

City of Lemon Grove Demands Summary

Approved as Submitted:

Al Burrell, Interim Financial Consultant
 For Council Meeting: 06/05/18

ACH/AP Checks 05/08/18-05/25/18	300,553.72
Payroll - 05/08/18	139,547.57
Payroll - 05/22/18	143,856.27

Total Demands 583,957.56

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
ACH	4154920380 3568860625	SDG&E	05/08/2018	Electric Usage:St Light 3/31/18-4/30/18 Electric Usage:St Light 3/31/18-4/30/18	1,876.74 1,283.77	3,160.51
ACH	8301477	LEAF	05/08/2018	Ricoh C3502 Copier System-PW Yard - Apr'18	160.51	160.51
ACH	Apr25-May8 18	Calpers Supplemental Income 457 Plan	05/09/2018	457 Plan 4/25/18-5/8/18	6,031.80	6,031.80
ACH	Apr18	Colonial Life	05/10/2018	Colonial Optional Insurance -Apr18	446.80	446.80
ACH	057803	Aflac	05/10/2018	AFLAC Insurance -5/18/18	714.24	714.24
ACH	CC-Apr18	Wells Fargo Bank	05/10/2018	Credit Card Transaction Fees - Apr'18 Credit Card Processing - Monthly Service Charge - Apr'18	382.87 9.95	392.82
ACH	May8 18	Employment Development Department	05/11/2018	State Taxes 5/8/18	8,290.05	8,290.05
ACH	Apr18	Wells Fargo Bank	05/11/2018	Bank Service Charge - Apr'18	592.60	592.60
ACH	Stmt 4/28/18	Home Depot Credit Services	05/14/2018	Home Depot Charges - Apr'18	1,008.48	1,008.48
ACH	May8 18	US Treasury	05/15/2018	Federal Taxes 5/8/18	25,829.39	25,829.39
ACH	Apr18	WEX Bank	05/23/2018	Fuel - Fire Dept - Apr'18	528.20	528.20
ACH	May18	So Cal Firefighters Benefit Trust	05/23/2018	LG Firefighters Benefit Trust - May'18	1,753.70	1,753.70
ACH	May22 18	Employment Development Department	05/25/2018	State Taxes 5/22/18	9,140.23	9,140.23
ACH	Refill 5/24/18	Pitney Bowes Global Financial Services LLC	05/25/2018	Postage Usage 5/24/18	250.00	250.00
9470	C5841	A-Pot Rentals, Inc.	05/08/2018	Portable Restroom Rental - 4/9/18-5/8/18	132.10	132.10
9471	12489	AAA Imaging	05/08/2018	Business Cards - DeVries/Ortuno/McDonald/Camerino/James	188.56	188.56
9472	6062	Aguirre & Associates	05/08/2018	8035 Broadway Street Dedication - Apr '18	275.00	275.00
9473	3/23/18-4/22/18	AT&T	05/08/2018	Backup City Hall Internet- 3/23/18-4/22/18	75.00	75.00
9474	5656223010	AutoZone, Inc.	05/08/2018	PW/Engine Oil	33.38	33.38
9475	4688141	Bearcom	05/08/2018	Portable Radios Monthly Contract 4/22/18-5/21/18	150.00	150.00
9476	859046-9	BJ's Rentals	05/08/2018	Propane	14.71	14.71
9477	1156552-IN	Boot World Inc.	05/08/2018	Work Boots - Mendenhall	250.00	250.00
9478	1805023	California Aquatics	05/08/2018	Fountain Monthly Svc - Civic Ctr Park - Apr '18	100.00	100.00
9479	5/8/2018	California State Disbursement Unit	05/08/2018	Wage Withholding Pay Period Ending 5/8/18	161.53	161.53
9480	694478285 694487293	Cintas Corporation #694	05/08/2018 05/08/2018	Janitorial Supplies - Fire - 4/12/18 Janitorial Supplies - 5/3/18	322.84 213.06	535.90
9481	FRS0000093 FRS0000093	City of El Cajon	05/08/2018 05/08/2018	Overtime Reimbursement - Cameron 4/11/18 Overtime Reimbursement - Viesca 4/15/18	1,171.75 74.59	1,246.34
9482	1000224309	City of San Diego	05/08/2018	Metro Sewer Transportation- FY18- 3rd Qtr 1/1/18-3/31/18	7,282.81	7,282.81
9483	1680	Clark Telecom & Electric Inc.	05/08/2018	Street Light Repairs- Mar '18	378.74	378.74
9484	050218	Cloud Security Systems	05/08/2018	Service/Security System/3131 School Ln/Rec Ctr	75.00	75.00
9485	18LEMGRGRCS02	County of San Diego, NextGen RCS	05/08/2018	NextGen RCS Shared Backbone Infrastructure Cost - Pymt #2	48,954.89	48,954.89
9486	18CTOFLGN10	County of San Diego- RCS	05/08/2018	800 MHZ Network - Apr '18	2,907.00	2,907.00

9487	5/1/18 Fire	Cox Communications	05/08/2018	Main Phone/Fire- 5/1/18-5/31/18	469.82	469.82
9488	501182305	Domestic Linen- California Inc.	05/08/2018	Shop Towels & Safety Mats 5/1/18	77.90	77.90
9489	Reimb 4/30/18	Gonzalez, Monica	05/08/2018	Reimbursement - Mileage/Supervisor Academy 4/17-30/18	107.37	107.37
9490	AR009387	Grossmont Union High School District	05/08/2018	Business Cards- Drum & Widner	37.00	37.00
9491	0025246-IN	HDL Coren & Cone	05/08/2018	Contract Services Property Tax - Apr-Jun 2018	2,073.06	2,073.06
9492	1457	Janazz, LLC SD	05/08/2018	IT Services- City Hall- Apr '18	2,500.00	2,500.00
9493	Mar-Apr 18	Law Offices of Chance Hawkins	05/08/2018	Legal Svcs/Appeal Hearing - Mar/Apr '18	578.00	578.00
9494	201803 201803 201836	Lemon Grove Car Wash, Inc.	05/08/2018	Veh Detail - LGPW#31 - 4/16/18 Car Wash - LGPW - 4/18/18, 4/23/18 Full Service Car Wash - Fire - 4/2/18 & 4/5/18	39.99 43.99 18.00	101.98
9495	4439334	Mallory Safety and Supply, LLC	05/08/2018	Knee Boot/Rainsuit/Straw Hat/Hard Hat/Straw Hats	96.37	96.37
9496	IN1223690	Municipal Emergency Services Inc.	05/08/2018	Performance Polo Shirts - Fire	186.57	186.57
9497	4/30/2018	MV Cheng & Associates Inc.	05/08/2018	Prof Svcs: Interim Finance Director - Apr '18	9,927.50	9,927.50
9498	605033004	Nichols Consulting Engineers, CHTD	05/08/2018	Prof Svc: Pavement Mgmt Prog 2018 Update thru 3/31/18	8,330.00	8,330.00
9499	PD-38105	Plumbers Depot Inc.	05/08/2018	Seal/Geared Shaft/O-Ring/Screw - Sewer Camera	359.21	359.21
9500	42518	Pro Drain & Plumbing Service Inc.	05/08/2018	Plumbing Service- LG Park/Women's Restroom Sink & Pipe	650.00	650.00
9501	INV021691	RapidScale Inc.	05/08/2018	Virtual Hosting 4/30/18	3,370.78	3,370.78
9502	4/23/2018	SDG&E	05/08/2018	3225 Olive- 3/20/18-4/19/18	98.97	98.97
9503	85129018	SiteOne Landscape Supply, LLC	05/08/2018	Sprinkler Supplies	159.85	159.85
9504	301138	State of California- Department of Justice	05/08/2018	Fingerprint App - Apr '18	32.00	32.00
9505	May-18	Sun Life Financial	05/08/2018	Life Insurance - May18	120.06	120.06
9506	00063901	The East County Californian	05/08/2018	Ordinance No. 449 - Amendmt to Downtn Spec Plan (DSP) 4/26/18	105.00	105.00
9507	2155-9 2427-2	The Sherwin-Williams Co.	05/08/2018	Anti-Graffiti Coating/Berry St Park Amphitheater Seat Wall Handheld Corded Airless Sprayer/Graffiti and Shop Use	965.65 541.42	1,507.07
9508	420180379	Underground Service Alert of Southern Califor	05/08/2018	47 New Ticket Charges - Apr'18	87.55	87.55
9509	CD-2018-32	Urban Futures Inc.	05/08/2018	Continuing Disclosure Svc: 2007,2010,2014 Bonds	5,250.00	5,250.00
9510	3313134-CA	US HealthWorks Medical Group,PC	05/08/2018	DMV BAT Medical Exam - Ortega 4/9/18	99.00	99.00
9511	May8 18	Vantage Point Transfer Agents-457	05/08/2018	ICMA Deferred Compensation Pay Period Ending 5/8/18	580.77	580.77
9512	9805734491 Fire-9805716149	Verizon Wireless	05/08/2018	MCD Engine Tablets- 3/21/18-4/20/18 Fire Prev Phone/Tablets/EOC Router/Emer Ph Lines- 3/21/18-4/20/18	241.56 387.16	628.72
9513	71794056 71807990	Vulcan Materials Company	05/08/2018	Asphalt Asphalt	69.50 122.62	192.12
9514	859211-9 860335-9 860839-9	BJ's Rentals	05/16/2018	Boom Knuckle Rental - Del Mar Fair Banners Propane Propane	329.31 16.29 9.81	355.41
9515	Jun 2018	California Dental Network Inc.	05/16/2018	Dental Insurance - Jun18	463.30	463.30
9516	18623641	Canon Financial Services Inc.	05/16/2018	Canon Copier Contract Charge 5/20/18-6/19/18	81.35	81.35
9517	694490310	Cintas Corporation #694	05/16/2018	Janitorial Supplies - 5/10/18	1,582.71	1,582.71
9518	81888052 81888407	Corelogic Solutions, LLC.	05/16/2018	Image Requests - Apr'18 RealQuest Graphics Package - Apr'18	11.00 300.00	311.00
9519	5/31/2018 5/29/2018 5/29/2018	Cox Communications	05/16/2018	Phone/City Hall- 5/1/18-5/31/18 Internet/Community Ctr- 4/30/18-5/29/18 Peg Circuit Svc- 4/30/18-5/29/18	975.15 75.00 2,904.39	3,954.54
9520	050318560	DAR Contractors	05/16/2018	Animal Disposal- Apr '18	162.00	162.00
9521	Jan-Mar 18	Division of the State Architect	05/16/2018	State CASP Fees- 1/1/18-03/31/18	330.60	330.60
9522	410662	EW Truck & Equipment Company, Inc.	05/16/2018	PW/Supplies	11.63	11.63
9523	91795	Horton, Oberrecht, Kirkpatrick & Martha, APC	05/16/2018	Legal Svcs: File #142-5343 - Apr '18	522.00	522.00

9524	00052498 00052607	Hudson Safe-T-Lite Rentals	05/16/2018	Hi-Intensity Cross Street Sign Striping Wand/White Striping Paint Cans	92.01 175.37	267.38
9525	127361	Knott's Pest Control, Inc.	05/16/2018	Monthly Bait Stations- Sheriff - Apr 18	45.00	45.00
9526	INV21118	Logiccoppy	05/16/2018	Ricoh C3502 Copier Contract Charge- PW Yard- 5/7/18-6/6/18	51.58	51.58
9527	Lopez 5/10/18	Lopez, Jose Alberto	05/16/2018	Training/Rescue Sys II/Lodging/Lopez 2/26-3/2/18	361.90	361.90
9528	48555	McNamara Pump and Electric Inc.	05/16/2018	Duplex Sewage Pump Station 6-Mo Maintenance Svc- 6794 Central	275.00	275.00
9529	1800005992	MTS	05/16/2018	Lemon Grove North Ave Realignment Plan Reviews - Jan-Mar '18	2,443.35	2,443.35
9530	0060672	Rick Engineering Company	05/16/2018	Prof Svc:Prep DowntnVillSpecPlan(DVSPPE) 2/24-3/30/18-Partial Pay	12,240.77	12,240.77
9531	18-Apr	SDG&E	05/16/2018	Gas & Electric 3/21/18-4/20/18	20,480.61	20,480.61
9532	FTB-00000646	State Controller	05/16/2018	FTB Charges- 2017 Offsets- 1/1/17-12/31/17	66.90	66.90
9533	STMT 4/23/2018 STMT 4/23/2018	US Bank Corporate Payment Systems	05/16/2018	Quickbooks Online - Renewal Claims Paid Leadership Summit/Boyce 5/9/18 PARMA Workshop/James 3/28/18 MMASC Mtg/Regis/Travel/Pkg/James 4/11/18 PW/Facilities/Supplies/Moving Blankets Fire Station Supplies Fire Supplies/Oil Absorbent/Diesel Exhaust Fluid Fire Supplies - Shop Vac/Flag Job Posting/City Clerk Trng/Lodging/Intro Natl Inc. Rep Sys/Fire/Drum 4/10/18 Maint/Brakes/Tires/Alignment/Combo Switch/'04 Exped-Fire	160.00 717.83 105.00 25.00 188.70 32.25 138.01 123.65 115.15 225.00 319.77 2,100.79	4,251.15
9534	3316853-CA	US HealthWorks Medical Group, PC	05/16/2018	DMV BAT Medical Exam - 4/23/18	99.00	99.00
9535	71809635	Vulcan Materials Company	05/16/2018	Asphalt	152.79	152.79
9536	C6007	A-Pot Rentals, Inc.	05/23/2018	Portable Restroom Rental - 5/9/18-6/8/18	132.10	132.10
9537	11122	AdminSure	05/23/2018	Workers' Comp Claims Admin - Jun'18	427.50	427.50
9538	4/13/18-5/12/18	AT&T	05/23/2018	Phone Service- 4/13/18-5/12/18	81.08	81.08
9539	5/22/2018	California State Disbursement Unit	05/23/2018	Wage Withholding Pay Period Ending 5/22/18	161.53	161.53
9540	18616240	Canon Financial Services Inc.	05/23/2018	Canon Plotter Contract Charge 5/20/18-6/19/18	144.00	144.00
9541	Sept272017	Chris Electric	05/23/2018	Uninstall Electrical/Code Violation 9/27/17	650.00	650.00
9542	694493346	Cintas Corporation #694	05/23/2018	Janitorial Supplies - 5/17/18	991.08	991.08
9543	FRS0000094	City of El Cajon	05/23/2018	Overtime Reimbursement 4/22/18-4/27/18	4,172.78	4,172.78
9544	5/6/2018 5/6/2018 5/10/2018 5/4/2018	Cox Communications	05/23/2018	Calsense Modem Line: 2259 Washington 5/6/18-6/5/18 Calsense Modem Line: 7071 Mt Vernon 5/6/18-6/5/18 Calsense Modem Line: 8235 Mt Vernon 5/9/18-6/8/18 Phone/Rec Ctr/ 3131 School Ln 5/4/18-6/3/18	21.04 19.93 94.39 97.75	233.11
9547	462051	Day Wireless Systems Inc.	05/23/2018	E210-Headset Repair	192.50	192.50
9548	515182305	Domestic Linen- California Inc.	05/23/2018	Shop Towels & Safety Mats 5/15/18	77.90	77.90
9549	4/30/18-5/3/18	Esgil Corporation	05/23/2018	75% Building Fees- 4/30/18-5/3/18	2,044.67	2,044.67
9550	5/16/2018	Evan W Walker Client Trust Acct- R Vasquez	05/23/2018	Claim Settlement	5,000.00	5,000.00
9551	0000317725	Forms and Surfaces	05/23/2018	Urban Renaissance Trashcans/Split Stream/Trash/Recycling	6,795.80	6,795.80
9552	8764	I.B. Trophies & Awards	05/23/2018	Name Badge - Hayward	35.52	35.52
9553	1458582 1458583	Liebert Cassidy Whitmore	05/23/2018	Prof Svcs: LE050-00001 thru 4/30/18 Prof Svcs: LE050-00003 thru 4/30/18	210.00 35.00	245.00
9554	Apr 18	Lounsbury Ferguson Altona & Peak LLP	05/23/2018	Legal Svcs - Apr '18	30,698.65	30,698.65
9555	IN1226088 SO1180605	Municipal Emergency Services Inc.	05/23/2018	Fire Shelters/Carry Cases/Liners Ropes-200 Ft Lengths/Tubular Webbing- One Inch	1,734.13 1,689.30	3,423.43
9556	5995 6007 6016 6020 6043	North County EVS, Inc.	05/23/2018	E310 Service & Safety Inspection/Batteries/Oil Pan E210 Service Call/Replace Front Leaf Spring Bolt E10 Service Call/Replace Rear Brakes/Service Air Brake Chambers E210 Service Call/Replace Engine Pressure Transducer E310 Service Call/Replace Flat Glass Mirror	3,771.73 109.96 2,582.74 809.52 212.98	7,486.93
9557	98112	Office Furniture Outlet, Inc.	05/23/2018	Highback Chairs/Plastic Stacking Chairs/Chair Dollies-City Council	6,760.24	6,760.24

9558	17546D(9)	Rick Engineering Company	05/23/2018	Prof Svc: City Engineer 2/24/18-3/30/18	21,268.12	21,268.12
9559	609809	Savmart Pharmaceutical Service	05/23/2018	Midazolam - Fire	35.80	35.80
9560	4/30/2018	SDG&E	05/23/2018	LG Park- 1/22/18-4/22/18	253.89	253.89
9561	8049792550	Staples Advantage	05/23/2018	Office Supplies/Copy Paper/Projector & Screen - City Hall	1,467.22	1,467.22
9562	00064693	The East County Californian	05/23/2018	Public Hearing Notice - Zoning Clearance 5/3/18	140.00	140.00
9563	3326097-CA	US HealthWorks Medical Group,PC	05/23/2018	Medical Exam 5/3/18	135.00	135.00
9564	9805280673 9806533579	Verizon Wireless	05/23/2018	PW Tablets- 3/13/18-4/12/18 Modems- Cardiac Monitors - 4/4/18-5/3/18	188.78 14.16	202.94
					300,553.72	300,553.72

**MINUTES OF A MEETING OF
THE LEMON GROVE CITY COUNCIL**

March 6, 2018

The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency.

Call to Order by Mayor Vasquez at 6:05 p.m.

City Councilmembers present: Mayor Racquel Vasquez, Mayor Pro Tem Jerry Jones, Councilmember Jennifer Mendoza, Councilmember David Arambula, and Councilmember Matt Mendoza. City Councilmembers absent: None.

City Staff present:

Lydia Romero, City Manager	Sgt. Dueno
David De Vries, Development Services Director	Art Orturo, Assistant Planner
Miranda Evans, Management Analyst	Colin Stowell, Fire Chief
Malik, Tamimi, Management Analyst	Al Burrell, Financial Consultant
Mike James, Asst. City Manager/Public Works Dir.	James Lough, City Attorney

Pledge of Allegiance was led by Veteran Richard Gold.

Presentations:

Lemon Grove History Minute #14, 40 Year Home Grown Business Recognition Honoring: Berry's Athletic Supply

Andy Enright shared Berry's Athletic Supply has served the community since 1952 beginning with owners Art & Bernice Berry. In 1981 the Healey and Enright families purchased the business, which has located at three locations and is now at Broadway and Grove Street. They supply athletic supplies for most high school and college sports, as well as youth, adult, semi-pro and professional sports teams. Mayor Vasquez presented recognition to Berry's, along with flowers, for 66 years in Lemon Grove. Jim Healey gave history about beginnings as a Firestone Tire Store and conversion to sporting goods.

Herminia Estrada, San Diego Sheriff Crime Prevention Specialist, was introduced.

Public Comments:

Mayor Vasquez acknowledged Karen Pearlman's birthday and thanked her for informing others about activities in Lemon Grove.

John L. Wood, Lemon Grove, reported there is a problem with vehicles parking on Federal Blvd. between College & Central Avenue, receptionists at Sheriff Substation do not provide public information, suggested body cams for sheriff deputies, asked when pothole at 6474 Central will be filled and when TAC is going to start.

Brenda Hammond, Lemon Grove, complained about paid agitators, reminding anger is a normal reaction to harassment.

1. Consent Calendar

A. Ratify Payment of Demands

B. Waive Full Text Reading of All Ordinances on the Agenda

C. Deny Claim submitted by Cory J. Briggs, Esq. on behalf of Christopher. Williams filed on January 11, 2018

Action: Consent Calendar Item 1C passed by the following vote:
Ayes: Vasquez, J. Mendoza, Jones and M. Mendoza
Noes: None
Abstain: Arambula due to potential conflict of interest

D. Deny Claim submitted by Monica Atkinson filed on January 18, 2018

E. Adopt Resolution No. 2018-3554 Authorizing Submittal of an Application for the TransNet Smart Growth Incentive Program Funds through the San Diego Association of Governments for the Lemon Grove Smart Growth General Plan Update and Implementation Project

Adopt Resolution No. 2018-3555 Authorizing the Submittal of an Application for the Transnet Smart Growth Incentive Program Funds through the San Diego Association of Governments for the Connect MAIN STREET Project, Phases I and II

F. Adopt Resolution No. 2018-3556 Approving the City's Investment Policy for 2018

Action: It was moved by Councilmember J. Mendoza and seconded to approve Consent Calendar Items 1 A, B, D, E and F as presented. (Note vote for Item 1C above.) The motion was passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones and M. Mendoza
Noes: None

2. Systemic Safety Analysis Report

Mike James, Assistant City Manager/Public Works Director, gave background on the grant funded project to examine traffic collision data from 2011-2013. Colin Parent, Circulate San Diego, provided an overview of the comprehensive analysis of traffic safety and collision trends, along with recommendations for improvements. Juan Ramirez, Circulate San Diego, reviewed methodology and chapter organization.

Councilmember J. Mendoza commented about the dangerous intersection at San Miguel and Massachusetts and sought clarification about collisions with objects and refuse items.

Councilmember Arambula inquired if the study period of two years is sufficient data and if speed bumps are effective counter measures. He pointed out the collisions occur between noon and 8:00 p.m. so use of enforcement resources should correspond.

Mayor Pro Tem Jones said it is good to have the study by an outside agency, noted there are few serious accidents, suggested a pedestrian/sidewalk study, suggested pursuing grants, and requested feedback from sheriff on enforcement during peak traffic.

Mayor Vasquez highlighted the recommendations at Section 5.2 of the Report and associated costs.

Mike James, Assistant City Manager/Public Works Director confirmed the Report will be useful in applying for grants, although some data may need to be updated.

Action: Councilmember J. Mendoza moved and Mayor Pro Tem Jones seconded to adopt Resolution No. 2018-3557 Accepting the Systemic Safety Analysis report and directing staff to use the report for grant applications. The motion was passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones and M. Mendoza
Noes: None

3. Lemon Grove Avenue Realignment Project Update

Mike James, Assistant City Manager/Public Works Director, explained the project is in the third phase; and he summarized the scope of work, eight change orders, separation of overhead utility underground project and turning over the undergrounding project to SDG&E, timeline, and budget.

City Councilmember J. Mendoza asked about location of telephone poles and affirmed staff wants the project done, along with the City Council and community. She itemized the differences between requested revenues and requested expenditures, questioning the increase to the Sanitation District, which Mr. James explained.

Councilmember M. Mendoza clarified the original project budget of \$6.3 million has increased to \$7.2 million, and he determined the timeline for the underground project will be controlled by SDG&E and estimated at 12-18 months for completion.

City Attorney James Lough interjected the project has been delayed in part to the demise of the Redevelopment Agency, and the change orders are primarily due to differing site conditions. City Manager Lydia Romero emphasized the increased revenue is coming from Redevelopment Bonds, grants, and Sanitation District; and there are no General Fund monies being utilized. Mayor Pro Jones mentioned the naturally occurring arsenic impacted the friendly condemnation on property needed for the project. He obtained response the delay from the concrete box around the sewer added less than one month to the project delay, the sewer line was extended east to Lemon Grove Avenue and a smaller sewer line added on Olive; also Rick Engineering will work as needed and focus on keeping the undergrounding on schedule.

Councilmember Arambula stated this project is the largest for the City, so he reflected about lessons learned.

Mayor Vasquez remarked underground issues are unforeseen causing increased costs, and ascertained the pole removal is included in the project. When the project is completed, there will be a new gateway to the City.

John L. Wood, Lemon Grove, said there should be records that could have avoided or lessened change orders 1, 2, 3, 5 and 6. He suggested installing k-rail at Broadway & Olive to stop people from crossing.

Richard Gold, Lemon Grove, inquired why the City Council meetings are no longer video-taped. He commented on use of paid consultants to survey streets, need to improve the sewer system, need to take care of roads used by citizens. Mr. Gold commented Lemon Grove & Broadway is the worst intersection in town, and he avoids the area.

Mike James, Assistant City Manager / Public Works Director, responded to issues raised.

Mayor Pro Tem Jones discussed traffic related to the realignment project, Highway 94 detour, k-rail for school, impact from elimination of redevelopment, and clarification of monies for the project.

Councilmember J. Mendoza requested more information on the budget.

**Action: Staff was directed on a motion by Mayor Pro Tem Jones and second by Councilmember J. Mendoza to provide additional financial information about the realignment project and Sanitation District capital funding at the March 20, 2018 City Council meeting. The motion was passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones and M. Mendoza
Noes: None**

- 4. Revise the Completion Date for Converting the Overhead Distribution Facilities within Underground Utility District No. 7**

Mike James, Assistant City Manager / Public Works Director, summarized the agenda report. Councilmember Arambula clarified three poles on North Avenue will remain up until completion of the project; and once all are underground, there will be another lane.

**Action: A motion was made by Councilmember J. Mendoza and seconded to adopt Resolution No. 2018-3558 Revising the Completion Date for Converting the Overhead Distribution Facilities within Underground Utility District No. 7 to June 30, 2020. The motion was passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones and M. Mendoza
Noes: None**

5. Capital Improvement Program (CIP) Update

Mike James, Assistant City Manager / Public Works Director, gave information on the Berry Street Park amphitheater project, along with status updates on capital improvement projects.

Councilmember J. Mendoza confirmed she had requested information about the amphitheater at Berry Street Park, rather than an agenda report on the Capital Improvement Program. She expressed serious concern with being uninformed about the amphitheater, delayed staff response, lack of opportunity for input from the community and City Council; saying she expects staff to keep the City Council aware of all park improvements in the future. In addition, she questioned the CIP expenditure related to the gazebo when no improvements had been made. Councilmember J. Mendoza also voiced concern about implementing controls to address loud music, and she stated there should be a place for dancing during concerts in the park other than on the grass.

Mike James, Assistant City Manager / Public Works Director, responded the gazebo project is one and the same as the amphitheater project, all being at Berry Street Park, and staff intends to return to the City Council with an item regarding jumpies and incorporate loud music in the discussion. City Manager Lydia Romero indicated staff is taking a broader look at park uses, plans to have more detail in the CIP budget, and will review and report back on the gazebo (amphitheater) expenditure.

Councilmember Arambula stressed the project name of gazebo is a misnomer, and the City needs transparency and engagement with the community on park projects.

Councilmember M. Mendoza ascertained the noise problem is from private/group speakers and not the concerts in the park.

Mayor Pro Tem Jones relayed there is always going to be some friction from an activity/event with others, the Park Ranger or signs may be helpful with loud noise; and it is good to listen to citizens.

6. Public Hearing to Consider an Amendment to the Transnet Local Street Improvement Program of Projects for FY 2017-21

Mike James, Assistant City Manager / Public Works Director, presented the agenda report. Councilmember J. Mendoza ascertained the amendment is a financial reallocation of existing Transnet Funds. Councilmember Arambula discussed the street improvements (L20) and increase in future monies from SB1 road tax.

Mayor Vasquez opened the public hearing at 8:40 p.m.

Action: There being no public comments, Councilmember Arambula moved and Mayor Pro Tem Jones seconded to close the public hearing. The motion was passed by the following vote:

Ayes: Vasquez, J. Mendoza, Arambula, Jones and M. Mendoza
Noes: None

Action: On a motion by Mayor Pro Tem Jones and second by Councilmember Arambula, Resolution No. 2018-3559 was adopted Approving an Amendment to the Transnet Local Street Improvement Program of Projects for Fiscal Years 2017-2021. The motion was passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones and M. Mendoza
Noes: None

7. Public Hearing to Consider Variance Request VA1-700-0002 to Allow a Deviation from the Sign Ordinance to Authorize Additional Permanent Signs and Authorize a Freeway-Oriented Sign that Exceeds the Maximum Allowed Height and Size at 7164 Broadway (McDonald's Restaurant)

Arturo Ortuno, Assistant Planner, reviewed the background, discussion, permitted and proposed signage, and recommended action for either approval or denial.

Mayor Vasquez opened the public hearing at 8:48 p.m.

Angeles Nelson, Lemon Grove, urged the City Council to deny the sign variance due to the obesity epidemic, making it is easier to make healthier food choices in the community.

John L. Wood, Lemon Grove, objected to allowing flag signs; and he encouraged the City Council to say no to the variance and enforce the sign ordinance.

Brenda Hammond said everyone knows where McDonalds is and wondered why they wanted to spend the money on the sign.

Chris Janocha, McDonald's sign representative, justified needing the variance so the sign is visible from the freeway, which helps with traffic, and to have the same advantages as other restaurants.

Councilmember Arambula pointed out the freeway traffic does not funnel directly into McDonalds, the freeway sign would bring more traffic into the most congested area of Lemon Grove for less healthy food choices, and residents know McDonald's location.

Councilmember M. Mendoza clarified the number of signs requested and the variance to exceed the height and square footage limits for the freeway sign, saying customers in America can choose healthy food or not.

Mayor Vasquez confirmed McDonalds has healthy food options.

Action: The public hearing was closed at 9:02 p.m. on a motion by Mayor Pro Tem Jones and second by Councilmember J. Mendoza. The motion was passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones and M. Mendoza
Noes: None

Councilmember J. Mendoza confessed to going to McDonalds and likes the remodel. She thinks people use their smart phone to find locations instead of driving on the freeway.

Councilmember J. Mendoza stressed there is a reason for a sign ordinance, and another freeway sign is not desired.

Councilmember M. Mendoza agreed Lemon Grove residents do not need the freeway sign, but the sign will generate more tax dollars by drawing travelers into Lemon Grove.

Councilmember Arambula stated the other businesses will also want a big tall sign, and it is too commercial for Lemon Grove.

Mayor Pro Tem Jones conveyed businesses require the tools to be successful, other businesses have signs in excess of the sign ordinance; and due to the freeway elevation, the sign is needed. He emphasized this is a commercial district and not a neighborhood.

Mayor Vasquez requested a summary of the sign ordinance.

City Attorney James Lough explained this variance could be approved based on topography (shape, size and location) unique to this property and thus would not necessarily set precedent or create an unfair advantage. He advised the Council action is a purely legislative act, and either approval or denial can be made.

Councilmember Arambula inquired about the percent of sales tax from the fast food industry, and City Manager Lydia Romero responded it is close to being in the top 25.

Councilmember J. Mendoza underscored a freeway sign is allowed within the parameters of the sign ordinance, but not the taller and larger sign requested.

Action: Mayor Pro Tem Jones moved and Councilmember M. Mendoza seconded to adopt Resolution No. 2018-3560 Approving Variance Request VA1-700-0002 to Allow a Deviation from the Sign Ordinance to Authorize Additional Permanent Signs and Authorize a Freeway-Oriented Sign that Exceeds the Maximum Allowed Height and Size at 7184 Broadway, Lemon Grove, California, with the findings contained in the Resolution. The motion was passed by the following vote:

Ayes: Vasquez, Jones and M. Mendoza

Noes: J. Mendoza and Arambula

8. Overview of Tobacco Retailer Licensing Program Provisions

Miranda Evans, Management Analyst, presented an overview of the agenda report, including background; discussion regarding tobacco troubles, San Diego County jurisdiction regulations, program provisions, proposed timeline and implementation plan; fiscal impact with Proposition 56 grant funding opportunity.

Mayor Pro Tem Jones asked about the authority for the cost of the license, and City Manager Lydia Romero replied it is a fee covering the cost of inspection.

Lorenzo Higley, CASA for Safe & Healthy Neighborhoods, declared nicotine in tobacco and smoking devices is the most addictive substance identified. It has been illegal to sell tobacco in California to young people for over 100 years. However, Tobacco 21 has not been effective in stopping such sales in Lemon Grove. He provided a packet of information.

Hazel Belvin, American Lung Association, transmitted concerns about e-cigarettes especially for youth being a gateway to smoking cigarettes, she provided pictures of devices, and urged the City Council to adopt a tobacco retailer licensing program.

Erica Phung, Chair Tobacco Control Coalition in San Diego, and representative of American Heart/Stroke Association, communicated tobacco is still the leading killer. She imparted the cities that have passed tobacco retailer licensing have reduced tobacco sales, and the program can be revenue neutral. She offered support from the Coalition and urged approval of the licensing program.

Lynda Barbour, American Cancer Society/Cancer Action Network, demonstrated support for the licensing program because it reduces access, discussed dollars spent on tobacco advertising; and she distributed a handout.

Michelle Gonzales-Lopez, Lemon Grove, thanked the City Council for supporting the Relay for Life event and for considering adoption of the tobacco retailer licensing program.

Pastor Archie Robinson, New Birth, appealed to the City Council to adopt the licensing program to protect youth and cheered Go, Fight, Stop and Win.

Angeles Nelson, Lemon Grove, expressed support for tobacco retailer licensing, and she addressed the number of stores selling tobacco including those selling to youth below age 21 and youth drinking and smoking in the skate park.

John L. Wood, Lemon Grove, shared his experience with his Dad's smoking and the health impact on him and others around him.

Councilmember J. Mendoza said she has volunteered 20 years with the American Cancer Society; and she revealed her experience with her father being able to give up drinking but could not give up smoking, and her employer's success in suing R.J. Reynolds for marketing cigarettes to youth.

Councilmember Arambula suggested moving forward with the program.

Mayor Pro Tem Jones voiced support for limiting access of cigarettes to youth, conversed about reducing the costs/fee, card reader discount, and mentioned the City of El Cajon fee.

Councilmember J. Mendoza asked whether the Sheriff or Code Enforcement would serve as the Enforcement Agency.

Lorenzo Higley, CASA for Safe & Healthy Neighborhoods, indicated they do compliance checks for the City of El Cajon and would consider contracting with Lemon Grove to reduce costs.

Lydia Romero, City Manager, added the City of Vista and San Marcos use retired annuitants; and they can also cite State law. Ms. Romero informed the City Council a grant application for the program will be on the next agenda, and City Council direction has been received.

9. Ordinance adding Chapter 2.36 (Planning Commission) to the Lemon Grove Municipal Code

The City Council will hold second reading to adopt Ordinance No. 448 adding Chapter 2.36 (Planning Commission) to the Lemon Grove Municipal Code.

City Attorney James P. Lough reported this item is for the second reading of Ordinance No. 448 Adding Chapter 2.36 (Planning Commission) to the Lemon Grove Municipal Code including the added provision, at the introduction and first reading, for the ability for City Council to compensate Planning Commissioners on a per meeting basis.

Action: It was moved by Councilmember J. Mendoza and seconded by Councilmember Arambula to adopt Ordinance No. 2018-448, Adding Chapter 2.36 (Planning Commission) to the Lemon Grove Municipal Code. The motion was passed by the following vote:

Ayes: Vasquez, J. Mendoza, Arambula

Noes: M. Mendoza and Jones

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City. (GC 53232.3 (d))

Council J. Mendoza attended the following meetings and events:

- February 23 Grand Opening of St. Paul's PACE center in El Cajon for seniors
- February 24 Community Clean Up at Little League fields and thanked Malik Tamimi, Management Analyst, for fantastic job
- February 28 City/School District collaboration meeting and suggested opening school grounds for kids at all times
- March 1 Third Graders at Mt. Vernon School with San Diego Councilmember Barbara Bry regarding local government and answered questions about Lemon Grove and desire for more parks
- March 1 Dr. Shirley Weber, Assembly member, held state of the District address in Lemon Grove

- March 2 San Diego Association of Governments (SANDAG) Transportation Committee meeting: San Diego Forward, Regional Plan, Social Equity Analysis, TransNet 10-year review and short term bond issuance
- March 2 read to elementary students in observance of Dr. Seuss' birthday
- March 3 attended Opening Day Ceremonies for Lemon Grove Little League in the rain

Councilmember Arambula attended SANDAG Transportation Committee meeting and commented the Social Equity Analysis did not focus on Lemon Grove, but future projects should be prioritized for those underserved

Mayor Pro Tem Jones attended:

- East County Economic Development Council meeting and East County Chamber, and attention should be given to the proposed tax on water meters
- Chaired Metro Wastewater JPA meeting regarding San Diego Pure Water project, joint engineering, options for Phase 2, and presentations at City Council meetings

Mayor Vasquez attended:

- San Diego County/Lemon Grove family resource center black history event with theme of women in civil rights movement
- Interviewed with Channel KSDY 50.1, Hispanic/English station, on vision and future for Lemon Grove, which will air all month long
- SANDAG Board of Directors meeting and search for Executive Director
- National Association of Mental Illness (NAMI), Jack & Jill, and Alpha Kappa Alpha Sorority meeting at the Community Center and spoke on getting information out on mental health resources
- Joint collaboration meeting with City and School Board with a joint Council/Board meeting
- Assembly member Shirley Weber state of the District presentation
- Community Clean Up at the Little League Park and thanked 161 volunteers
- Little League Opening Day
- Lions Club spoken word contest

Department Director Reports

David De Vries, Development Services Director, thanked Malik Tamimi, Management Analyst, for the Community Clean Up and conveyed Mr. Tamimi's thanks to volunteers, sponsors and public works staff. Councilmember J. Mendoza added thanks to the firefighters for working. Miranda Evans, Management Analyst, reminded everyone the history minutes are on the City's YouTube channel, and the YouTube promotion exceeded the goal with eleven raffle baskets to be awarded.

Closed Session

Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 – One case

Action: By consensus, the City Council recessed to closed session for the above item at 10:24 p.m.

Closed Session Report: There was no reportable action from closed session.

Adjournment: The meeting was adjourned at 10:50 p.m.

**MINUTES OF A MEETING OF
THE LEMON GROVE CITY COUNCIL**

May 15, 2018

The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency.

Call to Order by Mayor Vasquez at 6:03 p.m.

City Councilmembers present: Mayor Racquel Vasquez, Mayor Pro Tem Jerry Jones, Councilmember Jennifer Mendoza, Councilmember David Arambula, and Councilmember Matt Mendoza. City Councilmembers absent: None.

City Staff present:

Lydia Romero, City Manager

Mike James, Assistant City Manager/Public Works Dir.

Scott Amos, Lemon Grove Substation Lieutenant

David De Vries, Development Services Director

Miranda Evans, Management Analyst

Kristen Steinke, Asst. City Attorney

Colin Stowell, Fire Chief

Al Burrell, Financial Consultant

Kay Vinson, Interim City Clerk

Alicia Hicks, Human Resources Mgr.

Flag Ceremony & Pledge of Allegiance – Lemon Grove Cub Scout Pack #108

Presentations:

Lemon Grove History Minute #19 featured the Lemon Grove Clergy Association, which began meeting in 1999/2000. Representatives Mark and Anne Stapleton shared there is a meeting of Clergy and Community Leaders at the Lemon Grove Community Church Lagoon at 9:00 a.m. on the second Wednesday of each month. A directory of the 30 churches in Lemon Grove has been developed, and the Association is working on establishing events on a regular basis at the downtown Promenade. The Stapletons thanked Miranda Evans, Management Analyst, and the City Council for their support. Councilmember J. Mendoza and Mayor Vasquez thanked Mr. & Mrs. Stapleton and the Clergy in the community for their leadership.

National Public Works Week

Tom Bell, Public Works Superintendent, introduced the Public Works staff of Engineering, Administrative, Streets, Community Services, and Facilities/Grounds, including new employee Lewis Mendenhall, Public Works Streets Technician I. Mayor Vasquez presented the proclamation recognizing National Public Works Week in Lemon Grove. Mike James, Assistant City Manager/Public Works Director, thanked Mr. Bell for his passion, dedication and leadership.

Introduction of Employee – Lieutenant Scott Amos introduced Jacob Klepach, Patrol Sergeant, Sheriff Department.

Statewide Primary Election – Kay Vinson, Interim City Clerk, announced the last day to register to vote for the June 5, 2018 election is May 21st, and the last day to request a Vote by Mail Ballot is May 29.

Public Comments:

John L. Wood, Lemon Grove, reported a Howard Baer semi-tractor trailer has been parked at College on the north side of Federal since Thursday, where parking is prohibited from 10:00 p.m. to 4:00 a.m. Also, trucks parked on the 6700-6800 block of Federal have not been

ticketed. He complained he does not receive call backs in a timely manner from trash, city or county. Mr. Wood brought up a Councilmember with frequent no meeting reports.

Helen Orfield, Lemon Grove, invited the City Councilmembers and community to the 90th birthday celebration of The Big Lemon and in conjunction with the City's 40th anniversary, hosted by the Historical Society at 10:00 a.m. on July 3. She submitted a proposal to rename the Civic Center Park the Treganza Heritage Park to honor Alberto Treganza, who designed The Big Lemon, and the Treganza family as an influential pioneer family.

Sapphire Blackwood, Federal LLC, asked that a conditional permit for medical marijuana be placed on a future agenda.

Brenda Hammond, Lemon Grove, commented on: more church paid predators in Lemon Grove and East County than homeless, kids are huffing bug spray and someone sprayed it under her car making her sick, she has not had response to an assault charge made on March 30, and the City's concerts in the park are the best in East County.

Juan Nelmda, Lemon Grove, criticized the protocol responding to complaints by Code Enforcement.

Sergio Padilla, Lemon Grove, objected to lack of follow-up regarding a ticket.

Councilmember J. Mendoza addressed clarification of the May 1, 2018 City Council minutes on item 4, 2018-2019 Proposed Sewer Service Charge, noting no vote was taken on the direction provided to staff, so 'unanimous consensus' was inaccurate. Therefore, the minutes will be corrected by removing the word 'unanimous.'

1. Consent Calendar

- A. Waive Full Text Reading of All Ordinances on the Agenda**
- B. Ratify Grove Payment of Demands**
- C. Approve May 1, 2018 Regular Meeting Minutes with correction referenced above.**
- D. Adopt Resolution No. 2018-3576 Approving the Multi-Jurisdictional Hazard Mitigation Plan for the City of Lemon Grove as part of the San Diego County Plan.**
- E. Adopt Resolution No. 2018-3577 Approving Second Amendment to Heartland Communication Facility Authority Joint Powers Agreement to Add Viejas Band of the Kumeyaay Indians as a Member Agency**
- F. Adopt Resolution No. 2018-3578 Awarding the Contract to SRM Contracting & Paving in the amount of \$546,617 and Establishing Project Budget not to exceed \$628,610 for Fiscal Year 2017-2018 CIP Street Rehabilitation Project (Contract No. 2018-17)**

Action: A motion was made by Mayor Pro Tem Jones and seconded by Councilmember M. Mendoza to approve Consent Calendar Items 1 A, B, C, D, E and F. The motion passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones, M. Mendoza
Noes: None

2. Public Hearing to Consider Zoning Clearance ZC1-700-0020 to Establish 15 Apartment Dwelling Units at 2555, 2561, and 2571 Crestline Drive in the Residential Low/Medium Zone

Mayor Vasquez disclosed she met with the developer and toured the project.

David De Vries, Development Services Director, summarized the staff report background, discussion, public notification, and recommended action. Mayor Pro Tem Jones asked about the home being a State licensed residential care facility. Councilmember M. Mendoza ascertained the project is not required to be limited to homeless Veterans and the proposal is for 15 market-

rate apartments. Mayor Vasquez opened the public hearing at 7:11 p.m., allowing two minutes per speaker and five minutes for the applicant.

Speaking in opposition were:

Vicky Patton, Lemon Grove, pointed out numerous visits by officers, drugs on site, use of neighborhood trash cans; and questioned how rent is paid by homeless Veterans.

Tamara Peterson, Lemon Grove, stated a 15-unit complex would change the dynamics of the neighborhood; and she opposes the project and requests denial.

Nahuja Mendez, Lemon Grove, expressed disappointment with the house and the project, saying safety is a major concern.

Pierina Bellocchio, Lemon Grove, said she lost a baby two years ago due to the project, and the area should remain a family neighborhood. Although the developer is nice, the project is about money.

Ricardo Tynan, Lemon Grove, talked about safety concerns, sewer issues, residents knocking on his door for cigarettes, and worse impact from the new project. Consequently signatures are being collected to stop the project.

David Mendez, Mt. Vernon, indicated the proposal would negatively impact the neighborhood, there is insufficient parking, and the property may be flipped after approval.

Melanie Lucero, Lemon Grove, emphasized the property is zoned for single-family homes, problems at the property now, no assurance to remain housing for Veterans; and taxpayers should have a say rather than developers.

Maria Chavez, Lemon Grove, asked for a vote against the project, noting it is important to have more single-family residences. She questioned who would manage the problems.

Kristen Steinke, Assistant City Attorney, read a letter into the record from Arlene James, Lemon Grove, who was unable to attend the meeting. She transmitted her opposition to the application and requested denial, saying it should be converted back to a five-bedroom house and there is insufficient parking.

Speaking in support were:

Ian Johnston, Lemon Grove, stated the property is atrocious, so the project would improve the value.

Monica Cervantes, Independent Life Choices, opined Mr. Philbin's projects have made a difference for their clients.

Katrina Soto, St. Paul's Place, conveyed Mr. Philbin's projects have been successful.

Melissa Kerlin said circumstances can change, and projects like this one help homeless people feel safe.

Elaine Rosas, Regional Task Force on Homelessness, imparted Mr. Philbin has chosen to help homeless Veterans; and this project is a solution driven opportunity for which she is an advocate.

Steve Waldron, Architects Local, stressed the independent living facility can be maintained if the proposal is denied. Since Mr. Philbin has a good record on projects, it would be better to have a 15 unit multi-family facility and get Veterans off the street.

Applicant Matt Philbin, Anthem Real Estate Ventures, Inc., agreed with many of the comments, but pointed out the problem calls are at 2545 Crestline Drive, and not his property. Mr. Philbin communicated the property was originally licensed for 40 residents (commercial/hospital) and then reduced to 16, and his project is a move to more residential. He responded there will be an on-site dedicated manager, housing vouchers will be utilized, and he found homes for all vacated residents. As a Veteran, he shared his desire to provide housing and he operates a 26-bed facility in Spring Valley.

Action: At 7:46 p.m. the public hearing was closed on a motion by Mayor Pro Tem Jones and second by Councilmember Arambula. The motion passed by the following vote:

Ayes: Vasquez, J. Mendoza, Arambula, Jones, M. Mendoza

Noes: None

David De Vries, Development Services Director, confirmed the existing non-conforming use of a 14 bedroom independent living facility may continue within twelve months from when the residents were vacated. Councilmember M. Mendoza asked about the original commercial/hospital designation. David De Vries, Development Services Director, answered the .66 acre property is zoned Residential Low Medium. Regarding the adjacent parcel at 2545 Crestline, the previous 22 bedroom boarding house was required to convert back to the permitted five bedroom single-family residence, currently with six tenants under one lease. Mr. De Vries recalled most of the public safety calls have been at 2545 Crestline, and only a few calls have been on the subject property.

Councilmember Arambula inquired when the last resident was vacated and was informed it was July 2017.

Mayor Pro Tem Jones remarked the applicant has a noble intent; however, granting the Zoning Clearance would result in spot zoning.

Councilmember J. Mendoza reviewed the required findings necessary to approve the request, which would be hard/impossible to do. She determined if the application is denied, the independent living facility could be maintained within a year from ceasing operations.

Councilmember J. Mendoza concurred apartments are not desired in single-family residential neighborhoods.

There was conversation about the possibility of changing the non-forming status to an allowed use, i.e. maximum of eight units on four single-family parcels, each lot with a primary home and accessory unit, with required landscaping and parking.

Mayor Vasquez summarized the history, underscoring if the project is denied that the non-conforming use could be re-established by July 2018.

Councilmember M. Mendoza verified 16 or 17 people would reside in the home if approved.

Councilmember Arambula agreed there are concerns about the density.

Assistant City Attorney Karen Steinke advised the public hearing would need to be reopened if the request is approved to enable a Resolution of Approval to be prepared. Ms. Steinke read the findings of fact included in the Resolution into the record.

Action: It was moved by Mayor Pro Tem Jones and seconded by Councilmember M. Mendoza to adopt Resolution No. 2018-3579 Denying a Zoning Clearance Request to Establish 15 Apartment Dwelling Units at 2555, 2561 and 2571 Crestline Drive (ZC1-700-0020), Lemon Grove, California. The motion for denial passed by the following vote:

Ayes: Vasquez, J. Mendoza, Arambula, Jones, M. Mendoza

Noes: None

Action: Mayor Vasquez obtained consensus from the City Council to direct staff to have the Community Advisory Commission develop a homeless action plan.

3. Public Hearing to Consider the Approval of the Sewer Capacity Fee Increase from \$1,000 to \$3,509 Effective July 1, 2018

Mike James, Assistant District Manager / Public Works Director outlined the staff report including capacity fee details, NBS study considerations, capacity fee implementation, outreach to the Building Industry Association, and alternative to spread increase over three years.

Board member Arambula discussed forecasting revenue from the increase effective on new development and suggested spreading the increase over two years.

Vice Chair Jones indicated the proposed increase is still below the County average of \$5,800; and it applies to new buildings buying into the system, so ratepayers are not subsidizing new connections.

Board member M. Mendoza received explanation on how the proposed rate was determined, realizing there had been no increase since 1981.

Board member J. Mendoza confirmed the fee is for new units/connections, the fee goes to the Sanitation District reserve fund, which is needed to increase sewer capacity.

At 8:28 p.m., Chair Vasquez opened the public hearing.

Richard Hammett, Lemon Grove Business Owner, remarked rents are skyrocketing. Although he understands the need for the connection fee increase, it amounts to a 251% increase for a dwelling unit and 601% for a duplex in one year. Thus he urged implementing the increase over three years.

**Action: Vice Chair Jones moved to close the public hearing and adopt Resolution No. SD 2018-295 Approving the Sewer Capacity Fee Increase from \$1,000 to \$3,509, effective over two years beginning July 1, 2018. The motion was seconded by Board member Arambula. The motion passed by the following vote:
Ayes: Vasquez, J. Mendoza, Arambula, Jones, M. Mendoza
Noes: None
NOTE: Increase from \$1,000 to \$2,254.50 to be effective July 1, 2018 and from \$2,254.50 to \$3,509 to be effective July 1, 2019.**

4. Ordinance No. 29 – Establishing a 2.875% Increase to the Sewer Service Charge for Fiscal Year 2018-2019

Mike James, Assistant District Manager / Public Works Director, pointed out Dexter Wilson, Dexter Wilson Engineering, Inc., is in the audience to answer questions on the Memorandum regarding the sewer service charge. Mr. James reviewed the background of previous approval for a 5.75% increase to the sewer service charge, forecasted fiscal year 2018-19 Sanitation District Budget, Metro JPA expenditures and City of San Diego audit, Sanitation District and City General Fund salary allocation, and Board direction on May 1, 2018 to reduce the rate to a 2.875% increase.

**Action: On a motion by Board member Arambula and second by Board member M. Mendoza, Ordinance No. 29 title was read and introduced Amending Ordinance No. 28 of the Lemon Grove Sanitation District Describing Methods for Calculating Sewer Use Charges and Establishing a 2.875% Increase to the Sewer Service Charge for Fiscal Year 2018-2019. The motion passed by the following vote:
Ayes: Vasquez, Arambula, Jones, M. Mendoza
Noes: J. Mendoza**

5. Pre-Budget Discussion

Lydia Romero, City Manager, provided an overview of the City's General Fund revenues, fixed expenditures and deficit. She also recapped budget considerations for recreation, East County Homeless Task Force and animal control, and spoke on the next steps. Al Burrell, Financial Consultant, communicated revenue assumptions include a decline in sales tax, 2% increase in property tax, stable hotel tax, and decrease of \$731,000 in the Sanitation District. City Manager Romero examined big cost increases in retirement rates and CALPERS pension. She covered fixed expenditures including increase for Sheriff contract of \$332,801, State trash amendment (storm water) of \$50,000 for ten years and Regional Radio Communications of \$48,000 for nine years. Future needs are approximately: fire engine \$450,000, Division Chief vehicle \$75,000, Code Enforcement vehicle \$30,000, Community Center roof leak repair, and salary increase for Fire and City employees. Mr. Burrell underscored the General Fund gaps of \$452,000 (3% of General Fund) for the current fiscal year, \$645,000 for FY 2018-2019 (4.5% of General Fund) and 5-year projected gap of \$1,400,000.

Mike James, Assistant City Manager / Public Works Director, presented an update on the Recreation Center Program with background on the facility gymnasium, three classrooms, and courtyard. Also reviewed were the Recreation Center schedule, revenue and expenditures, and both youth and adult partnership opportunities, along with use of volunteers, return on investment, and cost recovery pyramid.

Mike James, Assistant City Manager / Public Works Director, covered seven points from the East County Chamber of Commerce to support the East County Homeless Task Force with cost of \$30,000 to the City of Lemon Grove; and he mentioned the Homeless Outreach Team (HOT) through the Sheriff's Department.

Miranda Evans, Management Analyst, outlined alternatives for animal control services: 1) Contract with San Diego Humane Society beginning in fiscal year 2019-2020; 2) Direct staff to implement a City-run program beginning in fiscal year 2019-2010 (cost prohibitive); or 3) Continue to contract with the City of Chula Vista at an estimated cost of \$289,951, a 48% increase from FY 2017-2018. At this time, the recommended action is to continue with the City of Chula Vista for another year and continue to explore options for animal control services for FY 2019-2020.

City Manager Romero explained the next steps involve asking staff to reduce budgets by 3% for discretionary spending, acknowledged budget cuts will not close the projected 5-year shortfall, so staff will develop options for revenue raising for the June 5 City Council meeting.

Councilmember J. Mendoza praised Mark and Anne Stapleton for hosting the Clergy Association meetings and work with the East County interfaith network. Relative to the funding for the homeless, she suggested the cost for showers of \$2600 can be eliminated because there are currently three sites on weekends in La Mesa and St. John of the Cross Catholic Church in Lemon Grove may provide showers on the fourth weekend of the month. She believes the City cannot fund the portion of the Director's salary, questions the marketing program for panhandling, but expressed interest in the app for services and keeping door open for reunification. Regarding the Recreation Center, Councilmember J. Mendoza stated the City should not kick out anyone, proposed keeping the gym open Saturday and possibly Sunday evenings, noticed the classrooms and courtyards are underutilized with consideration of outside contractors, continue day camps, look at using School District field on Sundays, and maximize use of the remainder of the facility not used by Liberty Charter School.

Councilmember M. Mendoza questioned the \$11,688 water bill for the Recreation Center and fields paid entirely by the City even though revenue is received from the leases. He supports opening the Recreation Center with volunteers on Saturday and Sunday evenings for open play. Based on City finances, perhaps the 30 churches in Lemon Grove can support the \$30,000 needed for homeless services. City Manager Romero replied there are workers compensation costs for volunteers, and an option has been considered to increase the Community Services Assistant to full time for expansion of services.

Councilmember Arambula discussed partnerships, including Heal Zone, addressed scheduling with cost sharing of maintenance and utilities including the School District and holding a joint meeting about the community.

Mayor Pro Tem Jones emphasized the City is the net beneficiary because it only pays \$1/year to lease the land with the Recreation Center, Liberty Charter School serves the community, departure of laser tag use freed gym time, and the after school program was the most expensive and served the fewest. Therefore the revenue of \$129,000 should be maximized based on the pyramid to provide the most service and add services if revenue neutral. Concerning the City's participation in funding services for the homeless, he noted that only the City of El Cajon had contributed; and with the City's General Fund gap, it cannot afford to fund the request from the East County Chamber of Commerce for the East County Homeless Take Force. Remarking on the 48% increase to \$289,951 for animal control services with the City of Chula Vista, Mayor Pro Tem Jones advised watching how San Diego Human Society performs due to the huge increase in workload.

Mayor Vasquez urged utilization of all City buildings, i.e. community center and senior center, staffed with volunteers and incorporating open recreation and movie nights.

Anita Lopez, Lemon Grove Heal Zone, distributed a proposal for the Lemon Grove Recreation Center and requested a meeting with staff. She introduced a cooperative model with zero additional cost to the City, and she explained an American Council on Exercise grant for scholarships to health coaching and fitness instructors.

Melanie Lucero, Lemon Grove, said there are issues with animal control services, and the distance to the Chula Vista shelter is a burden on residents. She suggested asking residents on uses for the Recreation Center, saying it should not be pay to play. Ms. Lucero noted there is more graffiti in the summer, and the costs used to remove it could be used to offer more activities.

Nadia Contreras, Lemon Grove, advocated for a balance in recreation services but to focus on youth. She observed there are free services for homeless and those with mental illness, purported signs for services instead of signs prohibiting panhandling, and offered her involvement.

Larry Spears, Lemon Grove, Spears Taekwondo Academy, backed reopening the Recreation Center.

Stephen Browne, Lemon Grove, thanked the City Council for the honest financial picture, mentioned grass roots and East County Homeless Task Force is addressing assistance for the homeless, agreed with looking at a cooperative with Heal Zone for the Recreation Center, and said he would assist in being part of the solution.

Angeles Nelson, Lemon Grove, articulated the Recreation Center was built with taxes from the community, and it should be opened so the youth have a safe place. He commented about revenue from Liberty Charter School and church with utilities paid by the City.

Councilmember J. Mendoza noticed the church is charged more per hour than the school, so she recommended opening negotiations with Liberty Charter School resulting in fewer hours without reducing revenue. She shared her excitement with the proposal from Heal Zone.

Councilmember Arambula requested a copy of the lease with the School District be supplied to the City Council, contemplated amending the Joint Use Agreement with the School District and looking at sharing costs with Liberty Charter School.

Mayor Pro Tem Jones queried about the attendance at Liberty Charter School, and projected shifting hours so as not to be punitive.

Mayor Vasquez recommended use of other City facilities, both indoor and outdoor, and partnering with other organizations. She expressed concern with the General Fund deficit.

City Manager Romero responded input and direction was supplied, and staff will return with a proposed budget including revenue options on June 5, 2018.

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City (GC 53232.3 (d)) (53232.3. (d))

Councilmember J. Mendoza attended the following meetings and events:

- May 3 - Mayors Prayer Luncheon in El Cajon
- May 4 – San Diego Association of Governments (SANDAG) Transportation Committee regarding project cost estimating, senior transportation, Fixing America’s Surface Transportation Act, and 2018 State Highway Operation and Protection Program.

Councilmember M. Mendoza attended the Helix Water District meeting on May 2, 2018, which focused on the budget.

Councilmember Arambula attended the following meetings:

- May 3 – Executive Committee, Metropolitan Transit System
- May 10 – Metropolitan Transit System Board – purchase of six electric powered busses
- May 11 – Metropolitan Transit System Ad Hoc Ballot Measure Committee – process for a ballot measure increasing sales tax

Mayor Pro Tem Jones attended the Metro Joint Powers Authority Wastewater Special meeting and rate oversight committee.

Mayor Vasquez attended the following meetings and events:

- East County Mayors luncheon, highlighting accomplishments and needs
- San Diego Housing Ruby Awards for housing rehabilitation and new construction projects
- San Diego Tourism Association meeting; \$788 million raised by transient occupancy tax
- Dr. Miles, Grossmont Cuyamaca College regarding the “Promise” project for first year free attendance.
- San Diego Association of Governments vote on draft numbers for Regional Housing Needs Assessment of 116,000 units for the area vs. 171,685 units.

City Manager and Department Director Reports (Non-Action Items)

Miranda Evans, Management Analyst, announced Art Days, celebrating art in Lemon Grove on May 17 and May 19 in conjunction with the Lemon Grove Branch Library.

Lydia Romero, City Manager, reported on attendance at a League of California Cities meeting and gave information on pending legislation, rainy day fund, homeless, staging for emergencies, watch recommendation on SB 1045 (Wiener) conservatorship for homeless, support for June ballot Propositions 68 for parks and 69 to protect SB1 funds for roads, and opposition to Tax Fairness Transparency Accountability initiative on November ballot, backed by the American Beverage Association that eliminates authority of cities and counties to enact a tax for general purposes with a majority of voters.

Closed Session:

Conference with Legal Counsel – Existing Litigation (G.C. § 54956.9 (1d))

**A. King Aminpour, attorney on behalf of Pedro Zazueta & Nicolosa Zazueta
San Diego Superior Court–Central Division Case number 37-2017-00046566-CU-PO-CTL**

Conference with Legal Counsel – Existing Litigation (G.C. § 54956.9 (1d))

**Evan W. Walker, attorney on behalf of Rosa Vazquez
San Diego Superior Court–Central Division Case number 37-2017-00037623-CU-PO-CTL**

Conference with Legal Counsel – Existing Litigation (G.C. § 54956.9 (1d))

**City of Lemon Grove v. The Grove Collective, et. al.
San Diego Superior Court – Central Division Case number 37-2016-00015271-CU-BC-CTL**

Conference with Labor Negotiators (G.C. § 54957.7)

**Employee Organization: Lemon Grove Firefighters Association, Local 2728 of the
International Association of Firefighters
City Representatives: Lydia Romero, City Manager, and Alicia Hicks, Human Resources
Manager**

**Action: By consensus, the City Council recessed to closed session for the above
items at 10:22 p.m.**

Closed Session Report:

**Action: Upon reconvening from closed session, the following action was reported: By
consensus the City Council approved a settlement agreement with Evan W.
Walker, attorney on behalf of Rosa Vazquez, in San Diego Superior Court–
Central Division Case number 37-2017-00037623-CU-PO-CTL.**

Adjournment: The meeting was adjourned at 10:50 p.m.

A. Kay Vinson, Interim City Clerk

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 1D
Mtg. Date June 5, 2018
Dept. City Manager

Item Title: General Municipal Election – November 6, 2018

Staff Contact: Kay Vinson, Interim City Clerk

Recommendation:

Adopt Resolutions: Notice of Election and Determining Tie Votes by Lot (Attachment B); Requesting Consolidation of Election with Statewide General Election and Services of County Registrar of Voters (ROV) (Attachment C); and Adopting Regulations for Candidate Statements (Attachment D)

Item Summary:

A General Municipal Election will be held in the City of Lemon Grove on Tuesday, November 6, 2018. The purpose of the election is to elect two Members of the City Council, each for a full four-year term. The attached resolutions provide for the City Council to take required action calling the election, directing the City Clerk to publish notice of the election, and determining how tie votes are resolved, as well as requesting consolidation of the election with the Statewide General Election and requesting services of the County Registrar of Voters, and lastly to establish regulations for candidate statements.

Fiscal Impact:

The Registrar of Voters has estimated election costs for two Members of the City Council at \$10,000-\$15,000. The City will also incur costs of approximately \$3,200 for translation of election notices and publication. Monies will be included in the FY 2018-2019 General Fund budget.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- | | |
|--|--|
| A. Staff Report | C. Resolution Requesting Consolidation and Requesting Services |
| B. Resolution Notice of Election and Determining Tie Votes | D. Resolution Adopting Regulations for Candidate Statements |

Attachment C

E. Election Calendar

F. ROV Election Cost Estimate with Assumptions

Attachment A

LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 1D

Mtg. Date June 5, 2018

Item Title: **General Municipal Election – November 6, 2018**

Staff Contact: **Kay Vinson, Interim City Clerk**

Discussion:

General Municipal Election

The City will be holding a General Municipal Election on November 6, 2018 for the purpose of electing two Members of the City Council for the full term of four years for the expiring terms of incumbents Jennifer Mendoza and Jerry Jones.

California Elections Code § 12101 (a) states the City Elections Official must publish a notice of election not earlier than the 127th day (July 16) nor later than the 113th day (July 2) before a municipal election including the time of the election, the offices to be filled, and the length of term of each office. The attached resolution (Attachment B) calls/notices the election and directs the City Clerk to give notice of the election in accordance with Federal and State law. The notice will be translated and published in the East County California (English), Filipino Press (Tagalog), La Presnsa San Diego (Spanish), Nguoi Viet Today (Vietnamese) and Epoch Times (Chinese). Prior to October 30, a Notice of Nominees for Public Office will also be translated and published.

The nomination period is July 16 through August 10, or through August 15 if any incumbent does not file for office. See an Election Calendar at Attachment E. The polls will be open on Election Day from 7:00 a.m. to 8:00 p.m.

Tie Vote

The attached resolution (Attachment B) also includes the default for determining tie votes are resolved by lot. However, the City Council does have the option to determine tie votes for a special runoff election, but only if a resolution is adopted prior to the election.

Elections Code § 15651 (a) provides that in the event two or more persons receive an equal and the highest number of votes determined by canvass of the returns or upon a recount by a court, the election board (City Council) shall determine a tie vote by lot. The City Council would summon the candidates who have received the tie votes to appear before them at a time and place designated by them.

By lot methods are tossing a coin, drawing straws, drawing from a hat or envelope, etc.

If the City Council would prefer to hold a special runoff election in the case of tie votes, a Resolution must be adopted with such provisions prior to the election. With direction from the City Council, a Resolution will be prepared for consideration at a subsequent meeting prior to the election. A special runoff election would be costly.

Registrar of Voter Services

Elections Code § 10403 provides whenever an election called by a city for the submission of offices to be filled is to be consolidated with a statewide election and is to appear upon the same ballot as that provided for the statewide election, the city shall file a resolution (Attachment C) of the City Council making the request with the Board of Supervisors and Registrar of Voters. The resolution also requests authorization for San Diego County Registrar of Voters to render election

Attachment A

services to the City in accordance with Elections Code § 10002 with related expenses to be paid by the City.

The election services include preparing and furnishing voter information pamphlets, ballots, notices, printed matter to the registered voters in the City of Lemon Grove, supplies, election equipment and assisting the City, as well as canvassing the election returns...

The Registrar of Voters Office has estimated the cost of the November 6, 2018 City Council election to be \$10,000 - \$15,000 for two seats if four individuals are on the ballot. See ROV cost estimate and assumptions (Attachment F).

Candidate Statements

Elections Code § 13307 provides that the City Council adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs. The attached resolution (Attachment D) sets the candidate statement at no more than 200 words of the candidate's education and qualifications. The statement shall not include party affiliation nor membership or activity in partisan political organizations. The statement shall be typed in uniform size and darkness and with uniform spacing.

The statement is filed at the same time as the nomination paper. A deposit of \$850 will be required for the candidate statements, but no filing fee will be charged.

Conclusion:

Staff recommends that the City Council adopt: 1) Resolution Calling and Giving Notice of the General Municipal Election on November 6, 2018 for two Members of the City Council and Determining Tie Votes by Lot (Attachment B); 2) Requesting Consolidation of the General Municipal Election with the Statewide General Election and Requesting Services of the San Diego Registrar of Voters (Attachment C); and 3) Resolution Adopting Regulations for Candidate Statements.

If a special runoff election is desired to resolve tie votes, direct staff to return with a resolution prior to the election.

Attachment B

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND ELECTING TO DETERMINE TIE VOTES BY LOT

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 6, 2018 for the election of two (2) members of the City Council for the full term of four years; seats now being held by incumbents Jennifer Mendoza and Jerry Jones; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Lemon Grove, California, on Tuesday, November 6, 2018, a General Municipal Election for the purpose of electing two (2) Members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the San Diego County Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. (7:00 a.m.) of the day of the election and shall remain open continuously from that time until eight o'clock p.m. (8:00 p.m.) of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given; and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the Elections Official, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

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Attachment C

RESOLUTION NO. 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, REQUESTING THE SAN DIEGO COUNTY BOARD OF SUPERVISORS AUTHORIZE THE SAN DIEGO COUNTY REGISTRAR OF VOTERS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE, AND TO RENDER SPECIFIED SERVICES RELATED TO A GENERAL MUNICIPAL ELECTION IN THE CITY OF LEMON GROVE

WHEREAS, the City Council of the City of Lemon Grove called a General Municipal Election to be held on November 6, 2018 for the purpose of the election of two (2) Members of the City Council; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General election to be held on the same date and that within the city precincts, polling places and election officers of the two elections be the same, and that the San Diego County Registrar of Voters canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Lemon Grove, California;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMON GROVE DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the San Diego County Board of Supervisors and the San Diego County Registrar of Voters are hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 6, 2018 for the purpose of the election of two (2) Members of the City Council.

SECTION 2. That the San Diego County Board of Supervisors authorize San Diego County Registrar of Voters to take any and all steps necessary for holding the consolidated election and to prepare and furnish voter information pamphlets, notices, printed matter to the registered voters in the City of Lemon Grove and make additional supplies, election equipment and assistance available to the City to properly and lawfully conduct said election, according to State law.

SECTION 3. That the San Diego County Registrar of Voters is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the Statewide General election.

SECTION 4. That the City of Lemon Grove recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Attachment B

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the San Diego County Board of Supervisors and the San Diego County Registrar of Voters.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

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Attachment D

RESOLUTION NO. 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Lemon Grove, California on November 6, 2018 may prepare a candidate's statement on an appropriate form provided by the City Clerk.

The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of San Diego. The County is required to translate candidate's statements into the following languages: Spanish, Chinese, Tagalog (Filipino), and Vietnamese.

B. The County will mail separate voter information guides and candidates statements in Spanish, Chinese, Tagalog (Filipino), and Vietnamese to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guides and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in (A) of Section 2 above pursuant to Federal and/or State law.

B. Printing:

Attachment B

1. The candidate shall be required to pay for the cost of printing the candidate statement in English in the main voter pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.

3. The candidate shall be required to pay for the cost of printing the candidate statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

San Diego County Registrar of Voters has estimated the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. This amount is estimated to be \$850 and is payable upon filing of nomination papers. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

A) All translations shall be provided by professionally-certified translators.

B) The City Clerk shall comply with all recommendations and standards set forth by San Diego County Registrar of Voters based on strict interpretation of §13307 of the Elections Code, which requires Candidate Statements printed in type of uniform size and darkness, and with uniform spacing. Candidate Statements are to be typed, single spaced, and in block paragraphs. The following WILL NOT be permitted: Stars, bullets, graphics, Italics, Bold, all capital letters, underline or tables, extra exclamation points, multiple punctuation or lists.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidate statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on November 6, 2018 and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

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**LEMON GROVE HOUSING AUTHORITY
AGENDA ITEM SUMMARY**

Item No. 1E
Mtg. Date June 5, 2018
Dept. City Attorney

Item Title: **Beneficiary Statement- Hillside Terrace Community Development Loan**

Staff Contact: **James P. Lough, City/Authority Attorney**

Recommendation:

Adopt Resolution: Resolution of the Housing Authority of the City of Lemon Grove approving a Beneficiary Statement to allow a refinancing of an underlying loan to the Beneficiary of the 2001 Hillside Terrace Loan of \$300,000 dollars without affecting the position of the Housing Authority. (Attachment B)

Item Summary:

Approval of the Resolution will authorize the City Manager (Housing Authority Director) to sign the attached Beneficiary Statement. This Agreement allows the owners of Hillside Terrace to refinance their property without affecting the 2001 Loan from the Lemon Grove Community Development Agency. This loan, by its terms, will be forgiven in 2023 if the owner complies with all of the terms of the financing.

Fiscal Impact:

None. The Housing Authority will be reimbursed for the time and effort of Staff and the City Attorney to process this Agenda item and execute the Beneficiary Statement.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- | | |
|---|-------------------------------|
| A. Staff Report | D. 2011 Beneficiary Statement |
| B. Resolution Approving Beneficiary Statement | |
| C. City Council Resolution 3020 (May 17, 2011) with attachments | |

Attachment A

LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 1E

Mtg. Date June 5, 2018

Item Title: **Beneficiary Statement- Hillside Terrace Community Development Loan**

Staff Contact: **James P. Lough, City Attorney**

Discussion:

The previous owners were issued bonds by the City in 2001. A Regulatory Agreement was also signed for the Community Development Agency to monitor compliance with the terms and conditions. In 2011, the City and the Community Development Agency completed a series of agreements recognizing the compliance of the terms and conditions of the original agreements and the requirements of the loan as monitored by the Community Development Agency. Attachment C (Regulatory Agreement release and partial waiver of conditions related to the Multi-Family Housing Revenue Refunding Bonds) & Attachment D (2011 Beneficiary Agreement).

The attached Beneficiary Agreement contains the same terms as the one approved in 2011. The Beneficiary Agreement places the City in the primary position to receive a refund of the \$300,000 loan if the current owner breaches the terms of the original agreements. In 2023, if all conditions are still being met, the \$300,000 loan is forgiven in accordance with the terms approved previously. The new Beneficiary Agreement is intended to keep the City and Housing Authority in the first position in case of default. The new bank loan will occupy the second position. The terms of the new Beneficiary Agreement are identical to the 2011 Beneficiary Agreement that is attached as Attachment D.

The Beneficiary Agreement is with the Housing Authority. The previous agreement was with the redevelopment agency. On May 17, 2011, the State had begun the dissolution of redevelopment, but the Lemon Grove Community Development Agency did not officially dissolve until February 1, 2012. The City of Lemon Grove formed its own Housing Authority to handle regulatory agreements and other housing monitoring like this situation. This matter does not need Oversight Board approval because it is not an asset of the former Community Development Agency and it does not involve any current funding from tax increment or other current financing.

The Resolution calls for the execution of the Beneficiary Agreement by the City Manager (Housing Authority Director). This will allow the City Manager to monitor compliance with the terms of the agreement and the payment of the City's actual costs in preparing this expedited item.

Conclusion:

Staff recommends that the City Council adopt: 1) the Resolution of the Housing Authority of the City of Lemon Grove approving a Beneficiary Statement to allow a refinancing of an underlying loan to the Beneficiary of the 2001 Hillside Terrace Loan of \$300,000 dollars without affecting the position of the Housing Authority (Attachment B); 2) Authorizing the Housing Authority Director (City Manager) to execute the Beneficiary Agreement; and 3) Determine that all other conditions are met including reimbursement to the City/Housing Authority of costs to process this matter.

Attachment B

RESOLUTION NO. 2018-001

A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF LEMON GROVE, CALIFORNIA, APPROVING THE BENEFICIARY STATEMENT TO ALLOW REFINANCING OF AN UNDERLYING LOAN TO THE BENEFICIARY OF THE 2001 HILLSIDE TERRACE LOAN OF \$300,000 DOLLARS WITHOUT AFFECTING THE POSITION OF THE HOUSING AUTHORITY

WHEREAS, issuer previously issued its "City of Lemon Grove Variable Rate Demand Multifamily Housing Revenue Refunding Bonds (Hillside Terrace Apartments) 2001 Series A (collectively the "Bonds ") under and pursuant to the terms and provisions of a Trust Indenture dated as of February 1, 2001 (the "Indenture ") between the Issuer (City of Lemon Grove) and the Trustee; and

WHEREAS, the proceeds received from the sale of the Bonds were loaned by the Issuer to RETAIL PORTFOLIO 30 -1, LLC, a California limited liability company (the "Developer ") under and pursuant to the terms and provisions of a Financing Agreement dated as of February 1, 2001 (the "Financing Agreement "), between the Issuer, the Trustee and Developer and were used by the Developer to refinance certain real property located at 3262 College Place, in the CITY OF LEMON GROVE, County of San Diego, State of California (the "Project "); and

WHEREAS, by the terms of Section 9a(1) of the Indenture, the conditions of Section 9b(1) of the Indenture must be satisfied prior to a discharge of the Indenture and the pledge and assignment of the Security, and

WHEREAS, substantially concurrent with the execution of this Waiver, the Bonds will have been paid in full, the Trustee's Annual Fee and the Trustee's ordinary costs and expenses under the Indenture will have been paid in full, all Extraordinary Items will have been paid in full, and the Credit Facility will have been returned to the Credit Provider, all as contemplated under Section 9b.(1) of the Indenture; and

WHEREAS, section 9b.(1) of the Indenture, in addition to the satisfaction of the conditions referenced in Recital D above, requires that the Trustee shall have received: "a written statement from the Credit Provider stating that all obligations owed to the Credit Provider under the Credit Facility Documents have been fully paid, ... a written statement from the Issuer stating that all amounts owed to the Issuer in respect of Reserved Rights have been fully paid, and ...an Opinion of Counsel, at the expense of Borrower, stating that all conditions precedent to the satisfaction and discharge of this Indenture have been satisfied "; and

WHEREAS, Issuer, Credit Provider, and Trustee have determined that the conditions referenced above (collectively, the "Waived Conditions ") are unnecessary and, accordingly, the Parties hereto desire to enter into and execute this Waiver for the purpose of evidencing the waiver of the Waived Conditions; and

WHEREAS, on or about May 13, 2011, the Executive Director of the Lemon Grove Community Development Agency executed a Beneficiary Statement recognizing and allowing the refinance of the Hillside Terrace Loan and Deed of Trust that retained the Community Development Agency in the superior position in case of default; and

WHEREAS, on May 17, 2011, the Board of the Lemon Grove Community Development Agency ratified the Beneficiary Statement, among approving other transactions, to allow the refinancing of the Hillside Terrace Loan and Deed of Trust by Retail Portfolio 30-1, LLC; and

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 1F
Mtg. Date June 5, 2018
Dept. City Manager's Office

Item Title: Vision Internet, Inc. Website Contract Renewal

Staff Contact: Miranda Evans, Management Analyst

Recommendation:

Adopt a resolution (**Attachment B**) approving a contract renewal with Vision Internet, Inc.

Item Summary:

On January 1, 2014 the City entered into an agreement for website development and hosting services with Vision Internet, Inc. The current agreement is for a period of four years from the date of when the website was hosted on the production server, June 27, 2014, with the expiration of the agreement approaching on June 27, 2018.

Staff has prepared a resolution (**Attachment B**) for the City Council's approval. The resolution renews the City's agreement with the contractor for five additional years with service through June 2023.

Fiscal Impact:

The contract renewal is for services for a five year period beginning with the first year's annual fee of \$7,900 with a mandatory 5% increase each subsequent year. Upon authorization of the contract extension, a redesign credit of \$8,000 will be issued to the City for use during 2018.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Tribal Government Consultation Request |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Notice to property owners within 500 ft. | |

Attachments:

- A. Staff Report
- B. Resolution 2018-
- C. Vision Internet, Inc. Contract

Attachment A

LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 1F

Mtg. Date June 5, 2018

Item Title: **Vision Internet, Inc. Website Contract Renewal**

Staff Contact: Miranda Evans, Management Analyst

Background:

On January 1, 2014 the City entered into an agreement for website development and hosting services with Vision Internet, Inc. ("Vision"). The current agreement is for a period of four years from the date of when the website was hosted on the production server, June 27, 2014, with the expiration of the agreement approaching on June 27, 2018. While City staff updates the content of the website and interior webpages, Vision provides services such as technical support, account management, education and training and most importantly, hosting of the City's website. The City maintains the actual website domain and name with the State of California Department of Technology which is renewed by City staff on an annual basis.

Throughout the duration of the current contract with Vision, there have been little to no issues. Vision is a reputable contractor and is known as the premier provider of website solutions for government organizations in the United States and Canada. Vision hosts hundreds of municipality websites across the nation including several in San Diego County (Chula Vista, El Cajon, National City, Santee, San Marcos and Vista). In February 2018, the company Granicus, the largest provider of cloud-based software solutions to government, acquired Vision. Together, Granicus and Vision now serve nearly 3,500 organizations in the U.S., U.K., and Canada. This change has ensured that the server with the City's website data will have the expanded capacity to remain local in a secured facility in California.

Discussion:

Services

The City receives licensing services, support services and hosting services through visionLive™ subscription services on the Vision Content Management System (VCMS) which City staff maintains on an as-needed basis.

Cost

The current, and first contract the City entered into with Vision, was for a period of four years with annual increases of 3%. The next contract is for a period of five years with annual increases of 5%.

Fiscal Year	Annual Cost
FY 2014 – 2015 (first year of initial contract)	\$6,600.00
FY 2015 - 2016	\$6,798.00
FY 2016 - 2017	\$7,001.00

Attachment A

FY 2017 - 2018 (final year of initial contract)	\$7,212.00
FY 2018 – 2019 (first year of contract extension)	\$7,900.00
FY 2019 - 2020	\$8,295.00
FY 2020 – 2021	\$8,710.00
FY 2021 – FY 2022	\$9,145.00
FY 2022 – FY 2023 (final year of contract extension)	\$9,602.00

Total for Five Year Contract Renewal:

\$43,652.00

Website Redesign Credit

As outlined in the previous contract, after four years of uninterrupted service the City will receive an \$8,000 credit for a basic website redesign. Included in the redesign are: a single design concept with a new wireframe (layout), and graphic design with one preliminary concept and two rounds of revisions. No new content will be added and changes to the top-level navigation or sitemap are not included.

Due to the fixed credit, revisions and reviews of the changes are limited. Funds have not been allocated to complete a redesign of anything other than the basic service as offered by Vision. Once the agreement has been signed, staff will be able to begin work on the redesign. It is estimated that this process will take 6 months to complete. |

Conclusion:

Staff recommends that the City Council adopt a resolution (**Attachment B**) authorizing the extension of the five-year contract (**Attachment C**) with Vision Internet, Inc. |

Attachment B

RESOLUTION NO. 2018-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA APPROVING A CONTRACT RENEWAL WITH VISION INTERNET, INC. FOR HOSTING AND SUPPORT SERVICES FOR THE CITY OF LEMON GROVE WEBSITE FOR A PERIOD OF FIVE YEARS

WHEREAS, the City of Lemon Grove is committed to promoting transparency and sharing information with residents on the official City website; and

WHEREAS, the City of Lemon Grove has worked to create a website that has relevant news, information and services for residents to easily access and utilize at any time of the day for 365 days each year; and

WHEREAS, Vision Internet, Inc. was selected as the contractor to perform an update to the City's website in 2014 and a contract for a period of four years was awarded from June 27, 2014 – June 27, 2018 for website hosting and services; and

WHEREAS, throughout this period of time Vision Internet, Inc. has proven to be a reputable website host and has provided technical support and education to City staff to perform the essential functions needed; and

WHEREAS, as specified within the terms of the initial contract with Vision Internet, Inc., after a four year period of uninterrupted service has been completed, the City is entitled to receive a credit worth \$8,000 for a basic redesign of the website;

WHEREAS, City staff has worked with JPW Communications to identify website changes to improve processes and the overall aesthetic of the site to better serve residents and visitors; and

WHEREAS, the City Council finds it in the public interest that a contract for said services be renewed with Vision Internet, Inc.; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

1. Awards a contract renewal to Vision Internet, Inc. in the amount of \$43,652.00 for the next five years, from June 28, 2018 – June 28, 2023 to be paid in increments annually; and
2. Authorizes the City Manager to execute said contract; and
3. Authorizes the City Manager to execute a website redesign to be completed in FY 18-19.

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master services agreement for Lemon Grove

This Master Services Agreement ("**Agreement**") is made and entered into effective as of the date of the last signature below (the "**Effective Date**") by and between Vision Technology Solutions, LLC dba VISION ("**Contractor**"), and the customer which is a signatory hereto ("**Client**"). Client and Contractor are sometimes individually referred to as a "**Party**" and collectively as the "**Parties**."

1. **Services.** This Agreement (which includes and incorporates the Addendum(s) attached hereto and Contractor's acceptable use policy ("**AUP**") posted at www.visioninternet.com/about/legal) sets forth the entire terms and conditions by which Contractor will deliver and Client will receive any and all of the services provided by Contractor, including one or more of the following: website development, visionLive™ subscription services, and/or other extra work and services (collectively, the "**Services**"). This Agreement is intended to cover any and all Services ordered by Client and provided by Contractor. Contractor will provide Services to Client as requested by Client and as set forth in the applicable Addendum(s) in exchange for payment of related fees specified in such Addendum(s), and compliance with the terms and conditions of this Agreement, and compliance with Contractor's AUP as such policy may change from time to time.

1.1. **Website Development Services.** Contractor agrees to provide website development services, as more particularly described in Addendum A, in exchange for payment of fees and compliance with the terms and conditions of this Agreement.

1.1.1. Client understands and agrees that Contractor will develop website frontend to be compatible with Internet Explorer 11, Microsoft Edge, and the latest released versions of Chrome, Firefox, and Safari at the time of Completion. Website backend will be compatible with Internet Explorer 11, Microsoft Edge and the latest released version of Chrome and Firefox at the time of Completion. Website may not be compatible with previous or future versions. Website backend will be optimized for 1024 x 768 pixels resolution or above. Client understands and agrees that the website will be developed with Hypertext Markup Language ("**HTML**"), CSS, JavaScript, and Microsoft ASP.NET ("**MS-ASP**") interfaced with a database created in Microsoft SQL Server ("**MS-SQL**"). Client understands and agrees that the website is developed to run on a Microsoft Windows Server 2012 ("**MS-Server**"), or later. Responsive Website Design with visionMobile Designer™ mobile browsers will be compatible with the latest released version at the time of Completion of iOS Safari, Android Browser, Google Chrome, and Internet Explorer, but may not be compatible with previous or future versions. Client is responsible for the costs of all software licensing. All of the web browsers listed in this section, and any others added by Contractor at its discretion are herein referred to collectively as the "**Supported Web Browsers**".

1.1.2. Contractor will design the website frontend navigation and graphic design to be generally compliant with WCAG 2.0 A. Client further understands and agrees that content, website backend, and third-party tools may not be compliant with Section 508 or WCAG 2.0.

1.2. **visionLive™ Subscription Services.** Contractor agrees to provide VCMS Licensing Services, Support Services, and Hosting Services (collectively "**Subscription Services**") to the Client in exchange for payment of fees and compliance with the terms and conditions of this Agreement. As used throughout this Agreement, "**VCMS**" shall mean Vision Content Management System™, also known as the Vision Internet Content Management System, VCMT, VCMS and the Vision Content Management Tool.

1.2.1. **Subscription.** Contractor will provide Client a subscription to access and use the VCMS.

VCMS Licensing Services include:

- (a) Functional enhancements to VCMS components.
- (b) New VCMS Interactive Components that may be released from time to time by Contractor.
- (c) Bug fixes to the VCMS code.

Attachment C



- (d) Updates to provide compatibility to future versions of Supported Web Browsers within three months of their release. Compatibility with previous versions of Supported Web Browsers is not guaranteed.

VCMS Licensing Services do not include:

- (a) Optional Interactive Components.
- (b) Modules, Programs, or Software Applications.
- (c) Conversion to new platforms.
- (d) Modification of third-party products.
- (e) Compatibility with Client's third-party products.
- (f) Website design services.
- (g) New Products. Contractor may from time to time release new software with capabilities substantially different from or greater than the VCMS and which therefore do not constitute System Updates or New VCMS Interactive Components.
- (h) All other services not expressly provided for in this Agreement and its applicable Addendum(s).

1.2.2. Support Services. Support Services is defined as technical support, account management, and education and training for the VCMS; provided, however, Client does not (1)(a) modify the VCMS or (1)(b) use the VCMS in combination with any third-party system not authorized by Contractor, and (2) maintains a visionLiveSM Subscription in accordance with this Agreement. Contractor will provide Support Services to a designated Client account manager, system administrator or webmaster. Technical support is generally available by email and telephone from 6:00 AM to 6:00 PM Pacific Time, Monday through Friday excluding holidays ("**Business Hours**"), with emergency support available 24 hours a day, 7 days a week. An emergency is defined as Client's website being down for more than ten (10) minutes. Support Services also include:

- (a) Shared Account Manager
- (b) Account Management^{*}
 - o Account reviews (Health Checks)¹
 - o Site analytics report²
 - o Graphics site audit³
 - o Site improvement credits
- (c) Education and Training
 - o Training and best practices webinars
 - o Access to On-Demand Training Library
 - o On-going new feature training (via remote meeting service)
 - o Monthly office hours (via remote meeting service)

Site improvement credits⁴ will be available beginning the first year of the Agreement and every year thereafter within the Initial Term. Any unused hours in a given year may be carried over to the following year within the Initial Term. Site improvement credits expire at the end of the Initial Term and will not carry over beyond the Initial Term.

1.2.3. Hosting Services. Contractor will provide shared website hosting on a Microsoft Windows Server and shared database hosting on a Microsoft SQL Server for one (1) unique VCMS website. The shared server hosting service includes:

¹ Included with each Advanced Subsite as applicable.

² Included with each Advanced Subsite as applicable.

³ Included with each Advanced Subsite as applicable.

⁴ visionLive Standard subscribers have 10 site improvement credits, and visionLive Plus subscribers have 20 site improvement credits.



- (a) SOC-certified datacenter
- (b) Full hardware redundancy
- (c) Redundant generator backup
- (d) Daily data backups
- (e) Intrusion protection
- (f) 24/7 monitoring
- (g) 99.9% uptime
- (h) DDoS mitigation service
- (i) Website content storage⁵
- (j) Standard disaster recovery service with 90 minute failover

1.2.4. Unless Client has retained other Services from Contractor under the applicable Addendum, Client is solely and exclusively responsible for all services not expressly provided for in this Agreement. Any changes, alterations or modification requested by the Client to its website and/or intranet may be subject to a fee to be quoted by a Contractor representative at the time of the request. Client may, at any time, upgrade from its current edition to either a Standard or Plus Edition, as applicable. Client may not, during the Initial Term (defined below) or any renewal term, downgrade from its current edition to either a Standard or Basic Edition, as applicable. Client acknowledges that the Subscription Services may be modified or improved because of the dynamic nature of technology. Contractor may, from time to time, make minor modifications to the Subscription Services, as a whole or any part thereof. Such minor modifications may be implemented at any time and without notice to Client. Continued use of the Subscription Services following any modification shall constitute binding acceptance of the modification.

2. Subsequent Extra Work/Other Services. Additional services not initially covered in this Agreement (including the Addendum referenced above) and extra hours will be presented to Client for approval prior to commencement of work ("Extra Work"). Extra Work will be set forth in an amendment to this Agreement signed by the Parties and designated as Addendum C-1, C-2, etc., as applicable, and such Addendum shall become part of this Agreement when executed by both parties. Such addendum will be billed at Contractor's then prevailing hourly rates, which are currently as follows: Content Migration, \$85/hr; Graphic Production, \$95/hr; Quality Assurance, Testing, Debugging, Technical Support, Webmaster Services, HTML Programming, \$105/hr; Consulting, Project Management, Database Design, Dynamic Programming, \$135/hr; Graphic Design, Training, \$125/hr; Straight flatbed scanning will be billed at \$10 per scan. Touch up work to images will be billed at the Graphic Design hourly rate. Client shall be responsible for any or all additional fees including, without limitation: photography, stock images, illustration, fonts, scanning, software, applications, online promotion, marketing, copy writing, redesign, change orders, mailings, and fees to any third party vendors if applicable. Calls outside of Business Hours for support services unrelated to the website being down for more than ten (10) minutes will be subject to a minimum fee of \$135.

3. Ownership; Limited Licensing of Intellectual Property.

3.1. Designs. Upon payment in full of the website development fees provided under Addendum A, Contractor grants a non-exclusive, non-transferrable, and perpetual license for Client to reproduce, modify or create derivative works for its own use, public display, and use any and all of Contractor's copyrights in the homepage layout wireframe, sitemap, draft homepage design concept(s) interior page layouts (collectively, the "**Contractor Designs**") embodied in Client's website, which are prepared or caused to be prepared by Contractor under this Agreement. The Contractor Designs provided under this Agreement is licensed and not sold. Client understands and agrees that the Contractor Designs as a whole is an original work of authorship by Contractor and that Contractor shall retain all rights, title, and interests therein. Contractor retains its right to use any web pages developed for the Client in any of its own promotional materials as examples of its work.

3.2. Vision Content Management System™. Contractor also grants Client a limited, non-exclusive, and non-transferrable subscription to access and use one instance of the VCMS and Dynamic and Interactive Components of the VCMS to the extent necessary for the Client's use and operation of its website; provided, Client does not (1)(a) modify the VCMS or (1)(b) use the VCMS in combination with any third-party system not authorized by Contractor, and (2) maintains a visionLive™

⁵ For the main website, visionLive Standard subscribers have up to 50GB of storage, and visionLive Plus subscribers have up to 250GB of storage. Each Advanced subsite has up to 10GB of storage, regardless of visionLive edition. Each Basic subsite has up to 5GB of storage, regardless of visionLive edition.

Attachment C



Subscription in accordance with this Agreement. The VCMS provided under this Agreement is not for sale, and Client understands and agrees that Contractor shall retain all rights, title, and interests in the VCMS, Dynamic and Interactive Components, and any other Contractor intellectual property not provided for in this Section.

3.3. Rights Regarding Content. Each Party warrants that it holds all rights and/or licenses necessary to display all of the images, data, information or other items supplied by such Party and being displayed on the Client's web pages during the effective period of this Agreement. Contractor agrees that Client will retain ownership of all information and content (including Client provided logos and images) owned exclusively by Client and provided by Client for use on its website. Client shall supply all necessary information to Contractor in a timely manner in digital format including without limitation copy, text, audio files, video files, pdf files, photographs, artwork, and preexisting graphics. Contractor is not responsible for content migrated by Client or any third party. Client expressly authorizes Contractor to display and/or modify any Client supplied images, data, information and other items in connection with the services provided herein.

4. Limited Warranty. Contractor warrants that website development and/or custom programming deliverables will be conveyed to Client upon transfer of the website to the production server with a public Internet Protocol address ("**Completion**"). All VCMS programming code developed by Contractor is warranted to be free of any material errors or bugs that prevent the code from performing as originally intended ("**Warranted Problem**"); provided, however, Client does not (1)(a) modify the VCMS or (1)(b) use the VCMS in combination with any third-party system not authorized by Contractor, and (2) maintains a visionLive™ Subscription in accordance with this Agreement. In the event of breach of the limited warranty in this Section, Client's sole remedy and Contractor's entire liability shall be limited to Contractor's correction of the Warranted Problem. Except as expressly set forth above, CONTRACTOR MAKES NO GUARANTEE OR WARRANTY OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING OF MERCHANTABILITY OR FITNESS OF THE SERVICES FOR A PARTICULAR PURPOSE WHATSOEVER, AND USE OF THE SERVICES OR ANY INFORMATION THAT MAY BE OBTAINED THERE FROM IS AT CLIENT'S OWN RISK AS THE SERVICES ARE PROVIDED TO CLIENT ON AN "AS IS" BASIS. In no event, at any time, shall the aggregate liability of Contractor under this Agreement or otherwise exceed the amount of fees paid by Client to Contractor in the most recent twelve months, and Contractor shall not be responsible for any lost profits or other damages, including direct, indirect, incidental, special, consequential or any other damages, however caused. Contractor does not warrant any connection to, transmission over, nor results of use of, any network connection or facilities provided, nor any third-party applications and software obtained by, for, or on behalf of Client. Contractor assumes no responsibility for any damages suffered by the Client, including, but not limited to, server down time, loss of data, loss of business, misdeliveries, delays, non-deliveries, access speed, or service interruptions of any kind. Client acknowledges that the information available through the interconnecting networks may not be accurate. Contractor has no ability or authority over the material. In addition, Contractor has no liability for the quality, accuracy, or validity of the data/information gathered from the Internet. Use of information gathered through the use of Contractor services is at the risk of the Client.

5. Invoices. Contractor will submit itemized invoices to Client for the payments required by the applicable Service(s), and all invoices will be due and payable within 30 days. Payments not received by Contractor 30 days after the date of the invoice will be considered delinquent. Returned checks are subject to a charge of \$25.00. Client agrees to be liable for all costs of collection of any delinquent invoices including, but not limited to, collection agency fees, reasonable attorneys' fees, and court costs.

5.1. Website Development

5.1.1. Price. Client agrees to pay and Contractor agrees to perform Website Development services for \$0.00.

5.1.2. Payment. Contractor will submit itemized invoices to Client for the payments required by this Section, and all invoices will be due and payable within 30 days:

- (a) An initial payment equal to 40% of the total cost;
- (b) A payment equal to 20% of the total cost upon Contractor's delivery of the draft homepage design concept(s) to the Client;
- (c) A payment equal to 20% of the total cost upon implementation of the main website into the VCMS on a Contractor-hosted development server; and



(d) A payment equal to 20% of the total cost upon Completion; provided, however that Client has completed training. If Client has not completed training, then Contractor shall invoice Client at the earlier of: (i) completion of training, or (ii) 21 days after Completion.

5.2. Non-Contractor Hosting. If Contractor is not providing hosting services then, at Client's request, Contractor will assist Client with setting up the website on Client's server. A flat rate of \$475 for up to four hours of Technical Support will be charged for assistance in setting up the website according to Contractor's Standard Hosting Procedure. Any additional work will be billed at the Technical Support hourly rate.

5.3. Subscription Fees. Contractor shall invoice Client \$7,900.00 per year beginning June 28th, 2018, which rate shall be increased by five percent (5%) per year, for each year of the Agreement Term, and any and all renewal terms. Contractor shall invoice Client annually every year thereafter, including any renewal term. All invoices are due and payable by Client within 30 days. Websites and/or Contractor-hosted intranets exceeding their storage allowance shall be subject to an additional monthly fee of \$50 per 5GB increment. Each Advanced Subsite exceeding 10 GB of storage shall be subject to an additional monthly fee of \$50 per 5GB increment. Each Basic Subsite exceeding 5 GB of storage shall be subject to an additional monthly fee of \$50 per 5GB increment.

6. Contractor's Mark. Client agrees that Contractor may place in the website footer an unobtrusive text link reading "Created by Vision" or the equivalent. Contractor's footer text credit shall always be linked to a Contractor web page.

7. Indemnity.

7.1. Indemnification of Contractor. Client will defend, hold harmless, and indemnify Contractor, its officers, directors, shareholders, employees, and agents from and against all Costs resulting from any claim of injury to person, damages to property, or monetary damages arising out of Client's negligence or intentional misconduct or failure to perform obligations under this Agreement.

7.2. Intellectual Property Indemnity. Contractor will defend, hold harmless and indemnify Client against any third-party action, suit, or proceeding ("**Claims**") for infringement or alleged infringement of any United States' letters patent, trademark, or copyright ("**Intellectual Property**") contained in Contractor's VCMS provided under this Agreement. Notwithstanding the foregoing, Contractor shall have no defense or indemnity obligations for Intellectual Property modified by a party other than Contractor, for Intellectual Property modified in accordance with Client's specifications or instructions, or Claims of infringement based on Client's other products or other third-party products.

8. Timing. Estimated times are included for convenience. Actual times will vary depending on Client interaction and participation. However, the Parties agree to reasonably cooperate with one another in all respects including, if applicable, in the construction and design of the website in a timely manner.

9. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the United States of America, and the State of California, excluding choice of law provisions thereof. Any cause of action of Client with respect to the services provided hereunder must be instituted within one year after the claim or cause of action has arisen or be forever barred. The Uniform Computer Information Transactions Act or any version thereof, adopted by any state in any form ("**UCITA**"), shall not apply to this Agreement and, to the extent that UCITA is applicable, the parties agree to opt-out of its applicability pursuant to its provisions. In the event a judicial proceeding is necessary, except for permitted equitable relief, the sole forum for resolving disputes arising under or relating to this Agreement are the State and/or federal district courts located in the State of California, and all related appellate courts, and the parties hereby consent to the jurisdiction of such courts, and that venue shall be in the State of California. Each party hereto waives any right to challenge or move the foregoing designated jurisdictions and venue on grounds of inconvenient forum. Service of process may be made in any manner provided for by applicable law.

10. Modification and Waiver.

10.1. Modification. Any modification of this Agreement is valid only if the modification is in writing and signed by both Parties.

Attachment C



10.2. Waiver. The waiver by one Party of any term or condition of this Agreement, or any breach thereof, shall be in writing and shall not be construed to be a general waiver by said Party or as a waiver of any other term or breach.

10.3. Conduct. Neither the course of conduct between the Parties nor any trade practice shall act to modify the provisions of this Agreement, except as expressly stated herein.

11. Confidentiality. To the extent permitted by law, Contractor's Confidential Information shall be treated as confidential and shall not be disclosed to parties other than representatives of Contractor and the authorized representatives of Client, and shall be used only in furtherance of the Services provided under this Agreement. As used in this Agreement, the term "Confidential Information" means (a) proprietary information of Contractor, (b) information marked or designated by Contractor as confidential, (c) information, whether or not in written form and whether or not designated as confidential, that is known to the Client as being treated by Contractor as confidential, or (d) information provided to Contractor by third parties that Contractor is obligated to keep confidential. Confidential Information includes, but is not limited to, all files, writings and documents, recordings, including without limitation all information contained therein, all extractions, notes, compilations and summaries prepared or derived therefrom, copyrights, trademarks, service marks, patents, trade secrets, programs, source code, object code, demos, demonstrations (whether in written, oral, graphic, encoded, encrypted, tangible, or intangible forms, in any media whatsoever) including without limitation demonstrations, know-how, techniques, designs, specifications, drawings, compilations, diagrams, models, samples, flow charts, computer programs, and codes.

12. Entire Agreement. The MSA, including any Exhibits, Attachments and any Statements of Work constitutes the entire agreement of the Parties with respect to its subject matter, supersedes any and all prior or contemporaneous proposals, agreements and understandings of the Parties, whether written or oral.

13. Interpretation. It is understood and agreed that if any interpretation is to be made of this Agreement, the same shall not be construed for or against any of the Parties. In the event of conflict between an attachment and the terms and conditions of this Agreement, then the following hierarchy of interpretation shall govern:

- 13.1. Terms and conditions of this Agreement;
- 13.2. Final cost and scope of work under Addendum A;
- 13.3. Contractor's response to Client's request for RFP, RFQ or RFI;
- 13.4. Client's RFP, RFQ, or RFI.

14. Counsel. The Parties have each been advised to seek independent legal counsel in entering into this Agreement and the transactions described herein. In the event a Party chooses not to seek independent legal counsel, that Party does so freely and knowingly and waives any such rights to counsel. As a result, the Parties do not believe that any presumption relating to the interpretation of contracts against the drafter of any particular clause should be applied in this case and therefore the Parties knowingly and freely waive its effects. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party.

15. Prevailing Party. Should a dispute, including but not limited to any litigation or arbitration be commenced (including any proceedings in a bankruptcy court) between the Parties hereto or their representatives concerning any provision of this Agreement, or the rights and duties of any person or entity hereunder, the Party prevailing shall be entitled to reasonable attorney's fees and court and expert costs incurred by reason of such action.

16. Independent Contractor Relationship. The relationship of Contractor, including, without limitation, its employees and subcontractors) with Client is that of an independent contractor and nothing in this Agreement and/or any Addendum shall be construed to create a partnership, joint venture, or employer-employee relationship. Contractor acknowledges and agrees that neither it, nor any of its employees or subcontractors, is or shall be an agent of Client and none of the foregoing is or shall be authorized to make any representation, contract, or commitment on behalf of Client.

17. Counterparts. This Agreement may be executed in counterparts, each of which shall be an original and all of which together shall constitute one and the same Agreement. This Agreement becomes effective upon Contractor's receipt of an executed copy of this Agreement.



18. **Force Majeure.** Any delay in the performance by either Party hereto of its obligations hereunder shall be excused when such delay in performance is due to any cause or event of any nature whatsoever beyond the reasonable control of such Party, including, without limitation, any act of God; any fire, flood, or weather condition; any computer virus, worm, denial of service attack; any earthquake; any act of a public enemy, war, insurrection, riot, explosion or strike; provided, that written notice thereof must be given by such Party to the other Party within twenty (20) days after occurrence of such cause or event.

19. **Severability.** If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

20. **Headings.** The titles and headings of the paragraphs of this Agreement have been inserted for convenience of reference only and are not intended to summarize or otherwise describe the subject matter of such paragraphs and shall not be given any consideration in the construction of this Agreement.

21. **Survival.** The terms and conditions of Sections 4 (Limited Warranty), 9 (Governing Law & Venue), 11 (Confidentiality), 15 (Prevailing Party), 21 (Survival), 24 (No Hire), and 26.3 (Obligations upon Termination) shall survive any termination or expiration of this Agreement.

22. **Cooperative Programs.** Contractor shall agree to offer the prices and terms and conditions offered herein to other state, local, county, education, and municipal government agencies in the United States who wish to participate in a cooperative purchase program with Contractor.

23. **No Third-Party Beneficiaries.** This Agreement shall not confer any rights or remedies upon any person or entity other than the Parties and their respective successors and permitted assigns.

24. **No Hire.** During the period Contractor provides any Services to Client and for one (1) year thereafter, Client shall not, directly or indirectly, solicit or offer to hire, hire, or retain as an employee or contractor persons employed or retained then or within the preceding six (6) months by Contractor (or any of its affiliates), without Contractor's prior written consent in each instance; provided, nothing contained herein shall prevent employment of any person who responds to a general media advertisement or non-directed search inquiry, or who makes an unsolicited contact for employment.

25. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Parties named herein and their respective successors and permitted assigns. No Party may assign either this Agreement or any of its rights, interests or obligations hereunder without the prior written approval of the other Party hereto, except that Contractor may assign this Agreement without Client's consent to an "Affiliate" of Contractor or in connection with an acquisition of Contractor, merger (whether Contractor is the surviving or disappearing entity) or consolidation of Contractor with another entity, or in connection with the sale, assignment, or majority transfer of any stock, membership or other ownership interest in Contractor. "Affiliate" shall mean (a) a domestic entity formed, existing and governed pursuant to the laws of one of the fifty (50) states of the United States of America (or the District of Columbia) controlling, controlled by, or under common control with Contractor.

26. **Term.** This Agreement will remain in effect for 5 years from the Effective Date ("Initial Term"). Thereafter, it will renew for successive 1 year periods, unless either Party refuses such renewal by written notice 30 or more days before the end of the current term.

26.1. **Termination for Cause.** This Agreement may also be terminated by the non-breaching party for cause in the event of a material breach of this Agreement or failure to substantially perform obligations; provided, however, that the non-breaching party has given notice to the defaulting party, which fails to cure the default within 30 days after such notice.

26.2. **Non-Appropriation of Funds.** In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal year for payments due under this Agreement, then Client, upon written notice to Contractor of such occurrence, shall have the unqualified right to terminate this Agreement without any penalty or expense to the Client, except the Client shall pay to the Contractor a sum of money equal to the work completed.

26.3. **Obligations upon Termination.** Client shall permanently delete all copies of the VOMS upon termination of this Agreement. Client shall have thirty (30) days after termination of this Agreement to export Client content to

Attachment C



its server or systems. At Client's request, Contractor will assist Client with exporting Client content to Client's server or system, which shall be treated as Extra Work.

27. **Notices.** All notices under this Agreement shall be in writing and effective on the date of delivery if delivered by personal service, Federal Express, or facsimile; or effective three (3) days after deposit in first class U.S. mail, postage prepaid, to each Party as follows:

Client	
Name:	
Address:	
Phone:	
Email:	
Fax:	

Contractor	
Name:	Contract Manager
Address:	222 N. Sepulveda Blvd., Suite 1500, El Segundo, CA 90245
Phone:	(310) 656-3100
Email:	contracts@visioninternet.com
Fax:	(310) 656-3103

28. **Insurance.** Contractor shall maintain the following insurance policies during the Term of this Agreement:

28.1. **Commercial General Liability Insurance.** Contractor shall maintain in force for the duration of the contracted period Commercial General Liability Insurance with a limit of not less than \$1,000,000 per occurrence/aggregate.

28.2. **Professional Liability Insurance.** Contractor shall maintain in force for the duration of the contracted period Professional Liability (Errors & Omissions) Insurance with a limit of not less than \$1,500,000 per occurrence.

28.3. **Cyber Liability Insurance.** Contractor shall maintain in force for the duration of the contracted period Cyber Liability Insurance with a limit of not less than \$1,500,000 per occurrence.

28.4. **Business Automobile Liability Insurance.** Contractor shall maintain in force for the duration of the contracted period Business Automobile Liability Insurance with a limit not less than \$1,000,000 each accident for all non-owned and hired automobiles.

28.5. **Workers Compensation.** Contractor shall maintain in force for the duration of the contracted period Workers Compensation Insurance at Client's statutory limits.

29. **Authority.** With the intent to be legally bound, each of the undersigned hereby covenants and acknowledges that he or she (a) has read each of the terms set forth herein, (b) has the authority to execute this Agreement and each initialed Addendum for such person or entity, and (c) expressly consents and agrees that the entity upon behalf of which the undersigned is acting shall be bound by all terms and conditions contained herein.

IN WITNESS WHEREOF, the Parties have caused this Master Services Agreement to be signed by their duly authorized representatives and given effect as of the "Effective Date" below.

"Client"

LEMON GROVE

SFv20180306R

"Contractor"

VISION TECHNOLOGY SOLUTIONS, LLC, DBA VISION
INTERNET PROVIDERS

8

Attachment C



Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: David M. Nachman

Title: General Manager

Date: _____

Addendums:

A Final Scope of Work and Cost

Attachment C



FINAL SCOPE OF WORK & COST

Graphic Design		
<u>SERVICE</u>	<u>QTY</u>	<u>COST</u>
BASIC REDESIGN CREDIT Client understands and agrees that completion of website design services provided herein fulfills contractor's obligation to deliver a basic graphic redesign of the website pursuant to the visionLive Subscription Services Terms and Conditions.	1	(\$8,000.00)
GRAPHIC REDESIGN - SINGLE DESIGN CONCEPT Includes a basic redesign of your website: <ul style="list-style-type: none"> • Select a new wireframe (layout) based on Vision's best practice library • Graphic design with one preliminary concept and two rounds of revisions • No changes to your top-level navigation or sitemap are included 	1	\$8,000.00

Software		
<u>vLive Edition</u>	<u>QTY</u>	<u>COST</u>
vLIVE STANDARD EDITION	1	See 5 Year Total Cost Summary for details

<u>Total Project Fees</u>		\$0.00
----------------------------------	--	---------------

SFv20180109R



5 Year Total Cost Summary	
Year 1 (2018 to 2019)	
Included Professional Services	\$0.00
1 st Year of: vLive Standard Edition to commence June 28 th , 2018	\$7,900.00
Year 2 (2019 to 2020)	
2 nd Year of: vLive Standard Edition	\$8,295.00
Year 3 (2020 to 2021)	
3 rd Year of: vLive Standard Edition	\$8,710.00
Year 4 (2021 to 2022)	
4 th Year of: vLive Standard Edition	\$9,145.00
Year 5 (2022 to 2023)	
5 th Year of: vLive Standard Edition	\$9,602.00
5 Year Total	\$43,652.00

SFv20180109R

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 1G
Mtg. Date June 6, 2018
Dept. City Manager's Office

Item Title: Fiscal Year 2018-19 City Calendar

Staff Contact: Alicia Hicks, Human Resource Manager

Recommendation:

Approve the Fiscal Year 2018-19 City Calendar (**Attachment A**).

Item Summary:

The Lemon Grove Personnel Policies Manual establishes the Holiday Schedule for employees and the method of compensating them for holidays that fall on weekends or scheduled days off. Per the Lemon Grove Personnel Policies Manual in Section 6.15:

C. If one of the holidays listed above falls on a Saturday, or on a work day normally scheduled off, then floating holiday hours shall be credited as appropriate.

It has been past practice for several years to take the floating holidays credited on holidays that fall on a Friday or Saturday and apply them to the week after Christmas for a City-wide closure. Staff presents the proposed Fiscal Year 2018-19 City Calendar (**Attachment A**) for City Council approval.

The following holidays conflict with scheduled days off during Fiscal Year 2018-19:

- Veteran's Day (falls on a Sunday)
- Day after Thanksgiving (falls on a Friday)

The proposed calendar assigns the holidays that conflict with scheduled days off as follows:

- November 11, 2018 (Veteran's Day) apply to Wednesday December 26, 2018.
- November 25, 2018 (day after Thanksgiving) apply to Thursday December 27, 2018.
- In accordance to the Personnel Rules and Regulations employees are credited ½ day of holiday pay for paid time off on December 24, 2018 (Christmas Eve); employees will apply the remainder ½ day of floating holiday, credited from July 1st holiday accrual hours and use to offset the difference of paid time off.
- In accordance to the Personnel Rules and Regulations employees are credited ½ day of holiday pay for paid time off on December 31, 2018 (New Year's Eve); employees will apply the remainder ½ day of floating holiday, credited from July 1st holiday accrual hours and use to offset the difference of paid time off.

This proposed calendar would result in City Hall being closed from Monday, December 24, 2018 through Tuesday, January 1, 2019. If approved, the FY 2018-19 City Calendar will be posted on the City's website and made available at City Hall.

Fiscal Impact:

 None.

Environmental Review:

Not subject to review

Negative Declaration

Categorical Exemption, Section []

Mitigated Negative Declaration

Public Information:

None

Newsletter article

Notice to property owners within 300 ft.

Notice published in local newspaper

Neighborhood meeting

Attachments:

A. [City of Lemon Grove Fiscal Year 2018-19 Calendar]

Attachment A

City of Lemon Grove -- Fiscal Year 2018-19 Calendar

July-18						
S	M	T	W	T	F	S
1	2	3	H	5	C	7
8	9	10	11	12	C	14
15	16	17	18	19	C	21
22	23	24	25	26	C	28
29	30	31				

August-18						
S	M	T	W	T	F	S
			1	2	C	4
5	6	7	8	9	C	11
12	13	14	15	16	C	18
19	20	21	22	23	C	25
26	27	28	29	30	C	

September-18						
S	M	T	W	T	F	S
						1
2	H	4	5	6	C	8
9	10	11	12	13	C	15
16	17	18	19	20	C	22
23	24	25	26	27	C	29
30						

October-18						
S	M	T	W	T	F	S
	1	2	3	4	C	6
7	8	9	10	11	C	13
14	15	16	17	18	C	20
21	22	23	24	25	C	27
28	29	30	31			

November-18						
S	M	T	W	T	F	S
				1	C	3
4	5	6	7	8	C	10
H	12	13	14	15	C	17
18	19	20	21	H	H	24
25	26	27	28	29	C	

December-18						
S	M	T	W	T	F	S
						1
2	3	4	5	6	C	8
9	10	11	12	13	C	15
16	17	18	19	20	C	22
23	1/2H	H	26	27	C	29
30	1/2H					

January-19						
S	M	T	W	T	F	S
		H	2	3	C	5
6	7	8	9	10	C	12
13	14	15	16	17	C	19
20	H	22	23	24	C	26
27	28	29	30	31		

February-19						
S	M	T	W	T	F	S
					C	2
3	4	5	6	7	C	9
10	11	12	13	14	C	16
17	H	19	20	21	C	23
24	25	26	27	28		

March-19						
S	M	T	W	T	F	S
					C	2
3	4	5	6	7	C	9
10	11	12	13	14	C	16
17	18	19	20	21	C	23
24	25	26	27	28	C	30
31						

April-19						
S	M	T	W	T	F	S
	1	2	3	4	C	6
7	8	9	10	11	C	13
14	15	16	17	18	C	20
21	22	23	24	25	C	27
28	29	30				

May-19						
S	M	T	W	T	F	S
			1	2	C	4
5	6	7	8	9	C	11
12	13	14	15	16	C	18
19	20	21	22	23	C	25
26	H	28	29	30	C	

June-19						
S	M	T	W	T	F	S
						1
2	3	4	5	6	C	8
9	10	11	12	13	C	15
16	17	18	19	20	C	22
23	24	25	26	27	C	29
30						

C Closed
H Holiday

 Need for float


**LEMON GROVE CITY COUNCIL / LEMON GROVE LIGHTING DISTRICT BOARD
AGENDA ITEM SUMMARY**

Item No. 1.H
Mtg. Date June 5, 2018
Dept. Public Works

Item Title: Award Contract for Street Lighting System Maintenance and Repairs

Staff Contact: Stephanie Boyce, Management Analyst

Recommendation:

Adopt resolutions (**Attachment B and C**) awarding a contract for Street Lighting System Maintenance and Repairs. |

Item Summary:

Since 2013, the City of Lemon Grove has worked in a consortium with the cities of El Cajon, La Mesa, and Santee to achieve cost savings by jointly advertising contracts for traffic signal maintenance and street lighting maintenance to contractors that would serve all four cities.

The current street lighting system maintenance and repair contract will expire on June 30, 2018. The City of El Cajon (acting as the four-city consortium’s procurement lead) advertised the project for bid on March 22, 2018. On April 24, 2018, five bids were received by the City of El Cajon on the street light maintenance contract.

Staff recommends awarding a contract for the Lighting Maintenance Contract (Contract No. 2018-23 and 2018-24) to Clark Telecom and Electric, Incorporated. |

Fiscal Impact:

Sufficient funds are allocated in the General Fund and Lighting District Funds for FY 2018-2019. |

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section [] | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- | | |
|---------------------------------------|---|
| A. Staff Report | C. Resolution, District Lighting Contract |
| B. Resolution, City Lighting Contract | |

Attachment A

LEMON GROVE CITY COUNCIL / LEMON GROVE LIGHTING DISTRICT BOARD STAFF REPORT

Item No. 1H

Mtg. Date June 5, 2018

Item Title: **Award Contract for Street Lighting System Maintenance and Repairs**

Staff Contact: Stephanie Boyce, Management Analyst

Discussion:

Since 2013, the City of Lemon Grove has worked in a consortium with the cities of El Cajon, La Mesa, and Santee to achieve cost savings by advertising and awarding separate contracts for traffic signal maintenance and street lighting maintenance to contractors that would serve all four cities.

The current street lighting system maintenance and repair contract will expire on June 30, 2018 which led to the need to advertise and award a new contract.

The procurement of contract is discussed below.

STREET LIGHTING SYSTEM MAINTENANCE AND REPAIRS

The City of El Cajon advertised a notice inviting bids and conducted a pre-bid meeting. Five bids were received on or prior to the bid opening date of April 24, 2018. The names of each bidder, their office location, and the amount of their bid are:

	Bidder's Name	Location	Total Amount	Lemon Grove's Portion
1.	Clark Telecom & Electric, Inc.	Lakeside, CA	\$239,657.50	\$17,269.62
2.	Southwest Traffic Signal, Inc.	El Cajon, CA	\$271,530.00	\$19,566.34
3.	Select Electric, Inc.	Vista, CA	\$284,920.00	\$20,531.22
4.	M. Brey Electric, Inc.	Beaumont, CA	\$316,652.00	\$22,817.81
5.	Siemens Industry, Inc.	El Cajon, CA	\$319,640.00	\$23,033.13

Because the operation of street lights in the City is funded by both City General Fund (General Benefit Fund 11) and by Lighting District assessment (Local Benefit Fund 12), approval of the Street Lighting Maintenance Contract is required by both the City Council and the Lemon Grove Lighting District Board. Separate resolutions are attached to this staff report for each governing board to consider, with the contribution from each board included for approval (with a combined award amount of \$17,269.62 for both resolutions).

Conclusion:

Staff recommends:

- That the City Council adopts a resolution (**Attachment B**) awarding the Street Lighting Maintenance Contract (Contract No. 2018-23) to Clark Telecom & Electric, Inc.; and
- That the Board of the Lemon Grove Lighting District adopts a resolution (**Attachment C**) awarding the Street Lighting Maintenance Contract (Contract No. 2018-24) to Clark Telecom & Electric, Inc.

Attachment B

RESOLUTION NO. 2018-____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE AWARDING A CONTRACT FOR STREET LIGHTING MAINTENANCE

WHEREAS, the City of Lemon Grove's current agreement for street light maintenance services expires on June 30, 2018; and

WHEREAS, the cities of El Cajon, La Mesa, Lemon Grove, and Santee jointly solicited bids for a street light maintenance, emergency repair, and related construction service contract; and

WHEREAS, five bids were received for the Street Lighting System Maintenance Contract (Contract No. 2018-23); and

WHEREAS, said bids were opened on April 24, 2018 and the responsive and responsible low bidder was Clark Telecom & Electric, Inc.; and

WHEREAS, the term of the contract is one year with four additional option years subject to City Council approval; and

WHEREAS, the City Council finds it in the public interest that a contract for said services be awarded.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

1. Awards a contract (Attachment B – Exhibit 1) in the amount of six thousand twenty dollars and nineteen cents (\$6,020.19) to Clark Telecom & Electric, Inc.; and,
2. Sets a \$3,000.00 contingency relating to any emergency repairs and construction services, and
3. Authorizes the City Manager or her designee to execute said contract.

/////
/////

Attachment B – Exhibit 1

CONTRACT (Page 1 of 7)

STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-23)

THIS CONTRACT, made and entered into on the date of the last signature, by and between the City of Lemon Grove, California, herein after designated as the "City", and Clark Telecom and Electric, Inc. hereinafter designated as the "Contractor".

WITNESSETH: that the parties hereto do mutually agree as follows:

1. For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the City, the Contractor agrees with the City to furnish all materials and labor for the Street Lighting Maintenance and Repairs Contract (Contract no. 2018-23), and to perform and complete in a good and workmanlike manner all the work pertaining thereto shown on the plans and specifications therefore; to furnish at his own proper cost and expense all tools, equipment, labor and materials necessary therefore; and to do everything required by this agreement and the said plans and specifications.
2. For furnishing all said materials and labor, tools and equipment, and doing all the work contemplated and embraced in this Contract, also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until its acceptance by the City and for all risks of every description connected with the work; also, for all expenses incurred by or in consequence of the suspension or discontinuance of work, except such as in said specifications are expressly stipulated to be borne by the City and for well and faithfully completing the work and the whole thereof, in the manner shown and described in the said plans and specifications, the City will pay and the Contractor shall receive in full compensation therefore in the sum of six thousand twenty dollars and nineteen cents (\$6,020.19).
3. The City hereby promises and agrees to employ, and does hereby employ said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to for the price aforesaid and hereby conditions set forth in the specification; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.
4. The Notice Inviting Bids, Instructions To Bidders, Bid Forms, Agreement and Bond Forms, Construction Administration Forms, Completion of the Project Forms, General Requirements and General Conditions, Drawings, Plans and Specifications, Addenda, Allowances, City/District Resolutions, and all amendments thereof, are hereby incorporated in and made part of this Contract.

Attachment B – Exhibit 1

CONTRACT (Page 2 of 7)

STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-23)

5. The City, the City's representative, City Consultants and authorized volunteers shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof, or for any of the materials or other things used or employed in performing the work, or for injury or damage to any person or persons, either workers, employees of Contractor or its subcontractors or the public, or for damage to adjoining or other property, from any cause whatsoever arising out of or in connection with the performance of the work. The Contractor shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever arising out of or in connection with the performance of the work, provided, however, that the Contractor shall not be liable for the sole established negligence, willful misconduct or active negligence of the City, its representatives, employees, agents and authorized volunteers who are directly responsible to the City.
 - a. Contractor shall indemnify the City, City Council, City officials, City employees, City representatives, and authorized volunteers against and will hold and save them and each of them harmless from any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with the work, operation or activities of Contractor, its agents, employees, subcontractors or invitees, provided for herein, whether or not there is concurrent passive or active negligence on the part of the City, City Council, City officials, City employees, City representatives, and authorized volunteers, but excluding such actions, claims, damages to persons or property penalties, obligations or liabilities arising from the sole established negligence, willful misconduct or active negligence of the City, City Council, City officials, City employees, City representatives, authorized volunteers, or those who are directly responsible to them; and in connection therewith:
 - I) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses, including attorney's fees incurred in connection therewith.
 - II) Contractor will promptly pay any judgment rendered against Contractor, the City, City Council, City officials, City employees, City representatives, and authorized volunteers covering such claims, damages, penalties, obligations and liabilities arising out of or in connection with such work, operations, or activities of Contractor hereunder and Contractor agrees to save and hold the City, City Council, City officials, City employees, City representatives, and authorized volunteers harmless there from.

Attachment B – Exhibit 1

CONTRACT (Page 3 of 7)

STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-23)

- III) In the event the City, City Council, City officials, City employees, City representatives, and authorized volunteers are made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the Work, or operation or activities of Contractor hereunder, Contractor agrees to pay to the City, City Council, City officials, City employees, City representatives, and authorized volunteers any and all costs and expenses incurred by the City, City Council, City officials, City employees, City representatives, and authorized volunteers in such action or proceeding together with reasonable attorney's fees.
 - IV) The City may retain, to the extent it deems necessary, the money due to the Contractor under and by virtue of the Contract Documents until disposition has been made of such actions or claims for damages as specified herein above.
6. Claims, disputes and other matters in question between the parties to this Contract, arising out of or relating to this Contract or the breach thereof, may be decided by arbitration if both parties to this Contract consent in accordance with the rules of the American Arbitration Association then obtaining unless the parties mutually agree otherwise. No arbitration arising out of or relating to this Contract, shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Contract except by written consent containing a specific reference to this Contract and signed by CONTRACTOR, CITY, and any other person sought to be joined. (Any Consent to arbitration involving an additional person or persons shall not constitute consent of any dispute not described therein or with any person not named or described therein.) This agreement to arbitrate and any agreement to arbitrate with an additional person or persons duly consented to by the parties to this Contract shall be specifically enforceable under the prevailing arbitration law.
- Notice of the demand for arbitration is to be filed in writing with the other party to this Contract and with the American Arbitration Association. The demand is to be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event is the demand for arbitration to be made after the date when institution of legal or equitable proceedings based on such claim; dispute or other matter in question would be barred by the applicable statute of limitations. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
7. The Contractor agrees to comply with all Local, State and Federal regulations and with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970 (42 U.S.C. 1857 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.) as amended.

Attachment B – Exhibit 1

**CONTRACT (Page 4 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-23)**

- 8. If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys fees.

- 9. Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

- 10. In accordance with Government Code, Section 8546.7, records of both the City and the Contractor shall be subject to examination and audit for a period of three (3) years after final payment.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in three counterparts, each of which shall be deemed an original the day and year first above written.

CONTRACTOR:

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Federal ID Number: _____

CITY:

By: _____

Title: City Manager, City of Lemon Grove _____

Date: _____

Attachment B – Exhibit 1

CONTRACT (Page 5 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-23)

ATTEST:

By: _____
Title: City Clerk, City of Lemon Grove

(Notaries acknowledgement of execution by all PRINCIPALS OF CONTRACTOR shall be attached.)

Attachment B – Exhibit 1

CONTRACT (Page 6 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-23)

CORPORATE CERTIFICATE

I, _____, certify that I am the _____ of the Corporation named as Contractor in the foregoing Contract; that _____, who signed said contract on behalf of the Contractor, was then _____ of said Corporation; that said contract was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

Signed: _____

Title: _____

Corporate Seal: _____

Attachment B – Exhibit 1

CONTRACT (Page 7 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-23)

PARTNERSHIP CERTIFICATE

STATE OF _____)
) ss
COUNTY OF _____)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said County and State, personally appeared:

_____ (Notary Seal)

Known to me to be _____ of the partners of the partnership that executed the within instrument, and acknowledged to me that such partnership executed the same.

Signature: _____

Name (Type or Print): _____
(Notary Public in and for said County and State)

My Commission expires: _____

Attachment C

RESOLUTION NO. 2018-____

RESOLUTION OF THE LEMON GROVE LIGHTING DISTRICT BOARD AWARDING A CONTRACT FOR STREET LIGHTING MAINTENANCE

WHEREAS, the Lemon Grove Lighting District's current agreement for street light maintenance services expires on June 30, 2018; and

WHEREAS, the cities of El Cajon, La Mesa, Lemon Grove, and Santee jointly solicited bids for a street light maintenance, emergency repair, and related construction service contract; and

WHEREAS, five bids were received for the Street Lighting System Maintenance Contract (Contract No. 2018-24); and

WHEREAS, said bids were opened on April 24, 2018 and the responsive and responsible low bidder was Clark Telecom & Electric, Inc.; and

WHEREAS, the term of the contract is one year with four additional option years subject to City Council approval; and

WHEREAS, the Lemon Grove Lighting District Board finds it in the public interest that a contract for said services be awarded. |

NOW, THEREFORE, BE IT RESOLVED that the Lighting District Board of the City of Lemon Grove, California hereby:

1. Awards a contract (Attachment C – exhibit 1) in the amount of eleven thousand two hundred forty-nine dollars and forty-three cents (\$11,249.43) to Clark Telecom & Electric, Inc.; and,
2. Sets a \$2,750.00 contingency relating to any emergency repairs and construction services, and
3. Authorizes the Executive Director or her designee to execute said contract. |

/////
/////

Attachment C – Exhibit 1

CONTRACT (Page 1 of 7)

STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-24)

THIS CONTRACT, made and entered into on the date of the last signature, by and between the Lemon Grove Roadway Lighting District, Lemon Grove, California, herein after designated as the "Lighting District", and Clark Telecom and Electric, Inc. hereinafter designated as the "Contractor".

WITNESSETH: that the parties hereto do mutually agree as follows:

1. For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the Lighting District, the Contractor agrees with the Lighting District to furnish all materials and labor for the Street Lighting Maintenance and Repairs Contract (Contract no. 2018-24), and to perform and complete in a good and workmanlike manner all the work pertaining thereto shown on the plans and specifications therefore; to furnish at his own proper cost and expense all tools, equipment, labor and materials necessary therefore; and to do everything required by this agreement and the said plans and specifications.
2. For furnishing all said materials and labor, tools and equipment, and doing all the work contemplated and embraced in this Contract, also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until its acceptance by the Lighting District and for all risks of every description connected with the work; also, for all expenses incurred by or in consequence of the suspension or discontinuance of work, except such as in said specifications are expressly stipulated to be borne by the Lighting District and for well and faithfully completing the work and the whole thereof, in the manner shown and described in the said plans and specifications, the Lighting District will pay and the Contractor shall receive in full compensation therefore eleven thousand two hundred forty-nine dollars and forty-three cents (\$11,249.43).
3. The Lighting District hereby promises and agrees to employ, and does hereby employ said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to for the price aforesaid and hereby conditions set forth in the specification; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.
4. The Notice Inviting Bids, Instructions To Bidders, Bid Forms, Agreement and Bond Forms, Construction Administration Forms, Completion of the Project Forms, General Requirements and General Conditions, Drawings, Plans and Specifications, Addenda, Allowances, Lighting District/District Resolutions, and all amendments thereof, are hereby incorporated in and made part of this Contract.

Attachment C – Exhibit 1

CONTRACT (Page 2 of 7)

STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-24)

5. The Lighting District, the Lighting District's representative, Lighting District Consultants and authorized volunteers shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof, or for any of the materials or other things used or employed in performing the work, or for injury or damage to any person or persons, either workers, employees of Contractor or its subcontractors or the public, or for damage to adjoining or other property, from any cause whatsoever arising out of or in connection with the performance of the work. The Contractor shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever arising out of or in connection with the performance of the work, provided, however, that the Contractor shall not be liable for the sole established negligence, willful misconduct or active negligence of the Lighting District, its representatives, employees, agents and authorized volunteers who are directly responsible to the Lighting District.
 - a. Contractor shall indemnify the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, and authorized volunteers against and will hold and save them and each of them harmless from any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with the work, operation or activities of Contractor, its agents, employees, subcontractors or invitees, provided for herein, whether or not there is concurrent passive or active negligence on the part of the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, and authorized volunteers, but excluding such actions, claims, damages to persons or property penalties, obligations or liabilities arising from the sole established negligence, willful misconduct or active negligence of the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, authorized volunteers, or those who are directly responsible to them; and in connection therewith:
 - I) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses, including attorney's fees incurred in connection therewith.
 - II) Contractor will promptly pay any judgment rendered against Contractor, the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, and authorized volunteers covering such claims, damages, penalties, obligations and liabilities arising out of or in connection with such work, operations, or activities of Contractor hereunder and Contractor agrees to save and hold the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, and authorized volunteers harmless there from.

Attachment C – Exhibit 1

CONTRACT (Page 3 of 7)

STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-24)

- III) In the event the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, and authorized volunteers are made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the Work, or operation or activities of Contractor hereunder, Contractor agrees to pay to the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, and authorized volunteers any and all costs and expenses incurred by the Lighting District, Lighting District Council, Lighting District officials, Lighting District employees, Lighting District representatives, and authorized volunteers in such action or proceeding together with reasonable attorney's fees.
 - IV) The Lighting District may retain, to the extent it deems necessary, the money due to the Contractor under and by virtue of the Contract Documents until disposition has been made of such actions or claims for damages as specified herein above.
6. Claims, disputes and other matters in question between the parties to this Contract, arising out of or relating to this Contract or the breach thereof, may be decided by arbitration if both parties to this Contract consent in accordance with the rules of the American Arbitration Association then obtaining unless the parties mutually agree otherwise. No arbitration arising out of or relating to this Contract, shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Contract except by written consent containing a specific reference to this Contract and signed by CONTRACTOR, LIGHTING DISTRICT, and any other person sought to be joined. (Any Consent to arbitration involving an additional person or persons shall not constitute consent of any dispute not described therein or with any person not named or described therein.) This agreement to arbitrate and any agreement to arbitrate with an additional person or persons duly consented to by the parties to this Contract shall be specifically enforceable under the prevailing arbitration law.
- Notice of the demand for arbitration is to be filed in writing with the other party to this Contract and with the American Arbitration Association. The demand is to be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event is the demand for arbitration to be made after the date when institution of legal or equitable proceedings based on such claim; dispute or other matter in question would be barred by the applicable statute of limitations. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
7. The Contractor agrees to comply with all Local, State and Federal regulations and with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970 (42 U.S.C. 1857 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.) as amended.

Attachment C – Exhibit 1

CONTRACT (Page 4 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-24)

- 8. If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys fees.
- 9. Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.
- 10. In accordance with Government Code, Section 8546.7, records of both the Lighting District and the Contractor shall be subject to examination and audit for a period of three (3) years after final payment.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in three counterparts, each of which shall be deemed an original the day and year first above written.

CONTRACTOR:

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Federal ID Number: _____

LIGHTING DISTRICT:

By: _____

Title: Executive Director, Lemon Grove Roadway Lighting District

Date: _____

Attachment C – Exhibit 1

CONTRACT (Page 5 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-24)

ATTEST:

By: _____
Title: District Clerk, City of Lemon Grove

(Notaries acknowledgement of execution by all PRINCIPALS OF CONTRACTOR shall be attached.)

Attachment C – Exhibit 1

CONTRACT (Page 6 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-24)

CORPORATE CERTIFICATE

I, _____, certify that I am the _____ of the Corporation named as Contractor in the foregoing Contract; that _____, who signed said contract on behalf of the Contractor, was then _____ of said Corporation; that said contract was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

Signed: _____

Title: _____

Corporate Seal: _____

Attachment C – Exhibit 1

CONTRACT (Page 7 of 7)
STREET LIGHTING MAINTENANCE AND REPAIRS (CONTRACT NO. 2018-24)

PARTNERSHIP CERTIFICATE

STATE OF _____)
) ss
COUNTY OF _____)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said County and State, personally appeared:

_____ (Notary Seal)

Known to me to be _____ of the partners of the partnership that executed the within instrument, and acknowledged to me that such partnership executed the same.

Signature: _____

Name (Type or Print): _____
(Notary Public in and for said County and State)

My Commission expires: _____

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 1.1
Mtg. Date June 5, 2018
Dept. Public Works

Item Title: **Contract Extension for Traffic Signal and Communications System Maintenance, Emergency Repairs and Related Construction Services**

Staff Contact: Stephanie Boyce, Management Analyst

Recommendation:

Adopt a resolution (**Attachment A**) authorizing the one-year extension of the existing contract between the City of Lemon Grove and Select Electric, Inc. for traffic signal and communications system maintenance, emergency repairs and related construction services.

Item Summary:

The City contracts with Select Electric, Inc. (SEI) for traffic signal maintenance and repairs as part of a four-city consortium (El Cajon, La Mesa, Lemon Grove and Santee). The contract became effective in Fiscal Year 2017-18 when it was approved by Resolution No. 2017-3545 on November 21, 2017. The contract included the option to extend the contract on an annual basis through June 30, 2022 with adjustments in the contract unit prices based on the Consumer Price Index (CPI).

SEI has completed six months of the contract and has requested a one-year contract extension and a contract rate increase of 2.8 percent pursuant to the CPI for San Diego as provided for in section III BI-1.1 of the Contract Bid Documents. The requested 2.8 percent increase was rejected by representatives of the four-city consortium and SEI has agreed to continue the contract without the rate increase. The budgeted amount for the Fiscal Year 2018-19 is \$57,917 including a \$20,000 contingency relating to any emergency repairs and construction services.

Fiscal Impact:

Sufficient funds for said contract were allocated in the TransNet Budget for FY 2018-19.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

A. Resolution

Attachment A

RESOLUTION NO. 2018-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA AUTHORIZING A ONE-YEAR EXTENSION OF EXISTING CONTRACT BETWEEN THE CITY AND SELECT ELECTRIC, INC. FOR TRAFFIC SIGNAL MAINTENANCE AND REPAIR AND REJECTING THE CONTRACT'S RATE INCREASE FOR THE FISCAL YEAR 2018-19

WHEREAS, the cities of El Cajon, La Mesa, Lemon Grove, and Santee jointly contracted with Select Electric, Inc. for traffic signal maintenance and repairs; and

WHEREAS, on November 18, 2017, City Council adopted Resolution 2017-3545 awarding a contract for Select Electric, Inc. to maintain and repair the traffic signals for six months with four additional one-year extensions; and

WHEREAS, the contract with Select Electric, Inc. began on January 1, 2018; and

WHEREAS, Select Electric, Inc. has requested a one-year extension to the contract with a 2.8 percent rate increase; and

WHEREAS, the requested 2.8 percent increase was rejected by representatives of the four-city consortium; and

WHEREAS, the City Council finds it in the public interest that a Contract for said services be extended and the rate increase be rejected.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

1. Authorizes the one-year extension (**Attachment A – Exhibit 1**) commencing July 1, 2018 of the existing contract between the City of Lemon Grove and Select Electric, Inc. for traffic signal maintenance and repairs; and
2. Rejects the 2.8 percent rate increase for the Fiscal Year 2018-19.

/////
/////

Attachment A – Exhibit 1



CITY OF LEMON GROVE Engineering Services Department

June 6, 2018

Christopher J. Hanson
Select Electric, Inc.
2790 Business Park Drive
Vista, CA 92081

SUBJECT: Contract Extension for Fiscal Year 2018-19

On June 5, the Lemon Grove City Council adopted Resolutions No. 2018-_____ that approved a 1 year Traffic Signal Maintenance Contract extension with no increase. The contract extension is good from July 1, 2018 – June 30, 2019.

Please acknowledge receipt of this notification by signing below and returning this document within 10 calendar days of your receipt.

If you have any questions or need additional information, please call Stephanie Boyce at 619-825-3811.

Sincerely,

Mike James
Assistant City Manager/Public Works Director

SELECT ELECTRIC, INC.

CITY OF LEMON GROVE

Christopher J. Hanson, Sr. Project Manager

Lydia Romero, City Manager

Date

Date

3232 Main Street * Lemon Grove * California 91945-1705

619.825.3811 * Fax: 619.825.3818 * www.lmongrove.ca.gov

E. Vicinity Map

F. Exhibit A – Project Plans

Attachment A

LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 2

Mtg. Date June 5, 2018

Item Title: Public Hearing to Consider Planned Development Permit Modification PDP-170-01M1 and Tentative Map Revision TM0-000-0189 to Authorize the Construction of 18 Condominium Units at 3485 Olive Street with Shared Services

Staff Contact: Michael Viglione, Assistant Planner

Application Summary:

APPLICANT/OWNER:	Celsius Lemon Grove 2 LLC, 3818 Park Blvd, San Diego, CA 92103
PROPERTY LOCATION:	The site is located at 3485 Olive Street north of Broadway (APN: 480-043-16-00).
PROJECT AREA:	.34 acres (14,647 square feet)
EXISTING ZONE:	Transit Mixed Use 5 (TMU 5) within the Downtown Village Specific Plan area
GENERAL PLAN LAND USE DESIGNATION:	Transit Mixed Use 5 (TMU 5) within the Downtown Village Specific Plan area
SURROUNDING PROPERTIES:	North: Multifamily residential South: General Commercial East: Multifamily residential West: Heavy Commercial
ENVIRONMENTAL IMPACT:	The Initial Environmental Study prepared for this project identified potential impacts with appropriate mitigations associated with: Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Noise, and Mandatory Findings of Significance. Staff prepared Mitigated Negative Declaration of Environmental Impact ND17-03 which was filed with the County Clerk and certified by City Council on October 17, 2017. The proposed project modifications are consistent with and substantially conform to the certified Mitigated Negative Declaration of Environmental Impact ND17-03.

Attachment A

Background:

On October 17, 2017 the City Council approved Tentative Map TM0-000-0188 and Planned Development Permit PDP-170-0001 which authorized the development of 18 condominium units on a vacant, 14,647 square foot (.34 gross acre) rectangular parcel at 3485 Olive Street in the Transit Mixed Use 5 Zoning District of the Downtown Village Specific Plan (DVSP) area. Tentative Map TM0-000-0188 and Planned Development Permit PDP-170-0001 also consolidated the 18 approved unconstructed condominium units (Celsius II) with the adjacent existing constructed 84 condominium units (Celsius I) at 100 Citronica Lane, resulting in a single common lot with 102 condominiums. Deviations from Zoning District standards were also granted with these entitlements, including: (1) an increase over the maximum permissible setback; (2) use of the existing loading area at Celsius I; (3) tandem parking spaces for two bedroom units; and (4) a reduction in covered parking requirements. The combination of the two projects allows the facilities to share common usable open space, fire protection systems and water meters. As such, residents at Celsius II would have access to the Celsius I rooftop terrace and fitness room (common usable open space). Access to these facilities would be through the Celsius I parking lot via a small foot bridge over the stormwater basins at the western boundary of the 100 Citronica property.

After approval of the Tentative Map and the Planned Development Permit, the City received applications for Final Map, Grading and Improvement Plans, a Building Permit, Landscape Plan, and a Zoning Clearance for review of Conditions, Covenants and Restrictions. These applications are in various states of progress but none are issued to date.

On January 17, 2018, CityMark requested modification of Planned Development Permit PDP-170-0001 and a revision of Tentative Map TM0-000-0188 to divide the two common lot parcels encompassing Celsius I and Celsius II keeping the two projects as separate legal lots. Per the modification and revision, Celsius II would tie into the existing water line and fire sprinkler system infrastructure of Celsius I and Celsius II would continue to share loading space and usable open space like the pool table lobby, barbeque rooftop patio and fitness room. These modifications do not include any changes to the 18 unit condominium building, site design or improvements. In order to ensure the two projects would maintain common access to fire prevention, loading and fire prevention services an easement agreement with Celsius I will be recorded as a condition of approval in the event that the Celsius I and Celsius II common lots come under separate ownership interests. Helix Water District is also requiring a Lot Tie Agreement to ensure the property owners of both properties remain the same.

Discussion:

The shared services means that the common recreational areas, van loading space, water service connection, and fire sprinkler connection with required backflow prevention device for these 18 condominium units will be on separate private property.

Given that separate private properties result from this application, the 18 Celsius II condominium units would need its own Conditions, Covenants and Restrictions (CC&Rs) document and Home Owners Association (HOA).

Separately Heartland Fire and Rescue (Fire) personnel also expressed concerns related to shared fire infrastructure. Staff is coordinating with Fire personnel and recommended conditions of approval will be provided at the City Council public hearing. Staff would also like to ensure that the benefits and modifications that were a part of the original Celsius II entitlements are secured in perpetuity for residents of the 18 Celsius II units.

Attachment A

An additional consequence of the Tentative Map revision is that an additional map modification is required. Tentative Map Resolution of Approval 2017-3542 anticipated consolidation of the two properties and thus a much larger common lot. The proposed separated Celsius II parcel does not meet the Transit Mixed Use (TMU) 5 minimum lot size standard of 15,000 square feet or the TMU minimum lot dimensions of 80 feet wide by 140 feet deep. After the required dedication of property to the Olive Street right-of-way, the net lot size of the 3485 Olive Street is 13,083 square feet and measures approximately 125 feet deep by 104 feet wide. These modifications are added into the Draft Resolution of Approval (**Attachment B**).

The applicant and staff agree that an easement granted by Celsius I to Celsius II is the most appropriate way to secure service access for shared services. The City Attorney's Office is supportive of the use of an easement for this purpose but would require that the document be written to their satisfaction and recorded prior to Final Map recordation. This condition is added into the Draft Resolution of Approval (**Attachment B**).

Upon establishment of use in reliance on any modification and revision application, a standard condition of approval would require the project to be served by all appropriate public services and utilities (e.g., sewer, water, gas, and electricity) at all times. Should the cessation of any critical services occur, immediate code enforcement action would commence until services are restored similar to any other development project.

Public Information:

The Notice of Public Hearing was published in the May 24, 2018 edition of the East County Californian and mailed to all property owners within 500 feet of the subject property.

The City of Lemon Grove received no comments in response to the Notice of Public Hearing at by the time of staff report preparation. Staff will provide any comments received to the City Council at the time of the public hearing.

Conclusion:

Staff recommends that the City Council conduct the public hearing and adopt the resolution (**Attachment B**) providing for approval of the Revised Tentative Map and Planned Development Permit Modification.

Attachment B

RESOLUTION NO. []

RESOLUTION OF THE LEMON GROVE CITY COUNCIL APPROVING A REVISED TENTATIVE (CONDOMINIUM) MAP TM0-000-0189 AND PLANNED DEVELOPMENT PERMIT MODIFICATION PDP-170-01M1 AUTHORIZING THE SUBDIVISION OF ONE (1) PARCEL INTO ONE (1) LOT OF 18 CONDOMINIUM UNITS AND A COMMON AREA LOT AT 3485 OLIVE STREET, LEMON GROVE, CALIFORNIA.

WHEREAS, on October 17, 2017, the City Council adopted Resolutions 2017-3542 and 2017-3543 approving Planned Development Permit PDP-170-0001 and Tentative Map TM0-000-0188 authorizing the construction of 18 condominium units at 3485 Olive Street (Celsius II) with shared usable open space, loading and fire prevention services with the adjacent existing 84 condominium units at 100 Citronica Lane (Celsius I) in the Transit Mixed Use 5 (TMU5) Zoning District of the Downtown Village Specific Plan (DVSP); and

WHEREAS, CityMark Development filed a complete application for a Planned Development Permit Modification and a Revised Tentative Map on April 17, 2018. The application is a request to modify Planned Development Permit PDP-170-0001 and revise Tentative Map TM0-000-0188 so as to separate the common lot encompassing Celsius I and Celsius II and provide for Celsius II as a separate legal lot with shared recreational facilities, common usable open space and facilities, loading and fire prevention services that currently exist at Celsius I; and

WHEREAS, Mitigated Negative Declaration of Environmental Impact ND17-03 was certified by the City Council on October 17, 2017 and determined that the project would have no significant effect on the environment as mitigated. The proposed modifications are found to substantially conform to previous environmental determinations made as a part of ND17-03; and

WHEREAS, a public hearing was duly noticed and held by the City Council on June 5, 2018; and

WHEREAS, the City Council has considered said Tentative Map and recommendations of the Planning, Building, Engineering, and Fire Departments with respect thereto and has determined that the conditions hereinafter enumerated are necessary to insure that the subdivision and the improvements thereof will conform to all ordinances, plans, rules, and improvement and design standards of the City of Lemon Grove; and

WHEREAS, the City Council has considered Planned Development Permit Modification PDP-170-01M1 including site, architectural, and landscape plans dated received May 16, 2018 associated with Tentative Map Revision TM0-000-0189; and

WHEREAS, the City Council has determined that the following deviations, waivers, or modifications to the following Tentative Map Design Standards in accordance with Chapter 16.12 of the Lemon Grove Municipal Code (LGMC) and the Development Standards of the DVSP TMU5 Zone as permitted by the Planned Development Permit regulations (Section 17.28.030(D)) are adequately offset by the provision for enhanced parking, recreational and connectivity elements as equivalent benefits.

1. A modification of the Minimum Lot Area of 15,000 sq. ft. to allow 18 condominium lots with areas ranging from 682 sq. ft. to 1,107 sq. ft. and one common lot with a net area of 13,083 sq. ft.;

Attachment B

2. A modification of the Minimum Lot Width and Depth of 80 feet wide by 140 feet deep to allow 18 condominium lots and one common lot with dimensions of 104.6 feet wide by 125.1 feet deep; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California:

SECTION 1. Finds that the findings of fact, certifications, waivers and modifications and conditions of approval of City Council Resolution No. 2017-3542 for Tentative Map TM0-000-0188 and City Council Resolution No. 2017-3543 for Planned Development Permit PDP-170-0001 shall remain except as modified herein; and

SECTION 2. Finds and determines that the facts set forth in the recitals of this Resolution are declared to be true; and

SECTION 3. Waives or modifies the following Tentative Map Design Standards in accordance with Chapter 16.12 and the Development Standards of the DVSP TMU5 Zone:

3. A modification of the Minimum Lot Area of 15,000 sq. ft. to allow 18 condominium lots with areas ranging from 682 sq. ft. to 1,107 sq. ft. and one common lot with a net area of 13,083 sq. ft.;
4. A modification of the Minimum Lot Width and Depth of 80 feet wide by 140 feet deep to allow 18 condominium lots and one common lot with dimensions of 104.6 feet wide by 125.1 feet deep; and

SECTION 4. Conditionally approves Tentative Map Revision TM0-000-0189 in conjunction with Planned Development Permit Modification PDP-170-01M1 and the grading, site, landscape, and architectural plans dated received May 16, 2018 (incorporated herein by reference as Exhibit A), subject to all findings of fact, certifications, waivers and modifications and conditions of approval in City Council Resolution No. 2017-3542 and 2017-3543 except as amended herein. This approval authorizes the subdivision of a 0.34 gross acre parcel into 18 condominium lots and one common lot on a vacant site at 3485 Olive Street. Prior to the recordation of a final map, the subdivider shall comply with all applicable provisions of the Subdivision Map Act and the City of Lemon Grove Subdivision Ordinance except as amended herein, and the following conditions of approval; and

SECTION 5. Replaces references to “TM0-000-0188”, “PDP-170-0001”, and “plans dated received August 30, 2017” with “TM0-000-0189”, “PDP-170-01M1” and “plans dated received May 16, 2018” respectively in the conditions of approval of City Council Resolution No. 2017-3542 and 2017-3543.

SECTION 6. Amends the following conditions of approval in Resolution 2017-3542 Section 4 to read as follows:

1. (B.13.b.) The final map shall indicate that this project is a planned development for eighteen (18) condominium units.
2. (B.13.e.) The Final Map shall include all easements as shown on Tentative Subdivision Map TM0-000-0189 and easements required herein, including but not limited to a shared common usable open space, recreational facilities, loading and fire prevention service easement and private sewer, drainage, utility and open space, and public and emergency access easements.
3. (F.2.) Prior to occupancy, the developer shall pay a Fair Share Contribution to the City of Lemon Grove for the signalization and intersection improvements of Broadway and Olive Street, which is currently included in the Lemon Grove Realignment Project, and

Attachment B

the future pedestrian ramp improvements at the intersection of Lemon Avenue and Olive Street. The contribution shall be calculated as the percent of the projected ADT in accordance with the April 2002 (Not So) Brief Guide of Vehicular Traffic Generation Rates for the San Diego Region divided by projected Olive Street total traffic volume as determined by the difference of the buildout ADT minus the existing ADT calculated or estimated at the time the 2005 DVSP was adopted to the satisfaction of the City Engineer.

4. (G) The terms and conditions of the Tentative Subdivision Map shall be binding upon the permittee and all persons, firms, and corporations having an interest in the property subject to Planned Development Permit PDP-170-0001 and Planned Development Permit Modification PDP-170-01M1 and the heirs, executors, administrators, successors, and assigns of each of them, including municipal corporations, public agencies, and districts.
5. (H) A Final Map must be recorded within two (2) years (excluding extensions granted by State Law) from the date of this approval unless prior to that date, the Development Services Director, or on appeal, the City Council, has granted a one-year time extension for the filing of said Map. The Map expiration date is automatically extended for 60 days upon receipt of a time extension application regardless if the map is expired. The Planned Development Permit shall automatically extend with any extensions of the Tentative Map.

SECTION 7. Adds the following conditions to be completed prior to recordation of final map to Resolution 2017-3542 Section 4:

1. Record a lot tie agreement, easement, agreement or other similar instrument(s) ensuring Celsius II has service and infrastructure access to shared recreational facilities and common usable open space (Roof Terrace, Fitness Room, restroom adjacent to Fitness Room, and Lobby), loading and fire prevention services and infrastructure that currently exist at Celsius I to the satisfaction of the Development Services Director and Fire Marshal with infrastructure required to be maintained. Separate easements, agreements or other similar instruments may be required for each shared facility and shall not be terminated without the prior written consent of the City. Prior written consent from the City shall not be required if termination results because Celsius I and Celsius II have been merged into one parcel under common ownership, in compliance with the California Subdivision Map Act and applicable law. The lot tie agreement, easement, agreement or other similar instrument(s) shall run with Celsius I and Celsius II, and shall both benefit and bind the owners and each successive owner of Celsius I and Celsius II and shall be a priority position on title. Specifications of the agreement shall be incorporated into the Covenants, Conditions, and Restrictions. Celsius I shall be required to incorporate this instrument into its Covenants, Conditions, and Restrictions within 90 days of recordation.
2. Provide proof satisfactory to the Development Services Director that the separate lot tie agreement, easement, or similar instrument, securing perpetual Celsius II access to the Celsius I water service and fire sprinkler infrastructure is approved by Helix Water District and recorded.

SECTION 8. Adds the following conditions to be completed prior to building permit final to Resolution 2017-3542 Section 4:

Attachment B

1. Stripe Olive Street per the Olive Street Striping Plan as depicted in the Revised Tentative Map and Planned Development Permit Plan Package (Exhibit A) dated May 16, 2018 to the satisfaction of the City Engineer.

SECTION 9. Amends the following conditions of approval in Resolution 2017-3543 Section 3 to read as follows:

1. (C.1.) Comply with all of the conditions of Resolution 2017-3542 and Resolution 2017-3543 as amended by the requirements of Revised Tentative Map TM0-000-0189 and Planned Development Permit Modification PDP-180-01M1.
2. (D.) The approval of this Planned Development Permit will expire two years from the date of approval for this Planned Development Modification and Tentative Map revision or such longer period as may be extended in accordance with Section 17.28.020 of the Municipal and/or by State Law (the Planned Development Permit will be extended automatically with any extensions required of Tentative Map TM0-000-0189).
3. (E.) The terms and conditions of the Planned Development Permit and subsequent Planned Development Permit Modification shall be binding upon the permittee and all persons, firms, and corporations having an interest in the property subject to the Planned Development Permit and this Planned Development Permit Modification and the heirs, executors, administrators, successors, and assigns of each of them, including municipal corporations, public agencies, and districts.

SECTION 10. Adds the following conditions to Resolution 2017-3543 Section 3 upon establishment of use in reliance with tentative map:

1. The project shall be served by all appropriate public services and utilities (e.g., sewer, water, gas, and electricity) at all times. Any public or private improvements required to provide or restore service must provide the level of reliability/redundancy determined necessary by Heartland Fire & Rescue, the local Water Purveyor Engineer, and the City Engineer.

RESOLUTION NO. 2017- 3542

RESOLUTION OF THE LEMON GROVE CITY COUNCIL APPROVING TENTATIVE (CONDOMINIUM) MAP TM0-000-0188 AUTHORIZING THE SUBDIVISION OF TWO (2) PARCELS INTO ONE (1) LOT OF 102 CONDOMINIUM UNITS AT 100 CITRONICA LANE AND 3485 OLIVE STREET, LEMON GROVE, CALIFORNIA.

WHEREAS, CityMark Development, filed a complete application for a Planned Development Permit PDP17-0001 and a Tentative Map TM0188 on September 18, 2017 to authorize a subdivision of 2 parcels into one lot containing one hundred two (102) residential condominium units; and

WHEREAS, a Mitigated Negative Declaration (MND) of Environmental Impact (ND17-03) will be filed subsequent to its adoption and the approval of the proposed project. The Initial Environmental Study prepared for this project found that the project would have no significant effect on the environment because identified potentially significant impacts associated with Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Noise, and Mandatory Findings of Significance will be mitigated to below a level of significance. A notice of intent to adopt a mitigated negative declaration was filed with the County Clerk prior to the City Council public hearing; and

WHEREAS, a public hearing was duly noticed and held by the Lemon Grove City Council on October 17, 2017; and

WHEREAS, the City Council finds that the tentative map is consistent with the Lemon Grove General Plan because it proposes a total of 102 dwelling units on a single lot, at a density of 70.83 dwelling units per acre, on a 1.44 net acre parcel of land in the Transit Mixed Use 5 land use designation of the Downtown Village Specific Plan which requires a minimum of thirty-five dwelling units per net acre; and

WHEREAS, the City Council finds that the tentative map complies with the findings of fact required to approve this project pursuant to Municipal Code Section 16.16.400 because the project complies with the time limitations of the State Subdivision Map Act; the existing lots are legal lots; the proposed subdivision creates more than five lots; the proposed subdivision complies with the requirements of the Subdivision Ordinance; the map and design or improvements are consistent with applicable general and specific plans; the site is physically suitable for the type of development; and the site is physically suitable for the proposed density of development; and

WHEREAS, the City Council has considered said Tentative Map and recommendations of the Planning, Building, Engineering, and Fire Departments with respect thereto and has determined that the conditions hereinafter enumerated are necessary to insure that the subdivision and the improvements thereof will conform to all ordinances, plans, rules, and improvement and design standards of the City of Lemon Grove; and

WHEREAS, the City Council has considered Planned Development Permit PDP-170-001 including site, architectural, and landscape plans revised August 30, 2017 associated with Tentative Map TM0-000-0188; and

WHEREAS, the City Council hereby makes the following findings:

1. The design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife

Attachment C

or their habitat because the property has no environmentally protected resources as discussed in the Initial Study Environmental Assessment ND17-03; and

2. The proposed Tentative Subdivision Map (TM0-000-0188) is consistent with the Transit Mixed Use land use designation density (minimum thirty five (35) dwelling units per net acre) of the Downtown Village Specific Plan; and
3. The site is physically suitable for the proposed density of development because public utilities will be available to serve the proposed density; and
4. The design of the subdivision or the type of improvements will not cause serious public health problems because public services (e.g., sewer, water, gas, and electricity) will be provided to the subdivision; and
5. The design of the subdivision or type of improvements do not conflict with easements, acquired by the public at large, for access through, or use of property within the proposed subdivision as defined under Section 66474 of the Government Code, State of California; and
6. The City Council finds that it is impractical in this particular case for the subdivider to conform fully to the requirements of the Subdivision Ordinance and certain provisions therein shall be modified as deemed reasonably necessary in accordance with Section 16.12.280 of the Municipal Code and that the subdivision is consistent with the purpose and spirit of the Subdivision Map Act and Subdivision Ordinance; and
7. The design and improvements of the proposed subdivision map complies with the requirements of the State Subdivision Map Act and the Subdivision Ordinance except as specifically waived or modified for the requested deviations in accordance with Section 16.12.280 and pursuant to the Planned Development Permit process; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California:

SECTION 1. Finds and determines that the facts set forth in the recitals of this Resolution are declared to be true; and

SECTION 2. Certifies the adequacy of the Negative Declaration of Environmental Impact ND17-03; and

SECTION 3. Waives or modifies the following Design Standards in accordance with Section 16.12.280:

1. Section 16.12.223(G) (Prohibition on through lots) to allow the property to front on two public streets.

SECTION 4. Conditionally approves Tentative Map TM0-000-0188 in association with Planned Development Permit PDP-170-0001 and the grading, site, landscape, and architectural plans revised plans August 30, 2017 (incorporated herein by reference as Exhibit A), except as noted herein and as noted in conditions of approval associated with PDP-170-0001. This tentative subdivision map is conditionally approved pursuant to the Subdivision Ordinance (Title 16 of the Municipal Code). Prior to the recordation of a final map, the subdivider shall comply with all applicable provisions of the Subdivision Map Act, the City of Lemon Grove Subdivision Ordinance except as amended herein, and the following conditions of approval (all conditions apply to the combined project, Celsius I and II, a total of 102 dwelling units):

NO PARCEL SHOWN ON THIS APPROVED TENTATIVE SUBDIVISION MAP SHALL BE LEASED, SOLD, CONVEYED, OR TRANSFERRED, UNLESS AND UNTIL A SUBDIVISION

Attachment C

MAP APPROVED BY THE CITY ENGINEER HAS BEEN FILED IN THE OFFICE OF THE COUNTY RECORDER.

- A. WITHIN FIVE DAYS OF APPROVAL, THE SUBDIVIDER/APPLICANT SHALL COMPLY WITH THE FOLLOWING:
1. Submit the appropriate payment for the CEQA filing fee (Department of Fish and Game Mitigated Negative Declaration fee) and County Clerk Processing Fee.
 2. Pay all outstanding fees for City permits related to this project.
- B. PRIOR TO RECORDATION OF A FINAL MAP, THE SUBDIVIDER/APPLICANT SHALL COMPLY WITH THE FOLLOWING:
1. Excepting improvements for buildings, all physical elements of the project, including public street improvements, shown on the approved landscape, grading, improvement and related plans shall have obtained final approval or appropriate securities and grading and improvement permits issued associated with such improvements shall be provided for in accordance with appropriate City Codes.
 2. Execute and record an agreement not to oppose a utility underground district.
 3. Execute and record an agreement not to oppose a street improvement and/or parks improvement district.
 4. Execute and record an agreement not to oppose a property based business improvement district.
 5. Each parcel shall be subject to inclusion into the Lemon Grove Roadway Lighting District which includes an annual assessment. A formal written request to add street lights to the Lemon Grove Lighting District shall be submitted to the City of Lemon Grove Lighting District prior to permanently energizing. If required, a deposit for the initial operation costs expended by the Lighting District for the subject property shall be submitted until the units are placed on the Tax Assessor's yearly statement.
 6. Pay \$85 for the preparation and recordation of each document as required for the subject permit.
 7. Submit a copy of the Preliminary Title Report, Subdivision Guarantee and Tax Clearance Certificate no more than 60 days in advance of the recordation of the Final Map to the City Engineer for review.
 8. The subdivider shall provide the City Engineer with one reproducible Mylar copy of the final map for recordation.
 9. Provide proof of the utility easement vacation.
 10. Backflow prevention devices for private building sewers shall be required pursuant to Section 710.0 of the CBC (2000 UPC).
 11. The subdivider shall comply with Section 66436 of the Government Code by furnishing to the City Engineer a certification from each public utility and each public entity owning easements within the proposed subdivision stating that: a) they have received from the developer a copy of the proposed final map; b) they object to/do not object to the filing of the map without their signature. In addition, the subdivider shall furnish proof to the satisfaction of the City Engineer that no new encumbrances have been created that would subordinate the City's interest over areas to be dedicated for public road purposes since submittal of the tentative map.

Attachment C

12. The protection of the public interest requires that the subdivider, contractors, builders, lot or parcel owners, and other persons, firms, and corporations concerned with the development of said subdivision conform to the following standards, and all permits required by the City of Lemon Grove will be issued pursuant to such standards:
 - a. All domestic water supplied for this subdivision shall come from Helix Water District.
 - b. All buildings constructed for this subdivision shall be connected to the public sewer system of the Lemon Grove Sanitation District. Appropriate sewer permits shall be obtained with payment of capacity and related fees.
 - c. Sewer and water lines shall not be laid in the same trench in any part of this subdivision.
 - d. The project shall comply with applicable provisions of Title 15 (Buildings and Construction).
 - e. Proper drainage shall be maintained throughout this subdivision as to prevent ponding and/or storage of surface water and shall be in compliance with the NPDES permit to the satisfaction of the Water Quality Coordinator and the City Engineer.
13. The final map shall show or provide for the following:
 - a. The design and area of all lots and the design of the final map shall be in substantial conformance to that shown on the approved tentative map to the satisfaction of the Development Services Director.
 - b. The final map shall indicate that this project is a planned development for one hundred two (102) condominium units.
 - c. The final map shall include the signature of the Development Services Director prior to recording and other items required in Title 16.
 - d. The final map shall identify any easements indicated within the Title Report, proposed on the approved Tentative Map, and as required by the Lemon Grove Fire Department or City Engineer.
 - e. The Final Map shall include all easements as shown on Tentative Subdivision Map TM0-000-0188, including but not limited to private sewer, drainage, utility and open space, and public access and emergency access easements.
 - f. A note shall be placed on the final map indicating that domestic water supplied for this project shall come from Helix Water District.
14. The Final Map shall conform to Section 16.12 of the Lemon Grove Municipal Code for a Major Subdivision.
15. Covenants, Conditions and Restrictions (CC&Rs) shall be submitted to the City for review and shall be written to the satisfaction of the Development Services Director and the City Engineer. The CC&Rs shall include the conditions herein to the satisfaction of the Fire Marshal, Water Quality Program Coordinator, City Engineer, and Development Services Director and shall be recorded prior to or concurrent with the final map and shall include but not be limited to the following:
 - a. The Developer, Current and Future Property Owners shall adhere to the CC&Rs approved for this project.

Attachment C

- b. The formation of a home owner's association or property owner's association (HOA or POA) with maintenance responsibilities is required.
- c. A Stormwater Facility and Best Management Practice maintenance agreement to the satisfaction of the City Engineer. The maintenance and the preservation of drainage and BMP facilities shall be included.
- d. The CC&Rs shall identify and implement the BMP's identified in the SWQMP prepared for this project and state that the Developer, Current and Future Property Owners shall comply with the recommendations of the SWQMP prepared for this project to the satisfaction of the Water Quality Program Coordinator and the City Engineer. Funding of the long term maintenance of all facilities required by the SWQMP shall be included in the annual HOA or POA budget.
- e. A long-term operation and maintenance program (OMP) will be a requirement and the responsibility of HOA or POA to maintain. Funding for the program is required to be accounted for in the annual budget of the HOA or POA.
- f. The CC&Rs shall include on-going maintenance of landscaping and irrigation (private and within public right-of-way) of slopes, parkways, common areas, open space and park areas as illustrated on approved landscape and irrigation plans (Exhibit A). This Exhibit A shall be included in the CC&Rs. All landscaping shall be well maintained in a healthy growing condition at all times in substantially the same condition as approved in accordance with the approved landscape and irrigation plans. Over-irrigation shall be prohibited.
- g. Immediate removal of graffiti and any other type of offensive debris is required.
- h. Maintain the drainage facilities and any access easements (where they occur) on the property.
- i. All light fixtures shall be designed, shielded and adjusted to reflect light downward, away from any road or street, and away from any adjoining premises.
- j. The property shall comply with all performance standards relating to the generation of noise, glare, dust, and odor.
- k. All trash and recycling receptacles are required to be within the individual residences or in designated storage areas of the proposed planned development at all times and must be covered and contained.
- l. Rooftop mechanical equipment, including but not limited to heating, air conditioning and ventilating equipment, shall be screened so that it may not be seen from the level of adjacent streets and sidewalks.
- m. The use of barbed wire or razor ribbon on any fences, gates, or walls is prohibited.
- n. The CC&Rs shall clearly establish the responsibilities of the individual home owners and the HOA or POA with regard to the continuing maintenance and preservation of the project.
- o. The CC&Rs shall give the City the right but not the duty to enter the premises to do maintenance and levy assessments if the home owners fail or refuse to maintain said facilities, and shall forbid amendments to the CC&Rs without express written consent of the City.

Attachment C

- p. Street trees along the roadway shall not obstruct the ability of fire apparatus access and fire department aerial operations. Tree height and type should be considered in the ultimate landscape design.
 - q. The maintenance of: stormwater facilities, site landscaping, the street trees and landscaping in the public right-of-way along the Olive Street frontage.
 - r. The assignment of tandem spaces to the two (2) bedroom units.
 - s. Other items as determined by the Development Services Director and City Engineer.
- C. PRIOR TO ISSUANCE OF A GRADING OR IMPROVEMENT PERMIT AND/OR DURING GRADING ACTIVITY, THE SUBDIVIDER/APPLICANT SHALL COMPLY WITH THE FOLLOWING:
1. All physical element of the proposed project shown on the approved plans dated August 30, 2017, except as noted herein, shall be located substantially where they are shown and shall be constructed in accordance with applicable Lemon Grove City Codes to the satisfaction of the Development Services Director and the City Engineer.
 2. Obtain a grading permit from the City prior to any grading activities. The grading permit shall constitute an authorization to do only that work which is described on illustrated on the application for the permit, or in the plans and specification approved by the City Engineer.
 3. The erosion control plan must comply with the city's Stormwater BMP manual prior to issuance of grading permit.
 4. All grading permit fees and deposits shall be paid and all actions necessary preceding the issuance of the grading permit shall be completed.
 5. Coordinate with Helix Water District for the installation of water facilities and/or for grading work in/or adjacent to the public right-of-way.
 6. Building permits shall be submitted with the grading plans for the retaining and free standing walls where required, except as noted in this condition, building permits shall be termed Building Permits for Post-Grading Activities in the resolutions approving the project.
 7. A minimum five foot separation shall be provided between buildings and building posts and proposed retaining walls, freestanding walls, and fences unless otherwise approved by the Development Services Director.
 8. A private Storm Water Facilities and Best Management Practice Maintenance Agreement shall be recorded for the future repair, maintenance and rehabilitation of the proposed private drainage and storm water facilities. The City will provide a template for the agreement.
 9. As part of the grading permit submittal, a private improvement, grading, and drainage plan shall be submitted showing all of the proposed and existing on-site improvements. The plan shall be prepared in accordance with the City's standard requirements by a Registered Civil Engineer. All necessary measures for prevention of storm water pollution and hazardous material run-off to the public storm drain system for the proposed development shall be implemented with all design of the grading and shall comply with the city's stormwater best Management Practices Manual.

Attachment C

10. A public improvement plan as part of an improvement plan check shall be submitted with applicable deposit showing all of the proposed and existing improvements within the public right-of-way. The plan shall be prepared in accordance with the City's standard requirements by a Registered Civil Engineer.
11. Submit the street improvement and grading plans to Helix Water District for review and signature.
12. All wet and dry utilities shall be shown on the grading plans and improvement plans.
13. Prior to issuance of a grading permit, a deposit shall be placed to cover the City's expenses, costs, and overhead for the field inspection, office engineering, and administration of the work performed, including landscape and irrigation work. The amount of the deposit shall be as determined by the City Engineer.
14. All existing survey monuments shall be shown on the grading plans.
15. Evidence indicating that arrangements have been made for the preservation and/or relocation of existing monuments shall be submitted to the City Engineer prior to the issuance of a grading permit.
16. Grading plans shall be prepared and submitted with the grading permit application in accordance with the city engineering standards, Lemon Grove Municipal Code 18.08, and the requirements of the City Engineer.
17. All grading plans shall be signed by a Registered Civil Engineer, the Soils Engineer, and the Engineering Geologist (if applicable).
18. The grading plans shall reference the approved final landscape plans.
19. Conditions imposed by the City shall be shown on the grading plans under the heading "General Notes".
20. The subdivider shall execute a Subdivision Improvement Agreement and a Subdivision Improvement Security in accordance with Section 16.12.200. Separate agreements and securities shall be provided for private and public improvements. An Engineer's Estimate for all of the proposed grading, drainage, street improvements, landscaping, and retaining and freestanding walls work proposed shall be submitted for the work proposed within the public right-of-way. Templates for these agreements are available from the City. The applicant shall pose a security with the City comprised of a cash deposit or a combination of cash deposit and corporate surety bond of a surety authorized to do business in the state. An instrument of credit or other security pledging the performance of the work may be submitted in lieu of the surety bond to insure installation of the required structures, drains, landscaping, irrigation, and other improvements shown on the grading plan. Such funds are trust funds for the purpose of satisfying the cost correcting any deficiency, hazard or injury created by the work or lack of maintenance thereof. An irrevocable standby letter of credit issued by a financial institution subject to the regulation by the state or federal government may be posted in lieu of surety bond, instrument of credit or other security. The estimated cost of the work shall be determined by the City Engineer after reviewing the Civil Engineer's Estimate. The total amount of the surety shall be equal to one hundred and fifty percent of the estimated cost of the grading and street improvement work authorized by the permit plus an additional sum equal to one hundred percent of the cost for the construction of drainage structures or facilities and landscape and irrigation, including standard terrace drains, slope planting, irrigation system, erosion control devices, retaining walls and similar facilities

Attachment C

authorized by the permit plus estimated costs including staff time and City Attorney fees for the City to acquire security funds in the event the security must be used by the City.

21. Three copies of a preliminary soils engineering report shall be submitted with the application of a grading permit. Each report shall be prepared by a soil engineer and contain all information applicable to the project in accordance with generally accepted geotechnical engineering practice. The preliminary soil engineering report shall include, but not be limited to, the requirements outlined within 18.08.120(A). All recommendations outlined in the soils report shall be imbedded into the grading plans. The grading plans shall include site monitoring and inspections to ensure recommendations of the Geotechnical Evaluation are adhered to. Properly designed site drainage is required to reduce erosion damage to the planned improvements. Typical erosion control measures will be required during site grading.
22. The developer shall submit a letter from the Geotechnical Engineer stating that the proposed pavement section is capable of fire engine loading of up to 75,000 lbs.
23. The Soils Engineer and Geologist shall refer to the geologic conditions element of the Lemon Grove General Plan in preparing the reports required in 18.08.120.
24. Recommendations contained within approved reports and technical analyses, including the drainage and biological resources reports and the storm water quality management plan shall be incorporated into the grading plan and specifications and shall become conditions of the grading permit.
25. Submit a truck hauling route with a diagram showing street to be traveled. This should include the source of borrow and/or disposal and any BMPs tied to the imported material.
26. Submit a Final Hydrology Report and Storm Water Quality Management Plan (SWQMP) to determine and analyze the increased volume of storm water run-off as a result of the proposed design. The SWQMP shall be completed and approved prior to the issuance of any other permits. Grading and site improvements shall be in accordance with the SWQMP for the proposed project. The SWQMP shall specify implementation of BMPs required in 8.48 and 18.08 of the Lemon Grove Municipal Code and the BMP Design Manual. Provide evidence the treatment Best Management Practices (BMPs) are adequately sized for the increase in impervious surfaces.
27. Plans for an erosion control system shall be prepared and submitted for the review and approval of the City Engineer and Storm Water Quality Coordinator as a part of any application for a construction permit. The erosion control system shall comply with the requirements of the latest state general construction storm water permit and any amendments thereto, the MS4 permit, and Municipal Code Chapter 8.48, and 18.08.170, and the Lemon Grove BMP Manual.
28. The developer shall submit erosion and sediment control plans with construction Best Management Practices (BMPs) and an irrigation plan for the review and approval by the Water Quality Coordinator, which will be required to be abided by during grading activities.
29. The application shall submit sewer lateral plans with the improvement plans. These sewer lateral plans shall be submitted to the satisfaction of the City Engineer.

Attachment C

30. The structural pavement section shall be based on the soils report prepared by a Geotechnical Engineer to the satisfaction to the City Engineer.
31. The subdivider shall provide proof that there exists an adequate potable water supply available to each lot or parcel, and that the subdivider install or agree to install water supply pipes of a minimum six inches in diameter, provided that the City Engineer may require such other diameter of water supply pipe as may be recommended by Helix Water District.
32. Sight distance requirements along Olive Street shall conform to the intersectional sight distance criteria as provide by the Caltrans Highway Design Manual.
33. The subdivider shall provide the City Engineer with letter from the serving utility companies stating that arrangements satisfactory to the utility have been made to serve the development.
34. The storm water facilities for this project shall be designated as private, not public.
35. Provide the City with a Final Hydrology Report indicating that the site design is in accordance with the report and the National Pollutant Discharge Elimination System (NPDES) permit. On-site drainage shall be in compliance with NPDES permit.
36. All plans and technical studies required to be submitted to the Engineering Department for review and approval shall be prepared by a California Registered Professional Engineer or applicable utility provider.
37. After grading permit issuance, but prior to any land development work involving, grading brushing or clearing, there shall be a pre-grading meeting. Representatives from the Campo Band of Mission Indians, Jamul Indian Village of California, and Viejas Band of Kumeyaay Indians, shall also be part of the meeting unless the meeting invitation is specifically denied by that representative. Prior to pouring curbs and gutters or placement of base materials, there shall be a pre-paving meeting held on the site. The permittee, or his/her agent, shall notify the City Engineer at least two working days prior to the meeting and shall be responsible for notifying all principals responsible for grading and paving related operations. The Stormwater Coordinator shall be part of the meeting. All land development work shall be performed by a contractor licensed by the State of California to perform the types of work required by the permit.
38. The property owner shall pay the City for all costs of placing, repairing, replacing or maintaining a City-owned facility within the public right-of-way when the City facility has been damaged or has failed as a result of the construction or existence of the owner's land development work during the progress of such work. The costs of placing, replacing or maintaining the City-owned facility shall include the cost of obtaining an alternate easement if necessary. The City may withhold certification of the completion of a building or other work where a notice has been issued.
39. The Storm Water Quality Management Plan must comply with the requirements of the City's BMP Design Manual. All comments presented in the August 22, 2017 DMAX Engineering, Inc. letter must be adequately addressed.
40. Record a maintenance agreement for the on-going maintenance of the private access improvements, parking and other proposed paved areas, fencing, private and public (street frontages) landscape and irrigation , drainage and water quality facilities required by the SWQMP, and recreational and other facilities as specified to be reviewed and approved by the City Engineer and Director of Development

Attachment C

Services. This maintenance agreement shall be adhered to by the HOA or POA and incorporated into the CC&Rs to the satisfaction of the Director of Development Services and the City Engineer.

41. In order to mitigate any impacts that grading may cause to paleontological, archaeological or tribal cultural resources the following conditions shall be complied with:
 - a. The subdivider/applicant shall conduct a cultural resources records search through the California Historical Resources Information System (CHRIS) for the area of project effect to determine if there is likelihood for on-site Native American cultural resources. A copy of a letter regarding the records search shall be provided to the Development Services Department prior to issuance of grading or improvement permits. The report shall provide recommendations for further analysis and those recommendations shall be implemented as a part of the mitigation measures.
 - b. Representatives from the Campo Band of Mission Indians, Jamul Indian Village of California, and Viejas Band of Kumeyaay Indians, shall be present at the pre-grading meeting to consult with the grading and excavation contractors.
 - c. A Kumeyaay cultural monitor shall be present during all grading activities.
 - d. The Kumeyaay cultural monitor shall be allowed to temporarily direct, divert or halt grading to allow recovery of fossil and artifact remains. If cultural resources are discovered during site preparation and/or grading, then any further work shall cease and programs and procedures shall be initiated as outlined in CEQA guidelines 15064.5.
 - e. Prior to final inspection, a report summarizing the results of the mitigation program and the coordination efforts with the representatives of the tribal governments shall be prepared and submitted to the Development Services Director. This report will include a discussion of methods employed, fossils and artifacts recovered, geologic context of fossil and artifact remains and the significance of the mitigation program.
 42. A lighting plan with adequate detail to determine compliance with Downtown Village Specific Plan and Lemon Grove Municipal Code lighting requirements must be submitted and approved prior to the issuance of Grading and Improvement Plans.
 43. Incorporate all applicable recommendations of the Limited Phase II Environmental Investigation prepared by SCS Engineers dated March 28, 2017 into the grading permit and approved plans including, but not limited to: sampling to determine if constituents of concern in soil would exceed either risk-based screening criteria and/or waste criteria; remediation for soils that exceed risk-based screening criteria; disposal of export as a regulated waste; limiting worker exposure via dust suppression and control measures; and education of construction and grading contractors.
- D. PRIOR TO ISSUANCE OF A BUILDING PERMIT, THE SUBDIVIDER/APPLICANT SHALL COMPLY WITH THE FOLLOWING:
1. All physical elements of the proposed project shown on the approved plans dated August 30, 2017 except as noted herein, shall be located substantially where they

Attachment C

are shown and shall be constructed in accordance with applicable City Codes to the satisfaction of the Development Services Director.

2. Pay all outstanding fees prior to issuance of a building permit(s) for new dwelling units authorized by this tentative map.
3. Per Ordinance 372 a Uniform Transportation Mitigation Fee for each unit must be paid at the time of building permit issuance. The fee is subject to annual increases and the actual fee will be calculated at the time of payment.
4. Submit a written statement signed by the Civil Engineer reporting that the site is rough graded in conformance with the approved grading plan, as modified or amended by any construction changes approved by the City Engineer, and which specifically states the items which were performed under his/her supervision, and are shown correctly on the as-graded drawings.
5. Prior to issuance of building permits, incorporate best management practices including site design/Low Impact Development, source control and treatment control, construction and on-going maintenance identified in the SWQMP and Drainage Report into the building plans.
6. Submit for Development Services Director approval, a detailed landscape and irrigation plan for the parcel to be developed. Provide reference sheets for the grading and landscape erosion control plans. The plan shall indicate all surface improvements including, but not limited to, the design and locations of all walls, fences, driveways, walkways, botanical and common names of all plant materials, number, size and location of all plantings; all irrigation lines including valves and back-flow devices; and soil amendments. Said landscape plan shall fully comply with the requirements of Section 17.24.050(B) and Chapter 18.44 of the Municipal Code. The landscape plan shall be in substantial conformance to the approved landscape concept plan. Tree installations shall be a minimum of 2 inch calipers, 15 gallons, and 8 feet in height. Show the location, height, and materials of all fencing. The landscape permit shall be referenced on the approved grading plans.
7. A soils management that analyzes the soil and makes recommendations for the long term maintenance of the landscaping on site must be submitted as part of the landscape plan.
8. Street trees on Olive Street shall be a minimum of 24-inch box, 2 inch caliper and 10 feet in height and shall be installed as provided in the approved landscape concept plan and appropriate landscaping shall be installed within the public and private parkways. Maintenance of the street trees and parkway landscape shall be the responsibility of the HOA or POA. Over-irrigation is prohibited.
9. All construction shall comply with Title 24 requirements which include the California Building Code, California Residential Code and the California Fire Code.
10. Heartland Fire & Rescue at time of plan or permit submission will charge certain fees for plan review and inspections. Fees will be determined at time of plan review and/or inspections.
11. Heartland Fire & Rescue at time of operational permit will charge certain fees for permit issuance which will have, at a minimum, annual fees charged. Failure to pay required annual fees will be cause to issue a "Cease and Desist" order.
12. Gates serving multi-family, assembly, educational, hazardous, institutional, or storage structures must be automatic and meet UL 325 and ASTM F 2200

Attachment C

standards. Knox brand key-operated electric key switch keyed to Heartland Fire & rescue specification are required. The Knox switch shall override all gate functions and open the gate. Other access control systems such as Opticom, siren, etc. shall be permitted with the approval of Heartland Fire & Rescue.

13. The required fire flow shall be 2250 GPM for a 2- hour duration at 20 PSI residual operating pressure. Documentation is required from the Water Purveyor verifying that the system is capable of meeting the required fire flow prior to building permit issuance. If the system is not capable of meeting the required fire flow documentation shall be provided showing financial arrangements have been made and water system improvement plans have been submitted and approved by Heartland Fire & Rescue and the water purveyor to upgrade the existing system prior to release of building permits.
14. Water improvement plans shall be approved by Heartland Fire & Rescue prior to recordation. The Developer shall furnish Heartland Fire & Rescue with three (3) copies of the water improvement plans designed by a Registered Engineer and/or Licensed Contractor. On-site private fire service mains shall have a minimum of eight (8) inch water mains with six (6) inch laterals and risers. Larger pipes maybe required to meet required fire flow requirements. Fire hydrants shall provide one 4" port and 2- 2 ½ ports and must be an approved fire hydrant type.
15. Fire hydrant water mains that supply two (2) or more fire hydrants shall be looped to provide adequate supply.
16. The existing fire hydrant system is insufficient to provide the required fire flow. This system is required to be upgraded to meet the required fire flow as identified above.
17. Prior to combustibles being brought to the site, the developer shall provide written certification from the Water purveyor, dated within the last thirty days, that:
 - a. All public fire hydrants required of the project have been installed, tested, and approved by the water Purveyor, and
 - b. Are permanently connected to the public water main system, and
 - c. Are capable of supplying the required fire flow as required by Heartland Fire & Rescue.
18. Fire hydrants shall be painted per Heartland Fire & Rescue and the local water purveyor standards and be maintained free of obstructions. Blue reflective raised pavement markers shall be installed on the pavement at approved locations marking each fire hydrant.
19. Public and private water utility mains must provide the level of reliability/redundancy determined necessary by Heartland Fire & Rescue and the local Water Purveyor Engineer.
20. The project shall comply with the most recent adopted Title 15 Municipal Code Standards.
21. The design of all structures shall be in substantial conformance with the approved architectural plans dated March 14, 2017 (incorporated herein by reference as Exhibit A) to the satisfaction of the Development Services Director.
22. All pedestrian paths must fully comply with all applicable Title 24 disabled access requirements, including those for slopes, surfacing and widths.

Attachment C

- E. DURING GRADING ACTIVITY AND PRIOR TO GRADING PERMIT FINAL APPROVAL, THE SUBDIVIDER/APPLICANT SHALL COMPLY WITH THE FOLLOWING:
1. All physical element of the project shown on the approved grading, improvement and related plans shall be located substantially where they are shown and shall be constructed in accordance with appropriate Lemon Grove City Codes.
 2. All trash, debris, and waste materials shall be disposed of off-site in accordance with current local, state, and federal disposal regulations. Any materials containing petroleum residues encountered during property improvements should be evaluated prior to removal and disposal, following proper procedures. Any buried trash/debris encountered should be evaluated by an experienced environmental consultant prior to removal.
 3. For any work within the public right-of-way, the subdivider shall secure an Encroachment Permit to work within the City right-of-way and place a special deposit with the City to ensure that any damage to the existing roadway or other public improvements is repaired in a timely manner. The Subdivider shall be responsible for all unforeseen costs related to work performed in the right-of-way.
 4. The development and preparation of the site shall conform to all recommendations of the approved geotechnical reports submitted to the City.
 5. The drainage structures, bioretention areas, underground storage pipes, and outlet structures identified in the Storm Water Quality Management Plan (SWQMP) shall be installed. Any modifications to the bioretention areas shall require modification to the SWQMP and review and approval by the City Engineer and Storm Water Quality Coordinator.
 6. The installation of gas, electric, sewer, and water lines and any other below surface utilities is required to take place before the installation of any concrete curbs, gutters, sidewalks, and surfacing of the streets (including repair or replacement). Sewer and water lines shall not be laid in the same trench in any part of this project.
 7. Any new utilities required to serve the project shall be placed underground.
 8. Provide the City with a final drainage/hydrology report/letter indicating that the site design is in accordance with the report and the National Pollutant Discharge Elimination System (NPDES) permit.
 9. Metallic identification tape shall be placed between the bottom layer of the finished surface and the top or all irrigation lines in the public right-of-way.
 10. The contractor/permittee conducting any earth moving operations shall be responsible for controlling dust created by its grading operation or activities at all times.
 11. Reporting for earthwork, asphalt, and concrete testing shall be required and prepared in accordance with the latest version of the "Greenback" Standard Specification for Public Works Construction. Reports shall be submitted to the City for review and approval prior to the applicant's request for final inspection on the grading and/or improvement permits. The reports shall be signed and stamped by a California Registered Civil Engineer.
 12. Submit a certification letter stating that the grading was done per the approved plan or an as-graded version of the grading plan (as-graded drawings) prepared, signed and dated by the responsible Civil Engineer which shall include original and "as-graded" ground surface elevations, pad elevations, slope ratios, and elevations and sections of all buttress/stabilization and fills, subdrains and general location and depth of all areas or removal of unusable soil.
 13. Submit a final soils engineering report prepared by a soils engineer, including type of field testing performed, compaction reports, final pad elevations and certifications,

Attachment C

suitability or utility trench and retaining wall backfill, the maximum allowable soil bearing pressure and the required pavement structural sections, summaries of the field laboratory tests and other substantiating data, and comments on any changes made during grading and their effect on the recommendations made in the preliminary soils engineering report. Each field density test shall be identified, located on a plan or map, the elevation of the test, and the test method of obtaining the in-place density described.

14. Final approval shall not be given until all work, including installation of all drainage facilities and their protective devices, required irrigation system installed proactive devices, required planting, and all erosion control measures have been completed in accordance with the final approved grading plan and the as-graded drawing, required reports and statements of compliance consistent with section 18.08.030 and Chapter 18.44 of the Lemon Grove Municipal Code have been submitted.
 15. The developer and current and future property owners shall adhere to the recommendation of the requirements of the Storm Water Quality Management Plan (SWQMP) prepared for this project and the recorded Stormwater Facility and BMP Maintenance Agreement to the satisfaction of the Water Quality Coordinator.
 16. The exterior boundary of the subdivision and all lot corner shall be monumented with permanent monuments in accordance with Section 16.12.250 to the satisfaction of the City Engineer.
 17. The permittee shall be responsible to maintain in an obvious and accessible location on the site, a copy of the grading and improvement permit and grading plans bearing the approval of the City Engineer.
 18. The subdivider shall submit record drawings (as-builts) and engineering documentation with applicable fees for all public improvements to the City to the satisfaction of the City Engineer.
- F. PRIOR TO BUILDING FINAL, THE SUBDIVIDER/APPLICANT SHALL COMPLY WITH THE FOLLOWING:
1. All physical elements of the project, including public improvements, survey monumentation, and landscaping, shown on the approved building, landscape, grading, improvement, and related plans shall be located substantially where they are shown and shall be constructed in accordance with appropriate City Codes.
 2. Prior to occupancy, the developer shall pay a Fair Share Contribution to the City of Lemon Grove for the signalization and intersection improvements of Broadway and Olive Street, which is currently included in the Lemon Grove Realignment Project, and the future pedestrian ramp improvements at the intersection of Lemon Avenue and Olive Street. The contribution will be calculated as the percent of the project ADT from the Celsius II Project divided by Olive Street total traffic volume as determined by the difference of the buildout ADT minus the existing ADT from the updated Downtown Village Specific Plan (DVSP) traffic study which will be adopted by City Council in the near future.
 3. A report detailing the results of the risk-based screening and verifying the implementation of the Limited Phase II Environmental Assessment recommended measures shall be submitted to the Development Services Department by SCS Engineers.
- G. The terms and conditions of the Tentative Subdivision Map shall be binding upon the permittee and all persons, firms, and corporations having an interest in the property subject to Planned Development Permit PDP-170-0001 and the heirs, executors, administrators,

Attachment C

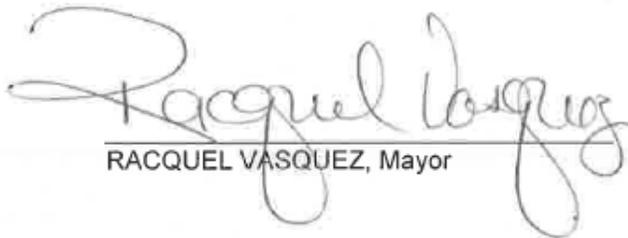
successors, and assigns of each of them, including municipal corporations, public agencies, and districts.

- H. A Final Map must be recorded within **two (2) years** (excluding extensions granted by State Law) from the date of approval unless prior to that date, the Development Services Director, or on appeal, the City Council, has granted a one-year time extension for the filing of said Map. The Map expiration date is automatically extended for 60 days upon receipt of a time extension application regardless if the map is expired.
- I. The subdivider shall indemnify, protect, defend, and hold harmless, the City and any agency thereof, and/or any of its officers, employees, and agents from any and all claims, actions, or proceedings against the City, or any agency or instrumentality thereof, or any of its officers, employees, or agents to attack, set aside, void, or annul, an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board, or legislative body, including actions approved by the voters of the City, concerning the project. City shall promptly notify the applicant/subdivider of any claim, action, or proceeding brought within this time period, and City shall further cooperate fully.

Attachment C

PASSED AND ADOPTED: On October 17, 2017, the City Council of the City of Lemon Grove, California adopted resolution No. 2017-3542 passed, by the following vote:

MAYOR	AYES	NOES	ABSTAIN	ABSENT
Racquel Vasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COUNCIL MEMBERS				
David Arambula	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jerry Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Mendoza	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Mendoza	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



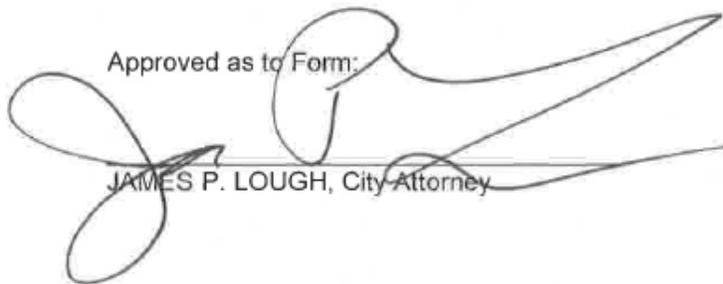
RACQUEL VASQUEZ, Mayor

Attest:



SUSAN GARCIA, City Clerk

Approved as to Form:



JAMES P. LOUGH, City Attorney

Attachment D

RESOLUTION NO. 2017-3543

RESOLUTION OF THE LEMON GROVE CITY COUNCIL APPROVING PLANNED DEVELOPMENT PERMIT PDP-170-0001 AUTHORIZING THE DEVELOPMENT OF AN EIGHTEEN UNIT MULTI-FAMILY CONDOMINIUM RESIDENTIAL AT 3485 OLIVE STREET, LEMON GROVE, CALIFORNIA.

WHEREAS, the applicant, CityMark Development, filed a complete application for Planned Development Permit PDP17-0001 on September 18, 2017 to authorize the development of eighteen (18) multi-family condominium units in association with a subdivision combining one vacant lot with an adjacent lot with an existing 84 unit condominium building at 3485 Olive Street (TM0-000-0188); and

WHEREAS, a Mitigated Negative Declaration (MND) of Environmental Impact (ND17-03) will be filed subsequent to its adoption and the approval of the proposed project. The Initial Environmental Study prepared for this project found that the project would have no significant effect on the environment because identified potentially significant impacts associated with Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Noise, and Mandatory Findings of Significance will be mitigated to below a level of significance. A notice of intent to adopt a mitigated negative declaration was filed with the County Clerk prior to the City Council public hearing; and

WHEREAS, a public hearing was duly noticed and held by the Lemon Grove City Council on October 17, 2017; and

WHEREAS, the City Council has determined that the following Planned Development Permit findings of fact, as required by Section 17.28.030(C), can be made as follows:

1. That the development is not detrimental to the public interest, health, safety, or general welfare.
 - a. The City Council finds that the design of the proposed project complies, or will be made to comply with all of the applicable requirements of the City Zoning Ordinance and Downtown Village Specific Plan relating to public safety and no such detriment should occur.
2. That the development complies with applicable provision of the Zoning Ordinance (Title 17) and/or deviations that comply with applicable provisions in subsection D of the Planned Development Permit regulations (Section 17.28.030).
 - a. The City Council finds that the proposed project complies with, or conditions have been included for this project to require it comply with the Zoning Ordinance and Downtown Village Specific Plan requirements relating to off-street parking, screening, and landscaping and waivers or modifications to the maximum front yard setback, parking space standards, and off-street loading requirements are offset by the provision of enhanced parking and recreational amenities and connectivity elements for residents of the subdivision.
3. That the development is consistent with general plan policies and standards and other applicable plans or policies adopted by the City Council.
 - a. The City Council finds that the planned development is consistent with the Lemon Grove General Plan and Downtown Village Specific Plan policies and standards

Attachment D

because the Specific Plan allows condominium development at the form and scale proposed; and

4. That the development density or intensity does not exceed general plan limitations.
 - a. The City Council finds that the planned development of 18 multi-family condominium dwelling units at a density of 60.0 dwelling units per acre, is consistent with the Lemon Grove General Plan and Downtown Village Specific Plan which requires development with a minimum of 35 dwelling units per acre; and
5. That the existing infrastructure such as utilities, transportation systems, and communications networks adequately serve the development or will be upgraded to efficiently accommodate the additional burdens imposed.
 - a. The City Council finds that appropriate public services (e.g., sewer, water, gas, and electricity) exist to the subject property and that improvements proposed for the project allow for safe circulation of pedestrian, bicyclists, and motor vehicles and improve the general welfare of the community; and

WHEREAS, the City Council has determined that the following deviations, waivers, or modifications as permitted by the Planned Development Permit regulations (Section 17.28.030(D)) are adequately offset by the provision enhanced parking, recreational and connectivity elements as equivalent benefits:

1. A modification of Downtown Village Specific Plan Chapter III c. Zones, Uses & Development Standards to allow buildings to be located further than five (5) feet from the ultimate right-of-way; and
2. A waiver of Downtown Village Specific Plan Chapter III c. Zones, Uses & Development Standards to forgo the requirement that residential developments with more than 12 units provide a designated loading area; and
3. A modification of Downtown Village Specific Plan Chapter IV D.2 Proposed Parking Standards to allow tandem spaces to count towards the parking requirement; and
4. A waiver of Section 17.24.010(D)(2) (Parking Standards) that requires one parking space per dwelling unit to be within a garage, carport or other covered structure; and

WHEREAS, the City Council has considered Tentative Map TM0-000-0188 revised August 30, 2017 associated with Planned Development Permit PDP-170-0001; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

SECTION 1. Finds and determines that the facts set forth in the recitals of this Resolution are declared to be true; and

SECTION 2. Waives or modifies the following Development Standards in accordance with Section 17.28.030(D) (Deviations):

1. A modification of Downtown Village Specific Plan Chapter III c. Zones, Uses & Development Standards to allow buildings to be located further than five (5) feet from the ultimate right-of-way; and
2. A waiver of Downtown Village Specific Plan Chapter III c. Zones, Uses & Development Standards to forgo the requirement that residential developments with more than 12 units provide a designated loading area; and
3. A modification of Downtown Village Specific Plan Chapter IV D.2 Proposed Parking

Attachment D

Standards to allow tandem spaces to count towards the parking requirement; and

4. A waiver of Section 17.24.010(D)(2) (Parking Standards) that requires one parking space per dwelling unit to be within a garage, carport or other covered structure; and

SECTION 3. Conditionally approves Planned Development Permit PDP-170-0001 in conjunction with Tentative Map TM0-000-0188 and the grading, site, landscape, and architectural plans revised August 30, 2017 (incorporated herein by reference as Exhibit A), except as noted herein. This approval authorizes the development of a .34 acre parcel into 18 multi-family condominium residential units with associated common areas and improvements on a vacant site at 3485 Olive Street, Lemon Grove, California. Except as amended, the approval of this project shall be subject to the following conditions:

- A. **PRIOR TO ISSUANCE OF A BUILDING PERMIT FOR THE CONSTRUCTION AUTHORIZED BY PLANNED DEVELOPMENT PERMIT PDP-017-0001:**
 1. All physical elements of the proposed project shown on the approved plans dated August 30, 2017 except as noted herein, shall be located substantially where they are shown and shall be constructed in accordance with applicable Lemon Grove City Codes. The Development Services Director has the authority to allow modifications to the approved plans when the modifications are found to be in substantial conformance (minor deviations in colors, roof and siding material acceptable) and in compliance with the Municipal Code and General Plan.
 2. Pay school fees, Helix Water District Capacity fees, Regional Transportation Congestion Improvement Program (RTCIP) fees, sewer connection fees, Park Lands Dedication fees and other applicable development fees.
 3. Record the Final Map for TM0-000-0188 unless otherwise determined by the Development Services Director.
 4. All proposed color and materials shall substantially conform to the approved Celsius I color and materials board submitted with building permit B15-0173 as revised January 19, 2017.
 5. All dwelling units shall comply with the interior noise level requirements of California Code Title 24. All proposed door, window and wall assemblies shall comply with the recommendations of the Addendum to the Acoustical Analysis prepared by EILAR Associates, Inc. dated June 13, 2017. Before permit issuance, a verification letter shall be provided by the acoustical consultant confirming that the assemblies proposed in the construction documents comply with recommendations of the Addendum to the Acoustical Analysis.
 6. All light fixtures shall be designed, shielded and adjusted to reflect light downward, away from any road or street, and away from any adjoining premises.
 7. Vehicular sight distance of all driveway entrances shall be to the satisfaction of the City Engineer.
 8. Install only high efficiency appliances, use only high-efficiency watering technologies, and landscape using low-water-use plants as follows:
 - a. Install the following indoor fixtures:
 - i. High-efficiency toilets (1.28 gallons or less per flush);
 - ii. High-efficiency dishwashers (Energy Star, WaterSense or equivalent);
 - iii. High-efficiency clothes washers (3.7 water factor or lower); and

Attachment D

- iv. Low-flow shower heads (2.0 gallons per minute or less).
 - b. Install dedicated meters for common area outdoor water use. Enroll all new irrigation meters (except those at single-family residences) in the Helix Water Budget Program and provide documentation of irrigated landscape area at the time of meter purchase.
 - c. Install automatic irrigation controllers with a rain sensor that utilize either evapotranspiration (weather-based) or soil moisture data and install high-efficiency, matched-precipitation rate sprinkler nozzles at all residential landscapes and common areas. Irrigation runoff is prohibited and must be prohibited.
9. The project shall comply with all applicable provisions of the California Fire Code, California Residential Code and the California Building Code.
 10. The applicant shall submit a Notification of Proposed Construction or Alteration to the Federal Aviation Authority (FAA) in accordance with Title 14 Part 77 of the Code of Federal Regulations. The FAA determination shall be submitted to the Development Services Department prior to building issuance. If the project is determined to be a hazard, project review by the Airport Land Use Commission is required.
 11. All utility boxes visible from Olive Street shall be painted in an artistic manner. A mockup of the art to be installed on the utility boxes along the Olive Street frontage shall be approved to the satisfaction of the Development Services Director prior to work conducted.
- B. PRIOR TO FINAL APPROVAL OF A BUILDING PERMIT FOR THE CONSTRUCTION AUTHORIZED BY PLANNED DEVELOPMENT PERMIT PDP-170-0001:
1. All physical elements of the proposed project shown on the approved plans dated August 30, 2017 except as noted herein, shall be located substantially where they are shown and shall be constructed in accordance with applicable Lemon Grove City Codes.
 2. All rooftop mechanical elements shall be screened.
 3. The color palette and materials shall match Celsius Phase I to the satisfaction of the Development Services Director.
 4. Enroll Celsius Phase II in the San Diego County Sheriff's Crime Free Multi Housing Program.
 5. Submit a height certification from a Registered Civil Engineer, Structural Engineer, or Licensed Land Surveyor affirming that the height of the constructed building from finished grade to structure peak conforms to the elevations on the approved plans.
 6. Art shall be incorporated onto the utility boxes along the Olive Street frontage.
 7. Prior to Fire Department clearance for occupancy, and automatic fire sprinkler system shall be installed. The system shall comply with NFPA #13-R Standard for Automatic Fire Sprinkler Systems-Multi-Family Dwellings. Three sets of plans, hydraulic calculations, and material specification's sheets for all equipment used in the system shall be submitted by a State of California Licensed C-16 Contractor for review, approval, and permits issued prior to commencing work. A class One Standpipe system is required.
 8. Prior to final inspection or occupancy, hand portable fire extinguishers are required to be installed as directed by Heartland Fire & Rescue Fire Prevention staff. The size, location, and markings shall be illustrated on the floor plan of the construction documents. Prior to

Attachment D

installation the client is directed to request a fire inspection to confirm the locations of the fire extinguishers due to field changes with business systems that could conflict with the construction documents.

9. Permanent commercial/industrial three-dimensional street numbers, minimum 12 inches in height with a ½ inch stroke, shall be provided on the address side of the building at the highest point and furthest projection of the structure. The address shall be visible from the street and shall not be obstructed in any manner.
 10. Address numbers and suite numbers are required to be installed or painted on the rear of access doors to multiple suite facilities. Numbers or letters shall be a minimum of four (4) inches in height and placed on a contrasting background.
 11. A lighted directory (site map) meeting Heartland Fire & Rescue specifications is required at each entrance to the complex as directed by Heartland Fire & rescue. A site plan with all building locations identified by a number or letter, space numbers, fire protection equipment, etc. and shall be reviewed and approved by Heartland Fire & Rescue prior to installation.
 12. Knox emergency access key box is required at each building, with specific mounting locations approved by Heartland Fire & Rescue. Recessed mount key boxes are required. Premise keys for all buildings and areas shall be marked and placed in the box prior to final inspection to ensure emergency access. The building owner/occupants shall provide replacement keys whenever locks are changed.
 13. Provide plans on AutoCAD (any release) for pre-fire planning use by fire department. Information shall include locations of all exits, stairwells and roof access. Also, gas, electrical, water, fire sprinkler and standpipe valves and shutoffs, and elevator and electrical equipment rooms, fire alarm panels, remote annunciators and RTU/HVAC detectors.
 14. Parking structure gates shall have "Click-to-Enter" and shall be submitted to the Fire Department for review and approval prior to installation.
 15. The project shall comply with the emergency responder radio requirements in the California Fire Code. Plans and specifications shall be submitted to the Fire Department for review and approval prior to installation.
- C. UPON ESTABLISHMENT OF USE IN RELIANCE WITH TENTATIVE MAP:
1. Comply with all of the Conditions of this resolution and the requirements of TM0-000-0188, as applicable.
 2. All physical elements of the project shown on the approved grading, improvement, building, landscape, SWQMP, and related plans shall be maintained and located substantially where they are in accordance with appropriate City Codes.
 3. The City approved CC&Rs shall be abided by at all times.
 4. All landscaping shall be well maintained and adequately watered at all times. The landscaping located on the subject property and within the public right-of-way shall be maintained in a healthy and growing condition at all times. All on-site & off-site landscaped areas shall be planted and irrigated by a permanent irrigation system. Over-irrigation and irrigation runoff is prohibited.
 5. All maintenance presented in the Stormwater Facility and BMP maintenance agreement and SWQMP must be implemented.

Attachment D

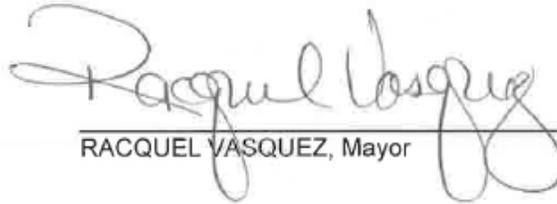
6. The proposed facility shall fully comply with the requirements of the California Fire Code to the satisfaction of the Fire Chief.
 7. All fences, screening and walls on the subject property shall be maintained in good condition at all times.
 8. All light fixtures shall be designed, shielded and adjusted to reflect light downward, away from any road or street, and away from any adjoining premises.
 9. All graffiti shall be removed or painted over with a paint that closely matches the color of the exterior of the building within 48 hours of the discovery of the graffiti.
 10. Provide water-use efficiency data upon request to the Helix Water District for six years following installation/development.
 11. If any fire hydrant is taken "OUT OF SERVICE" – Heartland Fire & Rescue shall be notified immediately and the hydrant marked, bagged, or otherwise identified as OUT OF SERVICE as directed by the Fire Marshal.
 12. Any deviations proposed from the approved plans relating to the construction of facilities and maintenance of improvements shall substantially conform to the approved plans dated August 30, 2017 to the satisfaction of the Development Services Director.
 13. The consolidated project is included within Community Facilities District (CFD) No. 2013-01. The properties will be designated as Developed Residential Property upon final occupancy in accordance with the provisions of the CFD.
- D. This approval of this Planned Development Permit will expire two years from the date of approval or such longer period as may be extended in accordance with Section 17.28.020 of the Municipal and/or by State Law (the Planned Development Permit will be extended automatically with any extensions required of Tentative Map TM0-000-0188).
- E. The terms and conditions of the Planned Development Permit shall be binding upon the permittee and all persons, firms, and corporations having an interest in the property subject to this Planned Development Permit and the heirs, executors, administrators, successors, and assigns of each of them, including municipal corporations, public agencies, and districts.

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/////

Attachment D

PASSED AND ADOPTED: On October 17, 2017, the City Council of the City of Lemon Grove, California adopted resolution No. 2017-3543 passed, by the following vote:

MAYOR	AYES	NOES	ABSTAIN	ABSENT
Racquel Vasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COUNCIL MEMBERS				
David Arambula	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jerry Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Mendoza	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Mendoza	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



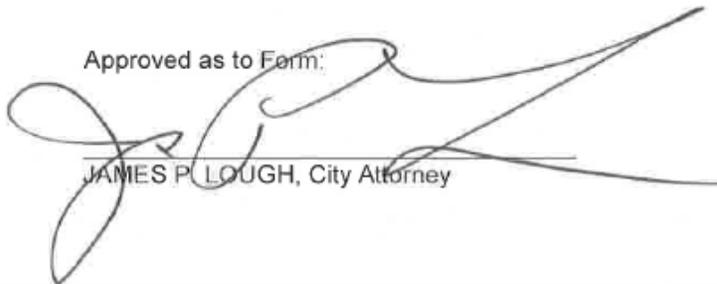
RACQUEL VASQUEZ, Mayor

Attest:



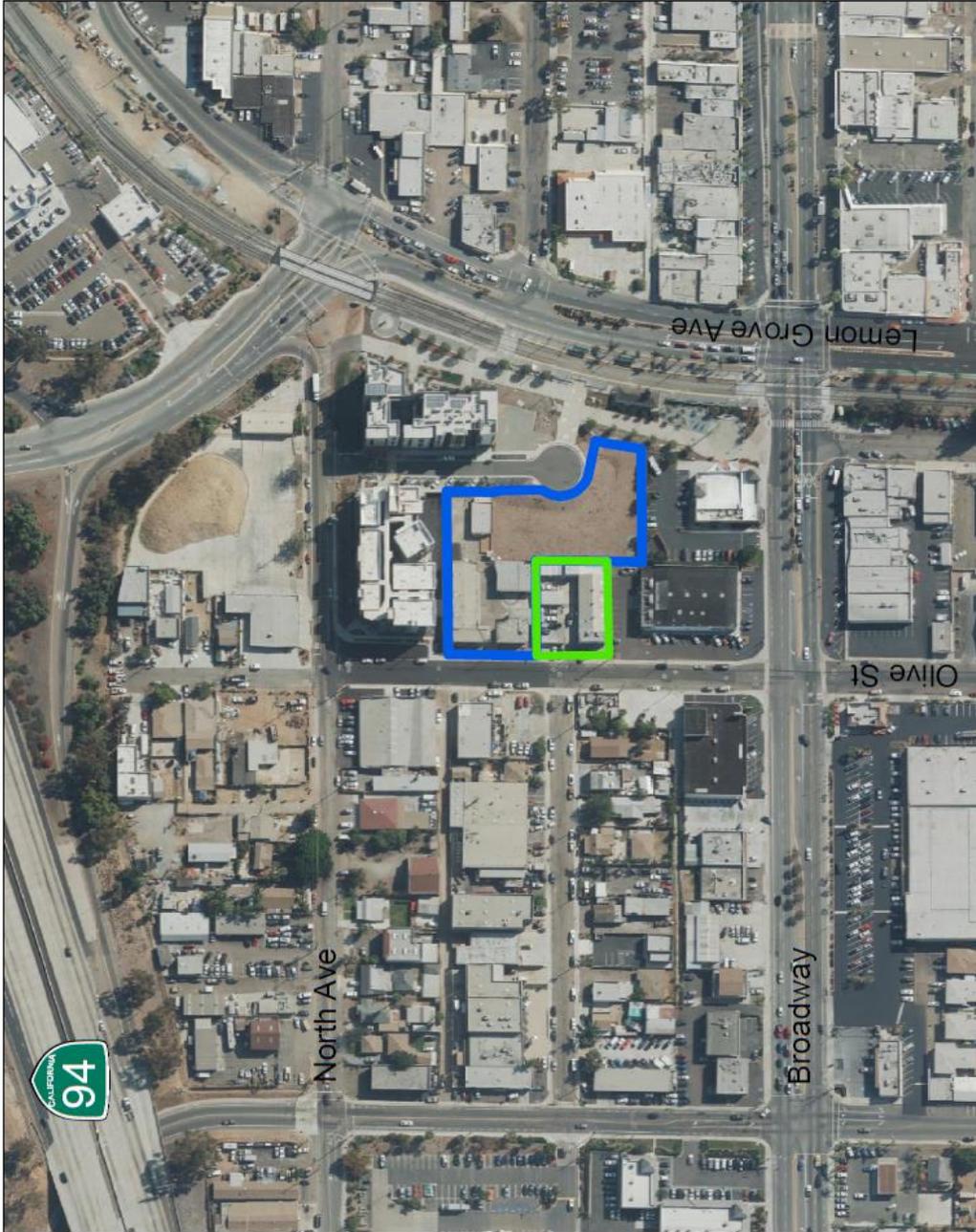
SUSAN GARCIA, City Clerk

Approved as to Form:



JAMES P. LOUGH, City Attorney

Celsius Phase II



Celsius Phases
Phase I - Existing
Phase II - Proposed

0 35 70 140 210 Feet

Attachment F

EXHIBIT A – PROJECT PLANS

Not Attached

Enclosed in City Council packet or available at City Hall for [Review]

Item #2 – Public Hearing to Consider Planned Development Permit
Modification PDP-170-01M1 and Tentative Map Revision TM0-000-
0189 to Authorize the Construction of 18 Condominium Units at 3485
Olive Street with Shared Services

Information received after the agenda item was distributed.

June 4, 2018



HEARTLAND FIRE & RESCUE

SERVING THE CITIES OF EL CAJON, LA MESA AND LEMON GROVE

May 31, 2018

City of Lemon Grove
Attn: Dave DeVries
3232 Main Street
Lemon Grove CA 91945

Reference: 3485 Olive Street, Lemon Grove - Celsius II Project

Heartland Fire & Rescue agrees to the conditions of approval previously submitted to the City of Lemon Grove in regards to the project mentioned above and would like the following items be added in the conditions of approval due to the lot tie agreement for Celsius I and Celsius II to resolve 2 distinct issues:

1. The fire sprinkler system on Celsius I was designed to provide fire protection for the occupants of Celsius I based on the available water flow from Helix Water. It was **not** designed with the intent of providing fire protection for the residents of Celsius II. As a result of the request to use Celsius I to act as a water supply for Celsius II the following conditions will apply:
 - a. The applicant shall provide a means of field testing and physically test the water flow and pressure **at the proposed point of connection** to the Celsius I system to verify sufficient supply and pressure required for the Celsius II sprinkler and standpipe system.
 - b. The revised hydraulic calculations shall be re-submitted to Heartland Fire & Rescue for approval. Any deficiencies in the water flow or pressure shall be addressed with appropriate mitigation measures **prior** to the issuance of a building permit to assure the automatic fire sprinkler system will function as designed under normal circumstances.
2. Tying the fire protection system of Celsius I to Celsius II while both projects may have separate ownership creates potential future conflicts in regards to use, maintenance and testing of said system. In order to reduce the problems of the above arrangement, the following conditions will apply:
 - a. The fire sprinkler systems shall have individual shut-off valves, including Celsius I, on each of the separate parcels which shall be submitted and approved by Heartland Fire & Rescue. The fire sprinkler plans and building plans shall reflect the approved location accordingly.
 - b. All valves related to the fire sprinkler systems for Celsius I and II shall be permanently marked with the address they serve for the life of the building. Additional signage may be required upon inspection.

All applicable codes and installation standards not mentioned in these conditions still apply and shall be noted on the fire sprinkler plans and or building plans as usual.

Please contact me at (619) 667-1470 if you have any questions.

Thank you,

Renee Hill
Deputy Fire Marshal
Heartland Fire & Rescue
(619) 667-1472
rhill@heartlandfire.net

1 of 1

El Cajon

100 E. Lexington Avenue
El Cajon, CA 92020
(619) 441-1601

La Mesa

8054 Allison Avenue
La Mesa, CA 91942
(619) 667-1355

Lemon Grove

7853 Central Avenue
Lemon Grove, CA 91945
(619) 825-3835

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 3
Mtg. Date June 5, 2018
Dept. Development Services Department

Item Title: **Public Hearing to Consider Administrative Appeal No. AA1-800-0002 Regarding the Decision to Approve Minor Use Permit No. MUP-180-0001; a Request to Allow an Outpatient Drug and Alcohol Addiction Treatment and Counseling Service Center at 3434 Grove Street in the Village Commercial Zone of the Downtown Village Specific Plan.**

Staff Contact: Arturo Ortuño, Assistant Planner
David De Vries, Development Services Director

Recommendation:

- 1) Conduct the public hearing; and
- 2) Either adopt a Resolution (**Attachment B**) denying Administrative Appeal No. AA1-800-0002, upholding the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001; or adopt a Resolution (**Attachment C**) approving Administrative Appeal No. AA1-800-0002, overturning the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001.

Item Summary:

On April 5, 2018, the Development Services Director tentatively approved Minor Use Permit No. MUP-180-0001, a request to allow an outpatient drug and alcohol addiction treatment and counseling service center located at 3434 Grove Street. The Minor Use Permit was intended to become effective on April 15, 2018, (10 days after the date of the tentative approval) unless a valid request for a public hearing through the appeal process has been filed by the applicant or another interested person. The appellant, Sara Cummings, subsequently filed an appeal and request for public hearing on April 11, 2018.

Fiscal Impact:

No fiscal impact.

Environmental Review:

- | | |
|---|---|
| <input type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input checked="" type="checkbox"/> Categorically Exempt, Section 15301 | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|---|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input checked="" type="checkbox"/> Notice to property owners within 500 ft. |
| <input checked="" type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- A. Staff Report
- B. Resolution of Approval
- C. Resolution of Denial
- D. Notice of Decision 18-02 for MUP-180-0001, dated April 4, 2018
- E. Vicinity Map
- F. Proposed Business License Application, Palms Detox, Inc.
- G. Outpatient Client Weekly Schedule
- H. Notice of Decision 08-02 for MUP080-001 (Youth Center), dated January 29, 2008
- I. AA1-800-0002 Administrative Appeal Form
- J. Letter of Support for Appeal, dated May 22, 2018
- K. Chapter II (The Visions) of the Downtown Village Specific Plan
- L. Exhibit A – Project Plans

Attachment A

LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 3

Mtg. Date June 5, 2018

Item Title: Public Hearing to Consider Administrative Appeal No. AA1-800-0002 Regarding the Decision to Approve Minor Use Permit No. MUP-180-0001; a Request to Allow an Outpatient Drug and Alcohol Addiction Treatment and Counseling Service Center at 3434 Grove Street in the Village Commercial Zone of the Downtown Village Specific Plan.

Staff Contact: Arturo Ortuño, Assistant Planner
David De Vries, Development Services Director

Application Summary:

APPLICANT/OWNER:	Chris Brandley, RBN Design
APPELLANT	Sara Cummings
PROPERTY LOCATION:	3434 Grove Street, APN: 480-111-35-00. The site is located on the west side of Grove Street, between Broadway and Lester Avenue.
PROJECT AREA:	0.40 acres (17,170 square feet)
EXISTING ZONE:	Village Commercial 5 (VC5) within the Downtown Village Specific Plan
GENERAL PLAN LAND USE DESIGNATION:	Village Core District and Village Commercial 5 within the Downtown Village Specific Plan
SURROUNDING PROPERTIES:	North: Civic (CI) South: Village Commercial 5 (VC5) East: General Commercial (GC) West: Village Commercial 5 (VC5)
ENVIRONMENTAL IMPACT:	The project is Categorically Exempt from the California Environmental Quality Act Section 15301 (Existing Facilities), Class 1. Mitigation measures are not required and no environmental impact is anticipated.

Attachment A

Background

The property at 3434 Grove Street is a 17,170 square foot (.40 gross acre) rectangular parcel with an existing 5,160 square foot vacant office building. Previous use (Fred Finch Youth Center) was approved on February 8, 2008 through Minor Use Permit No. MUP-080-001, a request to authorize the establishment of a specialized private school and administrative offices serving up to 24 students and employing 12 staff members. The Downtown Village Specific Plan (DVSP) allows “other types of assembly spaces such as schools, vocational schools, lecture halls, service organization” with an approval of a Minor Use Permit. The business license for the youth center expired on December 31, 2017.

On February 27, 2018, Chris Bradley of RBN Design submitted a Minor Use Permit application (MUP-180-0001), a request to continue a professional office allowing an outpatient drug and alcohol addiction treatment and counseling service center that would provide services for up to 20 outpatients a day at an existing youth center located at 3434 Grove Street in the Village Commercial Zone of the DVSP. The Development Services Director tentatively approved MUP-180-0001 on April 4, 2018. The Minor Use Permit would have become effective on April 15, 2018, (10 days after the date of the tentative approval) unless a valid request for a public hearing through the appeal process were to be filed by the applicant or another interested person. The appellant, Sara Cummings, subsequently filed an appeal and request for public hearing on April 11, 2018.

Discussion

Land Use Analysis

The character of the Village Core District is based on the existing lively mix of small community-serving retail uses. The intent of the Development Standards and Design Guidelines for this District is to preserve Lemon Grove's small town feel, while enhancing and unifying the retail commercial uses along Broadway and portions of Lemon Grove Avenue.

The purpose of the Village Commercial Land Use Designation of the DVSP is to provide for a mix of retail commercial, office and residential development that take advantage of the convenient access to the nearby bus and trolley transit services planned for the Integrated Transit Station with the intent of creating a lively pedestrian-oriented village near the planned Integrated Transit Station. Retail commercial uses located at ground level will provide goods and services for both residents and commuters.

The proposed land use is allowed as a permitted use as a business, professional or technical office (e.g., doctor, lawyer, architect, engineer, realtor, travel agent, accountant, insurance or security brokers, advertising agencies). Since group sessions are proposed, a Minor Use Permit is required (Clinics and other facilities providing professional on-site services to groups). Neither the Municipal Code nor the DVSP provide a definition for office. Merriam Webster's Dictionary definition of “office” is a place where a particular kind of business is transacted or a service is supplied. The Oxford Dictionary definition is a room, set of rooms, or building used as a place for commercial, professional, or bureaucratic work. The proposed use meets the definition of office and could be considered to be compatible with the purpose of the District and Land Use Designation in the DVSP because it provides professional counseling services by State licensed professionals consistent with the definition of office. The proposed use is not a residential care facility because it does not provide 24 hour supervised care. Only outpatient services are proposed similar to a medical office (e.g., doctor). Only standard office equipment will be used

Attachment A

such as chairs, desks, computers, office supplies, etc. The proposed land use is a continuation of a professional administrative office use and will not generate an increase of average daily trips. The proposed 20 daily outpatients will be less than the 24 daily students and 12 staff members associated with the existing youth center.

Even though the proposed land use is a continuation of a professional office use, the use provides services to adults struggling with various behavioral health issues such as substance and drug abuse rather than providing educational services to youths. The proposed land use could be considered to be incompatible with the purpose of the District and Land Use Designation in the DVSP because counseling services could be construed as to not enhance or unify the vision of a lively “small town” retail district. The proposed clients are in recovery in a District that allows for beer and wine by-right without discretionary review and there are numerous alcohol related land uses within one-half mile of the proposed facility. The proposed land use may be construed to conflict with this vision because the clients may be discouraged from associating with these alcohol related land uses that are common in the downtown creating a conflict in land use.

The appellant’s letter of support for the appeal (**Attachment J**) refers to several draft policies from the Draft Downtown Specific Plan that was denied by the City Council on May 15, 2018. The current visions and goals, objectives and policies are from the adopted 2005 Downtown Village Specific Plan (**Attachment K**).

The outpatient drug and alcohol addiction treatment and counseling service center would provide outpatient counseling by professional licensed therapists and social workers to individuals struggling with various behavioral health issues such as substance and drug abuse. In addition to therapists or social workers, there may be office support staff employed as well such as administrative staff, assistants, and office manager. Sessions will be provided to clients on either an individual basis, or in a group setting. Operations are proposed to be Monday through Friday only from 9am to 5pm with one group session per day except for two group sessions on Friday (**Attachment G**). However, the Notice of Decision does not restrict the days, hours or number of group sessions or clients at any one time. A typical patient experience will be unique and individualized to their personal needs and goals. Clients will be provided with nursing and medical exams, one-on-one and group therapy, counseling sessions with family members, lab work, substance abuse education, relapse prevention and nontraditional forms of therapy such as yoga and meditation. The following counseling sessions provided will be included in the proposed timeline:

1. Primary Process Group Sessions (approximately 10 clients per session) – generally member-led, where individuals bring up issues in therapy sessions that they themselves would like to address and are struggling with. These sessions allow for therapist and member input, feedback, and interaction among patients and encourage participation.
2. Evidence Based Relapse Prevention Therapy – sessions focuses on research and studies. Participants will be provided with studies that have proven to be successful, as far as, life-changing techniques (exercise, smoking, sleep habits, reading, etc.) These sessions also focus on discussions as they relate to cognition and shaping the brain to avoid relapse.
3. “My 12-Step” – sessions focus on one of the most well-known and pioneered methods of overcoming addiction and substance abuse. The 12-Step program will allow individuals to be committed to a program and which combines a higher power of religion into overcoming their addiction.

Attachment A

4. Transition Group Sessions (approximately 10 clients per session) – generally towards individuals that have recently stepped down from detox or residential treatment and are coping with adjusting to being back into a daily routine with more freedom. It is one of the more challenging periods for clients as they transition into outpatient levels of care.
5. Creative Expression – sessions focus on motor functions, combining therapy classes with proven forms of relief such as painting, drawing or writing in journals. Clients finding peace and success in these methods are encouraged to instill these techniques on a daily basis.
6. Life Skills – sessions focus on coping with daily life and overcoming addiction on regular basis. Clients engage in group discussions about the temptations they regularly encounter and what techniques works for them on avoiding the potential for relapse, what activities to stay away from, and strategies to implement if temptation presents itself.
7. Psycho-Ed Gender GP – sessions are gender specific psychotherapy classes, generally focusing on trauma, abuse, sexual abuse, and other relatable issues. Psychotherapy is an alternative to medicine. It focuses on treating an individual with a deep intensive psychological investigation rather than providing clients with medication.
8. Wellness, Healthy Eating and Anger Management – sessions focus on improving other facets of individual life in order to aid in the recovery and rehabilitation of each person.

Off-Street Parking

The required off-street parking requirements in the Village Commercial zone and the parking provided by the project are as follows:

Use	Size	Parking Ratio	Required Parking	Provided
Office	5,160 sq. ft.	3.0 space / 1,000 sq. ft.	15.48 = 16 spaces	21 spaces

The proposed project will be using the existing parking layout from the existing youth center that provides 21 off-street parking spaces, including one ADA accessible parking space. The provided parking exceeds the minimum required parking for an existing 5,160 square feet office building. Since the building is less than 10,000 square feet, there is no loading space requirement.

Landscape

The required landscape area and the landscape area proposed by the project are as follows:

Landscape Requirements	Required	Provided
Min. 10% Landscape Area	1,717 sq. ft.	1,850 sq. ft.
Min. 25% Vegetated Plant Materials	429 sq. ft.	1,339 sq. ft.

Conditions for the proposed project will require that all landscaping be well maintained and adequately watered at all times.

Attachment A

Screening

Existing conditions provides a trash container screened by a solid masonry wall located at the northwest corner of the lot. However, the trash enclosure is required to be screened through the use of dense plant materials per regulations in the Downtown Village Specific Plan (DVSP). In addition, screening for parking lots shall include at least four (4) feet of landscaped strip between the vehicle area and the sidewalk with a 42" high screening element of either a dense hedge or a wall or fence integrated with shrub planting. The site includes a 42" solid masonry wall along Grove Street and Lester Avenue, but does not include the required four (4) feet of landscape strip. Since this is a continuation of a professional office use with no anticipated change in traffic volumes, staff determined there is no basis for requiring screening of the trash enclosure and parking area.

Street Improvements

The project location is on the southwest corner of Grove Street and Lester Avenue. There is existing curb, gutter and sidewalk and a street light along Grove Street, but no curb, gutter and sidewalk along Lester Avenue. All utilities fronting the property are placed underground. Street improvements may be required as a part of a discretionary permit when there is a substantial change in mode or land use. Since this is a continuation of a professional office land use with no anticipated change in traffic volumes and since no tenant improvements are proposed in excess of \$15,000, there is no basis for requiring street improvements or a street dedication.

Public Information:

The Notice of Public Hearing for this item was published in the May 24, 2018 edition of the East County California and mailed to all property owners within 500 feet of the subject property. The City of Lemon Grove received no comments in response to the Notice of Public Hearing and Environmental Analysis at the time this staff report was prepared. Staff will provide the City Council at the time of the public hearing with any comments.

Conclusion:

The City Council may either deny (**Attachment B**) or approve (**Attachment C**) this administrative appeal request based on the findings that the proposed use is either consistent or inconsistent with the Village Commercial land use designation of the Lemon Grove Downtown Village Specific Plan, and complies with the applicable provisions of the Lemon Grove Municipal Code requirements.

Staff recommends that the City Council conduct the public hearing and either adopt a Resolution (**Attachment B**) denying Administrative Appeal No. AA1-800-0002, upholding the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001; or adopt a Resolution (**Attachment C**) approving Administrative Appeal No. AA1-800-0002, overturning the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001.]

Attachment B

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE DENYING ADMINISTRATIVE APPEAL AA1-800-0002, UPHOLDING THE DEVELOPMENT SERVICES DIRECTOR'S DECISION TO APPROVE MINOR USE PERMIT NO. MUP-180-0001, A REQUEST TO ALLOW AN OUTPATIENT DRUG AND ALCOHOL ADDICTION TREATMENT AND COUNSELING SERVICE CENTER AT 3434 GROVE STREET, LEMON GROVE, CALIFORNIA.

WHEREAS, the applicant, Chris Brandley of RBN Design, filed an application for a Minor Use Permit (MUP-180-0001) on February 27, 2018, a request to allow an outpatient drug and alcohol addiction treatment and counseling service center that would provide services for up to 20 outpatients per day, including services to groups, at an existing youth center located at 3434 Grove Street, Lemon Grove, California; and

WHEREAS, the proposed land use would be a continuation of a permitted use because of the similarity of a professional office setting and providing daily services to individuals and groups. The previous use (other types of assembly spaces such as schools, vocational schools, lecture halls, service organization) was approved on February 8, 2008 through Minor Use Permit No. MUP-080-001, a request to authorize the establishment of a specialized private school and administrative offices serving up to 24 students and employing 12 staff members; and

WHEREAS, the proposed use will provide outpatient counseling by licensed professional therapists and social workers to individuals struggling with various behavioral health issues such as substance and drug abuse. Adults attempting to combat drug addiction and alcohol dependency will receive one-on-one and group counseling on an outpatient basis (as opposed to inpatient 24 hour supervised residential care); and

WHEREAS, the drug and alcohol addiction treatment and counseling service center will not generate an increase in average daily trips from the previous use of a youth center because the anticipated number of daily outpatients is consistent with the amount of daily students and staff members from the previous use. No improvements greater than \$15,000 are proposed, and as a result there is no basis for requiring street improvements or street dedication; and

WHEREAS, the Development Services Director tentatively approved MUP-180-0001 on April 4, 2018. The Minor Use Permit was intended to become effective on April 15, 2018, (10 days after the date of the tentative approval) unless a valid request for a public hearing through the appeal process has been filed by the applicant or another interested person; and

WHEREAS, on April 12, 2018, the appellant, Sara Cummings, filed AA1-800-0002, for an administrative appeal of the Development Services Director's decision; and

WHEREAS, the Notice of Public Hearing for this item was published in the May 24, 2018 edition of the East County California and mailed to all property owners within 500 feet of the subject property; and

WHEREAS, on June 5, 2018, the City Council held a duly noticed public hearing to consider Administrative Appeal AA1-800-0002, an appeal of the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001; and

WHEREAS, the City has found the proposed Minor Use Permit to be categorically exempt from the environmental review requirements of the California Environmental Quality Act Guidelines (Section 15301, Existing Facilities); and

Attachment B

WHEREAS, the City Council determined that the following findings of fact as required by section 17.28.052(C) can be made as follows:

1. The use is compatible with the neighborhood or the community; and
 - a. **The proposed drug and alcohol addiction treatment and counseling service center is located in the Village Commercial 5 (VC5) zone which allows clinics and other facilities providing professional on-site services to groups with an approval of a Minor Use Permit and allows medical professional offices as a permitted use.**
2. The use is not detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity; and
 - a. **The proposed use is categorically exempt from environmental impacts and no impacts are anticipated. The proposed drug and alcohol addiction treatment and counseling service center will be required to meet all applicable provisions of the Lemon Grove Municipal Code (LGMC) and conditions of approval.**
3. The use complies with performance standards according to Section 17.24.080 of the LGMC (Performance Standards); and
 - a. **The proposed use complies or will be made to comply with applicable performance standards according to Section 17.24.080 of the LGMC (specifically noise, glare, traffic circulation and parking, waste, and fire hazards).**
4. The use is consistent with applicable provisions of the particular zoning district and with policies and standards of the general plan.
 - a. **The proposed use complies with the applicable provisions of the LGMC requirements, and is consistent with the Village Commercial land use designation of the Lemon Grove Downtown Village Specific Plan (DVSP). The proposed drug addiction treatment counseling service center would provide a mix of uses within the same area which is compatible with the surrounding neighborhood, with the intent of providing a special service to serve the local community; and**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

SECTION 1. Denies Sara Cummings Administrative Appeal No. AA1-800-0002 based on the above-findings; and

SECTION 2. Upholds the Development Services Director's April 5, 2018 decision to approval Minor Use Permit No. MUP-180-0001, Notice of Decision 18-02 (**Attachment D**), a request to allow an outpatient drug and alcohol addiction treatment counseling service center at 3434 Grove Street, Lemon Grove, CA with the following amendments:]

- A) The decision regarding this Minor Use Permit became effective on June 5, 2018.
- B) This Minor Use Permit expires on June 5, 2019 or such longer period as may be approved by the Development Services Director, Planning Commission or the City Council of the City of Lemon Grove prior to said expiration date unless use in reliance on the Minor Use Permit has commenced prior to said expiration date. If the Downtown Village Specific Plan is amended or replaced, time extensions should not be considered.

Attachment C

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE APPROVING ADMINISTRATIVE APPEAL AA1-800-0002, OVERTURNING THE DEVELOPMENT SERVICES DIRECTOR'S DECISION TO APPROVE MINOR USE PERMIT NO. MUP-180-0001, A REQUEST TO ALLOW AN OUTPATIENT DRUG AND ALCOHOL ADDICTION TREATMENT AND COUNSELING SERVICE CENTER AT 3434 GROVE STREET, LEMON GROVE, CALIFORNIA.

WHEREAS, the applicant, Chris Brandley of RBN Design, filed an application for a Minor Use Permit (MUP-180-0001) on February 27, 2018, a request to allow an outpatient drug and alcohol addiction treatment and counseling services center that would provide services for up to 20 outpatients per day, including services to groups, at an existing youth center located at 3434 Grove Street, Lemon Grove, California; and

WHEREAS, the proposed land use would not be a continuation of a permitted use because of school and treatment settings differ and provide for different daily services to individuals and groups. The previous use (other types of assembly spaces such as schools, vocational schools, lecture halls, service organization) was approved on February 8, 2008 through Minor Use Permit No. MUP-080-001, a request to authorize the establishment of a specialized private school and administrative offices serving up to 24 students and employing 12 staff members; and

WHEREAS, the proposed use will provide outpatient counseling by licensed professional therapists and social workers to individuals struggling with various behavioral health issues such as substance and drug abuse. Adults attempting to combat drug addiction and alcohol dependency will receive one-on-one and group counseling on an outpatient basis (as opposed to inpatient 24 hour supervised residential care); and

WHEREAS, the Development Services Director tentatively approved MUP-180-0001 on April 4, 2018. The Minor Use Permit was intended to become effective on April 15, 2018, (10 days after the date of the tentative approval) unless a valid request for a public hearing through the appeal process has been filed by the applicant or another interested person; and

WHEREAS, on April 12, 2018, the appellant, Sara Cummings, filed AA1-800-0002, for an administrative appeal of the Development Services Director's decision; and

WHEREAS, the Notice of Public Hearing for this item was published in the May 24, 2018 edition of the East County California and mailed to all property owners within 500 feet of the subject property; and

WHEREAS, on June 5, 2018, the City Council held a duly noticed public hearing to consider Administrative Appeal AA1-800-0002, an appeal of the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001; and

WHEREAS, the project to be denied is found to be statutory exempt from the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines (Section 15270); and

WHEREAS, the City Council determined that the following findings of fact as required by section 17.28.052(C) cannot all be made as follows:

Attachment C

1. The use is not compatible with the neighborhood or the community; and
 - a. **The proposed drug and alcohol addiction treatment and counseling service center is located in the Village Commercial zone of the Downtown Village Specific Plan (DVSP) and the DVSP is intended to preserve Lemon Grove’s small town feel, while enhancing and unifying the retail commercial uses. The proposed use is not compatible with the character of the Village Core District. The proposed clients are in recovery in a District that allows for beer and wine by-right without discretionary review. Conflicts between the proposed clients and common alcohol related uses in the Village Core will discourage any association creating a conflict in land use.**
2. The use is detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity; and
 - b. **The proposed use is categorically exempt from environmental impacts and no impacts are anticipated. The proposed drug and alcohol addiction treatment and counseling service center is located in an area predominantly developed with commercial and office land uses without counseling and treatment services.**
3. The use complies with performance standards according to Section 17.24.080 of the LGMC (Performance Standards); and
 - a. **The proposed use complies or will be made to comply with applicable performance standards according to Section 17.24.080 of the Lemon Grove Municipal Code (specifically noise, glare, traffic circulation and parking, waste, and fire hazards).**
4. The use is not consistent with applicable provisions of the particular zoning district and with policies and standards of the general plan.
 - b. **The proposed use provides services to adults struggling with various behavioral health issues such as substance and drug abuse. The proposed use is inconsistent with policies found in the general plan, such as promoting a lively, pedestrian-friendly downtown village, and promoting a healthy, family-oriented community through appropriate land use and development decisions; and**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

SECTION 1. Approves Sara Cummings Administrative Appeal No. AA1-800-0002 based on the above-findings; and

SECTION 2. Overturns the Development Services Director’s April 5, 2018 decision to approval Minor Use Permit No. MUP-180-0001, Notice of Decision 18-02 (**Attachment D**), a request to allow an outpatient drug and alcohol addiction treatment and counseling service center at 3434 Grove Street, Lemon Grove, CA. |



CITY OF LEMON GROVE

"Best Climate On Earth"

Community Development Department

April 4, 2018

RBN Design
Attn: Chris Brandley
5090 Shoreham Place, Suite 100
San Diego, CA 92124

CC: Jared Hirsch
1515 NW 167 Street, Suite 300
Miami Gardens, FL 33169

Re: Minor Use Permit MUP-160-0001

Dear Mr. Ramirez,

The Development Services Director intends to approve Minor Use Permit MUP-180-0001, a request to authorize an outpatient drug and alcohol addiction and treatment center at 3434 Grove Street, Lemon Grove, California.

The Notice of Decision includes conditions that apply to the uses established by the Minor Use Permit. Please read through the conditions of approval carefully and let us know if you have any questions. This Minor Use Permit shall become effective on April 15, 2018, (10 days after the date of the tentative approval) unless a valid request for a public hearing through the appeal process has been filed by the applicant or another interested person. I will contact you if an appeal is filed. This Minor Use Permit will expire on April 15, 2019 unless use or improvements in reliance on this Minor Use Permit has commenced prior to this date. An extension may be approved by the Development Services Director or City Council of the City of Lemon Grove prior to said expiration date.

The Notice of Decision and invoice are enclosed. The balance due for the Minor Use Permit is \$425.56 and is payable upon receipt. Please feel free to contact me if you have any questions regarding the conditions of approval at 619-825-3805.

Sincerely,

Arturo Ortuño
Assistant Planner

CC: MUP-180-0001 File

Enclosures: Invoice 4-4-18
Notice of Decision 18-02
Public Notice

3232 Main Street Lemon Grove California 91945-1705

619.825.3805 FAX: 619.825.3818 www.ci.lemon-grove.ca.us



Attachment D

NOTICE OF DECISION 18-02 MINOR USE PERMIT MUP-180-0001

NOTICE OF DECISION OF THE DEVELOPMENT SERVICES DIRECTOR OF THE CITY OF LEMON GROVE, CALIFORNIA, TENTATIVELY APPROVING MINOR USE PERMIT MUP-180-0001 TO AUTHORIZE AN OUTPATIENT DRUG AND ALCOHOL ADDICTION AND TREATMENT CENTER THAT WOULD ALLOW UP TO 20 OUTPATIENTS PER DAY AT 3434 GROVE STREET, LEMON GROVE, CALIFORNIA.

WHEREAS, on March February 27, 2018, Jared Hirsch filed a complete application for a Minor Use Permit requesting an outpatient drug addiction and treatment center that would provide services up to 20 outpatients per day at an existing youth center located at 3434 Grove Street, Lemon Grove, California; and

WHEREAS, the proposed use will provide outpatient counseling by licensed therapists and social workers to individuals struggling with various behavioral health issues such as substance and drug abuse. Adults attempting to combat drug addiction and alcohol dependency will receive counseling on an outpatient basis (as opposed to inpatient residential care); and

WHEREAS, the City has found the proposed Minor Use Permit to be categorically exempt from the environmental review requirements of the California Environmental Quality Act Guidelines (Section 15301, Existing Facilities); and

WHEREAS, the proposed location at 3434 Grove Street, Lemon Grove, California converts the use of the existing office building to a drug and alcohol addiction and treatment center; and

WHEREAS, the drug and alcohol addiction and treatment center is not expected to generate an increase in average daily trips from the current use as a youth center; and

WHEREAS, on April 4, 2018 the Development Services Director reviewed this Minor Use Permit and has determined that the following findings of fact, as required by Section 17.28.052(C) of the Lemon Grove Municipal Code (LGMC) can be made:

1. The use is compatible with the neighborhood or the community.
 - The proposed drug and alcohol addiction and treatment center is located within the Village Commercial 5 (VC5) zone which allows clinics and other facilities providing professional on-site services to groups with an approval of a Minor Use Permit.
2. The use is not detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity.
 - The proposed use is categorically exempt from environmental impacts and no impacts are anticipated. The proposed drug and alcohol addiction and treatment center will be required to meet all applicable provisions of the LGMC and conditions of approval.
3. The use complies with performance standards according to Section 17.24.080.

Attachment D

Notice of Decision 18-02
MUP-180-0001
April 5, 2018

- The proposed use complies or will be made to comply with applicable performance standards according to Section 17.24.080 of the LGMC (specifically noise, glare, traffic circulation and parking, waste, and fire hazards).
4. The use is consistent with applicable provisions of the particular zoning district and with policies and standards of the general plan.
- The proposed use complies with the applicable provisions of the Lemon Grove Municipal Code requirements, and is consistent with the Village Commercial land use designation of the Lemon Grove Downtown Village Specific Plan (DVSP). The proposed drug addiction and treatment center would provide a mix of uses within the same area which is compatible with the surrounding neighborhood, with the intent of creating a lively pedestrian-oriented village.

IT IS HEREBY DETERMINED THAT the facts set forth in the recital of this Notice of Decision are found and declared to be true and therefore the City of Lemon Grove Development Services Director intends to approve Minor Use Permit MUP-180-0001 to authorize an outpatient drug and alcohol addiction and treatment center that would allow up to 20 outpatients per day at 3434 Grove Street, Lemon Grove California and consistent with the plan dated February 27, 2018 (incorporated herein by reference as Exhibit A), and subject to the following conditions:

- A) Prior to the occupancy of the facility authorized by this Minor Use Permit, the applicant shall comply with the following:
- 1) Obtain a building permit for any tenant improvements.
 - 2) All physical elements of the proposed project shown on the approved plot plan, landscape plan, floor plans, and building elevations dated February 27, 2018, except as noted herein, shall be located substantially where they are shown. Provide full dimensions on the existing floor plan and label each room with designated services or programs.
 - 3) The project shall comply with Title 15 of the LGMC, including the 2016 California Building and Fire Codes as amended.
 - 4) A Fire and Planning inspection is required prior to certificate of occupancy.
 - 5) Provide full dimensions to existing floor plan and label rooms with designated services or programs, including outdoor areas.
 - 6) Attach/incorporate San Diego Regional Standard Drawing details with landscape plans.
 - 7) Attach/incorporate landscape and irrigation notes found in information bulletin 18.
 - 8) Provide calculation to ensure water use will comply with the Maximum Applied Water Allowance (MAWA).
 - 9) Install 3 candelabra cactus and 20 breaklight hesperaloe shrub type vegetation per approved landscape plans dated February 27, 2018.
 - 10) Parking lot shall be re-stripped or marked, indicating parking spaces, and accessible parking.
- B) The proposed project shall comply with the following general requirements.

Attachment D

Notice of Decision 18-02
MUP-180-0001
April 5, 2018

- 1) The terms and conditions of the Minor Use Permit shall be binding upon the permittee and all persons, firms, and corporations having an interest in the property subject to this Minor Use Permit, and the heirs, executors, administrators, successors, and assigns of each of them, including municipal corporations, public agencies, and districts.
 - 2) The use of the interior of the facility shall be consistent with the approved floor plans dated February 27, 2018.
 - 3) The proposed project shall comply with all of the appropriate provisions of the Uniform Building Code, Uniform Mechanical Code, Uniform Plumbing Code, National Electric Code, State of California Title 24 Energy Regulation, Fire Codes and the City of Lemon Grove Municipal Code.
 - 4) Proper drainage shall be maintained throughout this property so as to prevent ponding and/or storage of surface water.
 - 5) All graffiti on the subject property shall be removed or painted over with paint that closely matches the color of the exterior of the building within 48 hours of the discovery of the graffiti.
 - 6) Vehicular sight distance at all driveway entrances shall be provided and maintained to the satisfaction of the City Engineer.
 - 7) All landscaping shall be well maintained and adequately watered at all times.
 - 8) The drop-off or pick-up of outpatients shall occur at legal off-street parking locations. Parked vehicles shall not block driveways and drive aisles.
 - 9) Adjacent properties may not be leased for this use unless this permit has been modified and appropriate approvals have been obtained from the City of Lemon Grove.
 - 10) The operation of this drug addiction and treatment center shall comply with the applicable provisions of the Municipal Code and the State of California Vehicle Code. Complaints filed with the City of Lemon Grove (such as noise and vehicular related complaints) may be cause for a revocation of this Minor Use Permit approval.
 - 11) Outdoor storage of fleet vehicles, equipment and materials is prohibited at all times.
 - 12) All outdoor activities shall require a temporary use permit issued by the Lemon Grove Planning Division.
 - 13) No supervised 24 hour care shall be provided on-site.
- C) The decision regarding this Minor Use Permit shall become effective on April 15, 2018. (10 days after the date of the tentative approval) unless a valid request for a public hearing has been filed by the applicant or another interested person.

Attachment D

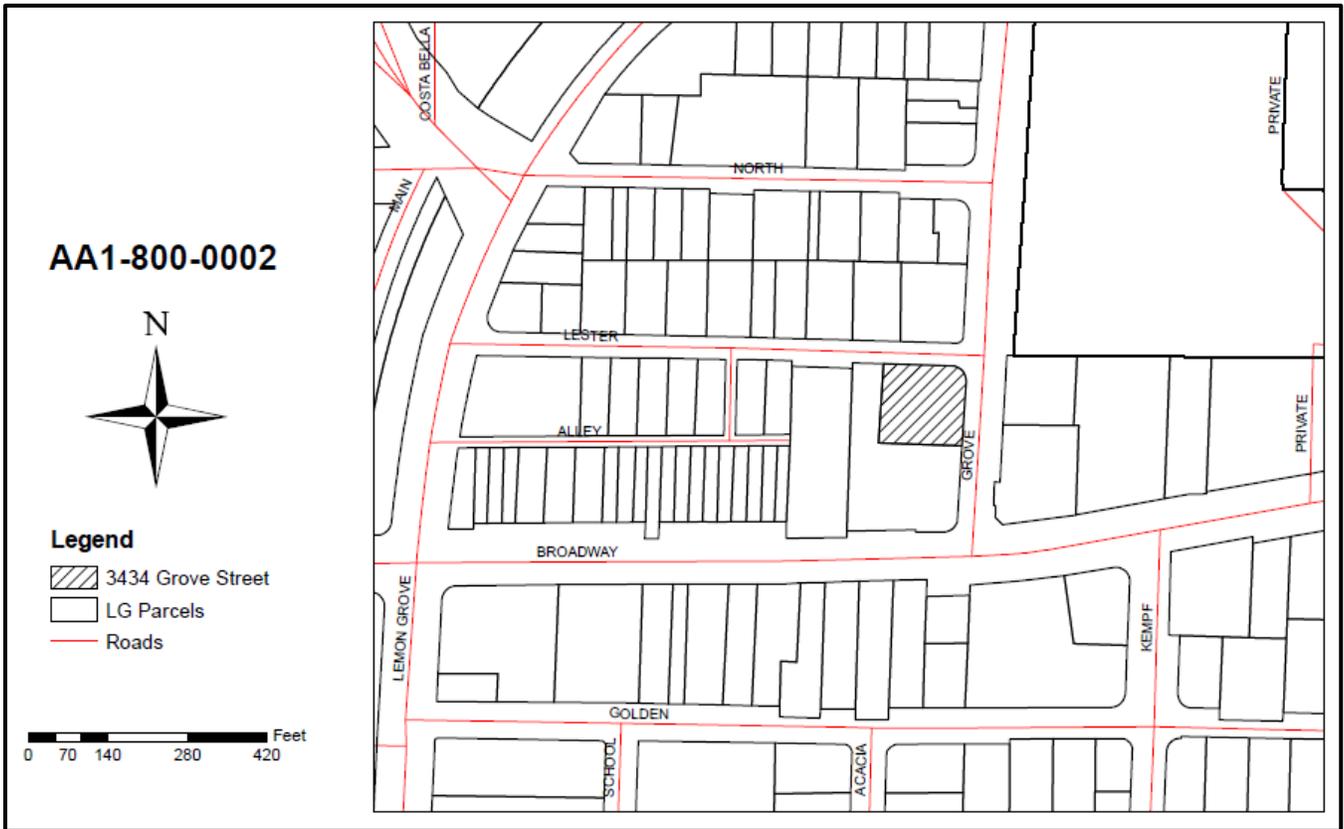
Notice of Decision 18-02
MUP-180-0001
April 5, 2018

- D) This Minor Use Permit expires on April 15, 2019 or such longer period as may be approved by the Development Services Director, Planning Commission or the City Council of the City of Lemon Grove prior to said expiration date unless use in reliance on the Minor Use Permit has commenced prior to said expiration date.

A handwritten signature in blue ink, appearing to read 'David De Vries', with a horizontal line extending to the right.

David De Vries
Development Services Director

Attachment E





CITY OF LEMON GROVE

3232 Main Street • Lemon Grove, CA 91945
Attn: Business License • (619) 825-3600

BUSINESS LICENSE APPLICATION

New Application
 Change of Business Name

Business Name <u>Palms Detox, Inc.</u>	Enter number of Employees <u>7</u>	Enter number of Vehicles <u>0</u>
Business Location (Per P.O. Box) <u>Lemon Grove CA 91945</u>	Articles of Incorporation <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Fictitious Name Filed <input type="checkbox"/> YES <input type="checkbox"/> NO
Mailing Address (if different) <u>Miami Gardens FL 33169</u>	Business in Operation Preceding year <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input checked="" type="checkbox"/> In-City <input type="checkbox"/> Out of City <input type="checkbox"/> Home Occupation
Bus. Phone _____ Bus. Fax _____	E-Mail Address _____	

Start Date: 03/01/2018 Description of Business: Outpatient Counseling

Ownership: Corporation Ltd Liability Corp Partnership Sole Proprietor Trust

State Lic. No. _____ License Type _____ Expiration Date _____
Federal I. D. No. _____ State I. D. No. _____

Owner Name: Robert Niznik Title: CEO Phone: _____
Home Address: 1515 NW 167th St., Suite 300 City: Miami Gardens State: FL Zip: 33169
Cell Phone: _____

Owner Name: _____ Title: _____ Phone: () _____
Home Address: _____ City: _____ State: _____ Zip: _____
Cell Phone: () _____

Name: Renee Douthat Title: Business Development Officer Phone: _____
Address: 1515 NW 167th St., Suite 300, Miami Gardens, FL, 33169 Cell Phone: () _____

Name: _____ Phone No. () _____
Address: _____ License No. _____

I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.

Date: _____ Signature of Owner or Representative: _____

*** OFFICIAL USE ONLY *** License Reviewed & Approved By:

Business License No. _____	Planning Dept. _____ /
Receipt # _____	Code Enforcement _____ /
Date Paid _____	Fire Dept. _____ /
<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> MC / VISA	COMMENTS: _____

Base Fee	\$ _____
Employee Fee	\$ _____
Per Item Fee	\$ _____
Processing Fee	\$ 30.00
Storm Water Fee	\$ _____
Fire Fee	\$ _____
State CASp Fee	\$ 1.00
TOTAL AMOUNT DUE	\$ _____

Name as it appears on Credit Card: _____
Account # _____
Expiration Date: _____
Amount Authorized: \$ _____
Authorized Signature: _____

NOTICE: Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/home.aspx; The Department of Rehabilitation at www.dhsb.ca.gov/home/rev/; The California Commission on Disability Access at www.ccdca.org/.

Attachment F

City of Lemon Grove

Supplement to Business License Application

NOTE: Failure to answer all questions accurately and completely may result in rejection of this application.

1. Describe products to be sold: (% of retail % of wholesale)

N/A

2. Describe any service you will provide:

Outpatient Counseling

3. Describe any products to be manufactured or assembled:

N/A

4. Describe any machinery or equipment to be used: (type, size horsepower, number)

N/A

5. Describe materials or supplies to be stored and proposed storage location:

N/A

6. If any vehicles will be used in the conduct of your business, describe them (number, size, capacity, intended use, where they will be stored (daytime/nighttime), etc.

N/A

7. Hours of operation: 9am-5pm, Monday-Sunday

Attachment F

8. Please indicate if hazardous or toxic materials will be present on the business site. Y N
If yes, list all materials present.

9. On graph paper provided, draw to scale a proposed floor plan of the proposed business. Please indicate all uses (i.e. storage, manufacturing, retail, etc.).

10. Please give additional details to fully describe the nature of the proposed business.

This facility will be used to provide on-site counseling and therapy to groups.

I declare under penalty of perjury that the foregoing information is true and correct.



Signature of Applicant

Date

1/8/13

I/We are aware of the proposed business to be located on our property and approve of this application being filed. I/We declare under penalty of perjury that the foregoing information is true and correct and understand that any false information is grounds for denial to issue or revocation if discovered after issuance.



Signature of Property Owner/Authorized Agent

Date

1/8/13

Palm Outpatient Client Weekday Schedule

	Mon	Tues	Wed	Thurs	Fri
9:45-10:45	*Just for Today	*Just for Today	*Just for Today	*Just for Today	*Just for Today
11:00-12:00	*Primary Process group	*Primary Process group *Ev.Bd. Relapse Prev.	*Primary Process group	*Primary Process group *Ev.Bd. Relapse Prev.	*Primary Process group
12:00 - 12:45	CLIENT LUNCH Shift 1: 12:00 - 12:20 Shift 2: 12:25 - 12:45	CLIENT LUNCH Shift 1: 12:00 - 12:20 Shift 2: 12:25 - 12:45	CLIENT LUNCH Shift 1: 12:00 - 12:20 Shift 2: 12:25 - 12:45	CLIENT LUNCH Shift 1: 12:00 - 12:20 Shift 2: 12:25 - 12:45	CLIENT LUNCH Shift 1: 12:00 - 12:20 Shift 2: 12:25 - 12:45
12:45-1:45	*My 12-step	*Relapse Prev Planning	*My 12-step	*Relapse Prev Planning	*Transition Group
2:00-3:00	Life Skills	*Psycho-Ed Gender GP	*Living in Balance (Core program)	*Psychotherapy *Creative Expression Draw it, paint it, write it out	*Living in Balance (Recovery Management)
3:15-4:15	*Psycho-Ed Lecture *Creative Expression Draw it, paint it, write it out	*Psycho-Ed Lecture *Psychotherapy	*Anger Management *Wellness	*Healthy Eating *Creative Expression	*Creative Expression *Healthy Eating
5:00-9:00	IOP/OP Program	IOP/OP Program	IOP/OP Program	IOP/OP Program	IOP/OP Program

NOTICE OF DECISION 08-02
MINOR USE PERMIT MUP080-001

NOTICE OF DECISION OF THE COMMUNITY DEVELOPMENT DIRECTOR OF THE CITY OF LEMON GROVE, CALIFORNIA TENTATIVELY APPROVING MINOR USE PERMIT MUP080-001 TO AUTHORIZE THE ESTABLISHMENT OF A SPECIALIZED PRIVATE SCHOOL AND ADMINISTRATIVE OFFICES SERVING UP TO 24 STUDENTS AND EMPLOYING 12 STAFF MEMBERS LOCATED AT 3434 GROVE STREET IN THE VILLAGE COMMERCIAL 5 (VC5) ZONE OF THE DOWNTOWN VILLAGE SPECIFIC PLAN AT 3434 GROVE STREET, LEMON GROVE, CALIFORNIA.

WHEREAS, Tom Alexander filed a complete application for a Minor Use Permit on January 7, 2008 requesting authorization for the establishment of a specialized private school and administrative offices serving up to 24 students and employing 12 staff members located at 3434 Grove Street, Lemon Grove, California; and

WHEREAS, the City has found the proposed Minor Use Permit to be categorically exempt from the environmental review requirements of the California Environmental Quality Act Guidelines (Section 15301 and 15332); and

WHEREAS, the proposed location of the school at 3434 Grove Street, Lemon Grove, California converts the use of the existing office building to a school and administrative offices and

WHEREAS, the proposed modification involves a minor modification to the existing building (new door in the hallway); and

WHEREAS, the school transports the children and up to three employees from a local housing facility in three vans with the remaining employees driving personal vehicles to the school; and

WHEREAS, the school and administrative offices is not expected to generate an increase in average daily trips from the current use as an office building; and

WHEREAS, lunch service will occur on-site and food preparation will occur off-site; and

WHEREAS, outdoor student exercise activities will occur at the residential campus or local parks, and

WHEREAS, on January 29, 2008 the Community Development Director reviewed this Minor Use Permit and has determined that the following findings of fact as required by Section 17.28.020(B) of the Lemon Grove Development Code can be made:

1. The proposed project is compatible with or can be made compatible with the Village Commercial 5 (VC5) zone because it proposes a use which is a permitted use in the Village Commercial 5 (VC5) zone upon a thorough analysis and the issuance of a minor use permit.
2. The proposed daycare facility is located in the Village Commercial 5 (VC5) zone in an area predominantly developed with commercial and office land uses. The subject property is currently developed with an existing office structure, parking lot and ornamental landscape. The site appears to be of adequate size to accommodate the proposed use and improvements. Conditions of project approval will require the subject property to conform to the performance requirements of the Development Code and to be compatible with the uses in the surrounding area.
3. The site plan indicates that the proposed use of the property does not generate the need for additional off-street parking and the existing on-site parking conforms to the parking

Attachment H

MUP080-001
January 29, 2008

requirements of the Development Code as much as practicable. Conditions have been included to ensure that the property owner manages the drop-off and pick-up of students so that impacts to the surrounding neighborhood are minimized to a level consistent with similar activities in a commercial neighborhood.

4. The Community Development Director finds that the proposed project is consistent with the Lemon Grove General Plan Community Development Element and State law because it proposes a use consistent with the Village Commercial 5 (VC5) zone and will be made compatible with the surrounding commercial and office uses located in the surrounding area.

IT IS HEREBY DETERMINED THAT the facts set forth in the recital of this Notice of Decision are found and declared to be true and therefore the City of Lemon Grove Community Development Director approves Minor Use Permit MUP080-001 to authorize the establishment of a specialized private school and administrative offices serving up to 24 students and employing 12 staff members located at 3434 Grove Street, Lemon Grove, California consistent with the site plan dated January 7, 2008 and incorporated herein by reference as "Exhibit A" subject to the following conditions:

A. Prior to the occupancy of the facilities authorized by this minor use permit, the applicant shall comply with the following:

- 1) Obtain a building permit for the new demising hallway wall and door or any other work requiring a building permit.
- 2) Clearly show all exit and exit pathway locations on the plans submitted for a building permit. Show the location of the exit signs.
- 3) Install panic hardware at exits (not at the main exit).
- 4) Submit a fire alarm system plan conforming to CFC Section 907.2.3 and NFPA72. A Technical Review shall be accomplished from a City of Lemon Grove approved consultant list.
- 5) Obtain a sewer permit from the City of Lemon Grove Sanitation District to add one additional EDU.
- 6) A final Fire Department inspection is required prior to obtaining the State licensing fire clearance.

B. Prior to the final inspection and use or occupancy of the school facility in reliance on this minor use permit the following shall apply:

- 1) Comply with and/or install the improvements required by the conditions set forth in Section A of this Notice of Decision.
- 2) All physical elements of the proposed project shown on the approved site plan dated January 7, 2008, shall be located substantially where they are shown and shall be constructed in accordance with appropriate Lemon Grove City Municipal Codes.
- 3) The permittee shall obtain from the Community Development Director certification that specified conditions of the permit have been met. Planning Department Final inspection shall not be performed until all conditions set forth in Section A of this Notice of Decision have been completed.

C. The proposed project shall comply with the following general requirements:

- 1) The terms and conditions of the Minor Use Permit shall be binding upon the permittee

Attachment H

MUP080-001
January 29, 2008

and all persons, firms, and corporations having an interest in the property subject to this Minor Use Permit, and the heirs, executors, administrators, successors, and assigns of each of them, including municipal corporations, public agencies, and district.

- 2) The proposed project shall comply with all of the appropriate provisions of the Uniform Building Code, Uniform Mechanical Code, Uniform Plumbing Code, National Electric Code, State of California Title 24 Energy Regulation, Fire Codes and the City of Lemon Grove Municipal Code.
 - 3) Proper drainage shall be maintained throughout this property so as to prevent ponding and/or storage of surface water.
 - 4) Vehicular sight distance at all driveway entrances shall be provided and maintained to the satisfaction of the City Engineer.
 - 5) All landscaping shall be well maintained and adequately watered at all times.
 - 6) The drop-off and pick-up of children shall occur at legal on-street parking locations. Parked vehicles shall not block driveways and shall not utilize the subject site driveway or adjacent residential driveways for vehicle backup maneuvers.
 - 7) The school shall transport the children off-site to either the associated residential campus or to parks for the outdoor games and recreational activities. Adjacent properties may not be leased for this use unless this permit has been modified and appropriate approvals have been obtained from the City of Lemon Grove.
 - 8) The operation of this school facility shall comply with the applicable provisions of the Municipal Code and the State of California Vehicle Code. Complaints filed with the City of Lemon Grove (such as noise and vehicular related complaints) may be cause for a revocation of this Minor Use Permit approval.
- D. The decision regarding this minor use permit shall become effective on February 8, 2008 (10 days after the date of the tentative approval) unless a valid request for a public hearing has been filed by the applicant or another interested person.
- E. This minor use permit expires on February 8, 2009 or such longer period as may be approved by the Community Development Director, Planning Commission or the City Council of the City of Lemon Grove prior to said expiration date unless use in reliance on this minor use permit has commenced prior to said expiration date.



Robert W. Larkins
Community Development Director

cc: MUP080-001 File
Fire Department
Building Department
Public Works Department



San Diego
Homecare Supplies
For Your Health and Personal Needs

May 22, 2018

Re: Minor Use Permit MUP-180-0001 and Administrative Appeal No. AA1-800-0002

City of Lemon Grove
Community Development Department
3232 Main Street
Lemon Grove, CA 91945

CITY OF LEMON GROVE

MAY 22 2018

DEVELOPMENT SERVICES

To Whom It May Concern:

We are writing to oppose the approval of the Minor Use Permit for a drug and alcohol addiction and treatment center at 3434 Grove Street in Lemon Grove, California.

Our neighborhood has been suffering from increased blight, homelessness, and vagrancy over the past several years. Inviting more individuals with drug and alcohol addiction into our part of town will only serve to exacerbate this problem, thus further discouraging customers from visiting our local shops and staying to enjoy other commercial establishments.

Our medical supply store takes pride in attracting customers from all parts of San Diego, including La Jolla, Point Loma, Coronado, Valley Center, Escondido, Oceanside, Descanso, El Centro, San Ysidro, Mexico and beyond. These customers could potentially spend a great deal of additional time in our neighborhood if the environment were more pleasing and inviting. Many of our customers do visit the local restaurants, but even more ask us to mail their supplies to them in the future. This is unfortunate since foot traffic is what we need as retail establishments. We do not see how inviting drug addicts to our little block will uplift our corner of Lemon Grove.

We also take pride in serving our customers and caring for them at a high level. Unfortunately, this is not the sense we get from the corporate entity that is proposing to move in to our neighborhood. On Monday, April 16 Mr. Shane Harmon of Colliers International and Mr. Ron Roberts of California Commercial Properties came to our store to talk about our appeal of their Minor Use Permit. I was in a private fitting with a customer and they were told by my staff that I was booked with appointments all morning. They were invited by my staff to make an appointment with me.

7846 Broadway Lemon Grove, CA 91945 • Phone

Fax:

Attachment J

However, Mr. Harmon and Mr. Roberts insisted on waiting to talk to me and sat down at our intake desk, blocking the way for customers to check in. They proceeded to have a loud conversation, interrupting the work of staff seated at that desk and in the office space nearby. At this point they were invited to wait on the chairs at the front of the store. This was a very busy day for us, as evident by the number of people being waited on and others waiting to be helped. Our store had at least 4 sets of customers in the store that morning.

When I came out of the fitting room an hour after they arrived and went back to the office area, Mr. Harmon returned from the front and insisted on approaching me, despite the fact that I was obviously busy attending to customers. In the interest of cordiality I let him know that I had not had the chance to check my email or voicemail and did not receive his messages. I also invited him to make an appointment and apologized for not being able to meet with him at that moment. He insisted on taking me to the front of the store to meet the landlord. As we approached the front, right in the middle of the store, he announced. *"I just want you to meet Ron and then you can get back to making money."* Needless to say, I found this statement to be highly offensive. Since making our home in Lemon Grove in 1998, San Diego Homecare Supplies has taken pride in principally helping those we serve and elevating our community. "Making money" is secondary.

Obviously, the corporate entity from Florida applying to take up residence in Lemon Grove has little interest in being good neighbors, and is only interested in making a profit. Having said that, we are certain there are more appropriate locations for the type of intensive outpatient drug and alcohol treatment the patients of Niznik Behavioral Health require, such as the medical buildings near the Costco off of Market Street.

As per the City of Lemon Grove's website, research done for the Downtown Specific Plan (DSP) makes clear that *"most residents do feel that downtown is not family-friendly and would like to see more food and drink venues, entertainment venues, and shops. Deterrents to visiting the Downtown area include a lack of parking and maintenance/cleanliness and the perception/presence of homeless, vagrancy, and criminal activity."* Allowing an intensive drug and alcohol addiction treatment facility to move in next to Barry's Sporting Goods will most certainly NOT mitigate these concerns nor promote the wishes of our community.

Inviting an intensive drug and alcohol addiction treatment facility will deter, not help, the City of Lemon Grove to achieve its stated goals in the DSP to:

- ✓ *"expand downtown Lemon Grove's unique character catering towards families and professionals"* (Chapter 3, Goal 2.7)
- ✓ *"Limit uses that do not contribute to the pedestrian environment"* (Chapter 3, Goal 2.14)
- ✓ *"Incentivize retail, restaurant and hotel businesses to locate near the transit station"* (Chapter 3, Goal 3.4)
- ✓ *"Encourage a diverse retail environment with an appropriate mix of retail, office, residential, dining, entertainment and art uses"* (Chapter 3, Goal 6.1)
- ✓ *"Promote retention of existing businesses and recruitment of desirable businesses"* (Chapter 3, Goal 2.7)

Attachment J

We sincerely hope and respectfully request that the City of Lemon Grove deny the Minor Use Permit MUP-180-0001 to authorize a drug and alcohol addiction and treatment center at 3434 Grove Street.

Perhaps the building owner may more appropriately seek out a brewery/brew pub/restaurant to use that space.

What we need in Lemon Grove is more family-friendly establishments that will attract people from all parts of San Diego to our corner of the world, not ones that will deter those already coming here to not come back.

Sincerely,

A handwritten signature in cursive script that reads "Sydel Howell".

Sydel Howell
COO

CHAPTER II – THE VISION

The overall vision for the Lemon Grove Downtown Village Specific Plan is to create a vibrant and sustainable downtown. A mix of land uses ensuring a variety of residential options, shopping in a village atmosphere, and employment opportunities are planned. The emphasis for downtown is to provide inviting public places, transit-oriented development, and build on the unique character and community of the City of Lemon Grove.

This Chapter provides an overview of the public outreach activities, community involvement and policy framework that have influenced the development of the Lemon Grove Downtown Village Specific Plan. In addition, this chapter explains the planning factors, goals and objectives that form the foundation of the Specific Plan's development standards, design criteria, and provisions.

A. Public Outreach & Community Input



Preparation of the Specific Plan included a comprehensive public participation process. The public was involved to identify concerns, generate ideas, provide clarity and resolve issues. The following is a brief description of the community involvement and outreach efforts:

Community Workshops

Workshop #1 and Downtown Walking Tour – May 29, 2003. The first public workshop and Downtown Walking Tour was held on May 29, 2003 to provide community members with the opportunity to contribute input and learn about the process. The attendees were divided into five walking tour groups and then toured the entire Downtown area, from Central Avenue to

Lester along Lemon Grove Avenue, Broadway and Main Street. Basic concepts of redevelopment and examples of successful projects were shared with the group, and then they were asked to provide their observations, comments and recommendations from the walking tour.

Workshop #2 – November 20, 2003. The consultant team focused this meeting on development concepts based on input from the first workshop. These concepts included land use, urban design, and pedestrian/transit circulation. Following the presentation, the attendees were asked to share their comments and questions regarding the development concepts. The main issues addressed were separate districts for downtown Lemon Grove, increased density, retail/manufacturing land use, additional parking, and circulation changes.

Technical Advisory Committee Meetings

A Specific Plan Subcommittee, consisting of two members from the City Council, one Planning Commissioner, and two representatives from the community, contributed their unique backgrounds and perspectives toward creation of the Lemon Grove Downtown Village Specific Plan. Over the course of several months, the consultants met numerous times with this group to provide information, discuss options and receive the Committee's input regarding goals and issues for the Specific Plan. The direction provided by the Committee was used to develop the Draft Specific Plan. The Committee also met several times independently without the consultants.

B. Specific Plan Goals & Objectives

The Lemon Grove Downtown Village Specific Plan policy framework provides the primary guidance for the Specific Plan. All future development and redevelopment within the Specific Plan area shall be consistent with and take direction from the Goals and Objectives expressed in this Section.



Attachment K

The Policy Framework for the Lemon Grove Downtown Village Specific Plan is organized as follows:

- **Specific Plan Planning Factors:** Identifies the existing opportunities and constraints that influence and contribute to the creation of the Specific Plan
- **Specific Plan Goals:** Lists the broad goals that guide future development and redevelopment in the Specific Plan Area.
- **Specific Plan Objectives:** Outlines more explicit policy statements to implement the Specific Plan's Goals.

Specific Plan Planning Factors

The planning factors addressed in this Specific Plan were derived from a list of inadequacies in the Downtown Village. These planning factors are based upon community input, market analysis, mobility and parking studies, and observations by the subcommittee and planning consultant team. The planning factors are listed below and grouped into the following categories:

- Policy
- Land Use & Urban Design
- Parking
- Market/Economic
- Transportation/Circulation

Policy Factors

- **Community-Based Plan:** The Specific Plan area, a requirement of the Lemon Grove General Plan, includes a large, vibrant commercial area referred to as "downtown" by residents, business and property owners. Each of the involved stakeholders has ideas about how these different areas shall be preserved or how they shall change. A community that directs its future can keep and

enhance what is valued, while encouraging and allowing changes that contribute to the community's vision.

- **Predictable/Understandable Criteria and Standards:** The City's existing Downtown Storefront Improvement Guidelines (City of Lemon Grove May 2001) are well-written and cite positive examples of design, but are non-specific and not regulatory. Developers' and designers' interpretation of such guidelines are sometimes different from the understanding of City staff or decision-makers.

Land Use & Urban Design Factors

- **Vacant Lots and Buildings:** Vacant buildings present unattractive gaps in Lemon Grove's downtown, influence the appearance of adjacent buildings and detract from the community's economic vitality.
- **Points of Community Pride:** The community has specific unique features with which it strongly identifies and wants to protect, such as the small town village feel, historic structures at the park, the Lemon Grove "Lemon" and the history of the community.
- **Central Civic Space:** The existing Civic Center is underutilized and a new library is planned.
- **Community Circulation Patterns and Signage:** It is difficult to navigate through the Downtown Village because of the lack of adequate signage and the circulation disruptions caused by the Trolley.

Parking Factors

- **Parking Requirements and Intensity of Development:** To satisfy parking requirements for new development, or for redevelopment, relatively large parking lots are required. The result is that smaller lots are difficult to redevelop with adequate on-site parking and may simply deteriorate over time. Lot consolidations to create projects



that could provide adequate on-site parking may be bigger than what the community wants.

- **Location of Public Parking:** The existing parking lots are difficult to locate and access.
- **Limited Vacant Land for Surface Parking Lots:** Land that could be used for surface parking in the specific plan area is very limited and competes with development potential.

Market/Economic Factors

- **Unique Retail:** Multiple areas of the Downtown currently offer distinct retail/service opportunities.
- **Commercial:** Commercial land uses are underutilized throughout the project area.
- **Residential:** The City of Lemon Grove has identified the need for more housing to support the vision of mixed-use and TOD.

Transportation/Circulation Factors

- **San Diego Trolley:** At-grade trolley lines create significant traffic and pedestrian circulation impacts.
- **Highway 94 Access:** Large volumes of traffic entering the community from Highway 94 create congestion at multiple intersections and several roadway segments within the Downtown area.
- **Integrated Modes of Transportation:** Multiple modes of transportation (trolley, bus, auto, bicycle and pedestrian) are available to the community but are poorly integrated.
- **Pedestrian Circulation:** Lemon Grove Avenue, the trolley tracks right-of-way, and Main Street hinder pedestrian circulation.

- **Pedestrian Linkages:** There is a lack of pedestrian linkages throughout the Downtown Village.
- **At-Grade Trolley Crossings:** The trolley station and at-grade street crossings at Central Avenue, Broadway and Lemon Grove Avenue adjacent to Highway 94 create vehicular and pedestrian congestion and safety concerns and divides the community.

Goals, Objectives and Implementation Strategies/Actions

The following goals and objectives for the Lemon Grove Downtown Village Specific Plan provide the foundation of the regulatory framework that is implemented through the land use plan, zoning regulations, development standards, and design criteria. These goals and objectives are intended to complement the evaluation of future proposals and design concepts to determine if they are supportive of the spirit and intent of this plan. The implementation strategies/actions support the goals and objectives. The Specific Plan will guide decision-makers to determine whether a project will contribute to the desired future of Lemon Grove.

Implementation Strategies and Actions are specific and measurable. They direct the City in specific ways to reach its goals. This includes not only the goals stated in the Specific Plan, but also the broader goals of the Lemon Grove General Plan.

Land Use

Goal (1): Create a vibrant downtown district that is visually attractive and compatible with the village atmosphere of the current downtown Lemon Grove.

Objective (1):

- Create a strong sense of identity for the Downtown Village through enhancement of streetscapes, architectural form, and site planning.



Attachment K

- Establish a comprehensive signage system of informational and directional signs to direct vehicular and other travelers to the Downtown districts and parking facilities.

Implementation Strategies/Actions (1):

- Create appropriate development standards and design criteria that promote the area.
- Develop and implement sidewalk and streetscape improvements in commercial areas.
- Create a landscape program that strengthens the individual identity of each district, enhances linkages between districts, and creates an inviting pedestrian atmosphere by introducing shade and pedestrian scale elements.
- Encourage signage that provides sufficient direction and identification.
- Encourage the use of art to enhance public areas.

Goal (2): Create a pedestrian friendly environment.

Objectives (2):

- Establish a land use pattern that provides a variety of uses.
- Encourage infill development to be redeveloped in a more visually distinctive and pedestrian-friendly way.
- Create separate development standards and design guidelines that create distinct districts within the Downtown Village.
- Ensure the implementation of the Specific Plan.

Implementation Strategies/Actions (2):

- Limit uses that do not contribute to the pedestrian environment.
- Divide the Downtown Village Specific Plan area into Districts with distinctive uses, development standards and design guidelines.

Goal (3): Encourage transit-oriented development to create comfortable, walkable neighborhoods centered around a safe and

attractive transit station serving multi-modal transportation. There are opportunities for changes in densities and implementation of smart growth development ideals to create a concentrated downtown core, and utilize transit-oriented development principles.

Objective (3):

- Create core uses that have a direct relationship to transit.

Implementation Strategies/Actions (3):

- Allow for high residential densities to be developed in close proximity to transit locations.
- Encourage safe, comfortable and convenient pedestrian crossing options.
- Encourage businesses surrounding the transit station serving local residents and commuters.

Parking

Goal (4): Obtain a parking supply that is balanced to support the viability of commercial district businesses while minimizing impacts on adjacent neighborhoods.

Objectives (4):

- Enhance the usability of transit stops (bus and trolley)
- Pursue parking agreements with commercial owners of underutilized parking lots or purchase land to provide public parking.

Implementation Strategies (4):

- Reduce the need for parking by promoting mass transit.
- Create an Integrated Transit Center in cooperation with the Metropolitan Transit System (MTS).
- Use signage to direct vehicles to appropriate convenient parking for their specific destination or activity.
- Create a program to collect fees from Downtown Village redevelopment projects that are unable to provide required parking on-site to provide additional public parking.



Attachment L

EXHIBIT A – PROJECT PLANS

Not Attached

Enclosed in City Council packet or available at City Hall for Review

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 4
Mtg. Date June 5, 2018
Dept. Finance

Item Title: **Draft Fiscal Year 2018-19 General Fund Operating Budget and Sanitation District FY 18-19 Operating and Capital Budget**

Staff Contact: Lydia Romero, City Manager; Molly Brennan, Finance Manager and Al Burrell, Finance Consultant t

Recommendation:

Review and Discuss. Staff will return with a final FY 2018-19 Consolidated Operating & Capital Budget at the June 19 City Council meeting.

Item Summary:

The attached document is a draft of the City of Lemon Grove’s 2018-19 General Fund Budget and Lemon Grove Sanitation 20018-19 Operating and Capital Budget. The purpose is to solicit comments and discussion regarding the upcoming City’s financial plan for FY 2018-19. Any changes supported by a majority of the City Council will be incorporated in the formal document presented at the June 19, 2018 City Council meeting.

Fiscal Impact:

None .

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- A. Staff Report
- B. Draft FY 2018-19 General and Sanitation Budget

Attachment A

LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 4

Mtg. Date June 5, 2018

Item Title: **Draft Fiscal Year 2018-19 General Fund Operating Budget and Sanitation District FY 18-19 Operating and Capital Budget)**

Staff Contact: Lydia Romero, City Manager; Molly Brennan, Finance Manager and Al Burrell, Finance Consultant

Discussion:

A summary of significant changes from the 2018-19 Budget are listed below:

General Fund

Sales Tax revenue estimate increases 1.5% over the projected FY 2017-18 sales tax estimate.

Secured Property Tax revenue estimate is projected to increase by 1.75%.

FY 2017-18 experienced one-time growth in revenue from building permits and administrative citations, however it is anticipated that FY 2018-19 will see those revenue sources go back down to their historical levels.

The City has been more effective at recovering costs for damages to our property and facilities, making the repair expense and corresponding revenue budget neutral.

Inter-fund transfers are bringing in substantially less than previous years, around \$300,000 into the General Fund. These charges represent overhead cost reimbursement (services, supplies, and contracts). Inter-fund transfers are going down due to the reduction in the transfer from the Sanitation District and the increase in the transfer to the Stormwater Fund to cover the addition of state mandated stormwater measures.

PERS rates increased by less than 1% for the Miscellaneous and Safety Classic plans. This is the first year we are impacted by the decrease in the PERS discount rate (actuarial investment rate), which will be implemented over the next three years. The City received a 31% increase in the required lump sum payment to PERS for the City's unfunded liability, from \$350,709 in FY 17-18 to \$458,805 in FY18-19. The expense is distributed among the funds in accordance with an employee's cost allocation, but the majority is paid from the General Fund. This required unfunded liability payment is anticipated to grow even higher over the next few years.

An account was added for funding Planning Commission members at \$50 a meeting, anticipating meeting six times over the fiscal year, for a total estimated cost of \$1,615 for FY 18-19. No training money was included for Planning Commissioners.

Expenses for the Safety Department increased by 8% or approximately \$482,000 in FY 2018-19 from what we are projected to spend in FY 2017-18. This includes a 6% Sheriff's contract increase, a RCS lease to upgrade communication equipment at \$49,000/year for the next 9 years, and an animal control contract increase due to call volume, which was discussed in detail at the previous Council meeting.

The Fire Heartland JPA costs are budgeted this year at \$118,000.

The Rick Engineering contract is \$280,000 and is spread over multiple funds.

Attachment A

General Plan update for Fiscal Year 2017-18 is funded at \$50,000 as a carry-over from FY 2017-18.

All non-contractual departments have reductions to their FY 2018-19 expenditures from FY 2017-18. Non-uniform staff did not receive any wage increases beyond those eligible for a salary step increase.

Based on direction from the City Council, the Community Services Assistant's position was increased from ¾'s time to full time in anticipation of increased activity at the Recreation Center. Staff is or will soon pursue discussions with Liberty Charter on their contract and with Heal Zone representatives regarding their proposal. Staff will return to the City Council with any recommendations that result from the above discussions.

Although the main sources of revenue to the General Fund have been growing over the last few years, the small levels of growth do not generate enough additional revenue to match the reduction in inter-fund transfers, increases in Public Safety expenditures, and increases to the required PERS lump sum payment for unfunded liability. Therefore, there is a structural deficit that will continue to widen if no additional revenue is generated.

The General Fund is facing a deficit of \$440,164 for FY 2018-19. Staff is recommending use of General Fund reserves to fund the deficit while we explore additional long-term revenue generating solutions with Council.

Revenue Options

As previously discussed the City's General Fund revenue is not increasing with the pace of the fixed expenditures, Sheriff's Contract, PERS costs, stormwater mandates, etc. About 72% of the General Fund budget is dedicated to public safety (Fire and Law Enforcement) with the other departments making up the remaining 28% of General Fund expenditures. Expenditures cuts will not close the gap on the structural deficit the City is facing. There is not an easy answer to solve this structural deficit. Below are some revenue options to consider.

Revenue Options requiring voter approval:

One half cent Sales Tax increase - approximately \$1.2 mil

This is actually called a transaction and use sales. The use tax is imposed on purchasers whenever sales tax does not apply, such as for goods purchased out of state which will be used in California.

Business license tax increase – unknown revenue at this time

Business license taxes are imposed on businesses conducting in a city or county. Lemon Grove has a business license fee that was adopted after incorporation in 1977. Our fee structure is flat fee of \$15.00 dollars with a per employee fee, storm water fee and processing fee.

Some cities impose a business license fee on a business' overall revenues (a concept known as "gross receipts"). Taxes may be based on the quantity of goods produced, number of employees, number of vehicles, and square footage of space occupied by the business or a combination of factors.

Utility User Tax – unknown revenue at this time

Cities may impose a tax on the use of utilities such as gas, electricity, telephone, water and cable television. Utility companies usually collect utility user's taxes from their customers as

Attachment A

part of their regular billing procedures. They send the funds collected to the city which imposed the tax.

Parcel Tax – unknown revenue at this time

A parcel tax is a special tax on a parcel – or unit - of real property. Unlike the property tax, a parcel tax may not be based on the value of property. Instead, parcel taxes are generally based on a flat per-parcel rate and are imposed for any number of purposes, including funding police and fire services, neighborhood improvement and revitalization and open space protection. Parcel taxes require two-thirds voter approval, even if they are imposed for general purposes.

Documentary Transfer Tax – unknown revenue at this time

A documentary transfer tax is a tax imposed on the transfer of interests in real estate. Counties may tax at a rate of 55 cents per \$500 of the property's value. Cities may impose the tax at up to one half of that amount, which is credited to the payment of the county tax.

Transient Occupancy Tax (TOT) or Hotel Bed Tax – unknown revenue at this time

Visitors to an area also pay local taxes. Such taxes help support public services and facilities that make an area a good destination for business or vacation travel. A key form of visitor tax is called the transient occupancy tax or hotel bed tax. Cities may tax persons staying 30 days or less in hotels, motels and similar lodgings, including mobile homes. Typically, the lodging provider collects the tax from guests and turns the funds over to the City. Lemon Grove currently collects a 10% TOT tax.

Revenue Options that do not require voter approval:

Facility Rentals – the City has sought to keep its rates competitive with nearby rental venues. Staff can explore increasing rental rates.

Electronic Bill Boards – Lemon Grove has several static billboards that dot the 94. Billboard companies are moving towards electronic billboards to increase their advertising options for companies. Several years ago Lemon Grove did explore this as a revenue generation option, however this option was never implemented. Based on an old proposal the City could receive approximately \$250,000 per year in revenue. This option has been explored by other cities in San Diego County but was dropped when met with community opposition.

Sponsorship of Vehicles – several beach communities have a sponsorship agreement with an auto company to provide city vehicles in exchange for exclusive advertising on the vehicle.

Lemon Grove Sanitation Budget

The FY 2018-19 moved the sewer capacity fee revenue to a new Sewer Capacity Fund in compliance with audit finding to maintain a separate fund for infrastructure improvements needed to increase capacity of the system for new connections.

The inter-fund transfer from Sanitation to the General Fund is reduced from previous year amounts.

There is an estimated 11% increase to the FY 2018-19 Metro Annual Capacity and Treatment fees the City of Lemon Grove pays to the City of San Diego. The Metro Reserve, which is based on one year of Metro expenses, was increased accordingly.

Attachment A

During the budget process staff reviewed the employee cost allocations and accurately mapped all salary and benefit costs to match the allocations set-up in payroll. It was found that the personnel costs budgeted in the Sanitation Fund did not match the employee cost allocations. Therefore, the FY 2018-19 salary and benefit accounts reflect the true employee costs.

There are capital projects of \$1.7M including two sewer design projects, one of which is anticipated to go to construction during FY 2018-19.

Staff is recommending an increase in funding to the Pure Water Fund of \$1M in anticipation of rising project costs as design continues.

Conclusion:

All other specific restricted funds are status quo. They are specified revenue for specified expenses.

Please advise staff of any changes to the budget and how Council would like to proceed with the new revenue generating options for the General Fund.

GENERAL FUND

REVENUE DETAIL

SOURCE	2016/17	ACTUAL	FY 2017/18 BUDGET	FY 2017/18 PROJECTION	FY 2018/19 BUDGET	% CHANGE			
BEGINNING FUND BALANCE - July 1	\$	5,012,768	\$	4,615,157	\$	5,297,118	\$	5,307,460	
Sales Tax		5,133,578	5,090,000	5,473,305	5,554,815	1.49%			
Property Tax Secured		2,201,072	2,336,500	2,350,000	2,391,140	1.75%			
Property Tax Supplemental Roll		64,563	55,000	56,738	57,120	0.67%			
Prop. Tax Homeowner's Relief		15,962	15,000	15,000	15,000	0.00%			
Prop. Tax Real Property Transfer Tax		100,142	90,000	80,000	80,000	0.00%			
Property Tax Post Redevelopment		72,822	80,000	54,000	54,000	0.00%			
Property Tax in Lieu of VLF		2,303,112	2,405,500	2,429,012	2,430,000	0.04%			
Franchise Fees		938,714	960,000	945,000	940,000	-0.53%			
Transient Occupancy Tax		52,043	50,000	51,163	51,000	-0.32%			
Other Taxes		5,748,430	5,992,000	5,980,913	6,018,260	0.62%			
Business License		86,173	88,000	93,000	96,600	3.87%			
Animal License		11,209	13,000	11,600	12,400	6.90%			
Regulatory License		6,618	4,000	5,120	5,200	1.56%			
Permits & Licenses		104,000	105,000	109,720	114,200	4.08%			
Emergency Transport Fees		224,239	224,300	224,238	269,000	19.96%			
Fire Cost Recovery		-	-	265,000	45,000	-83.02%			
Other Fire Fees		48,643	-	1,840	3,500	90.22%			
Fire Fees - Business Licenses		32,965	32,000	30,000	32,000	6.67%			
Fire Fees - Development Services		19,695	22,000	20,607	21,500	4.33%			
Fire Department Fees		325,542	278,300	541,685	371,000	-31.51%			
Building Permits		260,473	240,000	315,000	240,000	-23.81%			
Planning Permits		31,490	30,000	58,000	46,000	-20.69%			
Engineer Permits		34,864	20,000	33,633	36,000	7.04%			
State Collected Fee - ADA		1,086	1,000	4,000	1,300	-67.50%			
Development Fees		327,913	291,000	410,633	323,300	-21.27%			
Day Camp		102,972	81,000	102,000	104,500	2.45%			
Special Events		27,550	30,000	30,700	30,000	-2.28%			
Recreation Classes		6,259	6,200	6,450	6,450	0.00%			
Softball		4,947	6,500	6,500	6,500	0.00%			
Parks & Recreation Fees		141,728	123,700	145,650	147,450	1.24%			
Motor Vehicle License Fee		11,921	12,000	14,104	16,900	19.82%			
Sales Tax 1/2% (Public Safety)		42,983	35,000	44,947	46,130	2.63%			
Traffic Safety Fines		69,283	77,000	45,000	42,500	-5.56%			
Booking Fee - County		7,264	6,500	6,500	6,500	0.00%			
Parking Fines		23,209	20,000	17,000	1,700	-90.00%			
Other Fines & Forfeitures		6,204	5,000	4,000	4,200	5.00%			
Tow Fees		22,818	25,000	19,000	19,000	0.00%			
Fines & Forfeitures		171,761	168,500	136,447	120,030	-12.03%			
Investment Income	\$	25,044	\$	7,000	\$	15,000	\$	23,400	56.00%

SOURCE	2016/17 ACTUAL	FY 2017/18 BUDGET	FY 2017/18 PROJECTION	FY 2018/19 BUDGET	% CHANGE
Rental - Long Term	170,552	140,000	180,875	181,600	0.40%
Rental - Short Term	81,726	60,000	65,000	65,100	0.15%
Cost Recovery	11,421	10,000	83,215	25,000	-69.96%
State Mandated Cost	20,447	5,000	100	500	400.00%
Credit Card Surcharge	6,450	4,000	5,585	6,000	7.43%
Other Revenue	457,504	136,520	45,000	40,000	-11.11%
Administrative Citations	89,424	40,000	172,000	40,000	-76.74%
Other Income	837,524	395,520	551,775	358,200	-35.08%
Total General Fund	12,827,441	12,463,020	13,379,232	13,047,555	-2.48%
Gas Tax Fund	-	44,500	-	-	-
Supplemental Law Enforcement Service Fui	100,000	114,600	114,600	120,000	4.71%
TDA Administration	17,400	17,400	13,050	15,000	14.94%
General Lighting District - Admin	9,400	9,400	9,400	9,400	0.00%
Local Lighting District - Admin	4,900	4,900	3,675	4,900	-
Integrated Waste Administration	1,300	1,200	1,200	1,200	0.00%
Sanitation District Administration	552,400	552,400	489,294	305,073	-37.65%
Wildflower District Administration		100	100	100	0.00%
Successor Agency Loan Repayment		-	-	-	
Successor Agency - Administration		-	-	30,000	
Transfer Workers Compensation Fund		100,000	-	-	
Transfer to Pension Liability Fund		-	-	-	
Transfer to Storm Water Fund		(154,030)	(154,030)	(183,992)	19.45%
Transfers	685,400	690,470	477,289	301,681	-36.79%
Total Revenues & Transfers	13,512,841	13,153,490	13,856,521	13,349,236	-3.66%
Total Resources	\$ 18,525,609	\$ 17,768,647	\$ 19,153,639	\$ 18,656,696	-2.59%
Total Expenditures	\$ 13,228,491	\$ 13,307,520	\$ 13,846,179	13,789,400	-0.41%
NET CHANGE IN FUND BALANCE	284,350	(154,030)	10,342	(440,164)	

GENERAL FUND
DEPARTMENT: CITY COUNCIL

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	38,404	48,910	43,688	40,749	-7%
Operating Expenditures	44,267	43,950	49,207	40,015	-19%
Contracted Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 82,671	\$ 92,860	\$ 92,895	\$ 80,764	-13%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY COUNCIL

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	21,491	22,700	22,472	22,716	1%
Health Benefits	9,760	18,450	12,322	12,322	0%
Health Benefits-Retirees	2,448	2,450	2,448	2,448	0%
Medicare	331	330	339	329	-3%
Life Insurance	-	50	51	51	0%
Retirement	4,374	4,930	6,057	2,883	-52%
SALARIES & BENEFITS	38,404	48,910	43,688	40,749	-7%
Community Promotions	3,152	3,000	3,164	3,000	-5%
Computer Maintenance	3,061	3,400	3,164	500	-84%
Copier Service	-	200	-	-	-
Insurance-Liability	770	800	1,023	1,023	0%
Insurance-Property	565	600	714	714	0%
Membership and Dues	23,335	23,000	31,389	23,000	-27%
Mileage	4,237	5,300	4,430	5,141	16%
Office Supplies	914	1,000	1,461	1,000	-32%
Travel and Meetings	6,106	3,750	1,826	3,600	97%
Utilities-Gas and Electric	2,127	2,900	2,036	2,036	0%
OPERATING EXPENDITURES	44,267	43,950	49,207	40,015	-19%
TOTAL CITY COUNCIL EXPENDITURES	\$ 82,671	\$ 92,860	\$ 92,895	\$ 80,764	-13%

GENERAL FUND

DEPARTMENT: CITY MANAGER

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	228,931	245,510	254,852	221,771	-13%
Operating Expenditures	28,270	27,000	27,230	27,135	0%
Contracted Services	10,265	10,000	5,000	9,500	90%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 267,466	\$ 282,510	\$ 287,082	\$ 258,406	-10%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY MANAGER

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	166,013	174,000	170,405	172,331	1%
Overtime	1,489	3,700	2,263	2,263	0%
Health Benefits	15,593	16,200	18,361	16,020	-13%
Health Benefits-Retirees	7,214	5,500	9,424	9,424	0%
Deferred Compensation	3,240	3,240	3,708	3,708	0%
Employee Assistance Program	-	50	-	-	-
Workers Compensation Insurance	806	800	1,055	1,055	0%
Medicare	2,428	2,580	2,568	2,532	-1%
Life Insurance	464	160	380	380	0%
Long Term Disability	978	740	1,121	1,121	0%
Retirement	30,705	38,540	45,566	12,937	-72%
SALARIES & BENEFITS	228,931	245,510	254,852	221,771	-13%
Computer Maintenance	7,391	5,000	6,877	6,500	-5%
Copier Service	2,121	1,500	1,739	1,700	-2%
Insurance-Liability	1,925	2,400	2,301	2,350	2%
Insurance-Property	2,543	2,700	2,411	2,500	4%
Membership and Dues	835	700	930	835	-10%
Mileage	3,425	3,200	3,399	3,200	-6%
Office Supplies	3,945	3,500	3,391	2,500	-26%
Training	326	1,000	467	950	104%
Travel and Meetings	1,468	1,500	1,536	1,100	-28%
Utilities-Gas and Electric	2,127	3,100	2,037	3,100	52%
Utilities-Telephone	1,914	2,100	1,849	2,100	14%
Utilities-Water	251	300	294	300	2%
OPERATING EXPENDITURES	28,270	27,000	27,230	27,135	0%
Professional Services	10,265	10,000	5,000	9,500	90%
CONTRACTED SERVICES	10,265	10,000	5,000	9,500	90%
TOTAL CITY MANAGER EXPENDITURES	\$ 267,466	\$ 282,510	\$ 287,082	\$ 258,406	-10%

GENERAL FUND

DEPARTMENT: HUMAN RESOURCES

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	64,549	70,070	96,731	58,249	-40%
Operating Expenditures	17,349	20,700	16,000	19,790	24%
Contracted Services	3,309	2,000	13,500	2,500	-81%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 85,207	\$ 92,770	\$ 126,232	\$ 80,539	-36%

ACCOUNT DETAIL FOR THE DEPARTMENT OF HUMAN RESOURCES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	49,823	51,760	74,123	48,592	-34%
Health Benefits	3,334	5,040	6,146	4,950	-19%
Employee Assistance Program	-	10	-	-	-
Workers Compensation Insurance	189	200	274	274	0%
Medicare	768	750	1,059	705	-33%
Life Insurance	-	10	19	19	0%
Retirement	10,435	12,300	15,111	3,710	-75%
SALARIES & BENEFITS	64,549	70,070	96,731	58,249	-40%
Computer Maintenance	2,232	2,000	899	1,000	11%
Copier Rental	-	200	-	-	-
Employee Recognition	-	1,500	1,779	1,000	-44%
Insurance-Liability	481	400	384	400	4%
Insurance-Property	283	300	268	300	12%
Medical Examinations	-	3,000	2,900	3,000	3%
Memberships and Dues	97	500	1,000	2,035	104%
Mileage	312	500	-	480	-
Office Supplies	370	300	941	300	-68%
Personnel Recruitment/Selectio	4,593	5,500	6,140	5,500	-10%
Training	6,730	3,000	1,000	3,000	200%
Travel & Meetings	2,077	2,000	28	1,900	6628%
Utilities- Gas & Electric	-	200	-	100	-
Utilities- Telephone	174	200	661	675	2%
Utilities- Water	-	100	-	100	-
Wellness Program	-	1,000	-	-	-
OPERATING EXPENDITURES	17,349	20,700	16,000	19,790	24%
Professional Services	3,309	2,000	13,500	2,500	-81%
CONTRACTED SERVICES	3,309	2,000	13,500	2,500	-81%
TOTAL HUMAN RESOURCES EXPENDITURE	\$ 85,207	\$ 92,770	\$ 126,232	\$ 80,539	-36%

GENERAL FUND
DEPARTMENT: CITY CLERK

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	56,840	74,600	71,272	60,669	-15%
Operating Expenditures	9,551	13,600	5,940	9,485	60%
Contracted Services	-	-	-	1,500	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 66,391	\$ 88,200	\$ 77,211	\$ 71,654	-7%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY CLERK

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	38,524	54,540	49,054	50,036	2%
Health Benefits	5,749	5,490	5,511	5,500	0%
Employee Assistance Program	-	20	-	-	-
Workers Compensation Insurance	1,546	200	274	274	0%
Medicare	567	790	759	726	-4%
Life Insurance	-	20	15	15	0%
Long Term Disability	695	690	695	695	0%
Retirement	9,759	12,850	14,963	3,423	-77%
SALARIES & BENEFITS	56,840	74,600	71,272	60,669	-15%
Computer Maintenance	2,232	2,000	899	1,000	11%
Copier Rental	-	200	-	150	-
Insurance-Liability	481	400	511	400	-22%
Insurance-Property	283	300	357	300	-16%
Membership andDues	230	300	67	250	275%
Mileage	74	300	-	200	-
Office Supplies	396	800	260	500	92%
Printing	-	500	-	485	-
Publishing	5,604	6,000	3,326	3,500	5%
Training	250	1,000	-	950	-
Travel & Meetings	-	1,000	-	950	-
Utilities- Gas & Electric	-	500	-	500	-
Utilities- Telephone	-	200	519	200	-61%
Utilities- Water	-	100	-	100	-
OPERATING EXPENDITURES	9,551	13,600	5,940	9,485	60%
Professional Services	-	1,500	-	1,500	-
CONTRACTED SERVICES	-	1,500	-	1,500	-
TOTAL CITY CLERK EXPENDITURES	\$ 66,391	\$ 89,700	\$ 77,211	\$ 71,654	-7%

GENERAL FUND
DEPARTMENT: CITY ATTORNEY

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	-	-	-	-	-
Operating Expenditures	-	-	-	-	-
Contracted Services	125,200	155,000	288,130	155,000	-46%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 125,200	\$ 155,000	\$ 288,130	\$ 155,000	-46%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY ATTORNEY

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Code Enforcement Litigation Services	10,452	1,500	27,104	5,000	-82%
Litigation-Non-City Attorney	1,471	-	16,374	-	-100%
Litigation Services-City Attorney	125,200	155,000	288,130	155,000	-46%
CONTRACTED SERVICES	125,200	155,000	288,130	155,000	-46%
TOTAL CITY ATTORNEY EXPENDITURES	\$ 125,200	\$ 155,000	\$ 288,130	\$ 155,000	-46%

GENERAL FUND
DEPARTMENT: FINANCE

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	156,076	177,890	165,816	191,958	16%
Operating Expenditures	38,680	48,700	37,196	43,255	16%
Contracted Services	66,767	50,000	118,000	68,000	-42%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 261,523	\$ 276,590	\$ 321,012	\$ 303,213	-6%

ACCOUNT DETAIL FOR THE DEPARTMENT OF FINANCE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	115,421	126,350	113,613	134,771	19%
Overtime	447	-	55	-	-100%
Health Benefits	9,337	15,210	9,511	17,694	86%
Health Benefits-Retirees	7,711	7,960	7,711	7,711	0%
Employee Assistance Program	-	70	-	-	-
Workers Compensation Insurance	2,346	2,400	2,911	2,911	0%
Medicare	4,251	1,830	3,933	1,954	-50%
Life Insurance	431	40	411	411	0%
Long Term Disability	1,140	860	1,168	1,168	0%
Retirement	14,993	23,170	26,503	25,337	-4%
SALARIES & BENEFITS	156,076	177,890	165,816	191,958	16%
Computer Maintenance	9,000	12,000	10,188	10,500	3%
Copier Service	2,121	2,000	2,287	2,290	0%
Credit Card and Bank Fees	15,428	18,000	12,713	15,000	18%
Insurance-Liability	2,165	2,400	2,301	2,310	0%
Insurance-Property	518	600	536	550	3%
Membership and Dues	350	500	-	400	-
Mileage	13	500	49	420	751%
Office Supplies	4,518	3,000	3,704	4,000	8%
Printing	149	400	647	400	-38%
Publishing	-	-	173	175	1%
Training	84	2,400	-	1,500	-
Travel and Meetings	30	100	-	1,000	-
Utilities-Gas and Electric	2,127	3,800	2,037	2,100	3%
Utilities-Telephone	1,997	2,700	2,351	2,400	2%
Utilities-Water	179	300	210	210	0%
OPERATING EXPENDITURES	38,680	48,700	37,196	43,255	16%
Professional Services	66,767	50,000	118,000	68,000	-42%
CONTRACTED SERVICES	66,767	50,000	118,000	68,000	-42%
TOTAL FINANCE EXPENDITURES	\$ 261,523	\$ 276,590	\$ 321,012	\$ 303,213	-6%

GENERAL FUND

DEPARTMENT: LAW ENFORCEMENT

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	-	1	-	-	-
Operating Expenditures	45,019	117,300	55,578	116,540	110%
Contracted Services	5,430,298	5,745,760	5,752,179	6,172,947	7%
Capital Expenditures	-	1	-	-	-
Total Expenditures	\$ 5,475,317	\$ 5,863,062	\$ 5,807,757	\$ 6,289,487	8%

ACCOUNT DETAIL FOR THE DEPARTMENT OF LAW ENFORCEMENT

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
800 MHZ Radio System	15,620	34,300	21,584	34,000	58%
ARJIS	16,332	16,300	21,776	16,300	-25%
CAL ID	6,176	6,400	8,299	6,400	-23%
RCS Lease	-	49,000	-	49,000	-
Utilities-Water	895	1,800	1,639	1,650	1%
Fuel-Animal Control Vehicle	5,996	7,000	1,000	6,790	579%
Repairs & Maint-Animal Cntl	-	2,500	1,280	2,400	88%
OPERATING EXPENDITURES	45,019	117,300	55,578	116,540	110%
Contractual Services-Sheriff	5,237,450	5,546,600	5,546,604	5,879,396	6%
Contractual Srvcs-Animal Cntrl	185,853	195,560	203,075	289,951	43%
Contract Services-After Hours	6,995	3,600	2,500	3,600	44%
CONTRACTED SERVICES	5,430,298	5,745,760	5,752,179	6,172,947	7%
TOTAL LAW ENFORCEMENT EXPENDITURES	\$ 5,475,317	\$ 5,863,060	\$ 5,807,757	\$ 6,289,487	8%

GENERAL FUND

DEPARTMENT: FIRE

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	3,487,261	3,499,330	3,957,346	3,704,014	-6%
Operating Expenditures	338,926	439,750	362,678	468,830	29%
Contracted Services	264,420	282,000	376,537	278,800	-26%
Capital Expenditures	86,688	86,700	86,688	86,690	0%
Total Expenditures	\$ 4,177,296	\$ 4,307,780	\$ 4,783,249	\$ 4,538,334	-5%

ACCOUNT DETAIL FOR THE FIRE DEPARTMENT

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	1,800,335	1,840,720	1,837,950	1,951,903	6%
Scheduled Overtime	126,563	128,700	129,754	137,539	6%
Unscheduled Overtime	380,010	300,000	405,000	300,000	-26%
Reimbursable Overtime	49,430	45,000	315,875	45,000	-86%
Overtime	5,438	-	500	500	0%
Extra Help	27,038	40,000	26,918	12,000	-55%
Quarterly JPA Reconciliation	62,424	100,000	118,220	118,220	0%
Health Benefits	219,313	226,800	215,662	215,000	0%
Health Benefits-Retirees	75,981	84,000	77,560	77,560	0%
Employee Assistance Program	-	590	-	-	-
Uniform Allowance	20,000	20,000	26,667	27,000	1%
Holiday Pay	53,331	54,000	86,666	87,000	0%
Paramedic Recertification	48,545	50,000	66,196	66,000	0%
Education Award	10,792	10,700	15,723	15,700	0%
Workers Compensation Insurance	104,622	90,000	117,000	112,500	-4%
Medicare	37,552	34,150	41,078	35,500	-14%
Life Insurance	-	530	391	400	2%
Long Term Disability	-	-	294	300	2%
Retirement	465,886	474,140	475,892	501,891	5%
SALARIES & BENEFITS	3,487,261	3,499,330	3,957,346	3,704,014	-6%
ALS Supplies Pass Thru	25,799	26,000	26,000	26,000	0%
Communications Equipment	-	9,700	8,596	9,000	5%
Fire Prevention Software	-	6,700	8,854	3,600	-59%
City Emergency Preparedness	22,276	4,500	3,350	4,000	19%
Community Risk Reduction	1,128	5,200	1,011	3,000	197%
Computer Maintenance	19,805	20,000	28,627	28,600	0%
Copier Service	1,660	2,400	1,384	1,400	1%
Departmental Expense	10,232	10,000	10,000	9,000	-10%
Fire Station Supplies	4,865	5,000	3,940	4,500	14%
Fuel	20,106	20,000	25,740	26,000	1%
Insurance-Liability	23,098	25,900	24,836	24,900	0%
Insurance-Property	16,109	17,100	15,268	15,300	0%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
JAC Reimbursable Expenditures	-	-	2,402	5,000	108%
JPA Reconciliation Expenditures	2,361	2,500	4,001	5,000	25%
JPA Reimbursable Expenditures	-	1,500	(1,076)	1,000	-193%
Medical Examinations	8,962	8,300	8,000	9,000	13%
Membership and Dues	562	600	120	600	400%
Office Supplies	2,290	2,500	2,539	2,300	-9%
Patient Care Reporting Pass Thru	4,037	5,800	7,064	5,800	-18%
Personal Exposure Reporting	300	300	565	325	-42%
Personal Protective Clothing	15,834	20,000	12,704	17,500	38%
RCCP Reimbursable	-	38,500	-	39,000	-
Repair and Maintenance-Equipment	4,769	4,500	3,712	4,000	8%
Repair and Maintenance-Vehicles	63,289	75,000	53,777	75,000	39%
Reserve Fire Fighter Expense	3,653	6,000	7,786	-	-100%
Self-Contained Breathing Apparatus	6,538	5,000	3,960	32,000	708%
Subscriptions and Books	-	1,000	-	5,000	0%
Trauma Intervention Program (TIP)	3,825	3,850	5,100	3,825	-25%
Tools and Supplies	4,240	10,000	5,423	10,000	84%
Training	27,684	39,000	34,001	40,000	18%
Training-AMR Pass Thru	10,945	19,100	4,804	19,100	298%
Travel and Meetings	-	3,000	2,575	3,000	17%
Uniforms	4,953	1,000	2,720	1,000	-63%
Utilities-Gas and Electric	16,730	22,000	16,717	16,750	0%
Utilities-Telephone	7,226	5,500	6,477	6,500	0%
Utilities-Water	2,771	3,000	2,523	2,530	0%
Vehicle Supplies	2,880	2,300	2,781	2,300	-17%
Weed Abatement	-	7,000	16,397	7,000	-57%
OPERATING EXPENDITURES	338,926	439,750	362,678	468,830	29%
Dispatch Services	264,420	262,000	349,639	258,600	-26%
Hazmat Emergency Response	-	20,000	26,897	20,200	-25%
CONTRACTED SERVICES	264,420	282,000	376,537	278,800	-26%
Fire Truck Loan	86,688	86,700	86,688	86,690	0%
CAPITAL EXPENDITURES	86,688	86,700	86,688	86,690	0%
TOTAL FIRE EXPENDITURES	\$ 4,177,296	\$ 4,307,780	\$ 4,783,249	\$ 4,538,334	-5%

GENERAL FUND

DEPARTMENT: DEVELOPMENT SERVICES

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	322,505	349,900	309,303	288,111	-7%
Operating Expenditures	44,019	51,300	43,615	52,515	20%
Contracted Services	200,038	181,000	246,347	180,500	-27%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 566,562	\$ 582,200	\$ 599,266	\$ 521,126	-13%

ACCOUNT DETAIL FOR THE DEPARTMENT OF DEVELOPMENT SERVICES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	233,215	241,570	197,149	195,977	-1%
Planning Commission Wages	-	-	-	1,615	-
Overtime	5,739	2,330	893	1,000	12%
Extra Help	400	10,000	2,532	7,000	176%
Health Benefits	24,721	27,720	22,387	22,000	-2%
Health Benefits-Retirees	4,223	3,980	5,039	5,039	0%
Employee Assistance Program	-	80	-	-	-
Workers Compensation Insurance	2,324	2,400	2,995	2,995	0%
Medicare	3,475	3,680	2,792	2,981	7%
Life Insurance	-	80	63	63	0%
Long Term Disability	2,423	2,620	1,823	1,823	0%
Retirement	45,986	55,440	67,230	41,218	-39%
Unemployment	-	-	6,400	6,400	0%
SALARIES & BENEFITS	322,505	349,900	309,303	288,111	-7%
Computer Maintenance	12,221	14,000	17,587	17,500	0%
Copier Service	3,369	3,300	3,590	3,600	0%
Fuel	403	500	158	250	59%
Insurance-Liability	4,331	4,900	4,700	4,700	0%
Insurance-Property	3,109	3,300	2,950	3,000	2%
Membership and Dues	1,612	1,800	937	1,230	31%
Mileage	2,504	2,600	2,160	2,600	20%
Noticing	4,679	5,000	1,297	4,000	208%
Office Supplies	3,897	4,700	3,512	4,550	30%
Printing	186	300	21	290	1259%
Printing for Planning Commission	-	-	-	500	-
Repair & Maintenance-Vehicles	104	200	-	200	-
Subscriptions and Books	393	300	-	800	-
Training	1,826	1,500	888	1,445	63%
Travel and Meetings	413	1,000	3	970	36275%
Code Enforce Cost Recovery	-	-	-	1,000	-
Utilities-Gas and Electric	2,127	4,400	2,037	2,100	3%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Utilities-Telephone	2,560	3,000	3,440	3,440	0%
Utilities-Water	286	500	336	340	1%
OPERATING EXPENDITURES	44,019	51,300	43,615	52,515	20%
Plan Checks/Consultations	199,553	180,000	245,497	180,000	-27%
Professional Services	485	1,000	850	500	-41%
CONTRACTED SERVICES	200,038	181,000	246,347	180,500	-27%
TOTAL DEVELOPMENT EXPENDITURES	\$ 566,562	\$ 582,200	\$ 599,266	\$ 521,126	-13%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, ENGINEERING DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	76,701	88,080	91,233	84,024	-8%
Operating Expenditures	54,984	56,900	53,641	53,120	-1%
Contracted Services	191,525	98,000	48,500	80,000	65%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 323,211	\$ 242,980	\$ 193,374	\$ 217,144	12%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ENGINEERING DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	51,513	52,390	51,558	52,836	2%
Overtime	-	950	2,000	950	-53%
Extra Help	3,852	10,900	10,724	5,000	-53%
Health Benefits	6,737	6,750	6,868	6,750	-2%
Health Benefits- Retirees	1,224	1,840	1,224	1,224	0%
Employee Assistance Program	-	20	-	-	-
Workers Compensation Insurance	2,353	2,400	2,911	2,911	0%
Medicare	1,026	930	1,544	852	-45%
Life Insurance	37	20	51	51	0%
Retirement	9,959	11,880	14,354	13,450	-6%
SALARIES & BENEFITS	76,701	88,080	91,233	84,024	-8%
Computer Maintenance	10,165	9,000	9,085	9,000	-1%
Copier Service	2,527	3,000	2,699	2,700	-
Development Support	3,929	4,500	5,238	5,000	-5%
Fuel	1,553	1,000	2,832	2,500	-12%
Insurance- Liability	3,609	4,050	3,884	3,900	-
Insurance- Property	2,591	2,750	2,455	2,500	2%
Mileage	455	600	230	500	117%
Office Supplies	3,455	3,700	2,786	2,500	-10%
Training	574	-	-	-	-
Utilities- Traffic Signal	22,894	25,000	21,442	21,500	-
Utilities- Telephone	2,874	3,000	2,570	2,600	-
Utilities- Water	358	300	420	420	-
OPERATING EXPENDITURES	54,984	56,900	53,641	53,120	-1%
Professional Services	191,525	98,000	48,500	80,000	65%
CONTRACTED SERVICES	191,525	98,000	48,500	80,000	65%
TOTAL ENGINEERING EXPENDITURES	\$ 323,211	\$ 242,980	\$ 193,374	\$ 217,144	12%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, ADMINISTRATION DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	36,479	38,150	36,862	40,279	9%
Operating Expenditures	51,987	66,450	66,285	74,950	13%
Contracted Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 88,467	\$ 104,600	\$ 103,147	\$ 115,229	12%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ADMINISTRATION DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	22,336	22,510	21,742	22,107	2%
Overtime	48	-	12	100	737%
Health Benefits	1,981	2,700	1,960	2,700	38%
Employee Assistance Program	-	10	-	-	-
Workers Compensation Insurance	6,607	7,000	6,153	6,500	6%
Medicare	347	300	338	322	-5%
Life Insurance	-	10	7	7	0%
Long Term Disability	237	240	237	237	0%
Retirement	4,924	5,380	6,411	8,305	30%
SALARIES & BENEFITS	36,479	38,150	36,862	40,279	9%
Advertising	-	-	177	500	182%
Computer Maintenance	11,361	11,800	10,385	10,400	0%
Copier Service	5,111	4,800	4,230	4,300	2%
Damages - Cost Recovery	-	-	14,900	20,000	34%
Insurance-Liability	1,444	1,500	1,438	1,500	4%
Insurance-Property	2,591	2,750	2,455	2,500	2%
Marketing Supplies	4,649	6,000	5,080	5,000	-2%
Membership and Dues	1,963	2,000	1,288	1,500	16%
Mileage	302	600	499	425	-15%
Office Supplies	2,829	2,400	2,700	2,000	-26%
Software (minor)	2,750	5,400	1,960	5,500	181%
Protective Clothing	5,551	13,000	9,912	10,000	1%
Repair & Maintenance-Equipment	900	900	900	900	0%
Training	6,828	9,000	3,816	6,000	57%
Travel and Meetings	521	1,000	3,156	950	-70%
Utilities-Gas and Electric	2,127	2,500	2,037	2,100	3%
Utilities-Telephone	2,847	2,500	1,082	1,100	2%
Utilities-Water	215	300	270	275	0%
OPERATING EXPENDITURES	51,987	66,450	66,285	74,950	13%
TOTAL PW ADMIN EXPENDITURES	\$ 88,467	\$ 104,600	\$ 103,147	\$ 115,229	12%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, STREETS DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	60,191	63,390	85,621	96,545	13%
Operating Expenditures	102,408	125,800	119,055	117,775	-1%
Contracted Services	30,645	21,000	18,632	19,100	3%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 193,244	\$ 210,190	\$ 223,309	\$ 233,420	5%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, STREETS DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	44,691	41,790	59,079	65,825	11%
Overtime	2,341	1,880	4,542	1,000	-78%
Health Benefits	4,047	6,980	8,372	14,850	77%
Health Benefits-Retirees	-	310	-	-	-
Employee Assistance Program	-	20	-	-	-
Workers Compensation Insurance	424	1,800	-	-	-
Medicare	1,026	630	1,523	1,000	-34%
Life Insurance	56	20	82	82	0%
Long Term Disability	396	380	348	348	0%
Retirement	7,210	9,580	11,676	13,441	15%
SALARIES & BENEFITS	60,191	63,390	85,621	96,545	13%
Computer Maintenance	5,499	6,400	2,815	3,000	7%
Copier Service	-	400	-	-	-
Equipment Rental	7,149	7,000	4,961	6,800	37%
Fuel	10,050	12,500	12,995	12,500	-4%
Graffiti Cleanup Supplies	1,528	1,800	1,800	1,800	0%
Herbicides/Pesticides	971	1,000	579	900	55%
Insurance-Liability	3,609	4,050	3,884	3,900	0%
Insurance-Property	2,591	2,750	2,455	2,500	2%
Medical Examinations	701	-	-	-	0%
Membership and Dues	374	500	-	450	0%
Office Supplies	-	200	101	200	99%
Permit Expenses	292	400	469	475	1%
Protective Clothing	2,004	-	345	-	-100%
Repair and Maintenance-Equipment	19,587	17,500	24,703	19,000	-23%
Repair and Maintenance-Sidewalk	4,018	5,000	-	4,500	-
Repair and Maintenance-Storm Drain	2,930	15,000	787	10,000	1171%
Repair and Maintenance-Vehicles	7,841	18,500	18,312	17,500	-4%
Tools and Supplies	17,520	18,000	11,503	10,500	-9%
Utilities-Gas and Electric	1,206	1,300	1,219	1,250	3%
Utilities-Telephone	2,796	3,500	2,128	2,500	17%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Utilities-Water	11,743	10,000	30,000	20,000	-33%
OPERATING EXPENDITURES	102,408	125,800	119,055	117,775	-1%
Contractual Services	12,962	5,000	3,072	3,100	1%
Dead Animal Removal	1,956	2,000	1,560	2,000	28%
Street Sweeping	15,727	14,000	14,000	14,000	0%
CONTRACTED SERVICES	30,645	21,000	18,632	19,100	3%
TOTAL STREETS EXPENDITURES	\$ 193,244	\$ 210,190	\$ 223,309	\$ 233,420	5%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, COMMUNITY SERVICES DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	203,344	200,940	210,412	161,597	-23%
Operating Expenditures	124,467	124,100	139,151	130,010	-7%
Contracted Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 327,812	\$ 325,040	\$ 349,562	\$ 291,607	-17%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, COMMUNITY SERVICES DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	103,480	85,990	102,201	66,264	-35%
Overtime	1,536	1,720	2,000	5,000	150%
Extra Help	48,798	65,300	50,512	50,750	0%
Health Benefits	13,858	13,500	13,656	11,700	-14%
Health Benefits-Retirees	6,120	6,120	5,100	5,100	0%
Employee Assistance Program	-	40	-	40	-
Workers Compensation Insurance	5,308	5,600	6,559	6,559	0%
Medicare	5,516	2,220	5,636	1,769	-69%
Life Insurance	-	40	37	37	0%
Long Term Disability	936	940	936	936	0%
Retirement	17,793	19,470	23,775	13,441	-43%
SALARIES & BENEFITS	203,344	200,940	210,412	161,597	-23%
Computer Maintenance	5,064	4,000	3,188	3,200	0%
Copier Service	649	800	704	710	1%
Daycamp	20,988	25,000	28,315	25,000	-12%
Equipment Rental	-	1,800	1,409	1,500	6%
Insurance-Liability	1,444	1,600	1,534	1,550	1%
Insurance-Property	565	600	536	550	3%
Maintenance-Supplies	291	100	-	100	-
Medical Examinations	553	500	328	400	22%
Membership and Dues	36	100	-	100	-
Mileage	-	100	-	100	-
Office Supplies	841	1,000	387	500	29%
Printing	-	500	-	-	-
Rental Expense	5,979	6,000	7,601	5,800	-24%
Repair and Maintenance-Equipment	-	500	-	400	-
Softball	1,586	1,000	-	-	-
Special Events	25,338	27,000	35,154	30,000	-15%
Training	95	-	-	-	-
Utilities-Gas and Electric	30,613	35,000	34,891	34,900	0%
Utilities-Telephone	5,002	5,500	3,917	4,000	2%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Utilities-Water	25,425	13,000	21,185	21,200	0%
OPERATING EXPENDITURES	124,467	124,100	139,151	130,010	-7%
TOTAL COMMUNITY SERVICES EXPENDITURE	\$ 327,812	\$ 325,040	\$ 349,562	\$ 291,607	-17%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, GROUNDS DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	2,295	2,300	2,295	2,300	0%
Operating Expenditures	85,948	81,600	103,053	85,475	-17%
Contracted Services	223,922	226,600	247,152	230,475	-7%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 312,165	\$ 310,500	\$ 352,501	\$ 318,250	-10%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, GROUNDS DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Health Benefits-Retirees	2,295	2,300	2,295	2,300	0%
SALARIES & BENEFITS	2,295	2,300	2,295	2,300	0%
Lighting Maintenance	797	2,200	2,041	2,200	8%
Maintenance-Supplies	23,352	22,000	20,000	17,000	-15%
Utilities-Gas and Electric	4,477	4,400	3,972	4,000	1%
Utilities-Telephone	1,918	3,000	2,264	2,275	1%
Utilities-Water	55,403	50,000	74,777	60,000	-20%
OPERATING EXPENDITURES	85,948	81,600	103,053	85,475	-17%
Contractual Services	111,488	120,000	112,000	120,000	7%
Tree Maintenance	26,486	25,000	32,099	25,000	-22%
CONTRACTED SERVICES	223,922	226,600	247,152	230,475	-7%
TOTAL GROUNDS EXPENDITURES	\$ 312,165	\$ 310,500	\$ 352,501	\$ 318,250	-10%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, FACILITIES DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	142,606	157,910	150,817	170,872	13%
Operating Expenditures	88,254	72,230	82,238	68,755	-16%
Contracted Services	6,171	10,000	396	400	1%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 237,031	\$ 240,140	\$ 233,452	\$ 240,027	3%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, FACILITIES DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	89,648	101,960	88,385	107,147	21%
Overtime	5,715	2,680	9,062	9,062	0%
Health Benefits	15,423	18,000	12,560	18,900	50%
Health Benefits-Retirees	3,060	2,450	4,148	4,148	0%
Employee Assistance Program	-	50	-	-	-
Workers Compensation Insurance	6,629	7,000	8,183	8,183	0%
Medicare	1,346	1,520	994	1,685	70%
Life Insurance	42	50	41	41	0%
Long Term Disability	784	900	548	548	0%
Retirement	19,958	23,300	26,897	21,158	-21%
SALARIES & BENEFITS	142,606	157,910	150,817	170,872	13%
Computer Maintenance	2,728	2,500	1,304	1,350	4%
Equipment Rental	446	200	200	400	100%
Fuel	2,473	2,430	3,281	2,500	-24%
Insurance-Liability	2,214	2,300	2,205	2,210	0%
Insurance-Property	1,036	1,100	982	1,000	2%
Maintenance-Services	28,958	15,000	19,091	14,550	0%
Maintenance-Supplies	37,396	28,000	42,633	31,000	-27%
Repair and Maintenance	6,249	10,000	8,250	8,500	0%
Repair and Maintenance-ADA	-	1,000	-	500	-
Repair and Maintenance-Equipment	2,223	2,000	1,497	1,900	0%
Tools and Supplies	1,081	3,000	-	2,000	-
Utilities-Gas and Electric	1,513	3,000	1,219	1,250	0%
Utilities-Telephone	1,870	1,600	1,513	1,520	0%
Utilities-Water	65	100	62	75	21%
OPERATING EXPENDITURES	88,254	72,230	82,238	68,755	-16%
Contractual Services	6,171	10,000	396	400	1%
CONTRACTED SERVICES	6,171	10,000	396	400	1%
TOTAL FACILITIES EXPENDITURES	\$ 237,031	\$ 240,140	\$ 233,452	\$ 240,027	3%

GENERAL FUND
DEPARTMENT: NON-DEPARTMENTAL

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	-	7,000	7,000	7,000	0%
Operating Expenditures	62,820	76,500	1,000	68,200	6720%
Contracted Services	-	-	-	-	
Capital Expenditures	-	-	-	-	
Total Expenditures	\$ 62,820	\$ 83,500	\$ 8,000	\$ 75,200	840%

ACCOUNT DETAIL FOR NON-DEPARTMENTAL

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Vacation Payoff	-	7,000	7,000	7,000	0%
SALARIES & BENEFITS	-	7,000	7,000	7,000	0%
General Election	38,790		-	18,200	-
General Plan Update- Carryover	5,200	75,000	-	50,000	-
Audio Visual Equipment	-	1,500	1,000	-	-100%
Equip Replacement - Fire	7,830		-	-	-
Equip Replacement - PW	11,000		-	-	-
OPERATING EXPENDITURES	62,820	76,500	1,000	68,200	6720%
TOTAL NON-DEPARTMENTAL EXPENDITURES	\$ 62,820	\$ 83,500	\$ 8,000	\$ 75,200	840%

LEMON GROVE SANITATION DISTRICT: OPERATING FUND 15

BEGINNING FUND BALANCE \$ 9,052,515 \$ 6,750,247 \$ 6,659,776 \$ 8,213,027

REVENUE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Other Revenues	19,948	587,450	61,300	88,000	44%
Interest	73,793	21,800	65,000	65,000	0%
Sewer Service Fee	6,023,233	6,356,400	6,325,000	6,325,000	0%
Sewer Service-LGSD La Mesa SD	47,510	50,000	50,000	50,000	0%
Total Revenue	\$ 6,164,484	\$ 7,015,650	\$ 6,501,300	\$ 6,528,000	0%

TOTAL RESOURCES \$ 15,216,999 \$ 13,765,897 \$ 13,161,076 \$ 14,741,027

EXPENSES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	828,234	885,960	838,023	868,677	4%
Overtime	23,966	31,640	22,608	32,000	42%
Extra Help	1,491	27,200	6,887	27,200	295%
Health Benefits	110,816	143,280	111,207	142,731	28%
Health Benefits-Retirees	15,093	16,620	15,973	34,884	118%
Deferred Comp	1,740	1,740	1,785	20,696	0%
Employee Assistance Program	-	380	-	380	-
Workers Compensation Insurance	47,215	12,000	47,000	57,050	21%
Medicare	13,284	13,700	13,684	32,595	138%
Life Insurance	933	460	1,146	20,057	1650%
Long Term Disability	6,098	6,480	6,134	6,200	1%
Retirement	70,952	77,030	75,061	200,229	167%
SALARIES & BENEFITS	1,119,824	1,216,490	1,139,507	1,442,699	27%
Claims Paid	100,386	20,000	-	40,000	-
Computer Maintenance	36,774	46,600	44,118	45,000	2%
Equipment Rental	-	5,000	-	5,000	-
Fuel	6,595	15,100	7,303	15,000	105%
Industrial Enforcement	2,977	10,000	-	10,000	-
Insurance-Liability	26,707	27,750	26,610	27,750	4%
Insurance-Property	19,170	20,350	18,170	20,350	12%
Medical Examinations	1,126	400	869	600	-31%
Membership and Dues	2,086	2,000	1,833	1,900	4%
Mileage	7,149	9,000	7,327	8,000	9%
Office Supplies	1,150	2,000	1,237	1,900	54%
Protective Clothing	4,114	4,000	6,001	4,000	-33%
Repairs & Maintenance	420	5,400	-	1,500	-
Repair & Maint. -Equipment	9,910	25,000	9,169	13,000	42%
Repair & Maint-Vehicles	5,440	10,000	12,186	10,000	-18%
Tools and Supplies	6,901	11,000	3,500	9,000	157%
Traffic Safety Equipment	-	500	-	500	-
Training	1,546	2,600	1,000	4,000	300%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Travel and Meetings	-	2,000	-	1,900	-
Utilities-Gas and Electric	1,407	1,500	1,401	1,500	7%
Utilities-Telephone	3,824	4,500	3,891	4,500	16%
Utilities-Water	130	500	2,546	2,000	-21%
Interfund Transfers- GF	652,400	552,400	489,294	305,073	-38%
OPERATING EXPENSES	890,211	777,600	636,456	532,473	-16%
Contractual Services	31,273	55,000	45,000	45,000	0%
Emergency Callout and Repair	-	5,000	-	5,000	-
Litigation Services	7,736	60,000	16,812	30,000	78%
Metro Annual Capacity & Treatment	2,648,020	2,968,500	2,781,944	3,100,000	11%
Sewage Transportation	-	66,000	45,000	45,000	0%
Professional Services	139,590	257,900	164,330	216,000	31%
Professional Svcs-City Atty	-	30,000	-	30,000	-
Restoration Services	-	10,000	-	10,000	-
Street Sweeping	20,570	19,000	19,000	19,000	0%
CONTRACTED SERVICES	2,847,188	3,471,400	3,072,087	3,500,000	14%
Transfer to Gas Tax Fund	-	-	100,000	100,000	0%
Transfer to Pure Water Fund	3,700,000	-	-	1,000,000	-
CAPITAL EXPENSES	3,700,000	-	100,000	1,100,000	1000%
TOTAL EXPENSES	\$ 8,557,223	\$ 5,465,490	\$ 4,948,049	\$ 6,575,172	33%
OPERATING RESERVE FUND BALANCE	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	
ENDING FUND BALANCE	\$ 4,359,776	\$ 5,897,407	\$ 5,913,027	\$ 5,865,855	

**LEMON GROVE SANITATION DISTRICT: CAPITAL
FUND 16**

BEGINNING FUND BALANCE \$ 10,396,660 \$ 9,715,169 \$ 10,409,128 \$ 10,563,000

REVENUE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Interest	29,593	8,000	32,800	30,000	-9%
Total Revenue	\$ 29,593	\$ 8,000	\$ 32,800	\$ 30,000	-9%

TOTAL RESOURCES \$ 10,426,253 \$ 9,723,169 \$ 10,441,928 \$ 10,593,000

EXPENSES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Contingent Costs	-	159,140	-	-	-
CIP-Lemon Grove Realignment	-	-	-	478,694	-
FY 17-18 Sewer Main Rehab (Design)	17,125	106,090	30,000	73,000	143%
FY 17-18 Sewer Main Rehab (Construct)	-	1,060,900	-	822,000	-
FY 18-19 Sewer Main Rehab (Design)	-	-	-	341,000	-
FY 16-17 Sewer Main Rehab (Construct)	-	-	153,512	-	-100%
Sewer Maintenance (Contract)	-	265,230	3,160	30,900	878%
CAPITAL EXPENSES	17,125	1,591,360	186,672	1,745,594	835%

TOTAL EXPENSES \$ 17,125 \$ 1,591,360 \$ 186,672 \$ 1,745,594 835%

METRO RESERVE FUND BALANCE \$ 3,100,000 \$ 3,100,000 \$ 3,100,000 \$ 3,100,000

ENDING FUND BALANCE \$ 7,309,128 \$ 5,031,809 \$ 7,463,000 \$ 5,747,406

LEMON GROVE SANITATION DISTRICT: PURE WATER RESERVE
FUND 17

BEGINNING FUND BALANCE \$ - \$ 3,700,000 \$ 3,700,000 \$ 3,700,000

REVENUE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Transfer from Sanitation Operations	3,700,000	-	-	1,000,000	-
Total Revenue	\$ 3,700,000	\$ -	\$ -	\$ 1,000,000	-

TOTAL RESOURCES \$ 3,700,000 \$ 3,700,000 \$ 3,700,000 \$ 4,700,000

ENDING FUND BALANCE \$ 3,700,000 \$ 3,700,000 \$ 3,700,000 \$ 4,700,000

**LEMON GROVE SANITATION DISTRICT
AGENDA ITEM SUMMARY**

Item No. 5.
Mtg. Date June 5, 2018
Dept. Public Works

Item Title: **Ordinance No. 29 – Establishing a 2.875% Increase to the Sewer Service Charge for Fiscal Year 2018-2019**

Staff Contact: Mike James, Assistant District Manager / Public Works Director

Recommendation:

Conduct the second reading, by title only, and adopt Ordinance No. 29 (**Attachment A**) establishing a 2.875% increase to the sewer service charge for Fiscal Year 2018-2019.

Item Summary:

On May 2, 2017, the Sanitation District Board (Board) approved a 5.75 percent rate increase for five consecutive years from Fiscal Year (FY) 2017-18 to FY 2021-22. At the time of approval, the Board expressed an interest in annually evaluating the rate increase moving forward, which was performed at its Board meeting on May 1, 2018 when the Board directed staff to reduce the rate from 5.75% to 2.875% for FY 2018-19.

On May 15, 2018, Ordinance No. 29 was introduced, by title only, and a first reading was held. Staff recommends that the District Board continue the adoption process with a second reading, by title only, and adopt Ordinance No. 29 (**Attachment A**) establishing a 2.875% increase to the sewer service charge for FY 2018-19.

Fiscal Impact:

Based on the FY 2017-18 Sanitation District Tax rolls there are 10,866 equivalent dwelling units in the District. A 2.875% increase to the EDU value will equal \$601.80 which will yield a total estimated gross revenue of \$6,539,158.80 in FY 2018-19.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section [] | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- A. Ordinance No. 29

ORDINANCE NO. 29

AN ORDINANCE AMENDING ORDINANCE NO. 28 OF THE LEMON GROVE SANITATION DISTRICT DESCRIBING METHODS FOR CALCULATING SEWER USE CHARGES

The Board of Directors of the Lemon Grove Sanitation District does ordain as follows:

SECTION 1. Ordinance No. 29, Article III shall be amended to read as follows:

ARTICLE III

SEWER SERVICE CHARGES

SECTION 30. ESTABLISHMENT OF SEWER SERVICE CHARGE. There is hereby levied and assessed upon each premise within the district that discharges sewage into the sewer lines of the District and upon each person owning, letting or occupying such premises an annual sewer service charge.

The annual sewer service charge is made up of two components. The first component is generally based on the District's annual cost to collect and transport wastewater, and is equally divided among the number of equivalent dwelling units (EDUs) connected to the District's system. The second component is generally the District's cost for wastewater treatment and disposal as fees paid to the City of San Diego for capacity and use of the San Diego Metropolitan Sewer System, and is allocated to users of the District's system based on the users generation of annual wastewater flow, biochemical oxygen demand, and suspended solids discharged into the District's system.

For the purpose of this ordinance, the discharge characteristics of an average single family user is one EDU and shall be composed of wastewater flow of 240 gallons per day for 365 days per year and constituent levels of sewage strength of 200 milligrams per liter (mg/l) biochemical oxygen demand (BOD) and 200 milligrams per liter (mg/l) suspended solids (SS).

For the purpose of this ordinance, the discharge characteristics of commercial/industrial users is a minimum sewer capacity of 1.2 EDU for each business unit with flow quantity and strength as measured by BOD and SS as set forth in the current edition of the California State Water Resources Control Board (State) publication "*Policy For Implementing The State Revolving Fund For Construction Of Wastewater Treatment Facilities*", or comparable industry standards acceptable to the State and approved by the District's Engineer. Minimum sewage strength capacity per commercial/industrial EDU is 200 mg/l BOD and mg/l SS.

The flow and strength rate EDUs are determined for individual business units as set forth herein in Section 30.3 and are applicable to each of the various District's users under the jurisdiction of this Ordinance. The District's Engineer shall assign flow rates, BOD, and SS based upon the estimated amount of and strength of wastewater that is typically generated for each business unit. The EDUs, flow rates, BOD, and SS so assigned shall be used in computing the sewer service charges.

If potable water delivered through the water meter is used by the District to estimate the volume of wastewater discharged over a period of time, then 90% of water meter flow is estimated to be discharged into the sewer unless the discharger or legal owner presents evidence to the contrary and this evidence is satisfactory to the District's Engineer. The District's Engineer may adjust the charges for wastewater treatment and disposal in proportion to the estimated volume of wastewater discharged to the sewer.

Attachment A

SECTION 30.1 Annual Sewer Service charges shall be determined by the following formula (rounded to the nearest dollar):

$$SSC = (n/N \times D) + (f/F \times M_F) + (s/S \times M_S) + (b/B \times M_b)$$

In the above formula, the following terms have the meanings and definitions as shown:

n = Number of EDUs assigned to a particular user. EDUs are assigned as follows: 1.0 EDU each for single family dwellings, condominiums, each living unit of a multi-family dwelling, and each space for a mobile home park. Commercial/Industrial users are assigned a minimum of 1.2 EDUs, and additional EDUs may be assigned based upon Section 30.3 of this ordinance.

f = Flow of a particular user in million gallons per year, based either upon assigned EDUs or water meter records.

s = Suspended Solids of a particular user in pounds per year, based either upon State standards or comparable industry standards approved by the State.

b = Biochemical Oxygen Demand of a particular user in pounds per year, based either upon State standards or comparable industry standards approved by the State.

N = Total number of EDUs in the District. This is a summation of the EDUs assigned to all users.

D = District budgeted costs for the fiscal year in dollars, to collect and transport wastewater. This is a net cost for District customers after non-operating revenues have been subtracted from the total District budget costs. Such budgeted costs shall include, but not be limited to operation and maintenance costs of pipelines, pump stations, and meter stations; design and construction cost of replacement facilities; and administration costs including fee collection, accounting, record maintenance, planning and code enforcement.

M = Total District budgeted cost for the fiscal year in dollars, for treatment and disposal of wastewater. Such cost shall include, but not necessarily be limited to, fees paid to the City of San Diego for capacity in and use of the Metro System. The Metro treatment and disposal costs are further divided into cost categories as determined by the City of San Diego and allocated as follows: Flow Cost = M_F (43.7% costs); BOD Cost = M_b (30.1% of costs) and SS Cost = M_S (26.2% of costs).

F = Total flow in the District in million gallons per year from a summation of users' flows, based either upon assigned EDUs or potable water meter records.

S = Total Suspended Solids in the District impounds per year, from a summation of users' SS loading, based either upon State standards, or comparable industry standards approved by the State.

B = Total Biochemical Oxygen Demand in the District impounds per year from a summation of users' BOD loading, based either upon State standards, or comparable industry standards approved by the State.

Attachment A

SECTION 30.2 The SSC for the Lemon Grove Sanitation District for residential units are as follows:

FISCAL YEAR 2018-2019:

<u>Type</u>	<u>EDU Capacity</u>	<u>Estimated Flow</u>	<u>Annual SSC</u>
Single Family	1	240 gpd	\$601.80
Condominium	1	240 gpd	\$601.80
Multi-Family	1	240 gpd*	\$601.80
Mobile Home	1	240 gpd*	\$601.80

*Note that rates may be adjusted to reflect flow based upon potable water records.

SECTION 30.3 Assignment of sewer capacity for Commercial/ Industrial business units shall be assigned in terms of EDUs. The minimum charge per commercial unit shall be 1.2 EDUs or \$722.16 per annum during FY 18/19. Higher charges will be assessed for commercial/industrial EDU's with sewage strength higher than combined 400 mg/l BOD and SS. Flow based sewer capacity to business units shall be assigned as described in Section 50.3.

SECTION 50.3 COMMERCIAL/INDUSTRIAL FACILITIES

Sewer capacity for Commercial/Industrial business units shall be assigned in terms of Equivalent Dwelling Units as follows:

- | a. Food Service Establishments | <u>EDUs</u> |
|--|-------------|
| 1) Take-out Restaurants with disposable Utensils, no dishwasher, and no public rest rooms. | 3.0 |
| 2) Miscellaneous food establishments- ice-cream/yogurt shops, bakeries (sales on premises only). | 3.0 |
| 3) (I) Take-out/eat in restaurants with disposable utensils, but with seating and public rest rooms. | 3.0 minimum |
| (II) Restaurants with re-usable utensils, seating and public rest rooms. | 3.0 minimum |
| One EDU is assigned for each 6-seat unit as follows: | |
| 0 – 18 seats= | 3.0 minimum |
| Each additional 6-seat unit will be assigned | 1.0 |
| b. Hotels and Motels | |
| 1) Per living unit without kitchen | 0.38 |
| 2) Per living unit with kitchen | 0.60 |
| c. Commercial, Professional, Industrial Buildings, | |

Attachment A

Establishments not specifically listed herein.

1)	Any office, store, or industrial condominium or establishment. First 1,000 sq. ft.	1.20
	Each additional 1,000 sq. ft. or portion thereof	0.70
2)	Where occupancy type or usage is unknown at the time of application for service, the following EDUs shall apply. This shall include but not be limited to shopping centers, industrial parks, and professional office buildings.	
	First 1,000 square feet of gross building floor area.	1.20
	Each additional 1,000 square feet of gross Building floor area. Portions less than 1,000 square feet will be prorated.	0.70
d.	Self-service laundry per washer	1.00
e.	Churches, theaters and auditoriums per each 150 person seating capacity, or any fraction thereof. (Does not include office spaces school rooms, day care facilities, food preparation areas, etc. Additional EDUs will be assigned for these supplementary uses.)	1.50
f.	Schools	
	Elementary schools for 50 pupils or fewer	1.00
	Junior High Schools for 40 pupils or fewer values	1.00
	High School for 24 pupils or fewer	1.00

Additional EDUs will be prorated based upon the above values.

The number of pupils shall be based on the average daily attendance of pupils at the school during the preceding fiscal year, computed in accordance with the education code of the State of California. However, where the school has had no attendance during the preceding fiscal year, the Director shall estimate the average daily attendance for the fiscal year for which the fee is to be paid and compute the fee based on such estimate.

SECTION 2. DATE OF LEVY OF NEW CHARGES. The Charges referenced above shall take effect on July 1, 2018 in the manner allowed by law.



City of Lemon Grove
City Council Regular Meeting Agenda

Tuesday, June 5, 2018, 6:00 p.m.

Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA

The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency

Call to Order

Pledge of Allegiance

Changes to the Agenda

Presentations:

Lemon Grove History Minute #20

Lemon Grove Home Grown 40 Year Business Recognition Series Honoring Monte Vista Village

28th Annual Treganza History Essay Competition Awards

Public Comments

(Note: In accordance with State Law, the general public may bring forward an item not scheduled on the agenda; however, the City Council may not take any action at this meeting. If appropriate, the item will be referred to staff or placed on a future agenda.)

1. Consent Calendar

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public.)

A. Waive Full Text Reading of All Ordinances on the Agenda

Reference: James P. Lough, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda; ordinances shall be introduced and adopted by title only.

B. City of Lemon Grove - Payment of Demands

Reference: Molly Brennan, Finance Manager

Recommendation: Ratify Demands

C. Approval of Meeting Minutes

March 6, 2018 Regular Meeting

May 15, 2018 Regular Meeting

Reference: Kay Vinson, Interim City Clerk

Recommendation: Approve Minutes

- D. General Municipal Election – November 6, 2018
 Reference: Kay Vinson, Interim City Clerk
 Recommendation: Adopt Resolutions: 1) Calling & Giving Notice of Election and Determining Tie Votes; 2) Requesting Consolidation of Election and Requesting Services; and 3) Adopting Regulations for Candidate Statements

- E. Beneficiary Statement for Refinancing Loan – Housing Authority 2001 Hillside Terrace Loan
 Reference: James P. Lough, City/Authority Attorney
 Recommendation: Adopt Resolution of the Housing Authority of the City of Lemon Grove approving a Beneficiary Statement to Allow Refinancing of an Underlying Loan to the Beneficiary of the 2001 Hillside Terrace Loan of \$300,000 dollars without affecting the position of the Housing Authority.

- F. Vision Internet, Inc. Website Contract Renewal
 Reference: Miranda Evans, Management Analyst
 Recommendation: Adopt Resolution approving a contract renewal with Vision Internet, Inc.

- G. Fiscal Year 2018-19 City Calendar
 Reference: Alicia Hicks, Human Resource Manager
 Recommendation: Approve the Fiscal Year 2018-19 City Calendar

- H. Award Contract for Street Lighting System Maintenance and Repairs
 Reference: Stephanie Boyce, Management Analyst
 Recommendation: Adopt City Council and Lighting District Resolutions awarding a contract for Street Lighting System Maintenance and Repairs

- I. Contract Extension for Traffic Signal and Communications System Maintenance, Emergency Repairs and Related Construction Services
 Reference: Stephanie Boyce, Management Analyst
 Recommendation: Adopt Resolutions Authorizing the One-year Extension of the existing contract between the City of Lemon Grove and Select Electric, Inc. for traffic signal and communications system maintenance, emergency repairs and related construction services.

- 2. Public Hearing to Consider Planned Development Permit Modification PDP-170-01M1 and Tentative Map Revision TM0-000-0189 to Authorize the Construction of 18 Condominium Units at 3485 Olive Street with Shared Services
 Reference: Michael Viglione, Assistant Planner
 Recommendation: Conduct the public hearing and Adopt a Resolution conditionally approving Tentative Map Revision TM-000-0189 and Planned Development Permit Modification PDP-170-01M1 which modifies City Council Resolutions 2017-3542 and 2017-3543

- 3. Public Hearing to Consider Administrative Appeal No. AA1-800-0002 Regarding the Decision to Approve Minor Use Permit No. MUP-180-0001; a Request to Allow an Outpatient Drug and Alcohol Addiction Treatment and Counseling Service Center at 3434 Grove Street in the Village Commercial Zone of the Downtown Village Specific Plan.

Reference: Arturo Ortuño, Assistant Planner; David De Vries, Development Services Director

Recommendation: 1) Conduct the public hearing; and 2) Either adopt a Resolution denying Administrative Appeal No. AA1-800-0002, upholding the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001; or adopt a Resolution approving Administrative Appeal No. AA1-800-0002, overturning the Development Services Director's decision to approve Minor Use Permit No. MUP-180-0001.

4. Draft Fiscal Year 2018-19 General Fund Operating Budget and Sanitation District FY 18-19 Operating and Capital Budget

Reference: Lydia Romero, City Manager; Molly Brennan, Finance Manager; and Al Burrell, Finance Consultant

Recommendation: Review and Discuss. Staff will return with a final FY 2018-19 Consolidated Operating & Capital Budget at the June 19 City Council meeting.

5. Sewer Service Charge for Fiscal Year 2018-2019, Reducing Increase from 5.75% to 2.875% Increase

Reference: Mike James, Assistant District Manager / Public Works Director

Recommendation: Conduct the second reading, by title only, and Adopt Sanitation District Ordinance No. 29

City Council Oral Comments & Reports on Meetings Attended at City Expense
(GC 53232.3 (d) 53232.3 (d) States that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)

City Manager and Department Director Reports *(Non-Action Items)*

Closed Session:

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of G. C. Section 54956.9 (two cases)

Conference with Legal Counsel – Existing Litigation (G.C. § 54956.9 (1d))

Christopher Williams vs. David Arambula, City of Lemon Grove, et. al.

San Diego Superior Court - Case number 37-2018-00023369-CU-PO-CTL

Adjournment

In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. If you require such assistance, please contact the City Clerk at (619) 825-3800 or email kvinson@lemongrove.ca.gov. A full agenda packet is available for public review at City Hall.

AFFIDAVIT OF NOTIFICATION AND POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS
CITY OF LEMON GROVE)

A. Kay Vinson, being first duly sworn, depose and state: That I am the duly appointed and qualified Interim City Clerk of the City of Lemon Grove and that a copy of the above Agenda of the Regular Meeting of the City Council of the City of Lemon Grove, California, was delivered and/or notice by email not less than 72 hours before the hour of 5:30 p.m. on May 31, 2018, to the members of the governing agency, and caused the agenda to be posted on the City's www.lemongrove.ca.gov and at Lemon Grove City Hall 3232 Main Street Lemon Grove, CA 91945.

A. Kay Vinson, Interim City Clerk

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 1D
Mtg. Date June 5, 2018
Dept. City Manager

Item Title: General Municipal Election – November 6, 2018

Staff Contact: Kay Vinson, Interim City Clerk

Recommendation:

Adopt Resolutions: Notice of Election and Determining Tie Votes by Lot (Attachment B); Requesting Consolidation of Election with Statewide General Election and Services of County Registrar of Voters (ROV) (Attachment C); and Adopting Regulations for Candidate Statements (Attachment D)

Item Summary:

A General Municipal Election will be held in the City of Lemon Grove on Tuesday, November 6, 2018. The purpose of the election is to elect two Members of the City Council, each for a full four-year term. The attached resolutions provide for the City Council to take required action calling the election, directing the City Clerk to publish notice of the election, and determining how tie votes are resolved, as well as requesting consolidation of the election with the Statewide General Election and requesting services of the County Registrar of Voters, and lastly to establish regulations for candidate statements.

Fiscal Impact:

The Registrar of Voters has estimated election costs for two Members of the City Council at \$10,000-\$15,000. The City will also incur costs of approximately \$3,200 for translation of election notices and publication. Monies will be included in the FY 2018-2019 General Fund budget.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- | | |
|--|---|
| A. Staff Report | D. Resolution Adopting Regulations for Candidate Statements |
| B. Resolution Notice of Election and Determining Tie Votes | E. Election Calendar |
| C. Resolution Requesting Consolidation and Requesting Services | F. ROV Election Cost Estimate with Assumptions |

Attachment A

LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 1D

Mtg. Date June 5, 2018

Item Title: **General Municipal Election – November 6, 2018**

Staff Contact: **Kay Vinson, Interim City Clerk**

Discussion:

General Municipal Election

The City will be holding a General Municipal Election on November 6, 2018 for the purpose of electing two Members of the City Council for the full term of four years for the expiring terms of incumbents Jennifer Mendoza and Jerry Jones.

California Elections Code § 12101 (a) states the City Elections Official must publish a notice of election not earlier than the 127th day (July 16) nor later than the 113th day (July 2) before a municipal election including the time of the election, the offices to be filled, and the length of term of each office. The attached resolution (Attachment B) calls/notices the election and directs the City Clerk to give notice of the election in accordance with Federal and State law. The notice will be translated and published in the East County California (English), Filipino Press (Tagalog), La Presnsa San Diego (Spanish), Nguoi Viet Today (Vietnamese) and Epoch Times (Chinese). Prior to October 30, a Notice of Nominees for Public Office will also be translated and published.

The nomination period is July 16 through August 10, or through August 15 if any incumbent does not file for office. See an Election Calendar at Attachment E. The polls will be open on Election Day from 7:00 a.m. to 8:00 p.m.

Tie Vote

The attached resolution (Attachment B) also includes the default for determining tie votes are resolved by lot. However, the City Council does have the option to determine tie votes for a special runoff election, but only if a resolution is adopted prior to the election.

Elections Code § 15651 (a) provides that in the event two or more persons receive an equal and the highest number of votes determined by canvass of the returns or upon a recount by a court, the election board (City Council) shall determine a tie vote by lot. The City Council would summon the candidates who have received the tie votes to appear before them at a time and place designated by them.

By lot methods are tossing a coin, drawing straws, drawing from a hat or envelope, etc.

If the City Council would prefer to hold a special runoff election in the case of tie votes, a Resolution must be adopted with such provisions prior to the election. With direction from the City Council, a Resolution will be prepared for consideration at a subsequent meeting prior to the election. A special runoff election would be costly.

Registrar of Voter Services

Elections Code § 10403 provides whenever an election called by a city for the submission of offices to be filled is to be consolidated with a statewide election and is to appear upon the same ballot as that provided for the statewide election, the city shall file a resolution (Attachment C) of the City Council making the request with the Board of Supervisors and Registrar of Voters. The resolution also requests authorization for San Diego County Registrar of Voters to render election

Attachment A

services to the City in accordance with Elections Code § 10002 with related expenses to be paid by the City.

The election services include preparing and furnishing voter information pamphlets, ballots, notices, printed matter to the registered voters in the City of Lemon Grove, supplies, election equipment and assisting the City, as well as canvassing the election returns...

The Registrar of Voters Office has estimated the cost of the November 6, 2018 City Council election to be \$10,000 - \$15,000 for two seats if four individuals are on the ballot. See ROV cost estimate and assumptions (Attachment F).

Candidate Statements

Elections Code § 13307 provides that the City Council adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs. The attached resolution (Attachment D) sets the candidate statement at no more than 200 words of the candidate's education and qualifications. The statement shall not include party affiliation nor membership or activity in partisan political organizations. The statement shall be typed in uniform size and darkness and with uniform spacing.

The statement is filed at the same time as the nomination paper. A deposit of \$850 will be required for the candidate statements, but no filing fee will be charged.

Conclusion:

Staff recommends that the City Council adopt: 1) Resolution Calling and Giving Notice of the General Municipal Election on November 6, 2018 for two Members of the City Council and Determining Tie Votes by Lot (Attachment B); 2) Requesting Consolidation of the General Municipal Election with the Statewide General Election and Requesting Services of the San Diego Registrar of Voters (Attachment C); and 3) Resolution Adopting Regulations for Candidate Statements.

If a special runoff election is desired to resolve tie votes, direct staff to return with a resolution prior to the election.

Attachment B

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND ELECTING TO DETERMINE TIE VOTES BY LOT

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 6, 2018 for the election of two (2) members of the City Council for the full term of four years; seats now being held by incumbents Jennifer Mendoza and Jerry Jones; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Lemon Grove, California, on Tuesday, November 6, 2018, a General Municipal Election for the purpose of electing two (2) Members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the San Diego County Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. (7:00 a.m.) of the day of the election and shall remain open continuously from that time until eight o'clock p.m. (8:00 p.m.) of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given; and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the Elections Official, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

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Attachment C

RESOLUTION NO. 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, REQUESTING THE SAN DIEGO COUNTY BOARD OF SUPERVISORS AUTHORIZE THE SAN DIEGO COUNTY REGISTRAR OF VOTERS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE, AND TO RENDER SPECIFIED SERVICES RELATED TO A GENERAL MUNICIPAL ELECTION IN THE CITY OF LEMON GROVE

WHEREAS, the City Council of the City of Lemon Grove called a General Municipal Election to be held on November 6, 2018 for the purpose of the election of two (2) Members of the City Council; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General election to be held on the same date and that within the city precincts, polling places and election officers of the two elections be the same, and that the San Diego County Registrar of Voters canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Lemon Grove, California;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMON GROVE DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the San Diego County Board of Supervisors and the San Diego County Registrar of Voters are hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 6, 2018 for the purpose of the election of two (2) Members of the City Council.

SECTION 2. That the San Diego County Board of Supervisors authorize San Diego County Registrar of Voters to take any and all steps necessary for holding the consolidated election and to prepare and furnish voter information pamphlets, notices, printed matter to the registered voters in the City of Lemon Grove and make additional supplies, election equipment and assistance available to the City to properly and lawfully conduct said election, according to State law.

SECTION 3. That the San Diego County Registrar of Voters is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the Statewide General election.

SECTION 4. That the City of Lemon Grove recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Attachment C

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the San Diego County Board of Supervisors and the San Diego County Registrar of Voters.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

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Attachment D

RESOLUTION NO. 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Lemon Grove, California on November 6, 2018 may prepare a candidate's statement on an appropriate form provided by the City Clerk.

The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of San Diego. The County is required to translate candidate's statements into the following languages: Spanish, Chinese, Tagalog (Filipino), and Vietnamese.

B. The County will mail separate voter information guides and candidates statements in Spanish, Chinese, Tagalog (Filipino), and Vietnamese to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guides and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in (A) of Section 2 above pursuant to Federal and/or State law.

B. Printing:

Attachment D

1. The candidate shall be required to pay for the cost of printing the candidate statement in English in the main voter pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.

3. The candidate shall be required to pay for the cost of printing the candidate statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

San Diego County Registrar of Voters has estimated the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. This amount is estimated to be \$850 and is payable upon filing of nomination papers. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

A) All translations shall be provided by professionally-certified translators.

B) The City Clerk shall comply with all recommendations and standards set forth by San Diego County Registrar of Voters based on strict interpretation of §13307 of the Elections Code, which requires Candidate Statements printed in type of uniform size and darkness, and with uniform spacing. Candidate Statements are to be typed, single spaced, and in block paragraphs. The following WILL NOT be permitted: Stars, bullets, graphics, Italics, Bold, all capital letters, underline or tables, extra exclamation points, multiple punctuation or lists.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidate statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on November 6, 2018 and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

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**City Elections (Consolidated)
General Municipal Election
November 6, 2018**

Attachment E

*Laws in effect in 2018 (Calendar laws updated 10/30/2017)
(check with your county for their deadlines for arguments and rebuttal filings)**

Date(s)	E minus	to E minus	Action
May 18	-172		Suggested Last Day to File Petitions Regarding Measure
June 18	-141		Suggested Last Day for Council to Adopt Resolutions
June 19 <i>Aug. 17*</i>	-140		Suggested Last Day to Post Notice of Deadline for Filing Arguments and Impartial Analyses
June 19			Election Official to Publish Notice of Election – Measure(s) Only, No Candidates
7 - 14 days after date Council puts measure(s) on the ballot			Suggested Last Day to File Arguments & Impartial Analyses / Recommended to be 7-14 days after Council calls Election
July 2 to July 16	-127	-113	Election Official to Publish Notice of Election - Candidates
July 9	-120		Last Day to Adopt Regulations for Candidates Statements
10 days after Arguments are due <i>Aug. 22*</i>			Last Day to File Rebuttal Arguments / 10 Days after Arguments
July 16 to August 10	-113	-88	Filing Period for Nomination Papers and Candidate's Statements
August 10	-88		Last Day to Call Election For Ballot Measures
August 10 by 5:00 pm	-88		Last Day for County to Receive Resolutions Requesting Services or Consolidation
August 10	-88		Last Day to File Nomination Papers (Consolidated Cities)
August 15	-83		Last Day to File Nomination Papers – Extended Filing Period if incumbent fails to file
August 15	-83		Last Day to Withdraw Measure(s) from Ballot
August 16	-82		Secretary of State to Determine Order of Names on Ballot
August 20 or August 27	-78	-71	Last Day of Public Review Period for Candidates Statements
August 23	-75		Time to Cancel Election – Insufficient Candidates
September 10 to October 23	-57	-14	Filing Period for Write-in Candidate
October 8	-29		First Day for Mailing Permanent Vote by Mail Voter Ballots
October 8 to October 30	-29	-7	Voters May Request Vote by Mail Ballots with Regular Applications
October 16	-21		Last Day to Mail Voter Information Guides and Polling Place Notices
October 22	-15		Last Day to Register to Vote
October 23	-14		Last Day to File for Write-in Candidate
October 30	-7		Last Day for Election Official to Publish Notice of Nominees
October 31 to November 6	-6	0	Emergency/Late Vote by Mail Voting Period
November 5	-1		Last Day for Council to Adopt Procedures to Resolve Tie Vote
November 6	0		ELECTION DAY
November 9	3		Last Day to Receive Vote by Mail Voter Ballots If Postmarked on Election Day
November 14	8		Last Day to Receive Signed "Unsigned Ballot Statements" for unsigned Vote by Mail Voter Ballots
No Later Than December 14	38		Last Day to Declare Results & Install Newly Elected Mayor, Councilmember(s), Etc.
December 4 December 21	E+30+15+?		Reorganize Council and Choose Mayor Pro Tem (and Mayor if applicable)
April 1, 2019			Last Day to Submit Report on Measures to Secretary of State

Kay Vinson

Subject: FW: Estimates

From: Lau, Liliana
Sent: Tuesday, May 15, 2018 6:46 PM
To: Kay Vinson <kvinson@lemongrove.ca.gov>
Subject: FW: Estimates

Good Afternoon Kay,

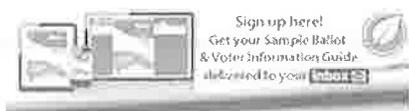
The cost projection to elect two City Councilmembers in the November Gubernatorial General Election in November 2018 is \$10K - \$15K based on the following assumptions:

- Registered voters as of 4/2/2018
- All jurisdictions scheduled for the November 2018 ballot are included in the cost projection
- Projecting 5-9 State Props appearing in the November ballot
- Projecting 4-13 State Judicial Appellate seats appearing in the November ballot
- Projecting 1-5 Superior Court Seats
- Projecting 1-2 Countywide measures appearing in the ballot
- Projecting 8-18 local measures appearing in the ballot
- Estimating overhead rate 100% for FY 18-19
- We will know by E-88 all the measures appearing in the ballot from other jurisdictions
- Additional costs for IT security
- All election material will be translated into Chinese, Spanish, Filipino and Vietnamese per our Federal language requirement
- Two candidates per race
- 1-card ballot

Thanks,
Liliana

LILIANA LAU, Administrative Services Manager
County of San Diego
Registrar of Voters
Phone: (858) 505-7208
Email: Liliana.Lau@sdcounty.ca.gov

SDVOTE.COM



 Is it worth a tree to print me? Please consider the environment before printing this email.

GENERAL FUND

REVENUE DETAIL

SOURCE	2016/17	ACTUAL	FY 2017/18 BUDGET	FY 2017/18 PROJECTION	FY 2018/19 BUDGET	% CHANGE			
BEGINNING FUND BALANCE - July 1	\$	5,012,768	\$	4,615,157	\$	5,297,118	\$	5,307,460	
Sales Tax		5,133,578	5,090,000	5,473,305	5,554,815	1.49%			
Property Tax Secured		2,201,072	2,336,500	2,350,000	2,391,140	1.75%			
Property Tax Supplemental Roll		64,563	55,000	56,738	57,120	0.67%			
Prop. Tax Homeowner's Relief		15,962	15,000	15,000	15,000	0.00%			
Prop. Tax Real Property Transfer Tax		100,142	90,000	80,000	80,000	0.00%			
Property Tax Post Redevelopment		72,822	80,000	54,000	54,000	0.00%			
Property Tax in Lieu of VLF		2,303,112	2,405,500	2,429,012	2,430,000	0.04%			
Franchise Fees		938,714	960,000	945,000	940,000	-0.53%			
Transient Occupancy Tax		52,043	50,000	51,163	51,000	-0.32%			
Other Taxes		5,748,430	5,992,000	5,980,913	6,018,260	0.62%			
Business License		86,173	88,000	93,000	96,600	3.87%			
Animal License		11,209	13,000	11,600	12,400	6.90%			
Regulatory License		6,618	4,000	5,120	5,200	1.56%			
Permits & Licenses		104,000	105,000	109,720	114,200	4.08%			
Emergency Transport Fees		224,239	224,300	224,238	269,000	19.96%			
Fire Cost Recovery		-	-	265,000	45,000	-83.02%			
Other Fire Fees		48,643	-	1,840	3,500	90.22%			
Fire Fees - Business Licenses		32,965	32,000	30,000	32,000	6.67%			
Fire Fees - Development Services		19,695	22,000	20,607	21,500	4.33%			
Fire Department Fees		325,542	278,300	541,685	371,000	-31.51%			
Building Permits		260,473	240,000	315,000	240,000	-23.81%			
Planning Permits		31,490	30,000	58,000	46,000	-20.69%			
Engineer Permits		34,864	20,000	33,633	36,000	7.04%			
State Collected Fee - ADA		1,086	1,000	4,000	1,300	-67.50%			
Development Fees		327,913	291,000	410,633	323,300	-21.27%			
Day Camp		102,972	81,000	102,000	104,500	2.45%			
Special Events		27,550	30,000	30,700	30,000	-2.28%			
Recreation Classes		6,259	6,200	6,450	6,450	0.00%			
Softball		4,947	6,500	6,500	6,500	0.00%			
Parks & Recreation Fees		141,728	123,700	145,650	147,450	1.24%			
Motor Vehicle License Fee		11,921	12,000	14,104	16,900	19.82%			
Sales Tax 1/2% (Public Safety)		42,983	35,000	44,947	46,130	2.63%			
Traffic Safety Fines		69,283	77,000	45,000	42,500	-5.56%			
Booking Fee - County		7,264	6,500	6,500	6,500	0.00%			
Parking Fines		23,209	20,000	17,000	1,700	-90.00%			
Other Fines & Forfeitures		6,204	5,000	4,000	4,200	5.00%			
Tow Fees		22,818	25,000	19,000	19,000	0.00%			
Fines & Forfeitures		171,761	168,500	136,447	120,030	-12.03%			
Investment Income	\$	25,044	\$	7,000	\$	15,000	\$	23,400	56.00%

SOURCE	2016/17 ACTUAL	FY 2017/18 BUDGET	FY 2017/18 PROJECTION	FY 2018/19 BUDGET	% CHANGE
Rental - Long Term	170,552	140,000	180,875	181,600	0.40%
Rental - Short Term	81,726	60,000	65,000	65,100	0.15%
Cost Recovery	11,421	10,000	83,215	25,000	-69.96%
State Mandated Cost	20,447	5,000	100	500	400.00%
Credit Card Surcharge	6,450	4,000	5,585	6,000	7.43%
Other Revenue	457,504	136,520	45,000	40,000	-11.11%
Administrative Citations	89,424	40,000	172,000	40,000	-76.74%
Other Income	837,524	395,520	551,775	358,200	-35.08%
Total General Fund	12,827,441	12,463,020	13,379,232	13,047,555	-2.48%
Gas Tax Fund	-	44,500	-	-	-
Supplemental Law Enforcement Service Fui	100,000	114,600	114,600	120,000	4.71%
TDA Administration	17,400	17,400	13,050	15,000	14.94%
General Lighting District - Admin	9,400	9,400	9,400	9,400	0.00%
Local Lighting District - Admin	4,900	4,900	3,675	4,900	-
Integrated Waste Administration	1,300	1,200	1,200	1,200	0.00%
Sanitation District Administration	552,400	552,400	489,294	305,073	-37.65%
Wildflower District Administration		100	100	100	0.00%
Successor Agency Loan Repayment		-	-	-	
Successor Agency - Administration		-	-	30,000	
Transfer Workers Compensation Fund		100,000	-	-	
Transfer to Pension Liability Fund		-	-	-	
Transfer to Storm Water Fund		(154,030)	(154,030)	(183,992)	19.45%
Transfers	685,400	690,470	477,289	301,681	-36.79%
Total Revenues & Transfers	13,512,841	13,153,490	13,856,521	13,349,236	-3.66%
Total Resources	\$ 18,525,609	\$ 17,768,647	\$ 19,153,639	\$ 18,656,696	-2.59%
Total Expenditures	\$ 13,228,491	\$ 13,307,520	\$ 13,846,179	13,789,400	-0.41%
NET CHANGE IN FUND BALANCE	284,350	(154,030)	10,342	(440,164)	

GENERAL FUND

DEPARTMENT: CITY COUNCIL

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	38,404	48,910	43,688	40,749	-7%
Operating Expenditures	44,267	43,950	49,207	40,015	-19%
Contracted Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 82,671	\$ 92,860	\$ 92,895	\$ 80,764	-13%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY COUNCIL

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	21,491	22,700	22,472	22,716	1%
Health Benefits	9,760	18,450	12,322	12,322	0%
Health Benefits-Retirees	2,448	2,450	2,448	2,448	0%
Medicare	331	330	339	329	-3%
Life Insurance	-	50	51	51	0%
Retirement	4,374	4,930	6,057	2,883	-52%
SALARIES & BENEFITS	38,404	48,910	43,688	40,749	-7%
Community Promotions	3,152	3,000	3,164	3,000	-5%
Computer Maintenance	3,061	3,400	3,164	500	-84%
Copier Service	-	200	-	-	-
Insurance-Liability	770	800	1,023	1,023	0%
Insurance-Property	565	600	714	714	0%
Membership and Dues	23,335	23,000	31,389	23,000	-27%
Mileage	4,237	5,300	4,430	5,141	16%
Office Supplies	914	1,000	1,461	1,000	-32%
Travel and Meetings	6,106	3,750	1,826	3,600	97%
Utilities-Gas and Electric	2,127	2,900	2,036	2,036	0%
OPERATING EXPENDITURES	44,267	43,950	49,207	40,015	-19%
TOTAL CITY COUNCIL EXPENDITURES	\$ 82,671	\$ 92,860	\$ 92,895	\$ 80,764	-13%

GENERAL FUND

DEPARTMENT: CITY MANAGER

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	228,931	245,510	254,852	221,771	-13%
Operating Expenditures	28,270	27,000	27,230	27,135	0%
Contracted Services	10,265	10,000	5,000	9,500	90%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 267,466	\$ 282,510	\$ 287,082	\$ 258,406	-10%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY MANAGER

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	166,013	174,000	170,405	172,331	1%
Overtime	1,489	3,700	2,263	2,263	0%
Health Benefits	15,593	16,200	18,361	16,020	-13%
Health Benefits-Retirees	7,214	5,500	9,424	9,424	0%
Deferred Compensation	3,240	3,240	3,708	3,708	0%
Employee Assistance Program	-	50	-	-	-
Workers Compensation Insurance	806	800	1,055	1,055	0%
Medicare	2,428	2,580	2,568	2,532	-1%
Life Insurance	464	160	380	380	0%
Long Term Disability	978	740	1,121	1,121	0%
Retirement	30,705	38,540	45,566	12,937	-72%
SALARIES & BENEFITS	228,931	245,510	254,852	221,771	-13%
Computer Maintenance	7,391	5,000	6,877	6,500	-5%
Copier Service	2,121	1,500	1,739	1,700	-2%
Insurance-Liability	1,925	2,400	2,301	2,350	2%
Insurance-Property	2,543	2,700	2,411	2,500	4%
Membership and Dues	835	700	930	835	-10%
Mileage	3,425	3,200	3,399	3,200	-6%
Office Supplies	3,945	3,500	3,391	2,500	-26%
Training	326	1,000	467	950	104%
Travel and Meetings	1,468	1,500	1,536	1,100	-28%
Utilities-Gas and Electric	2,127	3,100	2,037	3,100	52%
Utilities-Telephone	1,914	2,100	1,849	2,100	14%
Utilities-Water	251	300	294	300	2%
OPERATING EXPENDITURES	28,270	27,000	27,230	27,135	0%
Professional Services	10,265	10,000	5,000	9,500	90%
CONTRACTED SERVICES	10,265	10,000	5,000	9,500	90%
TOTAL CITY MANAGER EXPENDITURES	\$ 267,466	\$ 282,510	\$ 287,082	\$ 258,406	-10%

GENERAL FUND

DEPARTMENT: HUMAN RESOURCES

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	64,549	70,070	96,731	58,249	-40%
Operating Expenditures	17,349	20,700	16,000	19,790	24%
Contracted Services	3,309	2,000	13,500	2,500	-81%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 85,207	\$ 92,770	\$ 126,232	\$ 80,539	-36%

ACCOUNT DETAIL FOR THE DEPARTMENT OF HUMAN RESOURCES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	49,823	51,760	74,123	48,592	-34%
Health Benefits	3,334	5,040	6,146	4,950	-19%
Employee Assistance Program	-	10	-	-	-
Workers Compensation Insurance	189	200	274	274	0%
Medicare	768	750	1,059	705	-33%
Life Insurance	-	10	19	19	0%
Retirement	10,435	12,300	15,111	3,710	-75%
SALARIES & BENEFITS	64,549	70,070	96,731	58,249	-40%
Computer Maintenance	2,232	2,000	899	1,000	11%
Copier Rental	-	200	-	-	-
Employee Recognition	-	1,500	1,779	1,000	-44%
Insurance-Liability	481	400	384	400	4%
Insurance-Property	283	300	268	300	12%
Medical Examinations	-	3,000	2,900	3,000	3%
Memberships and Dues	97	500	1,000	2,035	104%
Mileage	312	500	-	480	-
Office Supplies	370	300	941	300	-68%
Personnel Recruitment/Selectio	4,593	5,500	6,140	5,500	-10%
Training	6,730	3,000	1,000	3,000	200%
Travel & Meetings	2,077	2,000	28	1,900	6628%
Utilities- Gas & Electric	-	200	-	100	-
Utilities- Telephone	174	200	661	675	2%
Utilities- Water	-	100	-	100	-
Wellness Program	-	1,000	-	-	-
OPERATING EXPENDITURES	17,349	20,700	16,000	19,790	24%
Professional Services	3,309	2,000	13,500	2,500	-81%
CONTRACTED SERVICES	3,309	2,000	13,500	2,500	-81%
TOTAL HUMAN RESOURCES EXPENDITURE	\$ 85,207	\$ 92,770	\$ 126,232	\$ 80,539	-36%

GENERAL FUND
DEPARTMENT: CITY CLERK

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	56,840	74,600	71,272	60,669	-15%
Operating Expenditures	9,551	13,600	5,940	9,485	60%
Contracted Services	-	-	-	1,500	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 66,391	\$ 88,200	\$ 77,211	\$ 71,654	-7%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY CLERK

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	38,524	54,540	49,054	50,036	2%
Health Benefits	5,749	5,490	5,511	5,500	0%
Employee Assistance Program	-	20	-	-	-
Workers Compensation Insurance	1,546	200	274	274	0%
Medicare	567	790	759	726	-4%
Life Insurance	-	20	15	15	0%
Long Term Disability	695	690	695	695	0%
Retirement	9,759	12,850	14,963	3,423	-77%
SALARIES & BENEFITS	56,840	74,600	71,272	60,669	-15%
Computer Maintenance	2,232	2,000	899	1,000	11%
Copier Rental	-	200	-	150	-
Insurance-Liability	481	400	511	400	-22%
Insurance-Property	283	300	357	300	-16%
Membership andDues	230	300	67	250	275%
Mileage	74	300	-	200	-
Office Supplies	396	800	260	500	92%
Printing	-	500	-	485	-
Publishing	5,604	6,000	3,326	3,500	5%
Training	250	1,000	-	950	-
Travel & Meetings	-	1,000	-	950	-
Utilities- Gas & Electric	-	500	-	500	-
Utilities- Telephone	-	200	519	200	-61%
Utilities- Water	-	100	-	100	-
OPERATING EXPENDITURES	9,551	13,600	5,940	9,485	60%
Professional Services	-	1,500	-	1,500	-
CONTRACTED SERVICES	-	1,500	-	1,500	-
TOTAL CITY CLERK EXPENDITURES	\$ 66,391	\$ 89,700	\$ 77,211	\$ 71,654	-7%

GENERAL FUND

DEPARTMENT: CITY ATTORNEY

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	-	-	-	-	-
Operating Expenditures	-	-	-	-	-
Contracted Services	125,200	155,000	288,130	155,000	-46%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 125,200	\$ 155,000	\$ 288,130	\$ 155,000	-46%

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY ATTORNEY

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Code Enforcement Litigation Services	10,452	1,500	27,104	5,000	-82%
Litigation-Non-City Attorney	1,471	-	16,374	-	-100%
Litigation Services-City Attorney	125,200	155,000	288,130	155,000	-46%
CONTRACTED SERVICES	125,200	155,000	288,130	155,000	-46%
TOTAL CITY ATTORNEY EXPENDITURES	\$ 125,200	\$ 155,000	\$ 288,130	\$ 155,000	-46%

GENERAL FUND
DEPARTMENT: FINANCE

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	156,076	177,890	165,816	191,958	16%
Operating Expenditures	38,680	48,700	37,196	43,255	16%
Contracted Services	66,767	50,000	118,000	68,000	-42%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 261,523	\$ 276,590	\$ 321,012	\$ 303,213	-6%

ACCOUNT DETAIL FOR THE DEPARTMENT OF FINANCE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	115,421	126,350	113,613	134,771	19%
Overtime	447	-	55	-	-100%
Health Benefits	9,337	15,210	9,511	17,694	86%
Health Benefits-Retirees	7,711	7,960	7,711	7,711	0%
Employee Assistance Program	-	70	-	-	-
Workers Compensation Insurance	2,346	2,400	2,911	2,911	0%
Medicare	4,251	1,830	3,933	1,954	-50%
Life Insurance	431	40	411	411	0%
Long Term Disability	1,140	860	1,168	1,168	0%
Retirement	14,993	23,170	26,503	25,337	-4%
SALARIES & BENEFITS	156,076	177,890	165,816	191,958	16%
Computer Maintenance	9,000	12,000	10,188	10,500	3%
Copier Service	2,121	2,000	2,287	2,290	0%
Credit Card and Bank Fees	15,428	18,000	12,713	15,000	18%
Insurance-Liability	2,165	2,400	2,301	2,310	0%
Insurance-Property	518	600	536	550	3%
Membership and Dues	350	500	-	400	-
Mileage	13	500	49	420	751%
Office Supplies	4,518	3,000	3,704	4,000	8%
Printing	149	400	647	400	-38%
Publishing	-	-	173	175	1%
Training	84	2,400	-	1,500	-
Travel and Meetings	30	100	-	1,000	-
Utilities-Gas and Electric	2,127	3,800	2,037	2,100	3%
Utilities-Telephone	1,997	2,700	2,351	2,400	2%
Utilities-Water	179	300	210	210	0%
OPERATING EXPENDITURES	38,680	48,700	37,196	43,255	16%
Professional Services	66,767	50,000	118,000	68,000	-42%
CONTRACTED SERVICES	66,767	50,000	118,000	68,000	-42%
TOTAL FINANCE EXPENDITURES	\$ 261,523	\$ 276,590	\$ 321,012	\$ 303,213	-6%

GENERAL FUND

DEPARTMENT: LAW ENFORCEMENT

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	-	1	-	-	-
Operating Expenditures	45,019	117,300	55,578	116,540	110%
Contracted Services	5,430,298	5,745,760	5,752,179	6,172,947	7%
Capital Expenditures	-	1	-	-	-
Total Expenditures	\$ 5,475,317	\$ 5,863,062	\$ 5,807,757	\$ 6,289,487	8%

ACCOUNT DETAIL FOR THE DEPARTMENT OF LAW ENFORCEMENT

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
800 MHZ Radio System	15,620	34,300	21,584	34,000	58%
ARJIS	16,332	16,300	21,776	16,300	-25%
CAL ID	6,176	6,400	8,299	6,400	-23%
RCS Lease	-	49,000	-	49,000	-
Utilities-Water	895	1,800	1,639	1,650	1%
Fuel-Animal Control Vehicle	5,996	7,000	1,000	6,790	579%
Repairs & Maint-Animal Cntl	-	2,500	1,280	2,400	88%
OPERATING EXPENDITURES	45,019	117,300	55,578	116,540	110%
Contractual Services-Sheriff	5,237,450	5,546,600	5,546,604	5,879,396	6%
Contractual Srvcs-Animal Cntrl	185,853	195,560	203,075	289,951	43%
Contract Services-After Hours	6,995	3,600	2,500	3,600	44%
CONTRACTED SERVICES	5,430,298	5,745,760	5,752,179	6,172,947	7%
TOTAL LAW ENFORCEMENT EXPENDITURES	\$ 5,475,317	\$ 5,863,060	\$ 5,807,757	\$ 6,289,487	8%

GENERAL FUND

DEPARTMENT: FIRE

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	3,487,261	3,499,330	3,957,346	3,704,014	-6%
Operating Expenditures	338,926	439,750	362,678	468,830	29%
Contracted Services	264,420	282,000	376,537	278,800	-26%
Capital Expenditures	86,688	86,700	86,688	86,690	0%
Total Expenditures	\$ 4,177,296	\$ 4,307,780	\$ 4,783,249	\$ 4,538,334	-5%

ACCOUNT DETAIL FOR THE FIRE DEPARTMENT

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	1,800,335	1,840,720	1,837,950	1,951,903	6%
Scheduled Overtime	126,563	128,700	129,754	137,539	6%
Unscheduled Overtime	380,010	300,000	405,000	300,000	-26%
Reimbursable Overtime	49,430	45,000	315,875	45,000	-86%
Overtime	5,438	-	500	500	0%
Extra Help	27,038	40,000	26,918	12,000	-55%
Quarterly JPA Reconciliation	62,424	100,000	118,220	118,220	0%
Health Benefits	219,313	226,800	215,662	215,000	0%
Health Benefits-Retirees	75,981	84,000	77,560	77,560	0%
Employee Assistance Program	-	590	-	-	-
Uniform Allowance	20,000	20,000	26,667	27,000	1%
Holiday Pay	53,331	54,000	86,666	87,000	0%
Paramedic Recertification	48,545	50,000	66,196	66,000	0%
Education Award	10,792	10,700	15,723	15,700	0%
Workers Compensation Insurance	104,622	90,000	117,000	112,500	-4%
Medicare	37,552	34,150	41,078	35,500	-14%
Life Insurance	-	530	391	400	2%
Long Term Disability	-	-	294	300	2%
Retirement	465,886	474,140	475,892	501,891	5%
SALARIES & BENEFITS	3,487,261	3,499,330	3,957,346	3,704,014	-6%
ALS Supplies Pass Thru	25,799	26,000	26,000	26,000	0%
Communications Equipment	-	9,700	8,596	9,000	5%
Fire Prevention Software	-	6,700	8,854	3,600	-59%
City Emergency Preparedness	22,276	4,500	3,350	4,000	19%
Community Risk Reduction	1,128	5,200	1,011	3,000	197%
Computer Maintenance	19,805	20,000	28,627	28,600	0%
Copier Service	1,660	2,400	1,384	1,400	1%
Departmental Expense	10,232	10,000	10,000	9,000	-10%
Fire Station Supplies	4,865	5,000	3,940	4,500	14%
Fuel	20,106	20,000	25,740	26,000	1%
Insurance-Liability	23,098	25,900	24,836	24,900	0%
Insurance-Property	16,109	17,100	15,268	15,300	0%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
JAC Reimbursable Expenditures	-	-	2,402	5,000	108%
JPA Reconciliation Expenditures	2,361	2,500	4,001	5,000	25%
JPA Reimbursable Expenditures	-	1,500	(1,076)	1,000	-193%
Medical Examinations	8,962	8,300	8,000	9,000	13%
Membership and Dues	562	600	120	600	400%
Office Supplies	2,290	2,500	2,539	2,300	-9%
Patient Care Reporting Pass Thru	4,037	5,800	7,064	5,800	-18%
Personal Exposure Reporting	300	300	565	325	-42%
Personal Protective Clothing	15,834	20,000	12,704	17,500	38%
RCCP Reimbursable	-	38,500	-	39,000	-
Repair and Maintenance-Equipment	4,769	4,500	3,712	4,000	8%
Repair and Maintenance-Vehicles	63,289	75,000	53,777	75,000	39%
Reserve Fire Fighter Expense	3,653	6,000	7,786	-	-100%
Self-Contained Breathing Apparatus	6,538	5,000	3,960	32,000	708%
Subscriptions and Books	-	1,000	-	5,000	0%
Trauma Intervention Program (TIP)	3,825	3,850	5,100	3,825	-25%
Tools and Supplies	4,240	10,000	5,423	10,000	84%
Training	27,684	39,000	34,001	40,000	18%
Training-AMR Pass Thru	10,945	19,100	4,804	19,100	298%
Travel and Meetings	-	3,000	2,575	3,000	17%
Uniforms	4,953	1,000	2,720	1,000	-63%
Utilities-Gas and Electric	16,730	22,000	16,717	16,750	0%
Utilities-Telephone	7,226	5,500	6,477	6,500	0%
Utilities-Water	2,771	3,000	2,523	2,530	0%
Vehicle Supplies	2,880	2,300	2,781	2,300	-17%
Weed Abatement	-	7,000	16,397	7,000	-57%
OPERATING EXPENDITURES	338,926	439,750	362,678	468,830	29%
Dispatch Services	264,420	262,000	349,639	258,600	-26%
Hazmat Emergency Response	-	20,000	26,897	20,200	-25%
CONTRACTED SERVICES	264,420	282,000	376,537	278,800	-26%
Fire Truck Loan	86,688	86,700	86,688	86,690	0%
CAPITAL EXPENDITURES	86,688	86,700	86,688	86,690	0%
TOTAL FIRE EXPENDITURES	\$ 4,177,296	\$ 4,307,780	\$ 4,783,249	\$ 4,538,334	-5%

GENERAL FUND

DEPARTMENT: DEVELOPMENT SERVICES

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	322,505	349,900	309,303	288,111	-7%
Operating Expenditures	44,019	51,300	43,615	52,515	20%
Contracted Services	200,038	181,000	246,347	180,500	-27%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 566,562	\$ 582,200	\$ 599,266	\$ 521,126	-13%

ACCOUNT DETAIL FOR THE DEPARTMENT OF DEVELOPMENT SERVICES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	233,215	241,570	197,149	195,977	-1%
Planning Commission Wages	-	-	-	1,615	-
Overtime	5,739	2,330	893	1,000	12%
Extra Help	400	10,000	2,532	7,000	176%
Health Benefits	24,721	27,720	22,387	22,000	-2%
Health Benefits-Retirees	4,223	3,980	5,039	5,039	0%
Employee Assistance Program	-	80	-	-	-
Workers Compensation Insurance	2,324	2,400	2,995	2,995	0%
Medicare	3,475	3,680	2,792	2,981	7%
Life Insurance	-	80	63	63	0%
Long Term Disability	2,423	2,620	1,823	1,823	0%
Retirement	45,986	55,440	67,230	41,218	-39%
Unemployment	-	-	6,400	6,400	0%
SALARIES & BENEFITS	322,505	349,900	309,303	288,111	-7%
Computer Maintenance	12,221	14,000	17,587	17,500	0%
Copier Service	3,369	3,300	3,590	3,600	0%
Fuel	403	500	158	250	59%
Insurance-Liability	4,331	4,900	4,700	4,700	0%
Insurance-Property	3,109	3,300	2,950	3,000	2%
Membership and Dues	1,612	1,800	937	1,230	31%
Mileage	2,504	2,600	2,160	2,600	20%
Noticing	4,679	5,000	1,297	4,000	208%
Office Supplies	3,897	4,700	3,512	4,550	30%
Printing	186	300	21	290	1259%
Printing for Planning Commission	-	-	-	500	-
Repair & Maintenance-Vehicles	104	200	-	200	-
Subscriptions and Books	393	300	-	800	-
Training	1,826	1,500	888	1,445	63%
Travel and Meetings	413	1,000	3	970	36275%
Code Enforce Cost Recovery	-	-	-	1,000	-
Utilities-Gas and Electric	2,127	4,400	2,037	2,100	3%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Utilities-Telephone	2,560	3,000	3,440	3,440	0%
Utilities-Water	286	500	336	340	1%
OPERATING EXPENDITURES	44,019	51,300	43,615	52,515	20%
Plan Checks/Consultations	199,553	180,000	245,497	180,000	-27%
Professional Services	485	1,000	850	500	-41%
CONTRACTED SERVICES	200,038	181,000	246,347	180,500	-27%
TOTAL DEVELOPMENT EXPENDITURES	\$ 566,562	\$ 582,200	\$ 599,266	\$ 521,126	-13%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, ENGINEERING DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	76,701	88,080	91,233	84,024	-8%
Operating Expenditures	54,984	56,900	53,641	53,120	-1%
Contracted Services	191,525	98,000	48,500	80,000	65%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 323,211	\$ 242,980	\$ 193,374	\$ 217,144	12%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ENGINEERING DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	51,513	52,390	51,558	52,836	2%
Overtime	-	950	2,000	950	-53%
Extra Help	3,852	10,900	10,724	5,000	-53%
Health Benefits	6,737	6,750	6,868	6,750	-2%
Health Benefits- Retirees	1,224	1,840	1,224	1,224	0%
Employee Assistance Program	-	20	-	-	-
Workers Compensation Insurance	2,353	2,400	2,911	2,911	0%
Medicare	1,026	930	1,544	852	-45%
Life Insurance	37	20	51	51	0%
Retirement	9,959	11,880	14,354	13,450	-6%
SALARIES & BENEFITS	76,701	88,080	91,233	84,024	-8%
Computer Maintenance	10,165	9,000	9,085	9,000	-1%
Copier Service	2,527	3,000	2,699	2,700	-
Development Support	3,929	4,500	5,238	5,000	-5%
Fuel	1,553	1,000	2,832	2,500	-12%
Insurance- Liability	3,609	4,050	3,884	3,900	-
Insurance- Property	2,591	2,750	2,455	2,500	2%
Mileage	455	600	230	500	117%
Office Supplies	3,455	3,700	2,786	2,500	-10%
Training	574	-	-	-	-
Utilities- Traffic Signal	22,894	25,000	21,442	21,500	-
Utilities- Telephone	2,874	3,000	2,570	2,600	-
Utilities- Water	358	300	420	420	-
OPERATING EXPENDITURES	54,984	56,900	53,641	53,120	-1%
Professional Services	191,525	98,000	48,500	80,000	65%
CONTRACTED SERVICES	191,525	98,000	48,500	80,000	65%
TOTAL ENGINEERING EXPENDITURES	\$ 323,211	\$ 242,980	\$ 193,374	\$ 217,144	12%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, ADMINISTRATION DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	36,479	38,150	36,862	40,279	9%
Operating Expenditures	51,987	66,450	66,285	74,950	13%
Contracted Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 88,467	\$ 104,600	\$ 103,147	\$ 115,229	12%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ADMINISTRATION DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	22,336	22,510	21,742	22,107	2%
Overtime	48	-	12	100	737%
Health Benefits	1,981	2,700	1,960	2,700	38%
Employee Assistance Program	-	10	-	-	-
Workers Compensation Insurance	6,607	7,000	6,153	6,500	6%
Medicare	347	300	338	322	-5%
Life Insurance	-	10	7	7	0%
Long Term Disability	237	240	237	237	0%
Retirement	4,924	5,380	6,411	8,305	30%
SALARIES & BENEFITS	36,479	38,150	36,862	40,279	9%
Advertising	-	-	177	500	182%
Computer Maintenance	11,361	11,800	10,385	10,400	0%
Copier Service	5,111	4,800	4,230	4,300	2%
Damages - Cost Recovery	-	-	14,900	20,000	34%
Insurance-Liability	1,444	1,500	1,438	1,500	4%
Insurance-Property	2,591	2,750	2,455	2,500	2%
Marketing Supplies	4,649	6,000	5,080	5,000	-2%
Membership and Dues	1,963	2,000	1,288	1,500	16%
Mileage	302	600	499	425	-15%
Office Supplies	2,829	2,400	2,700	2,000	-26%
Software (minor)	2,750	5,400	1,960	5,500	181%
Protective Clothing	5,551	13,000	9,912	10,000	1%
Repair & Maintenance-Equipment	900	900	900	900	0%
Training	6,828	9,000	3,816	6,000	57%
Travel and Meetings	521	1,000	3,156	950	-70%
Utilities-Gas and Electric	2,127	2,500	2,037	2,100	3%
Utilities-Telephone	2,847	2,500	1,082	1,100	2%
Utilities-Water	215	300	270	275	0%
OPERATING EXPENDITURES	51,987	66,450	66,285	74,950	13%
TOTAL PW ADMIN EXPENDITURES	\$ 88,467	\$ 104,600	\$ 103,147	\$ 115,229	12%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, STREETS DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	60,191	63,390	85,621	96,545	13%
Operating Expenditures	102,408	125,800	119,055	117,775	-1%
Contracted Services	30,645	21,000	18,632	19,100	3%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 193,244	\$ 210,190	\$ 223,309	\$ 233,420	5%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, STREETS DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	44,691	41,790	59,079	65,825	11%
Overtime	2,341	1,880	4,542	1,000	-78%
Health Benefits	4,047	6,980	8,372	14,850	77%
Health Benefits-Retirees	-	310	-	-	-
Employee Assistance Program	-	20	-	-	-
Workers Compensation Insurance	424	1,800	-	-	-
Medicare	1,026	630	1,523	1,000	-34%
Life Insurance	56	20	82	82	0%
Long Term Disability	396	380	348	348	0%
Retirement	7,210	9,580	11,676	13,441	15%
SALARIES & BENEFITS	60,191	63,390	85,621	96,545	13%
Computer Maintenance	5,499	6,400	2,815	3,000	7%
Copier Service	-	400	-	-	-
Equipment Rental	7,149	7,000	4,961	6,800	37%
Fuel	10,050	12,500	12,995	12,500	-4%
Graffiti Cleanup Supplies	1,528	1,800	1,800	1,800	0%
Herbicides/Pesticides	971	1,000	579	900	55%
Insurance-Liability	3,609	4,050	3,884	3,900	0%
Insurance-Property	2,591	2,750	2,455	2,500	2%
Medical Examinations	701	-	-	-	0%
Membership and Dues	374	500	-	450	0%
Office Supplies	-	200	101	200	99%
Permit Expenses	292	400	469	475	1%
Protective Clothing	2,004	-	345	-	-100%
Repair and Maintenance-Equipment	19,587	17,500	24,703	19,000	-23%
Repair and Maintenance-Sidewalk	4,018	5,000	-	4,500	-
Repair and Maintenance-Storm Drain	2,930	15,000	787	10,000	1171%
Repair and Maintenance-Vehicles	7,841	18,500	18,312	17,500	-4%
Tools and Supplies	17,520	18,000	11,503	10,500	-9%
Utilities-Gas and Electric	1,206	1,300	1,219	1,250	3%
Utilities-Telephone	2,796	3,500	2,128	2,500	17%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Utilities-Water	11,743	10,000	30,000	20,000	-33%
OPERATING EXPENDITURES	102,408	125,800	119,055	117,775	-1%
Contractual Services	12,962	5,000	3,072	3,100	1%
Dead Animal Removal	1,956	2,000	1,560	2,000	28%
Street Sweeping	15,727	14,000	14,000	14,000	0%
CONTRACTED SERVICES	30,645	21,000	18,632	19,100	3%
TOTAL STREETS EXPENDITURES	\$ 193,244	\$ 210,190	\$ 223,309	\$ 233,420	5%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, COMMUNITY SERVICES DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	203,344	200,940	210,412	161,597	-23%
Operating Expenditures	124,467	124,100	139,151	130,010	-7%
Contracted Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 327,812	\$ 325,040	\$ 349,562	\$ 291,607	-17%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, COMMUNITY SERVICES DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	103,480	85,990	102,201	66,264	-35%
Overtime	1,536	1,720	2,000	5,000	150%
Extra Help	48,798	65,300	50,512	50,750	0%
Health Benefits	13,858	13,500	13,656	11,700	-14%
Health Benefits-Retirees	6,120	6,120	5,100	5,100	0%
Employee Assistance Program	-	40	-	40	-
Workers Compensation Insurance	5,308	5,600	6,559	6,559	0%
Medicare	5,516	2,220	5,636	1,769	-69%
Life Insurance	-	40	37	37	0%
Long Term Disability	936	940	936	936	0%
Retirement	17,793	19,470	23,775	13,441	-43%
SALARIES & BENEFITS	203,344	200,940	210,412	161,597	-23%
Computer Maintenance	5,064	4,000	3,188	3,200	0%
Copier Service	649	800	704	710	1%
Daycamp	20,988	25,000	28,315	25,000	-12%
Equipment Rental	-	1,800	1,409	1,500	6%
Insurance-Liability	1,444	1,600	1,534	1,550	1%
Insurance-Property	565	600	536	550	3%
Maintenance-Supplies	291	100	-	100	-
Medical Examinations	553	500	328	400	22%
Membership and Dues	36	100	-	100	-
Mileage	-	100	-	100	-
Office Supplies	841	1,000	387	500	29%
Printing	-	500	-	-	-
Rental Expense	5,979	6,000	7,601	5,800	-24%
Repair and Maintenance-Equipment	-	500	-	400	-
Softball	1,586	1,000	-	-	-
Special Events	25,338	27,000	35,154	30,000	-15%
Training	95	-	-	-	-
Utilities-Gas and Electric	30,613	35,000	34,891	34,900	0%
Utilities-Telephone	5,002	5,500	3,917	4,000	2%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Utilities-Water	25,425	13,000	21,185	21,200	0%
OPERATING EXPENDITURES	124,467	124,100	139,151	130,010	-7%
TOTAL COMMUNITY SERVICES EXPENDITURE	\$ 327,812	\$ 325,040	\$ 349,562	\$ 291,607	-17%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, GROUNDS DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	2,295	2,300	2,295	2,300	0%
Operating Expenditures	85,948	81,600	103,053	85,475	-17%
Contracted Services	223,922	226,600	247,152	230,475	-7%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 312,165	\$ 310,500	\$ 352,501	\$ 318,250	-10%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, GROUNDS DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Health Benefits-Retirees	2,295	2,300	2,295	2,300	0%
SALARIES & BENEFITS	2,295	2,300	2,295	2,300	0%
Lighting Maintenance	797	2,200	2,041	2,200	8%
Maintenance-Supplies	23,352	22,000	20,000	17,000	-15%
Utilities-Gas and Electric	4,477	4,400	3,972	4,000	1%
Utilities-Telephone	1,918	3,000	2,264	2,275	1%
Utilities-Water	55,403	50,000	74,777	60,000	-20%
OPERATING EXPENDITURES	85,948	81,600	103,053	85,475	-17%
Contractual Services	111,488	120,000	112,000	120,000	7%
Tree Maintenance	26,486	25,000	32,099	25,000	-22%
CONTRACTED SERVICES	223,922	226,600	247,152	230,475	-7%
TOTAL GROUNDS EXPENDITURES	\$ 312,165	\$ 310,500	\$ 352,501	\$ 318,250	-10%

GENERAL FUND

DEPARTMENT: PUBLIC WORKS, FACILITIES DIVISION

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	142,606	157,910	150,817	170,872	13%
Operating Expenditures	88,254	72,230	82,238	68,755	-16%
Contracted Services	6,171	10,000	396	400	1%
Capital Expenditures	-	-	-	-	-
Total Expenditures	\$ 237,031	\$ 240,140	\$ 233,452	\$ 240,027	3%

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, FACILITIES DIVISION

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	89,648	101,960	88,385	107,147	21%
Overtime	5,715	2,680	9,062	9,062	0%
Health Benefits	15,423	18,000	12,560	18,900	50%
Health Benefits-Retirees	3,060	2,450	4,148	4,148	0%
Employee Assistance Program	-	50	-	-	-
Workers Compensation Insurance	6,629	7,000	8,183	8,183	0%
Medicare	1,346	1,520	994	1,685	70%
Life Insurance	42	50	41	41	0%
Long Term Disability	784	900	548	548	0%
Retirement	19,958	23,300	26,897	21,158	-21%
SALARIES & BENEFITS	142,606	157,910	150,817	170,872	13%
Computer Maintenance	2,728	2,500	1,304	1,350	4%
Equipment Rental	446	200	200	400	100%
Fuel	2,473	2,430	3,281	2,500	-24%
Insurance-Liability	2,214	2,300	2,205	2,210	0%
Insurance-Property	1,036	1,100	982	1,000	2%
Maintenance-Services	28,958	15,000	19,091	14,550	0%
Maintenance-Supplies	37,396	28,000	42,633	31,000	-27%
Repair and Maintenance	6,249	10,000	8,250	8,500	0%
Repair and Maintenance-ADA	-	1,000	-	500	-
Repair and Maintenance-Equipment	2,223	2,000	1,497	1,900	0%
Tools and Supplies	1,081	3,000	-	2,000	-
Utilities-Gas and Electric	1,513	3,000	1,219	1,250	0%
Utilities-Telephone	1,870	1,600	1,513	1,520	0%
Utilities-Water	65	100	62	75	21%
OPERATING EXPENDITURES	88,254	72,230	82,238	68,755	-16%
Contractual Services	6,171	10,000	396	400	1%
CONTRACTED SERVICES	6,171	10,000	396	400	1%
TOTAL FACILITIES EXPENDITURES	\$ 237,031	\$ 240,140	\$ 233,452	\$ 240,027	3%

GENERAL FUND
DEPARTMENT: NON-DEPARTMENTAL

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries & Benefits	-	7,000	7,000	7,000	0%
Operating Expenditures	62,820	76,500	1,000	68,200	6720%
Contracted Services	-	-	-	-	
Capital Expenditures	-	-	-	-	
Total Expenditures	\$ 62,820	\$ 83,500	\$ 8,000	\$ 75,200	840%

ACCOUNT DETAIL FOR NON-DEPARTMENTAL

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Vacation Payoff	-	7,000	7,000	7,000	0%
SALARIES & BENEFITS	-	7,000	7,000	7,000	0%
General Election	38,790		-	18,200	-
General Plan Update- Carryover	5,200	75,000	-	50,000	-
Audio Visual Equipment	-	1,500	1,000	-	-100%
Equip Replacement - Fire	7,830		-	-	-
Equip Replacement - PW	11,000		-	-	-
OPERATING EXPENDITURES	62,820	76,500	1,000	68,200	6720%
TOTAL NON-DEPARTMENTAL EXPENDITURES	\$ 62,820	\$ 83,500	\$ 8,000	\$ 75,200	840%

Item #2 – Public Hearing to Consider Planned Development Permit
Modification PDP-170-01M1 and Tentative Map Revision TM0-000-
0189 to Authorize the Construction of 18 Condominium Units at 3485
Olive Street with Shared Services

Information received after the agenda item was distributed.

June 4, 2018



HEARTLAND FIRE & RESCUE

SERVING THE CITIES OF EL CAJON, LA MESA AND LEMON GROVE

May 31, 2018

City of Lemon Grove
Attn: Dave DeVries
3232 Main Street
Lemon Grove CA 91945

Reference: 3485 Olive Street, Lemon Grove - Celsius II Project

Heartland Fire & Rescue agrees to the conditions of approval previously submitted to the City of Lemon Grove in regards to the project mentioned above and would like the following items be added in the conditions of approval due to the lot tie agreement for Celsius I and Celsius II to resolve 2 distinct issues:

1. The fire sprinkler system on Celsius I was designed to provide fire protection for the occupants of Celsius I based on the available water flow from Helix Water. It was **not** designed with the intent of providing fire protection for the residents of Celsius II. As a result of the request to use Celsius I to act as a water supply for Celsius II the following conditions will apply:
 - a. The applicant shall provide a means of field testing and physically test the water flow and pressure **at the proposed point of connection** to the Celsius I system to verify sufficient supply and pressure required for the Celsius II sprinkler and standpipe system.
 - b. The revised hydraulic calculations shall be re-submitted to Heartland Fire & Rescue for approval. Any deficiencies in the water flow or pressure shall be addressed with appropriate mitigation measures **prior** to the issuance of a building permit to assure the automatic fire sprinkler system will function as designed under normal circumstances.
2. Tying the fire protection system of Celsius I to Celsius II while both projects may have separate ownership creates potential future conflicts in regards to use, maintenance and testing of said system. In order to reduce the problems of the above arrangement, the following conditions will apply:
 - a. The fire sprinkler systems shall have individual shut-off valves, including Celsius I, on each of the separate parcels which shall be submitted and approved by Heartland Fire & Rescue. The fire sprinkler plans and building plans shall reflect the approved location accordingly.
 - b. All valves related to the fire sprinkler systems for Celsius I and II shall be permanently marked with the address they serve for the life of the building. Additional signage may be required upon inspection.

All applicable codes and installation standards not mentioned in these conditions still apply and shall be noted on the fire sprinkler plans and or building plans as usual.

Please contact me at (619) 667-1470 if you have any questions.

Thank you,

Renee Hill
Deputy Fire Marshal
Heartland Fire & Rescue
(619) 667-1472
rhill@heartlandfire.net

1 of 1

El Cajon

100 E. Lexington Avenue
El Cajon, CA 92020
(619) 441-1601

La Mesa

8054 Allison Avenue
La Mesa, CA 91942
(619) 667-1355

Lemon Grove

7853 Central Avenue
Lemon Grove, CA 91945
(619) 825-3835

LEMON GROVE SANITATION DISTRICT: OPERATING FUND 15

BEGINNING FUND BALANCE \$ 9,052,515 \$ 6,750,247 \$ 6,659,776 \$ 8,213,027

REVENUE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Other Revenues	19,948	587,450	61,300	88,000	44%
Interest	73,793	21,800	65,000	65,000	0%
Sewer Service Fee	6,023,233	6,356,400	6,325,000	6,325,000	0%
Sewer Service-LGSD La Mesa SD	47,510	50,000	50,000	50,000	0%
Total Revenue	\$ 6,164,484	\$ 7,015,650	\$ 6,501,300	\$ 6,528,000	0%

TOTAL RESOURCES \$ 15,216,999 \$ 13,765,897 \$ 13,161,076 \$ 14,741,027

EXPENSES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Salaries	828,234	885,960	838,023	868,677	4%
Overtime	23,966	31,640	22,608	32,000	42%
Extra Help	1,491	27,200	6,887	27,200	295%
Health Benefits	110,816	143,280	111,207	142,731	28%
Health Benefits-Retirees	15,093	16,620	15,973	34,884	118%
Deferred Comp	1,740	1,740	1,785	20,696	0%
Employee Assistance Program	-	380	-	380	-
Workers Compensation Insurance	47,215	12,000	47,000	57,050	21%
Medicare	13,284	13,700	13,684	32,595	138%
Life Insurance	933	460	1,146	20,057	1650%
Long Term Disability	6,098	6,480	6,134	6,200	1%
Retirement	70,952	77,030	75,061	200,229	167%
SALARIES & BENEFITS	1,119,824	1,216,490	1,139,507	1,442,699	27%
Claims Paid	100,386	20,000	-	40,000	-
Computer Maintenance	36,774	46,600	44,118	45,000	2%
Equipment Rental	-	5,000	-	5,000	-
Fuel	6,595	15,100	7,303	15,000	105%
Industrial Enforcement	2,977	10,000	-	10,000	-
Insurance-Liability	26,707	27,750	26,610	27,750	4%
Insurance-Property	19,170	20,350	18,170	20,350	12%
Medical Examinations	1,126	400	869	600	-31%
Membership and Dues	2,086	2,000	1,833	1,900	4%
Mileage	7,149	9,000	7,327	8,000	9%
Office Supplies	1,150	2,000	1,237	1,900	54%
Protective Clothing	4,114	4,000	6,001	4,000	-33%
Repairs & Maintenance	420	5,400	-	1,500	-
Repair & Maint. -Equipment	9,910	25,000	9,169	13,000	42%
Repair & Maint-Vehicles	5,440	10,000	12,186	10,000	-18%
Tools and Supplies	6,901	11,000	3,500	9,000	157%
Traffic Safety Equipment	-	500	-	500	-
Training	1,546	2,600	1,000	4,000	300%

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Travel and Meetings	-	2,000	-	1,900	-
Utilities-Gas and Electric	1,407	1,500	1,401	1,500	7%
Utilities-Telephone	3,824	4,500	3,891	4,500	16%
Utilities-Water	130	500	2,546	2,000	-21%
Interfund Transfers- GF	652,400	552,400	489,294	305,073	-38%
OPERATING EXPENSES	890,211	777,600	636,456	532,473	-16%
Contractual Services	31,273	55,000	45,000	45,000	0%
Emergency Callout and Repair	-	5,000	-	5,000	-
Litigation Services	7,736	60,000	16,812	30,000	78%
Metro Annual Capacity & Treatment	2,648,020	2,968,500	2,781,944	3,100,000	11%
Sewage Transportation	-	66,000	45,000	45,000	0%
Professional Services	139,590	257,900	164,330	216,000	31%
Professional Svcs-City Atty	-	30,000	-	30,000	-
Restoration Services	-	10,000	-	10,000	-
Street Sweeping	20,570	19,000	19,000	19,000	0%
CONTRACTED SERVICES	2,847,188	3,471,400	3,072,087	3,500,000	14%
Transfer to Gas Tax Fund	-	-	100,000	100,000	0%
Transfer to Pure Water Fund	3,700,000	-	-	1,000,000	-
CAPITAL EXPENSES	3,700,000	-	100,000	1,100,000	1000%
TOTAL EXPENSES	\$ 8,557,223	\$ 5,465,490	\$ 4,948,049	\$ 6,575,172	33%
OPERATING RESERVE FUND BALANCE	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	
ENDING FUND BALANCE	\$ 4,359,776	\$ 5,897,407	\$ 5,913,027	\$ 5,865,855	

**LEMON GROVE SANITATION DISTRICT: CAPITAL
FUND 16**

BEGINNING FUND BALANCE \$ 10,396,660 \$ 9,715,169 \$ 10,409,128 \$ 10,563,000

REVENUE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Interest	29,593	8,000	32,800	30,000	-9%
Total Revenue	\$ 29,593	\$ 8,000	\$ 32,800	\$ 30,000	-9%

TOTAL RESOURCES \$ 10,426,253 \$ 9,723,169 \$ 10,441,928 \$ 10,593,000

EXPENSES

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Contingent Costs	-	159,140	-	-	-
CIP-Lemon Grove Realignment	-	-	-	478,694	-
FY 17-18 Sewer Main Rehab (Design)	17,125	106,090	30,000	73,000	143%
FY 17-18 Sewer Main Rehab (Construct)	-	1,060,900	-	822,000	-
FY 18-19 Sewer Main Rehab (Design)	-	-	-	341,000	-
FY 16-17 Sewer Main Rehab (Construct)	-	-	153,512	-	-100%
Sewer Maintenance (Contract)	-	265,230	3,160	30,900	878%
CAPITAL EXPENSES	17,125	1,591,360	186,672	1,745,594	835%

TOTAL EXPENSES \$ 17,125 \$ 1,591,360 \$ 186,672 \$ 1,745,594 835%

METRO RESERVE FUND BALANCE \$ 3,100,000 \$ 3,100,000 \$ 3,100,000 \$ 3,100,000

ENDING FUND BALANCE \$ 7,309,128 \$ 5,031,809 \$ 7,463,000 \$ 5,747,406

LEMON GROVE SANITATION DISTRICT: PURE WATER RESERVE
FUND 17

BEGINNING FUND BALANCE \$ - \$ 3,700,000 \$ 3,700,000 \$ 3,700,000

REVENUE

Account Description	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget	% Change
Transfer from Sanitation Operations	3,700,000	-	-	1,000,000	-
Total Revenue	\$ 3,700,000	\$ -	\$ -	\$ 1,000,000	-

TOTAL RESOURCES \$ 3,700,000 \$ 3,700,000 \$ 3,700,000 \$ 4,700,000

ENDING FUND BALANCE \$ 3,700,000 \$ 3,700,000 \$ 3,700,000 \$ 4,700,000