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

FUND 14

BEGINNING FUND BALANCE	\$	27,626	\$	(190,471)	\$	321,002	\$	(369,911)
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	267	-	-	-
Miscellaneous Revenue	206,022	2,444,173	61,302	2,388,346
Revenue-Transnet	570,745	806,000	688,000	867,000
Market Value - Gain/(Loss)	(249)	-	-	-
Total Revenue	\$ 776,786	\$ 3,250,173	\$ 749,302	\$ 3,255,346

TOTAL RESOURCES	\$	804,412	\$	3,059,702	\$	1,070,304	\$	2,885,435
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EXPENSES

Account Description	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Budget	Projected	Budget
Salaries	36,668	36,346	34,476	32,815
Overtime	1,799	2,000	1,770	2,000
Health Benefits	3,554	3,996	3,262	3,996
Deferred Compensation	120	150	117	150
Workers Compensation Insurance	1,068	1,200	1,472	1,200
Medicare	563	531	512	479
Life Insurance	42	43	42	43
Long Term Disability	74	75	75	75
Retirement	14,290	15,910	14,265	11,863
SALARIES & BENEFITS	\$ 58,177	\$ 60,251	\$ 55,991	\$ 52,622

Mileage	210	210	210	210
Utilities - Telephone	67	70	70	70
OPERATING EXPENSES	\$ 277	\$ 280	\$ 280	\$ 280

Professional Services	41,157	38,500	38,231	38,500
CONTRACTED SERVICES	\$ 41,157	\$ 38,500	\$ 38,231	\$ 38,500

CIP-LG 17 (PM) Street Imprvmt	26,930	43,857	40,000	50,000
CIP-LG 16 (CR) Storm Drain	41,775	87,713	87,713	100,000
CIP-LG 15 (PM) Street Drainage	35,266	43,857	43,857	50,000
CIP-LG 20 (CR) Street/Sidewalk	-	426,287	426,287	547,000
CIP-LG 14 (PM) Traffic Impv	65,472	105,256	75,000	120,000
CIP-SGIP Connect Main St	214,355	2,247,694	672,857	2,500,000
CAPITAL EXPENSES	383,799	2,954,664	1,345,714	3,367,000

TOTAL EXPENSES	\$	483,409	\$	3,053,695	\$	1,440,216	\$	3,458,402
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ENDING FUND BALANCE	\$	321,002	\$	6,007	\$	(369,911)	\$	(572,966)
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Expenditure Souce	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 42,337
14 - TransNet	\$ 483,409	\$ 3,053,695	\$ 1,440,216	\$ 3,416,065
Total Expenditures	\$ 483,409	\$ 3,053,695	\$ 1,440,216	\$ 3,458,402

* Note: The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

FUND 21

BEGINNING FUND BALANCE	\$	197,822	\$	198,182	\$	187,948	\$	211,750
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Other Revenue	-	5,000	-	5,000
Interest	2,075	1,000	1,359	1,000
Market Value - Gain/(Loss)	(1,719)	-	-	-
AB939 Fees	26,437	25,000	54,387	25,000
Total Revenue	26,793	31,000	55,746	31,000

TOTAL RESOURCES	\$	224,615	\$	229,182	\$	243,694	\$	242,750
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries	15,323	15,714	14,773	15,714
Overtime	-	-	-	-
Health Benefits	749	1,520	1,303	1,520
Health Benefits-Retirees	309	307	306	307
Deferred Comp	120	120	117	120
Medicare	221	232	251	232
Life Insurance	16	18	15	18
Long Term Disability	21	31	20	31
Retirement	5,475	6,120	6,460	6,119
SALARIES & BENEFITS	22,234	24,062	23,245	24,061

Mileage	150	255	133	255
Program Expense	13,066	10,000	7,349	10,000
Marketing Campaign	-	50,000	-	50,000
Utilities-Telephone	15	20	16	20
Interfund Transfers-Expenditure	1,200	1,200	1,200	1,200
OPERATING EXPENSES	14,431	61,475	8,699	61,475

Consultant Fees	2	-	-	-
CONTRACTED SERVICES	2	-	-	-

TOTAL EXPENSES	\$	36,667	\$	85,537	\$	31,944	\$	85,536
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ENDING FUND BALANCE	\$	187,948	\$	143,645	\$	211,750	\$	157,215
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Expenditure Souce	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 25,631
21 - Integrated Waste Reduction Fund	\$ 36,667	\$ 85,537	\$ 31,944	\$ 59,904
Total Expenditures	\$ 36,667	\$ 85,537	\$ 31,944	\$ 85,536

*** Note: The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.**

SERIOUS TRAFFIC OFFENDER PROGRAM (STOP)

FUND 23

BEGINNING FUND BALANCE	\$	37,418	\$	40,064	\$	40,763	\$	32,623
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Impound Fee Share	5,460	4,500	3,813	4,500
Interest	279	200	142	200
Market Value - Gain/(Loss)	(242)	-	-	-
Total Revenue	\$ 5,497	\$ 4,700	\$ 3,956	\$ 4,700

TOTAL RESOURCES	\$	42,916	\$	44,764	\$	44,719	\$	37,323
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries	1,760	1,875	1,799	1,875
Health Benefits	94	100	95	100
Deferred Compensation	60	75	59	75
Medicare	27	30	32	30
Life Insurance	0	1	-	1
Long Term Disability	2	2	2	2
Retirement	150	175	154	175
SALARIES & BENEFITS	\$ 2,092	\$ 2,258	\$ 2,140	\$ 2,258

General Expenditure	0	7,500	9,903	7,500
Mileage	60	70	53	70
Utilities - Telephone	0	-	-	-
OPERATING EXPENSES	\$ 61	\$ 7,570	\$ 9,956	\$ 7,570

TOTAL EXPENSES	\$	2,153	\$	9,828	\$	12,096	\$	9,828
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ENDING FUND BALANCE	\$	40,763	\$	34,936	\$	32,623	\$	27,495
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Expenditure Souce	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 2,279
23 - Serious Traffic Offender Program	\$ 2,153	\$ 9,828	\$ 12,096	\$ 7,549
Total Expenditures	\$ 2,153	\$ 9,828	\$ 12,096	\$ 9,828

*** Note: The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.**

FUND 24

REVENUE

ENDING FUND BALANCE

FUND 26

BEGINNING FUND BALANCE	\$	-	\$	27,097	\$	22,466	\$	32,457
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	15	-	54	-
Storm Water Fees/Commercial	41,216	40,000	47,975	45,000
Storm Water Fees/Discretionary	29,718	12,000	36,309	32,500
Interfund Transfer Revenue	94,129	104,104	104,104	104,104
Total Revenue	\$ 165,078	\$ 156,104	\$ 188,443	\$ 181,604

TOTAL RESOURCES	\$	165,078	\$	183,201	\$	210,909	\$	214,061
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Salaries	12,061	12,111	10,926	12,111
Overtime	0	-	13	-
Health Benefits	295	900	935	900
Deferred Compensation	60	72	59	72
Medicare	176	177	287	177
Life Insurance	8	10	5	10
Long Term Disability	17	18	13	18
Retirement	4,354	4,918	1,839	4,918
SALARIES & BENEFITS	\$ 16,971	\$ 18,206	\$ 14,076	\$ 18,206

General Expenditure	14,796	15,000	22,661	16,000
Mileage	90	90	80	90
Training	-	200	-	200
Utilities-Telephone	29	30	15	30
Repair & Maintenance - Storm Grates	-	2,500	-	2,500
OPERATING EXPENSES	\$ 14,914	\$ 17,820	\$ 22,756	\$ 18,820

Professional Services	67,631	70,000	64,445	70,000
CONTRACTED SERVICES	\$ 67,631	\$ 70,000	\$ 64,445	\$ 70,000

MOU Cost Share Agreement	43,096	47,175	47,175	47,175
Mandated Storm Grates	-	30,000	30,000	30,000
CAPITAL EXPENSES	\$ 43,096	\$ 77,175	\$ 77,175	\$ 77,175

TOTAL EXPENSES	\$	142,612	\$	183,201	\$	178,452	\$	184,201
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ENDING FUND BALANCE	\$	22,466	\$	-	\$	32,457	\$	29,860
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Expenditure Souce	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget *
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 18,570
26 - Storm Water Program Fund	\$ 142,612	\$ 183,201	\$ 178,452	\$ 165,631
Total Expenditures	\$ 142,612	\$ 183,201	\$ 178,452	\$ 184,201

*** Note: The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.**

FUND 27

REVENUE

PUBLIC EDUCATION & GOVERNMENTAL ACCESS (PEG)

FUND 30

BEGINNING FUND BALANCE	\$	327,275	\$	347,130	\$	344,410	\$	347,982
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	2,404	2,000	1,250	2,000
Market Value - Gain/(Loss)	(2,074)	-	-	-
Revenues-PEG	51,732	54,000	31,650	35,000
Total Revenue	\$ 52,062	\$ 56,000	\$ 32,900	\$ 37,000

TOTAL RESOURCES	\$	379,338	\$	403,130	\$	377,310	\$	384,982
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Computer Maintanance	34,928	36,000	23,828	36,000
OPERATING EXPENSES	\$ 34,928	\$ 36,000	\$ 23,828	\$ 36,000

Professional Services	-	-	-	-
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CONTRACTED SERVICES	\$	-	\$	-	\$	-	\$	-
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Capital Expenditures	-	5,500	5,500	-
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CAPITAL EXPENSES	\$	-	\$	5,500	\$	5,500	\$	-
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TOTAL EXPENSES	\$	34,928	\$	41,500	\$	29,328	\$	36,000
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ENDING FUND BALANCE	\$	344,410	\$	361,630	\$	347,982	\$	348,982
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Special Assessment Funds

Fund 11—Lemon Grove Lighting District: General Benefit

Fund 12—Lemon Grove Lighting District: Local Benefit

Fund 22—Wildflower Assessment District

Fund 33—Main St Promenade Community Facilities District

FUND 11

BEGINNING FUND BALANCE	\$	278,059	\$	296,405	\$	317,146	\$	324,561
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2020-2021 Projected	2021-2022 Budget
Interest	2,296	2,000	(1,054)	2,000
Market Value - Gain/(Loss)	(1,862)			
General Lighting Assessment	233,771	220,000	210,326	220,000
Total Revenue	234,205	222,000	209,272	222,000

TOTAL RESOURCES	\$	512,264	\$	518,405	\$	526,418	\$	546,561
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EXPENSES

Account Description	2020-2021	2021-2022	2020-2021	2021-2022
	Actual	Budget	Projected	Budget
Salaries	16,124	20,912	19,406	20,912
Overtime	9	50	18	50
Health Benefits	968	2,141	1,830	2,141
Health Benefits-Retirees	411	450	450	450
Deferred Comp	60	75	59	75
Medicare	236	306	341	306
Life Insurance	19	25	22	25
Long Term Disability	25	43	32	43
Retirement	5,675	8,733	7,273	8,733
SALARIES & BENEFITS	23,528	32,735	29,432	32,735

Mileage	90	195	80	195
Repair & Maintenance-St Lights	3,570	6,000	14,698	6,000
Utilities-Telephone	10	20	11	20
Utilities-Street Lights	78,728	85,000	70,858	85,000
Transfer to Lighting Zone A	76,362	70,000	70,000	70,000
Interfund Transfers-Expenditure	9,400	9,400	9,400	9,400
OPERATING EXPENSES	168,160	170,615	165,048	170,615

Professional Services	3,431	10,000	7,378	10,000
CONTRACTED SERVICES	3,431	10,000	7,378	10,000

TOTAL EXPENSES	\$	195,118	\$	213,350	\$	201,857	\$	213,350
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ENDING FUND BALANCE	\$	317,146	\$	305,055	\$	324,561	\$	333,211
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Expenditure Source	2020-2021	2021-2022	2021-2022	2022-2023
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 34,592
11 -General Benefit Lighting	\$ 195,118	\$ 213,350	\$ 201,857	\$ 178,758
Total Expenditures	\$ 195,118	\$ 213,350	\$ 201,857	\$ 213,350

*** Note: The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.**

LEMON GROVE ROADWAY LIGHTING DISTRICT: LOCAL BENEFIT

FUND 12

BEGINNING FUND BALANCE	\$	18,576	\$	38,005	\$	36,167	\$	36,908
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2020-2021 Projected	2021-2022 Budget
Interest	231	150	103	150
Market Value - Gain/(Loss)	(191)	-	-	-
Local Benefit Lighting Assessment	128,320	128,000	106,596	128,000
Transfer from Lighting Zone B	76,362	70,000	70,000	70,000
Total Revenue	\$ 204,722	\$ 198,150	\$ 176,700	\$ 198,150

TOTAL RESOURCES	\$	223,298	\$	236,155	\$	212,867	\$	235,058
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EXPENSES

Account Description	2020-2021	2021-2022	2020-2021	2021-2022
	Actual	Budget	Projected	Budget
Salaries	16,123	20,912	19,408	20,912
Overtime	9	100	18	100
Health Benefits	968	2,141	1,837	2,141
Health Benefits-Retirees	1,642	1,715	1,715	1,715
Deferred Comp	60	75	59	75
Medicare	236	306	341	306
Life Insurance	19	25	22	25
Long Term Disability	25	43	22	43
Retirement	5,674	8,733	7,274	8,733
SALARIES & BENEFITS	\$ 24,757	\$ 34,050	\$ 30,696	\$ 34,050

Mileage	90	195	80	195
Repair and Maintenance-Street Lights	4,316	12,500	13,543	12,500
Utilities-Telephone	10	20	11	20
Utilities-Street Lights	129,738	139,200	115,420	139,200
Interfund Transfers-Expenditure	4,900	4,900	4,900	4,900
OPERATING EXPENSES	\$ 139,055	\$ 156,815	\$ 133,954	\$ 156,815

Professional Services	23,320	25,000	11,309	25,000
CONTRACTED SERVICES	\$ 23,320	\$ 25,000	\$ 11,309	\$ 25,000

TOTAL EXPENSES	\$	187,131	\$	215,865	\$	175,959	\$	215,865
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ENDING FUND BALANCE	\$	36,167	\$	20,290	\$	36,908	\$	19,193
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Expenditure Souce	2020-2021	2021-2022	2021-2022	2022-2023
01 - Department Cost Allocations	\$ -	\$ -	\$ -	\$ 34,599
12 -Local Benefit Lighting	\$ 187,131	\$ 215,865	\$ 175,959	\$ 181,266
Total Expenditures	\$ 187,131	\$ 215,865	\$ 175,959	\$ 215,865

* Note: The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

FUND 22

REVENUE

EXPENSES

ENDING FUND BALANCE	\$	(3,515)	\$	(3,040)	\$	(2,691)	\$	(1,778)
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* **Note:** The presentation of expenditures was modified in FY22/23 to show total expenditures by department rather than by fund as was shown in previous fiscal years.

FUND 33

BEGINNING FUND BALANCE	\$	19,054	\$	18,229	\$	14,366	\$	28,543
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Assessment Revenue	17,389	26,583	19,161	22,150
Market Value - Gain/(Loss)	(139)	-	-	-
Interest	167	150	71	100
Total Revenue	\$ 17,417	\$ 26,733	\$ 19,232	\$ 22,250

TOTAL RESOURCES	\$	36,471	\$	44,962	\$	33,598	\$	50,793
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Repairs and Maintenance	3,000	18,000	88	18,000
Utilities-Gas and Electric	2,021	2,900	1,805	2,900
Utilities-Water	494	700	1,254	700
OPERATING EXPENSES	\$ 5,515	\$ 21,600	\$ 3,147	\$ 21,600

Contractual Services	1,612	6,750	408	6,750
Lighting Repairs	14,978	-	1,500	-
CONTRACTED SERVICES	\$ 16,590	\$ 6,750	\$ 1,908	\$ 6,750

TOTAL EXPENSES	\$	22,105	\$	28,350	\$	5,055	\$	28,350
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ENDING FUND BALANCE	\$	14,366	\$	16,612	\$	28,543	\$	22,443
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Internal Service Funds

Fund 25—Self Insurance Workers' Compensation Reserve

Fund 29—Self Insured Liability Reserve

SELF-INSURED WORKERS' COMPENSATION RESERVE

FUND 25

BEGINNING FUND BALANCE	\$	150,123	\$	104,111	\$	634,350	\$	584,732
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	4,667	4,000	2,382	3,000
Market Value - Gain/(Loss)	(4,109)	-	-	-
Total Revenue	\$ 558	\$ 4,000	\$ 2,382	\$ 3,000
TOTAL RESOURCES	\$ 150,681	\$ 108,111	\$ 636,732	\$ 587,732

EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Claims Paid	-	-	52,000	-
Credit Card and Bank Fees	12	-	-	-
Estimated Claims payable	(483,681)	50,000	-	50,000
Interfund Transfers-Expenditure	-	-	-	-
OPERATING EXPENSES	\$ (483,669)	\$ 50,000	\$ 52,000	\$ 50,000
TOTAL EXPENSES	\$ (483,669)	\$ 50,000	\$ 52,000	\$ 50,000
ENDING FUND BALANCE	\$ 634,350	\$ 58,111	\$ 584,732	\$ 537,732

FUND 29

BEGINNING FUND BALANCE	\$	53,316	\$	(29,196)	\$	30,718	\$	62,013
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REVENUE

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Interest	1,383	1,000	534	1,000
Miscellaneous Revenue	2,712	-	-	-
Excess Insurance Reimbursement	-	30,000	37,923	30,000
Market Value - Gain/(Loss)	(417)			
Interfund Transfer	-	-	-	-
Total Revenue	\$ 3,677	\$ 31,000	\$ 38,457	\$ 31,000

TOTAL RESOURCES	\$	56,993	\$	1,804	\$	69,175	\$	93,013
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EXPENSES

Account Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Claims Paid	85,000	-	-	-
Estimated Claims Paid	(125,710)	(55,000)	-	(55,000)
Safety Loss Prevention	662	1,000	399	1,000
OPERATING EXPENSES	\$ (40,049)	\$ (54,000)	\$ 399	\$ (54,000)

Professional Services	66,324	55,000	6,763	55,000
CONTRACTED SERVICES	\$ 66,324	\$ 55,000	\$ 6,763	\$ 55,000

TOTAL EXPENSES	\$	26,275	\$	1,000	\$	7,162	\$	1,000
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ENDING FUND BALANCE	\$	30,718	\$	804	\$	62,013	\$	92,013
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Fund 60/64—Successor Agency Fund

FUNDS 60 & 64

REVENUE

TOTAL RESOURCES	\$	(9,926,414)	\$	(8,814,421)	\$	(9,246,754)	\$	(8,831,041)
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In addition, the following principal payments have or will be made against existing liability accounts

Loan Payable - cash loan from GF	340,307	457,942	457,942	457,942
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ENDING FUND BALANCE	\$	(10,728,170)	\$	(9,598,607)	\$	(10,030,940)	\$	(9,579,272)
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Capital Improvement Plan

FY 2022/23 Capital Budget





Five-Year Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) identifies the City's five-year plan for the design and construction of multiple capital projects. This is both a fiscal and strategic planning tool that outlines, prioritizes, and monitors all the planned projects that are funded and not funded over a "rolling" five-year term. The document quantifies and defines costs, funding sources, departmental responsibilities, project phases and timing. Each year the CIP will be reviewed and updated as part of the citywide financial planning and City Council goal-setting process. At the same time, it sets a vision for long-term planning and expectations. It is also extremely valuable as a community outreach and communications tool as it clearly shows the major tax dollar investments that are planned and constructed through citywide infrastructure improvements.

The CIP includes five years of projected capital needs, the first year of which will be budgeted in the annual budget. Dollars in the first year of the five-year CIP will be authorized for spending in the project planning, bidding and award process. The remaining four years of the CIP serve as a proposed financial plan subject to annual review by the City Council.

Through the five-year program, there are two types of projects that will be highlighted. First, major rehabilitation projects includes significant maintenance and/or updates to existing infrastructure and/or facilities that provide essential public services and maintain health and safety. Examples of these projects include roadway rehabilitation, roof replacement, HVAC system upgrades and the removal and replacement of storm drainpipes. Second, new public improvements includes projects that expand existing infrastructure and/or facilities, or construct new facilities, to address present and future needs of the community. Examples include a new skate park, multi-purpose athletic field, or gateway entrance with citywide wayfinding signage.

How this Document is Organized

The CIP is broken down into three major sections. Revenue Summary, Five-Year Project Overview, and Individual Project Details.

1. Revenue Summary: Highlights funding sources that are allocated to the CIP. This is a mixture of restricted and unrestricted funds to plan, design or construct each project.
2. Five-Year CIP Summary and Project Overview: Describes projects from a variety of informational perspectives. Projects are presented by year, category, and funding source(s).
3. Individual Project Details: Specific detail about each project identified in the Five-year Project Overview that includes the project type, project category, targeted completion date, responsible department, initial funding year, project status, total project cost and funding source.

Guide to the Five-Year CIP

The CIP is an invaluable component of the City's effort to provide a safe, healthy and attractive community. The goal of this document and process is to consistently document, plan and implement projects that meet or strive to satisfy the goals and objectives established by the City Council each fiscal year.

It further outlines long-term priorities that the City Council identifies which assist staff in seeking and applying for non-general funds (e.g. grants) allowing the City to plan, design or construction those long-term projects. While the document is titled, "Five-Year CIP" it is important to note that this process is not a stagnant five years but it is a rolling five years that will be updated each year based on the goals established by the City Council to meet the needs of the community at the time.

Lastly, this CIP captures all projects whether each has a funding source or not. This method is used because this tool will track all projects that the City Council identifies as a priority, whether or not it has funds programmed.



Five-Year Capital Improvement Program

Revenue Summary

CIP projects rely on multiple funding sources to design and construct each project, each year. The first year funding plan for the CIP is relatively secured and pending any unforeseen challenges will be completed as shown. Yet, when looking forward to years 2-5 the consistence and stability of any CIP funding source becomes challenging for a number of reasons. First, the funds may be grant related and only serve a specific purpose in a certain amount of time. Second, the funds may emanate from the State or Federal Government. Changes at those levels in funding amounts or the outright cancellation of funds will have a trickle-down effect on future projects the City programs.

It is in this light of uncertain funding sources that the projects are still important enough to be listed and identified as a project/opportunity should a funding source come available. In these instances, the unfunded projects will be included in the CIP; however, no funding sources will be identified.

When looking at multiple funding sources for the CIP, staff relied on the Fund Listing that is embedded in the budget document, of which, is also listed below.

Governmental Funds

01 - General Fund

This is the primary day-to-day operating fund for the City, which reflects all financial activity that is not required to be accounted for in another fund. A majority of revenue from this fund comes from property and sales tax. Public safety, government administration, community services, street maintenance, environmental programs, and park maintenance are funded through the General Fund. The Fund Balance is an accounting term for the General Fund Reserve, the City's savings account. The reserves are intended for: use in times of emergency, one-time capital/equipment purchases, replacing equipment, grant matches, and to ensure funds are available for future financial obligations (such as pension contributions and accumulated leave time).

Enterprise Funds

The Lemon Grove Sanitation District manages four sanitation related enterprise funds.

15 - Sanitation: Operating

The District relies on Fund 15 to collect revenue generated by Sanitation District ratepayers and to pay the operational costs of the system.

16 - Sanitation: Capital

The capital fund is used to set aside funds for equipment replacement, sewer rehabilitation projects, and rate stabilization.

Special Revenue Funds

02 - Gas Tax Fund

Revenues for this fund come from the State of California Gasoline Tax, including SB1 road maintenance and rehabilitation account (RMRA) monies. Fund proceeds may be used to research, plan, construct, improve, maintain, and operate local streets.

05 - Parkland Dedication Ordinance Fund

The City Municipal Code requires that subdivision development set-aside park land that will eventually be developed as part of the municipal park system. The Code also allows the payment of a fee in-lieu of dedicating actual land. Proceeds in the fund may be used by the City for the purchase of park land, the development of new parks or the major rehabilitation of existing parks.

08 - Grant Fund

This fund provides for management of grants currently being administered by the City. It functions as an "in-and-out" fund to ensure grant proceeds and expenditures are not mingled with the General Fund or other fund proceeds.

09 - Community Development Block Grant Fund

This fund is used for managing grant proceeds from the Community Development Block Grant program. Funds are expended and then reimbursed by the County of San Diego.

14 - TransNet Fund

This fund is used for managing proceeds distributed by SANDAG for Local Street and road improvements funded through the transactions and use tax approved by San Diego County voters in 2004 for regional transportation projects (the TransNet Extension Ordinance). This fund is specifically used to finance significant right-of-way improvements (streets and sidewalks), storm drain, and traffic related projects.

24 – Federal Boulevard Developer Impact Fee Fund

This fund collects developer fees that support capital improvements related to specific areas on Federal Boulevard to construct streets, curb and gutter, sidewalk, landscaping and drainage improvements.



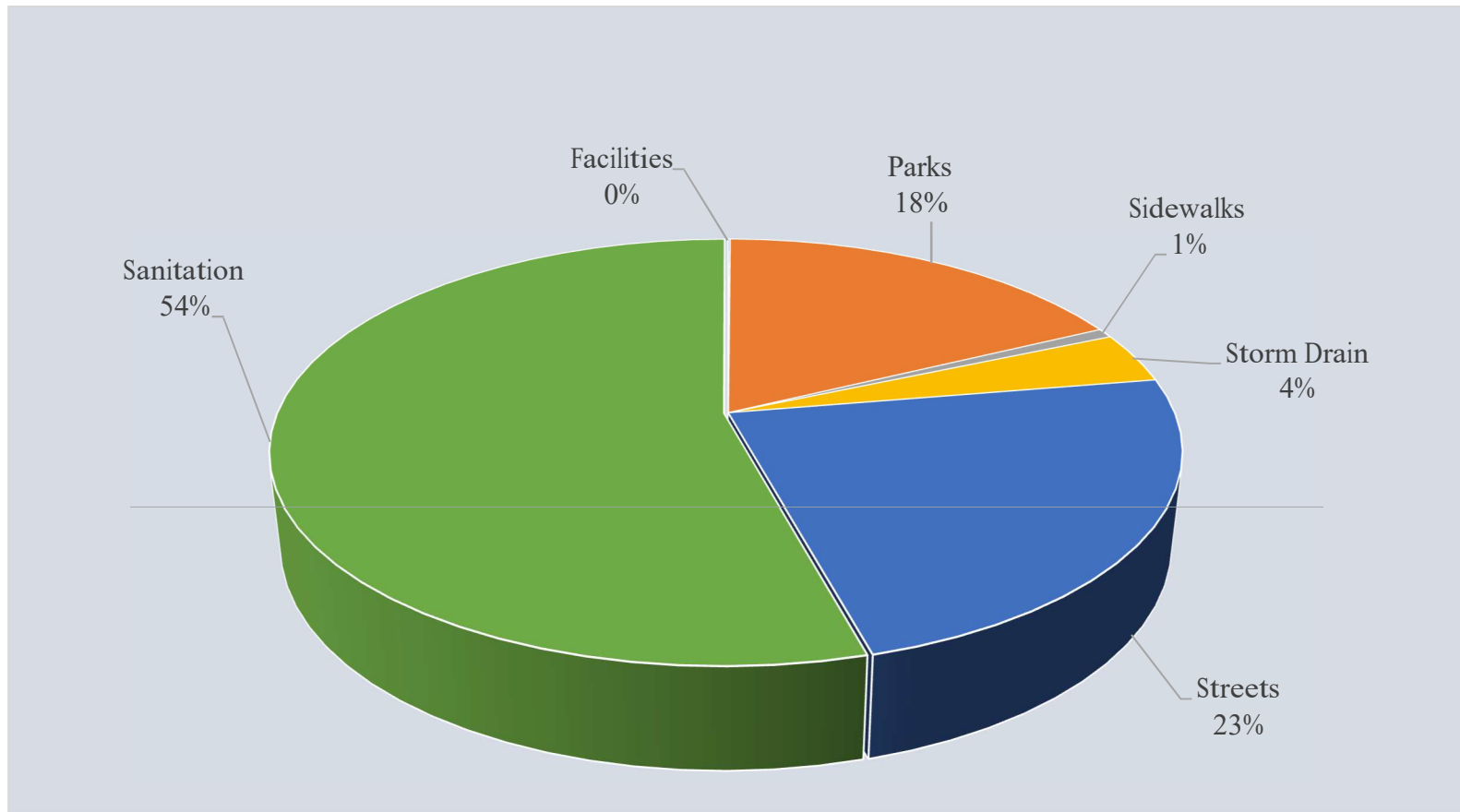
Five-Year Capital Improvement Program

Five-Year CIP Summary and Project Overview

CIP Funding Request by Year

Funding Source	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
One Time Revenue	\$609,333	\$0	\$0	\$0	\$0	\$609,333
02-Gas Tax Fund	\$630,000	\$630,000	\$630,000	\$630,000	\$630,000	\$3,150,000
05-Parkland Dedication Ordinance Fund	\$0	\$0	\$0	\$0	\$0	\$0
08-Grant Fund	\$1,650,000	\$1,250,000	\$1,470,755	\$0	\$0	\$4,370,755
09-Community Development Block Grant Fund	\$260,667	\$0	\$0	\$0	\$0	\$260,667
14-TransNet Fund	\$536,000	\$548,000	\$574,000	\$599,000	\$624,000	\$2,881,000
15/16-Sanitation	\$5,665,520	\$2,039,000	\$1,385,000	\$1,399,000	\$2,898,000	\$13,386,520
Total	\$9,351,520	\$4,467,000	\$4,059,755	\$2,628,000	\$4,152,000	\$24,658,275

Five Year Total - Funded Projects By Category



* Note: Equipment and vehicle replacement were not included in the CIP.

FACILITIES PROJECTS (FUNDED)							
Project Name	Funding Source	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
Fire Department Drainage Project	One Time Rev.	\$20,000					\$20,000
TOTALS		\$20,000					\$20,000

FACILITIES PROJECTS (UNFUNDED)							
Recreation Center – ADA Transition Plan	Unfunded						\$90,000
Lemon Grove Fire Station – ADA Transition Plan	Unfunded						\$95,000
City Hall Annex – ADA Transition Plan	Unfunded						\$105,000
Public Works Yard – ADA Transition Plan	Unfunded						\$115,000
Community Center – ADA Transition Plan	Unfunded						\$165,000
Community Center Roof Replacement	Unfunded						\$170,000
Lemon Grove Senior Center – ADA Transition Plan	Unfunded						\$290,000
City Hall / Sheriff's Building – ADA Transition Plan	Unfunded						\$785,000
City Hall HVAC Units	Unfunded						Unknown
TOTALS							\$1,815,000

PARKS PROJECTS (FUNDED)							
Project Name	Funding Sources	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
Park Restroom Replacement Project	Grants	\$400,000					\$400,000
Connect Main Street Project Phase I and II	Grants	\$1,250,000	\$1,250,000				\$2,500,000
Connect Main Street Project Phase III	Grants			\$1,470,755			\$1,470,755
TOTALS		\$1,650,000	\$1,250,000	\$1,470,755			\$4,370,755

PARKS PROJECTS (UNFUNDED)							
Connect Main Street Project Phase IV-VI	Unfunded						\$6,500,000
Connect Main Street Project Phase VII	Unfunded						\$4,300,000
Promenade Park (the Lemon) – ADA Transition Plan	Unfunded						\$10,000
Firefighter’s Skate Park –ADA Transition Plan	Unfunded						\$15,000
Veteran’s Park – ADA Transition Plan	Unfunded						\$20,000
Treganza Heritage Park – Fountain Rehabilitation	Unfunded						\$30,000
Main Street Promenade Park – ADA Transition Plan	Unfunded						\$40,000
Dan Kunkel Park – ADA Transition Plan	Unfunded						\$55,000
Treganza Heritage Park – ADA Transition Plan	Unfunded						\$60,000
Lemon Grove Park – ADA Transition Plan	Unfunded						\$155,000
Berry Street Park – ADA Transition Plan	Unfunded						\$278,937
Berry Street Park Parking Expansion Project	Unfunded						Unknown
TOTALS							\$11,463,937

SIDEWALK AND CURB RAMP PROJECTS (FUNDED)							
Project Name	Funding Sources	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
FY 2021-22 Sidewalk Project	TransNet	\$35,000					\$35,000
FY 2022-23 Sidewalk Project	TransNet		\$35,000				\$35,000
FY 2023-24 Sidewalk Project	TransNet			\$35,000			\$35,000
FY 2024-25 Sidewalk Project	TransNet				\$35,000		\$35,000
FY 2025-26 Sidewalk Project	TransNet					\$35,000	\$35,000
TOTALS		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000

STORM DRAIN PROJECTS (FUNDED)							
Project Name	Funding Sources	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
Annual Storm Drain Rehabilitation Project	Gas Tax	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$950,000
	TransNet	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	
TOTALS		\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$950,000

STORM DRAIN PROJECTS (UNFUNDED)							
College Avenue Regional Strom Drain Project	Unfunded						\$350,000
Project 1_1 Westerly End of Federal	Unfunded						\$1,750,000
Project 1_2 Broadway	Unfunded						\$10,050,000
Project 1_3 West Street at Broadway	Unfunded						\$80,000
Project 1_9 College Avenue	Unfunded						\$1,220,000
Project 1_11 Federal Blvd.	Unfunded						\$1,810,000
	Impact Fee						\$600,000
TOTALS							\$15,860,000

STREETS PROJECTS (FUNDED)

Project Name	Funding Sources	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
Streets Less Than 25 PCI	One Time Rev.	\$350,000					\$350,000
Crane Street Rehabilitation Project	CDBG	\$105,000					\$200,000
	One Time Rev.	\$95,000					
FY 2021-2022 Street Rehabilitation Project	Gas Tax	\$530,000					\$941,000
	TransNet	\$411,000					
FY 2022-2023 Street Rehabilitation Project	Gas Tax		\$530,000				\$953,000
	TransNet		\$423,000				
FY 2023-2024 Street Rehabilitation Project	Gas Tax			\$530,000			\$979,000
	TransNet			\$449,000			
FY 2024-2025 Street Rehabilitation Project	Gas Tax				\$530,000		\$1,004,000
	TransNet				\$474,000		
FY 2025-2026 Street Rehabilitation Project	Gas Tax					\$530,000	\$1,029,000
	TransNet					\$499,000	
Golden Avenue Street Rehabilitation Project	CDBG	\$155,667					\$300,000
	One Time Rev.	\$144,333					
TOTALS		\$1,791,000	\$953,000	\$979,000	\$1,004,000	\$1,029,000	\$5,756,000

STREETS PROJECTS (UNFUNDED)							
Project Name	Funding Sources	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total Project Funding
Streets Less Than 25 PCI	Unfunded						\$7,717,429
Broadway Mid-Block Crosswalk Evaluation	Unfunded						Unknown
Complete Streets	Unfunded						Unknown
Sweetwater Road Sign and Striping Project	Unfunded						Unknown
TOTALS							\$7,717,429

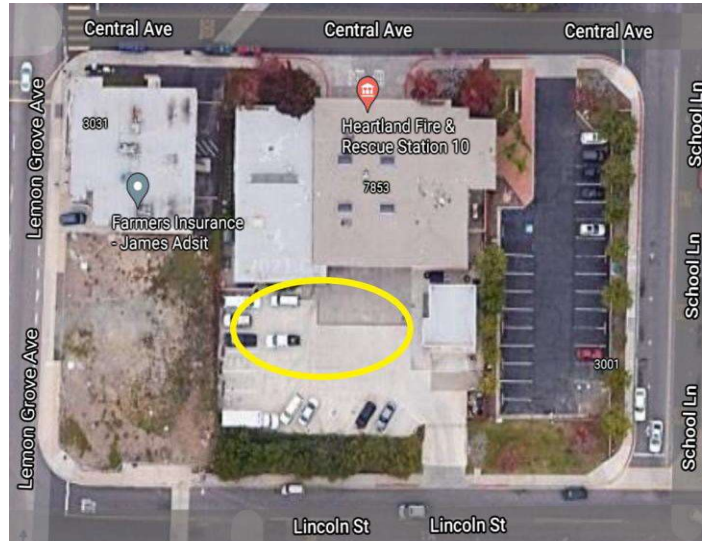
Facilities Projects

Fire Department Drainage Improvements

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2021/22	Not Started		\$ 20,000.00	

Project Description:

This project plans to demolish the existing drainage and surrounding concrete to remove and replace the drain. This will prevent water from ponding and encourage all surface flow of water to enter the drain and move off-site.



Budget & Expense Summary:

Prior Approved Budget	\$	20,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	20,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	20,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Fund 01 - One Time Funding	20,000	20,000	-	-	-	-	\$ 20,000
							\$ -
							\$ -
							\$ -
Totals	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

Facilities Projects

Recreation Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 90,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: doors, gates, drinking fountains, parking lot, path of travel, signage, restroom repairs/adjustments, curb ramps, and accessible seating/access.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Fire Station - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 95,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, curb ramp, path of travel, flooring, doors, restroom adjustments, sinks, desk height, and stairwell traction.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

City Hall Annex - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 105,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, path of travel, doors, flooring, restrooms, kitchen, and patio gate.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Public Works Yard - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 115,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: door threshold, parking lot, sink height, path of travel, restrooms, signage, accessible lockers, and amend reach ranges.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Community Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 165,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: drinking fountain, emergency warning system, kitchen, tables, podium, benches, path of travel, stairs striping, doors, signage, restrooms, and ramp.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Community Center Roof Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 170,000.00	

Project Description:

This project plans to remove and completely replace the entire roof of the Community Center. The existing roof and HVAC ducting is dated and will be replaced with a new roof material and duct work to prevent any further water intrusion.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon GroveSenior Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 290,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, passenger loading zone, path of travel, doors, restrooms, counter top, work stations, restrooms, kitchen, stairs, ramps, drinking fountain, and tables.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

City Hall/Sheriff's Building - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 785,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, path of travel, doors, restrooms, counter top, work stations, restrooms, kitchen, stairs, ramps, and tables.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

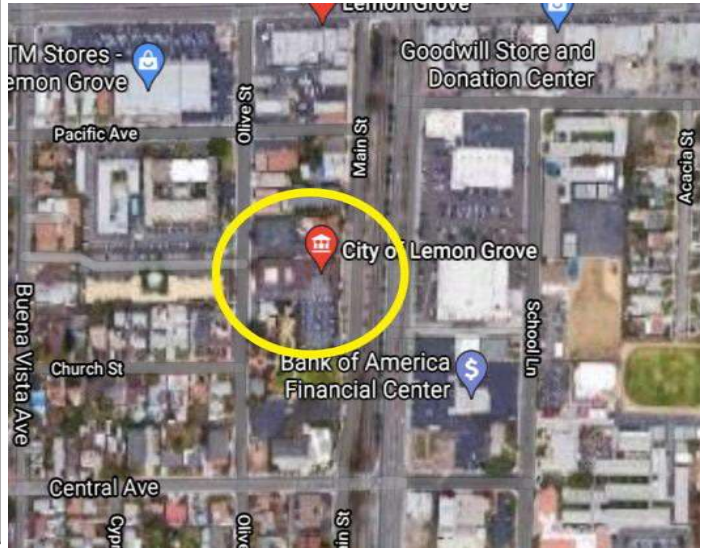
Facilities Projects

City Hall HVAC Units

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		Unknown	

Project Description:

This project plans to specify efficient heating, ventilation, and air conditioning system (HVAC) units to replace at least eight units that manage the air circulation at City Hall and the Sheriff's Department Sub-Station



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Park Restroom Replacement Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement	Summer 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2022-23	Not Started		\$ 400,000.00	

Project Description:

In response to multiple repairs that are needed at both restrooms at Berry Street and Lemon Grove Park this project will explore an alternative to demolish and replace the restrooms with new self-contained models that will meet the current ADA requirements and avoid any current restrooms repairs that have been identified.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	400,000
FY2022/23 Budget	\$	400,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	400,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Fund 8 Grant Funding	400,000	400,000	-	-	-	-	\$ 400,000
							\$ -
							\$ -
							\$ -
Totals	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Parks Projects

Connect Maint Street Project - Phase I & II

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2020-21	Design		\$ 2,500,000.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from Broadway to San Miguel Avenue. The project will implement Phase 1 and Phase 2 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street conversion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.

CONNECT MAIN STREET PHASES 1 & 2



Budget & Expense Summary:

Prior Approved Budget	\$	2,500,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	2,500,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	2,500,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Smart Growth Incentive Program	2,500,000	1,250,000	1,250,000	-	-	-	\$ 2,500,000
							\$ -
							\$ -
							\$ -
Totals	\$ 2,500,000	\$ 1,250,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ 2,500,000

Parks Projects

Connect Maint Street Project - Phase III

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement	Spring 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2020-21	Design		\$ 14,750,755.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from San Miguel Avenue to Mt. Vernon. The project will implement Phase 3 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street conversion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.

CONNECT MAIN STREET PHASE 3

LEMON GROVE, CA



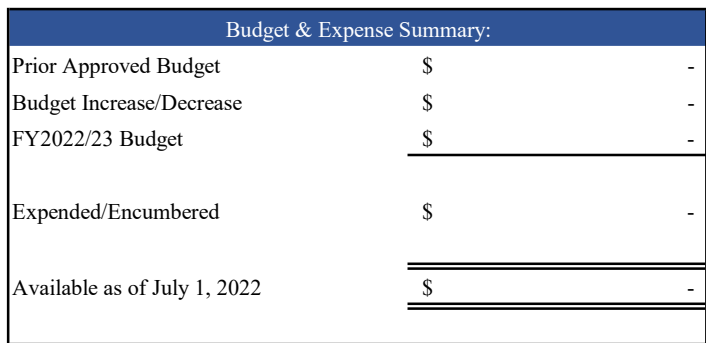
Budget & Expense Summary:

Prior Approved Budget	\$	1,470,755
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	1,470,755
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	1,470,755

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Grants - CA Natural Resource Agency	1,470,755	-	-	1,470,755	-	-	\$ 1,470,755
							\$ -
							\$ -
							\$ -
Totals	\$ 1,470,755	\$ -	\$ -	\$ 1,470,755	\$ -	\$ -	\$ 1,470,755

Connect Maint Street Project - Phase IV-VI

Project Description:
<p>This project plans will design and construct a linear park where Main Street exists from Mt. Vernon to Massachusetts Avenue. The project will implement Phase 4 through 6 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street conversion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.</p>

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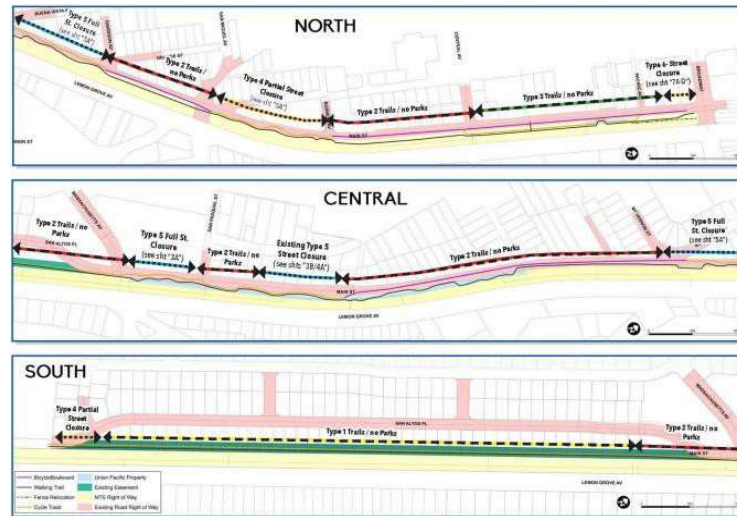
Parks Projects

Connect Maint Street Project - Phase VII

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 4,300,000.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from Massachusetts Avenue to San Altos Place. The project will implement Phase 7 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street conversion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Grants - CA Natural Resource Agency	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Promenade Park (The Lemon) - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 10,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: signage, curb ramp, and sidewalk landing.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Firefighter Skate Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 15,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: path of travel improvements, signage and drinking fountain adjustments.</p>



Budget & Expense Summary:		
Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Veteran's Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 20,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: elevation adjustment, signage, benches, and path of travel.</p>



Budget & Expense Summary:		
Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Treganza Heritage Park - Fountain Renovation

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 30,000.00	

Project Description:
This project plans to assess the necessary repairs that will be required to for the fountain pump system as well as a full renovation of the exterior of the fountain.



Budget & Expense Summary:		
Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Main Street Promenade Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 40,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: path of travel, doors, restroom adjustments, amphitheater changes, and play area.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Dan Kunkel Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 55,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: path of travel, signage, play area, reach ranges, benches, and sidewalk.</p>



Budget & Expense Summary:		
Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Treganza Heritage Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 60,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, path of travel, signage, curb ramps, and drinking fountain.</p>



Budget & Expense Summary:		
Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Lemon Grove Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 155,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, curb ramps, sidewalk, doors, restrooms, amenity heights, and path of travel.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Berry Street Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 278,937.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, curb ramps, sidewalk, doors, restrooms, amenity heights, benches, water fountains, and path of travel.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Berry Street Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		Unknown	

Project Description:
In response to multiple concerns from residents, park patrons and city staff, this project will evaluate nearby parking locations to determine if additional pavement, striping, and lighting are warranted to increase the accessibility of the park while also enhancing safety and limiting the amount of trash and debris that city staff cleans from the areas.



Budget & Expense Summary:		
Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Sidewalk and Curb Ramp Project

Annual Sidewalk and Curb Ramp Projects

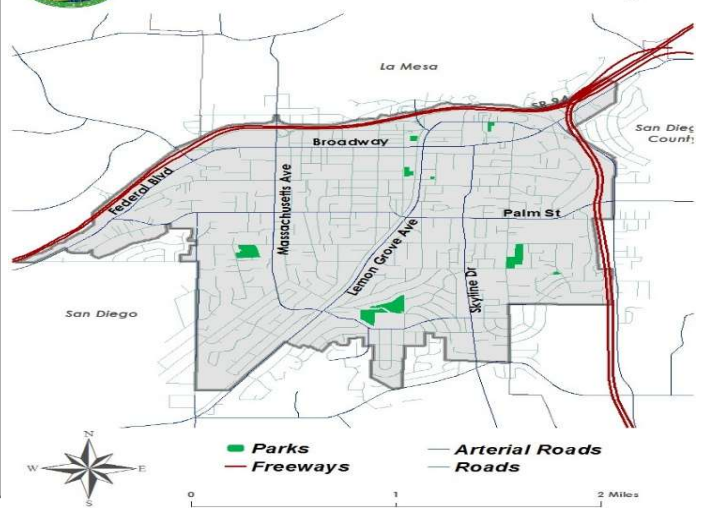
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Maint. & Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY21-22	Planning		\$ 175,000.00	

Project Description:

This project removes and replaces sidewalk and curb ramps through the City annually. The list of locations that are treated are derived from City staff and calls for service from residents, businesses and guests.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	35,000
Budget Increase/Decrease	\$	35,000
FY2022/23 Budget	\$	70,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	70,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
TransNet	35,000	70,000	35,000	35,000	35,000	-	\$ 175,000
							\$ -
							\$ -
							\$ -
Totals	\$ 35,000	\$ 70,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ 175,000

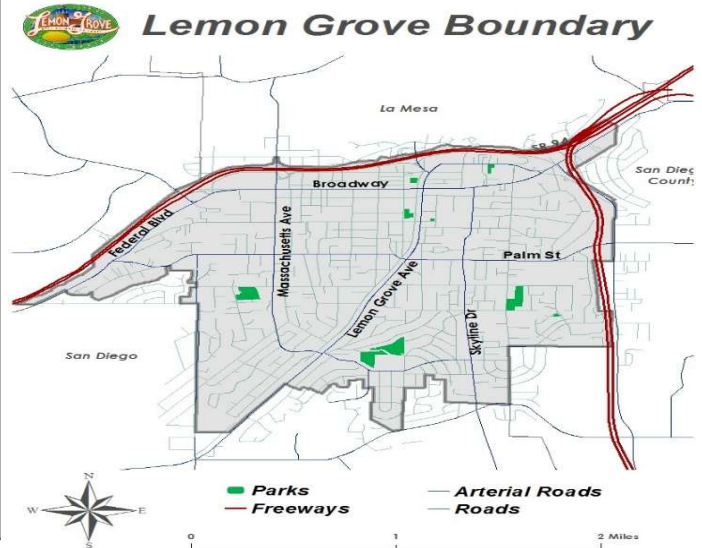
Storm Drain Projects

Annual Storm Drain Rehabilitation Projects

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY21-22	Planning		\$ 950,000.00	

Project Description:

This project combines two types of storm drain projects: 1) Scheduled project (shown on the next page) that are estimated to equal less than \$100,000; and 2) unscheduled / emergency projects that are discovered in the field as emergency repair. Staff will systematically program each of the listed scheduled projects for the next year of work, while deconflicting other paving, sanitation and utility work that has been scheduled. For FY2021-22, two pipes on San Altos and one on Ensenada are scheduled for replacement and/or repair.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	190,000
FY2022/23 Budget	\$	190,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	190,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Gas Tax - Hwy User Fund	100,000	200,000	100,000	100,000	10,000	-	\$ 410,000
TransNet	90,000	180,000	90,000	90,000	90,000		\$ 450,000
							\$ -
							\$ -
Totals	\$ 190,000	\$ 380,000	\$ 190,000	\$ 190,000	\$ 100,000	\$ -	\$ 860,000

Storm Drain Projects

College Avenue Regional Storm Drain Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 350,000.00	

Project Description:

This project creates a single regional storm drain capture system that will collect a surface runoff from priority land uses as well as trash and debris preventing it from traveling into the City's waterway. This device will help to offset the number of curb inlet devices that have to be installed according to Track 1 compliance option of the Trash Amendment.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

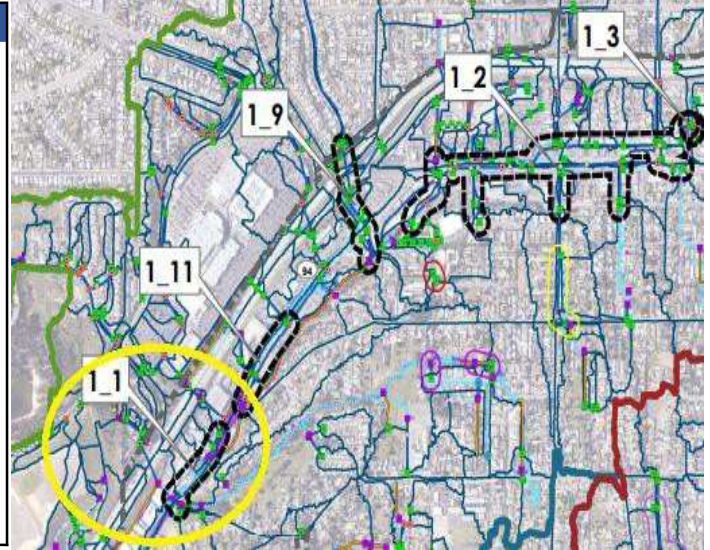
Storm Drain Projects

Project 1_1 Westerly End of Federal Blvd

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 1,750,000.00	

Project Description:

This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements at the west end of Federal Blvd.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

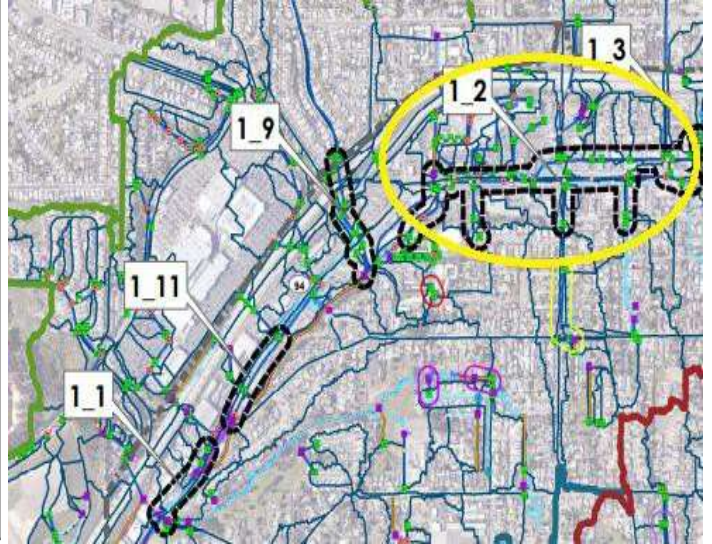
Storm Drain Projects

Project 1_2 Broadway

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 10,050,000.00	

Project Description:

This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements on Broadway.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

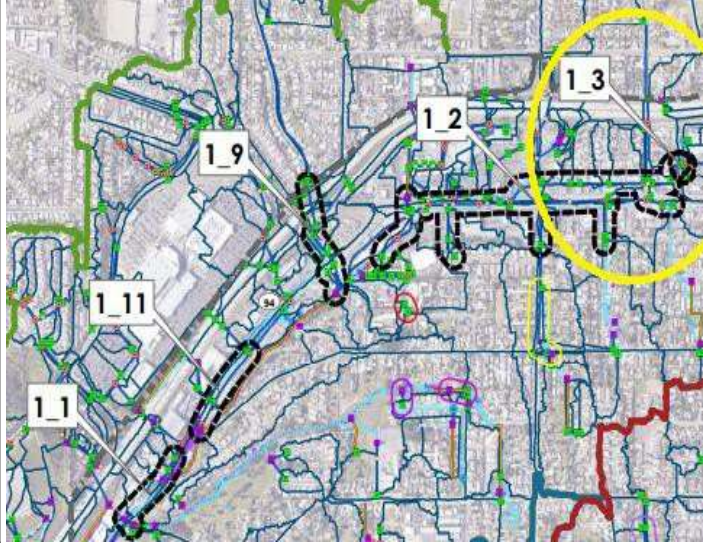
Storm Drain Projects

Project 1_3 West at Broadway

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 80,000.00	

Project Description:

This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements at West Street north of Broadway.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

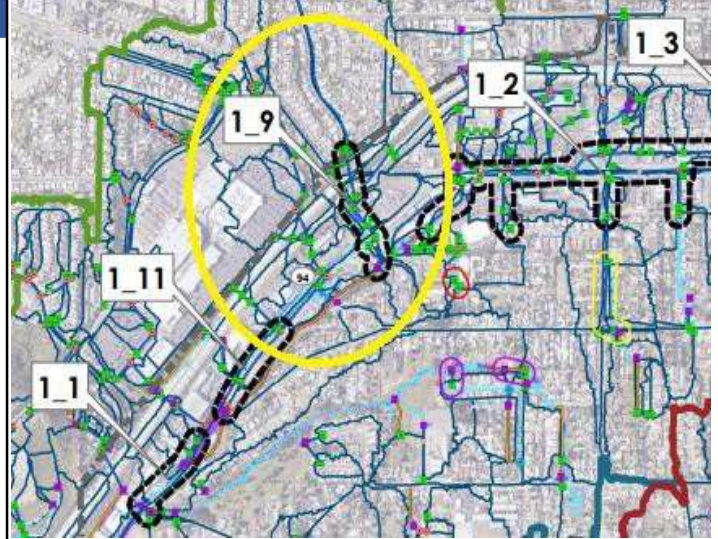
Storm Drain Projects

Project 1_3 West at Broadway

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 1,220,000.00	

Project Description:

This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements at along College Blvd at and north of Federal Blvd.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

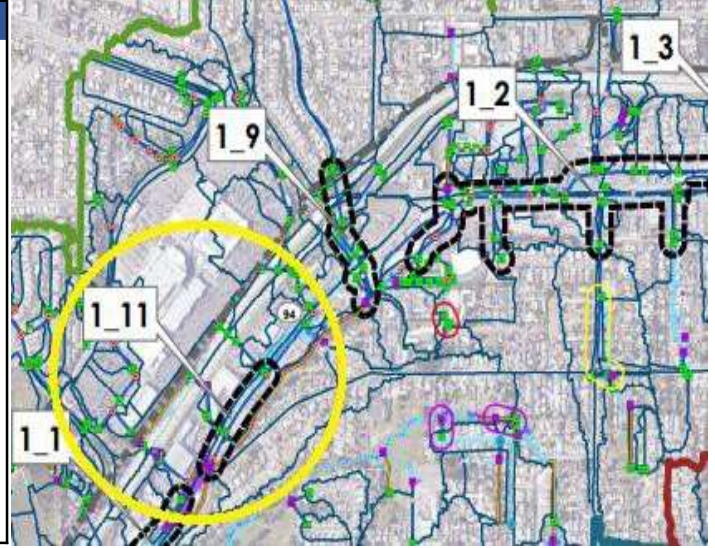
Storm Drain Projects

Project 1_1 Westerly End of Federal Blvd

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 2,410,000.00	

Project Description:

This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements along Federal Blvd west of College Blvd.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Streets Projects

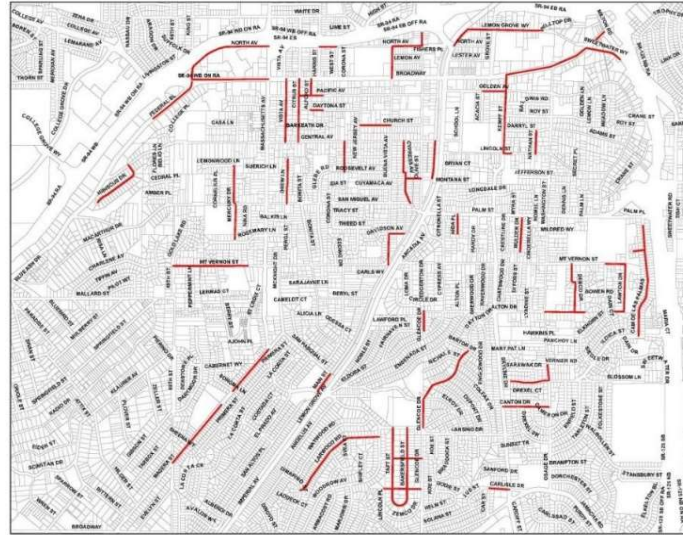
Treat Streets Less Than 25PCI

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2021-22	Planning		\$ 350,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, 71 streets were evaluated as having a pavement condition index equal to or less than 25 which is considered poor condition. In order to treat those streets separate funds must be programmed to treat these streets or fund the materials and supplies for City staff to treat the streets.

City of Lemon Grove -Streets with PCI less than 25



Budget & Expense Summary:

Prior Approved Budget	\$	350,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	350,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	350,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Fund 1 - One Time Funding	350,000	350,000	-	-	-	-	\$ 350,000
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Streets Projects

Crane Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2021-22	Planning		\$ 200,000.00	

Project Description:

This project remove the existing failing asphalt street and replace the street with hot mix asphalt. This project is a CDBG funded project.



Budget & Expense Summary:

Prior Approved Budget	\$	200,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	200,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	200,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Grant - CDBG	105,000	105,000	-	-	-	-	\$ 105,000
Fund 01 - One Time Funding	95,000	95,000	-	-	-	-	\$ 95,000
							\$ -
							\$ -
Totals	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Streets Projects

FY2021-22 Street Rehabilitation Project

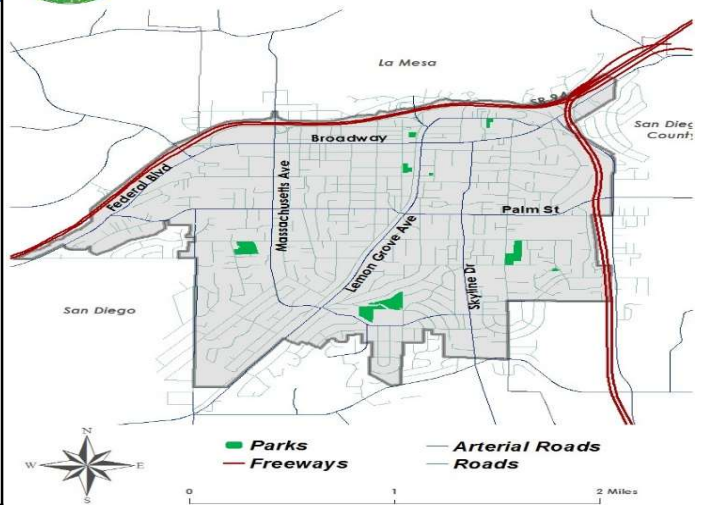
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2021-22	Planning		\$ 941,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year, funding dependent, may include: Portions of LGA, Bonita St, Portions of Broadway, Brunel, Canton, Chateau, Corona, Dain Ct, Darryl St, Daytona, Drexel Ct, El Prado Ave, Federal Blvd, Glebe Rd, Grove St, Harris St, Ildica St, Jadam Wy, Jefferson St, Koe St, Lawford Ct, Locke Pl, Main St, Mass Ave, Mazer St, Mt. Vernon Ave, New Jersey Ave, North Ave, Orange Pl, Palm St, Ramon St, Rosemary Ln, Roosevelt Ave, Roy St, San Altos Pl, School Ln, Siegle Dr, Svea Ct, Tweed St, Washington St, and West St.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	941,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	941,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	941,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Gas Tax	530,000	530,000	-	-	-	-	\$ 530,000
TransNet	411,000	411,000	-	-	-	-	\$ 411,000
							\$ -
							\$ -
Totals	\$ 941,000	\$ 941,000	\$ -	\$ -	\$ -	\$ -	\$ 941,000

Streets Projects

FY2022-23 Street Rehabilitation Project

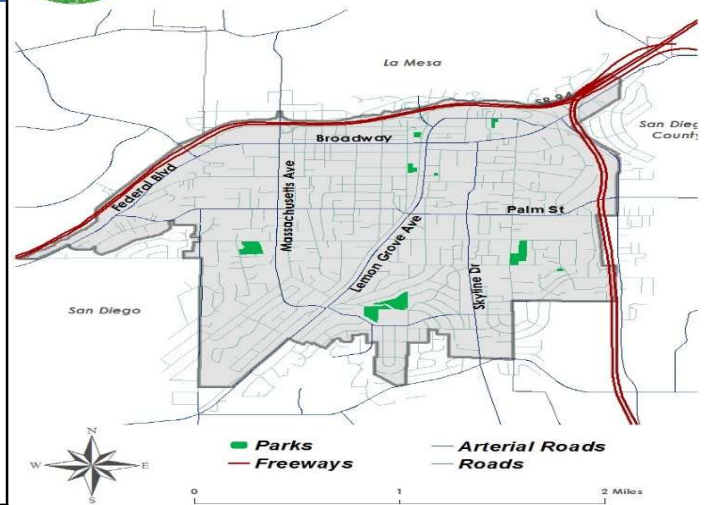
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2022-23	Planning		\$ 953,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	953,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	953,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	953,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Gas Tax	530,000	-	530,000	-	-	-	\$ 530,000
TransNet	423,000	-	411,000	-	-	-	\$ 411,000
							\$ -
							\$ -
Totals	\$ 953,000	\$ -	\$ 941,000	\$ -	\$ -	\$ -	\$ 941,000

Streets Projects

FY2023-24 Street Rehabilitation Project

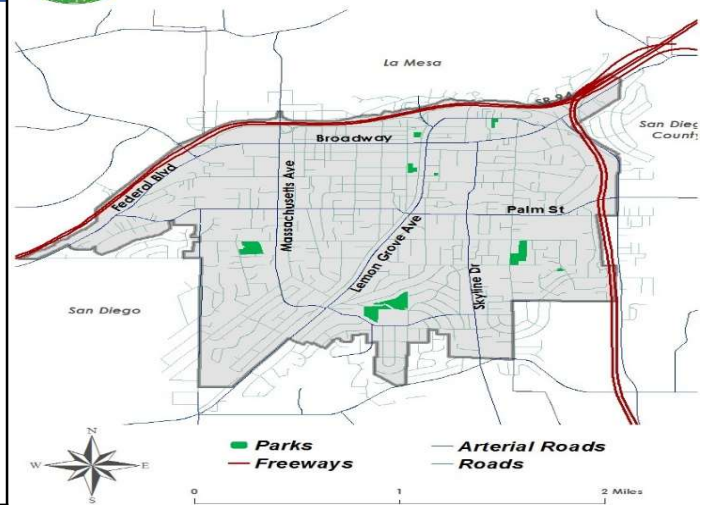
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2024	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 979,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Gas Tax	-	-	-	530,000	-	-	\$ 530,000
TransNet	-	-	-	449,000	-	-	\$ 449,000
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ 979,000	\$ -	\$ -	\$ 979,000

Streets Projects

FY2024-25 Street Rehabilitation Project

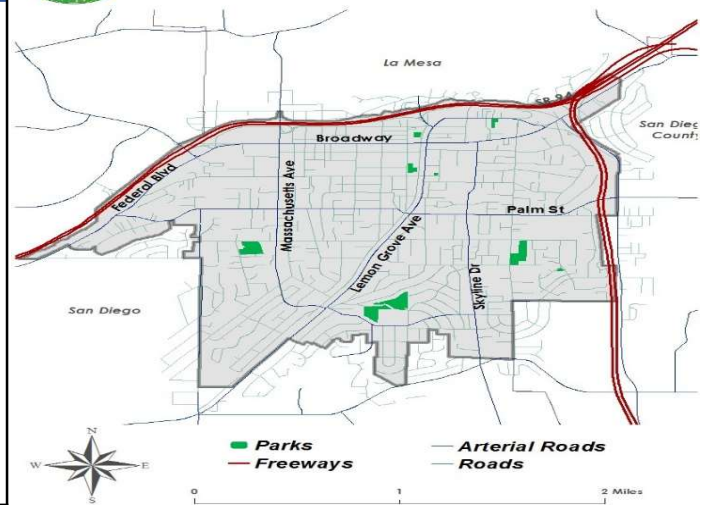
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2025	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2024-25	Planning		\$ 1,004,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Gas Tax	-	-	-	-	530,000	-	\$ 530,000
TransNet	-	-	-	-	474,000		\$ 474,000
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ 1,004,000	\$ -	\$ 1,004,000

Streets Projects

FY2025-26 Street Rehabilitation Project

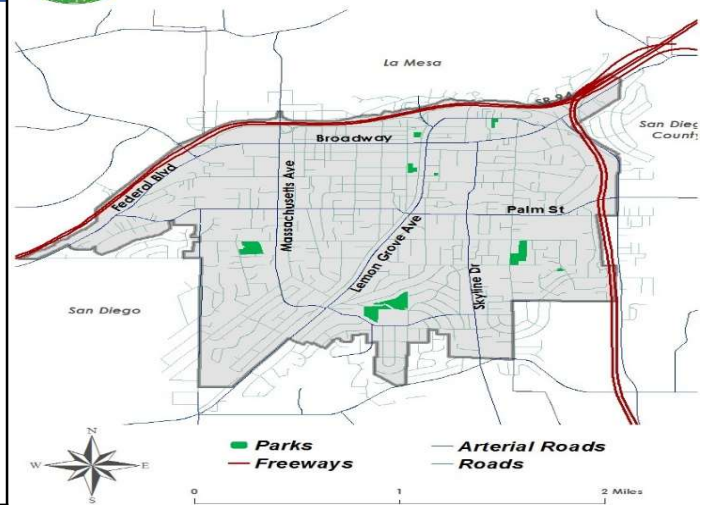
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2025	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2025-26	Planning		\$ 1,029,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Gas Tax	-	-	-	-	-	530,000	\$ 530,000
TransNet	-	-	-	-	-	499,000	\$ 499,000
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,029,000	\$ 1,029,000

Streets Projects

Golden Avenue Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2021-22	Planning		\$ 300,000.00	

Project Description:

This project is a CDBG funded project that will rehabilitate the existing street pavement, install new curb, gutter and sidewalk. It will also restripe the road, plant new street tree, install new street lighting, and construct a cross gutter



Budget & Expense Summary:

Prior Approved Budget	\$	300,000
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	300,000
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	300,000

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
Grant - CDGB	155,667	155,667	-	-	-	-	\$ 155,667
Fund 01 - One Time Funding	144,333	144,333	-	-	-	-	\$ 144,333
							\$ -
							\$ -
Totals	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Streets Projects

Broadway Mid-Block Crosswalk Evaluation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		Unknown	

Project Description:

This project will evaluate the current condition of the mid-block crosswalk that is located on Broadway in the City's Downtown area.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Streets Projects

Complete Streets

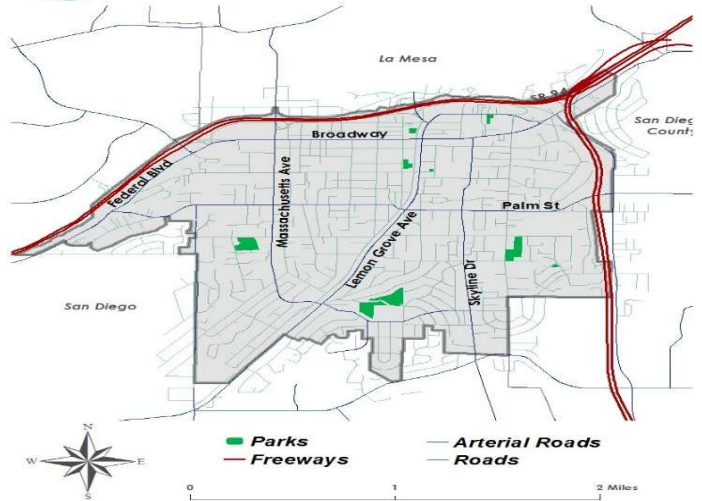
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		Unknown	

Project Description:

Perform a citywide assessment of street segments to design/construct a Complete Streets model. Each project location should promote safe and convenient access to roadways for users of all transportation modes including walking, biking, driving motor vehicle, and riding public transportation. The process shifts from planning and designing streets with motor vehicles as the dominant mode to acknowledging the mobility needs of all road users by all modes.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Streets Projects

Sweetwater Road Analysis

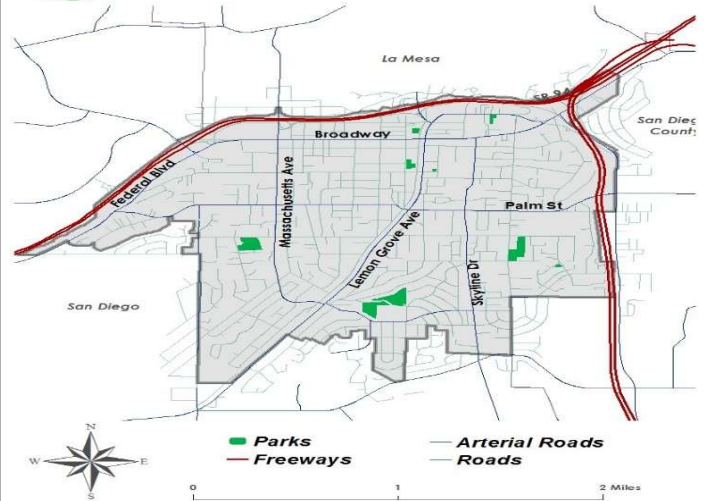
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	No Action Taken		Unknown	

Project Description:

Analyze Sweetwater Road's signage, striping and guardrail conditions to determine if the existing infrastructure warrants improvements or maintenance tasks.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2022/23 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2022	\$	-

	Initial Budget Approval	FY 2022/23 Planned	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Appendix

Budget Policy

City's Staffing Plan

FY 2022/23 Salary Plan

FY 2022/23 Classification Summary

Appropriation Limit Resolution

Budget Adoption Resolution

Glossary of Terms

CHAPTER 6. BUDGET POLICY

The purpose of this section is to describe the City's budget policies and procedures. Areas currently covered include:

- ☐ Overview of the City's budget process
- ☐ Budget amendment requests
- ☐ Appropriation policy for operating programs and capital improvement plan projects
- ☐ Monitoring budget performance—monthly expenditure reports
- ☐ Accounting for completed capital improvement plan (CIP) projects

The City of Lemon Grove emphasizes long-range planning and effective program management. Significant features of the City's budget process include the integration of City Council goal-setting into the budgetary process and the use of formal policies and measurable objectives

Diversified and Stable Base

The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source.

Long-Range Focus

To emphasize and facilitate long-range financial planning, the City will maintain current projections of revenues for the succeeding five years.

Current Revenues for Current Uses

The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

The fundamental purpose of the City's Budget is to link what the City Council and staff want to accomplish for the community with the resources necessary to do so. The City's Budget process does this by: clearly setting major City goals and other important objectives; establishing reasonable timeframes and organizational responsibility for achieving them; and allocating resources for programs and projects.

Linking important objectives with necessary resources requires a process that identifies key goals at the very beginning of budget preparation. Setting goals and priorities should drive the budget process, not follow it.

For this reason, the City begins each Budget Plan process with one or more goal setting workshops where City Council members invite goals from community groups, City Council advisory bodies and interested individuals; review the City's fiscal outlook for the next year and the status of prior goals; present their individual goals to fellow City Council members; and then set and prioritize major goals and work programs for the next year. City staff then prepares the Preliminary Budget based on the City Council's policy guidance. Formally articulated budget and fiscal policies provide the foundation for preparing and implementing the plan while assuring the City's long-term fiscal health.

The City Manager is responsible for preparing the budget and submitting it to the City Council for approval. Although specific steps will vary from year to year, the following is an overview of the general approach used under the City's budgetary process:

As noted above, the Budget process begins with City Council goal-setting session(s) to determine major objectives to be accomplished over the next year. The results of City Council goal-setting are incorporated into the budget instructions issued to the operating departments, who are responsible for submitting initial budget proposals. After these proposals are comprehensively reviewed and a detailed financial forecast is prepared, the City Manager issues the Preliminary Financial Plan for public comment. A final budget is then adopted by June 30.

The City Council formally reviews the City's financial condition and amends appropriations, if needed, at mid-year.

Financial reports are prepared monthly to monitor the City's fiscal condition, more formal reports are issued to the City Council on a quarterly basis, and special reports are provided on an "as needed" basis on. The status of major program objectives – including CIP projects – is also periodically reported to the City Council on a formal basis.

The City Council may amend or supplement the budget at any time after its adoption by majority vote of the City Council members. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Section 1. Budget Amendments

Formal amendments to the budget (including increases or reductions in both revenues and expenditures) may be required for a variety of reasons, including:

- ☐ Supplemental appropriations approved by the City Council.
- ☐ Changes in Memorandums of Agreement.
- ☐ Acceptance of grant programs.
- ☐ Revisions to currently funded programs, projects and activities.
- ☐ Intra-departmental revisions between and within program areas.

A standard Budget Amendment Request form (included as Attachment 6) is used to document all budget changes. Amendments to the budget that do not have significant policy impacts and will not affect budgeted fund balances or working capital may be administratively approved by the City Manager; all other changes require City Council approval.

Policies

Budget Control

Through adoption of the annual budget, the City Council sets major City goals and program objectives, approves timeframes and departmental responsibility for accomplishing them, establishes service levels, and appropriates the resources necessary to achieve objectives and deliver services.

Under our program budgeting approach, departments are provided with significant flexibility in managing the resources allocated to them for these purposes: although detail line item budgets are prepared for each of our operating programs, formal budget control is maintained at the fund level by department. However, in order to help assure that this overall budgetary control goal is achieved, more detailed financial reporting and budget control guidelines are internally used at the program and object level as more fully discussed in the Monthly Expenditure Reports of the Financial Management Manual.

Budget Amendment Authority

- City Council. The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after its adoption by majority vote of the City Council. After budget adoption, all supplemental appropriations from fund balance or working capital require City Council approval.
- City Manager. The City Manager has the authority to make or approve administrative adjustments to the budget as long as those changes will not have significant policy impacts nor affect budgeted year-end fund balances or working capital.
- Finance Director. The Finance Director has the authority to make or approve administrative adjustments to all line item accounts at the department and program level, and to adjust offsetting revenue and expenditure accounts based on policies or programs approved by the City Council. However, any such adjustments must not have significant policy impacts nor affect budgeted year-end fund balances or working capital.
- Department Heads. Department Heads have the authority to make administrative adjustments within and between their program budgets as long as those changes do not have significant policy impacts nor affect department totals at the fund level. However, even within these guidelines, budget amendments require City Manager approval under the following circumstances:
 - CIP projects. All budget changes to capital improvement plan (CIP) projects.
 - Staffing. All budget changes to staffing accounts, both within and between programs. Note: In accordance with the City's line item control policies, Budget Amendment Requests are not required to correct for overages for sub-object level overtime accounts within the program.
 - Travel, meetings and dues. Any budget increases in this object code at the departmental level. This means Department Heads may approve inter-program budget changes in this object code as long as departmental totals for it are not higher.

Interfund Transfers and Loans

In order to achieve important public policy goals, the City has established various special revenue, capital project; debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures and fund equity. Any transfers between funds for operating purposes must be included as part of the operating budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year. In summary, interfund transfers result in a change in fund equity; interfund borrowings do not, as the intent is to repay in the loan in the near term. From time-to-time, interfund borrowings may be appropriate; however, these are subject to the following criteria in ensuring that the fiduciary purpose of the fund is met:

The Finance Director is authorized to approve temporary interfund borrowings for cash flow purposes whenever the cash shortfall is expected to be resolved within 45 days. The most common use of interfund borrowing under this circumstance is for grant programs like the

Community Development Block Grant, where costs are incurred before drawdowns are initiated and received. However, receipt of funds is typically received shortly after the request for funds has been made.

Any other interfund borrowings for cash flow or other purposes require case-by-case approval by the City Council.

Any transfers between funds where reimbursement is not expected within one fiscal year shall not be recorded as interfund borrowings; they shall be recorded as interfund operating transfers that affect equity by moving financial resources from one fund to another.

Transfer budget appropriation requests must be approved City Manager's Office before expenditures are incurred. The only exception is a bonafide emergency, as approved by the City Manager. Transfer request between programs, within the same fund, can be approved by City Manager's Office. Transfer request between programs must contain adequate justification and must be submitted similar to other budget adjustments (except for the need to schedule on City Council agenda).

Budget Amendment Request

To ensure that all changes to the budget are correctly recorded and appropriately authorized, a standard Budget Amendment Request form is used to document all budget changes, including those approved by the City Council. As such, any City Council Agenda Report that amends the budget should be accompanied by a completed Budget Amendment Request when submitted to the Finance Director as part of the agenda review process; however, as noted below, it will not be included with the City Council Agenda packet.

Procedures

Initiating the Amendment. The operating department requesting an amendment is responsible for completing the Budget Amendment Request. If the request requires a new program or account number, the Finance Department should be contacted before completing the form for the assignment of appropriate account numbers. Department Head approval of the request is required before its submission to the Finance Department.

Finance Review. All requests should be submitted to the Finance Director who will review the request to determine the effect of the change on fund balances and to verify the account numbers. Approval by the City Manager may also be required.

City Council Agenda Reports. Budget Amendment Requests that are related to a City Council agenda report will be pulled by the Finance Department and held pending City Council action. If the City Council approves the item, the request will be processed by the Finance Department without further action required by the department. Items disapproved or changed by the City Council will be returned to the originating department for further action as appropriate.

Implementation. After the Budget Amendment Request has been submitted and approved, the operating department should review the next Monthly Financial Report to ensure that the change has been processed as requested.

Preparing the Budget Amendment Request

As this form updates on-line budgetary information as well as Monthly and Quarterly Financial Reports, its timely completion is essential in maintaining the accuracy of these reports.

Completing the form itself is largely self-explanatory. The following highlights key areas to consider in preparing the form:

- ☐ More than One Department. The signatures of all Department Heads are required if more than one department is affected.
- ☐ More than One Fund. Only one fund should be affected per form to ensure that any budget transfers between funds will not result in changes in ending fund balance for any of the funds.
- ☐ City Manager Approval. Whenever City Manager approval is necessary as discussed above, the City Manager Report Transmittal Form should accompany the Budget Amendment Request. If the reason for the request is a straightforward one and can be adequately described in the space provided on the form under “purpose,” no formal report preparation (other than preparing the transmittal form) is required.
- ☐ City Council Approval. The City Council must approve all budget amendments under the following circumstances.
 - Total amendments for expenditures do not equal zero.
 - Total amendments for revenues and expenditures are not equal;

Reason for the Amendment. In most cases, the space provided on the form under “purpose” should be sufficient to describe the need for the requested change (supporting documentation may be attached if appropriate but it is not required). If the amendment implements City Council or prior City Manager approval of a budget change, the date of this action should also be referenced in this section.

Section 2. Annual Reports on Departmental Spending for Operating Programs

At the end of each fiscal year, department fiscal officers are responsible for preparing concise reports that analyze departmental spending for each of their programs. Although the specific contents and deadlines for submitting these reports will vary from year to year, they will generally:

- ☐ Compare budget appropriations with actual expenditures by program and by type.
- ☐ Identify reasons for any significant budget overage or underage; and analyze their impact on future operating budgets:
 - Are the variances one-time in nature or will they continue into the foreseeable future?
 - If the variances reflect continuing trends, are they reflected in current budgets?

Under the City's Budget policies, annual appropriations for designated capital improvement plan (CIP) projects lapse after three years unless funds are subsequently appropriated for specific project phases (such as study, design, acquisition or construction). This usually occurs at the time of contract award.

The following sets forth basic procedures for implementing this aspect of the City's Financial Plan policies.

Lapsed Projects

In the event that funding will lapse because sufficient progress has not been made in studying, designing, acquiring or constructing projects within the three-year timeframe following the Budget adoption, the managing department will either:

- Resubmit the project for consideration in a subsequent capital improvement plan.
- Present a report to the City Council recommending that the project be eliminated or indefinitely deferred. This report may be prepared on a "case-by-case" basis or incorporated into the overall budget review and approval process.

Monitoring The City's Fiscal Performance

Staying on top of the City's fiscal condition on an ongoing basis—on both the revenue and expenditure side of the equation—is an essential part of our overall strategy for preserving our fiscal health. The following summarizes how staff reports on this at the City Council and staff level.

Core Principles

There are four core principles underlying our fiscal monitoring and reporting efforts:

- **Strong Systems.** Have an underlying financial management and internal control system that captures and produces both timely and reliable information (one without the other is worthless).
- **Meaningful Reports.** To be useful for policy makers and managers, this raw data then needs to be analyzed and summarized to answer the key question of: what does it mean? And setting specific, periodic reporting goals and standards is one of the best ways of ensuring that this kind of analysis is in fact taking place. While this requires more time and effort, it is a critical organizational discipline.
- **Timely, Open Reporting.** Full, open, honest and straightforward disclosure of our fiscal condition on an ongoing basis—whether good or bad—to elected officials, senior managers, the organization at-large and the community is a fundamental precept for effective and responsible stewardship of the public resources that have been entrusted to us. In short, the results may not always be optimal—but if staff is doing its job, they should never be a surprise.
- **Organizational Responsibility.** On the revenue side (especially in the General Fund), the Finance Department plays the lead role in managing the City's fiscal condition; on the expenditure side, Department Heads have the principal responsibility for ensuring that the City's resources are used wisely and in accordance with adopted plans, policies, service levels and the resources allocated by the City Council.

Fiscal Health Monitoring

Annual Reporting

The City will prepare annual financial statements as follows:

- In accordance with City requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.

- The City will use generally accepted accounting principles in preparing its annual financial statements.
- The City will issue audited financial statements within 180 days after year-end.

Interim Reporting

The City will prepare and issue timely interim reports as requested to the City Council, the City Manager, and Department Directors.

City Council-Focused Reports

The following reports are provided to the City Council on an ongoing basis, and except as noted, typically cover both revenues and expenditures. In all cases, these same reports are widely distributed within the organization; and several of these that have broad interest—such as our Sales Tax Newsletter, Quarterly Financial Newsletter and Quarterly Investment Report—are distributed externally to others and posted on our web site.

- Mid-Year Budget Review. Prepared approximately seven months into each fiscal year, this is another opportunity to take a formal look at the City's fiscal performance over the past six months, and take corrective action as needed.
- Quarterly Financial Newsletters. In staying focused on the “big picture,” staff issues a one-page Newsletter (okay, so it's front and back—but it's still one piece of paper) quarterly focusing on key fiscal performance indicators in the General and Enterprise Funds. This includes year-to-date revenues, expenditures and changes in fund balance, “Top 10” General Fund revenues (which account for about 95% of the total) and budget versus actual expenditures for each of the departments. This Newsletter is also distributed electronically to all employees.
- Sales Tax Quarterly Newsletter. Based on information provided by our sales tax advisor, these provide a more detailed look at what's happening with our “No. 1” General Fund revenue source.
- City Council Agenda Reports. In every City Council agenda report, staff assesses the fiscal impact of the recommended action, including any budget shortfalls if applicable.
- City Council Notes and Other Ad Hoc Reports. As key information comes to us with significant revenue or expenditure impacts, staff immediately let the City Council know through City Council Notes or other “ad hoc” reports.

Staff-Focused Reports

As noted above, City staff receives the same reports as those listed above. This is supplemented by more detailed reports as follows (which are also available to the City Council upon request

- Monthly Financial Reports. Staff produces and distributes detailed monthly financial reports to ensure that records are accurate and up-to-date. (This is one of those “organizational discipline” things.)
- Quarterly CIP Expenditure Status Reports. The CIP Review Committee meets at least quarterly to review the status of CIP projects. An important part of their role is to identify any problem areas with upcoming projects (and resolve them); and to ensure smooth coordination of complex projects. These detailed reports on the “project-to-date” budget and expenditure status of all CIP projects are distributed to the CIP Review Committee in preparation for these meetings.

- Daily Cash Balance Reports. Every day Finance accesses the City's bank cash balances on-line and compares them to our general ledger. While the primary reason for this is maximum investment of idle cash, it also keeps us on top of our cash position.
- Weekly Cash Balance Reports by Fund. The city issue vendor checks weekly. Before releasing them, the Finance Director personally reviews and approves the check register. Accompanying the check register is a report showing the cash balance in each fund after disbursement of these checks. This not only ensures that adequate funds are available overall to meet these payments, but more importantly, that each fund is able to meet its obligations.

Summary

There are two key aspects to our approach in monitoring our fiscal condition: staff is committed to an ongoing program of collecting meaningful information and reporting on it; and then ensuring that this information is acted upon in a timely manner.

Section 3. Monthly Financial Reports

The Finance Division issues "hard copy" monthly financial reports to assist operating departments in monitoring their expenditures and revenues. These reports detail on a line item basis year-to-date budget, expenditure and encumbrance information for each operating program and capital improvement plan (CIP) project. Similar information is provided for revenues.

The purpose of these reports is to help identify erroneous postings and approved-but-unrecorded budget changes. It also helps identify any over-budget expenditures that must be corrected, either through internal reallocations or supplemental appropriations requiring City Council approval.

Finance will issue monthly financial reports by the tenth working day of the month (except for June, when longer lead times are required to include year-end items).

Budgetary Controls

- Operating departments are responsible for ensuring that adequate funds are available within the object budget for the program (or phase level for CIP projects) before submitting payment vouchers and purchase orders to Finance for processing.
- Operating departments are responsible for addressing on a timely basis any budget totals that are over-expended at the object level within the operating program or phase level within individual CIP projects. For operating programs, object levels are:

Corrective Action

- Operating departments are responsible for initiating corrective action for any problem areas. There are generally two options for this:
- submitting a memorandum to Accounting requesting a correction due to incorrect coding or posting of charges or receipts.
- Preparing a Budget Amendment Request.

Note. Depending on the circumstances, this may require City Manager or City Council approval.

Section 4. Accounting For Completed CIP Projects

Under the City's capital improvement plan (CIP) budget policies, funding is approved for each CIP project by phase when the Financial Plan is adopted. Unless otherwise approved by the City Council, appropriations for each phase lapse after three years if no activity is shown for the account.

As the project proceeds, there are a number of systems for monitoring its status, including online financial reports, formal monthly and quarterly financial reports, formal CIP status reports, and comprehensive procedures for approving construction change orders.

The purpose of this section is to bring closure to the CIP project funding process by establishing procedures for accounting for completed projects.

Goals

- ☐ Provide consistency in accounting for completed CIP projects.
- ☐ Improve financial reporting on the status of CIP projects and related effects on the City's fiscal condition.
- ☐ Assure timely and consistent filing of notices of completion for construction projects.
- ☐ Identify responsibility for approving the use of budget balances from completed projects.

Procedures

Filing of the Notice of Completion for Construction Projects (CIP)

Upon completion of construction project work specified in the contract, the City Engineer will forward to the Development Services Director the Notice of Completion for signature. The Notice will then be filed with the County of San Diego within 10 days of the last day of work on the project to begin the formal notice for liens against the project for materials and labor.

Reporting on Completed Projects

Upon completion of each project, the managing department is responsible for preparing a City Manager Report summarizing its final status. Generally, reports are only required upon the completion of the construction phase, and should encompass all phases of the project. However, if the project is not expected to go beyond the study, design or acquisition phase, the report should be prepared upon completion of the furthest phase. Reports should:

- ☐ briefly summarize the purpose of project.
- ☐ Discuss any unusual circumstances or difficulties in completing the project, and recommend corrective action for the future if appropriate.
- ☐ Compare estimated and actual completion dates.
- ☐ Compare the project budget with actual costs. This comparison should provide sufficient detail to meaningfully summarize key expenditure areas and project phases.
- ☐ Summarize the status of any outside funding sources such as grants, loans, donations or developer agreements.
- ☐ Identify any outstanding encumbrance balances that should be closed once final contract payments are made.
- ☐ Request authorization for a budget amendment request transferring any remaining budget balances to or from the fund's completed or master project account.

Processing of the budget amendment request will follow upon completion of the claim period for construction projects.

Note: This account is established in each fund in order to account for net budget balances resulting from completed projects. This balance is available to fund new projects or offset shortfalls in existing projects, subject to City Council or City Manager approval as discussed below.

Roles and Responsibilities

- City Council. Approval by the City Council is required for all transfers from the completed projects account for any new projects as well as for any existing project when the transfer amount exceeds the City Manager's purchasing authority.
- City Manager. The City Manager is authorized to make transfers to and from the master project or completed projects account for existing CIP projects. The City Manager's authority to transfer balances from this account is limited to amounts otherwise within his or her purchasing authority.
- Public Works Department. Public Works is responsible for ensuring that notices of completion for construction projects are appropriately filed.
- Finance Department. The Finance Division is responsible for reviewing completed project reports for fiscal accuracy; processing the approved budget amendment request and ensuring that project budget balances on the next monthly financial report will be zero; reducing encumbrances as recommended by the managing department and ensuring that encumbrance balances will be zero after any final project contract payments are made; and ensuring that projects completed by the end of the fiscal year are not carried over into the next fiscal year.
- Operating Departments. Upon completion of a CIP project assigned to them, operating departments are responsible for completing timely and accurate City Manager Reports (included as Attachment 7) summarizing the project's final status as discussed above.

City Staffing Plan

Authorized Positions by Department

Personnel	FY 2020-21	FY 2021-2022	FY 2022-2023
	Actual	Projected	Adopted
City Attorney **	1.00	1.00	1.00
City Council	5.00	5.00	5.00
City Manager	5.00	5.50	6.00
City Clerk	1.00	1.00	1.00
Finance	4.00	4.50	4.50
Public Safety **	21.00	21.00	22.00
Fire Department	20.00	20.00	20.00
Community Development	4.00	4.00	4.00
Community Services *	0.00	0.00	6.00
Public Works **	20.00	20.00	14.00
Sanitation	5.50	5.50	5.50
Total Authorized Personnel	86.50	87.50	89.00

* - Community Services was split from the Public Works Department for FY 2022/23.

** - Staffing level includes FTE positions that are contracted with an outside agency

Additional FTE Authorizations

1. In FY 2021/22 a Revenue Officer .5 FTE was added to the authorized positions
2. In FY 2021/22 a Communications Specialist was added to the City Manager's Office and in FY 2022/23 budget, the position was increased to 1.0 authorization.
3. In FY2022/23 a Traffic Motor Officer was added to the Public Safety complement.

Salary Plan

FY 2022-23

3% COLA - 07/1/22

ACCOUNT CLERK

RANGE

	17.2	A	B	C	D	E	F	G
ANNUAL		30,928.95	32,480.04	34,111.35	35,802.00	37,592.10	38,526.93	39,501.54
MONTHLY		2,577.41	2,706.70	2,842.61	2,983.50	3,132.68	3,210.58	3,291.80
BI-WEEKLY		1,189.58	1,249.25	1,311.98	1,377.00	1,445.85	1,481.81	1,519.29
HOURLY		15.55	16.33	17.15	18.00	18.90	19.37	19.86

ACCOUNTING ANALYST

	32.7	A	B	C	D	E	F	G
ANNUAL		65,915.46	69,197.31	72,658.17	76,298.04	80,116.92	82,125.81	84,174.48
MONTHLY		5,492.96	5,766.44	6,054.85	6,358.17	6,676.41	6,843.82	7,014.54
BI-WEEKLY		2,535.21	2,661.44	2,794.55	2,934.54	3,081.42	3,158.69	3,237.48
HOURLY		33.14	34.79	36.53	38.36	40.28	41.29	42.32

ADMINISTRATIVE ASSISTANT

	24.2	A	B	C	D	E	F	G
ANNUAL		43,539.21	45,707.22	47,994.57	50,381.37	52,907.40	54,220.14	55,572.66
MONTHLY		3,628.27	3,808.94	3,999.55	4,198.45	4,408.95	4,518.35	4,631.06
BI-WEEKLY		1,674.59	1,757.97	1,845.95	1,937.75	2,034.90	2,085.39	2,137.41
HOURLY		21.89	22.98	24.13	25.33	26.60	27.26	27.94

ADMINISTRATIVE ANALYST

	29.7	A	B	C	D	E	F	G
ANNUAL		56,905.29	59,789.34	62,772.84	65,915.46	69,197.31	70,947.63	72,737.73
MONTHLY		4,742.11	4,982.45	5,231.07	5,492.96	5,766.44	5,912.30	6,061.48
BI-WEEKLY		2,188.67	2,299.59	3,414.34	2,535.21	2,661.44	2,728.76	2,797.61
HOURLY		28.61	30.06	31.56	33.14	34.79	35.67	36.57

ADMINISTRATIVE SERVICES DIRECTOR

	---	A	B	C	D	E	F	G
ANNUAL		102,811.41	107,943.03	113,333.22	119,001.87	124,968.87	128,111.49	131,293.89
MONTHLY		8,567.62	8,995.25	9,444.44	9,916.82	10,414.07	10,675.96	10,941.16
BI-WEEKLY		3,954.29	4,151.66	4,358.97	4,577.00	4,806.50	4,927.37	5,049.77
HOURLY		51.69	54.27	56.98	59.83	62.83	64.41	66.01

ASSISTANT CITY MANAGER

	52.2	A	B	C	D	E	F	G
ANNUAL		133,720.47	140,383.62	147,404.79	154,783.98	162,521.19	166,558.86	170,715.87
MONTHLY		11,143.37	11,698.64	12,283.73	12,898.67	13,543.43	13,879.91	14,226.32
BI-WEEKLY		5,143.10	5,399.37	5,669.42	5,953.23	6,250.82	6,406.11	6,566.00
		67.23	70.58	74.11	77.82	81.71	83.74	85.83

ASSISTANT ENGINEER

	32.7	A	B	C	D	E	F	G
ANNUAL		65,915.46	69,197.31	72,658.17	76,298.04	80,116.92	82,125.81	84,174.48
MONTHLY		5,492.96	5,766.44	6,054.85	6,358.17	6,676.41	6,843.82	7,014.54
BI-WEEKLY		2,535.21	2,661.44	2,794.55	2,934.54	3,081.42	3,158.69	3,237.48
HOURLY		33.14	34.79	36.53	38.36	40.28	41.29	42.32

ASSISTANT PLANNER

	32.7	A	B	C	D	E	F	G
ANNUAL		65,915.46	69,197.31	72,658.17	76,298.04	80,116.92	82,125.81	84,174.48
MONTHLY		5,492.96	5,766.44	6,054.85	6,358.17	6,676.41	6,843.82	7,014.54
BI-WEEKLY		2,535.21	2,661.44	2,794.55	2,934.54	3,081.42	3,158.69	3,237.48
HOURLY		33.14	34.79	36.53	38.36	40.28	41.29	42.32

ASSOCIATE ACCOUNTANT

	29.7	A	B	C	D	E	F	G
ANNUAL		56,905.29	59,789.34	62,772.84	65,915.46	69,197.31	70,947.63	72,737.73
MONTHLY		4,742.11	4,982.45	5,231.07	5,492.96	5,766.44	5,912.30	6,061.48
BI-WEEKLY		2,188.67	2,299.59	3,414.34	2,535.21	2,661.44	2,728.76	2,797.61
HOURLY		28.61	30.06	31.56	33.14	34.79	35.67	36.57

ASSOCIATE CIVIL ENGINEER

	36.5	A	B	C	D	E	F	G
ANNUAL		77,769.90	91,688.23	85,765.68	90,042.03	94,557.06	96,923.97	99,330.66
MONTHLY		6,480.83	6,807.35	7,147.14	7,503.50	7,879.76	8,077.00	8,277.56
BI-WEEKLY		2,991.15	3,141.86	3,298.68	3,463.16	3,636.81	3,727.85	3,820.41
HOURLY		39.10	41.07	43.12	45.27	47.54	48.73	49.94

ASSOCIATE PLANNER

	33.4	A	B	C	D	E	F	G
ANNUAL		68,202.81	71,623.89	75,184.20	78,963.30	82,881.16	84,950.19	84,098.31
MONTHLY		5,683.57	5,968.66	6,265.35	6,580.28	6,906.80	7,079.18	7,258.19
BI-WEEKLY		2,623.19	2,754.77	2,891.70	3,037.05	3,187.76	3,267.32	3,349.94
HOURLY		34.29	36.01	37.80	39.70	41.67	42.71	43.79

BATTALION CHIEF

	36.2	A	B	C	D	76.5 SHIFT Y		
ANNUAL		125,811.40	132,095.08	138,709.48	145,656.00	152,938.80		
MONTHLY		10,484.28	11,007.92	11,559.12	12,138.00	12,744.90		
BI-WEEKLY (106 hrs)		4,838.90	5,080.58	5,334.98	5,602.15	5,882.26		
HOURLY (2,756 hrs/yr)		45.65	47.93	50.33	52.85	76.89		
MONTHLY (56 hrs/wk. RATE) (53 regular + 3 sch'd OT)		11,374.46	11,942.56	12,540.56	13,168.58			

CITY CLERK

	33.6	A	B	C	D	E	F	G
ANNUAL		74,448.27	78,167.70	82,086.03	86,163.48	90,519.39	92,766.96	95,074.20
MONTHLY		6,204.02	6,513.98	6,840.50	7,180.29	7,543.28	7,730.58	7,922.85
BI-WEEKLY		2,863.40	3,006.45	3,157.16	3,313.98	3,481.52	3,567.96	3,656.70
HOURLY		37.43	39.30	41.27	43.32	45.51	46.64	47.80

CITY MANAGER

CONTRACT						175,000.00		
						14,583.33		
						6,730.77		
						87.98		

CODE ENFORCEMENT OFFICER

	26.2	A	B	C	D	E	F	G
		24.13	25.33	26.60	27.93	29.33	30.07	30.83

CODE ENFORCEMENT OFFICER/WATER QUALITY INSPECTOR

	29.7	A	B	C	D	E	F	G
ANNUAL		56,905.29	59,789.34	62,772.84	65,915.46	69,197.31	70,947.63	72,737.73
MONTHLY		4,742.11	4,982.45	5,231.07	5,492.96	5,766.44	5,912.30	6,061.48
BI-WEEKLY		2,188.67	2,299.59	3,414.34	2,535.21	2,661.44	2,728.76	2,797.61
HOURLY		28.61	30.06	31.56	33.14	34.79	35.67	36.57

COMMUNICATIONS SPECIALIST

		A	B	C	D	E	F	G
ANNUAL		43,539.21	45,707.22	47,994.57	50,381.37	52,907.40	54,220.14	55,572.66
MONTHLY		3,628.27	3,808.94	3,999.55	4,198.45	4,408.95	4,518.35	4,631.06
BI-WEEKLY		1,674.59	1,757.97	1,845.95	1,937.75	2,034.90	2,085.39	2,137.41
HOURLY		21.89	22.98	24.13	25.33	26.60	27.26	27.94

COMMUNITY DEVELOPMENT MANAGER

	---	A	B	C	D	E	F	G
ANNUAL		100,981.53	106,013.70	111,344.22	116,893.53	122,741.19	125,804.25	128,966.76
MONTHLY		8,415.13	8,834.48	9,278.69	9,741.13	10,228.43	10,483.69	10,747.23
BI-WEEKLY		3,883.91	4,077.45	4,282.47	4,495.91	4,720.82	4,838.63	4,960.26
HOURLY		50.77	53.30	55.98	58.77	61.71	63.25	64.84

COMMUNITY SERVICES ASSISTANT

	19.1	A	B	C	D	E	F	G
ANNUAL		33,932.34	35,622.99	37,432.98	39,302.64	41,231.97	42,266.25	43,320.42
MONTHLY		2,827.70	2,968.58	3,119.42	3,275.22	3,436.00	3,522.19	3,610.04
BI-WEEKLY		1,305.09	1,370.12	1,439.73	1,511.64	1,585.85	1,625.63	1,666.17
HOURLY		17.06	17.91	18.82	19.76	20.73	21.25	21.78

COMMUNITY SERVICES SPECIALIST

	---	A	B	C	D	E	F	G
ANNUAL		35,622.99	37,432.98	39,302.64	41,231.97	43,300.53	44,414.37	45,528.21
MONTHLY		2,968.58	3,119.42	3,275.22	3,436.00	3,608.38	3,701.20	3,794.02
BI-WEEKLY		1,370.12	1,439.73	1,511.64	1,585.85	1,665.41	1,708.25	1,751.09
HOURLY		17.91	18.82	19.76	20.73	21.77	22.33	22.89

COMMUNITY SERVICES SUPERINTENDENT

	36.1	A	B	C	D	E	F	G
ANNUAL		77,769.90	81,688.23	85,765.68	90,042.03	94,557.06	96,923.97	99,330.66
MONTHLY		6,480.83	6,807.35	7,147.14	7,503.50	7,879.76	8,077.00	8,277.56
BI-WEEKLY		2,991.15	3,141.86	3,298.68	3,463.16	3,636.81	3,727.85	3,820.41
HOURLY		39.10	41.07	43.12	45.27	47.54	48.73	49.94

COUNCIL MEMBER

MONTHLY								\$802.99
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DEVELOPMENT SERVICES DIRECTOR

	42.2	A	B	C	D	E	F	G
ANNUAL		104,740.74	109,991.70	115,501.23	121,289.22	127,335.78	130,518.18	133,780.14
MONTHLY		8,728.40	9,165.98	9,625.10	10,107.44	10,611.32	10,876.52	11,148.35
BI-WEEKLY		4,028.49	4,230.45	4,442.36	4,664.97	4,897.53	5,019.93	5,145.39
		52.66	55.30	58.07	60.98	64.02	65.62	67.26

DEVELOPMENT SERVICES TECHNICIAN II

	29.7	A	B	C	D	E	F	G
ANNUAL		56,905.29	59,789.34	62,772.84	65,915.46	69,197.31	70,947.63	72,737.73
MONTHLY		4,742.11	4,982.45	5,231.07	5,492.96	5,766.44	5,912.30	6,061.48
BI-WEEKLY		2,188.67	2,299.59	3,414.34	2,535.21	2,661.44	2,728.76	2,797.61
HOURLY		28.61	30.06	31.56	33.14	34.79	35.67	36.57

DEPUTY CITY CLERK

		A	B	C	D	E	F	G
ANNUAL		51,435.54	54,021.24	56,706.39	59,550.66	62,554.05	65,676.78	67,327.65
MONTHLY		4,286.30	4,501.77	4,725.53	4,962.56	5,212.84	5,473.07	5,610.64
BI-WEEKLY		1,978.29	2,077.74	2,181.02	2,290.41	2,405.93	2,526.03	2,589.53
HOURLY		25.86	27.16	28.51	29.94	31.45	33.02	33.85

ENGINEERING INSPECTOR

	29.7	A	B	C	D	E	F	G
ANNUAL		56,905.29	59,789.34	62,772.84	65,915.46	69,197.31	70,947.63	72,737.73
MONTHLY		4,742.11	4,982.45	5,231.07	5,492.96	5,766.44	5,912.30	6,061.48
BI-WEEKLY		2,188.67	2,299.59	3,414.34	2,535.21	2,661.44	2,728.76	2,797.61
HOURLY		28.61	30.06	31.56	33.14	34.79	35.67	36.57

ENGINEERING TECH III

	29.7	A	B	C	D	E	F	G
ANNUAL		56,905.29	59,789.34	62,772.84	65,915.46	69,197.31	70,947.63	72,737.73
MONTHLY		4,742.11	4,982.45	5,231.07	5,492.96	5,766.44	5,912.30	6,061.48
BI-WEEKLY		2,188.67	2,299.59	3,414.34	2,535.21	2,661.44	2,728.76	2,797.61
HOURLY		28.61	30.06	31.56	33.14	34.79	35.67	36.57

EXECUTIVE ASSISTANT

	22.6	A	B	C	D	E	F	G
ANNUAL		43,539.21	45,707.22	47,994.57	50,381.37	52,907.40	54,220.14	55,572.66
MONTHLY		3,628.27	3,808.94	3,999.55	4,198.45	4,408.95	4,518.35	4,631.06
BI-WEEKLY		1,674.59	1,757.97	1,845.95	1,937.75	2,034.90	2,085.39	2,137.41
HOURLY		21.89	22.98	24.13	25.33	26.60	27.26	27.94

FACILITIES SUPERVISOR

	27.5	A	B	C	D	E	F	G
ANNUAL		51,137.19	53,703.00	56,388.15	59,212.53	62,176.14	63,707.67	65,318.76
MONTHLY		4,261.43	4,475.25	4,699.01	4,934.38	5,181.35	5,308.97	5,443.23
BI-WEEKLY		1,966.82	2,065.50	2,168.78	2,277.41	2,391.39	2,450.30	2,512.26
HOURLY		25.71	27.00	28.35	29.77	31.26	32.03	32.84

FACILITY TECH I

	15.4	A	B	C	D	E	F	G
ANNUAL		32,162.13	33,753.33	35,463.87	37,253.97	39,063.96	40,058.46	41,052.96
MONTHLY		2,680.18	2,812.78	2,955.32	3,104.50	3,255.33	3,338.21	3,421.08
BI-WEEKLY		1,237.01	1,298.21	1,364.00	1,432.85	1,502.46	1,540.71	1,578.96
HOURLY		16.17	16.97	17.83	18.73	19.64	20.14	20.64

FACILITY TECH II

	19.4	A	B	C	D	E	F	G
ANNUAL		39,083.85	41,033.07	43,101.63	45,249.75	47,517.21	48,710.61	49,923.90
MONTHLY		3,256.99	3,419.42	3,591.80	3,770.81	3,959.77	4,059.22	4,160.33
BI-WEEKLY		1,503.23	1,578.20	1,657.76	1,740.38	1,827.59	1,873.49	1,920.15
HOURLY		19.65	20.63	21.67	22.75	23.89	24.49	25.10

FINANCE MANAGER

	36.1	A	B	C	D	E	F	G
ANNUAL		77,769.90	81,688.23	85,765.68	90,042.03	94,557.06	96,923.97	99,330.66
MONTHLY		6,480.83	6,807.35	7,147.14	7,503.50	7,879.76	8,077.00	8,277.56
BI-WEEKLY		2,991.15	3,141.86	3,298.68	3,463.16	3,636.81	3,727.85	3,820.41
HOURLY		39.10	41.07	43.12	45.27	47.54	48.73	49.94

FIRE CAPTAIN

	38.45	A	B	C	D
ANNUAL		90,148.76	96,184.40	102,633.44	109,606.12
MONTHLY		7,512.40	8,015.37	8,552.79	9,133.84
BI-WEEKLY (106 hrs)		3,467.26	3,699.40	3,947.44	4,215.62
HOURLY (2,756 hrs/yr)		32.71	34.90	37.24	39.77
MONTHLY (56 hrs/wk. RATE) (53 regular + 3 sch'd OT)		8,150.25	8,695.92	9,278.97	9,909.36

FIRE DIVISION CHIEF

	43.75	A	B	C	D	E
ANNUAL		113,034.87	118,683.63	124,610.85	130,836.42	137,400.12
MONTHLY		9,419.57	9,890.30	10,384.24	10,903.04	11,450.01
BI-WEEKLY		4,347.50	4,564.76	4,792.73	5,032.17	5,284.62
HOURLY		56.83	59.67	62.65	65.78	69.08

FIRE ENGINEER

	34.25	A	B	C	D
ANNUAL		73,474.96	78,380.64	83,644.60	89,294.40
MONTHLY		6,122.91	6,531.72	6,970.38	7,441.20
BI-WEEKLY (106 hrs)		2,825.96	3,014.64	3,217.10	3,434.40
HOURLY (2,756 hrs/yr)		26.66	28.44	30.35	32.40
MONTHLY (56 hrs/wk. RATE) (53 regular + 3 sch'd OT)		6,642.78	7,086.30	7,562.21	8,073.00

FIRE INSPECTOR

	25.9	A	B	C	D	E	F	G
ANNUAL		48,233.25	50,620.05	53,185.86	55,831.23	58,675.50	60,147.36	61,639.11
MONTHLY		4,019.44	4,218.34	4,432.16	4,652.60	4,889.63	5,012.28	5,136.59
BI-WEEKLY		1,855.13	1,946.93	2,045.61	2,147.36	2,256.75	2,313.36	2,370.74
HOURLY		24.25	25.45	26.74	28.07	29.50	30.24	30.99

FIRE PREVENTION/PUBLIC EDUCATION SPECIALIST

	24.5	A	B	C	D	E	F	G
HOURLY		24.25	25.45	26.74	28.07	29.50	30.24	30.99

FIREFIGHTER/PARAMEDIC

	30.1	A	B	C	D	E
ANNUAL		70,636.28	73,006.44	75,404.16	80,475.20	85,904.52
MONTHLY		5,886.36	6,083.87	6,283.68	6,706.27	7,158.71
BI-WEEKLY (106 hrs)		2,716.78	2,807.94	2,900.16	3,095.20	3,304.02
HOURLY (2,756 hrs/yr)		25.63	26.49	27.36	29.20	31.17
MONTHLY (56 hrs/wk. RATE) (53 regular + 3 sch'd OT)		6,386.15	6,600.43	6,817.20	7,275.67	7,766.53

HUMAN RESOURCES MANAGER

	36.1	A	B	C	D	E	F	G
ANNUAL		77,769.90	81,688.23	85,765.68	90,042.03	94,557.06	96,923.97	99,330.66
MONTHLY		6,480.83	6,807.35	7,147.14	7,503.50	7,879.76	8,077.00	8,277.56
BI-WEEKLY		2,991.15	3,141.86	3,298.68	3,463.16	3,636.81	3,727.85	3,820.41
HOURLY		39.10	41.07	43.12	45.27	47.54	48.73	49.94

LICENSE CLERK

	21.0	A	B	C	D	E	F	G
ANNUAL		37,253.97	39,083.85	41,033.07	43,101.63	45,249.75	46,383.48	47,576.88
MONTHLY		3,104.50	3,256.99	3,419.42	3,591.80	3,770.81	3,865.29	3,964.74
BI-WEEKLY		1,432.85	1,503.23	1,578.20	1,657.76	1,740.38	1,783.98	1,829.88
HOURLY		18.73	19.65	20.63	21.67	22.75	23.32	23.92

MAINTENANCE SERVICE WORKER

		A	B	C	D	E	F	G
HOURLY		15.00	15.75	16.54	17.37	18.24	18.70	19.17

MAINTENANCE SERVICE WORKER

<i>Effective 01/1/23</i>		A	B	C	D	E	F	G
HOURLY		15.50	16.28	17.09	17.94	18.84	19.31	19.79

MANAGEMENT ANALYST

	33.2	A	B	C	D	E	F	G
ANNUAL		67,546.44	70,907.85	74,448.27	78,167.70	82,086.03	84,134.70	86,243.04
MONTHLY		5,628.87	5,908.99	6,204.02	6,513.98	6,840.50	7,011.23	7,186.92
BI-WEEKLY		2,597.94	2,727.23	2,863.40	3,006.45	3,157.16	3,235.95	3,317.04
HOURLY		33.96	35.65	37.43	39.30	41.27	42.30	43.36

MAYOR

MONTHLY								\$1,405.21
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OFFICE AIDE

	10.8	A	B	C	D	E	F	G
HOURLY		15.00	15.75	16.54	17.37	18.24	18.70	19.17

OFFICE AIDE

<i>Effective 01/1/23</i>	10.8	A	B	C	D	E	F	G
HOURLY		15.50	16.28	17.09	17.94	18.84	19.31	19.79

PARK RANGER

	19.6	A	B	C	D	E	F	G
HOURLY		17.49	18.36	19.28	20.25	21.25	21.78	22.34

PRINCIPAL PLANNER

	36.1	A	B	C	D	E	F	G
ANNUAL		77,769.90	81,688.23	85,765.68	90,042.03	94,557.06	96,923.97	99,330.66
MONTHLY		6,480.83	6,807.35	7,147.14	7,503.50	7,879.76	8,077.00	8,277.56
BI-WEEKLY		2,991.15	3,141.86	3,298.68	3,463.16	3,636.81	3,727.85	3,820.41
HOURLY		39.10	41.07	43.12	45.27	47.54	48.73	49.94

PUBLIC WORKS DIRECTOR

	42.2	A	B	C	D	E	F	G
ANNUAL		104,740.74	109,991.70	115,501.23	121,289.22	127,335.78	130,518.18	133,780.14
MONTHLY		8,728.40	9,165.98	9,625.10	10,107.44	10,611.32	10,876.52	11,148.35
BI-WEEKLY		4,028.49	4,230.45	4,442.36	4,664.97	4,897.53	5,019.93	5,145.39
		52.66	55.30	58.07	60.98	64.02	65.62	67.26

PUBLIC WORKS SECRETARY

	21.0	A	B	C	D	E	F	G
ANNUAL		37,253.97	39,083.85	41,033.07	43,101.63	45,249.75	46,383.48	47,576.88
MONTHLY		3,104.50	3,256.99	3,419.42	3,591.80	3,770.81	3,865.29	3,964.74
BI-WEEKLY		1,432.85	1,503.23	1,578.20	1,657.76	1,740.38	1,783.98	1,829.88
HOURLY		18.73	19.65	20.63	21.67	22.75	23.32	23.92

**PUBLIC WORKS OPERATIONS &
ADMISTRATION MANAGER**

	---	A	B	C	D	E	F	G
ANNUAL		100,981.53	106,013.70	111,344.22	116,893.53	122,741.19	125,804.25	128,966.76
MONTHLY		8,415.13	8,834.48	9,278.69	9,741.13	10,228.43	10,483.69	10,747.23
BI-WEEKLY		3,883.91	4,077.45	4,282.47	4,495.91	4,720.82	4,838.63	4,960.26
HOURLY		50.77	53.30	55.98	58.77	61.71	63.25	64.84

PUBLIC WORKS SUPERINTENDENT

	36.1	A	B	C	D	E	F	G
ANNUAL		77,769.90	81,688.23	85,765.68	90,042.03	94,557.06	96,923.97	99,330.66
MONTHLY		6,480.83	6,807.35	7,147.14	7,503.50	7,879.76	8,077.00	8,277.56
BI-WEEKLY		2,991.15	3,141.86	3,298.68	3,463.16	3,636.81	3,727.85	3,820.41
HOURLY		39.10	41.07	43.12	45.27	47.54	48.73	49.94

RECREATION LEADER I

	10	A	B	C	D	E	F	G
HOURLY		15.00	15.75	16.54	17.37	18.24	18.70	19.17

RECREATION LEADER I

Effective 01/1/23

	10	A	B	C	D	E	F	G
HOURLY		15.50	16.28	17.09	17.94	18.84	19.31	19.79

RECREATION LEADER II

	10	A	B	C	D	E	F	G
HOURLY		15.75	16.54	17.37	18.24	19.15	19.63	20.12

RECREATION LEADER II

Effective 01/1/23

	10	A	B	C	D	E	F	G
HOURLY		16.54	17.37	18.24	19.15	19.63	20.12	20.62

REVENUE COMPLIANCE OFFICER

	26.2	A	B	C	D	E	F	G
		24.13	25.33	26.60	27.93	29.33	30.07	30.83

SANITATION SUPERVISOR

	27.5	A	B	C	D	E	F	G
ANNUAL		51,137.19	53,703.00	56,388.15	59,212.53	62,176.14	63,707.67	65,318.76
MONTHLY		4,261.43	4,475.25	4,699.01	4,934.38	5,181.35	5,308.97	5,443.23
BI-WEEKLY		1,966.82	2,065.50	2,168.78	2,277.41	2,391.39	2,450.30	2,512.26
HOURLY		25.71	27.00	28.35	29.77	31.26	32.03	32.84

SENIOR MANAGEMENT ANALYST

	---	A	B	C	D	E	F	G
ANNUAL		72,578.61	76,238.37	80,037.36	84,035.25	88,232.04	90,459.72	92,727.18
MONTHLY		6,048.22	6,353.20	6,669.78	7,002.94	7,352.67	7,538.31	7,727.27
BI-WEEKLY		2,791.49	2,932.25	3,078.36	3,232.13	3,393.54	3,479.22	3,566.43
HOURLY		36.49	38.33	40.24	42.25	44.36	45.48	46.62

SENIOR PLANNER

	34.4	A	B	C	D	E	F	G
ANNUAL		71,623.89	75,184.20	78,963.30	82,881.63	87,018.75	89,206.65	91,454.22
MONTHLY		5,968.66	6,265.35	6,580.28	6,906.80	7,251.56	7,433.89	7,621.19
BI-WEEKLY		2,754.77	2,891.70	3,037.05	3,187.76	3,346.88	3,431.03	3,517.47
HOURLY		36.01	37.80	39.70	41.67	43.75	44.85	45.98

STREET SUPERVISOR

	27.5	A	B	C	D	E	F	G
ANNUAL		51,137.19	53,703.00	56,388.15	59,212.53	62,176.14	63,707.67	65,318.76
MONTHLY		4,261.43	4,475.25	4,699.01	4,934.38	5,181.35	5,308.97	5,443.23
BI-WEEKLY		1,966.82	2,065.50	2,168.78	2,277.41	2,391.39	2,450.30	2,512.26
HOURLY		25.71	27.00	28.35	29.77	31.26	32.03	32.84

STREET TECHNICIAN I

	18	A	B	C	D	E	F	G
ANNUAL		32,162.13	33,753.33	35,463.87	37,253.97	39,063.96	40,058.46	41,052.96
MONTHLY		2,680.18	2,812.78	2,955.32	3,104.50	3,255.33	3,338.21	3,421.08
BI-WEEKLY		1,237.01	1,298.21	1,364.00	1,432.85	1,502.46	1,540.71	1,578.96
HOURLY		16.17	16.97	17.83	18.73	19.64	20.14	20.64

STREET TECHNICIAN II

	22	A	B	C	D	E	F	G
ANNUAL		39,083.85	41,033.07	43,101.63	45,249.75	47,517.21	48,710.61	49,923.90
MONTHLY		3,256.99	3,419.42	3,591.80	3,770.81	3,959.77	4,059.22	4,160.33
BI-WEEKLY		1,503.23	1,578.20	1,657.76	1,740.38	1,827.59	1,873.49	1,920.15
HOURLY		19.65	20.63	21.67	22.75	23.89	24.49	25.10

TECHNICIAN I

	18	A	B	C	D	E	F	G
ANNUAL		32,162.13	33,753.33	35,463.87	37,253.97	39,063.96	40,058.46	41,052.96
MONTHLY		2,680.18	2,812.78	2,955.32	3,104.50	3,255.33	3,338.21	3,421.08
BI-WEEKLY		1,237.01	1,298.21	1,364.00	1,432.85	1,502.46	1,540.71	1,578.96
HOURLY		16.17	16.97	17.83	18.73	19.64	20.14	20.64

TECHNICIAN II

	22	A	B	C	D	E	F	G
ANNUAL		39,083.85	41,033.07	43,101.63	45,249.75	47,517.21	48,710.61	49,923.90
MONTHLY		3,256.99	3,419.42	3,591.80	3,770.81	3,959.77	4,059.22	4,160.33
BI-WEEKLY		1,503.23	1,578.20	1,657.76	1,740.38	1,827.59	1,873.49	1,920.15
HOURLY		19.65	20.63	21.67	22.75	23.89	24.49	25.10

CLASSIFICATION SUMMARY

FY 2022-23

CLASS TITLE/GROUP/STATUS	RANGE NO.	SALARY RANGE			# OF AUTHORIZED
		MONTHLY			EMPLOYEES**
CLERICAL / ADMIN SUPPORT GROUP					
Administrative Assistant	24.2	3,628	-	4,631	0
Community Services Specialist	---	2,969	-	3,794	1
Community Services Assistant	19.1	2,828	-	3,610	1
Executive Assistant	24.2	3,628	-	4,631	1
License Clerk	21	3,104	-	3,965	1
Public Works Secretary	21	3,104	-	3,965	1
					5
OPERATIONS / MAINTENANCE GROUP					
Facilities Supervisor	27.5	4261	-	5443	1
Facility Tech I	18	2,680	-	3,421	1
Facility Tech II	22	3,257	-	4,160	1
Public Works Operations & Administration Manager	---	8,415	-	10,747	1
Sanitation Supervisor	27.5	4,261	-	5,443	1
Street Supervisor	27.5	4,261	-	5,443	1
Street Technician I	18	2,680	-	3,421	2
Street Technician II	22	3,257	-	4,160	2
Technician I	18	2,680	-	3,421	2
Technician II	22	3,257	-	4,160	2
					14
PUBLIC SAFETY GROUP					
Fire Captain	38.5	7,512	-	9,134	6
Fire Engineer	34.3	6,123	-	7,441	6
Firefighter/Paramedic	33.5	5,886	-	7,159	6
					18
PROFESSIONAL / TECHNICAL GROUP					
Accounting Analyst	32.7	5,493	-	7,015	1
Administrative Analyst	29.7	3,628	-	4,631	0
Assistant Engineer	32.7	5,493	-	7,015	0
Assistant Planner	32.7	5,493	-	7,015	2
Associate Accountant	29.7	4,742	-	6,061	1
Associate Civil Engineer	36.5	6,481	-	82,788	0
Associate Planner	33.4	5,684	-	7,258	0
City Clerk	35.2	6,204	-	7,923	1
Code Enforcement Officer/Water Quality Inspector	29.7	4,742	-	6,061	1
Community Development Manager	---	8,415	-	10,747	1
Development Services Technician II	29.7	4,742	-	6,061	0
Deputy City Clerk	---	4,742	-	6,061	0
Engineering Inspector	29.7	4,742	-	6,061	1
Engineering Tech III	29.7	4,742	-	6,061	0
Finance Manager	36.1	6,481	-	8,278	1
Fire Inspector	26.3	4,019	-	5,137	1
Human Resources Manager	36.1	6,481	-	8,278	1
Management Analyst	33.2	5,629	-	7,187	1
Revenue Compliance Officer	---	3,994	-	5,102	0.5
Sr. Management Analyst	---	6,048	-	7,727	1
Senior Planner	34.4	5,969	-	7,621	0
					13.5

UNCLASSIFIED**MANAGEMENT GROUP**

Administrative Services Director	---	8,568	-	10,941	0
Assistant City Manager	52.2	11,143	-	14,226	0
Battalion Chief	40.6	10,484	-	12,745	1
City Manager (contract)	---	14,583	-	14,583	1
Fire Division Chief	43.8	9,420	-	11,450	0
Public Works Director	42.2	8,428		11,148	1
					3

PART-TIME/TEMPORARY/SEASONAL/OTHER**HOURLY**

Class Instructor * (other)	---	15.50	-	19.79	0.5
Code Enforcement Officer	26.2	24.13	-	30.83	0
Engineer (other)	---	15.50	-	19.79	0
Fire Prevention/Public Education Specialist *	26.3	23.54	-	-30.09	0.5
Intern*	---	15.00	-	15.00	0
Intern*- eff 01/01/2023		15.50		15.50	1
Office Aid*	10.8	14.00	-	17.89	0
Office Aid* - eff 01/01/2023		15.50		19.79	0
Maintenance Service Worker*	12.4	15.00	-	19.17	0
Maintenance Service Worker*- eff 01/01/2023		15.50		19.79	1
Park Ranger	19.6	17.49	-	22.34	1
Recreation Leader I *	10	15.00	-	19.17	0
Recreation Leader I *- eff 01/01/2023		15.50		19.79	2.5
Recreation Leader II *	12.4	16.54	-	20.62	3
					9.5
TOTAL EMPLOYEES:					63

*Full Time Equivalent (FTE)

Does not contain contracted positions

RESOLUTION NO. 2022-3895

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,
CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL
YEAR 2022/23**

WHEREAS, Constitutional Article XIII-B (Propositions 4 and 111) places an appropriations limitation on State and Local Government; and

WHEREAS, this appropriations limitation is based on proceeds of taxes adjusted annually from the base year 1986-1987 by either the population growth factor for the City of Lemon Grove or for the County of San Diego, and by either the change in the California Per Capita Personal Income or the change in Non-Residential Construction for the City of Lemon Grove; and

WHEREAS, the City has received inflation and population data from the State Department of Finance to calculate the Fiscal Year 2022/23 Appropriations Limit; and

WHEREAS, the City Council of the City of Lemon Grove wishes to select those options providing the greatest rate of change as shown below:

Per Capita Personal Income Change (inflation factor)	Population Change (population factor)	Total Factor
1.068439934	.9967	1.0684

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby establishes the Fiscal Year 2022/23 Appropriations Limit at \$61,075,230.

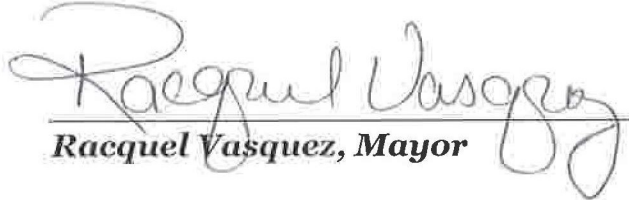
PASSED AND ADOPTED on June 21, 2022, the City Council of the City of Lemon Grove, California, adopted Resolution No. 2022-3895, passed by the following vote:

AYES: Vasquez, Jones, Mendoza, Gastil.

NOES: Lebanon.

ABSENT: NONE.

ABSTAIN: NONE.


Racquel Vasquez, Mayor

Attest:


Audrey Malone, City Clerk

Approved as to Form:


Kristen Steinke, City Attorney

RESOLUTION NO. 2022-3893

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, APPROVING THE CITY OF LEMON GROVE BUDGET FOR FISCAL YEAR 2022/23 AND AUTHORIZING EXPENDITURES THERETO

WHEREAS, the City of Lemon Grove administers 22 individual funds to fulfill the mission and objectives of the City, including funds related to the Successor Agency to the Lemon Grove Community Development Agency; and

WHEREAS, each year the City Council of the City of Lemon Grove adopts an operating budget for anticipated revenues and expenditures for the upcoming year; and

WHEREAS, the City Council desires to make provision for a level of service commensurate with the needs of the City; and

WHEREAS, the City of Lemon Grove budget for Fiscal Year 2022/23 was prepared by City staff and reviewed by the City Manager; and

WHEREAS, the City of Lemon Grove budget for Fiscal Year 2022/23 was reviewed by the City Council at the regular meetings held on June 7, 2022, and June 21, 2022; and

WHEREAS, the City Council finds it in the public interest to approve the Fiscal Year 2022/23 City Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby:

1. Approves the City of Lemon Grove Budget for Fiscal Year 2022/23 (Attachment A); and
2. Authorizes expenditures thereto.

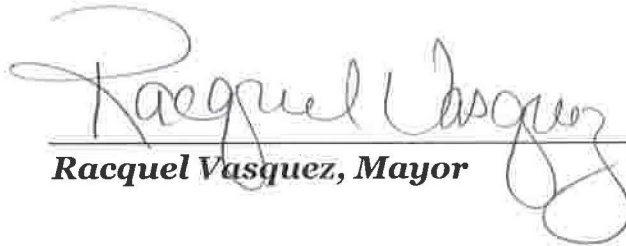
PASSED AND ADOPTED on June 21, 2022, the City Council of the City of Lemon Grove, California, adopted Resolution No. 2022-3893, passed by the following vote:

AYES: Vasquez, Jones, Mendoza, Gastil.

NOES: LeBaron.

ABSENT: NONE.

ABSTAIN: NONE.


Racquel Vasquez, Mayor

Attest:


Audrey Malone, City Clerk

Approved as to Form:


Kristen Steinke, City Attorney

GLOSSARY of TERMS

ACCOUNTABILITY: The state of being obliged to explain actions to justify what was done. Accountability requires justification for the raising of public funds and the purposes for which they are used.

ACTIVITY: A group of related functions performed by one or more organizational units for the purpose of satisfying a need for which the city is responsible.

AD VALOREM TAX: A tax based on the assessed value of an item, such as real estate.

ALLOCATION: Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

ANALYSIS: A process that separates the whole into its parts to determine their nature, proportion, function, and relationship.

ANNUALIZED COSTS: Operating costs incurred at annual rates for a portion of the prior fiscal year that must be incurred at similar rates for the entire 12 months of the succeeding fiscal year.

APPROPRIATION: An authorization granted by the Mayor and Council to make expenditures and to incur obligations for purposes specified in the appropriation resolution.

ASSESSED VALUATION: A valuation set upon real estate or other property by the county assessor and the state as a basis for levying taxes.

BOND: A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date), together with periodic interest at a specific rate.

BOND FUNDS: Funds used for the purchase or construction of major capital facilities, which are not financed by other funds. The use of bond funds is limited to ensure that bond proceeds are spent only in the amounts and for the purposes authorized.

BOND PROCEEDS: Funds derived from the sale of bonds for the purpose of constructing major capital facilities.

BUDGET: A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

CAPITAL BUDGET: A financial plan of proposed capital expenditures and the means of financing them.

CAPITAL CARRYFORWARD: Capital funds unspent and brought forward from prior years.

CAPITAL EXPENDITURE: Funds used to acquire, upgrade, and maintain physical assets such as property, plants, buildings, technology, or equipment.

CAPITAL IMPROVEMENT PROGRAM (CIP): A plan separate from the annual budget that identifies:

- (1) All capital improvements which are proposed to be undertaken during a five fiscal year period,
- (2) The cost estimate for each improvement,
- (3) The method of financing each improvement, and
- (4) The planned implementation schedule for each project.

CAPITAL PROJECT: Any project having assets of significant value and a useful life of six years or more. Capital projects include the purchase of land, design, engineering, and construction of buildings and infrastructure

items such as streets, bridges, drainage, street lighting, water system, etc. Capital improvements are permanent attachments intended to remain on the land. Capital projects may include the acquisition of heavy equipment and machinery or specialized vehicles using capital funding sources.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR): Financial report that contains, at a minimum, three sections that include an:

- (1) Introductory,
- (2) Financial, which provides information on each individual fund and component unit, and
- (3) Statistical data.

COVID-19 PANDEMIC: The COVID-19 pandemic, also known as the coronavirus pandemic, is an ongoing pandemic of coronavirus disease 2019 (COVID-19) caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).

CUSTOMER: The recipient of a product or service provided by the city. Internal customers are city departments, employees, or officials who receive products or services provided by other city departments. External customers are citizens, neighborhoods, community organizations, businesses, or other public entities who receive products or services provided by a city department.

DEBT SERVICE: The amount required to retire the principal and pay the interest on outstanding debt.

ECONOMIC INDICATORS: A piece of economic data, usually of macroeconomic scale, that is used by analysts to interpret current or future investment possibilities. These indicators also help to judge the overall health of an economy.

ENCUMBRANCES: Obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise extinguished.

ENTERPRISE FUND: An accounting entity established to account for the acquisition, operation, and maintenance of governmental facilities and services which are entirely or predominantly self-supporting.

EQUIPMENT: An item of machinery or furniture having a unit cost of less than \$5,000 and an estimated useful life of more than one year. Heavy equipment and machinery that are capital improvement related are included in the capital budget and are not considered equipment items in the operating budget.

EXPENDITURE: Any authorization made for the payment or disbursing of funds during the fiscal year.

FEDERAL ECONOMIC STIMULUS: Federal grant funding provided through the 2009 American Recovery and Reinvestment Act in order to create jobs and stimulate the local economy.

FIDUCIARY FUNDS: Funds used to report assets held in a trustee capacity and therefore cannot be used to support the city's programs. The Successor Agency fund is a fiduciary fund.

FISCAL YEAR (FY): A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. Fiscal Year 2022/23 refers to the period July 1, 2022 through June 30, 2023.

FULL-TIME EQUIVALENT POSITION (FTE): A full-time position or part-time position converted to a decimal equivalent of a full-time position, based on 1989 hours per year. For example, a maintenance worker working part time for twelve months, or 994 hours, would be equivalent to .50 of a full-time position.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

FUND BALANCE: The difference between assets and liabilities reported in a governmental fund.

GENERAL FUND: A fund used to account for all general transactions of the city that do not require a special type of fund.

INTER FUND TRANSFERS: Transactions between city organizations or funds that would be treated as revenues or expenditures if they involved parties external to the city. Transactions may be charged against other organizations or funds.

INTERNAL SERVICE FUNDS: Funds used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government on a cost-reimbursement basis. The goal of an internal service fund is to measure the full cost of providing goods or services for the purpose of fully recovering that cost through fees or charges. The Risk Management Fund is such a fund; departments are assessed charges to fund the city's self-insurance expenses.

LIMITED PROPERTY VALUE: A valuation set upon real estate or other property by the county assessor and the state as a basis for levying taxes. This single valuation will be used for taxation of both primary and secondary property taxes beginning with tax year 2015.

ONE TIME REVENUE: Refers to a revenue source that is available for only a single time and is not a normal source of revenue.

OPERATING BUDGET: A financial plan which applies to all proposed expenditures other than for capital improvements.

OPERATING FUNDS: Resources derived from recurring revenue sources used to finance operating expenditures and pay-as-you-go capital expenditures.

ORGANIZATION: The smallest unit of budgetary accountability and control which encompasses specific and distinguishable lines of work performed for the purpose of accomplishing a function for which the city is responsible.

OTHER COSTS: This classification of costs includes contributions to outside agencies, specific federal fund expenditures, and miscellaneous expenditures.

OUTSIDE AGENCIES: Non-profit organizations whose activities support the Mayor and Council's priorities.

pCARD: A charge card that allows goods and services to be procured without using a traditional procurement process. A pCARD is also known as a procurement card.

PANDEMIC: (of a disease) prevalent over a whole country or world

PRIMARY PROPERTY TAXES: All ad valorem taxes, except the secondary property taxes, which can be used for any lawful purpose.

PROGRAMS: Desired output-oriented accomplishments which can be measured and achieved within a given timeframe. Achievement of the programs advance the activity and organization toward fulfillment of a corresponding need.

PROJECTS: Unique assignments having a finite time span and a deliverable; normally associated with capital improvements such as roadways, neighborhood facilities, etc.

RECURRING REVENUES: Revenue sources available on a continuing basis to support operating and capital budgetary needs.

RESTRICTED REVENUES: Revenues which are legally restricted for a specific purpose by the federal, state, or local governments.

REVENUES: Income from taxes and other sources during the fiscal year.

SALARIES and BENEFITS: The costs of compensating employees of the City of Lemon Grove, including salaries and employee benefit costs, such as health, dental, and life insurance, city contributions for retirement, and workers' compensation insurance.

SECONDARY PROPERTY TAXES: Ad valorem taxes or special property assessments used to pay the principal, interest, and redemption charges on any bonded indebtedness or other lawful long-term obligation issued or incurred for a specific purpose by a municipality, county, or taxing district; and assessments levied by or for assessment districts and for limited purpose districts other than school districts and community colleges pursuant to an election to temporarily exceed (up to one year) budget, expenditure, or tax limitations.

SECONDARY TAX RATE: The rate per one hundred dollars of assessed value employed in the levy of secondary property taxes. The assessed value derived from the current Limited Property Value is the basis for computing taxes for budget overrides, bonds, and for sanitary, fire, and other special districts.

SERVICES: Costs which involve the performance of a specific service by an outside organization or other city organization. Examples of services include consultants, utilities, and vehicle maintenance.

SPECIAL ASSESSMENTS: Compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SUPPLIES: Expendable items used by operating departments. Examples include office supplies, repair and replacement parts for equipment, books, and gasoline.

TAX LEVY: The total amount to be raised by general property taxes for the purposes specified.

TAX RATE: The amount of tax levied for each one hundred dollars of assessed valuation.

TRANSACTION OCCUPANT TAXES: The transaction occupant tax (TOT) is a tax on a temporary occupancy of a place of lodging (hotel, Air BNB, etc.) located in the legal boundaries of the City.