



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.A
Meeting Date: January 17, 2023
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Kristen Steinke, City Attorney
Item Title: **Waive the Full Text Reading of all Ordinances**

Summary: Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section | Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.B
Meeting Date: January 17, 2023
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Joseph Ware, Finance Director
jware@lemongrove.ca.gov
Item Title: **City of Lemon Grove Payment Demands**

Recommended Action: Ratify Demands.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: None.

Public Notification: None.

City of Lemon Grove Demands Summary

Approved as Submitted:

Joseph Ware, Finance Director
For Council Meeting: 01/17/23

ACH/AP Checks 12/08/22-01/04/23	452,589.85
Payroll - 12/13/22	133,599.64
Payroll - 12/27/22	136,390.55

Total Demands	722,580.04
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CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
ACH	13990399	LEAF	12/08/2022	Ricoh C3502 Copier System-PW Yard - Nov'22	138.27	138.27
ACH	Nov22-CC Nov22-CC	Wells Fargo	12/12/2022	Credit Card Processing-Mo,Svc - Nov'22 Credit Card Transaction Fees- Nov'22	9.95 1,159.37	1,169.32
ACH	11/22/2022 10/12/2022 10/1/2022 10/9/2022 10/19/2022 10/1/2022 9/29/2022 10/18/2022 10/1/2022 9/27/2022 10/7/2022 10/4/2022 785641 785643 785652 786319 8002462294 9917301808 9918059347 9918059348	Wells Fargo	12/13/2022	AT&T - Backup City Hall Internet- 10/23/22-11/22/22 Cox - Calsense Modem Line: 2259 Washington 10/11/22-11/10/22 Cox - Calsense Modem Line: 7071 Mt Vernon/Berry St Pk 10/1-31/22 Cox - Calsense Modem Line: 8235 Mt Vernon/Berry St Pk 10/9-11/8 Cox - Phone/PW Yard/2873 Skyline- 10/19/22-11/18/22 Cox - Phone/City Hall 10/1/22-10/31/22 Cox - Internet/Comm Ctr- 9/30/22-10/29/22 Cox - Copy Room Fax Line- 10/18/22-11/17/22 Cox - MainPhone/Fire 10/1/22-10/31/22 Cox - City Hall Fire Alarm 9/27/22-10/26/22 Cox - PEG Circuit Svc- 10/7/22-11/6/22 Cox - Phone/Internet/Rec Ctr/3131 School Ln- 10/4/22-11/3/22 House of Automation - Maintenance/Fire Stn Gate 8/18/22 House of Automation - Semi-Annual Maint/PW Yard Gate 8/18/22 House of Automation - Maint/Replace Wheels/Fire Stn Gate House of Automation - Maintenance/PW Yard Gate 10/12/22 Shredit - Shredding Service 9/1/22 Verizon - Modems - Cardiac Monitors - 9/4/22-10/3/22 Verizon - City Phone Charges- 9/13/22-10/12/22 Verizon - PW Tablets- 9/13/22-10/12/22	85.60 27.19 27.19 80.39 213.78 806.32 110.39 4.16 483.63 93.86 160.70 339.04 723.00 168.00 595.86 1,361.00 105.80 42.12 201.20 141.36	5,770.59
ACH	Refill 12/12/22	Pitney Bowes Global Financial Services LLC	12/13/2022	Postage Usage 12/12/22	250.00	250.00
ACH	REQ001	Athens Administrators	12/14/2022	Initial Deposit for CLG Workers ' Compensation Claims	10,000.00	10,000.00
ACH	905241	Aflac	12/15/2022	AFLAC Insurance 12/15/22	1,561.06	1,561.06
ACH	Dec13 22	Employment Development Department	12/15/2022	State Taxes 12/13/22	7,668.69	7,668.69
ACH	85652424	WEX Bank	12/16/2022	Fuel - Fire Dept - Nov'22	3,024.96	3,024.96
ACH	Nov2-Nov29 22	California Public Empl Retirement System	12/16/2022	Pers Retirement 11/2/22-11/29/22	65,903.82	65,903.82
ACH	Nov30-Dec13 22	Calpers Supplemental Income 457 Plan	12/16/2022	457 Plan 11/30/22-12/13/22	5,919.89	5,919.89
ACH	Dec13 22	US Treasury	12/20/2022	Federal Taxes 12/13/22	24,942.12	24,942.12
ACH	Dec27 22	Employment Development Department	12/29/2022	State Taxes 12/27/22	8,771.81	8,771.81
ACH	Dec14-Dec27 22	Calpers Supplemental Income 457 Plan	12/30/2022	457 Plan 12/14/22-12/27/22	5,620.71	5,620.71
ACH	Dec27 22	US Treasury	12/30/2022	Federal Taxes 12/27/22	28,712.67	28,712.67
ACH	Dec22	Wage Works	12/30/2022	FSA Reimbursement - Dec'22	3,334.32	3,334.32
16595	L1072895WL	American Messaging	12/14/2022	Pager Replacement Program 12/1/22-12/31/22	51.08	51.08
16596	5656222584	AutoZone, Inc.	12/14/2022	High Mileage Motor Oil	21.11	21.11
16597	Dec2022 Dec2022 Dec2022 Nov2022	Benefit Coordinators Corporation (BCC)	12/14/2022	Life Insurance - Dec'22 LTD Insurance - Dec'22 Dental Insurance- PPO -Dec'22 Dental Insurance- PPO -Nov'22	575.10 680.14 4,166.00 4,223.80	9,645.04
16598	444 444 444 445 445 445	City of El Cajon	12/14/2022	Overtime Reimbursement - Dozier 10/2/22 Overtime Reimbursement - Lopez 10/9/22 Overtime Reimbursement - Lopez 10/22/22 Overtime Reimbursement - Gibson 10/17/22 Overtime Reimbursement - Lopez 10/24/22 Overtime Reimbursement - Shaba 10/22/22	1,547.65 1,301.96 1,301.96 1,239.38 1,301.96 1,334.48	8,027.39
16599	015075 1315 1316 1317	Cloud Security Systems Inc.	12/14/2022	Service/Security Sys/2873 Skyline/PW Yard 11/1/22-10/31/23 Service/Security Sys/3131 School Ln/Rec Ctr 7/1/23-6/30/23 Service/Security Sys/8235 Mt Vernon#2/Sr Ctr 1/1/23-12/31/23 Service/Security Sys/8235 Mt Vernon/Sr Ctr 1/1/23-12/31/23	384.00 240.00 264.00 264.00	1,152.00

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
16600	0499357	Conway Shield	12/14/2022	Helmet Shield - Brackney	77.58	77.58
16601	82156915	Corelogic Solutions, LLC.	12/14/2022	RealQuest Graphics Package - Nov'22	300.00	300.00
16602	7538	D- Max Engineering Inc	12/14/2022	D-Max Stormwater Prof Svcs 10/1/22-10/31/22	1,205.50	1,205.50
16603	1129229905	Domestic Uniform Rental	12/14/2022	Shop Towels & Safety Mats 11/29/22	53.35	53.35
16604	Espinosa	Espinosa, Arnulfo Tellez	12/14/2022	Refund/Espinosa, Arnulfo Tellez/Div Deposit CD2-100-0089	500.00	500.00
16605	AR012495	Grossmont Union High School District	12/14/2022	Buses for Summer Day Camp Field Trips- Jun'22	929.50	929.50
16606	SS420035273	Hawthorne Machinery Co	12/14/2022	Equip Repair - Backhoe 420E- Replace Water Pump/Hoses/Fluids	1,413.41	1,413.41
16607	436	Heartland Fire Training Authority (HFTA)	12/14/2022	HFTA Fees - QTR 2 FY22/23	4,305.00	4,305.00
16608	SIN023535 SIN023535	Hinderliter De Llamas & Associates	12/14/2022	Sales Tax Audit Services - Qtr 2 2022 Contract Services - Qtr 4 2022	281.05 1,507.51	1,788.56
16609	00122107	Hudson Safe-T- Lite Rentals	12/14/2022	Plastic K-Rail Water Wall/Delineators - Bonfire 12/2/22	495.00	495.00
16610	Reimb 11/9/22	Medina, Travis	12/14/2022	Reimb: Meals/Mileage/Medina RS2/3 Structural Collapse 10/31-11/5	180.57	180.57
16611	12/13/22	MissionSquare	12/14/2022	Deferred Compensation PPE 12/13/22	780.77	780.77
16612	Phillips	Phillips, Jerry	12/14/2022	Refund/Phillips, Jerry/Permit Canceled B22-0835	220.10	220.10
16613	0091534	Rick Engineering Company	12/14/2022	Prof Svc: LG Housing Element Support - Oct'22	740.00	740.00
16614	017503639	San Diego Union Tribune	12/14/2022	Ordinance 462 2022 CA Building Stds Code 11/26/22	445.90	445.90
16615	3410Was-12/7/22 3410Was-12/7/22 3568860625/1222 4154920380/1222 Nov22	SDG&E	12/14/2022	3410 Washington St- 9/24/22-10/24/22 3410 Washington St- 10/25/22-11/22/22 Electric Usage:St Light 11/1/22-11/30/22 Electric Usage:St Light 11/1/22-11/30/22 Gas & Electric 10/21/22-11/18/22	97.29 78.99 1,995.53 2,916.05 20,253.96	25,341.82
16616	622577	State of California- Department of Justice	12/14/2022	Fingerprint Apps - Nov'22	64.00	64.00
16617	14048	T-Man Traffic Supply	12/14/2022	Traffic Cones/Stencil/Signs/Concrete - Streets	1,374.65	1,374.65
16618	Reimb 12/8/22	Torres, Marlene	12/14/2022	Reimb: Drycleaning/Tablecloths & Costumes - Bonfire 12/2/22	95.00	95.00
16619	0001640706-IN	WEX Health, Inc.	12/14/2022	COBRA - Monthly/Nov'22	85.00	85.00
16620	Bright	Bright, Ava	12/21/2022	Refund/Bright, Ava/Deposit/Courtyard 9/24/22	200.00	200.00
16621	Jan 2023	California Dental Network Inc	12/21/2022	California Dental Insurance -Jan'23	215.28	215.28
16622	1361	Chalifoux, Brast, Thompson, Potocki	12/21/2022	Prof Svcs: 10025-811 thru 10/31/22	105.87	105.87
16623	54017	Colantunno, Highsmith & Whatley, PC.	12/21/2022	Legal Svcs: Affordable Housing Nov'22	52.50	52.50
16624	Reimb-12/9/22 Reimb-12/9/22B	Duenez, Nicholas	12/21/2022	Reimb: Tuition/Lunch- Regional Instructor Course/Duenez 12/7/22 Reimb: Tuition/Lunch- Ethical Leadership/Duenez 12/8/22	327.94 136.33	464.27
16625	18273	Eagle Paving Company, Inc	12/21/2022	CUPCCA #2202-03 FY21-22 Street Rehab Project.Var Locs thru 11/30	38,621.09	38,621.09
16626	AR012921	Grossmont Union High School District	12/21/2022	Business Cards - PW	76.50	76.50
16627	122022	Deborah Harrington	12/21/2022	Reimb: Frames & Flowers-Employee Appreciation Event 12/22/22	236.30	236.30
16628	74149301	Hawthorne Machinery Co	12/21/2022	Equip Rental - Light Towers - Bonfire	1,380.58	1,380.58
16629	HS-5607-0024	Home Start, Inc.	12/21/2022	LG Homeless Outreach - Nov'22	3,706.56	3,706.56
16630	11228	I.B. Trophies & Awards	12/21/2022	New Fire Name Badge - Sidman	31.06	31.06
16631	INV652813	LN Curtis & Sons	12/21/2022	Installation/SCBA Breathing Air Compressor - 6000 PSI	1,290.00	1,290.00
16632	IN1795281	Municipal Emergency Services Inc	12/21/2022	14" Rescue Saw/Sawblades/Supplies	2,900.09	2,900.09
16633	77561668 77561668	Occupational Health Centers of CA	12/21/2022	Annual DMV Medical Exam - 12/6/22 Medical Exam - 12/6/22	110.00 190.00	300.00
16634	121938888-011	Sunbelt Rentals Inc.	12/21/2022	Equip Rental - Post Shore - Senior Ctr 10/27/22-11/23/22	127.97	127.97
16635	23600	Van Dermeyden Makus	12/21/2022	Legal Svcs: Matter 02418 thru 11/30/22	2,286.84	2,286.84
16636	Zavala	Zavala, Patricia	12/21/2022	Refund/Zavala, Patricia/RentalV& Deposit - Courtyard- 12/10/22	550.00	550.00
16637	120922	AAA Crime Scene Clean Up Services	01/04/2023	Site Cleanup - 12/9/22	1,985.00	1,985.00

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
16638	Jan-Jun 23	Adams Robert	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	799.50	799.50
16639	Jan-Jun 23	Anderson, Curtis	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16640	12/12/2022	AT&T	01/04/2023	Phone Service 11/13/22-12/12/22	96.16	96.16
16641	Jan2023 Jan2023	Benefit Coordinators Corporation (BCC)	01/04/2023	LTD Insurance - Jan'23 Life Insurance - Jan'23	702.23 558.90	1,261.13
16642	5100	Biomechanics Advanced	01/04/2023	Legal Svcs: GHC0019886	1,222.50	1,222.50
16643	Jan-Jun 23	Brackmann, Bruce	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	799.50	799.50
16644	294208-Nov22 294209-Nov22 294210-Nov22 294211-Nov22 294212-Nov22 294213-Nov22 294214-Nov22	Burke, William, & Sorensen, LLP	01/04/2023	08250-0001 General Nov'22 08250-0008 Nov'22 08250-0011.002 Nov'22 08250-0011.003 Nov'22 08250-0011.004 Nov'22 08250-0011.005 Nov'22 08250-0014 Nov'22	14,119.20 315.40 1.00 99.60 265.60 16.60 481.40	15,298.80
16645	Jan-Jun 23	Chamberlain, Dale	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16646	2022.4724 2022.4726 2022.4749	Chen Ryan Associates Inc.	01/04/2023	Prof Svc: Connect Main St Ph 3 thru 11/30/22 Prof Svc: Connect Main St Ph 1-2 thru 11/30/22 Prof Svc: Sidewalk Master Plan (Contract 2022.27) thru 11/30/22	2,066.00 4,854.00 15,787.50	22,707.50
16647	1000342994 1000344912	City of San Diego	01/04/2023	Fuel Services-PW: Oct'22 Fuel Services-PW: Nov'22	3,869.27 2,681.04	6,550.31
16648	54089	Colantuono, Highsmith & Whatley, PC	01/04/2023	Legal Svcs: SDCOE Nov'22	10.50	10.50
16649	Dec 22	Colonial Life	01/04/2023	Colonial Optional Insurance Dec-22	341.28	341.28
16650	0496108	Conway Shield	01/04/2023	Helmet Shield - Burkett	71.34	71.34
16651	7458 7464 7465 7466 7577	D- Max Engineering Inc	01/04/2023	0 Mt Vernon Inspections 9/1/22-9/30/22 8373 Broadway Inspections 9/1/22-9/30/22 Golden Doors Inspections 9/1/22-9/30/22 Vista Azul Inspections 9/1/22-9/30/22 D-Max Stormwater Prof Svcs 11/1/22-11/30/22	340.75 289.61 718.86 317.61 3,152.88	4,819.71
16652	Jan-Jun 23	Davisson, William	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16653	688	Diviana's Party Rentals	01/04/2023	Tablecloths - Jones Retirement 12/16/22	177.78	177.78
16654	1213229905	Domestic Uniform Rental	01/04/2023	Shop Towels & Safety Mats 12/13/22	53.35	53.35
16655	Jan-Jun 23 Jul-Dec 22	Ek, James	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23 Retiree Health Benefit - Jul'22-Dec'22	1,200.00 1,200.00	2,400.00
16656	12/5-8/22	EsGil, LLC	01/04/2023	75% Building Fees- 12/5/22-12/8/22	7,879.20	7,879.20
16657	2650	G & G Backflow Plumbing Service	01/04/2023	Repaired & Tested Backflows	3,027.50	3,027.50
16658	265369	GB Auto Service, Inc.	01/04/2023	Tire/Wheel Balance - LGPW#23 '02 GMC 2500	223.08	223.08
16659	IN326036	Geotab USA, Inc.	01/04/2023	Monthly ProPlus Plan	197.50	197.50
16660	Jan-Jun 23	Harper, Raymond	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	799.50	799.50
16661	10/27/22-11/29/22	Helix Water District	01/04/2023	Water Svc -FH#313300 3232 Main 10/27/22-11/29/22	84.48	84.48
16662	74293	Horrocks Engineers Inc	01/04/2023	Prof Eng Svcs: 19/20 Sewer Rehab Proj thru 11/30/22	280.50	280.50
16663	Jan-Jun 23	Laff, Timothy	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16664	INV42994	LogiCopy	01/04/2023	Ricoh C3502 Copier Contract Charge- PW Yard-12/7/22-1/6/23	51.58	51.58
16665	Jan-Jun 23	Maciejewski, Frank	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16666	5487923 5513137	Mallory Safety and Supply, LLC	01/04/2023	Nitrile Gloves Nitrile Gloves	175.09 637.77	812.86
16667	Jan-Jun 23	Marcon, Romeo	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16668	Jan-Jun 23	McBride, Thomas	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16669	12/27/22	MissionSquare	01/04/2023	Deferred Compensation PPE 12/27/22	780.77	780.77
16670	605043002	Nichols Consulting Engineers, CHTD	01/04/2023	Prof Svc: Pavement Mgmt Prog 2022 Update thru 12/2/22	20,034.00	20,034.00
16671	77267152	Occupational Health Centers of CA	01/04/2023	Medical Exam -11/4/22	41.00	41.00

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
16672	Jan-Jun 23	Ott, Mike	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16673	23400838	Public Risk innovation Solutions & Mgmt.	01/04/2023	Employee Assistance Program - Jan-Mar 23	292.32	292.32
16674	0092156 92162	Rick Engineering Company	01/04/2023	Prof Svc: LG Housing Element Support - Nov'22 Prof Svc: City Engineer 10/29/22-11/25/22	2,235.00 48,995.60	51,230.60
16675	Reimb-12/21/22 Reimb-12/21/22	Romero, Lydla	01/04/2023	Reimb- Supplies/Jones Retirement 12/16/22 Reimb- Supplies/Employee Recognition 12/22/22	162.01 19.72	181.73
16676	Jan-Jun 23	Schmidtman, Warren	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16677	125804606-001	SiteOne Landscape Supply, LLC	01/04/2023	E-Z Reachers/Lifeguard Hats/Rain Suits	279.56	279.56
16678	Jan-Jun 23	Smith, Timothy	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16679	Dec 1 Dec 15 Dec 29	Southern CA Firefighters Benefit Trust	01/04/2023	LG Firefighters Benefit Trust 12/1/22 LG Firefighters Benefit Trust 12/15/22 LG Firefighters Benefit Trust 12/29/22	784.55 784.55 784.55	2,353.65
16680	8348110120122	Sparkletts	01/04/2023	PW Yard - Water	54.34	54.34
16681	410785	Sun Badge Company	01/04/2023	Firefighter Badges	360.92	360.92
16682	Jan-Jun 23	Taff, Jon	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	1,200.00	1,200.00
16683	109850	Tyson & Mendes, LLP	01/04/2023	Legal Svcs: GHC0019886	842.72	842.72
16684	73509053	Vulcan Materials Company	01/04/2023	Asphalt	255.59	255.59
16685	81370303 81370325	Waxie Sanitary Supply	01/04/2023	Janitorial Supplies - Fire Janitorial Supplies - Fire	1,517.32 1,509.80	3,027.12
16686	192965	West Coast Arborists, Inc.	01/04/2023	Tree Maintenance - 11/1/22-11/15/22	2,280.00	2,280.00
16687	Jan-Jun 23	Wright, Nancy	01/04/2023	Retiree Health Benefit - Jan'23-Jun'23	799.50	799.50
					452,589.85	452,589.85



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.C
Meeting Date: January 17, 2023
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Deborah Harrington, Interim City Clerk
dharrington@lemongrove.ca.gov
Item Title: **Approval of City Council Meeting Minutes**

Recommended Action: Approval of City Council Meeting Minutes, meetings held March 15, 2022, March 26, 2022 and December 20, 2022.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: None.

Public Notification: None.

**MINUTES OF THE REGULAR MEETING
OF THE LEMON GROVE CITY COUNCIL
Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA 91945
TUESDAY, MARCH 15, 2022 at 6:00 PM**

*The City Council also sits as the Lemon Grove Housing Authority,
Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board,
and Lemon Grove Successor Agency.*

Call To Order:

Mayor Pro Tem called the Regular City Council Meeting to order at 6:02 pm

Present:

Mayor Pro Tem Jerry Jones, Councilmember Jennifer Mendoza, Councilmember Liana LeBaron (Arrived at 6:04) and Councilmember George Gastil

Absent: Mayor Vasquez

Staff Members Present:

Lydia Romero, City Manager, Kristen Steinke, City Attorney, Steve Swaney, Fire Chief, Patrick McEvoy, San Diego Sheriff's Lieutenant, Mike James, Assistant City Manager/Public Works Director Rod Greek, Interim Administration Director, Bill Chopk, Interim Community Development Manager, and Audrey Malone, City Clerk.

Pledge of Allegiance:

Led by Councilmember Gastil.

Changes to the Agenda: None.

Action: Motion by Councilmember LeBaron, second by Councilmember Gastil, to pull item I.B from the Consent Calendar.

The motion failed by the following vote:

Ayes: LeBaron, Gastil

Noes: Mendoza, Jones

Absent: Mayor Vasquez

Consent Calendar:

- 1.A Waive Full Text Reading of All Ordinances on the Agenda.
- 1.B City of Lemon Grove Payment Demands
- 1.C Note and File Planning Commission Meeting Minutes of October 25, 2021
- 1.D Regional Transportation Congestion Improvement Plan Fee Amendment
- 1.E Adopt Resolution awarding Contract for the FY 2021-2022 Sidewalk Project to Portillo Concrete, Inc.

Action: Motion by Councilmember Mendoza, second by Mayor Pro Tem Jones, to approve the Consent Calendar.

The motion passed by the following vote:

Ayes: Mendoza, Jones, Gastil

Noes: LeBaron

Absent: Vasquez

Presentation:

Lemon Grove Fire Department Annual Update was provided by Steve Swaney, Fire Chief.

Sheriff’s Department Annual Report was provided by Patrick McEvoy, Lieutenant.

Public Comment:

Email Submitted: None

In-Person: John Wood
Teresa Rosiak-Proffit
Richard Gold
Jessyka Heredia
Victor Vega
Dean Spooner
Chris Williams
Tasha Williamson

Report(s) to Council:

- 2. 2021 General Plan Annual Progress Report

Report presented by Bill Chopyk, Interim Community Development Manager.

Public Comment:

Email Submitted: None

In-Person: None

City Council provided questions/comments of staff.

Action: Motion by Councilmember Mendoza, second by Councilmember Gastil, to approve the Adopt a resolution accepting the 2021 General Plan Annual Progress Report (Report) and direct staff to submit the Report to both the California State Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

The motion passed by the following vote:

Ayes: Mendoza, Jones, Gastil, LeBaron

Noes: None

Absent: Vasquez

- 3. FY 2021-2022 General Fund Budget Mid-Year Report and Other Fund Adjustments

Report presented by Rod Greek, Interim Administrative Finance Director.

Email Submitted: None.

In-Person: None

City Council provided questions/comments of staff.

Action: Motion by Councilmember Gastil, second by Councilmember Mendoza, to adopt a resolution approving the Fiscal Year 2021-22 City of Lemon Grove Budget adjustments.

The motion passed by the following vote:

Ayes: Gastil, Mendoza, Jones
Noes: LeBaron
Absent: Vasquez

At 9:08 p.m. Mayor Pro Tem asked the City Council if they wanted to continue the meeting.

Action: Motion by Councilmember Gastil, second by Councilmember LeBaron to continue the meeting.

The motion passed by the following vote:

Ayes: Mendoza, Jones, Gastil, LeBaron
Noes: None
Absent: Vasquez

Continued Item from March 1, 2022 City Council Meeting:

(Pulled from Consent Calendar on March 1, 2022)

1.B City of Lemon Grove Payment Demands

Mayor Pro Tem Jones called upon Councilmember LeBaron, who pulled Item 1B to ask staff questions.

City Council provided questions/comments of staff.

Action: Motion by Councilmember Gastil, second by Mayor Pro Tem Jones, to ratify the City of Lemon Grove Payment Demands of March 1, 2022.

The motion passed by the following vote:

Ayes: Gastil, Jones, Mendoza
Noes: LeBaron
Absent: Vasquez

City Council Reports on Meetings Attended at the Expense of the City

Councilmember LeBaron

- Meetings with concerned residents on various issues.

Councilmember Gastil

- SANDAG Regional Housing
- Transit Meeting
- East County Development Council
- California League of Cities

Mayor Pro Tem Jones

- Metro Waste Water Meeting

Councilmember Mendoza

- SANDAG Board Meeting

City Manager Report – None.

Closed Session:

- a. Conference with Legal Counsel - existing litigation Government Code § 54956.9(a)
Name of Case: Harris v. City of Lemon Grove Case et al. (Case No.: 37-2019- 00062135-
CU-PO-CTL)
- b. Conference with Legal Counsel – anticipated litigation (Govt C §54956.9(d)(2)-(4));

City Attorney Steinke announced the Closed Session Items.

Mayor Pro Tem Jones recessed the City Council Meeting to Closed Session at 9:33 p.m.

Mayor Pro Tem Jones reconvened the City Council meeting at 10:20 p.m.

City Attorney Steinke stated there was no reportable action on existing litigation regarding the Case of Harris v. City of Lemon Grove. It was reported in the matter of anticipated litigation, the City Council authorized an investigation into the behavior of the Mayor focused on Councilmember LeBaron.

Adjournment

Mayor Pro Tem Jones adjourned the meeting at 10:21 p.m.

Deborah A. Harrington
Interim City Clerk

**MINUTES OF THE WORKSHOP MEETING
OF THE LEMON GROVE CITY COUNCIL
Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA 91945
SATURDAY, MARCH 26, 2022 at 9:00 A.M.**

*The City Council also sits as the Lemon Grove Housing Authority,
Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board,
and Lemon Grove Successor Agency.*

Call To Order:

Mayor Vasquez called the City Council Workshop Meeting to order at 9:03 a.m.

Present:

Mayor Racquel Vasquez (10:45 a.m.), Mayor Pro Tem Jerry Jones, Councilmember Jennifer Mendoza, Councilmember Liana LeBaron, and Councilmember George Gastil.

Absent: None

Staff Members Present:

Lydia Romero, City Manager, Kristen Steinke, City Attorney, Steve Swaney, Fire Chief, Patrick McEvoy, San Diego Sheriff's Lieutenant and Mike James, Assistant City Manager/Public Works Director.

Pledge of Allegiance:

Led by Councilmember Mendoza.

Study Session: Complete Streets Workshop

Mike James, Assistant City Manager/Public Works Director, provided information on various elements of street improvements including parking, bikeways, transit stops, pedestrian areas, stop signs including warrant analysis and speed cushions.

City Council provided questions/comments of staff.

Topics of discussion included parking design, bikeways, transit stops, parking structure, bike and pedestrian master plan with trails, use of no right turn on red for specific pedestrian crossing areas, use of speed cushions, traffic circles and the traffic warrant analysis.

Adjournment

Mayor Vasquez adjourned the meeting at 11:55 a.m.

Deborah A. Harrington, Interim City Clerk

**MINUTES OF THE REGULAR MEETING
OF THE LEMON GROVE CITY COUNCIL
Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA 91945
TUESDAY, DECEMBER 20, 2022 at 6 PM**

*The City Council also sits as the Lemon Grove Housing Authority,
Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board,
and Lemon Grove Successor Agency.*

Call To Order:

Mayor Vasquez called the Regular City Council Meeting to order at 6:00 pm

Present:

Mayor Vasquez, Mayor Pro Tem Jerry Jones, Councilmember Jennifer Mendoza, Councilmember Liana LeBaron and Councilmember George Gastil

Absent:

Staff Members Present:

Lydia Romero, City Manager, Kristen Steinke, City Attorney, Steve Swaney, Fire Chief, Patrick McEvoy, San Diego Sheriff's Lieutenant, and Deborah Harrington, Interim City Clerk.

Pledge of Allegiance:

Led by Mayor Pro Tem Jones.

Changes to the Agenda: City Manager Romero recommended Item 2 be taken up for consideration prior to Public Comments

Presentation: None.

Report(s) to Council:

2. Certification of the November 8, 2022 General Municipal Election Results, Induction and Administration of Oath of Office

Report presented by Deborah Harrington, Interim City Clerk.

Public Comment:

Email Submitted: None

In-Person: Dona Lynn Clabby
Michelle King

City Council provided questions/comments of staff.

Action: Motion by Councilmember Gastil, second by Mayor Pro Tem Jones, to adopt a Resolution certifying the November 8, 2022 General Municipal Election results provided by the San Diego Registrar of Voters electing two City Councilmembers each serving a full term of four years.

The motion passed by the following vote:

Ayes: Gastil, Jones, Mendoza, LeBaron, Vasquez

Noes: None

Absent: None

Comments by Outgoing Mayor Pro Tem Jones
Administration of Oath of Office by Assemblywoman Akilah Weber, MD
Presentation of Certification of Election Results by City Manager Lydia Romero
Comments by Newly Elected City Councilmembers

Mayor Vasquez recessed the City Council Meeting for a short reception at 6:58 p.m.

Mayor Vasquez reconvened the City Council Meeting at 7:18 p.m.

Public Comment:

Email Submitted:

- Barbara Gordon

In-Person:

- John Wood

Consent Calendar:

- 1.A Waive Full Text Reading of All Ordinances on the Agenda.
- 1.B City of Lemon Grove Payment Demands
- 1.C Successor Agency: Recognized Obligation Payment Schedule July 1, 2023-2024.
Adopted Successor Agency Resolution 2022-01, approving the Recognized Obligation Payment Schedule (ROPS) for the period July 1, 2023 through June 30, 2024.
- 1.D Approval of City Council Minutes of Regular Meeting held December 6, 2022.

Action: Motion by Councilmember Mendoza, second by Councilmember Gastil, to approve the Consent Calendar.

The motion passed by the following vote:

Ayes: Mendoza, Gastil, Snow, Vasquez

Noes: LeBaron

Absent: None

Report(s) to Council:

- 3. Mayor Pro Tem Rotation for Calendar Year 2023

Report presented by Lydia Romero, City Manager

Email Submitted: None.

In-Person:

- Jessyka Heredia

City Council provided questions/comments of staff.

Action: Motion by Councilmember Mendoza, second by Councilmember Gastil, to adopt a Resolution confirming the rotation of Council Member George Gastil to serve as Mayor Pro Tem commencing December 20, 2022 through December 19, 2023 and establishing the Mayor Pro Tem rotation schedule for the subsequent three years

The motion passed by the following vote:

Ayes: Mendoza, Gastil, LeBaron, Snow, Vasquez

Noes: None

Absent: None

City Council Reports on Meetings Attended at the Expense of the City

Councilmember LeBaron

- Meeting with residents regarding failed storm drain infrastructure.

Mayor Pro Tem Gastil

- Annual Facilitating Access to Coordinated Transportation Board Meeting
- Mayor Pro Tem Jones

Mayor Vasquez

- Mayor Pro Tem Jones
- Food Distribution
- Urban League Project Ready Program
- League of California Cities Board of Director Meeting – set priorities for the organization

Councilmember Mendoza

- Annual Facilitating Access to Coordinated Transportation Board Meeting
- Lemon Grove Interfaith Clergy Meeting
- Monthly Food Distribution – served 200 families.

City Manager Report

- City Hall will be closed from December 26, 2022 through January 2, 2023.
- Expressed appreciation to Fire Chief Steve Swaney, who is retiring.

Mayor Vasquez stated her appreciation to Fire Chief Swaney noting his dedication and that it has been an honor to have him serve Lemon Grove.

Adjournment

Mayor Vasquez adjourned the meeting at 7:43 p.m. The City Council meeting of January 3, 2023 has been cancelled. The next regularly scheduled City Council meeting is scheduled to be held on January 17, 2023.

Deborah A. Harrington
Interim City Clerk



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.D
Meeting Date: January 17, 2023
Submitted to: Honorable Mayor and Members of the City Council
Department: Public Works
Staff Contact: Ed Walton, Contract City Engineer
ewalton@lemongrove.ca.gov
Item Title: **Accept the FY 2021-22 Street Rehabilitation Project as Complete (Contract No. 2022-03)**

Recommended Action: Adopt a resolution (Attachment A) accepting the FY 2021-22 Street Rehabilitation Project as complete (Contract No. 2022-03)

Summary: The City Council awarded the FY 2021-22 Street Rehabilitation Project to Eagle Paving Company, Inc. (“Eagle Paving”), on June 7, 2022 with a not-to-exceed total budget of \$1,371,287. The project consisted of rehabilitation of various City streets. A listing of streets included in this project is shown in Attachment B. Staff completed its final inspection of the improvements and determined the work was completed per the contract plans and specifications.

Discussion: On June 7, 2022, Eagle Paving Company, Inc., was awarded the FY 2021-22 Street Rehabilitation Project with an award amount of \$1,267,771.04 which included the base bid plus two bid alternatives that were selected by the Council. The total not-to-exceed project budget is \$1,371,287, which included funds for testing, inspection and project contingencies. There were two change orders issued on the project. The first change order in the amount of \$86,471.56 was issued for increased quantities of asphalt milling and overlay, asphalt tonnage and disposal of asphalt grindings which contained petromat (which is not accepted at most landfills or recycling centers). The second change order was a credit of \$33,439.03 which adjusted the bid quantities with actual quantities installed. The final contract amount with Eagle Paving is \$1,320,803.57. The total project cost including testing and inspection costs is \$1,329,612.32 and is within the not-to-exceed project budget of \$1,371,287.

Staff recommends that the City Council adopt the attached resolution (Attachment A) and authorize the City Clerk to file a Notice of Completion with the County of San Diego. Filing of the Notice of Completion triggers the start of the 30 day period for all subcontractors and material suppliers to file stop notices against the contractor for unpaid work. After 30 days, all retention withheld from the contractor will be paid, provided there are no outstanding unpaid invoices from subcontractor or material suppliers.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: Gas Tax, Transnet and General Funds were budgeted in the Fiscal Year 2021-2022 budget.

Public Notification: None.

Staff Recommendation: That the City Council adopts the attached resolution accepting the FY 2021-22 Street Rehabilitation Project as complete.

Attachments:

- Attachment A – Resolution
- Attachment B – Listing of rehabilitated streets

RESOLUTION NO. 2023 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,
CALIFORNIA, ACCEPTING THE FISCAL YEAR 2021-2022 STREET
REHABILITATION AS COMPLETE**

WHEREAS, on June 7, 2022, the City Council awarded the Fiscal Year 2021-2022 Street Rehabilitation Project (Contract No. 2022-03) to Eagle Paving Company, Inc.; and

WHEREAS, the contract amount was established at \$1,267,771.04 with a total project budget not to exceed \$1,371,287; and

WHEREAS, there were two change orders issued that increased the original contract price of \$1,267,771.04 to \$1,320,803.57; and

WHEREAS, the total cost of the project is within the not-to-exceed budget amount of \$1,371,287 allocated from Gas Tax, TransNet and General Funds; and

WHEREAS, on January 4, 2023, Eagle Paving Company, Inc. completed the scope of work as defined by the original contract and all change orders; and

WHEREAS, City staff inspected all of the improvements and determined that Eagle Paving Company, Inc., fulfilled its contractual obligations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby:

1. Accepts the work for the Fiscal Year 2021-2022 Street Rehabilitation Project (Contract No. 2022-03) as complete;
2. Authorizes the City Clerk to file and record the Notice of Completion with the County of San Diego;
3. Authorizes city staff to release the retention in the amount of \$66,375.76 no sooner than thirty (30) days after the Notice of Completion is filed;
4. Release the Nationwide Mutual Insurance Company Payment Bond in the amount of \$1,267,271.04; and
5. Retain the Nationwide Mutual Insurance Company Performance Bond for a period of one year.

PASSED AND ADOPTED on January 17, 2023, the City Council of the City of Lemon Grove, California, adopted Resolution No. _____, passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Racquel Vasquez, Mayor

Attest:

Deborah Harrington, Interim City Clerk

Approved as to Form:

Kristen Steinke, City Attorney

(Listing of Rehabilitated Streets)

	STREET NAME	STREET BEGINS	STREET ENDS
1.	Lemon Grove Avenue (SB)	1649' south of Mt. Vernon	Canton Drive
2.	Lemon Grove Avenue (SB)	Canton Drive	Southern City Limits
3.	Broadway N frontage	West End	East End
4.	Brunei Court	West cul-de-sac	New Jersey Avenue
5.	Canton Drive	Woodrow Avenue	Lansing Drive
6.	Chateau Way	North cul-de-sac	Central Avenue
7.	Corona Street	Tweed Street	End of Public Street
8.	Darryl Street	Kempf Street	Washington Street
9.	Drexel Court	Drexel Drive	East cul-de-sac
10.	El Prado Avenue	San Pasqual Street	Massachusetts Avenue
11.	Glebe Road	Mt. Vernon Street	San Miguel Avenue
12.	Harris Street	Broadway	Pacific Avenue
13.	Ildica Street	Camino de Las Palmas	End of Public Street
14.	Jadam Way	West cul-de-sac	Dain Court
15.	Jefferson Street	Washington Street	Dennis Lane
16.	Koe Street	Lansing Drive	South cul-de-sac
17.	Lemon Grove Avenue (NB)	Canton Drive	1725' N of Canton Drive
18.	Lemon Grove Avenue (SB)	Mt. Vernon Street	1658' S of Mt. Vernon Street
19.	Lemon Grove Avenue (NB)	Lester Avenue	North Avenue
20.	Massachusetts Avenue	San Miguel Avenue	Mt. Vernon Street
21.	Mazer Street	Chatswood Drive	Lyndine Street
22.	New Jersey Avenue	Tweed Street	Brunei Court
23.	North Avenue	Vista Avenue	Harris Street
24.	Palm Street	West cul-de-sac	Camino de Las Palmas
25.	Rosemary Lane	Massachusetts Avenue	Pergyl Street
26.	San Altos Place	Massachusetts Avenue	Ramon Street
27.	Svea Court	Larwood Road	South cul-de-sac
28.	Tweed Street	Corona Street W	New Jersey Avenue
29.	Bakersfield	Taft Street	Calvocado Street
30.	Calvocado Street	Woodrow Avenue	Glencoe Street
31.	Taft Street	Canton Drive	Bakersfield
32.	Broadway	Main Street	Lemon Grove Avenue

ADD ALT's

	STREET NAME	STREET BEGINS	STREET ENDS
1.	Roy Street	446' east of Washington	Meadow Lane
2.	Roy Street	Washington Street	466' east of Washington



LEMON GROVE SANITATION DISTRICT

DISTRICT BOARD STAFF REPORT

Item No. 2

Meeting Date: January 17, 2023

Submitted to: Honorable Chair and Members of the District Board

Department: Sanitation District

Staff Contact: Izzy Murguia, Public Works Director

imurguia@lemongrove.ca.gov

Item Title: Five Year Sewer Rate Study

Recommended Action: Provide direction regarding the rate structure options presented and authorize staff to work with Harris and Associates to proceed with the Proposition 218 noticing requirements.

Summary: Every five years, the Lemon Grove Sanitation District evaluates its existing wastewater cost of service and recommends a new model for the next five years. The next five-year period is Fiscal Year 2023-24 through Fiscal Year 2027-28.

The most recent 2017 Sewer Rate Study, adopted in May 2017, recommended a five-year financial plan and rate schedule that was implemented in Fiscal Year 2017-18. The rate schedule established incremental adjustments to the rates over the five-year period. The most recent adjustment occurred in Fiscal Year 2021-22. Current sewer rates are effective through June 30, 2023.

On December 21, 2021, the District Board awarded an agreement with Harris and Associates to perform the Five-Year Sewer Rate Study. In order to calculate what rates are required, a financial model has been created to analyze the various revenues required to operate and manage the sanitary sewer system.

This item is intended to discuss the initial findings of the Sewer Rate Study and to provide direction regarding the future rate structure and rates. Attachment 1 includes key terms which will be referenced in staff's presentation.

Discussion: Harris’ scope of work includes the following tasks:

- Evaluate existing sewer rates and rate equitability among user classifications.
- Identify potential alternative methods to adjust the commercial rate structure based on flow from potable water records.
- Recommend updated sewer service charges for the upcoming five-year period;
- Recommend appropriate reserve levels for operational and capital needs based on industry and financial standards.
- Prepare and complete noticing and mailing requirements for Proposition 218 ballot process on behalf of the District.

Key findings and recommendations of the Rate Study include:

- The District has sound financial conditions, with sufficient financial reserves.
- Confirms that the operating reserve policy should remain at 40% of annual operating expenses.
- Recommends that the flat-rate structure based on Equivalent Dwelling Units (EDU’s) for residential properties remains in place.
- Determines that a flow based rate structure for commercial properties ensures that these properties are charged their fair share of their load on the sewer system.
- Recommends three percent annual rate adjustments in years two (2) through five (5) due to projected increases in treatment costs and required capital projects.

Next Steps:

Following this meeting and Board direction regarding the rate structure and rates discussed, staff recommends that the Board authorize staff to follow the timeline, shown below, to comply with Proposition 218 requirements. Proposition 218 requires that a public hearing be held when a change in sewer rates is proposed. Written notice must be mailed to property owners at least 45 days prior to the hearing. The notice provides property owners with information regarding the hearing date; rates and proposed changes; and instructions for submitting protest votes. In order for new rates to become effective July 1, 2023, adoption of the rates must take place prior to June 1, 2023.

In order to meet the deadlines established for rate implementation, the following timeline is recommended.

- | | |
|--------------------|--|
| • January 17, 2023 | Rate study presentation and Board discussion |
| • March 3, 2023 | Deadline to provide notices to property owners |
| • April 18, 2023 | Public hearing to introduce ordinance |
| • May 2, 2023 | Second reading and adoption of ordinance |
| • July 1, 2023 | New rates will take effect |

As in years past, staff will continuously monitor the cost assumptions provided in the rate study. Staff will return to the Board to re-evaluate the recommended rates if any assumption of expenditures significantly increase or decrease.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section Mitigated Negative Declaration

Fiscal Impact: There are no direct fiscal impacts with this item. Future fiscal impacts will be addressed upon acceptance of the Sewer Rate Study and adoption of rate structure and rates.

Public Notification: None.

Staff Recommendation: Provide direction regarding the rate structure options presented and authorize staff to work with Harris and Associates to proceed with the Proposition 218 noticing requirements.

Attachments:
Attachment A – Key Terms

KEY TERMS

BOD	Sewage strength-related costs from the removal of biochemical oxygen demands
CIP	Capital Improvement Program
EDU	Equivalent Dwelling Unit
FLOW	Sewer flow-related costs in moving sewage through the collection system and treatment plant
GPD	Gallons per Day
SS	Sewage strength-related costs from the removal of total suspended solids
SSC	Sewer Service Charge



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 3

Meeting Date: January 17, 2023

Submitted to: Honorable Mayor and Members of the City Council

Department: Mayor's Office

Staff Contact: Racquel Vasquez, Mayor

Item Title: **Appointment of City Council Member to Committees,
Commissions and Boards**

Recommended Action: Ratify the Mayor's committees, commissions and board's assignments for City Council Members.

Background and Discussion: Each year the Mayor makes appointments to various outside commissions, committees and boards. Appointees represent the City of Lemon Grove on these regional bodies.

The 2023 Commission, Committee and Board Mayoral appointments are listed on **Attachment A** to this report. This attachment also indicates which regional Commissions, Committees or Boards offer a stipend for meeting attendance.

Regarding the appointment to the Metro Wastewater JPA/Commission, I am recommending to keep Jerry Jones as Lemon Grove's representative. I believe there are some important issues the JPA is working on with Pure Water and it is imperative to keep some institutional knowledge for the coming year on this Commission. Further, there is no requirement that our representative be an elected official under the JPA agreement. In fact over the past few years, other Metro JPA members have appointed a non-elected office as their representative. It is my intent to have this as a transition year to allow the alternate to become familiar with the working and issues of the Metro Wastewater JPA/Commission.

Environmental Review:

- Not subject to review
- Negative Declaration
- Categorical Exemption, Section
- Mitigated Negative Declaration

Fiscal Impact: None

Public Notification: None

Staff Recommendation: Ratify the Mayor's Committees, Commissions and Boards assignments for City Council Members for the 2023 calendar year.

**LEMON GROVE CITY COUNCIL
2023 COMMISSIONS, BOARDS & COMMITTEES APPOINTMENTS**

Commission/Board/Committee	Meeting Location/Contact Information	Designated Seats	Council Appointment
<p style="text-align: center;">City/School District Collaboration Committee Quarterly Meetings (schedule determined each year)</p>	<p style="text-align: center;">Lemon Grove School District (Board Room) 8025 Lincoln, Lemon Grove, CA 91945 (619) 825-3800</p>	<p style="text-align: center;">Council Seats (2)</p>	<p style="text-align: center;">Vasquez Mendoza</p>
<p style="text-align: center;">East County Economic Development Council (ECEDC) 3rd Wednesday @ 7:30am</p>	<p style="text-align: center;">ECEDC 1908 Friendship Drive El Cajon, CA 92020 (619) 258-3670</p>	<p style="text-align: center;">Council Seat Alternate</p>	<p style="text-align: center;">Gastil Snow</p>
<p style="text-align: center;">Heartland Communications Facility Authority (HCFA) Quarterly—January, April, July, October 4th Thursday @ 4:00pm *\$100.00 Stipend for meeting attendance</p>	<p style="text-align: center;">Ronald Reagan Community Center 195 East Douglas, El Cajon, CA 92020 Valerie Nellis (619) 441-1623 vnellis@sdrecc.org</p>	<p style="text-align: center;">Council Seat Alternate</p>	<p style="text-align: center;">Mendoza LeBaron</p>
<p style="text-align: center;">Heartland Fire Training Facility Authority (HFTFA) Quarterly—2nd Thursday @ 4:00pm *\$100.00 Stipend for meeting attendance</p>	<p style="text-align: center;">Heartland Fire Training Facility 1301 N. Marshall, El Cajon, CA 92020 Dave Miller, (619) 441-1693 davem@heartlandfiretraining.org</p>	<p style="text-align: center;">Council Seat Alternate</p>	<p style="text-align: center;">Mendoza LeBaron</p>
<p style="text-align: center;">Helix Water District Water Representative & liaison</p>	<p style="text-align: center;">Sandy Janzan –Board Secretary (619) 466-0585 sandy.janzan@helixwater.org</p>	<p style="text-align: center;">Council Seat Alternate</p>	<p style="text-align: center;">LeBaron Snow</p>
<p style="text-align: center;">League of California Cities Executive Committee Luncheon mtg. Monthly—2nd Monday @ 11:30am (no meeting April, July, October)</p>	<p style="text-align: center;">Four Points Sheraton 8110 Aero Drive, San Diego, CA 92123 Catherine Hill, Regional Representative (619) 295-8282</p>	<p style="text-align: center;">Council Seat Alternate</p>	<p style="text-align: center;">Mendoza Snow</p>
<p style="text-align: center;">League of California Cities Conference Voting Delegate</p>	<p style="text-align: center;">As appointed</p>	<p style="text-align: center;">Council Seat</p>	<p style="text-align: center;">As determined prior to conference</p>

**LEMON GROVE CITY COUNCIL
2023 COMMISSIONS, BOARDS & COMMITTEES APPOINTMENTS**

Commission/Board/Committee	Meeting Location/Contact Information	Designated Seats	Council Appointment
<p>Metro Commission / Metro Wastewater JPA Monthly—1st Thursday @ Noon *\$150.00 Stipend for meeting attendance</p>	<p>MWWD MOC II Auditorium 9192 Topaz Way, San Diego, CA 92123 Lori Peoples (619) 548-2934 lpeoples@ci.chula-vista.ca.us</p>	<p>Representative Alternate</p>	<p>J. Jones Snow</p>
<p>Metropolitan Transit System (MTS) <i>Usually 2nd or 3rd Thurs @ 9:00am</i> *\$150.00 Stipend for meeting attendance</p>	<p>MTS 1255 Imperial Ave. #1000 San Diego, CA 92101-7490 (10th floor board room) Julia Tuer (619) 557-4515 Julia.tuer@sdmts.com</p>	<p>Council Seat Alternate</p>	<p>Gastil Mendoza</p>
<p>SANDAG Board of Directors 2nd Friday—Policy @ 10:15am 4th Friday—Board @ 9:00am* *dark in August *Stipend for meeting attendance \$150.00 for Board Meetings \$100.00 for Committee Meetings</p>	<p>SANDAG 401 B Street (7th Floor Board Room) San Diego, CA 92101 Francesca Webb, Clerk of the Board</p>	<p>Council Seat Alternate 2nd Alternate</p>	<p>Vasquez Mendoza Gastil</p>
<p>Sweetwater Rivershed Advisory Panel 2 times per year</p>	<p style="text-align: center;">TBA</p>	<p>Council Seat Alternate</p>	<p>Mendoza LeBaron</p>
<p>San Diego East County Chamber of Commerce Liaison</p>	<p>East County Chamber 201 S Magnolia Ave El Cajon, CA 92020</p>	<p>Council Seat Alternate</p>	<p>Gastil LeBaron</p>
<p>San Diego Area Wastewater Management District Once Yearly —Announced</p>	<p>MWWD MOC II Auditorium 9192 Topaz Way, San Diego, CA 92123 Lori Peoples (619) 548-2934 lpeoples@ci.chula-vista.ca.us</p>	<p>Representative</p>	<p>J. Jones</p>
<p>California Joint Powers Insurance Authority (CJPIA) Board of Directors Annual Board Meeting Meets in July *\$100.00 Stipend for meeting attendance</p>	<p>California Joint Powers Insurance Authority 8081 Moody Street La Palma, CA 90623</p>	<p>Council Seat Alternate</p>	<p>Mendoza Romero (City Manager)</p>



City of Lemon Grove

REGULAR CITY COUNCIL MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES TO THE AGENDA

PUBLIC COMMENT

- Please fill out and submit a speaker slip to the City Clerk **BEFORE** the item on the agenda has been heard at the City Council Meeting to address the Council.
- Speaker slips are located at the entrance of the Chambers.

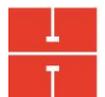
ALL SPEAKER RELATING TO PUBLIC COMMENT WILL HAVE 3 MINUTES TO ADDRESS COUNCIL UNLESS OTHERWISE INDICATED BY THE MAYOR.

CONSENT CALENDAR

LEMON GROVE SANITATION DISTRICT

SEWER RATE STUDY: DRAFT RESULTS

JANUARY 17, 2023



Harris & Associates.

TOPICS



RATE STUDY
OVERVIEW



DRAFT RESULTS
AND
ALTERNATIVE
RATES



DISCUSSION



NEXT STEPS

RATE STUDY GOALS

STRATEGIES FOR COST RECOVERY

- Prepare a Five-Year Financial Plan to incorporate forecasted costs and overall utility revenue needs (FY 2023/24 – FY 2027/28)
- Evaluate alternative hybrid rate structure for District consideration
 - Residential: Maintain flat charge structure - \$/EDU
 - Commercial: Move from flat charge structure - \$/EDU where EDUs are assigned by type of business to a volume-based structure incorporating actual water usage and strength characteristics
 - Requires detailed analysis of commercial customer water usage and strength characteristics for appropriate allocation of cost shares to commercial class categories (low strength, medium strength, high strength)

RATE STUDY COMPONENTS

SUFFICIENT AND FAIR RATES

REVENUE REQUIREMENT

- Compares annual sources of funds (revenue) to annual expenditures to determine the overall annual utility rate adjustment required

COST OF SERVICE

- Allocates the revenue requirement to the customer classes of service to assign class cost shares in a fair and equitable manner

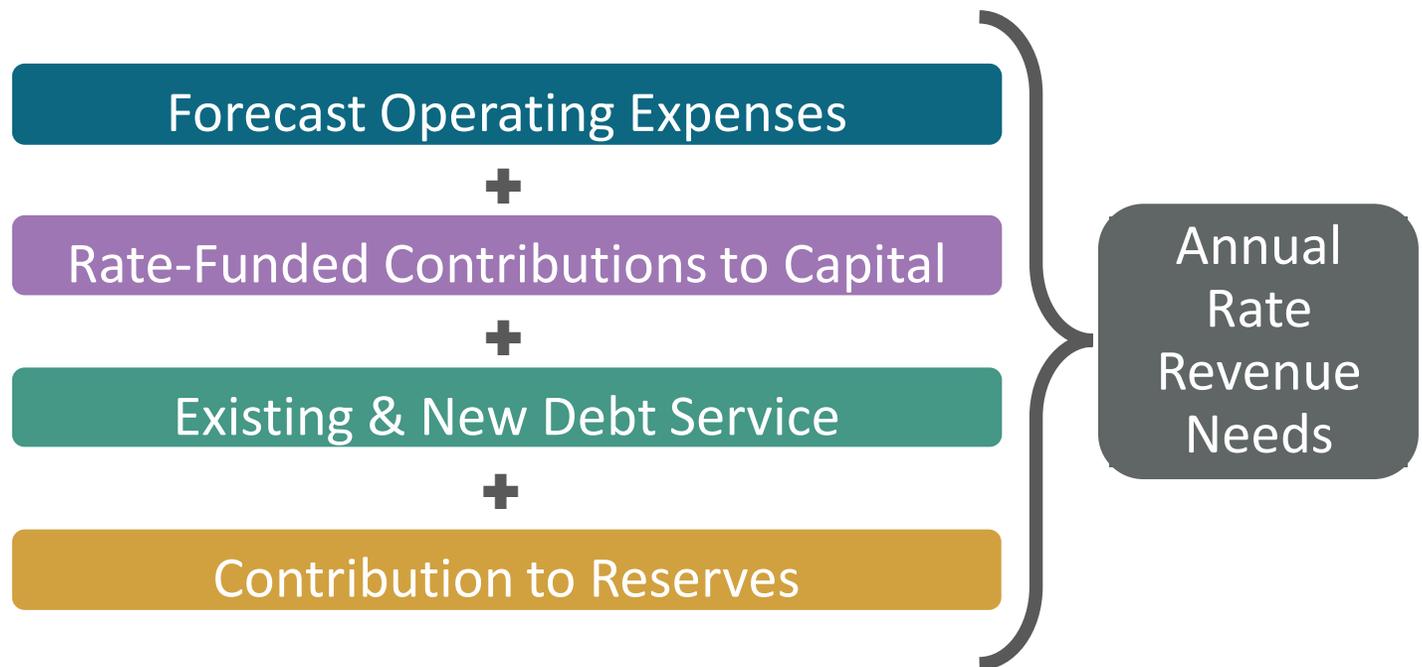
RATE DESIGN

- Considers both the level and structure of the rate design to collect the target level of service

REVENUE REQUIREMENT

OVERVIEW

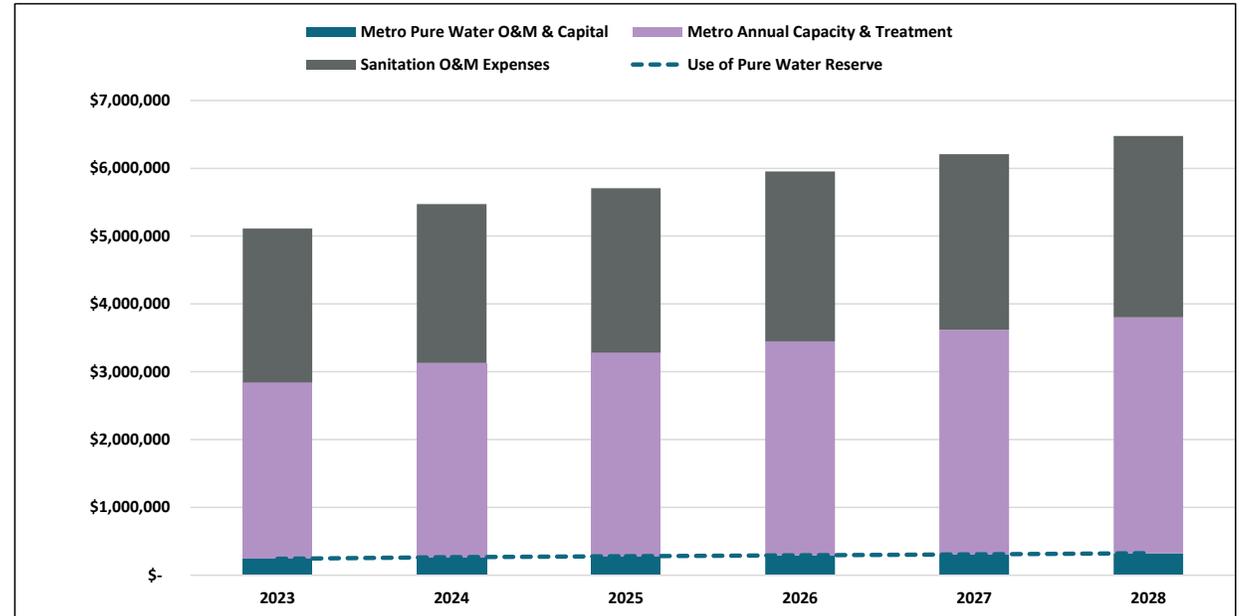
- Determines the amount of revenue necessary to meet all utility financial obligations
- Determines amount of revenue that needs to be recovered annually from rates
- Evaluates sufficiency of current rates
- Develops multi-year utility-wide rate revenue adjustment strategy to close any gaps



REVENUE REQUIREMENT

OPERATING & MAINTENANCE (O&M) EXPENSE

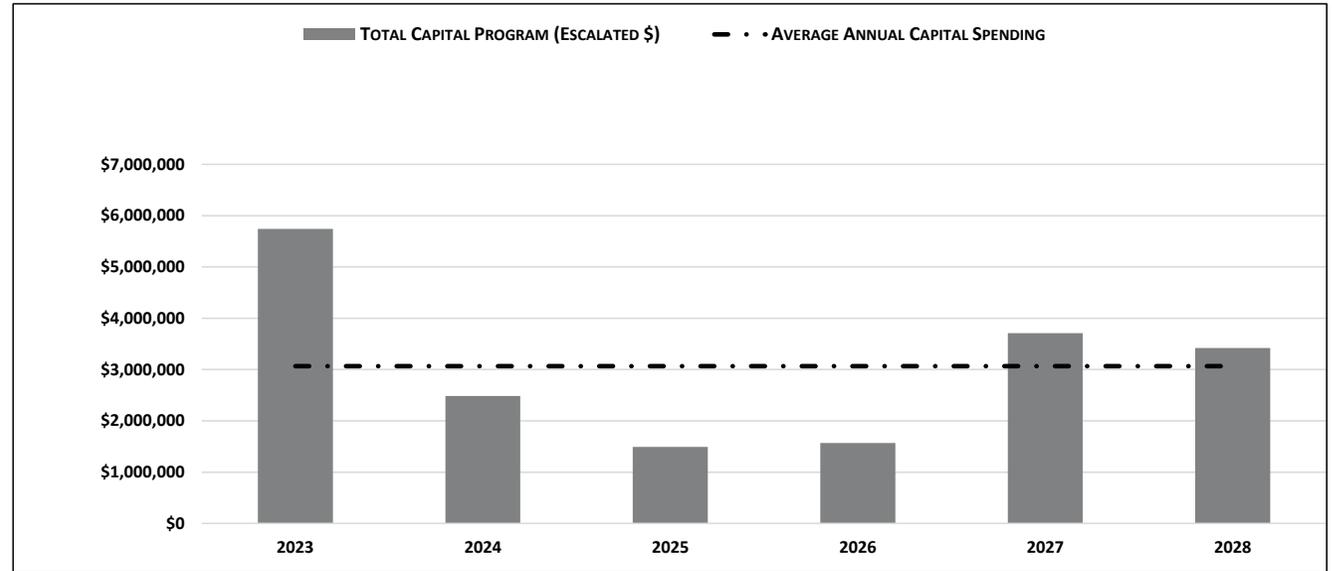
- Metro expenses per FY 2023 forecast plus cost escalation of 10% in FY 2024 and 5% per year thereafter
 - Pure Water O&M and capital costs to be recovered through use of Pure Water Reserve
- District O&M expense per FY 2023 budget plus 3.5% annual cost escalation



REVENUE REQUIREMENT

CAPITAL IMPROVEMENT PROGRAM (CIP)

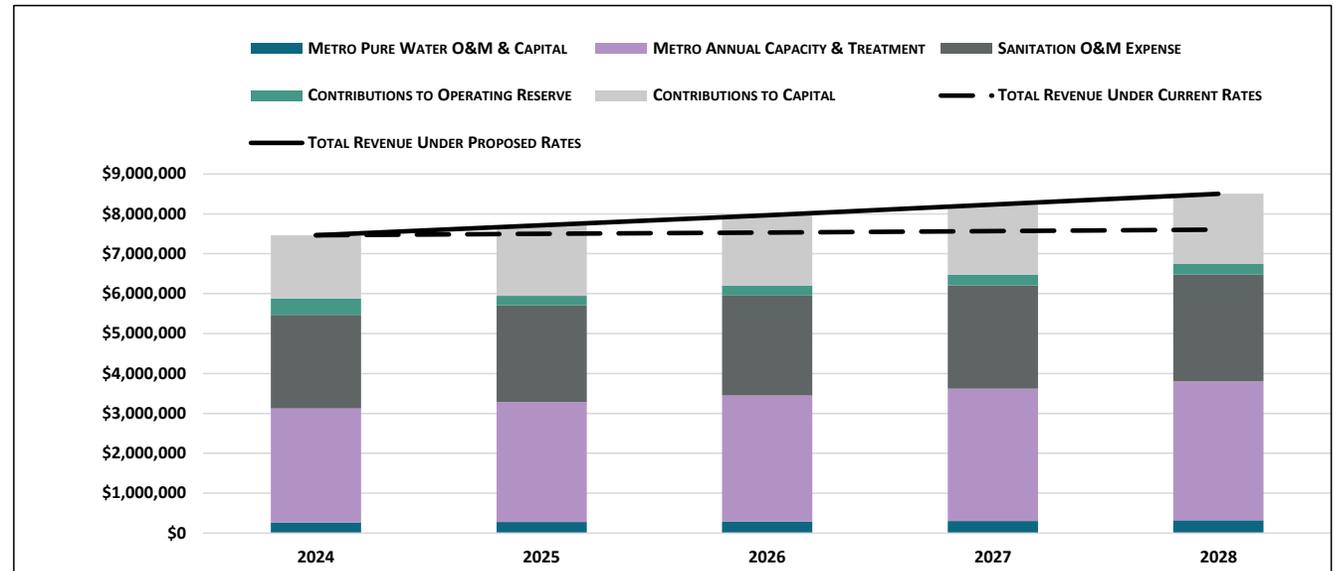
- Sanitation CIP escalated at 4.0% per year
 - Average annual spending of \$3.1 million
 - Total CIP of \$18.4 million
- Assumed to be funded through rates, capital cash reserves, and sewer capacity charges
 - No new debt planned over study period



REVENUE REQUIREMENT

FIVE-YEAR FINANCIAL PLAN

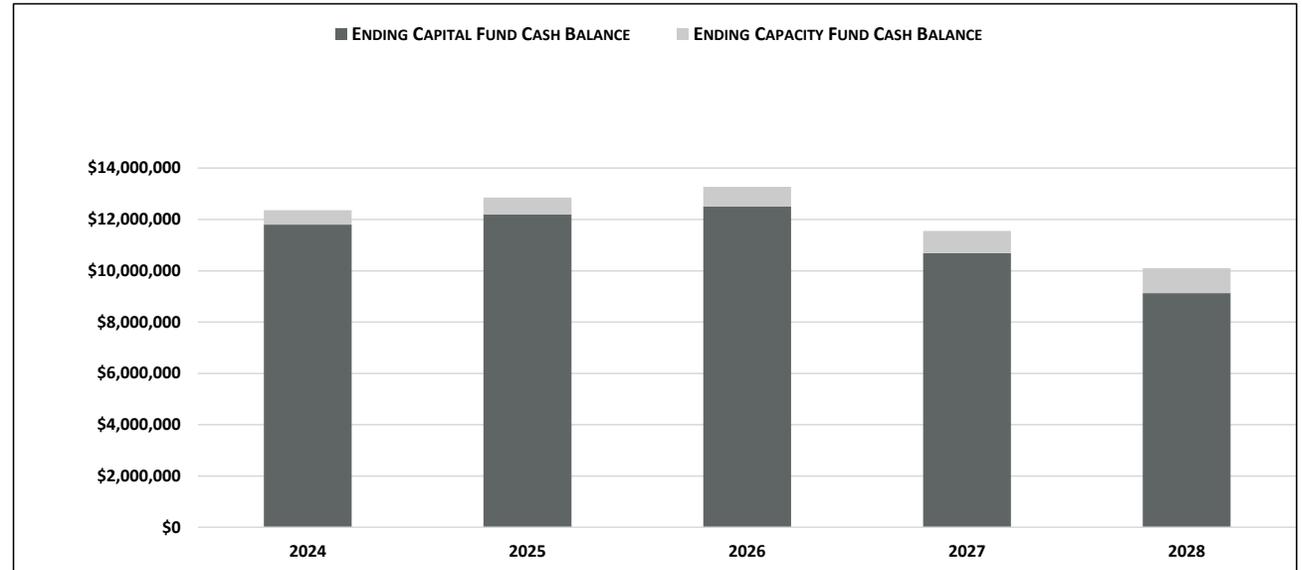
- No overall utility rate revenue increase for FY 2024
 - Commercial category rates will vary based on cost shares under the alternative volume-based rate structure
- Proposed uniform rate increases for all customer classes of 3.0% per year (FY 2025-FY 2028) provides for:
 - Cash funding of capital program
 - Metro / District O&M expense
 - Stable cash reserves



REVENUE REQUIREMENT

CAPITAL RESERVES

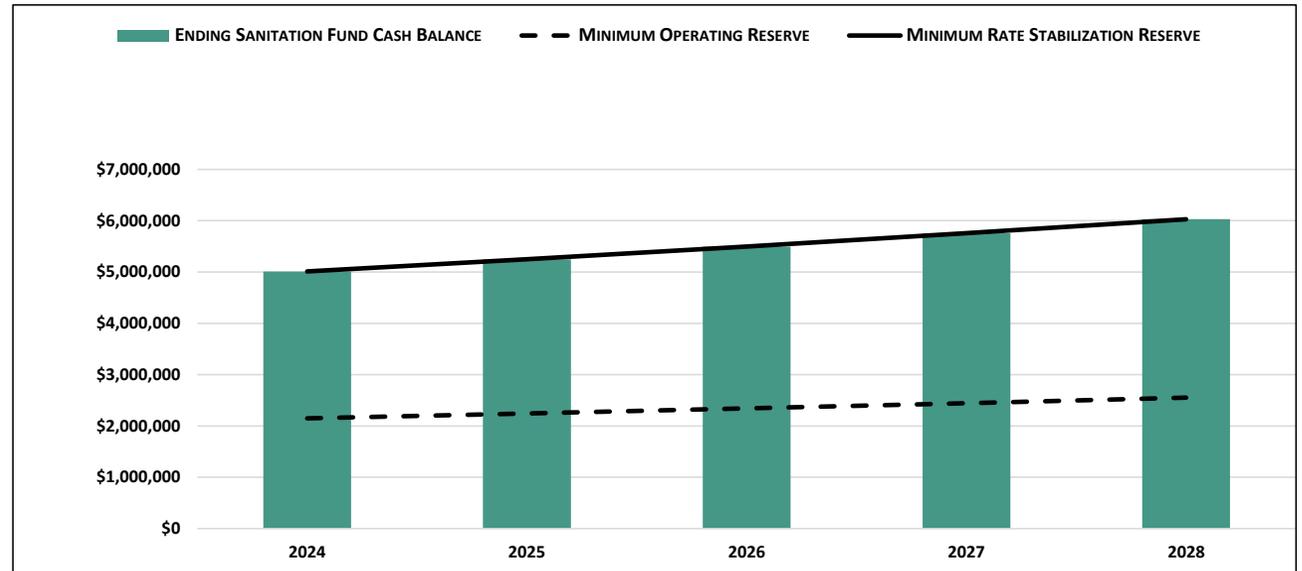
- Management of prioritized capital program; avoid use of debt
- Maintain stable cash position to address known and unknown expenditures
 - Accumulation of reserves in lower capital spending years
 - Use of reserves in higher capital spending years



REVENUE REQUIREMENT

OPERATING RESERVES

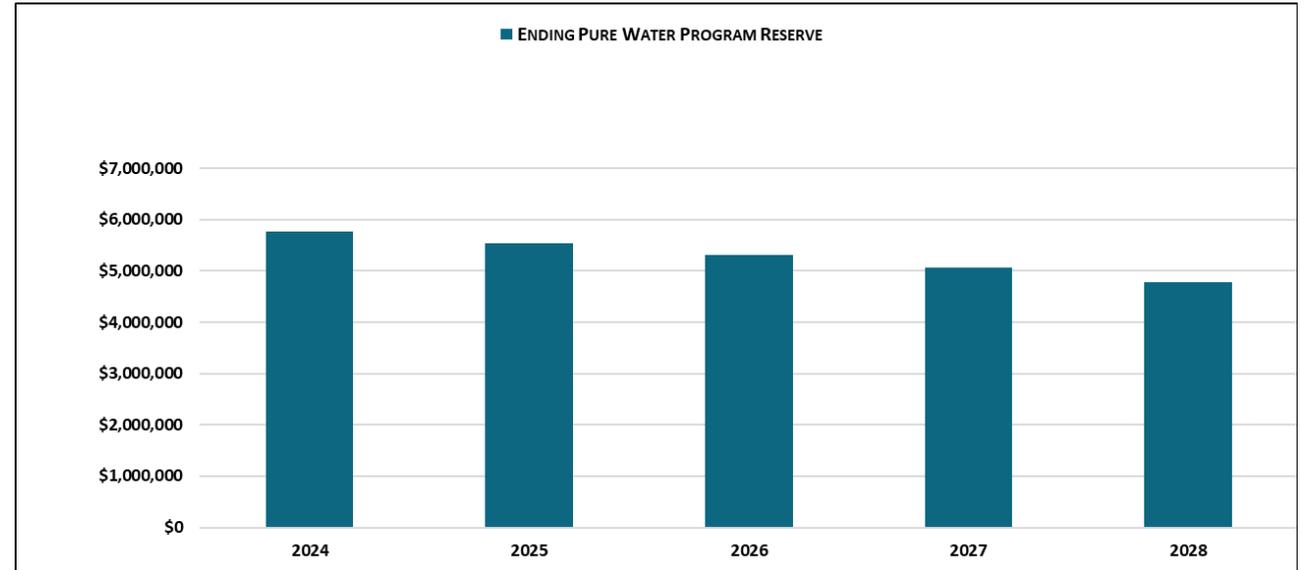
- Working capital equal to 40% of total District/Metro expenses (excluding Pure Water Program)
 - Manage natural fluctuations in revenue and expense cycles; semi-annual revenue receipts
- Rate stabilization reserve equal to annual Metro Capacity & Treatment costs
 - Flexibility to smooth rates over multiple years; potential variability in Metro “uncontrollable” costs



REVENUE REQUIREMENT

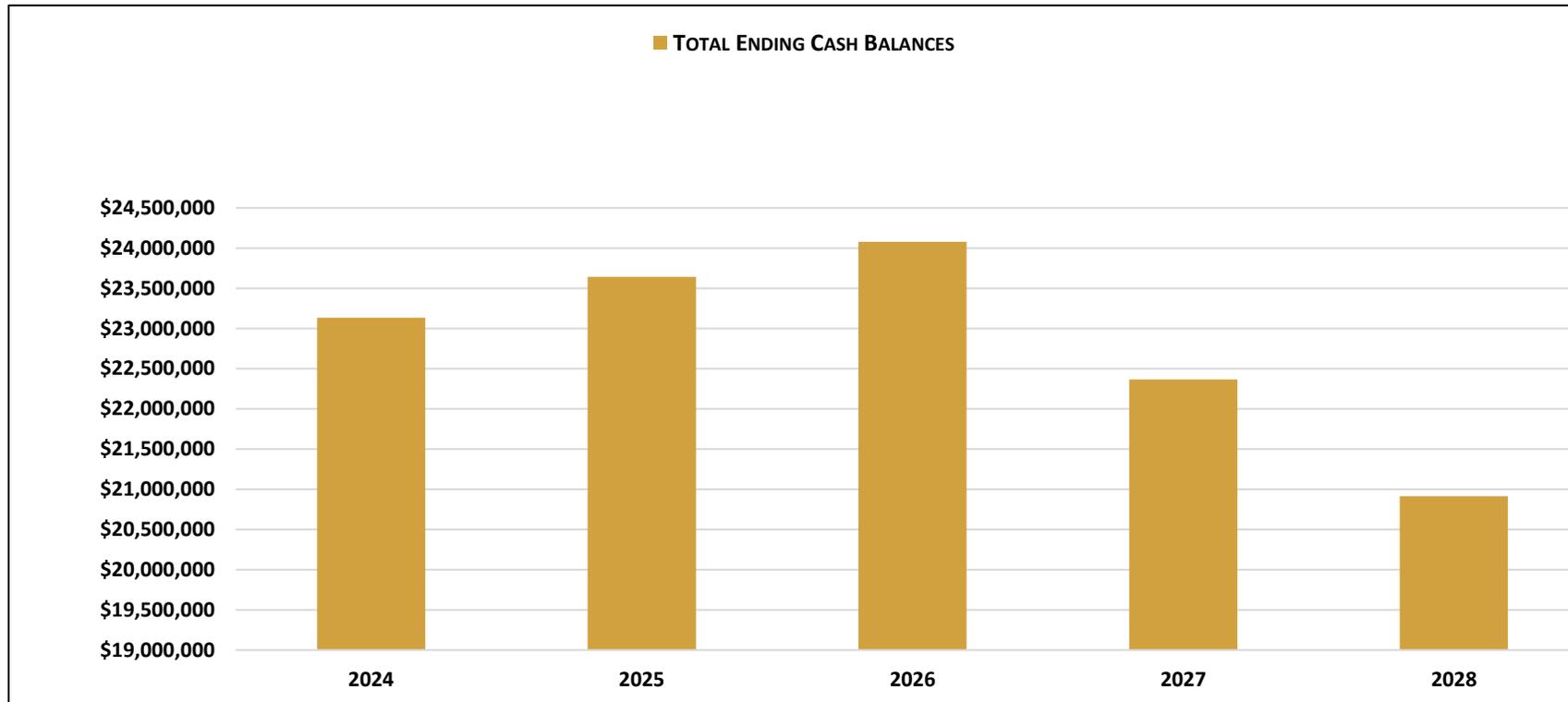
PURE WATER PROGRAM RESERVES

- Annual draw down of cash reserve to pay forecasted annual Pure Water Program costs
- Monitor over time to ensure rate levels are adjusted to be adequate to pay future Pure Water Program costs as the reserve is depleted over time



REVENUE REQUIREMENT

TOTAL CASH RESERVES



CURRENT AND PROJECTED ANNUAL RATES:

UNDER EXISTING RATE STRUCTURE - \$/EDU

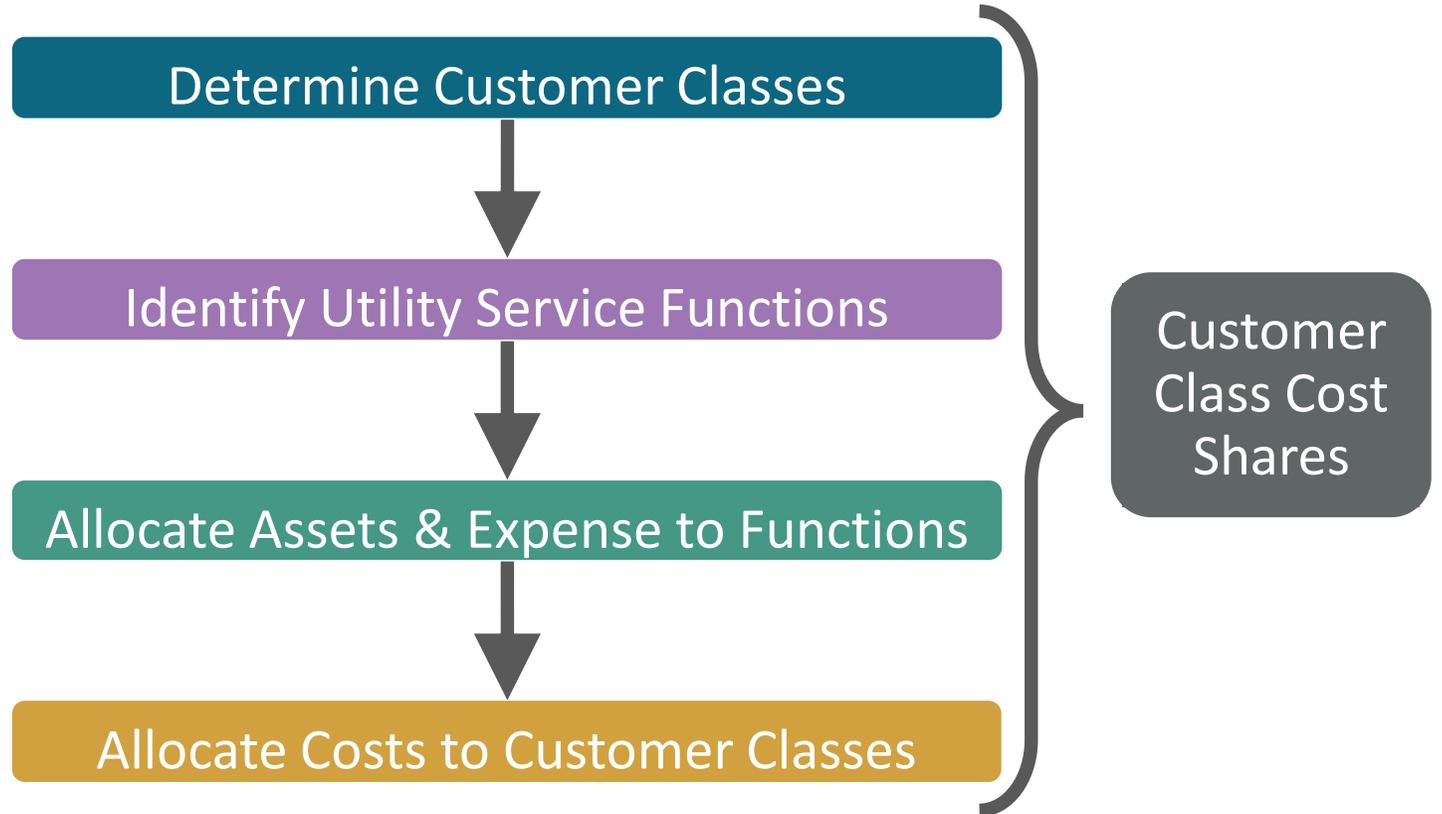
	CURRENT RATE	UNIT CHARGE DESCRIPTION	PROPOSED ANNUAL RATES, EFFECTIVE:				
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
			July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027
CURRENT RATE STRUCTURE			0.00%	<i>Increases Applied Uniformly to all Customer Classes</i>			
Sewer Service Charge - \$/EDU [1]	\$ 655.20	1 EDU = 240 gpd flow; sewage strength levels of 200 mg/l each for BOD and SS. Higher charges will be assessed for commercial/industrial EDUs with sewage strength higher than combined 400 mg/l BOD & SS.	\$ 655.20	\$ 674.86	\$ 695.10	\$ 715.95	\$ 737.43
Customer Category		<i>Dollar Change</i>	\$ -	\$ 19.66	\$ 20.25	\$ 20.85	\$ 21.48
Single Family Residential	1.00	Per dwelling					
Condominium	1.00	Per dwelling					
Multi-Family	1.00	Per living unit *rates may be adjusted to reflect flow based upon potable water records					
Mobile Home	1.00	Per space * rates may be adjusted to reflect flow based upon potable water records					
General Commercial/Professional/Industrial	1.20	Minimum of 1.2 EDUs charged					
Food Service Establishments	3.00	Minimum of 3.0 EDUs charged					
Hotels/Motels without Kitchen	0.38	Per living unit					
Hotels/Motels with Kitchen	0.60	Per living unit					
Self-Service Laundry	1.00	Per Washer					
Churches/Theaters/Auditoriums	1.50	Minimum of 1.5 EDUs charged					
Schools	1.00	Based on number of pupils					

[1] EDU = equivalent dwelling unit; gpd = gallons per day; mg/l = miligrams per liter; BOD = biochemical oxygen demand; SS = suspended solids.

COST OF SERVICE

OVERVIEW

- Assigns “cost shares” to customer classes
 - Number of customers
 - Patterns of use
 - Level of service
- Determines appropriate grouping of customer classes
- Serves as the foundation for both the level and structure of rates



PROPOSED CUSTOMER CLASSES

STRENGTH ASSIGNMENT PER INDUSTRY STANDARDS

RESIDENTIAL (NO CHANGE)

(<=200 mg/l BOD & SS)

- Single-family residential
- Condominiums
- Multi-family residential
- Mobile home park

COMMERCIAL-LOW

(<=200 mg/l BOD & SS)

- Basic commercial
- Car wash
- Department / retail stores
- Hospital / convalescent
- Laundromat
- Light manufacturing
- Offices/storage, medical, dental, veterinary
- School / college

COMMERCIAL-MEDIUM

(201 - 400 mg/l BOD & SS)

- Bars w/o dining
- Commercial laundry
- Hotel/motel w/o dining
- Mixed use
- Shopping centers / theaters
- Repair shop / service station

COMMERCIAL-HIGH

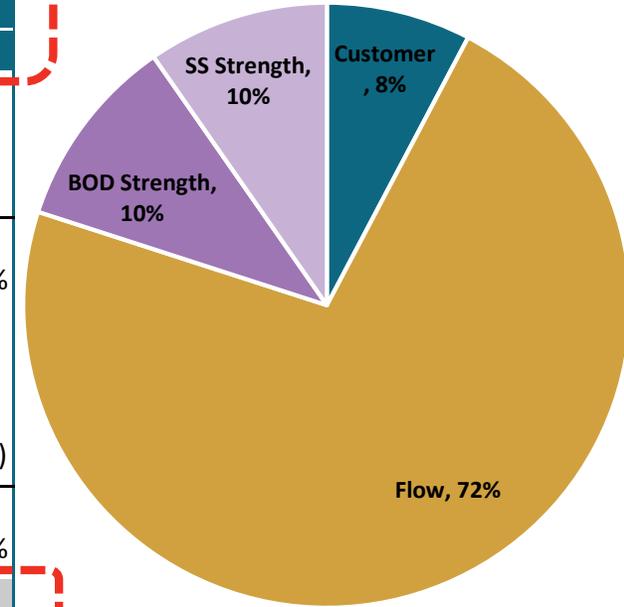
(401 - 800+ mg/l BOD & SS)

- Auto steam cleaning
- Bakery, wholesale
- Bar w/dining
- Special manufacturing
- Hotels w/dining
- Industrial laundry
- Supermarkets / deli
- Mortuary
- Restaurant
- Septage hauler

COST OF SERVICE

ALLOCATION OF REVENUE REQUIREMENTS TO SERVICE FUNCTIONS

REVENUE REQUIREMENT	Test Year FY 2023/24	FUNCTIONS OF SERVICE			
		Customer	Flow	Strength	
				BOD	SS
Total District Expenses	\$ 3,845,795	\$ 495,999	\$ 3,349,795	\$ -	\$ -
Less: Other Revenues	(91,059)	(11,744)	(79,315)	-	-
Addition to/(Uses) of Reserves	490,155	63,216	426,939	-	-
Rate Revenue Requirement	\$ 4,244,891	\$ 547,472	\$ 3,697,420	\$ -	\$ -
% Allocation	100%	13%	87%	0%	0%
Total Metro Expenses					
Metro Annual Capacity & Treatment	\$ 2,861,138	\$ -	\$ 1,439,498	\$ 734,722	\$ 686,917
Pure Water O&M & Capital	265,318	-	119,916	77,243	68,160
Less: Use of Pure Water Reserve	(265,318)	-	(119,916)	(77,243)	(68,160)
Rate Revenue Requirement	\$ 2,861,138	\$ -	\$ 1,439,498	\$ 734,722	\$ 686,917
% Allocation	100%	0%	50%	26%	24%
Rate Revenue Requirement	\$ 7,106,029	\$ 547,472	\$ 5,136,918	\$ 734,722	\$ 686,917
% Allocation	100%	8%	72%	10%	10%



COST OF SERVICE

CUSTOMER CLASS DEMAND CHARACTERISTICS

CUSTOMER CLASS DEMAND CHARACTERISTICS	Estimated Annual Flow	Strength	
		Average BOD & SS	Ratio to Residential
	<i>Hcf</i>	<i>mg/l</i>	
Residential	715,567	200	1.00
Commercial - Low	109,917	200	1.00
Commercial - Medium	23,351	400	2.00
Commercial - High	9,822	800	4.00
Total	858,657		

- Sewer flow derived from FY 2021 customer water usage data from Helix Water District
 - Residential flow based on average winter period usage (90% of total water usage)
 - 675 cubic feet per month per unit
- Commercial flow based on total water usage
- Strength assignments based on industry standards

[1] Hcf = 100 hundred cubic feet; mg/l = miligrams per liter.

COST OF SERVICE

CUSTOMER CLASS UNITS OF SERVICE

CUSTOMER CLASS UNITS OF SERVICE	FUNCTIONS OF SERVICE			
	Customer	Flow	Strength	
			BOD	SS
	<i>No. of Accounts</i>	<i>Annual Flow (Hcf)</i>	<i>Weighted Flow (Hcf)</i>	<i>Weighted Flow (Hcf)</i>
Residential	6,457	715,567	715,567	715,567
Commercial - Low	305	109,917	109,917	109,917
Commercial - Medium	40	23,351	46,702	46,702
Commercial - High	22	9,822	39,286	39,286
Total	6,824	858,657	911,472	911,472

- Strength factors applied to flow to derive weighted flow

COST OF SERVICE

CUSTOMER CLASS SHARES BY FUNCTION



CUSTOMER CLASS % SHARE OF UNITS OF SERVICE	FUNCTIONS OF SERVICE				Total
	Customer	Flow	Strength		
			BOD	SS	
Residential	94.6%	83.3%	78.5%	78.5%	83.2%
Commercial - Low	4.5%	12.8%	12.1%	12.1%	12.0%
Commercial - Medium	0.6%	2.7%	5.1%	5.1%	3.0%
Commercial - High	0.3%	1.1%	4.3%	4.3%	1.7%
Total	100.0%	100.0%	100.0%	100.0%	100.0%

CUSTOMER CLASS \$ SHARE OF UNITS OF SERVICE	FUNCTIONS OF SERVICE				Total
	Customer	Flow	Strength		
			BOD	SS	
Residential	\$ 518,018	\$4,280,883	\$ 576,806	\$ 539,276	\$5,914,983
Commercial - Low	24,464	657,581	88,602	82,837	853,485
Commercial - Medium	3,219	139,697	37,646	35,196	215,758
Commercial - High	1,770	58,758	31,668	29,607	121,803
Total	\$ 547,472	\$5,136,918	\$ 734,722	\$ 686,917	\$7,106,029

ALTERNATIVE HYBRID RATE STRUCTURE

RESIDENTIAL (NO CHANGE)

- Maintain flat charge structure - \$/EDU

COMMERCIAL (REVISED)

- Base charge equal to residential flat charge - \$ per account
 - Includes first 675 cubic feet of water usage per month
- Volume charge - \$ per hundred cubic foot applied to water usage over base charge allowance
 - Rates vary by commercial strength category

CURRENT AND PROJECTED ANNUAL RATES:



UNDER HYBRID RATE STRUCTURE – FLAT RESIDENTIAL CHARGE - \$/EDU; VOLUME-BASED COMMERCIAL RATES

	CURRENT RATE	UNIT CHARGE DESCRIPTION	PROPOSED ANNUAL RATES, EFFECTIVE:							
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28			
			July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027			
CURRENT RATE STRUCTURE										
Sewer Service Charge - \$/EDU [1]	\$ 655.20	1 EDU = 240 gpd flow; sewage strength levels of 200 mg/l each for BOD and SS. Higher charges will be assessed for commercial/industrial EDUs with sewage strength higher than combined 400 mg/l BOD & SS.								
ALTERNATIVE HYBRID RATE STRUCTURE			<i>Increases Applied Uniformly to all Customer Classes</i>							
Residential - All Occupied Categories			<i>Varies for Commercial</i>	3.00%	3.00%	3.00%	3.00%	3.00%		
Sewer Service Charge - \$/EDU			\$ 655.20	\$674.86	\$695.10	\$715.95	\$737.43			
Residential Categories			<i>Dollar Change</i>	\$19.66	\$20.25	\$20.85	\$21.48			
Single Family Residential		Per dwelling								
Condominium		Per dwelling								
Multi-Family		Per living unit								
Mobile Home		Per space								
Vacant Residential		Per dwelling, living unit, or space	\$ 58.64	\$60.40	\$62.21	\$64.08	\$66.00			
Commercial Categories										
Base Charge - All Occupied Categories		Per account (Includes first 6.75 hcf per month)	\$ 655.20	\$674.86	\$695.10	\$715.95	\$737.43			
Vacant Commercial		Per account	\$ 80.23	\$82.64	\$85.12	\$87.67	\$90.30			
Volume Charge - \$/Hcf *		Per Hcf of water usage over 6.75 hcf per month								
Commercial-Low			\$ 7.04	\$7.26	\$7.47	\$7.70	\$7.93			
Commercial-Medium		** Refer to Ordinance for assignment of commercial strength categories by type of business	\$ 8.95	\$9.22	\$9.50	\$9.78	\$10.08			
Commercial-High			\$ 13.18	\$13.57	\$13.98	\$14.40	\$14.83			

[1] EDU = equivalent dwelling unit; gpd = gallons per day; mg/l = miligrams per liter; BOD = biochemical oxygen demand; SS = suspended solids.

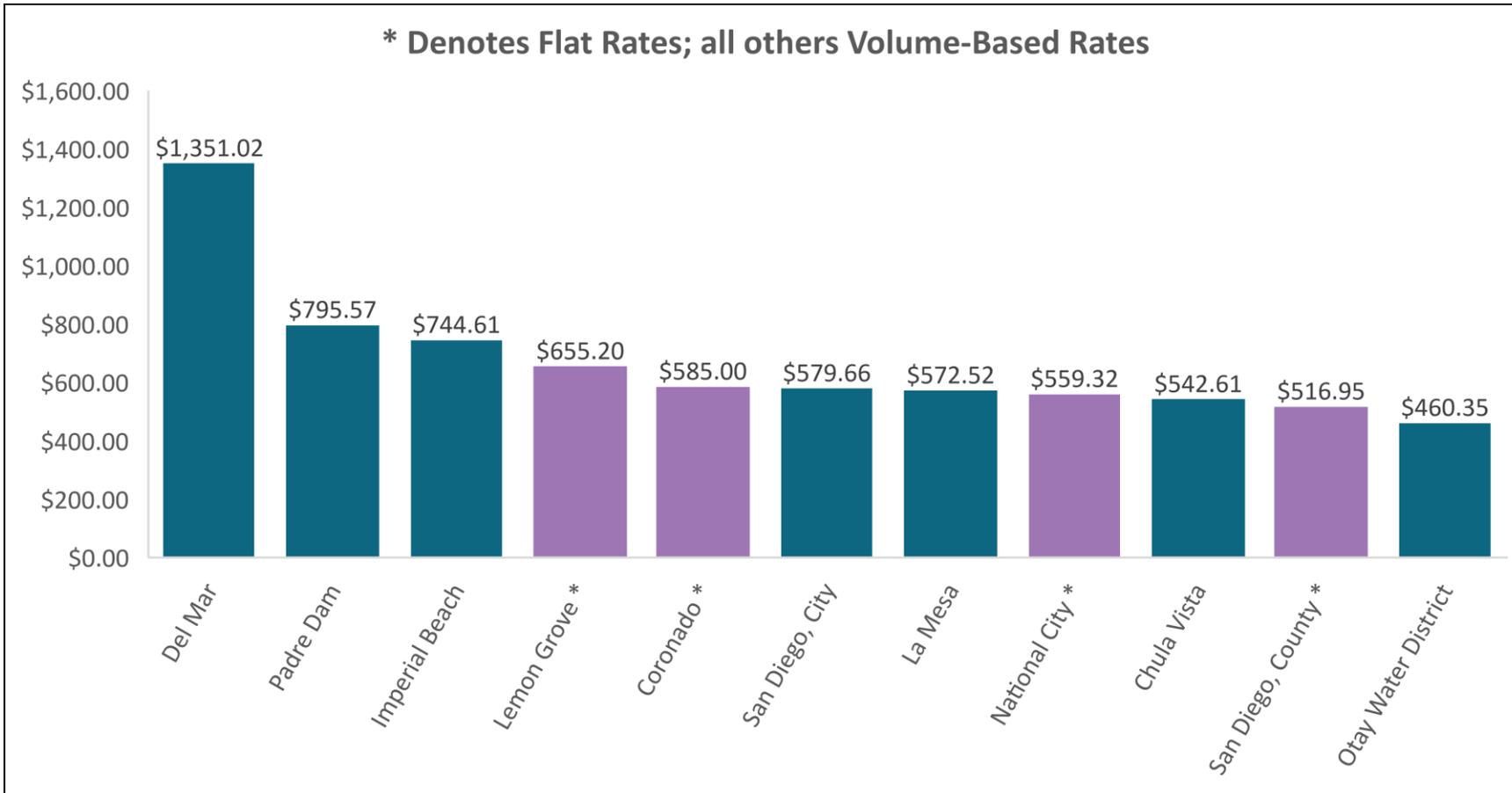
[2] Hcf represents 100 cubic feet. One cubic foot is equivalent to 7.48 gallons. 675 cubic feet is equivalent to 5,049 gallons.

COMMERCIAL BILL IMPACTS

- Commercial bill impacts will vary widely by individual customer depending on current assignment of EDUs, actual water usage and strength category
 - The current EDU-based rate structure uses a combination of measurements to assign commercial EDUs depending on type of business (e.g., square footage, plumbing fixtures, pupils, etc.)
 - A change in the commercial rate structure to volume-based rates will result in varying levels of decreases and/or increases for individual commercial customers
- If decision is made to move to the alternative commercial structure, District staff will complete commercial property audit to validate assignment of strength category and begin outreach to commercial property owners to discuss new structure and impacts

SURVEY OF SAMPLE ANNUAL SEWER BILLS

SINGLE FAMILY RESIDENTIAL CUSTOMER [1]

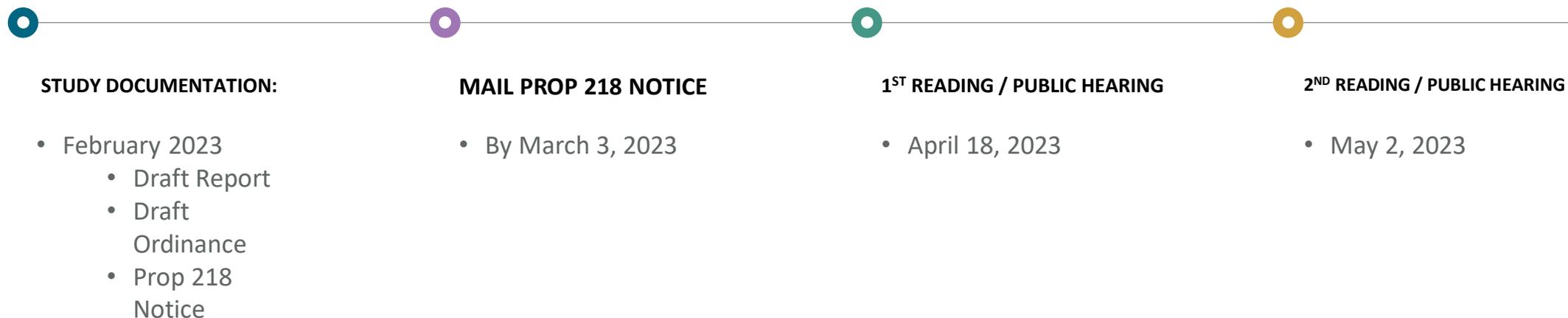


[1] Current rates from Website research; assumes 675 cubic feet of flow per month

DISCUSSION

-
- Proposed overall annual rate revenue increases
 - Rate structure and resulting customer class rates
 - Other

Next Steps



Board Adopts New Rates June 1, 2023; New Rates go into Effect July 1, 2023

Appointment of City Council Members to Committees, Commissions, and Boards



Presented by: Racquel Vasquez, Mayor

Ratify the Mayor's Committees, Commissions and Boards assignments for City Council Members.



CITY COUNCIL REPORTS ON MEETINGS ATTENDED AT THE EXPENSE OF THE CITY

CITY MANAGER REPORT

ADJOURNMENT

From: Barbara Gordon <barbaragordon1@gmail.com>

Sent: Tuesday, January 17, 2023 8:03 AM

To: Raquel Vasquez <rvasquez@lemongrove.ca.gov>; Jennifer Mendoza <jmendoza@lemongrove.ca.gov>; Jerry Jones <jjones@lemongrove.ca.gov>; George Gastil <ggastil@lemongrove.ca.gov>; Jianelebaron@gmail.com; Audrey Malone <amalone@lemongrove.ca.gov>

Subject: Non-agenda Public Comment

Dear City Council Members,

I'm a public health educator. I'm here to express my concerns about high potency marijuana. I realize when the city voted to legalize the sale of marijuana it was looking for a source of revenue and satisfy the loud vocal pro marijuana constituency but in doing so it disregard the FDA and related federal government health-care agencies who have rejected the conclusion that marijuana is a "safe" and "effective" drug for any purpose.

Even the Biden Administration reiterated that conclusion as recently as April 2022.

Today's marijuana can contain up to 99% THC, with products such as wax, shatter (called dabs) or distilled into oil that are vaped.

Marijuana might start as a plant, but these products are created in a lab, and there's nothing natural about them!

Numerous studies and meta-analyses have shown that the use of high-potency products is associated with mental health disorders, addiction, risk for motor vehicle accidents, psychotic symptoms and violence.

The failure of lawmakers to address the potential problems created by the high-potency products that are marketed in San Diego is a clear failure of the city's responsibilities.

I'm here today to urge this CC to limit the availability of high-potency cannabis as part of your ordinance to protect the health and safety of all residents.

Thank you,

Barbara Gordon

1-17-2023

Sanitation District Board
City of Lemon Grove
3232 Main Street
Lemon Grove, CA.

Honorable Chair and Members of the Board,

Staff is requesting the Board provide direction on rate structure. The rate study recommends that the flat rate structure based on EDUs for residential properties remains in place. The recognized fair and equitable method of determining sewer rates is to charge a base rate for maintaining the system and a variable fee for wastewater disposal based on water use.

Within the 9 cities in the Metro Wastewater Joint Powers Authority 6 use this method for residential customers. This shows it is not only fair and equitable, but is practical and possible.

Not all residential users have the same flow. Low water users pay a disproportionate percentage of the cost to operate the sewer system.

The rate study has determined that a flow based structure for commercial properties ensures that these properties are charged their fair share of their load on the sewer system. Wouldn't the same reasoning apply to residential properties?

Billing wastewater based on water use conserves water. The National Resources Defense Council estimates California can save 283,000 acre feet of water per year through flow based billing. General Plan Policy 5.1 encourages residents, business owners and city departments to conserve water. What better way to have an impact on water conservation?

In the interest of fairness, equity and water conservation respectfully request the Board consider the flow based option for residential customers, and direct staff to move in this direction with a goal of year 4 implementation.



Thank You

Leonard Kottong
6932 Mount Vernon Street
Lemon Grove, CA.