



City of Lemon Grove
City Council Regular Meeting Agenda

Tuesday, April 2, 2019, 6:00 p.m.

Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA

The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency

Call to Order

Pledge of Allegiance:

Changes to the Agenda:

Presentation:

Proclamation of Recognition to Daryn Drum, Fire Division Chief
Proclamation of Recognition to Scott Amos, Lieutenant, San Diego County Sheriff's Office
Introduction of Lieutenant, San Diego County Sheriff's Office
Introduction of Ralph Dimarucut, Management Analyst with the City Manager's Office

Public Comment:

(Note: In accordance with State Law, the general public may bring forward an item not scheduled on the agenda; however, the City Council may not take any action at this meeting. If appropriate, the item will be referred to staff or placed on a future agenda.)

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City.
(GC 53232.3 (d)) (53232.3(d) states that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)

1. Consent Calendar:

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public.)

A. Waive Full Text Reading of All Ordinances on the Agenda

Reference: Kristen Steinke, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda; Ordinances shall be introduced and adopted by title only.

B. City of Lemon Grove Payment Demands

Reference: Molly Brennan, Finance Director

Recommendation: Ratify Demands

C. Approval of Meeting Minutes

Regular Meeting

March 19, 2019

Reference: Shelley Chapel, City Clerk

Recommendation: Approve Minutes

D. Acceptance of Planning Commission Meeting Minutes

Regular Meeting
November 26, 2018

Reference: Shelley Chapel, City Clerk
Recommendation: Approve Minutes

E. Acceptance of a Sewer Easement across 8429 Broadway (Lemon Grove Sanitation District Item)

Reference: Mike James, Assistant City Manager, Public Works Director
Recommendation: Adopt a Resolution entitled, "A Resolution of the District Board of the Lemon Grove Sanitation District, California, Accepting a Public Sewer Easement Across 8429 Broadway."

F. Proclamation Declaring April 2019 as Arts, Cultural and Creativity Month.

Reference: Lydia Romero, City Manager
Recommendation: Adopt a Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Declaring April 2019 as Arts, Culture and Creativity Month."

Reports to Council:

2. Code Enforcement Hearing Officers Reappointment

Reference: Paolo Romero, Code Enforcement Officers
Recommendation: Adopt a Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Reappointing Current Code Enforcement Hearing Officers for a Three-Year Term to End April 2022."

3. Amendment to the Fiscal Year 2017-18 Sewer Capital Improvement Project Budget (Lemon Grove Sanitation District Item)

Reference: Mike James, Assistant City Manager, Public Works Director
Recommendation: Adopt a Resolution entitled, "A Resolution of the District Board of the Lemon Grove Sanitation District, California, Amending the FY 2017-18 Sewer Capital Improvement Project Budget."

4. San Altos Slope Restoration Project Funding Request (Lemon Grove Sanitation District Item)

Reference: Mike James, Assistant City Manager / Public Works Director
Recommendation: Adopt a Resolution entitled, "A Resolution of the Sanitation District Board of the City of Lemon Grove, California, Amending the Fiscal Year 2018-2019 Sanitation District Budget to Fund the San Altos Slope Restoration Project."

City Manager and Department Director Reports: (Non-Action Items)

Closed Session:

1. LIABILITY CLAIM

Government Code Section 54956.95

Claimant: Francisco Lambaren

Agency Claimed Against: City of Lemon Grove

2. LIABILITY CLAIM

Government Code Section 54956.95

Claimant: Bonnie Christensen

Agency Claimed Against: City of Lemon Grove

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9 (1d))

Christopher Williams vs. David Arambula, City of Lemon Grove, et. al.

San Diego Superior Court - Case number 37-2018-00023369-CU-PO-CTL

Adjournment

In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. If you require such assistance, please contact the City Clerk at (619) 825-3800 or email schapel@lemongrove.ca.gov. A full agenda packet is available for public review at City Hall.

AFFIDAVIT OF NOTIFICATION AND POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS
CITY OF LEMON GROVE)

I, Shelley Chapel, MMC, City Clerk of the City of Lemon Grove, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the City Council of the City of Lemon Grove, California, was delivered and/or notice by email not less than 72 hours before the hour of 5:30 p.m. on March 28, 2019, to the members of the governing agency, and caused the agenda to be posted on the City's website at www.lemongrove.ca.gov and at Lemon Grove City Hall, 3232 Main Street Lemon Grove, CA 91945.

/s/: Shelley Chapel

Shelley Chapel, MMC, City Clerk



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.A

Meeting Date: April 2, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: **City Manager's Office**

Staff Contact: Kristen Steinke, City Attorney

Item Title: Waive the Full Text Reading of all Ordinances

Summary: Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section [] Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.B

Meeting Date: April 2, 2019
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Molly Brennan, Finance Manager
<mailto:MBrennan@lemongrove.ca.gov>

Item Title: **City of Lemon Grove Payment Demands**

Recommended Action: Ratify Demands.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: None.

Public Notification: None.

City of Lemon Grove Demands Summary

Approved as Submitted:

Molly Brennan, Finance Manager

For Council Meeting: 04/02/19

ACH/AP Checks 03/07/19-03/25/19

300,893.77

Payroll - 03/12/19

148,725.97

Total Demands

449,619.74

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
ACH	Refill 3/7/19	Pitney Bowes Global Financial Services LLC	03/07/2019	Postage Usage 3/7/19	250.00	250.00
ACH	3568860625/0319 4154920380/0319	SDG&E	03/07/2019	Electric Usage:St Light 1/31/19-2/28/19 Electric Usage:St Light 1/31/19-2/28/19	1,828.56 1,250.97	3,079.53
ACH	Feb19	Wells Fargo Bank	03/11/2019	Credit Card Transaction Fees- Feb'19	456.91	456.91
ACH	Feb19 Feb19	Wells Fargo Bank	03/12/2019 03/12/2019	Bank Service Charge - Feb'19 Credit Card Processing-Mo.Svc Charge - Feb'19	389.00 9.95	398.95
ACH	Feb27-Mar12 19	Calpers Supplemental Income 457 Plan	03/14/2019	457 Plan 2/27/19-3/12/19	7,997.14	7,997.14
ACH	Mar 12 19	Employment Development Department	03/14/2019	State Taxes 3/12/19	10,017.70	10,017.70
ACH	Feb19	Home Depot Credit Services	03/15/2019	Home Depot Purchases - Feb'19	2,359.67	2,359.67
ACH	Feb19	Power Pay Biz/Evo	03/18/2019	Online Credit Card Processing - Mar'19	1.13	1.13
ACH	Mar 12 19	US Treasury	03/19/2019	Federal Taxes 3/12/19	31,211.68	31,211.68
ACH	9280212	LEAF	03/19/2019	Ricoh C3502 Copier System-PW Yard - Feb'19	160.51	160.51
ACH	Mar19	Wage Works	03/07/2019	FSA Reimbursement - Mar'19	1,690.94	1,690.94
ACH	Refill 3/22/19	Pitney Bowes Global Financial Services LLC	03/22/2019	Postage Usage 3/22/19	250.00	250.00
11000	6382	Aguirre & Associates	03/13/2019	LGA Realignment Map Review - Feb '19	275.00	275.00
11001	3/12/19	California State Disbursement Unit	03/13/2019	Wage Withholding Pay Period Ending 3/12/19	161.53	161.53
11002	4028529464	Canon Solutions America, Inc.	03/13/2019	Canon Maintenance-Copier Usage 11/27/18-2/26/19	55.27	55.27
11003	174	CityPlace Planning, Inc.	03/13/2019	Interim Dev Svcs Dir Tasks - Feb '19	6,460.22	6,460.22
11004	81947661 81947817	Corelogic Solutions, LLC.	03/13/2019	Image Requests - Feb'19 RealQuest Graphics Package - Feb'19	5.50 300.00	305.50
11005	SD10025FY19	County of San Diego- Vector Control Program	03/13/2019	Mosquito & Vector Disease Control Assessment-SD 10025 FY19	93.17	93.17
11006	3/2/19 CityHall-3/1/19-3/31/19	Cox Communications	03/13/2019	Main Phone/Fire- 3/1/19-3/31/19 Phone/City Hall- 3/1/19-3/31/19	470.70 975.20	1,445.90
11007	4811 4827 4828 4829 4830 4831	D- Max Engineering Inc	03/13/2019	D-Max Stormwater Prof Svcs thru 1/31/19 1993 Dain Dr Stormwater Inspections 1/1/19 - 1/31/19 LGA Realignment Stormwater Inspections 1/1/19 - 1/31/19 Golden Doors Stormwater Inspection 1/1/19 - 1/31/19 6800 Mallard Ct Stormwater Inspections 1/1/19 - 1/31/19 Celsius Phase II-18/19 Stormwater Inspection 1/1/19 - 1/31/19	9,299.91 269.24 272.14 80.49 211.74 132.99	10,266.51
11008	030418560	DAR Contractors	03/13/2019	Animal Disposal- Feb'19	162.00	162.00
11009	0119.08.0053	Dexter Wilson Engineering, Inc.	03/13/2019	Eng Svc-District's Sewer System Mgmt Plan - Jan'19	3,640.00	3,640.00
11010	18dsbfee890	Dig Safe Board	03/13/2019	State Fee/Regulatory Monthly Costs/Dig Alert 2018	42.80	42.80
11011	0305192305	Domestic Linen- California Inc	03/13/2019	Shop Towels & Safety Mats 3/5/19	82.10	82.10
11012	20190476	Dudek	03/13/2019	Prof Svcs: Inspection Support Svcs 12/29/18-1/25/19	2,500.00	2,500.00
11013	2/19/19-2/21/19	Esgil Corporation	03/13/2019	75% Building Fees- 2/19/19-2/21/19	16,926.14	16,926.14
11014	Mar12 19	ICMA	03/13/2019	ICMA Deferred Compensation Pay Period Ending 3/12/19	580.77	580.77
11015	1740 1767	Law Offices of James F. Holtz, APC	03/13/2019	Legal Svcs: GHC0017548- Svcs thru 12/3/18 Legal Svcs: GHC0017548- Svcs thru 1/3/19	6,379.57 11,777.90	18,157.47
11016	Feb 19 Feb 19	Lounsbery Ferguson Altona & Peak LLP	03/13/2019	General 03529-00001- Feb '19 Code Enforcemt 03529-00002 - Feb '19	6,109.45 597.60	7,661.45

	Feb 19			03529-00006 - Feb '19	224.00	
	Feb 19			03529-00012 - Feb '19	16.60	
	Feb 19			03529-00013 - Feb '19	531.20	
	Feb 19			03529-00011 - Feb '19	182.60	
11017	1600	Miller Spatial Services, LLC	03/13/2019	GIS Analyst/Consulting/Support Services- thru 1/31/19	325.00	325.00
11018	CLGLGAT_201901	Rail Pros	03/13/2019	Prof Svc: LGA Timing Project thru 2/2/19	2,843.82	2,843.82
11019	0066349 17546F(11)	Rick Engineering Company	03/13/2019	Prof Svc: City Engineer 1/1/19-1/25/19 Prof Svc: 2017/18 CIP Sewer Proj- 8 Locations 1/1/19-1/25/19	19,552.50 3,497.60	23,050.10
11020	Reimb 3/5/19 Reimb 3/6/19	Schroeder, John	03/13/2019	Training Reimb-CFO3B Trng- 1/7/19-1/8/19 Schroeder Training Reimb-CFO3D Trng- 2/20/19-2/22/19 Schroeder	312.88 452.13	765.01
11021	3500 Main-2/21/19 3601 1/2 LG2/21	SDG&E	03/13/2019	3500 1/2 Main- 1/20/19-2/19/19 3601 1/2 LGA- 1/20/19-2/19/19	224.24 32.58	256.82
11022	3394-14 3394-14	Select Electric Corp.	03/13/2019	Traffic Signal Dig Alert Markings/Svc Calls - Feb'19 Traffic Signal Service Calls- Feb'19	178.00 2,902.75	3,080.75
11023	00078536	The East County Californian	03/13/2019	Notice of Public Hearing - General Plan Annual Prog Report 3/7/19	185.50	185.50
11024	220190380	Underground Service Alert of Southern Ca.	03/13/2019	50 New Ticket Charges - Feb'19	92.50	92.50
11025	Reimb 3/6/19	Wilson, Christopher	03/13/2019	Training Reimb-CFO3D Trng- 2/20/19-2/22/19 Wilson	462.84	462.84
11026	0004 0045 0094	A Aaron Lock & Key	03/20/2019	Keys - Rec Center Keys - Comm Center Keys - Park Restrooms	28.62 7.16 9.00	44.78
11027	11852	AdminSure	03/20/2019	Workers' Compensation Claims Administration - Apr'19	440.42	440.42
11028	4789852	Bearcom	03/20/2019	Portable Radios Monthly Contract 2/22/19-3/21/19	150.00	150.00
11029	926328-9	BJ's Rentals	03/20/2019	Propane	11.09	11.09
11030	9837244	Broadcast Music Inc.	03/20/2019	Annual Music Licensing Fee - 12/1/18-11/30/19	349.00	349.00
11031	Apr-19	California Dental Network Inc	03/20/2019	California Dental Insurance -Apr19	348.86	348.86
11032	19850214 19857581 19857582	Canon Financial Services Inc	03/20/2019	Canon Plotter Contract Charge 3/21/19-4/20/19 Canon Copier Contract Charge 3/20/19-4/19/19 Canon Plotter 2 Yr Carepack Contract Charge 3/20/19-4/19/19	144.00 81.35 72.73	298.08
11033	4028522588	Canon Solutions America, Inc.	03/20/2019	Canon Maintenance-Copier Usage 11/26/18-2/25/19	70.57	70.57
11034	1092 1160 1207	City of Chula Vista	03/20/2019	Animal Control Services- Nov '18 Animal Control Services- Jan '19 Animal Control Services- Feb '19	24,163.00 24,163.00 24,163.00	72,489.00
11035	1999 2000 2021 2023 2059	Clark Telecom & Electric Inc.	03/20/2019	Street Light Dig Alert Mark Outs - Jan'19 Street Light Repairs - Jan'19 Street Light Dig Alert Mark Outs - Feb'19 Street Light Repairs - Feb'19 Street Light Knock Down Replacemt-Broadway @ Grove/LGA-Feb'19	424.49 2,007.30 703.48 2,560.26 2,986.30	8,681.83
11036	CommCtrint- 3/1/19-3/29/19	Cox Communications	03/20/2019	Internet/Community Ctr- 3/1/19-3/29/19	75.00	75.00
11037	0219.09.0180 0219.24.0171	Dexter Wilson Engineering, Inc.	03/20/2019	Eng Svc-District's Sewer System Mgmt Plan - Feb'19 Metro JPA Wastewater Issues - Feb'19	2,355.00 6,085.00	8,440.00
11038	2/25/19-2/28/19 3/4/19-3/7/19	Esgil Corporation	03/20/2019	75% Building Fees- 2/25/19-2/28/19 75% Building Fees- 3/4/19-3/7/19	5,562.34 2,935.94	8,498.28
11039	6-483-55220	Federal Express	03/20/2019	Shipping Charges- Sanitation/CUES West 3/1/19	365.23	365.23
11040	INV1014969	George Hills Company	03/20/2019	TPA Claims- Adjusting/Other Services - Feb 19	1,333.00	1,333.00
11041	00060141 00060524	Hudson Safe-T- Lite Rentals	03/20/2019	Keep Left Reflective Cone Signs Keep Left Cone Signs	41.14 41.14	82.28
11042	J & J North LLC	J & J North LLC	03/20/2019	Refund/J & J North LLC/Overcharged Sewer Service Fee - 2018	2,954.84	2,954.84
11043	Mendoza,Jennife	Jennifer Mendoza for City Council 2018	03/20/2019	Refund/J Mendoza for LGCC 2018/Overpaymt Candidate Statement Fee	221.00	221.00
11044	Jones	Jones for City Council 2018	03/20/2019	Refund/Jones for LGCC 2018/Overpaymt Candidate Statement Fee	221.00	221.00
11045	Martin, Kamaal	Kamaal Martin for Lemon Grove City Council2018	03/20/2019	Refund/K Martin for LGCC 2018/Overpaymt Candidate Statement Fee	221.00	221.00
11046	CivicCtr- Mar19 Sheriff- Mar19	Knott's Pest Control, Inc.	03/20/2019	Monthly Bait Stations- Civic Ctr - Mar19 Monthly Bait Stations- Sheriff - Mar19	60.00 45.00	105.00
11047	INV259979	LN Curtis & Sons	03/20/2019	2 G-xtreme Jackets/2 G-xtreme Pants - Medina & Maxfield	4,853.06	4,853.06
11048	INV24770	Logiccopy	03/20/2019	Ricoh C3502 Copier Contract Charge- PW Yard - 3/7/19-4/6/19	51.58	51.58

11049	Medina, Victor	Medina, Victor	03/20/2019	Refund/Medina, Victor/Deposit - CC - 3/3/19	200.00	200.00
11050	19805	Merz Construction Inc.	03/20/2019	Replace Remote System Button - Senior Center	592.28	592.28
11051	PSI-56156	NPR, Inc.	03/20/2019	Return of Expired Narcotics	279.00	279.00
11052	63831487	Occupational Health Centerrs of CA, A Med Co	03/20/2019	Annual DMV Medical Exam - Mendenhall 2/27/19	103.00	103.00
11053	2019107	Pacific Railway Enterprises, Inc.	03/20/2019	LGA Realignment Proj 12/2/18-12/29/18	2,144.40	2,144.40
11054	419645	Peterson Reporting Video & Litigation Svcs	03/20/2019	Legal Svcs: 3/8/19	303.30	303.30
11055	Point Loma Elec	Point Loma Electric and Plumbing	03/20/2019	Refund/Point Loma Electric & Plumbing/BL Renewal Fees Overpaymt	28.15	28.15
11056	31654547 31658861	RCP Block & Brick, Inc.	03/20/2019	Hi-Strength & Rapid Set Concrete -Berry St Pk -Dog Park Project Rapid Set Concrete Mix - Stop Sign - Central & Cypress	47.21 18.53	65.74
11057	Ruiz, Virginia	Ruiz, Virginia	03/20/2019	Refund/Ruiz, Virginia/Partial Deposit -Zoning Clrnc ZC1-900-0001	50.00	50.00
11058	Feb19	SDG&E	03/20/2019	Gas & Electric 1/22/19-2/19/19	22,969.97	22,969.97
11059	Rosiak, Teresa	Teresa Rosiak for Lemon Grove City Council2018	03/20/2019	Refund/T Rosiak for LGCC 2018/Overpaymt Candidate Statement Fee	221.00	221.00
11060	00078618	The East County Californian	03/20/2019	Notice of Public Hearing - Zoning Ord Prop Amends 3/14/19	255.50	255.50
11061	6248-5	The Sherwin-Williams Co.	03/20/2019	Graffiti Paint	81.33	81.33
11062	STMT 2/22/2019 STMT 2/22/2019	US Bank Corporate Payment Systems	03/20/2019	Vehicle Maintenance/Light Bulb/Trans Fluid E10 Supplies Registration/CPS Risk Mgmt-James 1/24/19 Registration/MMASC Mtg-Boyce 3/28/19 PARMA Conference/Anaheim-James 2/9-13/19 AutoCAD Software/Annual Subscription Lunch/Interview Panelists- Mgmt Analyst 2/21/19 Decorations/Retirement- Lough Food/Interview Panel-PW 2/7/19 Job Postings/PW Ops & Admin Mgr/Comm Dev Mgr 2/12/19 TruGrit Wheels for 8" Pipe/Sewer Camera - Sanitation Materials/Roof Repair- Comm Center Departmental Expense - Fire Vehicle Repair-'04 Ford Exped/Fire Inspector & '04 Ford Exped/Chief Vehicle Supplies - Fire	16.39 67.39 199.00 20.00 720.94 1,575.00 56.62 65.65 154.60 450.00 601.95 354.91 63.51 647.88 73.74	5,067.58
11063	Valvetek Utilit	Valvetek Utility Services Inc.	03/20/2019	Refund/Valvetek Util Svcs Inc/BL Renewal Fees Overpayment	19.75	19.75
11064	9825423818	Verizon Wireless	03/20/2019	Modems- Cardiac Monitors - 2/4/19-3/3/19	14.20	14.20
11065	72119266 72121264 72129252	Vulcan Materials Company	03/20/2019	Asphalt Asphalt/SS1H 4.5 Gallon Bucket Asphalt	132.10 155.48 153.76	441.34
					300,893.77	300,893.77



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.C

Meeting Date: April 2, 2019
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Shelley Chapel, City Clerk
Schapel@lemongrove.ca.gov

Item Title: **Approval of City Council Meeting Minutes**

Recommended Action: Approval of City Council Meeting Minutes for Regular Meeting held March 19, 2019

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

**MINUTES OF A MEETING OF
THE LEMON GROVE CITY COUNCIL
TUESDAY, MARCH 19, 2019**

*The City Council also sits as the Lemon Grove Housing Authority,
Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board,
and Lemon Grove Successor Agency.*

Call To Order:

Mayor Vasquez called the Regular Meeting to order at 6:00 p.m.

Present: Mayor Racquel Vasquez, Mayor Pro Tem David Arambula, Councilmember Jerry Jones, Councilmember Jennifer Mendoza, and Councilmember Matt Mendoza.

Absent: None.

Staff Members Present:

Lydia Romero, City Manager, Kristen Steinke, City Attorney, Mike James, Assistant City Manager/Public Works Director, Steven Swaney, Fire Chief, Lieutenant Scott Amos, San Diego County Sheriff's Office - Lemon Grove Substation, Roberto Hidalgo, Human Resources Manager, and Molly Brennan, Finance Manager, and Mike Viglione, Assistant Planner.

Pledge of Allegiance:

Pledge of Allegiance to the Flag was led by Mayor Pro Tem Arambula.

Public Comments:

Appeared to comment were: John L. Wood and Brenda Hammond.

City Council Oral Comments & Reports on Meetings Attended At City Expense: (G.C. 53232.3(d))

Councilmember M. Mendoza attended the following meetings and events:

- Helix Water District Meeting

Councilmember J. Mendoza attended the following meetings and events:

- SANDAG Transportation Meeting
- Soroptimist Meeting – Thanked City Manager Romero for speaking

Councilmember Jones attended the following meetings and events:

- Waste Water District Meeting – METRO
- IROCK - Subcommittee Meeting
- Padre Otay Water District Meeting
- City of Coronado
-

Mayor Pro Tem Arambula attended the following meetings and events:

- Executive Board Meeting

Mayor Vasquez attended the following meetings and events:

- SANDAG Retreat
- 79 Assembly District Meeting – Salute to Women Leaders

Consent Calendar:

- A. Waive Full Text Reading of All Ordinances on the Agenda.
- B. Ratification of Payment of Demands
- C. City Council Meeting Minutes
- D. Adopted Resolution No. 2019-3640 awarding Construction Contract for FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08).
- E. Local Agency Improvement Fee Report FY 17-18
- F. Adopted Resolution No. 2019-3641 Reappointing Current Code Enforcement Hearing Officers for a Three-Year Term to End April 2022.

Action: Motion by Councilmember Jones, seconded by Mayor Pro Tem Arambula to approve Consent Calendar Items A-F. Motion Failed.

Item 1.F. Pulled by Councilmember J. Mendoza out of concern that one of the suggested officers for reappointment may be relocating out of state. Staff pulled the item to return to a future meeting.

Action: Motion by Mayor Pro Tem Arambula, seconded by Councilmember Jones to approve Consent Calendar Items A-E, with modification removing Item 1.F. to be heard at a future meeting.

The motion passed by the following vote:

The motion passed by the following vote:

Ayes: Vasquez, Arambula, Jones, J. Mendoza, M. Mendoza

Noes: None

Public Hearing:

- 2. Consideration of 2018 General Plan Annual Progress Report

City Manager Lydia Romero introduced Mike Viglione, Associate Planner who presented the staff report and PowerPoint Presentation.

Mayor Vasquez opened the Public Hearing at 6:15 p.m.

No Public Comment.

Mayor Pro Tem Arambula left the dais at 6:31 p.m. and returned at 6:33 p.m.

Action: The public hearing was closed at 6:35 p.m. on a motion by Councilmember Jones and second by Mayor Pro Tem Arambula to adopt Resolution No. 2019-3642, entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Accepting the 2018 General Plan Annual Progress Report and Directing Staff to Submit the Report to the State of California in Accordance with Government Code Section 65400(a)(2)."

The motion passed by the following vote:

Ayes: Vasquez, Arambula, Jones, J. Mendoza, M. Mendoza

Noes: None

Reports to Council:

3. Approval of the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account Funding Allocation.

Mike James, Assistant City Manager / Public Works Director presented the staff report and PowerPoint Presentation.

Action: Motion by Councilmember Jones, and second by Councilmember J. Mendoza to adopt Resolution No. 2019-3643 entitled, A Resolution of the City Council, of the City of Lemon Grove, California, Adopting a List of Projects for Fiscal Year 2019-20 Funded by SB 1: The Road Repair and Accountability Act of 2017.”

The motion passed by the following vote:

Ayes: Vasquez, Arambula, Jones, J. Mendoza, M. Mendoza

Noes: None

Closed Session:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (G.C. § 54956.8)
Property: Massachusetts Cell Tower located at: 2600 Block of Massachusetts Avenue.
Agency Negotiation: Lydia Romero, City Manager, and Mike James, Assistant City Manager / Public Works Director
Negotiating Parties: Nick Foster with Airwave Advisors
Under Negotiation: Instruction to negotiator will concern both prices and terms.
2. CONFERENCE WITH LABOR NEGOTIATORS (G.C. § 54957.7)
Employee Organization: Lemon Grove Firefighters Association, Local 2728 of the International Association of Firefighters
City Representatives: Lydia Romero, City Manager, Mike James, Assistant City Manager/Public Works Director, Molly Brennan, Finance Manager, and Roberto Hidalgo, Human Resources Manager

City Attorney Kristen Steinke announced the City Council will be adjourning to closed session at 7:00 p.m. for the purposes above.

City Attorney Steinke reported no reportable action on items discussed in Closed Session.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 7:45 p.m. to a meeting to be held Tuesday, April 2, 2019, in the Lemon Grove Community Center located at 3146 School Lane, for a Regular Meeting.

Shelley Chapel, MMC
City Clerk



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.D

Meeting Date: April 2, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: City Manager's Office

Staff Contact: Shelley Chapel, City Clerk

Schapel@lemongrove.ca.gov

Item Title: **Acceptance of Planning Commission Meeting Minutes**

Recommended Action: Receive and file.

Environmental Review:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Not subject to review Negative | <input type="checkbox"/> Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: None.

Public Notification: None.

**MINUTES OF A MEETING OF
THE LEMON GROVE PLANNING COMMISSION
MONDAY, NOVEMBER 26, 2018**

Call To Order:

Chair Bailey called the Regular Meeting to order at 6:07 p.m.

Roll Call by Clerk Chapel.

Present: Chair Bailey, Commissioner LeBaron, Commissioner Relucio (*arrived at 6:41 p.m.*), Vice-Chair Browne, and Commissioner Smith.

Absent: None.

Staff Members Present:

Mike Viglione, Associate Planner, Claudia Tedford, CityPlace Planning, Inc., Planning Consultant, Shelley Chapel, City Clerk, and Assistant City Attorney Kristen Steinke.

Pledge of Allegiance:

Pledge of Allegiance to the Flag was led by Chair Bailey.

1. Approval of the Minutes: The minutes for the October 22, 2018 Regular Meeting were approved.

Action: Motion by Commissioner Smith, seconded by Commissioner LeBaron, to approve meeting minutes.

The motion passed by the following vote:

Ayes: Bailey, Browne, LeBaron, Smith

Absent: Relucio

Changes to the Agenda: None.

Public Comments: None.

Consent Item: None.

Public Hearing:

2. Public Hearing to Consider Ordinance No. 2018-449, Zoning Amendment ZA1-800-0002 Separation Findings for Discretionary Permits.

Mike Viglione, Associate Planner, and Claudia Tedford, CityPlace Planning, Inc., Planning Consultant presented the report and PowerPoint Presentation.

Chair Bailey opened the Public Hearing at 6:10 p.m.

Appeared to comment was: Brenda Hammond

Associate Planner Viglione and the Consultant responded to the Commissioners questions.

Adoption of the resolution would authorize the following:

Recommendation: Conduct the public hearing; and adopt a Resolution entitled, "Resolution of the Planning Commission of the City of Lemon Grove, California, Recommending that the City Council of the City of Lemon Grove Approve Ordinance No. 2018-449 – Zoning Amendment ZA1-800-0002 of the Lemon Grove Municipal Code to Create a process for Early Separation Findings for Discretionary Permits and Modify Noticing Requirements.

Action: It was moved by Vice-Chair Browne, and seconded by Commissioner Smith, to adopt Resolution No. 18-06 approving Zoning Amendment ZA1-800-0002.

The motion passed by the following vote:

Ayes: Bailey, Browne, LeBaron, Smith

Noes: None

Absent: Relucio

3. Public Hearing to Consider Emergency Homeless Shelter Proposed Location – ZA1-800-0003 Zoning Amendment.

Mike Viglione, Associate Planner, and Claudia Tedford, CityPlace Planning, Inc., Planning Consultant presented the report and PowerPoint Presentation.

Chair Bailey opened the Public Hearing at 7:22 p.m.

Appeared to comment were: John L. Wood, Tom Clabby, Dona Lynn Clabby, Angeles Nelson, Anna Kimber, Brenda Hammond, and Rachelle Collins.

During the discussion Commissioners expressed concern about the locations the Civic Advisory Commission chose and reasoning for specific locations.

Mike Viglione, Associate Planner, and Claudia Tedford, CityPlace Planning, Inc., Planning Consultant responded to the Commissioners questions.

Adoption of the Resolution would recommend that the City Council of the City of Lemon Grove, Create an Emergency Shelter Overlay Zone to Comply with State Law.

Commissioner Relucio arrived at the meeting 6:41 p.m. and took her seat at the dais.

Action: The public hearing was closed at 8:06 p.m. on a motion by Commissioner Smith and seconded by Vice-Chair Browne to adopt Resolution No. 18-07 as amended including the Light Industrial Site, East Broadway Site, and South Broadway Site for Council Consideration.

The motion passed by the following vote:

Ayes: Bailey, Browne, LeBaron, Relucio (*arrived at 6:41 p.m.*), Smith

Noes: None.

Absent: None.

Business from the City Attorney: None.

Business from the Development Services Staff: None.

Business from the Planning Commission: None.

Business from the City Clerk: The Next Regular Scheduled Meeting for the Planning Commission was scheduled for Monday, December 24, 2018, which is Christmas Eve. The Consensus of the Commission was to Cancel Meeting. The next Regular Meeting is scheduled for Monday, January 28, 2019 at 6:00 p.m.

Planning Commission Oral Comments & Reports on Meetings Attended At City Expense (G.C. 53232.3(d)): None.

Adjournment:

On a motion by Commissioner Relucio and second by Vice-Chair Browne. The motion passed by the following vote to adjourn the meeting:

Ayes: Bailey, Browne, LeBaron, Relucio, Smith

Noes: None

There being no further business to come before the Commission, the meeting was adjourned at 8:22 p.m. to a meeting to be held Monday, January 28, 2019, at 6:00 p.m. in the Lemon Grove Community Center located at 3146 School Lane, for a Regular Meeting.

Shelley Chapel

Shelley Chapel, MMC
Planning Commission Clerk



CITY OF LEMON GROVE

LEMON GROVE SANITATION DISTRICT STAFF REPORT

Item No. 1.E

Meeting Date: April 2, 2019

Submitted to: Honorable Chair and Members of the Lemon Grove Sanitation District

Department: Public Works Department

Staff Contact: Mike James, Assistant City Manager

mjames@lemongrove.ca.gov

Item Title: Acceptance of a Sewer Easement across 8429 Broadway

Recommended Action: Adopt a resolution accepting an easement across 8429 Broadway.

Summary: The Lemon Grove Sanitation District Board awarded the FY2017-18 Sewer CIP project on February 19, 2019 based on the completed Sanitary Sewer Master Plan which was presented and approved by the Lemon Grove Sanitation District Board (Board) on October 17, 2017. As part of that FY2017-18 Sewer CIP Project, there is a need to install a new sewer line across 8249 Broadway, which would require the Sanitation District to obtain a public sewer easement in order to install the new sewer line.

Discussion: The 20-foot proposed easement (Attachment B) is needed to allow future maintenance of a new sewer pipe to replace a current sewer pipe, which is located underneath a building at the southerly portion of the property. To have a sewer pipe located in this manner is highly unusual. In the event that the pipe should require a repair, it is more difficult for the District to make those repairs. Staff met with the property owner and explained the need for the easement and he has agreed to sign a grant deed (Attachment C) to the Lemon Grove Sanitation District.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section 15302 Mitigated Negative Declaration

Fiscal Impact: The District established funding from the Sanitation District Capital Funds, Fund 16 for the FY 2017-18 Sewer Capital Improvement Project.

Public Notification: None.

Staff Recommendation: Adopt a resolution accepting an easement across 8429 Broadway.

Attachments:

Attachment A – Resolution accepting the sewer easement across 8429 Broadway through a grant deed.

Attachment B – Proposed Sewer Easement

Attachment C – Draft Easement Agreement

RESOLUTION NO. 2019 -

A RESOLUTION OF THE DISTRICT BOARD OF THE LEMON GROVE
SANITATION DISTRICT BOARD ACCEPTING A PUBLIC SEWER EASEMENT
ACROSS 8429 BROADWAY

WHEREAS, on February 19, 2019 the Lemon Grove Sanitation District Board (Board) awarded the FY2017-18 Sewer Capital Improvement Project, and

WHEREAS, as part of the project there is a need to install a new sewer line across 8249 Broadway; and

WHEREAS, in order to install a new sewer line across 8249 Broadway, a public sewer easement is needed; and

WHEREAS, the Board finds it in the public interest that the public sewer easement be accepted.

NOW, THEREFORE, BE IT RESOLVED that the Lemon Grove Sanitation District Board hereby:

1. Accepts on behalf of the public the 20-foot public sewer easement across 8249 Broadway (Attachment B), and
2. Authorizes the District Manager or her designee to execute said easement (Attachment C).

PASSED AND ADOPTED on _____, 2019, the Lemon Grove Sanitation District, California, adopted Resolution No. _____, passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Racquel Vasquez, Board Chair

Attest: Shelley Chapel, MMC, District Clerk

Approved as to Form: Kristen Steinke, District Attorney

RECORDING REQUESTED BY
DISTRICT CLERK
CITY OF LEMON GROVE SANITATION DISTRICT
3232 MAIN STREET
LEMON GROVE, CA 91945

WHEN RECORDED MAIL TO
AND MAIL TAX STATEMENT TO

District Clerk
City of Lemon Grove Sanitation District
3232 Main Street
Lemon Grove, CA 91945

SPACE ABOVE FOR RECORDER'S USE ONLY

QUITCLAIM DEED

DOCUMENTARY TRANSFER TAX \$ 0
EXEMPTION (R&T CODE) 11911
EXPLANATION Value less than \$100
Signature of Declarant or Agent determining tax

APN: 499-220-59

For a valuable consideration, receipt of which is hereby acknowledged, **J M N Properties** hereby remise, release and forever quitclaim to **The Lemon Grove Sanitation District** the following described real property in the City of Lemon Grove, County of San Diego, State of California:

See Exhibit 'A' and 'B'

Dated _____

By: _____

John Neill, Owner
J M N Properties

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA}

COUNTY OF SAN DIEGO}

On _____ before me, _____
name and title of officer

personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under the PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT "A"
SEWER EASEMENT
APN 499-220-59

THAT PORTION OF LOT 89 OF LEMON GROVE PARK, IN THE CITY OF LEMON GROVE, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP THEREOF NO. 1303, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, JANUARY 17, 1911, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST SOUTHERLY CORNER OF SAID LOT 89; THENCE ALONG THE EASTERLY LINE THEREOF NORTH 0°37'13" EAST 290.85 FEET TO THE NORTHEASTERLY LINE OF PARCEL 1 PER DEED RECORDED NOVEMBER 16, 2016 AS DOCUMENT NO. 2016-0624163 OF OFFICIAL RECORDS; THENCE ALONG SAID NORTHEASTERLY LINE NORTH 43°52'10" WEST 40.92 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE LEAVING SAID NORTHEASTERLY LINE SOUTH 45°42'37" WEST 102.85 FEET; THENCE SOUTH 45°08'40" EAST 59.70 FEET; THENCE SOUTH 44°51'20" WEST 20.00 FEET; THENCE NORTH 45°08'40" WEST 80.00 FEET; THENCE NORTH 45°42'37" EAST 123.29 FEET TO SAID NORTHEASTERLY LINE; THENCE ALONG SAID NORTHEASTERLY LINE SOUTH 43°52'10" EAST 20.00 FEET TO THE **TRUE POINT OF BEGINNING**.

SEE EXHIBIT "B" ATTACHED AND BY THIS REFERENCE MADE A PART HEREOF.

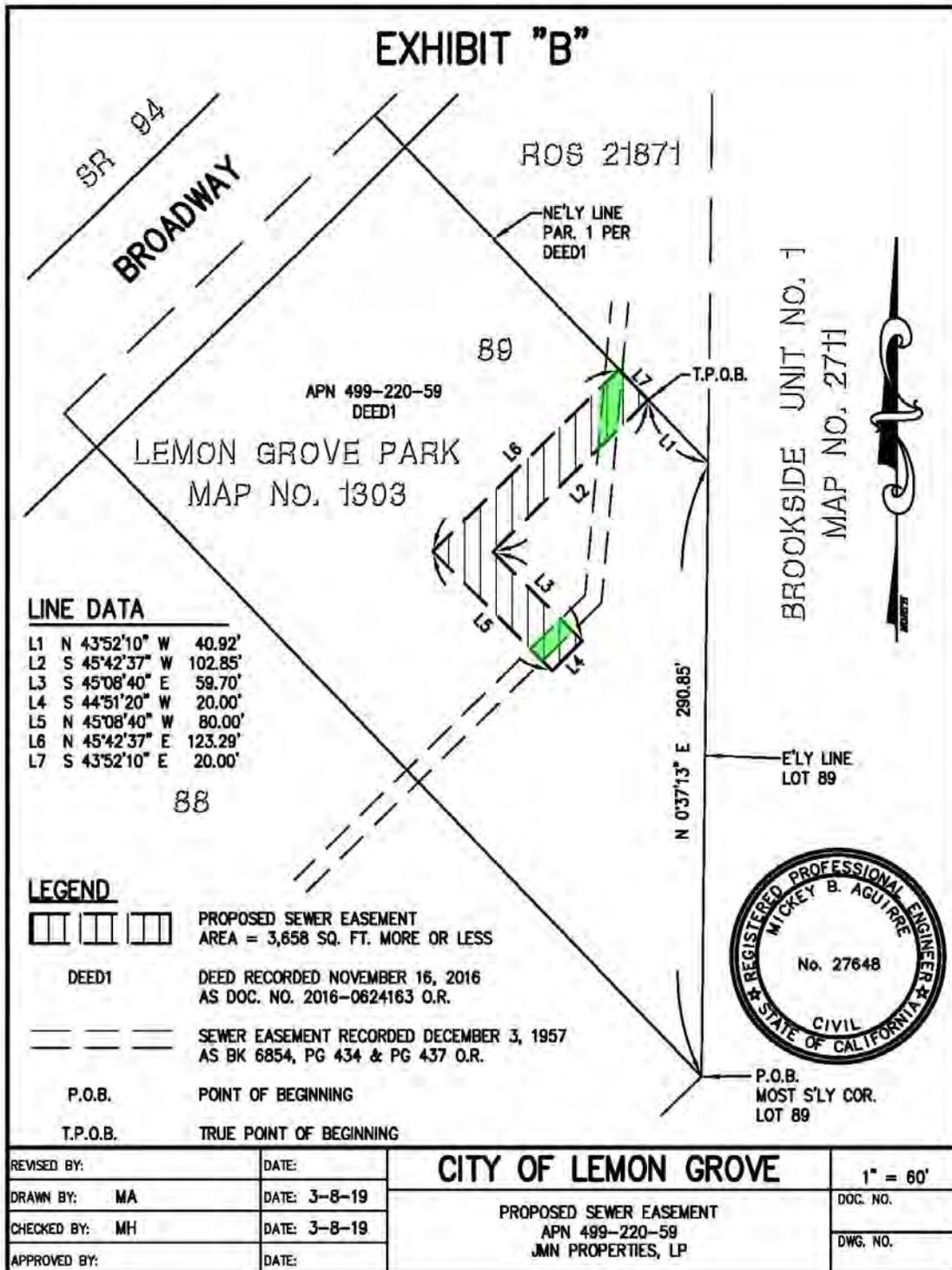
AREA = 3,658 SQUARE FEET, MORE OR LESS.

DRAFT

3/8/19

MICKEY B. AGUIRRE RCE 27648







CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.F

Meeting Date: April 2, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: **City Manager's Office**

Staff Contact: Lydia Romero, City Manager

Item Title: Proclamation Declaring April 2019 as Arts, Culture and Creativity Month

Recommended Action: Adopt a Resolution **entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Declaring April 2019 as Arts, Culture and Creativity Month."**

Summary: Californians for the Arts are sponsoring a statewide campaign to promote April 2019 as Arts, Culture and Creativity Month. Public arts is a proven driver for economic development as discovered by the business community whom have commissioned several creative and beautiful public murals. The Historical Society has worked to bring the Old Globe players to Lemon Grove **present** "Globe for All," exposing our community to the presentations of live theater. The Society show cases art works and creative displays at their museum. Through partnerships with community groups the Art community in all forms is alive and well in Lemon Grove.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section [] Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

Staff Recommendation: Adopt a Resolution declaring April as Arts, Cultural and Creativity Month.

Attachment:

Attachment A – Resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,
CALIFORNIA, DECLARING APRIL 2019 AS ARTS, CULTURE AND
CREATIVITY MONTH

WHEREAS, Arts are not only an impressive and important agent for economic development, but also impact societal issues that include health, housing, veterans, transportation and education; and

WHEREAS, It is imperative the communities in California to have access and exposure to arts, in all forms; and

WHEREAS, California employs the highest number of people in creative industries – architecture, entertainment, fashion, media, and publishing – than any other **state in the nation, according to the “2018 Otis Report on the Creative Economy of California.”**; and

WHEREAS, California is the 5th largest economy in the world with a creative economy totaling \$504.9 billion in 2018; and

WHEREAS, Lemon Grove has supported efforts to have public murals placed all over town, support Arts week with the Lemon Grove library, is home to the Lemon Grove Historical Society that show cases history through art; and

WHEREAS, In a state as diverse as California, the arts serve to give voice to our many communities, spark individual creativity, foster empathy and understanding, spur civic engagement and serve as a continual source of personal enrichment, inspiration and growth.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby declares April 2019 as Arts, Culture & Creativity Month and directs staff to share this resolution with the California Arts Council.

PASSED AND ADOPTED on _____, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. _____, passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Racquel Vasquez, Mayor

Attest:

Shelley Chapel, MMC, City Clerk

Approved as to Form:

Kristen Steinke, City Attorney



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 2

Meeting Date: April 2, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: **City Manager's Office**

Staff Contact: Paolo Romero, Code Enforcement Officer

promero@lemongrove.ca.gov

Item Title: Code Enforcement Hearing Officer Reappointment

Recommended Action: Adopt Resolution reappointing Code Enforcement Hearing Officers for a three year term to expire April 2022.

Summary:

April 5, 2016, City Council appointed Code Enforcement Hearing Officers (3) to preside over citation hearings, review evidence, and make an unbiased judgment. Appointees are not required to be Lemon Grove residents and the distance in which the candidate resides may be a consideration factor in determining his or her ability to attend appeal hearings. **The appointees must be able to conduct a hearing, analyze the City's Municipal Code,** weigh evidence and make unbiased judgements based on evidence and testimony presented. Appointees must meet all the requirements outlined in the Lemon Grove Municipal Code and Administrative Citation Procedures Manual section IV Appeal of Administrative Citations.

Hearing Officers are appointed by the City Council for a three (3) year term. Upon appointment the City Manager is charged with selecting randomly a hearing officer prior to setting the date of any appeal hearing.

The hearing officer is compensated \$75 per appeal hearing. The compensation amount is for travel, preparation time, conducting the hearing, and preparing the written decision. There will be no additional payment in the event the hearing officer is requested to testify at a court proceeding. In the event the hearing is canceled after the Notice of Hearing has been established, the hearing officer will be compensated \$40. In the event the hearing officer is disqualified or recuses himself/herself, no compensation shall be paid.

The terms of the three (3) Code Enforcement Hearing Officers appointed in 2016 are due to terminate in April 2019. Staff has contacted all three (3) current Officers to determine whether they were interested in continuing service if reappointed by the City Council. All three (3) Officers are interested in being reappointed if that is the City Council's determination.

Should the City Council choose not to reappoint the Officers, the City Council would need to direct the City Clerk to advertise the vacancies and an appointment process would be conducted at a future meeting.

Current Code Enforcement Hearing Officers:

1. Franco Del Rosario
2. Katie Dexter
3. Anthony Jemison

Pending Administrative Citation Hearing Currently schedule for April 10, 2019.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section [] Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

Staff Recommendation: Staff is recommending that the three current hearing officers be reappointed, if the one member relocates the City Clerk can post a vacancy at that time and the item would return to Council for appointment process. Adopt Resolution reappointing Code Enforcement Hearing Officers for three year term to expire April 2022.

Attachment:

Attachment A – Resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, REAPPOINTING CURRENT CODE ENFORCEMENT HEARING OFFICERS FOR A THREE YEAR TERM TO END APRIL 2022

WHEREAS, March 19, 2019, City Council authorized staff to conduct recruitment of Code Enforcement Hearing Officers for Citation Appeal Hearings; and,

WHEREAS, April 5, 2016, City Council appointed three (3) Code Enforcement Hearing Officers for a term of three years; and,

WHEREAS, City Council is reappointing the same three Code Enforcement Hearing Officers for a new term of three years to expire April 2022.

1. *Franco Del Rosario*
2. *Katie Dexter*
3. *Anthony Jemison*

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby approves the reappointment.

PASSED AND ADOPTED on _____, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. _____, passed by the following vote:

*AYES:
NOES:
ABSENT:
ABSTAIN:*

Racquel Vasquez, Mayor

Attest: Shelley Chapel, MMC, City Clerk

Approved as to Form: Kristen Steinke, City Attorney



CITY OF LEMON GROVE

LEMON GROVE SANITATION DISTRICT STAFF REPORT

Item No. 3

Meeting Date: April 2, 2019

Submitted to: Honorable Chair and Members of the Lemon Grove Sanitation
District

Department: Public Works Department

Staff Contact: Mike James, Assistant City Manager

mjames@lemongrove.ca.gov

Item Title: Amendment to the Fiscal Year 2017-2018 Sewer Capital
Improvement Project Budget

Recommended Action: Adopt a resolution amending the Fiscal Year 2017-18 Sewer Capital Improvement Project budget.

Summary: The Lemon Grove Sanitation District Board awarded the FY2017-18 Sewer Capital Improvement Project on February 19, 2019 based on the completed Sanitary Sewer Master Plan which was presented and approved by the Lemon Grove Sanitation District Board (Board) on October 17, 2017. When the project was awarded in February, staff has received updated cost estimates for storm water inspection and materials testing. Additionally, the construction inspection component of this project was also recommended to be a contract service due to the existing workload of staff in the Public Works Department.

Discussion: The FY2017-18 Sewer Capital Improvement Project will install cured-in-place pipe lining in existing sewer mains at various locations within the City, install a new sewer main, make sewer point repairs, install new sewer cleanouts and install new sewer manholes. Because of the magnitude and duration of this project, staff determined it was best to outsource the construction inspection in addition to Stormwater inspection and material testing.

Based on the project scope of work and budgets of previous projects, staff recommended the following project budget with the original staff report on February 19, 2019:

Description	Amount
Construction Costs	\$338,290.00
Contingency (10%)	\$33,829.00
Materials Testing	\$7,000.00
Inspection	\$5,000.00
Other costs (easement, copies, etc.)	\$1,000.00
Total	\$385,119.00

After reviewing the scope of work staff reached out to the on-call engineering firms for proposals for construction inspection services and material testing. Below staff details the approved budget, the proposed budget, and the change between the two budgets. After evaluating the scope of work, duration of the project, proposals for the construction inspection, material testing and further consideration, staff recommends the proposed budget:

Description	Approved Budget	Proposed Budget	Change in Budget
Construction Costs	\$338,290.00	\$338,290.00	\$0.00
Contingency (10%)	\$33,829.00	\$33,829.00	\$0.00
Materials Testing	\$7,000.00	\$16,027.00	\$9,027.00
Stormwater Inspection	\$5,000.00	\$1,500.00	-\$3,500.00
Construction Inspection	\$0.00	\$47,250.00	\$47,250.00
Other costs (easement, advertisement, copies, etc...)	\$1,000.00	\$1,000.00	\$0.00
Total	\$385,119.00	\$437,896.00	\$52,777.00

Staff opted to contract out all inspection services for this project rather than perform the **work in house**. **While the work is well within staff's ability to perform, the additional** inspection work of this one project will delay or eliminate the ability of staff to perform inspection at other public construction projects as well as private development projects.

Environmental Review:

- Not subject to review
 Negative Declaration
 Categorical Exemption, Section 15302
 Mitigated Negative Declaration

Fiscal Impact: The adjusted project budget is estimated not to exceed \$437,896.00. Funding has been allocated from the Sanitation District in the Fiscal Year 2018-2019 budget.

Public Notification: None.

Staff Recommendation: Adopt a resolution amending the Fiscal Year 2017-18 Sewer Capital Improvement Project budget.

Attachments:

Attachment A – Resolution

Attachment B – Inspection Proposals

RESOLUTION NO. 2019 -

A RESOLUTION OF THE DISTRICT BOARD OF THE LEMON GROVE
SANITATION DISTRICT, CALIFORNIA, AMENDING THE FY2017-18 SEWER
CAPITAL IMPROVEMENT PROJECT BUDGET

WHEREAS, on February 19, 2019 the Lemon Grove Sanitation District Board (Board) awarded the FY2017-18 Sewer Capital Improvement Project, and

WHEREAS, the approved budget for the FY2017-18 Sewer Capital Improvement Project was \$385,119.00; and

WHEREAS, staff received updated cost estimates for storm water **inspection, materials testing, and construction inspection after the project's approval that** exceeded the original project contingency amount; and

WHEREAS, approval of the revised project budget and work is necessary to complete the project; and

WHEREAS, staff finds it in the public interest to amend the original budget to include construction inspection and materials testing; and

NOW, THEREFORE, BE IT RESOLVED that the Lemon Grove Sanitation District hereby amends the original project budget from \$385,119 to \$437,896.

PASSED AND ADOPTED on _____, 2019, the Lemon Grove Sanitation District, California, adopted Resolution No. _____, passed by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Racquel Vasquez, Board Chair

Attest: Shelley Chapel, MMC, District Clerk

Approved as to Form: Kristen Steinke, District Attorney



March 19, 2019
Proposal No. 106355058

Ms. Stephanie Boyce
City of Lemon Grove
3232 Main Street
Lemon Grove, California 91945

Subject: Scope and Fee Estimate for Materials Testing Services
FY 2017-18 Sewer Capital Improvement Project: Rehabilitation
Lemon Grove, California

Dear Ms. Boyce:

In accordance with your request, we have prepared this Scope and Fee Estimate for providing material testing services on the subject project. We understand the project is to include the replacement of 6-inch sewer lines at various locations in the City of Lemon Grove. The construction will include a total of approximately 150 lineal feet of pipelines, as well as the construction of new manholes. Our services will be needed for observation of the bottom of the trench and pipe bedding. We will also provide observations and testing of trench backfill, subgrade, aggregate base, and asphalt concrete. Additional services are anticipated for the sampling of concrete utilized in the construction of manhole risers.

PROPOSED SCOPE OF SERVICES

A construction schedule was not available at the time of this proposal, and approximately 112 hours of on-call materials testing services is estimated based on the information that was provided. We anticipate providing the following services at your request:

- Observation by our field technician of trench bottoms. Observation and testing by our field technician of trench backfill, subgrade, aggregate base, and asphalt concrete. In-place density tests will be conducted in general accordance with nuclear gauge methods (ASTM International [ASTM] D 6938). The technician will prepare daily field reports describing the work performed and summarizing the results of the tests conducted.
- Sampling and testing of concrete placement by our ACI-credentialed technician. Our technician will measure the concrete for temperature and slump and cast specimens for compressive strength.

5710 Ruffin Road | San Diego, California 92123 | p. 858.576.1000 | www.ninyoandmoore.com

- Laboratory testing of the materials used for bedding, backfill, aggregate base, asphalt pavement, and concrete. The tests performed are anticipated to include Proctor density/optimum moisture content (ASTM D 1557), sand equivalent, sieve analysis, Hveem density (D1188), and compressive strength (C39). Other tests will be performed, as requested.
- Preparation of a summary report presenting the results of our testing and our opinion of the conformance of the work with the project specifications.

FEE ESTIMATE

The materials testing services described will be provided on a time-and-expense basis accrued in accordance with the schedule of fees presented with our Agreement for As-needed Geotechnical Engineering Services (Contract No. 2015-11). We estimate the fee for our services described herein is approximately \$16,027 (Sixteen Thousand Twenty-Seven Dollars). A breakdown of this fee is presented in the attached Table 1.

These estimated costs are based on our assumptions of the anticipated services and will depend on the construction schedule and the contractor's operations. It should be noted that the performance of the subcontractors can substantially effect the duration of our services. Requested services not within the specified scope of services or in excess of those presented in Table 1 will be provided, based on time and materials, in accordance with our schedule of fees for our current as-needed services contract. We look forward to working with you on this project.

Respectfully submitted,
NINYO & MOORE

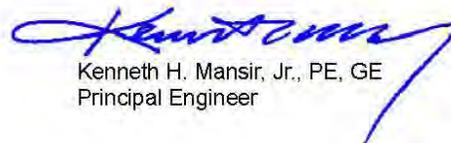


Brian Matusek
Senior Staff Geologist

JH/BTM/KHM/gg

Attachment: Table 1 – Estimated Fee Breakdown

Distribution: (1) Addressee



Kenneth H. Mansir, Jr., PE, GE
Principal Engineer

Table 1 – Breakdown of Estimated Fee			
Sewer Trench Backfill Observations and Testing			
Senior Staff Engineer/Geologist	4 hours	\$141.00 /hour	\$ 564.00
Senior Field/Laboratory Technician	80 hours	\$87.00 /hour	\$ 6,960.00
Field Vehicle Usage	80 hours	\$12.00 /hour	\$ 960.00
Sand Equivalent, D 2419, CT 217	1 tests	\$90.00 /test	\$ 90.00
Sieve Analysis, D 422, CT 202, Field	1 tests	\$120.00 /test	\$ 120.00
Proctor Density - D 1557 or D 698, Field	2 tests	\$200.00 /test	\$ 400.00
		Subtotal	\$ 9,094.00
Pavement Section Observation and Testing			
Senior Staff Engineer/Geologist	2 hours	\$141.00 /hour	\$ 282.00
Senior Field/Laboratory Technician	16 hours	\$87.00 /hour	\$ 1,392.00
Field Vehicle Usage	16 hours	\$12.00 /hour	\$ 192.00
Hveem Stability and Unit Weight CTM or ASTM, CT 366	1 tests	\$215.00 /test	\$ 215.00
Extraction, % Asphalt, including Gradation, D 2172, CT 310	1 tests	\$240.00 /test	\$ 240.00
		Subtotal	\$ 2,321.00
Concrete Sampling and Testing			
ACI Concrete Technician	16 hours	\$87.00 /hour	\$ 1,392.00
Field Vehicle Usage	16 hours	\$12.00 /hour	\$ 192.00
Compression Tests, 6x12 Cylinder, C 39	4 tests	\$25.00 /test	\$ 100.00
		Subtotal	\$ 1,684.00
Project Management and Report Preparation			
Principal Engineer/Geologist	4 hours	\$168.00 /hour	\$ 672.00
Senior Staff Engineer/Geologist	16 hours	\$141.00 /hour	\$ 2,256.00
		Subtotal	\$ 2,928.00
TOTAL ESTIMATED FEE			\$ 16,027.00



*Construction Management,
Engineering, and
Environmental Sciences*

1645 S. Rancho Santa Fe Rd, (760) 744-4578
Suite 201,
San Marcos, CA 92078 (760) 744-4570 Fax

January 11, 2019

Ms. Stephanie Boyce
City of Lemon Grove
3232 Main Street
Lemon Grove, CA 91945

Re: Inspection Services – Sewer CIP Cured In-place Pipe Lining.

Ms. Boyce:

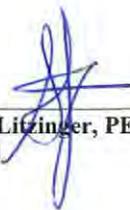
We appreciate the opportunity to provide inspection services for the City. Per your January 8, 2019 email we will provide an inspector for 350 hours to inspect the subject project. Note that this estimate will be billed on a time and materials basis – meaning that if we don't use the hours the City obviously won't be billed for them. Therefore, our estimated cost is as follows:

- **Inspection Services: \$135/hour X 350 hours = \$47,250.00. This work will be done T&M and can vary based on actual time used.**

Note: Prevailing Wages Apply.

Please call me if you have any questions.

Sincerely,



George Litinger, PE
Principal



CITY OF LEMON GROVE

SANITATION DISTRICT BOARD STAFF REPORT

Item No. 4

Meeting Date: April 2, 2019

Submitted to: Honorable Chair and Members of the District Board

Department: Public Works Department

Staff Contact: Mike James, Assistant City Manager / Public Works Director
mjames@lemongrove.ca.gov

Item Title: San Altos Slope Restoration Project Funding Request

Recommended Action: Adopt a resolution amending the Fiscal Year 2018-2019 Sanitation District Budget to fund the San Altos Slope Restoration Project.

Summary: In August 2018, staff noticed a slope failure within the District easement that parallels San Altos Avenue (Attachment B). The easement is used by District staff to maintain a sewer main line. In the Fiscal year 2018-2019 budget there is no funding allocated for this repair project. As such, this staff report is requesting that funds are allocated from the Sanitation District Capital Fund to fund this project work.

Discussion: During a routine maintenance inspection, staff noticed a slope failure within the District easement that parallels San Altos Avenue. The easement exists to provide access to District staff via a dirt road to maintain the District sewer main line that falls within the easement. During the inspection staff noticed the dirt road and slope failed making the road impassable. At the time that the failure was noticed, staff placed barricades and caution tape to notice residents and pedestrians of the unsafe area.

Staff created an exhibit (Attachment C) and requested a construction cost estimate from MJC Construction Company to repair the slope. The scope of work for said work consists of importing and compacting fill and grade the area to match the existing slopes on all sides. The work will take approximately one-week to complete.

MJC Construction was selected because of their immediate availability and positive work history with the District. They have an active Class A general **contractor's** license with the State of California as well as a business license with the City.

Upon request from District staff, MJC Construction provided a lump sum cost estimate to perform the work totaling \$12,781. Staff recommends that an additional \$2,219 is added to this total as a contingency amount to support unforeseen issues that may be encountered during construction. Staff recommends a total project cost estimate equal to \$15,000.

Because the project is currently unfunded in the Fiscal Year 2018-2019 District Budget, staff is requesting that \$15,000 is allocated from the Sanitation District Budget Capital Fund to a newly created line item to fund this specific project.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section 15302 Mitigated Negative Declaration

Fiscal Impact: If approved, \$15,000 will be allocated from the Sanitation District Capital Fund Reserves (16-3000) to a new account for this project (16-7100).

Public Notification: None.

Staff Recommendation: Adopt a resolution amending the Fiscal Year 2018-2019 Sanitation District Budget to fund the San Altos Slope Restoration Project.

Attachments:

- Attachment A – Resolution
- Attachment B – Site Photographs
- Attachment C – Exhibit of Work

RESOLUTION NO. 2019 -

A RESOLUTION OF THE SANITATION DISTRICT BOARD OF THE CITY OF LEMON GROVE, CALIFORNIA, AMENDING THE FISCAL YEAR 2018-2019 SANITATION DISTRICT BUDGET TO FUND THE SAN ALTOS SLOPE RESTORATION PROJECT

WHEREAS, in August 2018, staff discovered a road/slope failure in a Sanitation District easement just east of San Altos Place; and

WHEREAS, the easement is inaccessible and prevents District staff from performing any inspection and maintenance activities to the sewer main line that exists within the easement; and

WHEREAS, staff received a cost estimate for \$12,781 from MJC Construction Company to perform the necessary work to repair the road/slope to pre-existing conditions. With the additional contingency of \$2,219 the total project cost estimate equals \$15,000; and

WHEREAS, MJC Construction is a qualified general contractor that can perform the scope of work in a timely and safe manner; and

WHEREAS, in the Fiscal Year 2018-2019 Sanitation District Budget there are no funds allocated to support this project; and

WHEREAS, funds from the Sanitation District Reserves are available to support this project; and

WHEREAS, the District Board finds it in the public interest that the Fiscal Year 2018-2019 Sanitation District Budget is amended to fund this project.

NOW, THEREFORE, BE IT RESOLVED that the District Board of the City of Lemon Grove, California, hereby:

1. Amends the Fiscal Year 2018-2019 Sanitation District Budget by allocating \$15,000 from the Sanitation District Reserves to fund this project; and
2. Awards a construction contract to MJC Construction Company to perform said services; and

3. Authorizes the District Manager or her designee to execute and manage all construction agreements.

PASSED AND ADOPTED on _____, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. _____, passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Racquel Vasquez, Chair

Attest:

Shelley Chapel, MMC, Secretary of the Board

Approved as to Form:

Kristen Steinke, District Attorney



