

City of Lemon Grove  
City Council Regular Meeting Agenda  
Tuesday, August 4, 2015, 6:00 p.m.  
Lemon Grove Community Center  
3146 School Lane, Lemon Grove, CA

*The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency*

Call to Order

Pledge of Allegiance

Changes to the Agenda

Public Comment

(Note: In accordance with State Law, the general public may bring forward an item not scheduled on the agenda; however, the City Council may not take any action at this meeting. If appropriate, the item will be referred to staff or placed on a future agenda.)

1. Consent Calendar

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public. Items that are pulled will be considered at the end of the agenda.)

A. Approval of Meeting Minutes

July 7, 2015 – Regular Meeting

Members present: Sessom, Gastil, Jones, and Mendoza

Reference: Susan Garcia, City Clerk

Recommendation: Approve Minutes

B. City of Lemon Grove Payment Demands

Reference: Cathy Till, Finance Director

Recommendation: Ratify Demands

C. Waive Full Text Reading of All Ordinances on the Agenda

Reference: James P. Lough, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda; Ordinances shall be introduced and adopted by title only

D. Housing-Related Parks Program Grant Resolution Revision

*The City Council will consider a request by the State of California Housing and Community Development to revise language in a previously adopted resolution.*

Reference: Laureen Ryan Ojeda, Administrative Analyst

Recommendation: Adopt Resolution

E. City of Lemon Grove Amended Master Fee Schedule for Fiscal Year 2015-16

*The City Council will consider amending the language in the previously adopted Master Fee Schedule regarding credit card fees.*

Reference: Cathy Till, Finance Director

Recommendation: Adopt Resolution

F. Change Order No. 1 for the Cured in Place Pipe Lining Project

*The City Council will consider the contractor's request for a change order to contract 2015-01 an increase in the project cost.*

Reference: Carol Dick, Development Services Director  
Recommendation: Adopt Resolution

2. Connect Main Street Project Concept

*The City Council will consider the proposed concept and if approved, refer a General Plan Amendment to the Planning Commission or the Community Advisory Commission for a public hearing.*

Reference: Carol Dick, Development Services Director  
Recommendation: Discuss and Provide Direction to Staff

3. Adoption of the City of Lemon Grove ADA Transition Plan

*The City Council will consider adoption of the American with Disabilities Transition Plan to make City programs and services accessible to persons with disabilities.*

Reference: Malik Tamimi, Management Analyst and Carol Dick, Development Services Director  
Recommendation: Adopt Resolution

4. Ordinance 430 - Amending Chapter 8.24, Section 12.20.355, and Section 17.08.030 of the Lemon Grove Municipal Code to Incorporate Electronic Smoking Regulations

*The City Council will consider an Ordinance that regulates electronic cigarette smoking in the same manner as tobacco regulation.*

Reference: James P. Lough, City Attorney  
Recommendation: Introduce Ordinance and Conduct First Reading by Title

5. CalPoly San Luis Obispo General Plan Update Project Proposal

*The City Council will consider a Lemon Grove General Plan Update as a Master's Program studio project with CalPoly SLO for the upcoming school year.*

Reference: Carol Dick, Development Services Director  
Recommendation: Adopt Resolution

6. Designation of Voting Delegate for the League of California Cities Annual Conference Business Meeting

*The City Council will consider designating a voting delegate for the League of California Cities Annual Conference Business Meeting.*

Reference: Mary Teresa Sessom, Mayor  
Recommendation: Discuss and Provide Direction

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City.  
(GC 53232.3 (d))

*(53232.3.(d) states that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)*

Department Director Reports (Non-Action Items)

Adjournment

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In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. If you require such assistance, please contact the City Clerk at (619) 825-3800 or email [sgarcia@lemongrove.ca.gov](mailto:sgarcia@lemongrove.ca.gov) prior to the meeting. A full agenda packet is available for public review at City Hall.

**MINUTES OF A MEETING OF  
THE LEMON GROVE CITY COUNCIL**

**July 7, 2015**

*The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency*

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**Call to Order**

Members present: Mary Sessom, George Gastil, Jerry Jones, Jennifer Mendoza.  
Members absent: Racquel Vasquez.

City Staff present: Kathi Henry, Interim City Manager; Carol Dick, Development Services Director; Daryn Drum, Division Fire Chief; Susan Garcia, City Clerk; James P. Lough, City Attorney; Mike James, Public Works Director; and Cathleen Till, Finance Director.

Mayor Sessom introduced Kathi Henry, Interim City Manager, and noted that due to an illness Mayor Pro Tem Vasquez will not be in attendance.

**Public Comment**

John L. Wood commented on the recent clean-up at Chollas Creek and parking enforcement.

Brenda Hammond reported that the lighted crosswalk is working again.

Sharon Jones commented on the frequent parking of a semi truck and motorhomes along Olive Street and Pacific Avenue.

**1. Consent Calendar**

- A. Approval of City Council Minutes**  
June 16, 2015 Regular Meeting
- B. Ratification of Payment Demands**
- C. Waive Full Text Reading of All Ordinances and Resolutions on the Agenda**
- D. Paid Sick Leave Policy AB 1522**
- E. Denial of Claim**
- F. Infill Infrastructure Grant Resolution Revision**

**Action: Motion by Councilmember Jones, seconded by Councilmember Gastil, to approve the Consent Calendar passed, by the following vote:**

**Ayes: Sessom, Gastil, Jones, Mendoza**  
**Absent: Vasquez**

**Resolution No. 2015-3351:** Resolution of the City Council of the City of Lemon Grove, California, Adopting a Paid Sick Leave Policy Pursuant to AB 1522 for Part-Time and Hourly Employees Establishing the Accrual Method and the Minimum Paid Sick Leave Usage Increment

**Resolution No. 2015-3352:** Resolution of the City Council of the City of Lemon Grove, California Authorizing the Assumption of the Rights and Responsibilities under the Infill Infrastructure Grant (IIG) Program

## 2. Alliance San Diego Executive Action on Immigration

Mayor Sessom reported that the President of the United States has issued two executive actions to provide temporary relief to those who are living in this country in an undocumented status, the extension of Deferred Action of Childhood Arrivals (DACA) and the Deferred Action of Parents of Americans and Lawful Permanent Residents (DAPA). These actions would help individuals in San Diego County while Congress works to pass something more permanent.

### Public Speaker(s)

Speaking in support the DACA and DAPA resolution:

Itzel Guillen Maganda  
Rebecca Rauber  
Jessica Marin  
Laura Moreno  
Sister Justine Church  
Robert Vargas

The following requested that their names be included in support of the resolution:

Christina Hernandez  
Margarito George Alavado  
Erin Tsunomoto Grassi  
Edwin Mendoza  
Fernando Flores  
Sylise Hall  
America Martinez  
Alejandra Olverez  
Mara Verdicchio

Councilmember Jones explained that while he supports providing relief to those who are living in this country, he revised the resolution that was presented in the agenda and provided copies to the City Council.

**Action: Motion by Councilmember Jones, seconded by Councilmember Mendoza, to adopt the modified resolution as presented by Councilmember Jones passed, by the following vote:**

**Ayes: Sessom, Gastil, Jones, Mendoza**  
**Absent: Vasquez**

**Resolution No. 2015-3353:** Resolution of the City Council of the City of Lemon Grove, California Supporting the Executive Actions on Immigration Including the Extension of the Deferred Action of Childhood Arrivals (DACA) and the Deferred Action of Parents of Americans and Lawful Permanent Residents (DAPA)

## 3. City Council Salary

On June 2, 2015, the City Council introduced Ordinance No. 429, modifying the City Council monthly rate of compensation from \$705 to \$803.

### Public Speaker(s)

There were no requests from the public to speak.

**Action: Motion by Councilmember Gastil, seconded by Councilmember Jones, to waive further reading and adopt Ordinance No. 429 passed, by the following vote:**

**Ayes: Sessom, Gastil, Jones, Mendoza**  
**Absent: Vasquez**

**Ordinance No. 429:** Ordinance of the Lemon Grove City Council Amending Lemon Grove Municipal Code Section 2.16.010 Establishing City Council Salaries

**City Council Oral Comments and Reports on Meetings Attended at the Expense of the City. (GC 53232.3 (d))**

Councilmember Jones attended the East County Chamber of Commerce mixer and their legislative committee meeting, ribbon cutting at Express Ambulance, and a block party at Cypress Street and Madison Avenue.

Councilmember Mendoza attended the ribbon cutting at Express Ambulance, provided students of Lemon Grove schools with Assemblywoman Weber's certificates of recognition for perfect attendance, attended Groundworks Chollas Regional Park and HEALZone Steering Committee meetings, a tour of SDG&E facility, and the Chaldean Chamber of Commerce.

Councilmember Gastil attended MTS, East County Economic Development Council, and FACT SD meetings.

Mayor Sessom reported on recent SANDAG and Airport Authority meetings and attended the induction Hall of Fame ceremony for Taekwondo Grand Master Larry Spears, she met with the Mayor of La Mesa regarding Groundwork Chollas Regional Park and added the City of La Mesa has bought property near Lemon Grove to possibly be used as a park. She reported on advancements at the Family Health Center in Lemon Grove

**City Manager and Department Director Reports**

There were no City Manager and Department Director Reports.

**Closed Session**

Pursuant to Government Code Section 54957: Public Employee Appointment  
Title: City Manager

Conference with Legal Counsel - Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9:  
Two Cases

Closed Session Report: No reportable action was taken.

**Adjournment**

There being no further business to come before the City Council, Housing Authority, Sanitation District Board, Lemon Grove Roadway Lighting District Board, and the Lemon Grove Successor Agency the meeting was adjourned at 7:32 p.m.

*Susan Garcia*  
\_\_\_\_\_  
Susan Garcia, City Clerk

**City of Lemon Grove Demands Summary**

Approved as Submitted:  
 Cathleen Till, Finance Director  
 For Council Meeting: 08/04/15

ACH/AP Checks 06/29/15-07/23/15 2,579,541.50  
 Payroll - 07/07/15 132,872.41  
 Payroll - 07/21/15 128,275.83

**Total Demands 2,840,689.74**

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
ACH	41182555	WEX Wright Express Fleet Services	06/29/2015	Fuel - Fire Dept - May'15	1,069.52	1,069.52
ACH	Jun23 15	US Treasury	06/30/2015	Federal Taxes 6/23/15	29,690.16	29,690.16
ACH	May27-Jun23	Calpers Supplemental Income 457 Plan	07/01/2015	457 Plan 5/27/15-6/23/15	16,315.24	16,315.24
ACH	174694000	Oshkosh Capital	07/01/2015	Fire Engine Lease Contract Payment	86,688.44	86,688.44
ACH	Jul 15	Pers Health	07/02/2015	Pers Health Insurance - Jul'15	53,540.51	53,540.51
ACH	280959164	US Bank Equipment Finance	07/02/2015	Defibrillator Lease-Contract Payment 7/11/15	1,663.30	1,663.30
ACH	Jun15	Power Pay Biz	07/02/2015	Online Credit Card Processing - Jun'15	210.23	210.23
ACH	Jun15	Authorize.Net	07/02/2015	Merchant Fees In-Store & Online - Jun'15	58.00	58.00
ACH	May27-Jun23	CA Public Empl Retirement System	07/03/2015	Pers Retirement 5/27/15-6/23/15	92,372.06	92,372.06
ACH	Jun15	Dharma Merchant Services	07/03/2015	Merchant Fees - Jun'15	853.62	853.62
ACH	Jun15	Bluefin Payment Systems	07/03/2015	Merchant Statement Fee - Jun'15	9.95	9.95
ACH	3568860625 4154920380	SDG&E	07/07/2015	Electric Usage: St Light 5/31/15-6/30/15 Electric Usage: St Light 5/31/15-6/30/15	1,253.61 2,789.93	4,043.54
ACH	Jul7 15	Employment Development Dept.	07/09/2015	State Taxes 7/7/15	7,236.84	7,236.84
ACH	Jun15	Wells Fargo Bank	07/13/2015	Bank Service Charge - Jun'15	2,180.26	2,180.26
ACH	Jul7 15	US Treasury	07/14/2015	Federal Taxes 7/7/15	28,687.85	28,687.85
ACH	Jun 15	Home Depot Credit Services	07/14/2015	Home Depot Charges - Jun'15	1,726.27	1,726.27
ACH	May15	SD County Sheriff's Department	07/16/2015	Law Enforcement Services - May'15	386,495.17	386,495.17
ACH	Jun 15	Colonial Life	07/16/2015	Colonial Life Insurance - Jun'15	1,046.86	1,046.86
ACH	Jul 15	Aflac	07/16/2015	Aflac Insurance - Jul'15	503.62	503.62
ACH	7/16/15	Pitney Bowes Global Financial Services LLC	07/20/2015	Postage Usage 7/16/15	250.00	250.00
ACH	Jun29 15	US Bank N.A	07/23/2015	2007 Tax Allocation Refunding Bond	489,012.20	489,012.20
ACH	Jun29 15	US Bank N.A	07/23/2015	2010 Tax Allocation Refunding Bond	510,241.62	510,241.62
ACH	Jun29 15	US Bank N.A	07/23/2015	2014 Tax Allocation Refunding Bond	208,804.86	208,804.86
ACH	Jul21 15	Employment Development Dept.	07/23/2015	State Taxes 7/21/15	6,646.30	6,646.30
3983	15426-1	All Access Services	07/01/2015	Forklift Rental- Bus Shelter	488.32	488.32
3984	4395585	Bearcom	07/01/2015	Portable Radios Monthly Contract- 6/22/15-7/21/15	150.00	150.00
3985	81821654	Boundtree Medical LLC	07/01/2015	Medical Supplies	136.50	136.50
986	Uni-5/27	Brown, Thomas	07/01/2015	Drum Uniform Allowance - 5/27/15	164.00	164.00

3987	7/16/15	Burke, Patrick	07/01/2015	Concerts in the Park- 7/16/15	750.00	750.00
3988	Jul 15	California Dental Network Inc.	07/01/2015	Dental Insurance - Jul'15	361.10	361.10
3989	1001062	Cannon Pacific Services Inc.	07/01/2015	Street Sweeping/Parking Lot- May'15	6,051.28	6,051.28
3990	15002469	Canon Financial Services Inc.	07/01/2015	Canon Copier Contract Charge- 6/12/15	642.60	642.60
3991	8/13/15	Cicero, Frank	07/01/2015	Concerts in the Park- 8/13/15	550.00	550.00
3992	ACSERC	City of Chula Vista	07/01/2015	After Hours Calls- Apr'15, May'15	2,251.93	2,251.93
3993	HHW- 17886	City of La Mesa	07/01/2015	HHW Service: 5/2/15	587.00	587.00
3994	81509942	Corelogic Information Solutions Inc.	07/01/2015	RealQuest Graphics Package- May15	300.00	300.00
3995	6/6/2015 6/20/2015 6/6/2015 6/7/2015	Cox Communications	07/01/2015	Calsense Modem Line: 2259 Washington 6/6/15-7/5/15 Phone/PW Yard/2873 Skyline- 6/19/15-7/18/15 Calsense Modem Line: 7071 Mt Vernon- 6/6/15-7/5/15 Phone/Fire /7853 Central- 6/7/15-7/6/15	19.59 209.25 19.59 30.88	279.31
3996	061615-01	Cutters Edge Fire Rescue Saws	07/01/2015	Switch	12.05	12.05
3997	0619152305	Domestic Linen- California Inc.	07/01/2015	Shop Towels & Safety Mats 6/19/15	75.25	75.25
3998	Uni- 6/29/15	Drum, Daryn	07/01/2015	Uniform Allowance- Drum 6/29/15	308.07	308.07
3999	6/15-18/15 6/22-25/15	Esgil Corporation	07/01/2015	75% Building Fees- 6/15/15-6/18/15 75% Building Fees- 6/22/15-6/25/15	43,290.86 5,792.96	49,083.82
4000	5-062-81713	Federal Express	07/01/2015	Shipping - Sanitation Camera	324.83	324.83
4001	76503	Fire Etc.	07/01/2015	Helmet	522.72	522.72
4002	29103	Firefighters Print & Design	07/01/2015	Letterhead, Envelopes, Business Cards	494.89	494.89
4003	6533874	Globalstar USA, Inc.	07/01/2015	Satellite Service- 5/16/15-6/15/15	85.17	85.17
4004	IVC14727	Goodwill Industries of SD County	07/01/2015	Document Destruction Services 6/9/15	28.00	28.00
4005	Uni- 6/18/15	Hales, Suzanna	07/01/2015	Uniform Allowance- Hales 6/18/15	921.09	921.09
4006	Uni- 6/22/15	Hayward, Brian	07/01/2015	Uniform Allowance- Hayward 6/22/15	86.47	86.47
4007	7/2/15	Houck, Jeff	07/01/2015	Concerts in the Park- 7/2/15	600.00	600.00
4008	110005 109864 109865 109866	Knott's Pest Control, Inc.	07/01/2015	Roach Control - Various Locs 6/15/15 Monthly Bait Stations- Berry St- Jun15 Monthly Bait Stations- Civic Ctr- Jun15 Monthly Bait Stations- Sheriff- Jun15	350.00 70.00 60.00 45.00	525.00
4009	Uni-6/29/15	Lavigne, Joe	07/01/2015	Uniform Allowance- Lavigne 6/29/15	183.87	183.87
4010	8/6/15	Lee, Richard	07/01/2015	Concerts in the Park- 8/6/15	550.00	550.00
4011	07-1939 07-1938	Lemon Grove School District	07/01/2015	Fuel Services-PW - Mar15 Fuel Services- Fire Stn- Mar15	2,598.59 941.24	3,539.83
4012	6048127-00 6048847-00	LN Curtis & Sons	07/01/2015	Turn Outs Boots- Burkett	1,604.79 375.84	1,980.63
4013	15-014-01	MJC Construction	07/01/2015	Cover Stockpile with plastic and poly gravel bag anchors	7,250.00	7,250.00
4014	19297	Opper & Varco LLP	07/01/2015	Prof Svc: City Mark Project- 5/19, 5/22	586.50	586.50
4015	118695	Orange Commercial Credit- Best Tire	07/01/2015	Flat Repair - Trailer	15.00	15.00
4016	7/9/15	Pena, Carlos	07/01/2015	Concerts in the Park- 7/9/15	600.00	600.00
4017	415045617	Physio-Control Inc	07/01/2015	Annual Defibrillator Maintenance Contract- 2/1/15-1/31/16	1,128.32	1,128.32
4018	7029747-JN15	Pitney Bowes Global Financial Services	07/01/2015	Postage Meter Rental 3/30/15-6/30/15	167.37	167.37

4019	Jun 15	PLIC- SBD Grand Island	07/01/2015	Dental Insurance - Jun'15	3,937.41	3,937.41
4020	28283/28306	Plumbers Depot Inc.	07/01/2015	Video Camera Repair	337.01	337.01
4021	337563-00	RI Safety Co Inc.	07/01/2015	Nitrile Gloves, Respirators	403.98	403.98
4022	7/30/15	Russchaert, Chip	07/01/2015	Concerts in the Park- 7/30/15	700.00	700.00
4023		Russell, Corinne	07/01/2015	**VOID**	0.00	-
4024	7/23/15	Samuels, Scott	07/01/2015	Concerts in the Park- 7/23/15	450.00	450.00
4025	Valencia	San Altos Lemon Grove LLC	07/01/2015	Valencia Phase 1- Diversion Deposit Refund	5,000.00	5,000.00
4026	7/8/2015	SD Metropolitan Transit System	07/01/2015	DayCamp- Trolley & Ferry Ride- 7/8/15	550.00	550.00
4027	LGP-1516	SD Pooled Insurance Program Authority	07/01/2015	Property Insurance Premium- FY 15-16	19,079.00	19,079.00
4028	LG04302015	SD Sports Medicine and Family Health	07/01/2015	Physical Exams	1,500.00	1,500.00
4029	0257016	SCS Engineers	07/01/2015	Soil Excavation, Transpo. & Disposal- Main St Prop-May'15	2,093.50	2,093.50
4030	6/24/2015 6/24/2015 6/24/2015	SDG&E	07/01/2015	3225 Olive- 5/21/15-6/22/15 3500 1/2 Main - 5/21/15-6/22/15 8119 Broadway- 5/21/15-6/22/15	123.67 324.22 89.00	536.89
4031	Jun 15	Standard Insurance Company	07/01/2015	Long Term Disability Insurance - Jun'15	1,735.58	1,735.58
4032	Apr15 May15 Jun15	Sun Life Financial	07/01/2015	Life Insurance Premium - Apr'15 Life Insurance Premium - May'15 Life Insurance Premium - Jun'15	113.85 113.85 113.85	341.55
4033	45066	The East County Californian	07/01/2015	Ordinance 429 - 6/11/15	56.00	56.00
4034	2015-109	Trauma Intervention Programs of SD	07/01/2015	FY 2015-2016 TIP Program	3,825.00	3,825.00
1035	6/23/15	Vantage Point Transfer Agents-457	07/01/2015	ICMA Deferred Compensation Pay Period Ending 6/23/15	280.77	280.77
4036	6/12/2015 5/20/2015 6/20/2015 4/20/2015 5/20/2015	Verizon Wireless	07/01/2015	City Phone Charges- 5/13/15-6/12/15 MDC Engine Tablets- 3/21/15-5/20/15 MDC Engine Tablets- 5/21/15-6/20/15 Engine Cell Phones- 3/21/15-4/20/15 EMSTablets- 4/21/15-5/20/15	638.57 380.14 190.07 232.96 67.16	1,508.90
4037	70803383 70806782 70808232	Vulcan Materials	07/01/2015	Asphalt Asphalt Asphalt	126.36 88.56 167.94	382.86
4038	Uni- 6/29/15	Wrisley, Chris	07/01/2015	Uniform Allowance- Wrisley 6/29/15	775.00	775.00
4039	0388	A Aaron Lock & Key	07/08/2015	Spare Keys	19.42	19.42
4040	B9064	A-Pot Rentals	07/08/2015	Portable Restroom Rental- 6/9/15-7/8/15	132.20	132.20
4041	15559-1	All Access Services	07/08/2015	Forklift Rental- Bus Shelter	509.17	509.17
4042	FY2015	American Medical Response	07/08/2015	Emergency Medical Services - FY15	39,542.00	39,542.00
4043	55402	Anthem Blue Cross EAP	07/08/2015	Employee Assistance Program- Jul15	165.00	165.00
4044	500612516	ASCAP	07/08/2015	Music License Fee7/1/15-6/30/16	337.50	337.50
4045	Jun22 15	AT&T	07/08/2015	AT&T High Speed Internet Max Plus 6/22/15-7/22/15	65.00	65.00
4046	10917	Azteca Systems Inc.	07/08/2015	Cityworks Update and Support 9/25/15-9/24/16	15,000.00	15,000.00
4047	Apr-Jun15	CA Building Standards Commission	07/08/2015	BSA Fees: Apr-Jun'15	589.50	589.50
4048	7/7/15	California State Disbursement Unit	07/08/2015	Wage Withholding - Pay Period Ending 7/7/15	267.00	267.00
4049	15052308	Canon Financial Services Inc.	07/08/2015	Canon Copier Contract Charge - Jul'15 Basement	81.35	81.35
4050	AR136053	City of Chula Vista	07/08/2015	Animal Control Services- May15	15,872.65	32,112.80

	AR136064			Animal Control Services- Jun15		16,240.15	
4051	13200	City of El Cajon	07/08/2015	Overtime Reimbursement - Hays 5/19/15		784.26	784.26
4052	Qtr4	City of La Mesa	07/08/2015	JPA Reconciliation- QTR End 3/31/15		63,375.00	63,375.00
4053	2410 2411	Clark Telecom & Electric Inc.	07/08/2015	Street Light Repairs- May15 Street Light Maintenance- May15		830.94 137.33	968.27
4054	Cloud Sec	Cloud Security Systems	07/08/2015	Alarm System Monitoring Svc: 3225 Olive St - 6/17/15-12/31/15		129.24	129.24
4055	81533904	Core logic Information Solutions Inc.	07/08/2015	RealQuest Graphics Package - Jun'15		300.00	300.00
4056	LC15-70	County of SD- Auditor & Controller	07/08/2015	LAFCO Cost Apportionment - FY'16		4,663.55	4,663.55
4057	201503934	County of SD - Assessor/Recorder	07/08/2015	Recording Services-- 6/4/15-6/17/15		14.00	14.00
4058	7/1/2015 6/30/2015 7/1/2015 6/30/2015	Cox Communications	07/08/2015	Phone/City Hall- Jul'15 Internet/Community Ctr- 6/30/15-7/29/15 Phone/Fire- 7/1/15-7/31/15 Peg Circuit Svc 6/30/15-7/29/15		565.92 75.00 387.30 2,855.47	3,883.69
4059	FY16	CWEA	07/08/2015	CWEA Annual Membership- Adams, Bell, Wilkins FY'16		468.00	468.00
4060	Apr-Jun15	Department of Conservation	07/08/2015	SMIP Fees- Apr-Jun'15		1,939.73	1,939.73
4061	Apr-Jun15	Division of the State Architect	07/08/2015	Disability Access and Education Fee Report- Apr 1- Jun30, 2015		42.00	42.00
4062	29057	Dokken Engineering	07/08/2015	Sewer Main Rehab Project- Mar1,2015 to Mar31,2015		2,104.87	2,104.87
4063	0703152305	Domestic Linen- California Inc.	07/08/2015	Shop Towels & Safety Mats 7/3/15		75.25	75.25
4064	6/29/15-7/2/15	Esgil Corporation	07/08/2015	75% Building Fees- 6/29/15-7/2/15		2,669.59	2,669.59
4065	92999168	ESRI Inc.	07/08/2015	ArcGis for Desktop & Server Standard Primary Maintenance		5,428.00	5,428.00
4066	350960	Ew Truck & Equipment Co Inc.	07/08/2015	Vehicle Fluid		103.77	103.77
4067	23329 23341 23375	Excell Security, Inc.	07/08/2015	Senior Center Security Guard - 6/6/15 Senior Center Security Guard - 6/20/15 Senior Center Security Guard - 6/26/15		108.00 216.00 243.00	567.00
4068	74822	Fire Etc.	07/08/2015	Helmet-Uniform Allowance- Schroeder 5/8/15		624.67	624.67
4069	0513-8	Frazee Paint & Wallcovering Inc.	07/08/2015	Paint		55.57	55.57
4070	FutureMgmt	Future Management Group	07/08/2015	Refund/Diversion Deposit/CD15-0001/CD15-0002		1,000.00	1,000.00
4071	AR006988	Grossmont Union High School District	07/08/2015	Concert Flyers & Posters		87.00	87.00
4072	Uni-6/28/15	Hales, Suzanna	07/08/2015	Uniform Allowance - Hales 6/28/15		23.91	23.91
4073	Jun24 15	Helix Water District	07/08/2015	Water Services- 4/27/15-6/24/15		12,742.20	12,742.20
4074	00031342	Hudson Safe-T- Lite Rentals	07/08/2015	Striping Supplies		661.85	661.85
4075	Apr-Jun15	Landeros, Sam	07/08/2015	Cell Phone Reimbursement Apr-Jun15		60.00	60.00
4076	20150624-16	LCG, Inc.	07/08/2015	Crystal Reports On-lineTraining- Molina Jul6-7		697.50	697.50
4077	312233	M.N. Mauzy Mechanical Inc.	07/08/2015	Server Room AC Repair		600.00	600.00
4078	4166	North County EVS, Inc.	07/08/2015	Replace Fan Belt/Check Slack Adjusters - '97 Pierce		574.33	574.33
4079	118461	Orange Commercial Credit- Best Tire	07/08/2015	Flat Repair & Patch - CAT420E Loader		110.46	110.46
4080	Robertson	Robertson, Cheryl	07/08/2015	Refund/ Robertson, Cheryl/ Rabies Fee		20.00	20.00
4081	AR170107	SD Association of Governments	07/08/2015	Sandag Member Agency Assessments - FY'16		5,604.00	5,604.00
4082	14027	Shamrock Press & Graphics	07/08/2015	AP Checks		284.46	284.46
4083	5610010015	Siemens Industry Inc.	07/08/2015	Traffic Signal Maintenance- May15		1,222.00	2,284.7

	5620007651			Traffic Response Call Outs - May15	1,062.74	
4084	JBCSD15-429	The JBC Groups, LLC	07/08/2015	CALRecycle 2013 Annual Report	900.00	900.00
4085	Jun 15	Tristar Risk Management	07/08/2015	W/C Losses - Jun'15	3,480.94	3,480.94
4086	620150383	Underground Service Alert	07/08/2015	New Ticket Charges- Jun15	60.00	60.00
4087	4008630	US Bank- Corporate Trust Services	07/08/2015	Admin Fees-2007 Bonds: 6/1/15-5/31/15	2,420.00	2,420.00
4088	Jul7 15	Vantage Point Transfer Agents-457	07/08/2015	ICMA Deferred Compensation Pay Period Ending 7/7/15	50.00	50.00
4089	9747235915	Verizon Wireless	07/08/2015	Mobile Broadband Access- 5/13/15-6/12/15	76.02	76.02
4090	Wilson	Wilson, Kellie	07/08/2015	Refund/Wilson, Kellie/ Rabies Fee	20.00	20.00
4091	Zamora	Zamora, Rita	07/08/2015	Refund/ Zamora,Rita/ Day Camp Discount	95.00	95.00
4092	Jul-Dec15	Mullins, Karl	07/09/2015	Fire Retiree Health Benefits - Jul'15 - Dec'15	1,200.00	1,200.00
4093	265373	Ace Uniforms & Accessories Inc.	07/15/2015	Firefighter Uniforms- Arnold	485.95	485.95
4094	Jul-Dec15	Adams Robert	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	873.06	873.06
4095	L1072895PG	American Messaging	07/15/2015	Pager Replacement Program- 7/1/15-7/31/15	45.26	45.26
4096	Jul-Dec15	Anderson, Curtis	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4097	Jun15 Jul15	AT&T	07/15/2015	Fire Backup Phone Line 6/1/15-6/30/15 Phone Service - Jul'15	32.19 309.78	341.97
4098	Jul-Dec15	Brackmann, Bruce	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4099	1001209	Cannon Pacific Services Inc.	07/15/2015	Street Sweeping/Parking Lot- Jun15	6,051.28	6,051.28
4100	7/14/2015	Cathleen Till or Brenda Wardrip	07/15/2015	Petty Cash: Summer Daycamp Supplies Petty Cash: Mileage- Russell 6/9/15, 6/17/15 Petty Cash: Mileage- Tamimi 5/14/15-6/26/15 Petty Cash: Lunch Meeting - Devries 6/25/15 Petty Cash: Livescan- Ghannam Petty Cash: Recording Fees - Cnty Recorder Petty Cash: Mileage- Boyce 5/4/15-6/17/15 Petty Cash: Records Clean Up Day Petty Cash: Parking- Sandag Meeting- Dick 7/9/15 Petty Cash: Daycamp Aquatica Locker Rental Petty Cash: Office Supplies	57.22 40.48 42.55 14.18 20.00 4.00 46.63 68.60 8.00 14.00 81.12	396.78
4101	Jul-Dec15	Chamberlain, Dale	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4102	HCA0000073	City of El Cajon	07/15/2015	HCFA QTR 1 FY2015/2016	81,360.00	81,360.00
4103	CityRedev	City Redevelopment, LLC	07/15/2015	Refund/ City Redevelopment/ Sewer Fees Overpymt	11,692.12	11,692.12
4104	15CTOFLGN12	County of San Diego- RCS	07/15/2015	800 MHZ Network- Jun15	3,017.50	3,017.50
4105	7/5/2015	Cox Communications	07/15/2015	Phone/Rec Ctr/ 3131 School Ln- 7/4/15-8/3/15	98.36	98.36
4106	06150560	DAR Contractors	07/15/2015	Animal Disposal- June15	162.00	162.00
4107	Jul-Dec15	Davisson, William	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4108	7/6-9/15	Esgil Corporation	07/15/2015	75% Building Fees- 7/6/15-7/9/15	5,167.08	5,167.08
4109	76972	Fire Etc.	07/15/2015	Wildland Gear	1,372.68	1,372.68
4110	Franklin	Franklin, Barry	07/15/2015	Refund/Franklin,Barry/Deposit-LeeHouse 6-20-15	200.00	200.00
4111	Jul-Dec15	Harper, Raymond	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4112	60	Janazz, LLC	07/15/2015	IT Services- City Hall- 6/1/15-7/9/15	1,475.00	1,475.00
113	Jul-Dec15	Laff, Timothy	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00

4114	Jul-Dec15	Maciejewski, Frank	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4115	Jul-Dec15	Marcon, Romeo	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4116	Jul-Dec15	McBride, Thomas	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4117	Jul-Dec15	McReynolds, Mildred	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4118	Mendoza	Mendoza, Jennifer	07/15/2015	Refund/Mendoza, Jennifer/Dog Lic	20.00	20.00
4119	Modmerica	Modmerica Group	07/15/2015	Commercial Real Estate Broker Incentive Program	2,158.80	2,158.80
4120	Jul15 15	MTS	07/15/2015	Daycamp Fieldtrip -Trolley Pass for Padres Game 7/22/15	150.00	150.00
4121	Jul-Dec15	Ott, Manie	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	873.06	873.06
4122	Jul 15	PLIC- SBD Grand Island	07/15/2015	Dental Insurance - Jul'15	4,058.51	4,058.51
4123	Jul-Dec15	Schmidtman, Warren	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4124	Jun 15	SDG&E	07/15/2015	Gas & Electric 5/21/15-6/22/15	22,997.89	22,997.89
4125	2851310670 2851310671 2851310712 2851312641 2851313107 2851313120 2851313121	Sharp Rees-Stealy Medical Centers	07/15/2015	Medical Examination- 5/14/15 Medical Examination- 5/19/15 Medical Examination- 5/20/15 Medical Examination- 6/4/15 Medical Examination- 6/4/15 Medical Examination- 6/4/15 Medical Examination- 6/4/15	59.00 59.00 59.00 103.00 103.00 103.00 103.00	589.00
4126	Jul-Dec15	Smith, Timothy	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4127	Jul 15	Standard Insurance Company	07/15/2015	Long Term Disability Insurance - Jul'15	1,735.58	1,735.58
4128	108438	State of California- Justice	07/15/2015	Fingerprint Apps- Jun15	192.00	192.00
4129	Jul-Dec15	Taff, Jon	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4130	7966021-3	Trugreen Landcare	07/15/2015	Landscape Maintenance- Jun15	9,447.00	9,447.00
4131	STMT 6/23/15	US Bank Corporate Payment Systems	07/15/2015	Tools & Supplies - Bus Shelter Auto Glass Window Repair - '97 Dodge Pickup Tools & Supplies - PW SCBA Batteries Intl Fire Svc Training Assoc. Book- New Hire 300 Emblems - Fire Dept. Training Tables Office Supplies - City Hall Supply Closet Sign Virtual Hosting 6/30/15 PW Hole Punch Printer USB Cable Supplies for Daycamp Office Supplies - Fire Stn Coin Sorter Widescreen Monitor Media Converter/ Logitech Wireless Combo 600 lb Capacity Appliance Hand Truck Pizza for Sidewalk CPR Day Shipping & Insurance - 3 Computer Monitors Dept. Directors Lunch Meeting Veh Battery/ Jump Starter Fuse Digital Voice Recorder Tablet Case Flasher Light Extension Cord Ice Chest for ALS Training Medical Supplies FY16 AWP/PA Membership Shirts for Daycamp Union Tribune Subscription Credit US Bank- Clearing Account	140.37 221.36 151.72 32.36 95.00 594.21 83.98 61.13 36.93 1,619.03 41.03 5.99 182.15 434.74 121.91 194.39 180.35 112.27 44.69 310.38 72.69 99.32 8.29 43.49 55.47 17.27 18.61 75.94 10.56 603.84 1,066.15 41.08 -277.27	6,499.43

4132	9747628388	Verizon Wireless	07/15/2015	EOC Router/ Phone Lines- 5/21/15-6/20/15	319.43	319.43
4133	30585	Vision Technology Solutions, LLC DBA	07/15/2015	Website Contract Payment 2	11,987.50	11,987.50
4134	Jul-Dec15	Wright, William	07/15/2015	Fire Retiree Health Benefits: Jul'15 - Dec'15	1,200.00	1,200.00
4135	Gonzalez	Gonzalez, Fernando	07/16/2015	Office Desk - Cappiello	130.00	130.00
4136	7/24/15	Burke, Patrick	07/22/2015	Music for Movie in the Park- 7/24/15	125.00	125.00
4137	Aug 15	California Dental Network Inc.	07/22/2015	Dental Insurance - Aug'15	361.10	361.10
4138	17901A 17918	City of La Mesa	07/22/2015	Overtime Reimbursement- Deitz 6/22/15 HHW Service: 6/13/15	863.55 812.50	1,676.05
4139	2458	Clark Telecom & Electric Inc.	07/22/2015	Street Light Maintenance- Jun15	137.33	137.33
4140	7/7/2015 7/7/2015 7/8/2015	Cox Communications	07/22/2015	Calsense Modem Line:2259 Washington 7/6/15-8/5/15 Calsense Modem Line:7071 Mt Vernon 7/6/15-8/5/15 Phone/Fire /7853 Central- 7/7/15-8/6/15	19.57 19.57 30.90	70.04
4141	16400342	CSAC Excess Insurance Authority	07/22/2015	Pollution Liability- FY15/16	1,973.00	1,973.00
4142	Damian	Damian, Adriana	07/22/2015	Refund/Damian, Adriana/ Deposit-LBH 6-20-15	300.00	300.00
4143	Jan-Jun15 Rnwl	Dick, Carol	07/22/2015	Cell Phone Reimbursement Jan15-Jun15 Reimb: CA Architects License Renewal	210.00 300.00	510.00
4144	29106 29139	Dokken Engineering	07/22/2015	Map Reviews/St Dedication - Jun'15 Sewer Repair Lining- Apr 25-Jun 30, 2015	620.00 13,542.50	14,162.50
4145	0717152305	Domestic Linen- California Inc.	07/22/2015	Shop Towels & Safety Mats 7/17/15	75.25	75.25
4146	40434	Douglas D. Dehart, Inc.	07/22/2015	Trauma Clean-Up - Sheriff Stn 5/2/15	995.60	995.60
4147	23400	Excell Security, Inc.	07/22/2015	Senior Center Security Guard - 7/4/15	108.00	108.00
4148	Gaea	Gaea, Betty	07/22/2015	Refund/ Gaea,Betty/Deposit- LBH 7-4-15	300.00	300.00
4149	9138440070	HD Supply Facilities Maintenance, LTD	07/22/2015	Copy Paper	102.49	102.49
4150	0009988-IN	HDL Software LLC	07/22/2015	Permit Tracking 8/1/15-7/31/16	800.00	800.00
4151	Huey	Huey, David	07/22/2015	Reimb: Daycamp Bounce House	170.00	170.00
4152	6546	I.B. Trophies & Awards	07/22/2015	Name Badges	106.92	106.92
4153	FY2016	International City/County Management Assc	07/22/2015	ICMA Membership Rnwl- James 7/1/15-6/30/16	200.00	200.00
4154	LaGrone	La Grone, Evelyn	07/22/2015	Refund/La Grone, Evelyn/Deposit-CorCtr 6-20-15	200.00	200.00
4155	07-2002	Lemon Grove School District	07/22/2015	Fuel Services- Fire Dept.- Jun15	720.78	720.78
4156	220	Local Government Consultants, LLC	07/22/2015	State Mandated Cost Svc- FY 2015-2016 Contract	3,000.00	3,000.00
4157	Jun15 Jun15 Jun15 Jun15 Jun15 Jun15	Lounsberry Ferguson Altona & Peak LLP	07/22/2015	General 01163-00002 - Jun'15 Code Enforcement 01163-00003 - Jun'15 DOF 01163-00017 - Jun'15 Moore Vs. City 01163-00018 - Jun'15 Affordable Housing 01163-00019 - Jun'15 Cost-Share Agreement- 01163-00023 - Jun'15	9,290.40 1,074.40 7,764.86 1,022.80 254.53 7,299.60	26,706.59
4158	312490 312572	M.N. Mauzy Mechanical Inc.	07/22/2015	AC Repair- Rec Center 6/29/15 AC Replacement - City Hall Server Room	868.00 5,039.97	5,907.97
4159	15-017-01	MJC Construction	07/22/2015	9 Bus Shelter Installations	6,750.00	6,750.00
4160	41210687	Motorola Solutions, Inc.	07/22/2015	3 Radio Bundles With 4 Year Service Contract	12,941.14	12,941.14
4161	3996 4003 4049	North County EVS, Inc.	07/22/2015	Vehicle Maintenance- E210 Vehicle Maintenance- E10 Safety Inspection- E210	489.93 490.00 504.27	1,988.47

	4086			Safety Inspection- Reserve Engine		504.27	
4162	19367	Opper & Varco LLP	07/22/2015	CityMark Project- 6/4/15-6/10/15		918.30	918.30
4163	Uni- 7/9/15	Pepin, Matt	07/22/2015	Uniform Allowance- Pepin 7/9/15		375.76	375.76
4164	2015-204	Quality Code Publishing LLC	07/22/2015	Internet Website Maint- LG Municipal Code 7/1/15-12/31/15		240.00	240.00
4165	Uni- 7/6/15	Ratkovich, Michael	07/22/2015	Uniform Allowance- Ratkovich 7/6/15		187.12	187.12
4166	12657	Regional Training Center	07/22/2015	Employment Relations Consortium Fees- FY16		758.00	758.00
4167	5036763922	Ricoh USA, Inc.	07/22/2015	Plotter Maintenance 7/1/15-6/30/16		1,101.41	1,101.41
4168	Re-issue	Russell, Corinne	07/22/2015	Cell Phone Reimbursement- Jan-Jun15		120.00	120.00
4169	2015	SD County- City Clerks Association	07/22/2015	SD Cnty City Clerks Assoc Membership Dues 2015 - Garcia		30.00	30.00
4170	LGWC1516	SD Pooled Insurance Program Authority	07/22/2015	Workers Comp Claims Admin Svc- 8/1/15-7/31/16		25,000.00	25,000.00
4171		SAP America	07/22/2015	**VOID**		0.00	.
4172	Jan-Jun15	Schroeder, John	07/22/2015	FSA Reimbursement- Jan- Jun 15		5,000.00	5,000.00
4173	Jul15	Sun Life Financial	07/22/2015	Life Insurance Premium - Jul'15		115.92	115.92
4174	39283	Uniforms Plus, Inc.	07/22/2015	Wrisley- Uniform Allowance 6/26/15		359.48	359.48
4175	Jul21 15	Vantage Point Transfer Agents-457	07/22/2015	ICMA Deferred Compensation Pay Period Ending 7/21/15		50.00	50.00
4176	Vazquez	Vazquez Jr, Gerardo	07/22/2015	Refund/Vazquez, Garardo Jr/ Deposit-LBH-8/15/15		300.00	300.00
4177	75371955 75378549	Waxie Sanitary Supply	07/22/2015	Cleaning Supplies Cleaning Supplies		1,323.92 37.52	1,361.44
4178	106825	West Coast Arborists, Inc.	07/22/2015	Tree Maintenance - Pruning 6/1/15-6/15/15		7,848.00	7,848.00
						2,579,541.50	2,579,541.50

**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 1.D  
**Mtg. Date** August 4, 2015  
**Dept.** City Manager

**Item Title:** Housing-Related Parks Program Grant Resolution Revision

**Staff Contact:** Lauren Ryan Ojeda, Administrative Analyst

**Recommendation:**

Adopt a resolution (**Attachment A**) amending the language of a previously adopted Resolution.

**Item Summary:**

On February 3, 2015, the City Council adopted Resolution No. 3304 granting submission of an application for the Housing-Related Parks (HRP) Program. This grant has been awarded and in order to fully execute the Standard Agreement, the State of California Housing and Community Development requested a revision to the language, the attached resolution includes replacing "Graham Mitchell" with "the City Manager or the interim City Manager" to item 3.

**Fiscal Impact:**

None.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section   | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

A. Resolution

# Attachment A

## RESOLUTION NO.

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA AUTHORIZING THE ASSUMPTION OF THE RIGHTS AND RESPONSIBILITIES UNDER THE INFILL INFRASTRUCTURE GRANT (IIG) PROGRAM

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**WHEREAS**, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated December 10, 2014 (NOFA), under its Housing-Related Parks (HRP) Program; and

**WHEREAS**, the City of Lemon Grove applying for HRP Program (Applicant) desires to apply for a HRP Program grant and submit the 2014 Designated Program Year Application Package released by the Department for the HRP Program; and

**WHEREAS**, the Department is authorized to approve funding allocations for the HRP Program, subject to terms and conditions of the NOFA, Program Guidelines, Application Package and Standard Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Lemon Grove, California hereby:

1. Authorizes and directs the Applicant to apply for and submit to the Department the HRP Program Application Package released December 2014 for the 2014 Designated Program Year in an amount not to exceed \$734,550. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) in an amount not to exceed \$734,550, and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents"); and
2. Agrees to be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in Exhibit A of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package; and
3. Authorizes the City Manager or the interim City Manager to execute, in the name of Applicant, the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

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**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 1.E  
**Mtg. Date** August 4, 2015  
**Dept.** Finance

**Item Title:** **City of Lemon Grove Amended Master Fee Schedule for Fiscal Year 2015-16**

**Staff Contact:** Cathy Till, Finance Director

**Recommendation:**

Adopt a resolution (**Attachment B**) approving the Amended Master Fee Schedule for Fiscal Year 2015-16.

**Item Summary:**

On June 2, 2015, the City Council updated the City's Master Fee Schedule as part of the budget process. The amended Master Fee Schedule for Fiscal Year 2015-16 removed language that limited the credit card fee to only those transactions above \$500. Additionally, the revised Master Fee Schedule removed the dollar amounts charged for staff positions, and changed the language to "the following positions are billed at full cost." This document incorporates those updates.

**Fiscal Impact:**

The adoption of the Amended Master Fee Schedule for Fiscal Year 2015-16 will continue the effort to reduce General Fund subsidies for services provided by the City.

**Environmental Review:**

- |  |   |
|--|---|
| <input type="checkbox"/> Not subject to review                                 | <input type="checkbox"/> Negative Declaration           |
| <input checked="" type="checkbox"/> Categorical Exemption, Section 15061(b)(3) | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

- A. Resolution (with Fiscal Year 2015-16 affected Master Fee Schedule pages)

# Attachment B

## RESOLUTION NO. 2015-

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE UPDATING THE CITY OF LEMON GROVE MASTER FEE SCHEDULE FOR FISCAL YEAR 2015-16

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**WHEREAS**, the City of Lemon Grove Master Fee Schedule was first adopted by Resolution No. 2599 on January 3, 2006; and

**WHEREAS**, most fees listed in the Master Fee Schedule represent reimbursement for costs reasonably borne by the City in providing direct services to individuals or groups rather than to the general populace of Lemon Grove; and

**WHEREAS**, in order for the City to continue providing services, it is necessary for the City to recover the costs of providing such services; and

**WHEREAS**, in order to meet cost recovery objectives, the adopted Master Fee Schedule update process occurs during the adoption of the budget; and

**WHEREAS**, the proposed fee increases do not exceed the reasonable amount required to provide the service for which the fee or service charge is levied and will not exceed the cost of providing the services; and

**WHEREAS**, the Development Services Building Fees, Development Services Engineering Fees and the Development Services Planning Fees are valid and in compliance with California Constitution Article XIII C, subd. (e) (1), (2), (3) & (6); and

**WHEREAS**, the Fire Department Plan Check Fees, Inspection Fees and Cost Recovery Fees are valid and in compliance with California Constitution Article XIII C, subd. (e) (1), (2), (3) & (6); and

**WHEREAS**, the Annual Fire Code Permit Fees are valid and in compliance with California Constitution Article XIII C, subd. (e) (1), (2) & (3); and

**WHEREAS**, the General Fees are valid and in compliance with California Constitution Article XIII C, subd. (e) (1), (2), (3), (5), (6) & (7); and

**WHEREAS**, the Law Enforcement Fees are valid and in compliance with California Constitution Article XIII C, subd. (e) (2), (3) & (5); and

**WHEREAS**, the Facilities and Program Fees are valid and in compliance with California Constitution Article XIII C, subd. (e) (1), (2), (4) & (5); and

**WHEREAS**, the Sanitation Fees are valid and in compliance with California Constitution Article XIII C, subd. (e) (1), (2), (3), (5), (6) & (7); and

**WHEREAS**, Government Code Section 66016(a) requires that a public hearing be held prior to adoption of any new or increases to any existing fees; and

**WHEREAS**, it is in the best interest of the City and its residents to update the Master Fee Schedule for Fiscal Year 2015-16.

## Attachment B

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Lemon Grove, California hereby approves the attached pages of the City of Lemon Grove Master Fee Schedule (**Exhibit 1**) for Fiscal Year 2015-16.

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**City of Lemon Grove Master Fee Schedule  
FY 2015-16**

Exhibit 1

**GENERAL**

Description	Fee	Comments
<b>Administrative Citation</b>		
First Citation	\$100.00	
Second Citation	\$200.00	
Third Citation	\$500.00	
Fourth Citation	\$1,000.00	
Processing Fee-Code Enforcement Lien	\$480.00	One hour rate (cost recovery)
Late Payment Penalty	25% of fine plus 10% per month interest on delinquent fine	
<b>Copy Fees (paper)*</b>		
8 1/2 X 11	\$0.20	
8 1/2 X 11 Color	\$1.30	
8 1/2 X 14	\$0.35	
8 1/2 X 14 Color	\$1.80	
11 X 17 "B"	\$0.65	
11 X 17 "B" Color	\$2.30	
18 X 24 "C"	\$3.55	
24 X 36 "D"	\$4.55	
36 X 42 "E"	\$6.00	
Note: Government Code Section 81008 limits the cost for campaign finance documents to .10 cents per page and a retrieval fee not to exceed five dollars per request for copies of reports and statements which are five or more years old. A request for more than one report or statement or report and statement at the same time shall be considered a single request.		
<b>Copy Fees (other media)</b>		
Audio Tape	\$3.50	
Compact Disc (CD)	\$3.50	
<b>Credit Card Fees-VISA/Mastercard. Excludes Discover and prepaid cards)</b>		
Per Transaction. The fee will not be charged for facility deposits.	\$10.00 min charge	Maximum 3%, not to exceed all credit card processing charges
<b>Dog License</b>		
	<b>Altered</b>	<b>Unaltered</b>
1 Year License	\$15.00	\$40.00
2 Year License	N/A	N/A
3 Year License	\$35.00	\$75.00
Puppy License - 1 year	N/A	N/A
Transfer Fee	\$10.00	\$10.00
Penalty Fee	\$10.00	\$25.00
Tag Replacement Fee	\$5.00	\$5.00
<b>Animal Penalties-Running At Large-altered</b>		
	<b>Altered</b>	
1st offense	\$50.00	
2nd offense	\$100.00	
3rd offense	\$200.00	
<b>Animal Penalties-Running At Large-unaltered</b>		
1st offense	\$100.00	Reduced to \$50 if owner agrees to alter dog
2nd offense	\$200.00	Reduced to \$100 if owner agrees to alter dog
3rd offense	\$300.00	Reduced to \$200 if owner agrees to alter dog
<b>Boarding Fee-Impounded Animal</b>		
Altered-Per Night	\$15.00	
Unaltered-Per Night	\$25.00	Reduced to \$15/night if owner agrees to alter dog
<b>Notary Public Services</b>		
Per Signature	\$10.00	
<b>Storm Water Management Fee</b>		
Residential Unit	\$15.00	
In-City Business (HOPs are exempt)	\$26 -- \$120	per Table based on Bus.Lic cost
Out-of-City Business	\$26 -- \$120	per Table based on Bus.Lic.cost
Apartment Complex (6+ units)	\$7.50	per unit
<b>Storm Water Violation</b>		
Failure to abate after 5 days of notice	\$100.00	
Failure to abate after 10 days of notice	\$200.00	
Failure to abate after 15 days of notice	\$500.00	per day
<b>Other</b>		
Returned Check Fee	\$25.00	
<b>Other</b>		
Citizens Initiative Filing Fee	\$200.00	
*NOTE - Larger projects may be outsourced at full cost recovery		

City of Lemon Grove Master Fee Schedule  
FY 2015-16

Exhibit 1

**GENERAL**

Description	Fee	Comments
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## APPENDIX A - HOURLY RATES

The following positions are billed at full cost:

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### Position Title

Assistant City Engineer

Assistant Planner

Associate Civil Engineer

Building Inspector (EsGil Corporation)\*

Building Official (EsGil Corporation)\*

City Attorney (Lounsbery, Ferguson, Altona & Peak)

City Engineer

Code Enforcement Officer/Water Quality Inspector

Crime Prevention Specialist (County of San Diego)

Fire Inspectors

Fire Marshall

Development Services Director

Development Services Technician

Electrical Engineer (EsGil Corporation)\*

Energy Plans Examiner (ExGil Corporation)\*

Engineering Inspector

Engineering Tech III

Management Analyst

Mechanical Engineer (EsGil Corporation)\*

Plans Examiner (EsGil Corporation)\*

Public Works Director

Principal Planner

Structural Engineer (EsGil Corporation)\*

Supervising Building Inspector (EsGil Corporation)\*

\*Esgil rates are increased by a factor of 1.5 for overtime, holiday and weekend assignments

**LEMON GROVE SANITATION DISTRICT  
AGENDA ITEM SUMMARY**

**Item No.** 1.F  
**Mtg. Date** August 4, 2015  
**Dept.** Development Services

**Item Title:** **Change Order No. 1 for the Cured in Place Pipe Lining Project**

**Staff Contact:** Carol Dick, Development Services Director

**Recommendation:**

Adopt a resolution (**Attachment A**) approving Change Order No. 1 for the Lemon Grove Cured in Place Pipe Lining project.

**Item Summary:**

On March 17, 2015, the Lemon Grove Sanitation District awarded a contract for the Lemon Grove Sewer CIP Cured in Place Pipe Lining to NU-LINE Technologies, LLC. The project budget was established at \$280,000. The amount included: construction, engineering review of submittals, construction inspections, material testing, and \$32,611 for contingencies. The amount of the change order exceeds the \$32,611 contingency.

The construction documents for the project identified all of the sewer lines as 8-inch diameter pipes and the construction bids that were received assumed this scope. The initial cleaning and video assessment of the sewer mains revealed that 38 percent were actually 6-inch diameter pipes. The investigation conducted to determine where the misinformation occurred appears to be a result of conflicts in City records. Several solutions were examined and the proposed approach was considered to be the most efficient and cost effective.

The contractor requested an increase in the unit price due to the additional difficulties involved with lining a 6-inch pipe versus an 8-inch pipe as well as the inefficiencies created with the reduction of original footage.

Change Order No. 1: +\$50,510 New Contract Value: \$240,456 Description: Increase in the unit price for the installation of Cured In Place Pipe Lining for 8 inch and 6 inch pipes.

Staff recommends that the District adopts a resolution (**Attachment A**) approving Change Order No. 1 increasing the project cost by \$50,510.

**Fiscal Impact:**

Increases the project budget by \$50,510.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section   | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

A. Resolution

# Attachment A

## RESOLUTION NO. 2015-

### RESOLUTION OF THE LEMON GROVE SANITATION DISTRICT APPROVING CHANGE ORDER NO. 1 FOR THE CURED IN PLACE PIPE LINING PROJECT

---

**WHEREAS**, on March 17, 2015, the Lemon Grove Sanitation District adopted Resolution No. 2015-270, which awarded Contract No. 2015-01 for the Sewer Capital Improvement Project – Cured in Place Pipe Lining (project) to Nu Line Technologies, LLC; and

**WHEREAS**, the current contract amount and days to complete the work is \$189,946; and

**WHEREAS**, the initial cleaning and video assessment of the sewer mains found 38 percent of the pipes identified in the contract documents as 8 inch diameter were actually 6 inch diameter; and

**WHEREAS**, significant increased difficulty is presented with lining a 6 inch diameter pipe versus an 8 inch diameter pipe, and

**WHEREAS**, the additional costs incurred by the revised scope of work exceed the contingency approved by the Lemon Grove Sanitation District; and

**WHEREAS**, the additional scope warrants a contract increase of \$50,510, and

**NOW, THEREFORE, BE IT RESOLVED** that the Sanitation District of the City of Lemon Grove, California hereby:

1. Approves the attached Change Order No. 1 (**Exhibit 1**); and
2. Directs the Interim City Manager / Interim City Engineer or designee to execute Change Order No. 1.

/////  
/////

**Sewer CIP Improvements Bid Set 1  
Contract No. 2015-01**

**CHANGE ORDER NO. 1**



3232 Main Street  
Lemon Grove, CA 91945  
(619) 825-3800

Date: July 24, 2015  
 Owner: City of Lemon Grove  
 Contractor: Nu-Line Technologies, LLC  
 Project Manager: Tim Gabrielson, Interim City Engineer  
 Project: Sewer Capital Improvements Project, Bid Package 1, Cured In Place Pipe Lining  
 Contract Number: 2015-01

**Description of Change:**

During the initial cleaning and video assessment of the sewer mains proposed to be rehabilitated with cured in place pipe lining, it was discovered that approximately 38 percent of the total linear footage was six inches in diameter rather than the eight inches that had been indicated in the project drawings.

Due to a significant increase in the difficulty and manpower that will be needed to install the smaller, tighter six inch liner the contractor has requested an increase in the unit price for these installations. In addition, due to the significant reduction in the original footage of eight inch liner, the contractor has also requested an increase in the unit price for eight inch installations.

The original unit price for the installation of eight inch cured in place pipe lining was \$36.80/Linear Foot. The proposed increases are presented below:

Item	Description	Unit	Quantity	Unit Price Incr	Extended Cost
3a	8-inch CIP Pipe Lining	LF	2159	\$ 9.20/LF	\$ 19,862.80
3b	6-inch CIP Pipe Lining	LF	1321	\$23.20/LF	\$ 30,647.20

Total Increase \$ 50,510.00

Upon careful consideration of the work specified by this change order, the contractor agrees to provide all equipment, labor, and materials, except as otherwise noted above, and will accept the prices shown above as full payment to perform the services necessary to complete the work in place.

# Attachment A

**Sewer CIP Improvements Bid Set 1  
Contract No. 2015-01**

**CHANGE ORDER NO. 1**

**Contract Adjustment:** Because of this change order, the following adjustments are:

Original Contract Cost:	\$189,946.00
Previous Change Orders:	\$ 0.00
This Change Order:	+\$ 50,510.00
<b>New Contract Cost:</b>	<b>\$240,456.00</b>

Recommended by: \_\_\_\_\_  
Kathi Henry, Interim City Manager, City of Lemon Grove Date

Accepted by \_\_\_\_\_  
Dominic Burtech, Nu-Line Technologies, LLC Date

Approved by \_\_\_\_\_  
Tim Gabrielson, Interim City Engineer, City of Lemon Grove Date

**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 2  
**Mtg. Date** August 4, 2015  
**Dept.** Development Services

**Item Title:** Connect Main Street Project Concept

**Staff Contact:** Carol Dick, Development Services Director

**Recommendation:**

1. Review and comment on the proposed concept; and
2. Refer a General Plan Amendment incorporating the concept into the General Plan to the Planning Commission or Community Advisory Commission;

**Item Summary:**

On January 10, 2014, the City of Lemon Grove received a Notice to Proceed from SANDAG on the Main Street Promenade Extension Planning Project ("Connect Main Street"). On January 21, 2014 the City Council selected citizen volunteers to participate as members of a Working Group. On September 16, 2014, the City Council accepted the proposed vision and goals of the project.

The team (Working Group, City staff and consultant) prepared several alternatives and have selected a refinement of those alternatives for the proposed concept. This agenda item presents this concept for review and comment. If the City Council finds that the concept is acceptable, staff requests that the Council refer a General Plan Amendment to the Planning Commission or a Community Advisory Commission for a public hearing.

The staff report (**Attachment A**) outlines the background of the project, a proposed concept and provides a summary of the next steps.

**Fiscal Impact:**

None.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section   | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

- A. Staff Report
- B. Original SANDAG Grant Application Excerpt
- C. Exhibit A – Concept Plans to City Council only. Plans available at City Hall for public review.

# Attachment A

## LEMON GROVE CITY COUNCIL STAFF REPORT

Item No.   2  

Mtg. Date   August 4, 2015  

Item Title: **Connect Main Street Project Concept**

Staff Contact: Carol Dick, Development Services Director

### Discussion:

On January 10, 2014, the City of Lemon Grove received a Notice to Proceed from SANDAG on the Main Street Promenade Extension Planning Project, now known as "Connect Main Street". Connect Main Street is approximately two miles in length and encompasses existing right-of-way, utility easements and physical improvements from the existing Main Street Promenade to the south edge of Lemon Grove.

On January 21, 2014 the City Council selected citizen volunteers to participate as members of a Working Group. The Working Group originally consisted of five members and met over the last year and a half. With the selection of the concept, the Working Group has completed its task and members have stated that they may be available to participate in future hearings. The members are:

- Helen Ofield
- Marie Venable
- James Davis
- Richard Lee Cortopassi
- Roberta Cronquist (resigned 12/12/14)

On February 18, 2014, the City of Lemon Grove selected KTU+A to develop a plan for the Main Street Promenade Extension Project. The consultant, working group and staff (team) have undertaken numerous tasks and have arrived at a point that requires direction from the City Council.

Since the March 2014 kick-off meeting, the team has:

1. Conducted surveys, public workshops and an open house,
2. Generated videos and created a website presence.
3. Commenced Technical Studies dealing with:
  - Base map
  - Utility mapping
  - Real estate data and easements
  - Hazardous materials
  - Biological mapping
  - Cultural relevance
  - Drainage and flooding
  - Traffic counts

# Attachment A

4. Analyzed data and interviewed stakeholders to understand opportunities and constraints to development of the linear park.
5. Prepared project alternatives and selected a concept for today's presentation.

The vision and goals were adopted on September 16, 2014 and are consistent with the SANDAG grant (excerpt in **Attachment B**) and are stated below:

## *Vision*

The vision is to create a community corridor that supports active lifestyles and transportation choices by providing a safe, beautiful and sustainable linear parkway that connects people, places and activities for generations to come.

## *Goals*

1. Provide mobility options that support active healthy lifestyles
2. Create a sense of place
3. Enhance the natural environment
4. Improve safety and access for all ages
5. Improve connections between neighborhoods and business
6. Respect property and improve property values.

## *Concept*

The selected alternative for the concept was generated from a series of alternatives and public outreach and measured against the adopted vision and goals. The concept plans are attached and include cross sections for each segment, thematic design districts, and amenities. Major ideas that require consensus from the City Council Members to move forward include street closures, trail concepts (design and location), amenities (particularly lighting) and activities (skate park, pump track, etc.).

Main Street closures occur in two new places:

- Massachusetts Avenue to San Pasqual Street.
- Intersection of Main Street/Buena Vista Avenue/Mt. Vernon to the driveway entrance of the Lemon Grove Masonic Temple.

Main Street Converted to one way traffic:

- Segment from San Miguel/Olive Street/Main Street Intersection to Burnell Avenue.

Driveway closure:

- Massachusetts Trolley Station lower parking lot driveway (right turn only) to Massachusetts Avenue.

Intersection Closure:

- Main Street on the south side of Broadway to Broadway.

Existing Main Street closure to remain:

- Partial segment from 100 feet north of the intersection of San Pasqual Street to approximately 980 feet south of the intersection of Beryl Street.

# Attachment A

## *Trail Concepts (Sheet B of **Attachment C**)*

- Multi-use trail separated from roadway (soft & firm surfaces).
- Trails contiguous with roadway (firm & hard surfaces).
- Urban trail & bike boulevard (firm & hard surfaces).
- Paths within parks (firm & hard surfaces).

## *Features and Activities*

- Native Gardens (mostly linear edge conditions with interpretive signage)
- Community Gardens (two potential locations)
- Dog Parks (two parks separated to accommodate large or small dogs)
- Skills/Health Park (tot lot, net climb course, rope climb course, parcourse)
- Sporting Park (Skate Park, BMX pump track, rock climbing structure, yoga platform)
- Education Park (ecosystems, historical, cultural)

The proposed concept also includes street amenities such as picnic tables, shade structures, seating, trash receptacles, street and pedestrian lighting. Public art is included throughout and takes form as portals, fence and wall art, historic and natural art pieces and furnishings. Education panels, similar to the existing Promenade, are also included and focus on mile- and date-markers, interpretive panels and kiosks.

Landscape plantings will be drought tolerant and low maintenance. The creek will be restored and stabilized, especially the segment from Massachusetts Avenue southward. Trails will accommodate emergency vehicles while visually appearing to serve only pedestrian or bicycle traffic. Benches will be designed to discourage sleeping. Potential noise-producing activities are strategically located to reduce noise impacts as much as possible to surrounding residences.

The Broadway and Main Street intersection was of particular interest to local businesses interests. Although the closure of this intersection was approved in concept as a part of a Downtown Village Specific Plan Amendment (Main Street Promenade), the concerns regarding convenient access to the existing businesses south of Broadway on Main Street remain. In response to that concern, the team proposed improvement phasing that would allow for a portion of the improvements to be implemented to accommodate more efficient vehicle parking, enhanced sidewalk areas in front of the businesses and eventually, the relocation of the Main Street bus stop to Broadway. The final phase of the intersection improvements would happen upon the redevelopment of the block consistent with the Downtown Village Specific Plan.

City Departments were asked to review and comment on the project and most comments have been addressed. However, the team was not in full agreement regarding park lighting. The Sheriff Department recommends that lighting be included, although lighting may also encourage vandalism or other unwanted behaviors. Other concerns were focused on potential light trespass for neighboring properties. Recent vandalism to the lighting fixtures at the existing promenade emphasize the need for vandal resistant lighting. Careful lighting design and fixture selection can address most design issues related to light trespass, but vandalism may be more difficult to solve. Staff requests that the City Council deliberate on lighting concepts (street standards and pedestrian level) for the entire length of the park and provide direction to the consultant and staff.

The proposed concept is included in the staff report (**Attachment C**) and the consultant will present additional information during the City Council meeting.

# Attachment A

## *Housing Related Park Grant*

The City of Lemon Grove has been awarded a grant to provide additional play equipment and a bocce ball court (or similar) at the Main Street Promenade that were eliminated from the original park design because of funding. The grant also includes funds for the Skate Park expansion and funds to construct a segment of the Connect Main Street park. When asked what the Working Group would recommend, the Working Group noted that it would be valuable to focus on elements that would provide good exposure of the project (highly visible and with a high expectation of use) or to provide a continuous pedestrian path (temporary or permanent). Because the grant was not fully funded (original park request was \$409,700 and actual award minus the other features is \$279,000), staff requests additional direction from the City Council regarding priorities or goals that should be considered when selecting the Connect Main Street segment or element.

### **Next Steps**

The feedback from the City Council on the proposed concept will be incorporated into the final concept for the General Plan Amendment.

The grant and consultant obligations specify that the project would likely include revisions to the Mobility Plan, but may also include revisions to the Health Element, Conservation and Recreation Element, Community Development Element, STA II discussion, and Bicycle Master Plan. Environmental Mitigation measures are to be identified and included into the proposed General Plan Amendment in compliance with the California Environmental Quality Act (CEQA). A draft phasing schedule identifying interrelated phases, required order of construction (if any), independent segments, future construction permitting requirements, preliminary construction and maintenance costs, implementation plan, and potential funding sources will be addressed with the General Plan Amendment.

The General Plan Amendment and final concept will provide the guidance for the development of construction documents, cost estimates and phasing of the development. The consultant is required to prepare preliminary Engineering and Design documents, a conceptual landscape plan, utilizing base map documentation (30% horizontal and vertical).

After obtaining additional feedback from the City Council on preferred goals for a segment or element to be improved by the Housing Related Parks grant funds, staff will accelerate the completion of the construction documents required to construct that segment or element. Staff will then pursue construction bids for the project and return to City Council for contract award.

The project is on schedule.

### **Conclusion:**

Staff recommends that the City Council review, consider and comment on the proposed concept; accept the proposed concept and refer a General Plan Amendment to the Planning Commission or the Community Advisory Commission for a public hearing.

## Excerpt from Original SANDAG Grant Application

### *Project Goal:*

The over-riding goal of the project is to plan for a north/south open space area for use as a travel way in a park setting for pedestrians and bicyclists while maintaining utility maintenance and emergency access spanning the length of the City connecting the residential neighborhoods in the central and southern areas of the City with the Massachusetts's and the Lemon Grove Trolley Stations and commercial/civic core of the City.

### *Project Objectives:*

This goal will be achieved by the following objectives:

1. Create a multi-modal, multi-use public facility.

The purpose of this planning project is to expand on the existing Promenade concept by developing efficient, comfortable and fun urban spaces using underutilized spaces by repurposing existing rights-of way. The project is not only expected to consider community needs for outdoor spaces such as pocket parks, seating areas, public art, community gardens, farmer's markets, but also to improve infrastructure such as drainage facilities, placing overhead utilities underground (if any), creating more efficient maintenance access and increasing safety and security. These spaces are to be integrated into the existing urban fabric establishing a sense of place, providing a destination and activity center for users, adjacent residents, and the general public.

2. Encourage transit, pedestrian and bicycle trips.

The current public right-of-way of Main Street is not a completely improved street. Although in some segments there is separation between pedestrians, bicyclist and vehicular travel; this separation is intermittent and confusing. The adaptive re-use of certain roadway segments and the revitalization of other segments are meant to create a system that contains vehicular separated (where it is needed), pedestrian- and bicycle-oriented travel way. The hierarchy of users must be reconsidered where vehicle use is not required and particularly where the roadway can be designed to serve only pedestrian/bicycle travel and special activities (recreational, gathering, events). A direct connection to two Lemon Grove trolley stations is created and will serve a large residential population of Lemon Grove (located within 1,000' of the alignment). The promenade extension also intersects four major east/west streets in Lemon Grove providing future opportunities to further improve the overall pedestrian connectivity in the City.

3. Improve internal mobility.

The Promenade would provide a significant boost to the "quality of life" by providing a recreational amenity with close proximity to significant portions of the residential

# Attachment B

areas of Lemon Grove with a multitude of destination choices. The proposed project would create the ability for residents and commuters to safely walk, run, bicycle, exercise, and play uninterrupted by vehicles or barriers. Where redirection of vehicle traffic is advantageous to the goals, the design should ensure that circulation patterns do not create unacceptable conflict or delays. Where access to adjacent private properties must be maintained, driveway designs may be considered to reduce vehicle dominance, provide more green open space and create opportunities for other community activities. The access must be designed to ensure continued property use and emergency access.

#### 4. Enhance sense of place.

The “sense of place” has a combination of recognized elements (aesthetically pleasing public places, identifiable landmarks and focal points, and a human element) that nurture and imprint the sense of place. The Extension has the potential to organize these elements and produce them in an urban milieu where they do not currently exist. The on-going success of open green space, seating areas, play or recreational equipment, lighting, public art, gathering spaces is dependent on what place the community desires and will support throughout the years. Community input is essential to ensure the appropriate place is created and to ensure continued use and pride in place.

### V. Scope of Work

The City expects the following list of tasks (not necessarily in order) related to the development of a plan for its Main Street Promenade Extension Project to be prepared and/or conducted by the consultant team. The Extension Project Working Group will provide review and comment at appropriate decision points within these tasks.

1. Community Outreach – Community outreach is to be implemented for all workshops, meetings, public hearings and other methods proposed by the consultant team. Generate a presence on the City’s website, in social media, articles in the newsletter, direct mailings to individuals and civic and public interest groups. Conduct workshops and/or surveys to obtain input, gain knowledge and solicit feedback and other methods as proposed by the consultant team. Staff foresees a minimum of two workshops (not including public hearings at Planning Commission and City Council).
2. Data Collection – Document existing conditions. A base map must be generated and will be a compilation of data obtained from but not limited to: records research, land survey, interviews with stakeholders (MTS, SANDAG, property owners, easement holders, utility companies, City staff, etc.). The base map shall include the following illustrated information to be submitted to the City in AutoCAD format and D Sheets:
  - Property and right of way lines described with metes and bounds.

## **Attachment C**

### **Exhibit A**

Included in City Council Packets  
Available for Public Review at City Hall

**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 3  
**Mtg. Date** August 4, 2015  
**Dept.** Development Services

**Item Title:** **Adoption of the City of Lemon Grove ADA Transition Plan**

**Staff Contact:** Malik Tamimi, Management Analyst  
Carol Dick, Director of Development Services

**Recommendation:**

Adopt a resolution (**Attachment B**) approving the City of Lemon Grove ADA Transition Plan (**Attachment C**).

**Item Summary:**

Title II of the Americans with Disabilities Act (ADA) requires that state and local governments make programs and services accessible to persons with disabilities.

The attached ADA Transition Plan outlines the tracking process by which City staff collects information on facilities and infrastructure in compliance with ADA requirements. Staff utilizes the information to prioritize and correct any deficiencies.

**Fiscal Impact:**

None with the adoption of this plan.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review     | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section 15301 | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

- A. Staff Report
- B. Resolution
- C. ADA Transition Plan
- D. Complaint Form

# Attachment A

## LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 3

Mtg. Date August 4, 2015

Item Title: **Adoption of the City of Lemon Grove ADA Transition Plan**

Staff Contact: Malik Tamimi, Management Analyst  
Carol Dick, Director of Development Services

### Discussion:

The Americans with Disabilities Act (ADA) of 1990 is a civil rights statute that prohibits discrimination against people who have disabilities. Title II of the ADA specifically addresses the subject of making City services and facilities accessible to those with disabilities. With the advent of the ADA, designing and constructing facilities for public use that are not accessible by people with disabilities constitutes discrimination.

ADA applies to all facilities, including both facilities built before and after 1990. Facilities include buildings, parks, public sidewalks, plazas and crosswalks, etc. As a necessary step to a program access plan to provide accessibility under the ADA, state and local governments, public entities or agencies are required to perform self-evaluations of their current facilities. The agencies are then required to develop a Transition Plan to address any deficiencies.

It is apparent through City records, that the City of Lemon Grove previously required and completed ADA improvements of City facilities and rights-of-ways through the Capital Improvement Program (CIP) and new facility construction. These improvements are recognized and filed as ADA improvements, but are not systematically catalogued or tracked through a coordinated program.

The purpose of the Transition Plan is to provide a comprehensive and coordinated framework to ensure that the citizens of Lemon Grove have full access to City programs and facilities. The ability to accommodate disabled persons is also essential for good customer service, the quality of life residents seek to enjoy, and for effective government.

The Transition Plan is intended to achieve the following:

1. Identify physical obstacles that limit the accessibility of facilities to individuals with disabilities;
2. Describe the methods and costs to make the facilities accessible;
3. Provide a schedule and funds for making the access modifications; and
4. Identify the public officials responsible for implementation of the Transition Plan.

The Transition Plan is required to be updated periodically until all accessibility barriers are removed.

### Conclusion:

Staff recommends that the City Council adopt a resolution (**Attachment B**) approving the City of Lemon Grove ADA Transition Plan (**Attachment C**).

# Attachment B

## RESOLUTION NO. 2015- RESOLUTION OF THE LEMON GROVE CITY COUNCIL APPROVING THE CITY OF LEMON GROVE ADA TRANSITION PLAN

---

**WHEREAS**, the Americans with Disabilities Act (ADA) of 1990 is a civil rights statute that prohibits discrimination against people who have disabilities; and

**WHEREAS**, Title II of the ADA specifically addresses the subject of making City services and facilities accessible to those with disabilities; and

**WHEREAS**, state and local governments, public entities or agencies are required to perform self-evaluations of their current facilities, relative to the accessibility requirements of the ADA and develop an ADA Transition Plan; and

**WHEREAS**, adoption of the ADA Transition plan is required to receive federal transportation funding; and

**WHEREAS**, it is in the City's best interests to adopt the ADA Transition Plan; and

**NOW, THEREFORE, BE IT RESOLVED** that the Lemon Grove City Council hereby approves the City of Lemon Grove ADA Transition Plan.

////

////

# Attachment C

## City of Lemon Grove ADA Transition Plan July 2015

The following is the City of Lemon Grove's Americans with Disabilities Act (ADA) Transition Plan. The Engineering Division is responsible for the program, which is implemented through the City's Capital Improvement Program (CIP). The budget for the CIP is approved by the City Council every year as a part of the City's budget and priority projects established by this program will be included in the CIP proposal. Prior to approval by the City Council, the CIP is reviewed by the Development Services Department for consistency with the City's General Plan.

Compliance with ADA is a fluid process as the guidelines evolve continuously and particularly with respect to building construction. City staff and as-needed consultants review reference documentation and attend training seminars as appropriate to stay informed of any changes to the guidelines.

The approach to the City of Lemon Grove ADA Transition Plan will involve several City Departments, task assignments, and be implemented through the City's CIP. The following projects that currently support the efforts outlined in the City's ADA Transition Plan include:

- Annual City-Wide Concrete Replacement Program
  - Variety of curb, gutter and sidewalk replacement projects
- Recently Completed Infrastructure Projects
  - Main Street Promenade
  - Madera Street Safe Routes to School Project
  - San Miguel Safe Routes to School Project
  - 2013 Street Resurfacing Project
  - 2013 CDBG Project
- Upcoming Scheduled Infrastructure Projects
  - 2015 Street Rehabilitation Project
  - 2015 CDBG Project (rehabilitation of five street segments, ADA curb ramps)
  - Palm Street – Golden Avenue Safe Routes to School Project
  - Main Street Promenade Extension
- Other Improvements
  - Pedestrian Crossing Countdown signals
  - Tactile/audible pedestrian push buttons
  - Contrasting color truncated domes for ramps
  - High visibility crosswalks

# Attachment C

## Implementation

The Transition Plan will be executed in the following action steps:

1. Identify staff and/or consultants to review each facility for compliance. The ADA program is coordinated through the City's Engineering Division, with assistance from the City's Public Works Department and Development Services Department. The lead staff member is responsible for the continued maintenance and the implementation of the transition plan so that efforts to achieve accessibility can be effectively coordinated. The City may retain a consultant to assist with the transition plan when specialized expertise or additional staffing is necessary.
2. Continue the public involvement process by logging public complaints through phone calls, letters, or the City's website.
3. Identify all facilities used by each of the City's programs and services. With respect to pedestrian right of way facilities in particular, include an inventory and/or map of roads/streets, sidewalks, and intersections that need to be made accessible.
4. Map out the usage and specialized features of each City facility. This includes walkways and approaches to each facility from parking lots, bus stops and other transportation, doors and entrances, restrooms, vertical access (elevators and stairways), drinking fountains, and play and picnic areas in parks.
5. Choose a survey "tool" or list of standards. This must include evaluating for access by wheelchair users and other mobility impaired people who would require the use of curb ramps. These evaluations will consider visually, hearing and cognitively impaired people to ensure improvements other than curb ramps alone are also incorporated into the Plan.
6. Coordinate projects as appropriate and as listed in the Transition Plan into the City's CIP annually. The consideration of projects proposed for the CIP will be made by the Engineering Division after consultation with the Public Works Department and the Development Services Department. The review and approval of the CIP is accomplished during budget adoptions annually.
7. The CIP will identify costs, funding source and schedule. The Transition Plan database will be updated to identify project completion dates.

## Program Approach

The City of Lemon Grove (City) through this program has developed an inventory procedure. The procedure involves data gathering, evaluation and ranking. The process includes a holistic approach to those locations that improve accessibility in Lemon Grove. The procedures include prioritizing improvements for all types of accessibility deficiencies that will achieve the highest benefit at a cost that is not an undue burden to the City.

In order to meet the needs of all users, City staff must have a clear understanding of the wide range of abilities that occur within the population. Programs, services and facilities should serve all members of the community. This includes older people, pedestrians who have vision problems, parents with strollers, children, and people using wheelchairs or other assertive devices. The City of Lemon Grove up until recently was fond of its rural character and this was most evident because of the City's lack of paved sidewalks. The City expects that the majority of improvements identified by the program will be increasing the accessibility of its sidewalk

# Attachment C

system. Accessible sidewalks enable people with disabilities to reach their desired destinations in the community and to enjoy the benefits of City services, programs, and activities. Where sidewalks are provided, the City is required to ensure that continuous, unobstructed sidewalks are maintained in operable working condition.<sup>1</sup>

The following discussion highlights the most common accessibility challenges and the plan to identify and correct those deficiencies in the City of Lemon Grove.

## **Sidewalks and Pedestrian Paths (Public rights-of-way)**

Accessible sidewalks enable people with disabilities to reach their desired destinations in the community and to enjoy the benefits of City services, programs, and activities. Sidewalks and pedestrian paths improvements are perhaps one of the biggest investments made in the City that provides the City with connectivity. Where sidewalks are provided, the City is required by the ADA to ensure that continuous, unobstructed sidewalks are maintained in operable working condition.<sup>2</sup>

A sidewalk trip hazard is defined as a sidewalk, or portion thereof, that becomes defective or unsafe for public travel due to broken or missing pieces, unevenness, or upheaval which causes at least a 3/4 inch difference in height between two adjoining portions of the sidewalk, or one that has an abrupt change in elevation. The type of repair for trip hazards would include grinding, cutting, or removing and replacing of sidewalk.

Causes of changes in elevation level may include:

- Tree roots pushing upwards.
- Uneven transitions from street to gutter to ramp.
- Buckling due to improper sub-base preparation.

Change in vertical elevation may cause major problems for:

- Pedestrians with mobility impairments- difficulty lifting feet, or for those using crutches.
- Pedestrians with vision impairments-difficulty detecting elevation changes.
- Pedestrians using wheelchairs-difficult rolling over changes in elevation.

The City is recommending that curb extensions and curb ramps be encouraged throughout the City to provide the greatest effort towards improving accessibility in the City. As such, the locations that lack these improvements and are heavily travelled will be given a high priority.

### **Curb Extension and Purpose**

A curb extension is an angled narrowing of the roadway and a widening of the sidewalk (pavement). This is often accompanied by an area of enhanced restrictions (such as a "no stopping" or "no parking" zone) and the appropriate visual reinforcement. This is achieved using painted road markings (e.g. lines, colored areas, or chevrons), barriers, bollards, or the addition of pavement or street furniture (e.g. planters, lamp standards, or benches). Curb extensions are often used in combination with other traffic calming measures such as chicanes, speed bumps, or rumble strips, and are frequently sited to "guard" pedestrian crossings.

In these cases the "squeeze" effect of the narrowed roadway shortens the exposed distance pedestrians must walk. The City's goal is to create a safer pedestrian infrastructure and will consider replacing existing curb ramps with curb extensions.

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<sup>1</sup> Franz Loewenherz, Senior Transportation Planner, City of Bellevue, Washington

<sup>2</sup> Franz Loewenherz, Senior Transportation Planner, City of Bellevue, Washington

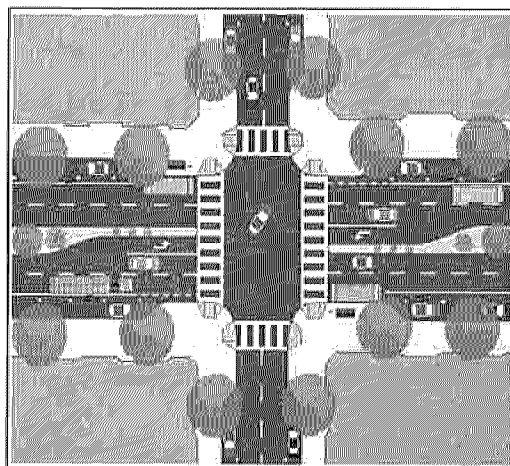
# Attachment C

Primary benefits of curb extensions to pedestrian in urban areas include:

- Reduced pedestrian crossing distance
- Reduced speed of turning vehicles
- A shorter accessible route for disabled people
- Increased motorist & pedestrian visibility

Criteria for implementation of curb extensions:

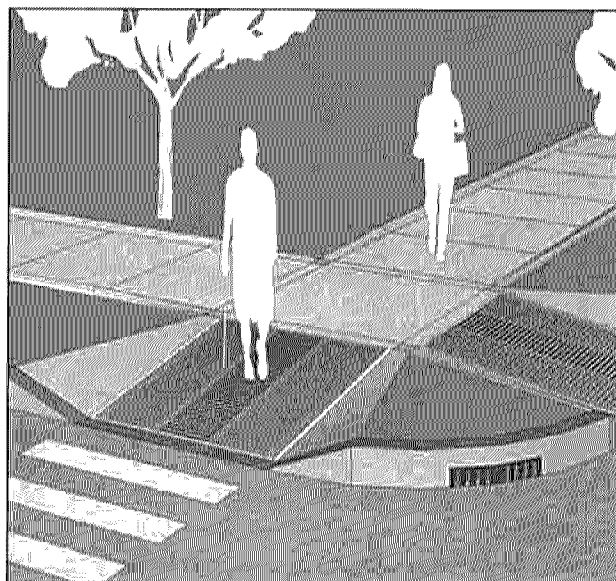
- High pedestrian volumes
- Minimal truck traffic
- Adequate sight distance
- Lower turning speeds
- No abrupt vertical deflections
- Proper drainage



## Curb Ramps and Purpose

A curb ramp is a short ramp cutting through a curb or built to it. It provides an accessible route that people with disabilities can use to safely transition from a roadway to a curbed side walk and vice versa. It is difficult or even impossible for a person using a wheelchair, stroller, walker, or other mobility device to cross the street if the sidewalk does not provide a curb ramp. If curb ramps are not provided, members of the community are forced to use their mobility device in a dangerous way or to stay home. All community members should be able to use the pedestrian infrastructure with no obstacles.

To allow people with disabilities to cross streets safely, the City's task is to provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect a curb. The curb ramps must meet specific standards for width, slope, cross slope, placement, and other features.



## Phase 1: Inventory Procedure

The City of Lemon Grove collects and prioritizes trip hazard information necessary for sidewalks and curb ramps that are in need of repair through visual inspections and logging resident concerns. The City maintains a trip hazard inventory of curb ramps which provides priority listing of the hazards by type, location, and treatment requirements.

## Phase 2: GIS and Database Analysis

The City of Lemon Grove ADA sidewalk and curb ramp inventory provides geographic data that gives positional accuracy and digital representation of how a potential hazard conforms to the actual location found in the field. Once the field data is collected, it's necessary to process the data so it can be stored in the City's work order database. Connectivity analysis is especially

# Attachment C

valuable in GIS (Geographic Information System). The system will be used for storage, retrieval, mapping and analysis of this geographical data.

## Phase 3: Ranking

ADA tells the City which features in the public right-of-way are non-standard but it does not tell us which of these non-standard features should be replaced first. After determining which facilities do not meet standards, the City develops a list of accessible improvements and establishes a priority based on amount of traffic, degree of difficulty, connectivity, benefit of improvement, cost of correction.

The data inventory in the City provides the information for a ranking analysis. The key principle is to assign a high ranking on a needs basis, not necessarily to the sidewalk and curb ramps in the worst condition but rather to those that would provide the most benefit to the people with disabilities while also accounting for effectiveness (including connectivity), efficiency, and costs.

## Buildings

The City also maintains an inventory of existing facilities such as City-owned buildings and parks. The facilities are evaluated to ensure accessibility under the ADA. These facilities require City staff to conduct routine self-evaluations. Below is a list of the City-owned facilities:

1. City Hall/Sheriff's Station
2. Community Center
3. City Hall Annex
4. Lemon Grove Fire Station
5. Senior Center
6. Public Works Yard
7. Recreation Center
8. Trolley Depot
9. Lemon Grove Little League Fields
10. Berry Street Park
11. Civic Center Park
12. Fire Fighter's Park/Skate Park
13. Lemon Grove Park
14. Kunkel Park
15. Main Street Promenade

When programs, services, or activities are located in facilities that existed prior to January 26, 1992, the effective date of title II of the ADA, small cities must make sure that they are also available to persons with disabilities, unless to do so would fundamentally alter a program, service, or activity or result in undue financial or administrative burdens. This requirement is called program accessibility. When a service, program, or activity is located in a building that is not accessible, a small City can achieve program accessibility in several ways. It can:

- relocate the program or activity to an accessible facility,
- provide the activity, service, or benefit in another manner that meets ADA requirements,
- or
- make modifications to the building or facility itself to provide accessibility.

To achieve program accessibility, an acceptable alternative to making every existing facility accessible, some programs can be relocated to accessible facilities avoiding expensive physical modifications of all City facilities.

# Attachment C

When a building or facility is renovated or altered or added to for any purpose, the alterations or additions must comply with the ADA Standards. In general, the alteration provisions are the same as the new construction requirements except that deviations are permitted when it is not technically feasible to comply. Additions are considered an alteration but the addition must follow the new construction requirements. When existing structural and other conditions make it impossible to meet all the alteration requirements of the ADA Standards, then they should be followed to the greatest extent possible.

## Phase 1: Inventory Procedure

The City of Lemon Grove collects information on accessibility of buildings through visual inspections and logging resident concerns. The aforementioned information is maintained in an inventory (Table 1-1). The inventory includes the facility, description, and treatment requirements.

## Phase 2: GIS and Database Analysis

The City of Lemon Grove ADA facilities accessibility information is maintained in a database. Once the field data is collected from field surveys, it's necessary to process the data so it can be stored in the City's work order database.

## Phase 3: Ranking

The City develops a prioritized list of facilities with accessible improvements. The City's data inventory provides the information for a ranking analysis. The key principle is to assign a high ranking on a needs basis, not necessarily to the facilities in the worst condition but rather to those that would provide the most benefit to the people with disabilities while also accounting for effectiveness, efficiency, and costs (Table 1-1).

## Programs and Services

Cities must maintain those features that are necessary to provide access to services, programs, and activities in operable working condition -- including elevators and lifts, curb ramps at intersections, accessible parking spaces, ramps to building or facility entrances, door hardware, and accessible toilet facilities. Isolated or temporary interruptions in service or access are permitted for maintenance or repairs.

## Phase 1: Inventory Procedure

The City of Lemon Grove collects information on public accessibility of City-run programs through visual inspections and logging resident concerns. The information collected is maintained in an inventory (Table 1-1). The inventory includes the program, description, and treatment requirements.

## Phase 2: GIS and Database Analysis

The City of Lemon Grove ADA City-run program accessibility information is maintained in a database. Once the field data is collected from field surveys, it's necessary to process the data so it can be stored in the City's work order database. GIS maybe used for storage, retrieval, mapping and analysis of geographic data.

## Phase 3: Ranking

The City develops a prioritized list of City-run programs and associated facilities with accessible improvements. The City's data inventory provides the information for a ranking analysis. The key principle is to assign a high ranking on a needs basis that would provide the most benefit to the people with disabilities while also accounting for effectiveness, efficiency, and costs (Table 1-1).

# Attachment C

## Communications

Cities must take appropriate steps to ensure that communications with members of the public, job applicants, and participants with disabilities are as effective as communications with others unless it is an undue financial or administrative burden to do so or it would result in a fundamental alteration in the nature of its program or activity.

Achieving effective communication often requires that cities provide auxiliary aids and services. Examples of auxiliary aids and services include qualified sign language interpreters, assistive listening devices, open and closed captioning, note takers, written materials, telephone handset devices, qualified readers, taped texts, audio recordings, Brailled materials, materials on computer disk, and large print materials.

### Phase 1: Inventory Procedure

All facilities will be analyzed to determine whether complete communication is achieved for all segments of the population. The electronic systems need to be evaluated to consider sight or hearing impaired segments of the population.

### Phase 2: GIS and Database Analysis

Not applicable.

### Phase 3: Ranking

The City develops a list of deficiencies and will implement those items that can be accomplished in-house through the computer systems. The City's inventory will also provide identification of communication tools needing expertise not found in-house. These services will be considered on a cost basis and will be ranked by a demand analysis (Table 1-1).

## Parking

In new construction and in alterations, accessible parking must be provided whenever public parking is provided. Cities may wish to add accessible parking when public parking is not provided to provide access to facilities where programs, services, or activities are located. Accessible parking spaces have a number of features that make it possible for people with disabilities to get into or out of a vehicle.

### Phase 1: Inventory Procedure

The City of Lemon Grove collects information on accessibility of parking through inspections and logging resident concerns. The aforementioned information is maintained in an inventory (Table 1-1). The inventory includes the public parking lot location and description as well as the treatment requirements.

### Phase 2: GIS and Database Analysis

The City of Lemon Grove ADA parking accessibility information is maintained in a database. Once data is collected from surveys or complaints logged, it's necessary to process the data so it can be stored in the City's work order database. GIS maybe used for storage, retrieval, mapping and analysis of geographic data.

### Phase 3: Ranking

The City develops a prioritized list of parking facilities with accessible improvements. The City's data inventory provides the information for a ranking analysis. The key principle is to assign a high ranking on a needs basis, not necessarily to the parking facilities in the worst condition but rather to those that would provide the most benefit to the people with disabilities while also accounting for effectiveness, efficiency, and costs (Table 1-1).

# Attachment C

## Accessible Route and Entry

When a walk, pathway, or pedestrian route is necessary to provide public access to a program, service, or activity, an accessible route must be provided. An accessible route is an unobstructed pedestrian path that connects accessible elements and spaces such as accessible parking spaces, accessible entrances, accessible meeting rooms, accessible toilet rooms, etc. It can be a walkway, hallway, part of a courtyard, or other pedestrian space. An accessible route must be at least 36 inches wide, have no abrupt vertical changes in level (such as a step), have a running slope no more than 1:12 in most cases, and meet other requirements for cross slope, surface conditions, vertical height, and passing spaces. The width of an accessible route can be as narrow as 32 inches wide, such as at a doorway or a narrow section of hallway, but only for a distance up to 24 inches long.

If entering a facility is necessary to participate in or benefit from a program, service, or activity, then that facility must have an accessible entrance and the accessible entrance must be on an accessible route. The accessible route must connect one or more (exterior) site entry points (such as parking, a public sidewalk, or a public transportation stop) with an accessible entrance. The accessible entrance must also connect to an interior accessible route leading to the space or spaces where the program is located.

### Phase 1: Inventory Procedure

The City of Lemon Grove collects information on accessibility of buildings and programs to address accessible entry and routes through visual inspections and logging resident concerns. The aforementioned information is maintained in an inventory (Table 1-1). The inventory includes the facility, description, and treatment requirements.

### Phase 2: GIS and Database Analysis

The City of Lemon Grove ADA facilities accessible entry and routes information is maintained in a database. Once the field data is collected from field surveys or complaints logged, it's necessary to process the data so it can be stored in the City's work order database. GIS maybe used for storage, retrieval, mapping and analysis of geographic data.

### Phase 3: Ranking

The City develops a prioritized list of facilities with accessible entry and route information. The City's data inventory provides the information for a ranking analysis. The key principle is to assign a high ranking on a needs basis, not necessarily to the facilities limited entry and route accessibility but rather to those that would provide the most benefit to the people with disabilities while also accounting for effectiveness, efficiency, and costs (Table 1-1).

## Grievance Procedure

Cities with fifty or more employees must have an ADA grievance procedure. A grievance procedure provides people who feel they have been discriminated against because of their disability, or others who feel they have been discriminated against because they have a friend or family member with a disability, with a formal process to make their complaint known to City officials. This procedure encourages prompt and equitable resolution of the problem at the local level without having to force individuals to file a Federal complaint or a lawsuit. To file a grievance, a complaint would be filed at City Hall (**Attachment D**), investigated by City staff or a consulting expert and an action would be proposed. The action may include, but not limited to: a no further action determination or a proposal to correct the issue with a timeline to achieve the correction. If the complainant is dissatisfied with the determination or proposed action, an appeal may be filed with the City Clerk pursuant to 17.28.020 processed for a City Council hearing.

# Attachment C

## Next Steps

The City Lemon Grove's ADA inventory allows for a comparative analysis of the City's deficiencies. Data contained in this document enables City staff to:

- Determine if a sidewalk or curb ramp meets the intended design specifications and guidelines as given in the ADA.
- Identify portions of sidewalks needing accessibility improvements.
- Maintain an updated inventory of all curb ramps and trip hazards that exist in the City.
- Quantify the extent of the work required to provide safer pedestrian infrastructures.
- Inform the Capital Improvements Program
- Track progress and achievements from an established baseline.
- Periodic updates as improvements are identified and ADA provisions are revised.



# Attachment D

## CITY OF LEMON GROVE CODE ENFORCEMENT COMPLAINT

Property Address \_\_\_\_\_

Date \_\_\_\_\_

### ALLEGED VIOLATOR INFORMATION

Owner/Tenant Name \_\_\_\_\_ APN \_\_\_\_\_

Owner Address (if different) \_\_\_\_\_

### NOTES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### COMPLAINANT

PHONE \_\_\_\_\_ ADDRESS \_\_\_\_\_

### INSPECTION INFORMATION

Inspection Date	Inspected By	General Observations
_____	_____	_____

### VIOLATIONS

- |  |   |
|--|---|
| <input type="checkbox"/> 8.08._____ Weed Control and Waste Matter          | <input type="checkbox"/> 17 24 030 Yards & Setbacks           |
| <input type="checkbox"/> 8 12 _____ Accumulation of Junk                   | <input type="checkbox"/> 17 24 050 Landscaping & Screening    |
| <input type="checkbox"/> 8 28._____ Abandoned Vehicle                      | <input type="checkbox"/> 17 24 060 Accessory Buildings & Uses |
| <input type="checkbox"/> 8.44._____ Hazardous Material                     | <input type="checkbox"/> 18 12 _____ Signs                    |
| <input type="checkbox"/> 8 48 _____ Stormwater Discharge                   | <input type="checkbox"/> UBC 102 Dangerous Bldg & Structures  |
| <input type="checkbox"/> 9 24 _____ Noise Abatement                        | <input type="checkbox"/> UBC 103 Occupancy Violations         |
| <input type="checkbox"/> 9 32 _____ Prohibition of Application of Graffiti | <input type="checkbox"/> UBC 106.1 Building without a Permit  |
| <input type="checkbox"/> 10 28 170 Comm. Vehicle on Public Street          | <input type="checkbox"/> Accessibility (ADA)                  |
| <input type="checkbox"/> 17 16 _____ Illegal Use in Zone                   | <input type="checkbox"/> Other: _____                         |

Specific Description: \_\_\_\_\_

### RECOMMENDED ACTIONS

- |  |  |
|--|--|
| <input type="checkbox"/> Reinspect _____     | <input type="checkbox"/> Forward to City Attorney's Office |
| <input type="checkbox"/> Notice of Violation | <input type="checkbox"/> Other: _____                      |

### NOTES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 4  
**Mtg. Date** August 4, 2015  
**Dept.** City Attorney

**Item Title:** **Ordinance No. 430 – Amending Chapter 8.24, Section 12.20.355, and Section 17.08.030 of the Lemon Grove Municipal Code to Incorporate Electronic Smoking Regulations**

**Staff Contact:** James P. Lough, City Attorney

**Recommendation:**

1. Introduce and conduct the first reading by title only of Ordinance No.430 (**Attachment A**) adopting the City of Lemon Grove Electronic Smoking Regulatory Ordinance.
2. Authorize the City Attorney to prepare a summary for publication and set the matter for second reading and adoption on September 1, 2015.

**Item Summary:**

The City has been requested to consider an Ordinance that regulates electronic cigarette smoking in the same manner as tobacco regulation. The Sheriff’s Department local office has asked that the City Council consider adopting regulation of electronic smoking currently on the books in the County of San Diego.

Citing health studies and the potential risks to local citizens from electronic smoking apparatus, the County has banned smoking of chemical substances by electronic means, also referred to as vaping, in the workplace. The attached ordinance also makes it clear that the smoking ban in public parks also prohibits the smoking of electronic devices.

**Fiscal Impact:**

None except possible incremental increases in enforcement costs.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review     | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section 15308 | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

- A. Staff Report
- B. City of Lemon Grove Electronic Smoking Regulatory Ordinance
- C. Strike out/underline text of amended Ordinance language

# Attachment A

## LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 4

Mtg. Date August 4, 2015

**Item Title: Ordinance No. 430 – Amending Chapter 8.24, Section 12.20.355, and Section 17.08.030 of the Lemon Grove Municipal Code to Incorporate Electronic Smoking Regulations**

**Staff Contact:** James P. Lough, City Attorney

### **Discussion:**

Electronic smoking devices (“electronic cigarettes” or “e-cigarettes”) are battery powered devices which allow the user to inhale water vapor without producing fire, ash or carbon monoxide. They are designed to be “smoked” like tobacco products. The user exhales a cloud of vapor (“vaping”) that disperses chemicals, sometimes including nicotine, into the surrounding environment in a similar manner to tobacco smoke.

Currently, there is very little federal or state regulation or control of electronic smoking devices. Most laws currently relate to the use of tobacco or the smoke generated from traditional tobacco related products. Electronic smoking devices have not been widely studied but they contain a variety of chemicals and the dispersion of those chemicals in public places and workplaces have largely unknown health impacts.

In a limited analysis, the Food and Drug Administration found that electronic smoking devices do contain carcinogens, including nitrosamines as well as toxic chemicals such as diethylene glycol (<http://www.fda/newsevents/publichealthfocus/ucm173146.htm>). Although electronic smoking devices do not produce the same smoke as tobacco, they produce a cloud of vapors (defined as “smoke” for the purposes of this ordinance) containing unknown substances and sometimes produce an unpleasant odor. The possible health effects of bystanders breathing and absorbing these vapors through their skin or lungs is unknown.

### Background

In 1994, the City Council banned smoking in workplaces and in public facilities. The Council followed up with a later ban on smoking in public parks. With the adoption of Labor Code 6404.5, the State of California banned smoking in the workplace and preempted our local ordinance. This preempted ordinance was never repealed but enforcement shifted to the state laws for support.

The Legislature has yet to adopt similar legislation for electronic smoking (“vaping”) devices. However, the City retains authority to regulate its constitutional “police power” to implement its own regulations. The State smoking regulations contain a provision to allow preexisting local smoking regulations to become enforceable if the State repeals its tobacco regulations.

The attached ordinance is in three parts. A strike out/redline version of the effect laws is found in Attachment C to this Agenda item. First, Part One adopts a replacement chapter in the Lemon Grove Municipal Code for the current tobacco regulations. It follows the County of San Diego model for electronic smoking enforcement. It prevents electronic smoking in the same work places that the State prohibits tobacco smoking. Part Two adds language to the “no smoking” in parks section to include electronic smoking (“vaping”) devices. Part Three amends the subsection of the Zoning Code that defines a “smoking lounge” to allow electronic smoking products.

# Attachment A

## Environmental Impact:

Pursuant to Public Resources Code Section 21065, this action does not constitute a "project" within the meaning of CEQA. The action has no potential to cause either a direct change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore does not require environmental review.

## **Conclusion:**

Staff recommends that the City Council introduce Ordinance No. 430 by title and allow the publication of a Summary of the Ordinance in a newspaper of general circulation.

# Attachment B

## ORDINANCE NO. 430

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA AMENDING AND RENAMING CHAPTER 8.24 (SMOKING IN PUBLIC AREAS: ELECTRONIC SMOKING DEVICES); AMENDING SECTION 12.20.355 (SMOKING IN PUBLIC PARKS); AND AMENDING PART OF SECTION 17.08.030 (DEFINITIONS: SMOKING LOUNGE) OF THE LEMON GROVE MUNICIPAL CODE

---

**WHEREAS**, the City Council of the City of Lemon Grove adopted Ordinance Number 218 (1994) to prohibit smoking in workplaces; and

**WHEREAS**, the California State Legislature has since enacted Labor Code Section 6404.5 which bans smoking in workplaces and preempts local legislation on the subject, making the current Chapter 8.24 inoperative in its application to tobacco products; and

**WHEREAS**, there is no state regulation of electronic smoking devices that regulates workplaces in Lemon Grove; and

**WHEREAS**, the City Council has recognized the studies of other health and governmental organizations that determined electronic smoking devices pose a health risk to smokers and persons who work within their immediate vicinity; and

**WHEREAS**, the City Council has determined that the regulation of electronic smoking devices is necessary to protect the citizens of Lemon Grove from health risks similar to those caused by tobacco products; and

**WHEREAS**, the City Council of the City of Lemon Grove has determined to regulate electronic smoking devices in the same manner as tobacco products under California Labor Code Section 6404.5; and

**WHEREAS**, the City Council desires to leave Ordinance Number 218 in effect even though it is currently preempted by state law in that Labor Code Section 6404.5(g) allows certain preexisting ordinances regulating tobacco in the workplace can regulate workplace smoking in the future if the state repeals its workplace smoking prohibitions;

**WHEREAS**, the City Council of the City of Lemon Grove desires to extend the protections of the current regulation of smoking tobacco in the workplace and city parks to include electronic smoking to limit adverse health impacts on the public.

**NOW THEREFORE**, the City Council of the City of Lemon Grove does ordain as follows;

1. Ordinance Number 218 is to remain in effect but is no longer operative pursuant to Labor Code Section 6404.5. Upon the effective date of this ordinance, Ordinance Number 218 shall no longer be codified in the Lemon Grove Municipal Code.

2. Lemon Grove Municipal Code Chapter 8.24 (SMOKING IN PUBLIC AREAS: ELECTRONIC SMOKING DEVICES) is renamed and added to read as shown in Attachment "C", part 1, which is attached hereto and incorporated herein by reference.

# Attachment B

3. Lemon Grove Municipal Code Section 12.20.355 (SMOKING IN PUBLIC PARKS) (Massage Therapy Practice: Local Licensing) is amended to read as shown in ATTACHMENT "C", part 2, which is attached hereto and incorporated herein by reference.

4. Lemon Grove Municipal Code Section 17.08.030 (DEFINITIONS) is amended only with respect to the definition of "SMOKING LOUNGES" to read as shown in Attachment "C", part 3, which is attached hereto and incorporated herein by reference.

**INTRODUCED** by the City Council on August 4, 2015. **PASSED AND ADOPTED** by the City Council of the City of Lemon Grove, State of California, on September 1, 2015 by the following vote:

////

////

# Attachment C

## Attachment C, Part 1: Chapter 8.24 Smoking in Public Areas (Electronic Smoking Devices)

### 8.24.010 FINDINGS AND INTENT.

(a) Credible studies have demonstrated that there are health concerns regarding the use of tobacco products and electronic smoking devices by users of the devices and bystanders.

(b) The U.S Food and Drug Administration (FDA) has found that tobacco products do contain carcinogens and other harmful substances. Nicotine is contained in tobacco. Nicotine is a highly addictive neurotoxin included in the Proposition 65 list of Chemicals Known to the State to Cause Cancer or Reproductive Toxicity. Nicotine is known to cause birth defects. Nicotine is a component of the emissions from tobacco products and involuntarily exposes non-users to nicotine.

(c) The Centers for Disease Control and Prevention has reported that from 2011-2012, the use of electronic cigarettes by U.S. middle and high school students more than doubled.

(d) Despite the potential use of electronic smoking devices as an aid to quitting smoking, the products are not approved by the FDA for smoking cessation or treatment of any health concerns. An analysis by the FDA found that e-cigarettes do contain carcinogens, including nitrosamines as well as toxic chemicals such as diethylene glycol. Although electronic smoking devices do not produce the same smoke as conventional tobacco product cigarettes, they do produce a cloud of vapors containing unknown substances and sometimes produce unpleasant odors. The possible health effects of bystanders breathing or absorbing these vapors through their skin is unknown.

(e) Nicotine is contained in most electronic smoking devices. Nicotine is a highly addictive neurotoxin included in the Proposition 65 list of Chemicals Known to the State to Cause Cancer or Reproductive Toxicity and is known to cause birth defects. Nicotine is a component of the emissions from electronic smoking devices containing nicotine and involuntarily exposes non-users to nicotine.

(f) Scientific studies and FDA testing demonstrated that the solutions in electronic smoking devices contained toxic chemicals and that labelling often-misrepresented nicotine content contained in the devices.

(g) There are products approved by the FDA for smoking cessation. To date, scientific studies have not demonstrated the benefit of electronic smoking devices for smoking cessation. The FDA does not approve these devices for smoking cessation.

(h) With certain exceptions, state law prohibits smoking inside an enclosed space at a place of employment.

(i) The use of electronic smoking devices in locations where the smoking of tobacco is prohibited may cause confusion and uncertainty, and make it more difficult to enforce smoke free environments and other prohibitions on smoking tobacco.

(j) The enactment of this Ordinance is not intended to repeal the provisions of Ordinance Number, 218, enacted in 1994. By adoption of this Ordinance, Ordinance Number 218 shall no longer be codified in the Lemon Grove Municipal Code. Ordinance Number 218 law that shall remain in effect but no longer be operative since the State of California has preempted the field of regulation with the

# Attachment C

enactment of Labor Code Section 6404.5. Under Labor Code Section 6404.5(g), Ordinance Number 218 shall become operative if the State repeals the tobacco restriction provisions of Labor Code Section 6404.5.

(k) It is the intent of the City Council in enacting the Ordinance that amends Chapter 8.24 of the Lemon Grove Municipal Code to provide for the public health, safety and welfare, by prohibiting the use of electronic smoking devices where state law or regulation prohibits the use and smoking of tobacco products under Labor Code Section 6404.5.

(Added by Ord. No.)

## 8.24.020 Definitions.

The following words and phrases, whenever used in this chapter, shall be construed as hereafter set out, unless it is apparent from the context that a different meaning is clearly intended:

"Electronic smoking device" is defined as an electronic and/or battery operated device, the use of which may resemble smoking, which can be used to deliver an inhaled dose of nicotine or other substances. "Electronic smoking device" includes any such electronic smoking device, whether manufactured, distributed, marketed, or sold as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor. "Electronic smoking device" does not include any product specifically approved by the U.S. Food and Drug Administration for use in mitigation, treatment, or prevention of disease.

"Enclosed space" is defined as set forth in state law, Labor Code section 6404.5 and includes lobbies, lounges, waiting areas, elevators, stairwells, and restrooms that are a structural part of the building.

"Place of employment" is defined as set forth in state law, Labor Code section 6404.5.

"Smoking" or "Smoke" for the purpose of this Chapter is also defined as the use of an electronic smoking device intended to emulate smoking, which permits a person to inhale vapors, mists or aerosol that may or may not contain nicotine.

## 8.24.030 PROHIBITION ON USE OF ELECTRONIC SMOKING DEVICES IN AN ENCLOSED SPACE AT A PLACE OF EMPLOYMENT AND OTHER LOCATIONS

(a) Enclosed Spaces at Places of Employment. No person shall engage in the smoking of an electronic smoking device in the City of Lemon Grove in an enclosed space at a place of employment, as defined in Labor Code section 6404.5 or his Chapter 8.24, whichever provision is operative. The prohibition in this section shall not apply to any place that is not defined as an enclosed space or a place of employment or any place that is otherwise excepted from the smoking prohibitions in Labor Code section 6404.5 or to any place of employment in a public building owned, leased or operated by another governmental jurisdiction.

(b) Other Locations Where Smoking Tobacco is Prohibited by State Statute or Regulation. No person shall engage in the smoking of an electronic smoking device in any other location where smoking tobacco is prohibited by any state statute or regulation.

## 8.24.040 VIOLATIONS AND ENFORCEMENT.

# Attachment C

Any violation of the prohibition set forth in Section 8.24.030 is an infraction, punishable by a fine not to exceed one hundred dollars (\$100) for a first violation, two hundred dollars (\$200) for a second violation within one year, and five hundred dollars (\$500) for a third and for each subsequent violation within one year.

## 8.24.050 SEPARATE VIOLATION FOR EACH INCIDENT.

Each incident in violation of Section 8.24.030 shall constitute a separate offense.

## 8.24.060 ENFORCEMENT AUTHORITY.

The City Attorney and the Sheriff are authorized to administer and enforce this chapter. The City Attorney and the Sheriff may exercise any enforcement powers provided by law to enforce this chapter

### 8.24.070 Nonretaliation.

No person or employer shall discharge, refuse to hire, or in any manner retaliate against any employee or applicant for employment because such employee or applicant exercises any rights afforded by this article. Violation of this section is a misdemeanor punishable according to Chapter 1.12 of this code. (Ord. 218 § 1, 1994)

### 8.24.080 Other applicable laws.

This chapter shall not be interpreted or construed to permit smoking where it is otherwise restricted by other applicable laws. (Ord. 218 § 1, 1994)

### 8.24.090 Severability.

If any provision or clause of this chapter or the application thereof to any person or circumstances is held to be unconstitutional or to be otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions, clauses or applications thereof which can be implemented without the invalid provision, clause or application, and to this end the provisions and clauses of this ordinance are declared to be severable. (Ord. 218 § 1, 1994)

## **ATTACHMENT C, Part 2: CHAPTER 12.20 (Parks and Facilities)**

### 12.20.355 Smoking in public parks.

It is unlawful to possess a lighted or burning tobacco product, ~~or tobacco-related product~~ or use an electronic smoking device, as defined in Lemon Grove Municipal Code Chapter 8.24, at any time within the boundaries of any park, including designated parking areas of any city park. (Ord. 383 § 1, 2009)

## **ATTACHMENT C, Part 3: CHAPTER 17.08 Definitions (ZONING TITLE)**

### 17.08.030 Definitions.

Throughout this title, the following words and phrases shall have the meanings found in this section:

“Smoking lounge” means businesses that include cigar lounges, electronic smoking lounges and hookah lounges, or any combination of those uses. Smoking lounges may serve food.

**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 5  
**Mtg. Date** August 4, 2015  
**Dept.** Development Services

**Item Title:** **CalPoly San Luis Obispo General Plan Update Project Proposal**

**Staff Contact:** Carol Dick, Director of Development Services

**Recommendation:**

Adopt a resolution (**Attachment B**) authorizing execution of an agreement with CalPoly San Luis Obispo for a General Plan Update as a Master's Program Studio Project.

**Item Summary:**

The City of Lemon Grove recently hired Ms. Rose Kelly as a Planning Department Intern. She is a Master's Candidate at CalPoly San Luis Obispo (CalPoly SLO) and introduced the City of Lemon Grove to Professor Ms. Kelly Main as a potential Studio program partner. Professor Main is requesting City Council consider a Lemon Grove General Plan Update as a Master's Program studio project. An agreement between CalPoly SLO and the City of Lemon Grove for the upcoming school year (September through June) has been drafted for City Council consideration.

The staff report (**Attachment A**) describes the project, the Studio program, the potential scope of the General Plan update, and a proposed process.

**Fiscal Impact:**

\$15,000.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review     | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section 15301 | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

- A. Staff Report
- B. Resolution and Exhibit A
- C. CalPoly SLO Project Examples (excerpts from four communities)

# Attachment A

## LEMON GROVE CITY COUNCIL STAFF REPORT

Item No.   5  

Mtg. Date   August 4, 2015  

Item Title: **CalPoly San Luis Obispo General Plan Update Project Proposal**

Staff Contact: | Carol Dick, Director of Development Services |

### Discussion:

The City Council recently identified an update to the Lemon Grove General Plan as a priority goal and has begun funding this work program in the annual budget. The City Council also expressed interest in forming a focus group to assist with identifying the scope of work for an update. This request is forwarded to the City Council prior to obtaining all of the needed funds for a comprehensive General Plan Update and prior to forming a focus group because of the opportunity presented to the City and to meet the class scheduling commitments. If the City Council chooses to accept the proposal, staff recommends that the Council direct staff to commence the process to form a General Plan Focus Group who would be involved with the entire year-long process, rather than for scope only.

The costs of developing and adopting a comprehensive General Plan Update vary widely and what is almost always said is that this process is expensive. A comprehensive General Plan Update can take two to three years to complete and involves hiring a consultant team, multiple public meetings and hearings, and an environmental analysis. Comprehensive General Plan updates can cost hundreds of thousands of dollars.

### *CalPoly SLO*

An opportunity to develop a portion of a General Plan Update was introduced to staff through Rose Kelly, a Planning Department Intern and Master's Candidate with CalPoly SLO. She suggested to her instructor, Professor Kelly Main, that Lemon Grove would be an ideal city for a Master's Studio project.

The Cal Poly SLO Master in City & Regional Planning (MCRP) degree program focuses on community-based studios that provide students a "real world" planning experience and an opportunity to make a difference in California communities. The students are arranged in teams and develop consultant-quality plans and documents. The planning and design work typically includes meeting with local government staff, conducting workshops with the public, presenting to elected officials, and gathering and analyzing community data. The program cost (\$15,000 in this case) covers travel, room and board for the students and faculty. The project proposal highlights the work program (**Attachment B**).

The University provides students with the opportunity to evaluate cities at different scales -- from the project site, to city-wide, to the region. The intent of this program is to provide the CRP students with a cross-sectional set of experiences in dealing with planning issues throughout the state. Recent community projects include: San Luis Obispo County, King City, City of Guadalupe, City of Grover Beach, City of Ventura, and the City of San Francisco. Excerpts from plans created through this program for Santa Maria, Nipomo, Santa Paula, and Delano are included in this staff report (**Attachment C**).

# Attachment A

## *Lemon Grove General Plan Update*

The current General Plan is out of date and contains information that since the completion of SR125, is confusing and problematic. This information has been provided to the CalPoly SLO Professor and has been broadly outlined in the agreement (**Attachment B**). However, the City Council or focus group appointed by the City Council, may consider additional topics including, but not limited to: economic development, a climate action plan, water quality, urban design, and emergency plans.

It is important to note that this proposed project is the core of a General Plan Update and a substantial amount of work is required once this core piece has been generated. The proposed project does not include technical studies (such as traffic studies, acoustical analysis, cultural reviews, etc.) or environmental analysis. Funding in the budget must continue in order to support that future work and to support the adoption of the update. The benefit of obtaining the core of a General Plan Update is that the technical studies and environmental analysis may be more easily defined (scope and costs) and accomplished once this framework has been created.

The General Plan Update in this agreement is not expected to be formally adopted until and unless the associated technical studies and environmental analysis have been completed.

If the City Council chooses to accept the proposal, the General Plan Focus Group should be formed as soon as possible to in order to provide timely direction to the CalPoly SLO Studio teams.

### **Conclusion:**

Adopt a resolution (**Attachment B**) authorizing execution of an agreement with CalPoly San Luis Obispo for a General Plan Update as a Master's Program Studio Project.

# Attachment B

## RESOLUTION NO. 2015- RESOLUTION OF THE LEMON GROVE CITY COUNCIL APPROVING THE CALPOLY SAN LUIS OBISPO GENERAL PLAN UPDATE PROJECT PROPOSAL

---

**WHEREAS**, CalPoly San Luis Obispo has identified the City of Lemon Grove General Plan Update as a potential CRP Studio project; and

**WHEREAS**, the Lemon Grove City Council expressed interest in a Lemon Grove General Plan Update; and

**WHEREAS**, the Agreement (Exhibit A) outlines the proposed General Plan Update work program and objectives; and

**WHEREAS**, the City Council has reviewed the agreement; and

**WHEREAS**, it is in the City's best interests to approve said agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Lemon Grove City Council hereby

1. Approves the Sponsored Project Agreement (Exhibit A); and
2. Authorizes the Interim City Manager to sign said Agreement on behalf of the

City.

////

///

# Attachment B

## EXHIBIT A SPONSORED PROJECT AGREEMENT (Fixed Price)

THIS AGREEMENT between the City of Lemon Grove ("Sponsor") a California municipality with its principal place of business at 3232 Main Street, Lemon Grove, California, and the Cal Poly Corporation ("Corporation"), a separate non-profit auxiliary Corporation serving the interests of the California Polytechnic State University ("University") doing business at 1 Grand Ave. San Luis Obispo, California.

The sponsored project contemplated by this Agreement is of mutual interest and benefit to the University, Corporation and to the Sponsor, and will further benefit the instructional and research programs of the University in a manner consistent with its status as a non-profit, tax-exempt, educational institution, and may derive benefits for the Sponsor, University, and Corporation through improvements, inventions and/or discoveries:

The parties hereto agree to the following terms and conditions:

1. **STATEMENT OF WORK:** The sponsored project ("Project") entitled "City of Lemon Grove General Plan Update" as described in Attachment A, shall be performed on a reasonable efforts basis.
2. **PRINCIPAL INVESTIGATOR AND TECHNICAL REPRESENTATIVE:** The Project will be directed by Prof. Kelly Main (Principal Investigator), City and Regional Planning Department, who will be responsible for the Project. In the event the Principal Investigator becomes unable or unwilling to continue the Project, and a mutually acceptable substitute is not available, the Corporation and/or the Sponsor shall have the option to terminate the agreement.
3. **PERIOD OF PERFORMANCE:** The research Project shall be conducted during the period September 1, 2015 – June 30, 2016.
4. **FIXED PRICE:** This is a fixed price Agreement. Sponsor will pay the amount of \$15,000 ("Total Costs"). As research by its nature is unpredictable and without guarantee of successful results, this Project is conducted on a "reasonable efforts" basis. No fee or profit is received on research and such work for extramural sponsors is performed on a "no-profit-no-loss" basis. For these reasons, the Corporation will not accept agreement provisions that guarantee results, impose penalties for failure to make progress against firm deadlines, or provide for withholding of payments if the sponsor is not satisfied with the results. Corporation provides no warranty of any kind, express or implied, including but not limited to warranties of merchantability or fitness for a particular purpose.
5. **ORDER OF PRECEDENCE:** Any inconsistencies in this agreement shall be resolved by giving precedence in the order below
  - (1) This agreement
  - (2) The statement of Work (Attachment A hereto).
  - (3) Addenda to this agreement including any licenses
  - (4) Other documents, exhibits, and attachments.
6. **PAYMENT:** The City of Lemon Grove will pay to the Corporation Total Costs based on the following schedule:

## Attachment B

- A payment of \$7,500 (equal to 50% of Total Costs), payable upon execution of this Agreement.
- Payment of invoices for \$2,500 each, up to a maximum of Total Costs based on the following schedule:
  - \$2,500 payment on December 1, 2015
  - \$2,500 payment on March 1, 2016
  - \$2,500 payment on June 1, 2016

Payment terms shall be net 30. Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.

### 7. TERMINATION:

7.1. Sponsor: Performance under the Agreement may be terminated by the Sponsor for convenience. In the event of such termination, the Corporation shall immediately stop all work hereunder and shall immediately notify any and all of its suppliers and subcontractors to cease work. Subject to the terms of this agreement, the Corporation shall be paid a percentage of the agreement price reflecting the percentage of the work performed prior to the notice of termination plus reasonable charges, including non-cancellable obligations, the Corporation can demonstrate to the satisfaction of the sponsor using its standard record keeping system, have resulted from the termination. The Sponsor may also terminate this agreement, or any part hereof, for cause in the event the Corporation fails to comply with any agreement terms and conditions, or fails to provide the Sponsor upon request, with adequate assurances of future performance. In the event of termination for cause, the sponsor shall notify the Corporation of the failure and the Corporation will have 30 days to cure the notice. If it is determined that the Sponsor improperly terminated this agreement for default, such termination shall be deemed a termination for convenience.

7.2. Corporation: Performance may be terminated by the Corporation if circumstances beyond its control preclude continuation of the research Project such as in the event that the Principal Investigator becomes unable or unwilling to continue the Project, and a mutually acceptable substitute is not available, the Corporation and/or the Sponsor shall have the option to terminate the Project or in the event of non payment of the sponsor. Sponsor shall pay all costs accrued by the Corporation as of the date of termination, including all non-cancelable obligations incurred prior to the effective date of termination. In the event the Principal Investigator becomes unable or unwilling to complete the project on time and a mutually acceptable substitute is not available, the corporation shall have the option to terminate the project.

8. EXPORT CONTROLLED INFORMATION: Given Cal Poly's inclusion of students, faculty, staff, and visitors of foreign nationality when providing educational experiences for all students, it is not in the University's best interests for the Corporation to receive information in the form of technology, software source code or technical data identified on any US export control list, including the US Department of Commerce Control List at 15 CFR 774 and the US Munitions List (USML) at 22 CFR 120-130 ("Export Control-listed Information" or "ECI") or from entities governed by the Office of Foreign Assets Control (OFAC), 31 CFR 501.

## Attachment B

In the event that Sponsor work requires that it provide Corporation with ECI having a classification other than EAR99, Sponsor shall so inform Corporation's Sponsored Program Representative, as listed in PRIMARY POINTS OF CONTACT section of this Agreement, in writing at least thirty (30) days prior to each planned disclosure of Sponsor's ECI, and will not forward or provide any ECI to Corporation without the express written consent of its Sponsored Program Representative. Corporation retains the right to decline receipt of any ECI that Sponsor wishes to provide. Such notice shall include the US Department of Commerce Export Control Classification List (ECCL) number or USML number of the ECI and the inclusion of any entities or transactions governed by OFAC.

All ECI that Corporation has agreed to receive shall be clearly marked in writing, or if disclosed orally, shall be identified as ECI prior to its disclosure and thereafter summarized in a written document that is provided to the recipient of the disclosure within fifteen (15) days of the disclosure.

Corporation and Sponsor agree to develop an appropriate Technology Control Plan to ensure that any information, data, software or materials that are export controlled and received in the performance of this Agreement shall not be exported from the United States or re-exported from any other country without first complying with applicable Export Control laws and regulations.

9. **PUBLICITY:** Sponsor shall not use the name of the University or Corporation, nor any of its employees, or other persons or entities affiliated with the project, in any publicity, advertising, or news release without the prior written approval of an authorized representative of the Corporation. Except for on-campus newsletters and reports, the Corporation/University will not use the name of the Sponsor, or its employees or subcontractor of the Sponsor, in any publicity without approval of the Sponsor.
10. **ENDORSEMENT:** Nothing contained in this Agreement shall be construed as conferring on any party, any right to use the other party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other party. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the CSU, University, its officers or employees.
11. **NON-DISCLOSURE:** Pursuant to this Agreement, the parties may need to disclose to one another certain information which is not in the public domain and is deemed confidential and proprietary to the disclosing party ("Confidential Information"). Confidential Information may only be used by a receiving party for the Purpose set forth in this Agreement. Confidential Information may be disclosed to the employees, agents, and financial or legal advisors of the receiving party only on a "need to know" basis, if such persons are subject to obligations of confidentiality and restricted use substantially identical to the terms specified in this Agreement. Each party receiving Confidential Information under this Agreement hereby agrees to take reasonable measures to prevent against further disclosure of such Confidential Information, and to restrict access to and control the use of such Confidential Information to the expressly permitted scope under this Agreement.

Information will be deemed as Confidential Information and governed by the obligations of nondisclosure and restricted use set forth in this Agreement, if it: (A) is clearly and conspicuously marked as "confidential" or "proprietary" by the disclosing party at the time of initial disclosure; (B) is transmitted via electronic or hard copy cover letter or memorandum

## Attachment B

indicating that the contents are "confidential" or "proprietary;" or (C) orally identified as confidential at the time of disclosure and then subsequently summarized in written form in a clearly and conspicuously marked document and submitted to the receiving party within twenty (20) days of the initial disclosure.

Nothing contained herein will in any way restrict or impair either party's right to use, disclose, or otherwise deal with any Confidential Information which:

- (A) was lawfully known by the receiving party before receipt of it from the disclosing party;
- (B) is or becomes generally known to the public through no wrongful act or omission of the receiving party;
- (C) is rightfully provided to the receiving party by a third party, without restriction on disclosure or use;
- (D) is independently developed by personnel of the receiving party, without breach of the obligations of confidentiality set forth in this Agreement
- (E) is explicitly approved for release by written authorization of the disclosing party, but only to the extent of and subject to such conditions as may be imposed in such written authorization; or
- (F) is made available by the disclosing party to a third party, without restriction concerning use or disclosure and not in violation of any confidentiality agreement.

No party will be liable for disclosure of Confidential Information to the extent made: (a) to comply with a valid Public Records Act request (as applicable to public entities); or (b) in response to a valid order of court or authorized government agency, provided that notice must first be given to the party owning the Confidential Information, so a protective order, if appropriate, may be sought by the owner. Any such required disclosure shall not, in and of itself, change the status of the disclosed information as Confidential Information under the terms of this Agreement.

The above obligations for Confidential Information shall be in effect for a period of one (1) year from the termination or expiration of the Agreement.

12. **OWNERSHIP OF RESEARCH RESULTS:** The Corporation may hold University intellectual property, and manage the rights to such intellectual property consistent with University regulation and policy. All rights and title to Intellectual Property whether patentable or copyrightable or not, relating to Project made solely by employees of University or Corporation shall belong to California Polytechnic State University and shall be subject to the terms and conditions of this Agreement.

All rights and title to Intellectual Property, whether patentable or copyrightable or not, relating to Project made and/or owned solely by employees of Sponsor shall belong to Sponsor. Such inventions, improvements, and/or discoveries shall not be subject to the terms and conditions of this Agreement.

## Attachment B

All rights and title to Intellectual Property, whether or not patentable or copyrightable, relating to Project made jointly by the parties shall belong jointly to the parties.

12.1 PUBLICATIONS: The Project personnel will be free to publish the results of that part of the research Project which is performed under this Agreement. Publication of information that had previously been researched by the Sponsor but presented to the Project personnel as a component of the Project research performed under this Agreement requires prior written approval of the Sponsor.

12.2 COPYRIGHTS: Title to and the right to determine the disposition of any copyrights, or copyrightable material, first produced in the performance of the research Project shall remain with the University, or Corporation as an agent for the University in Intellectual Property.

12.3 PATENTS: Title to any invention conceived or first reduced to practice by Project personnel will remain with the University, or Corporation as an agent for the University in Intellectual Property, which will have the sole right to determine disposition of any patents or other rights resulting therefrom. Such disposition shall be calculated to protect the public interest, as well as the rights and equities of both parties. This will not, however, give the Corporation any rights to the title of any invention conceived or first reduced to practice prior to this Agreement or performed by the Sponsor, and/or employees or other subcontractors, during the time period of this Agreement, which may be required to further the research under this Agreement.

The Corporation agrees to grant to Sponsor a time-limited option to negotiate an exclusive, world-wide, royalty-bearing license, to make, use, or sell any invention or discovery made and conceived under this Agreement directly resulting from the performance of the research hereunder, including the right to sublicense on a royalty-bearing basis with accounting to Corporation.

Sponsor shall have sixty (60) days from disclosure of any invention or discovery to notify Corporation of its desire to enter into such a license agreement.

A license agreement shall be negotiated in good faith within a period not to exceed one hundred and twenty (120) days from Sponsor's notification to Corporation of its desire to enter into a license agreement, or such period of time as the parties shall mutually agree.

In the event Sponsor elects to exercise its option as to any invention or discovery, in accordance with above, it shall be obligated to pay all patent expenses for such invention or discovery.

Should Sponsor elect not to file or maintain, or decides to discontinue the financial support of the prosecution, maintenance or protection of a patent application or patent for Intellectual Property, Corporation shall be free to file or continue to prosecute or maintain any such application(s), and to maintain any protection issuing thereon in the United States and in any

## Attachment B

foreign country, at Corporation's sole expense, and Sponsor shall have no rights in the application or resulting patent.

13. **INDEPENDENT CONTRACTOR:** For the purposes of this Agreement and all services to be provided hereunder, each party shall be, and shall be deemed to be, an independent contractor and not an agent or employee of the other party. Neither party shall have authority to make any statements, representation or commitments of any kind, or to take any action, which shall be binding on the other party, except as may be explicitly provided for herein or authorized by the other party in writing.
14. **INDEMNIFICATION:** CAL POLY CORPORATION shall defend, indemnify and hold Sponsor, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CAL POLY CORPORATION, its officers, agents or employees.

Sponsor shall defend, indemnify and hold CAL POLY CORPORATION its officers, the trustees of the California State University, employees, volunteers, and subcontractors harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Sponsor, its officers, agents or employees.

15. **DISPUTES:** Any dispute concerning a question of fact arising under terms of this agreement that is not resolved by mutual agreement of the parties shall be brought to the attention of the authorized signatories of both parties. If resolution of the dispute cannot be accomplished, the parties agree to resolve the dispute by final binding arbitration before the American Arbitration Association (AAA), utilizing its Commercial Arbitration Rules. One arbitrator shall be selected using AAA procedures. The arbitrator shall use all reasonable efforts to minimize discovery and to complete the arbitration proceedings as expeditiously as possible. The Arbitrator shall render a written decision within thirty (30) calendar days of the hearing. The arbitrator will not award attorney's fees, or punitive, incidental, consequential, treble or other multiple or exemplary damages, and the parties hereby agree to waive and not seek such damages. Either party may seek judicial relief to compel the other party to comply with the provisions of this Section, or injunctive or other equitable relief to protect its intellectual property rights, provided (unless prohibited by applicable law) that the remainder of the dispute or claim is submitted to arbitration. The arbitration shall be held in San Luis Obispo, California; both parties hereby give their irrevocable consent to jurisdiction of courts of or in the State of California, as well as processes of the AAA in California. Awards shall be final, binding and non-appealable (except on the minimal grounds required under the Federal Arbitration Act or other applicable law). All awards may be filed with one or more courts, state, federal or foreign having jurisdiction over the party against whom such award is rendered or its property, as a basis of judgment and of the issuance of execution for its collection.

## Attachment B

16. **GOVERNING LAW:** This Agreement will be deemed fully executed when signed by both parties. This Agreement shall be governed in accordance with the laws of the State of California.
17. **AGREEMENT MODIFICATION:** Any changes in the terms of this Agreement in any way shall be valid only if the change is made in writing and approved by mutual agreement of authorized representatives of the parties hereto.
18. **SEVERABILITY:** The parties agree that if any part, term, or provision of this Agreement is held illegal or invalid, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be illegal or invalid.
19. **PRIMARY POINTS OF CONTACT**

Authorized Sponsor Representative  
Kathi Henry  
City Manager  
City of Lemon Grove  
3232 Main Street  
Lemon Grove, CA 91945  
(619) 825-3801  
khenry@lemongrove.ca.gov

Sponsor Technical Representative  
Carol Dick  
Development Services Director  
City of Lemon Grove  
3232 Main Street  
Lemon Grove, CA 91945  
(619) 825-3806  
cdick@lemongrove.ca.gov

Cal Poly Corporation Representative  
Melissa Mullen  
Sponsored Programs Director  
Cal Poly Corporation  
1 Grand Avenue  
San Luis Obispo, California 93407-0830  
(805) 756-1123  
sponprog@calpoly.edu

Cal Poly Technical Representatives  
Kelly Main, Ph.D., Associate Professor  
City & Regional Planning Dept.  
California Polytechnic State University  
1 Grand Avenue  
San Luis Obispo, California 93407-0283  
(805) 756-2285  
[kdmain@calpoly.edu](mailto:kdmain@calpoly.edu)

## Attachment B

20. FINAL AGREEMENT: This Agreement states the entire agreement between the parties relating to the Project and supersedes all prior written or verbal agreements relating to this Agreement. This Agreement may only be modified in a writing signed by all parties. The parties agree to be legally bound by this Agreement. Notwithstanding any statute, regulation, or other rule of law, a signature provided by facsimile or other electronic copy will be deemed to be an original signature, and this Agreement may be executed in counterparts, and all counterparts taken together will be regarded as one and the same instrument.

In witness whereof, the parties hereto have executed this agreement by authorized official or designee:

City of Lemon Grove

Cal Poly Corporation

\_\_\_\_\_  
*Kathi Henry*  
*City Manager*

Date

\_\_\_\_\_  
Melissa Mullen  
Director, Sponsored Programs  
Office

Date

Attachment: Lemon Grove Project Proposal

# Attachment B



California Polytechnic State University  
San Luis Obispo, CA 93407  
City and Regional Planning Department  
805 756-1255  
[www.planning.calpoly.edu](http://www.planning.calpoly.edu)

## PROJECT PROPOSAL

### STUDIO—CITY OF LEMON GROVE, GENERAL PLAN UPDATE

#### 1. PROJECT | COURSE DESCRIPTION AND OBJECTIVES

- Complete a general plan update/recommendations for Lemon Grove:
  - Using the following:
    - Interviews with staff;
    - Information from the community profile research and community outreach process;
    - Outside data sources, which will be referenced. Some data sources are likely to be mentioned in the text, such as when we use the Census or the California Department of Finance, and at a minimum sources would be referenced in a bibliography;
    - A case study analysis that includes similar projects for similar communities;
    - Regulatory changes since the 1996 General Plan Adoption, which will be summarized in the community profile.
  - Emphasizing the following:
    - Community outreach;
    - Elements that:
      - Include, but are not limited to: Land use, Design, Circulation, Economic Development, Community Services and Infrastructure, Community Safety, Infrastructure, Parks, History and Culture;
      - Integrate the City's recently adopted Health Element, Housing Element and Bicycle Master Plan. The General Plan Update will maintain the goals and objectives of those plans. The Update will be formatted to look similar to the Health Element.

## Attachment B

- Specific community concerns, such as, but not limited to:
  - Update of the existing transportation land use parcels no longer needed for transportation;
  - Inclusion of the MTS property into the Massachusetts Station STA;
  - Complete streets policies and design guidance as a new mobility element;
  - Consideration and reference of outside efforts (SANDAG Grant) concerned with Broadway Corridor (Smart Growth Area LG-2);
  - Reconsideration (updated analysis) of all Special Treatment Areas, (may include conceptual land use diagrams for these areas).
- Conduct a project analysis and community outreach process that includes three trips to Lemon Grove, California:
  - Trip 1 will include:
    - Initial visit and meeting with staff,
    - Community outreach—Issue and idea generation, resulting from:
      - Extensive in-person interviews at community events/public sites (i.e. grocery stores, shopping centers, farmers markets, public parks) where community members can be found),
      - Mapping activities,
      - Focus group meetings;
  - Trip 2 will include:
    - Additional project analysis,
    - Presentation to staff and/or commission—Initial:
      - Community profile information,
      - General plan concepts;
    - Community outreach, resulting in:
      - Concerns and idea generation—Continued in-person interviews, mapping activities, and focus group meetings,
      - Response/prioritization of student ideas;
  - Trip 3 will include:
    - Final presentation/workshop.

# Attachment B

## 2. PROJECT TIMELINE

- Project start: September 15, 2015
- Final project reports submission: June 30, 2016

## 3. DELIVERABLES

- Community Profile;
- General Plan Update (recommendations) containing a description of visions/concepts/goals/policies/implementation measures related to the seven required elements;
- GIS mapping and graphics;
- Appendices that include community outreach data, as follows:
  - Details, activities, and results from each event,
  - Recommendations for future community outreach efforts.

## 4. PROJECT TEAM

Graduate students in the twenty-week (two quarter) Comprehensive Planning Studio in the City and Regional Planning Program at California Polytechnic State University, San Luis Obispo

Faculty advisor: Kelly Main, Ph.D., Associate Professor

Previous to joining the faculty of Cal Poly, Professor Main worked for more than fifteen years as a practicing city planner for cities in Orange County, California. Her experience includes: Development project review; fiscal impact modeling; comprehensive zoning ordinance and general plan updates; design guidelines; and a parks and recreation master plan.

Professor Main has a Masters in economics from Brown University and a Ph.D. in urban planning from the University of California, Los Angeles. Her teaching experience includes community planning, the history and foundations of city planning, planning implementation methods, and planning with multiple publics. Professor Main's research experience covers public health and the built environment, the emotional attachments that people form to community spaces, the influence planning practice has on the importance and meaning of place, and community participation in culturally diverse communities.

While at Cal Poly, Professor Main has acted as faculty advisor for ten community and/or specific planning laboratories, producing: 1) the Nipomo Community Plan, 2) the Delano Strategic Plan, 3) the Figueroa Corridor Community Plan, 4) the Santa Paula Downtown Plan Update, 5) the City of Santa Maria General Plan Update, 6) the City of Bell General Plan Update, 7) the Menlo Park Waterfront Vision Plan, 8) the Cayucos Public Space Plan, 9) the Sanger General Plan Update, and 10) City of Woodland Parks, Recreation, and Community Services Master Plan Update. In 2009, the Delano Strategic Plan received the American Planning Association's national award for small town and rural planning for a student project.

# Attachment B

## Additional personnel/assistance:

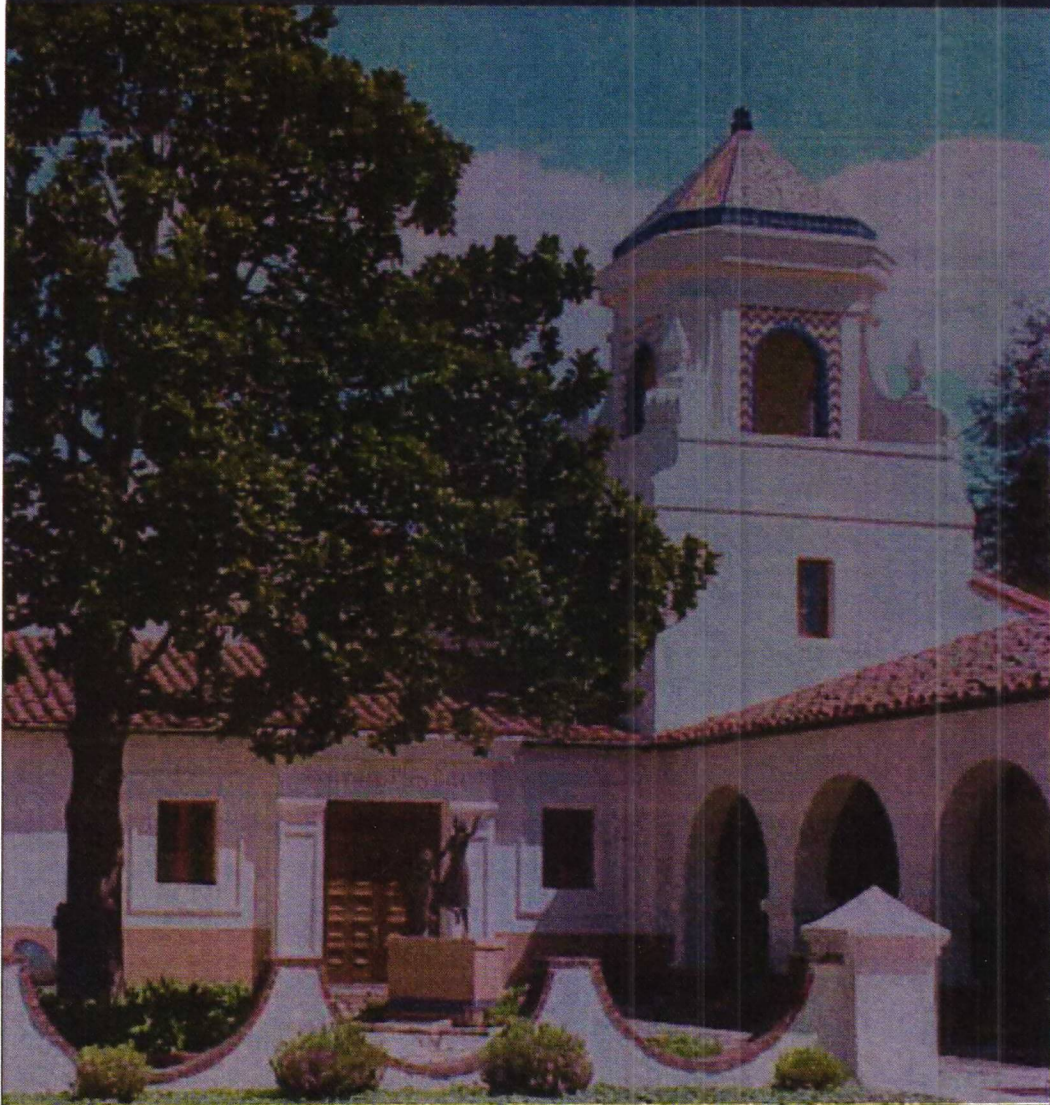
- Student assistance (one graduate student assistant to be identified)
- Administrative assistance from the city and regional planning program office
- Professional editing

## 5. PROJECT BUDGET

- Personnel
  - Administrative Assistance \$ 500
  - Student Research Assistant \$ 1,400
- Travel (2 four-day trips—14 students | 1 2-day trip—4 students) \$ 10,500
- Supplies (High-resolution documents, posters, project supplies) \$ 1,200
- Onsite Costs Refreshments/supplies for community outreach events/website \$ 1,400
- TOTAL \$15,000



# Santa Maria Draft General Plan Update



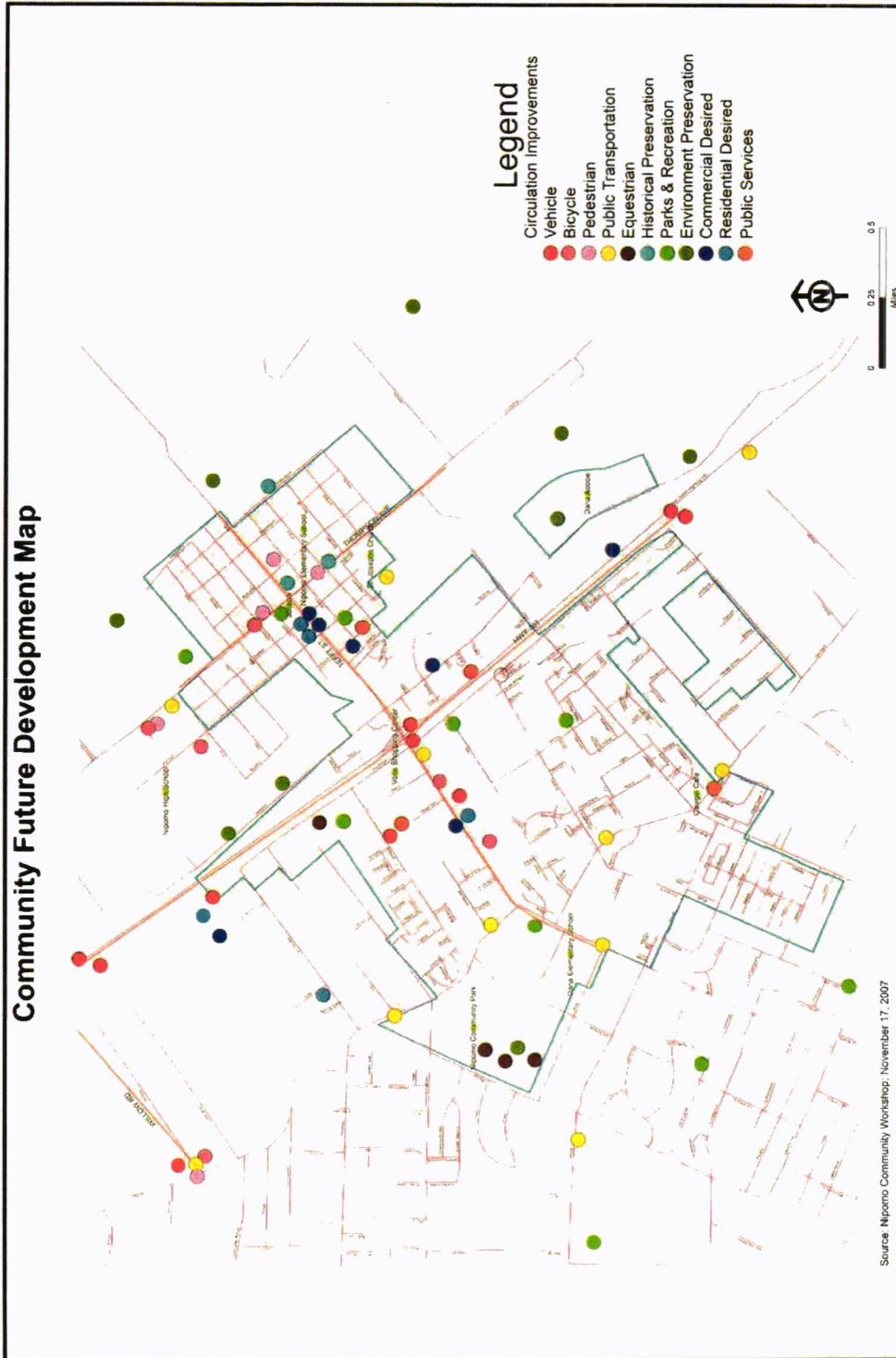
Santa Maria Draft General Plan Update

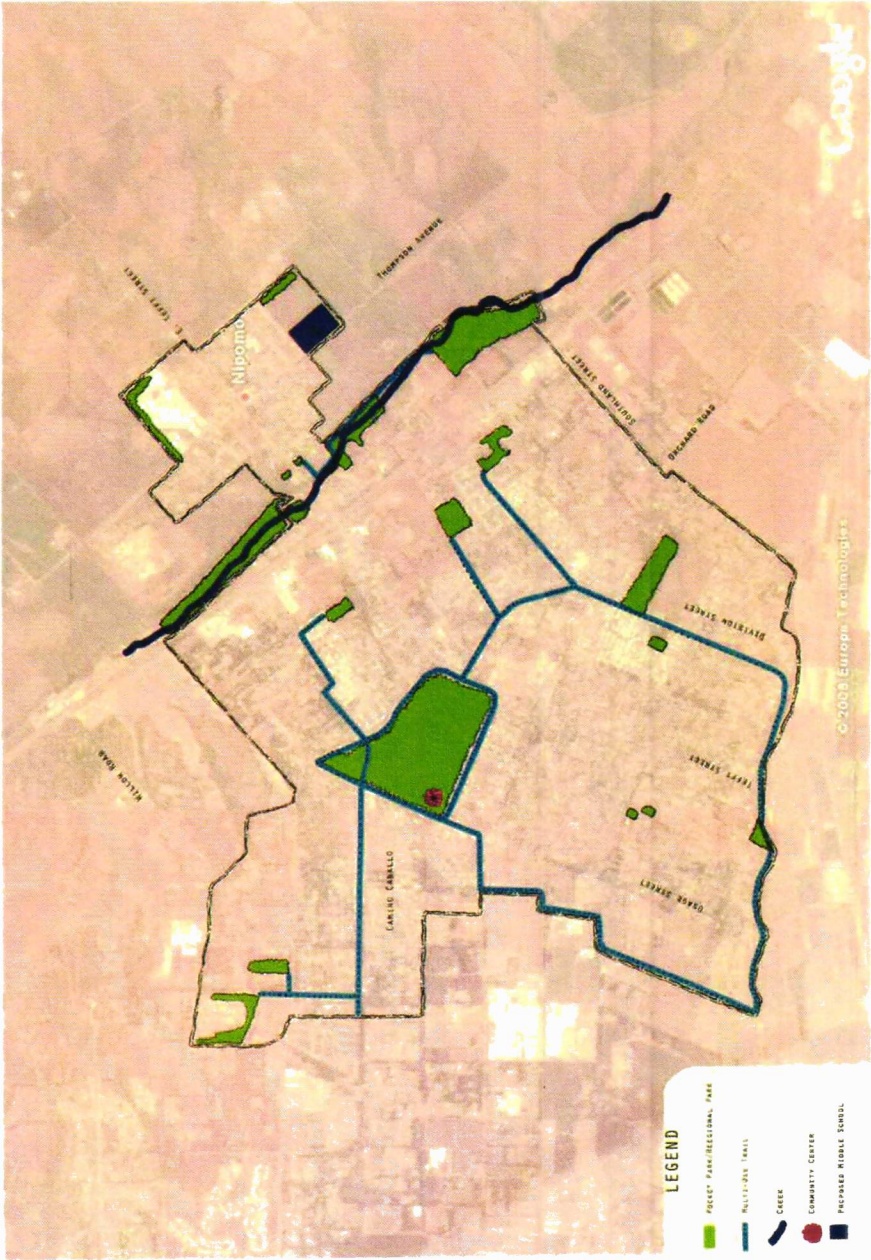
Table of Contents

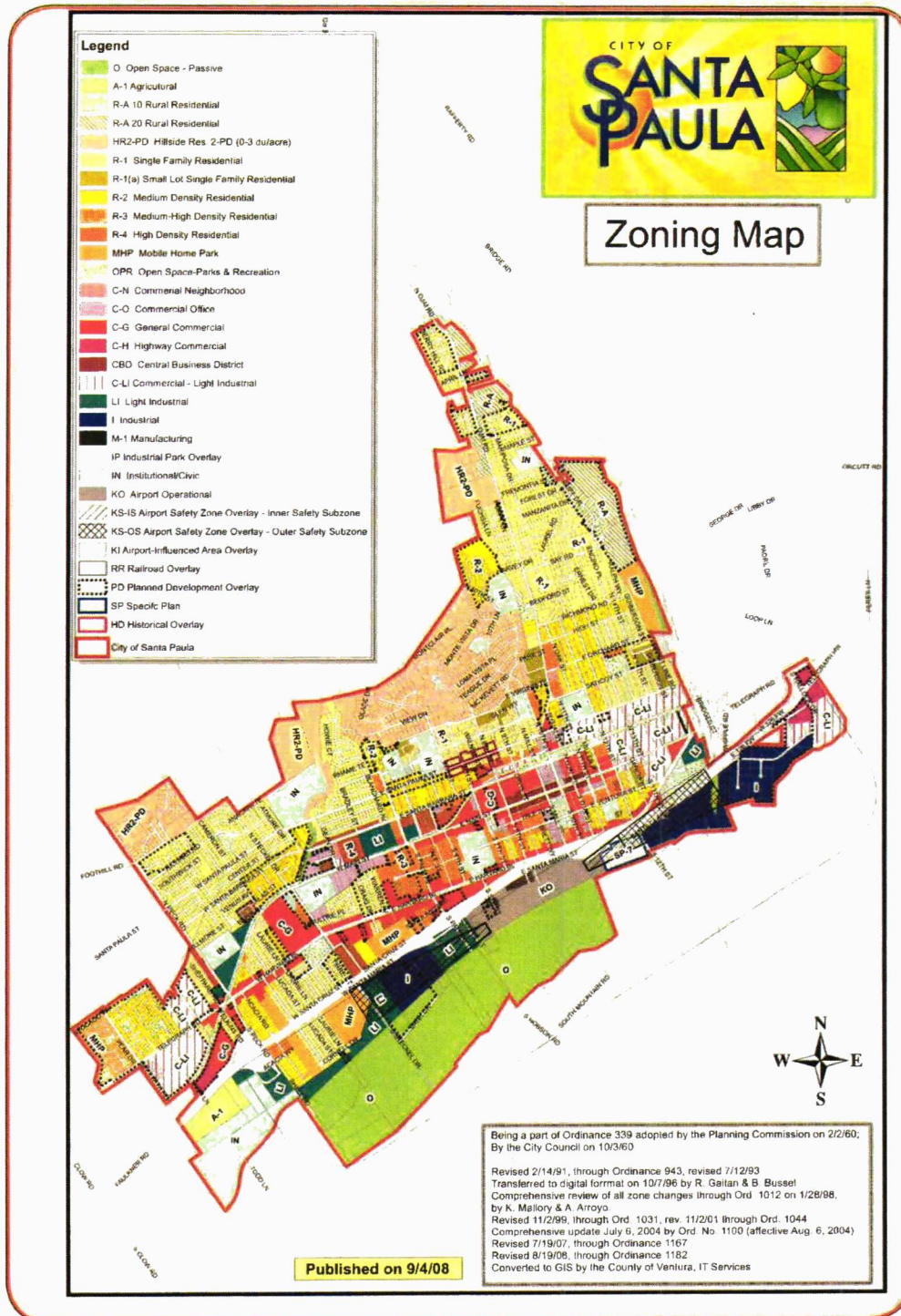
- Introduction**
  - General Plan Update Process..... i.1
  - Santa Maria: A Brief History..... i.4
- Element 1: Land Use and Design**
  - Santa Maria Today ..... 1.5
  - Key Findings ..... 1.14
  - Community Outreach ..... 1.18
  - Planning Goals ..... 1.33
  - Goals, Policies and Actions ..... 1.34
- Element 2: Circulation**
  - Santa Maria Today ..... 2.1
  - Key Findings ..... 2.4
  - Community Outreach ..... 2.16
  - Planning Goals ..... 2.18
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  - Santa Maria Today ..... 3.5
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  - Key Findings ..... 4.10
  - Community Outreach ..... 4.11
  - Planning Goals ..... 4.14
  - Goals, Policies and Actions ..... 4.15
- Element 5: Community Services and Infrastructure**
  - Santa Maria Today ..... 5.4
  - Key Findings ..... 5.18
  - Community Outreach ..... 5.21
  - Planning Goals ..... 5.23
  - Goals, Policies and Actions ..... 5.25
- Element 6: Community Safety**
  - Santa Maria Today ..... 6.4
  - Key Findings ..... 6.16
  - Community Outreach ..... 6.19
  - Planning Goals ..... 6.21
  - Goals, Policies and Actions ..... 6.24
- Element 7: Parks, History and Culture Santa Maria Today**
  - Santa Maria Today ..... 7.4
  - Key Findings ..... 7.19
  - Community Outreach ..... 7.19
  - Planning Goals ..... 7.25
  - Goals, Policies and Actions ..... 7.27

CRP #11 | Community Planning Lab  
Winter 2008  
Dr. Kelly Main

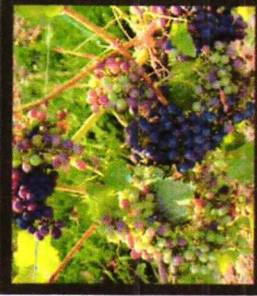

Prepared for:  
The San Luis Obispo County Planning Department  
and  
The Community of Nipomo



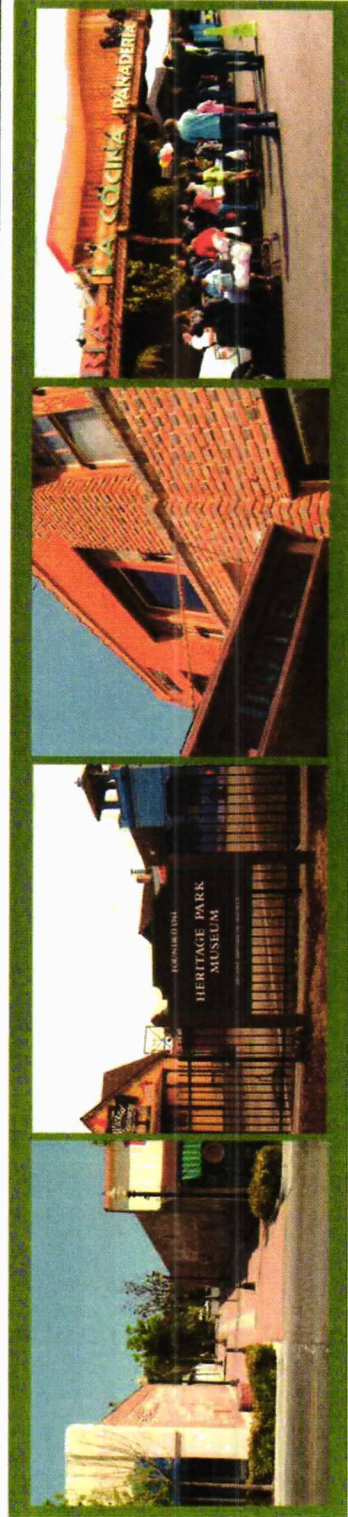




**delano** *strategic plan*



California  
Polytechnic State  
University  
San Luis Obispo  
Community  
Planning Laboratory  
Winter 2009

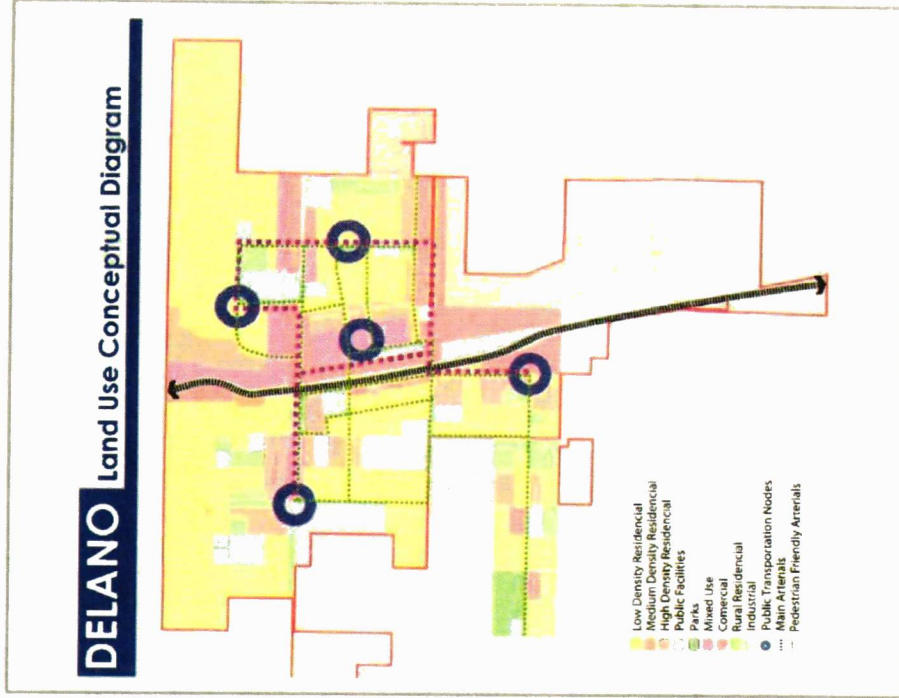


**1.4.3 DEVELOPMENT OF THE DELANO CONCEPT PLAN AND DESIGN GUIDELINES**

The Delano Concept Plan was the final step in addressing the information received from the community. During one of the public outreach activities, the Plan Van exercise (see Chapter 2, Community Input), students asked Delano community members to map out their "Ideal City Scenario". The class analyzed the information provided by residents during this activity to create the Concept Plan and the Design Guidelines.

The City of Delano is anticipating significant growth in the future. In preparation for an increasing population, students recommend that the City reconsider its existing land use plan and consider the adoption of City-wide, district-based design guidelines. To create the Concept Plan and Design Guidelines, students divided the City into five districts: The Northwest, Northeast, Southwest, Southeast, and Central Districts. Each of the five districts has a central node where commercial development would be concentrated. Residential uses in each district would develop outward from the commercial node. The guidelines provided by the students are focused on the principles of sustainability and smart growth.

The Concept Plan also took into consideration projects that the City already approved and are currently in the process of developing. The Concept Plan integrates current projects with the community's vision for future development. The image below shows the five proposed districts. Details regarding the Concept Plan and Design Guidelines can be found in the DSP chapter titled "Land Use and Design."



# Attachment C

## Acknowledgements

### **Project Advisor**

Kelly Main, Ph. D.

### **Document Editor**

Amy Scott  
Amy Chesarek

### **City of Santa Maria**

Larry Appel, Community Development  
Director  
Bill Shipsey, Planner III  
Dave Cross, Executive Director  
Economic Development Commission

### **Staff Graphics Team**

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Charlotte Bell  
Jean Paul Molyneux  
Matt Severson

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Ian Fronczack

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#### **Parks, Culture and History**

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Paula Chiu  
Bryan Iwamoto  
Jasmin Kayhour  
Caroline Raferty  
Rebecca Bustos

## Santa Maria Draft General Plan Update

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**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 6  
**Mtg. Date** August 4, 2015

**Item Title:** **Designation of Voting Delegate for the League of California Cities Annual Conference Business Meeting**

**Staff Contact:** Mary Teresa Sessom, Mayor

**Recommendation:**

Consider designating a voting delegate for the League of California Cities Annual Conference Business Meeting

**Item Summary:**

The League of California Cities (League) is holding its annual conference from September 30 – October 2, 2015, in San Jose. During the conference, League members will participate in the annual business meeting at which League delegates consider various resolutions that establish League policy; the business meeting will occur on Friday, October 2. In order to vote, the League requires cities to designate one voting delegate.

Included with this staff report is a memorandum from the League regarding the selection of voting delegates. If the City Council is interested in voting during the business meeting, it will be necessary to provide the name of the City’s designated voting delegate to the League.

**Fiscal Impact:**

In accordance with the Travel Policy Guidelines and not to exceed \$1,500. as budgeted.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section   | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

- A. League of California Cities Memorandum



1400 K Street, Suite 400 • Sacramento, California 95814  
Phone: 916.658.8200 Fax: 916.658.8240  
[www.cacities.org](http://www.cacities.org)

**Council Action Advised by July 31, 2015**

May 29, 2015

**TO: Mayors, City Managers and City Clerks**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES  
League of California Cities Annual Conference – September 30 – October 2, San Jose**

The League's 2015 Annual Conference is scheduled for September 30 – October 2 in San Jose. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, October 2, at the San Jose Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

**Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 18, 2015. This will allow us time to establish voting delegate/alternate records prior to the conference.**

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: [www.cacities.org](http://www.cacities.org). In order to cast a vote, at least one voter must be present at the

-over-

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the San Jose Convention Center, will be open at the following times: Wednesday, September 30, 8:00 a.m. – 6:00 p.m.; Thursday, October 1, 7:00 a.m. – 4:00 p.m.; and Friday, October 2, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 18. If you have questions, please call Kayla Gibson at (916) 658-8247.

Attachments:

- 2015 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

## **Annual Conference Voting Procedures 2015 Annual Conference**

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



# CONNECT MAIN STREET • MAIN STREET PROMENADE - PHASE 2 • CITY OF LEMON GROVE

## PROPERTY / ROW OWNERSHIP / AMENITY OVERVIEW • SHEET B



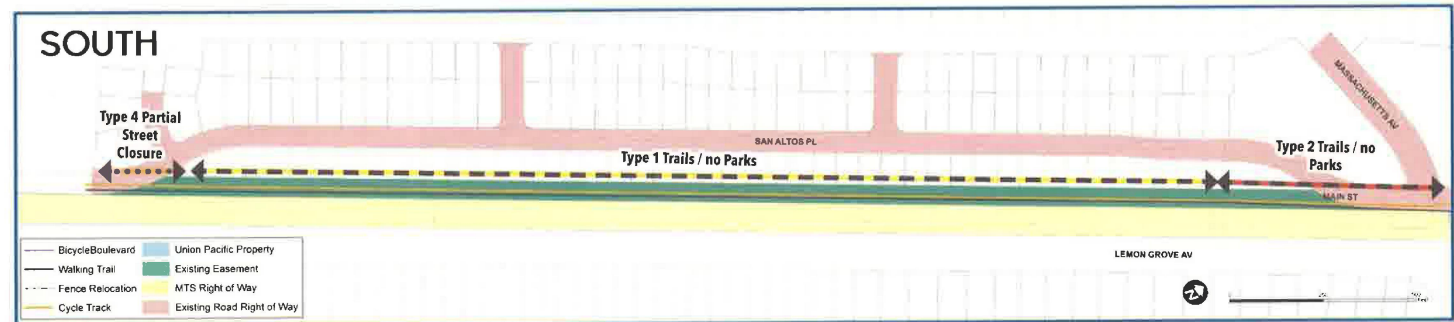
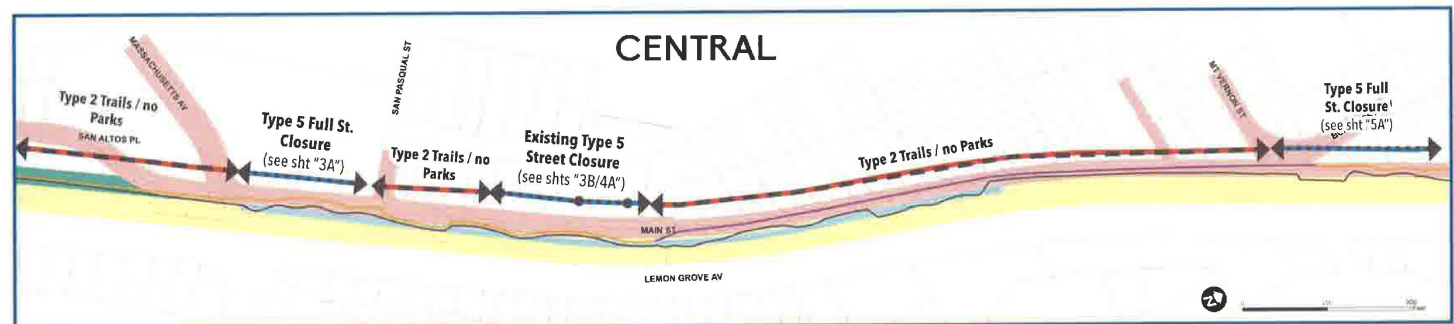
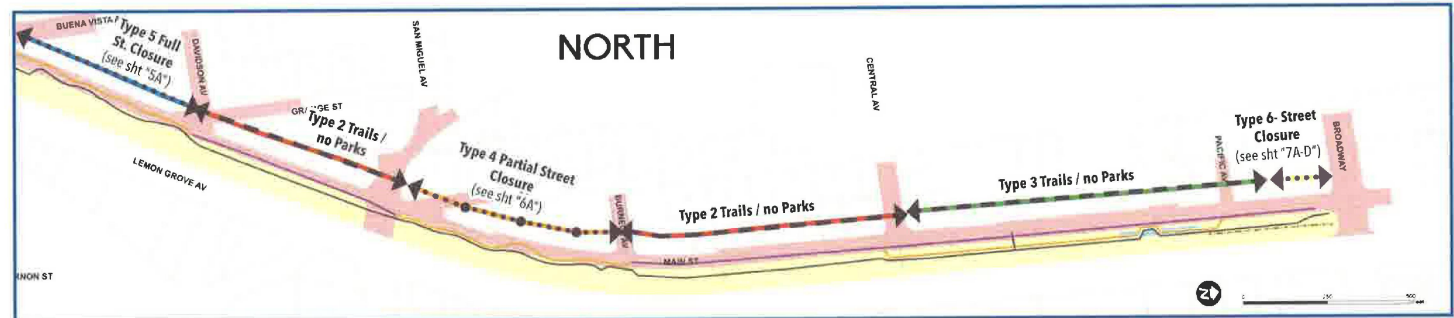
### PROPERTY OR ROW DISPOSITION

Most of the proposed improvements will occur within City Right of Way (ROW) associated with Main Street. However, some areas will encroach within the MTS Trolley ROW and other areas will occur on Union Pacific "sliver" properties.

### PROPOSED AMENITIES & TREATMENTS

Design treatments vary along the corridor but can be classified as trail only segments (Type 1-3) or paths with parks (Type 4-6). Trail only segments are either multi-use paths located away from a roadway (Type 1), a bike boulevard and side trail combination located along a roadway (Type 2) or consist of more urban paved trails and bike boulevards along roadways (Type 3). Other trails are associated with street closures and parklands. These include linear parks associated with partial street closures (one travel lane remaining open) (Type 4), pocket parks associated with wider parkland areas resulting from a full street closure (Type 5) or plazas resulting from a street closure (Type 6). Each type of trail has typical features and amenities proposed. See the table below for a listing of typical proposed amenities and treatments.

CONNECT MAIN STREET DESIGN FEATURE OVERVIEW	TRAIL ONLY SEGMENTS			PATHS WITH PARKS SEGMENTS		
	1. Multi-use Trail Away from Roadway	2. Trails Along Roadway	3. Urban Trail & Bike Blvd	4. Linear Park with Partial Street Closure	5. Pocket Parks with Full Street Closure	6. Plazas Resulting from Street Closure
<b>A. CIRCULATION</b>						
A.1 Hiking Path	✓	✓	✓	✓	✓	✓
A.2 Walking Urban Trail	✓	✓	✓	✓	✓	✓
A.3 Bike Boulevard	✓	✓	✓	✓	✓	✓
A.4 Multi-use Path	✓	✓	✓	✓	✓	✓
<b>B. SURFACES</b>						
B.1 Soft Surface	✓	✓	✓	✓	✓	✓
B.2 Firm Surface	✓	✓	✓	✓	✓	✓
B.3 Hard Surface	✓	✓	✓	✓	✓	✓
<b>C. PARK FEATURES</b>						
C.1 Native Garden			✓	✓	✓	✓
C.2 Community Garden			✓	✓	✓	✓
C.3 Dog Park			✓	✓	✓	✓
C.4 Skills / Health Park			✓	✓	✓	✓
C.5 Sporting Park			✓	✓	✓	✓
C.6 Education Park			✓	✓	✓	✓
<b>D. STREET AMENITIES</b>						
D.1 Native Plantings	✓	✓	✓	✓	✓	✓
D.2 Riparian Restoration	✓	✓	✓	✓	✓	✓
D.3 Street Trees	✓	✓	✓	✓	✓	✓
D.4 Picnic Tables	✓	✓	✓	✓	✓	✓
D.5 Shade Structures	✓	✓	✓	✓	✓	✓
D.6 Seating	✓	✓	✓	✓	✓	✓
D.7 Trash Receptacles	✓	✓	✓	✓	✓	✓
D.8 Street Lighting	✓	✓	✓	✓	✓	✓
D.9 Pedestrian Lighting	✓	✓	✓	✓	✓	✓
<b>E. RUNOFF IMPROVEMENTS</b>						
E.1 Runoff Basins	✓	✓	✓	✓	✓	✓
E.2 Bioswales	✓	✓	✓	✓	✓	✓
E.3 Permeable Surfaces	✓	✓	✓	✓	✓	✓
E.4 Infiltration Areas	✓	✓	✓	✓	✓	✓
<b>F. EDUCATION PANELS</b>						
F.1 Memarkers	✓	✓	✓	✓	✓	✓
F.2 Dialmarkers	✓	✓	✓	✓	✓	✓
F.3 Interpretive Panels	✓	✓	✓	✓	✓	✓
F.4 Interpretive Kiosks	✓	✓	✓	✓	✓	✓
<b>G. PUBLIC ART</b>						
G.1 Portals	✓	✓	✓	✓	✓	✓
G.2 Fence Art	✓	✓	✓	✓	✓	✓
G.3 Wall Art	✓	✓	✓	✓	✓	✓
G.4 Historic Art Pieces	✓	✓	✓	✓	✓	✓
G.5 Natural Art Pieces	✓	✓	✓	✓	✓	✓
G.6 Art Furnishings	✓	✓	✓	✓	✓	✓



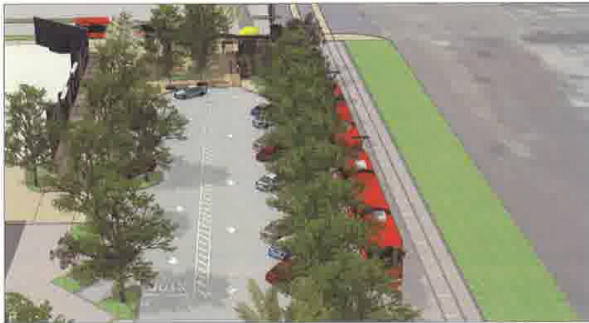
### TRAIL TYPE LEGEND

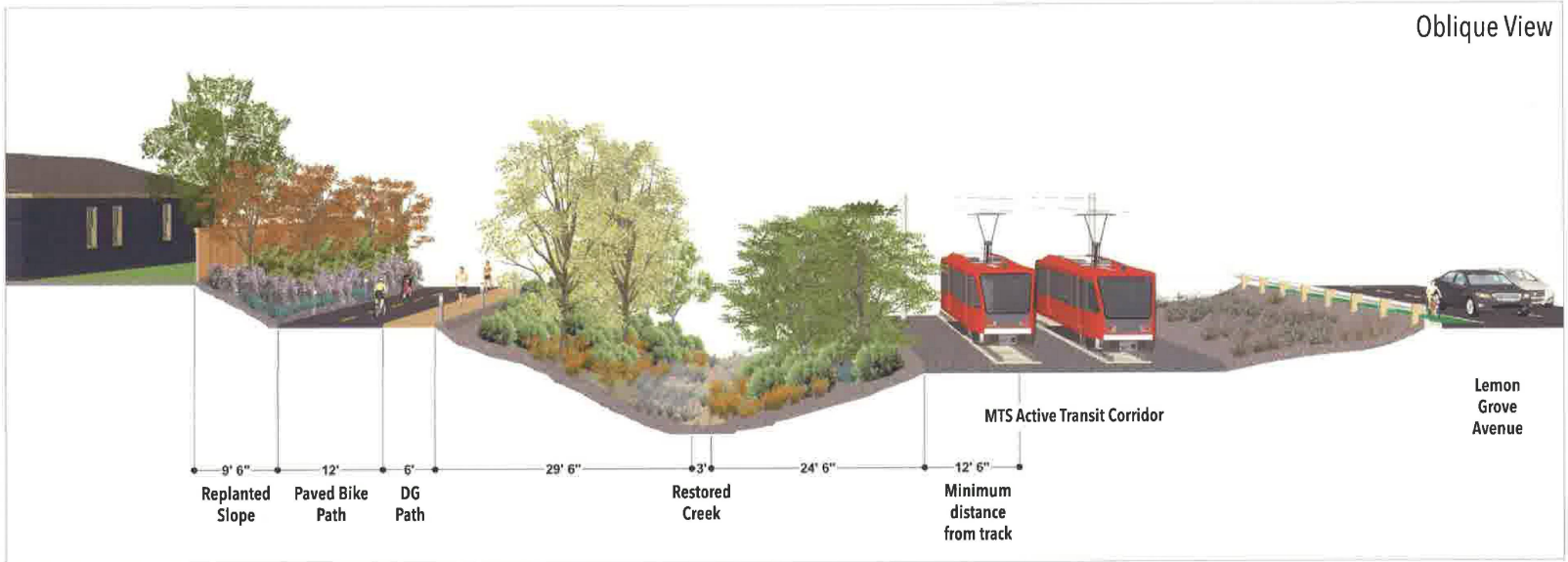
- (1-3=Trails Only; 4-6: Trails with Parks)
- 1. Multi-use Trail Away from Roadway
  - 2. Trail Along Roadway (no parkland)
  - 3. Urban Trail & Bike Boulevard
  - 4. Linear Park with Partial Street Closure
  - 5. Pocket Parks with Full Street Closure
  - 6. Plazas Resulting from Street Closure

Legend for symbols and colors:

- Bicycle Boulevard
- Union Pacific Property
- Walking Trail
- Existing Easement
- Fence Relocation
- MTS Right of Way
- Cycle Track
- Existing Road Right of Way

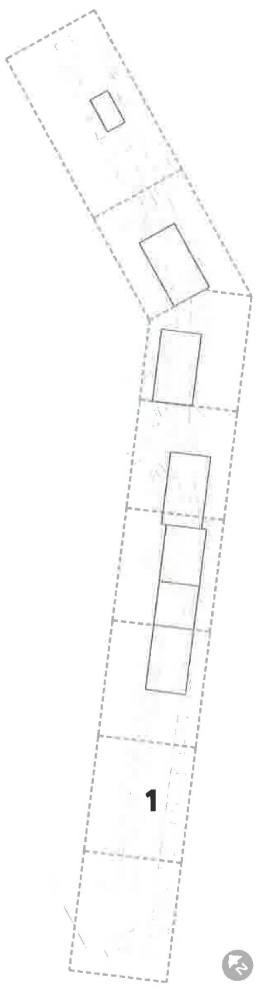
# GENERAL OVERVIEW PERSPECTIVES - BROADWAY PIONEER PLAZA SOUTH





**SECTION 1** (sections start at the southern project limit and proceed northward)

**SHEET D**

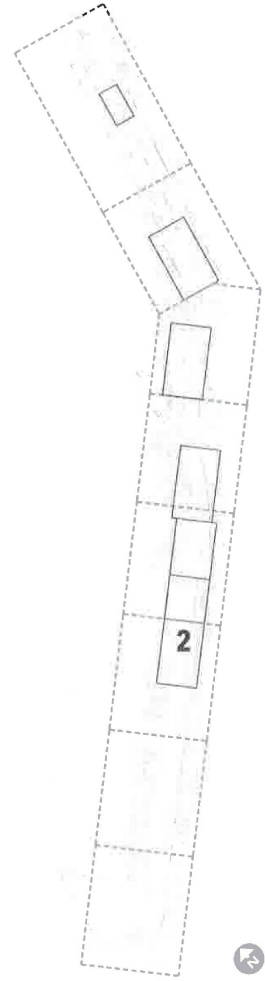


SECTION LOCATION KEY MAP

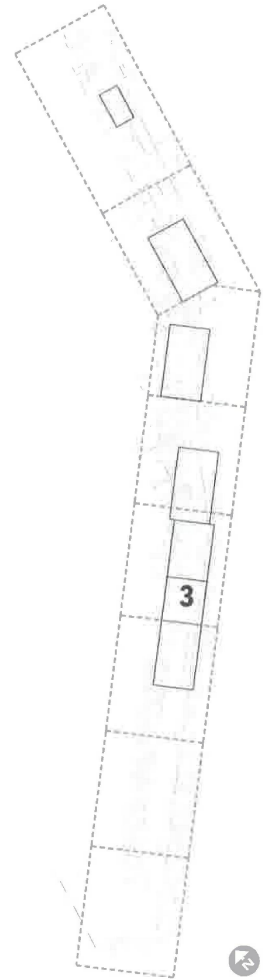
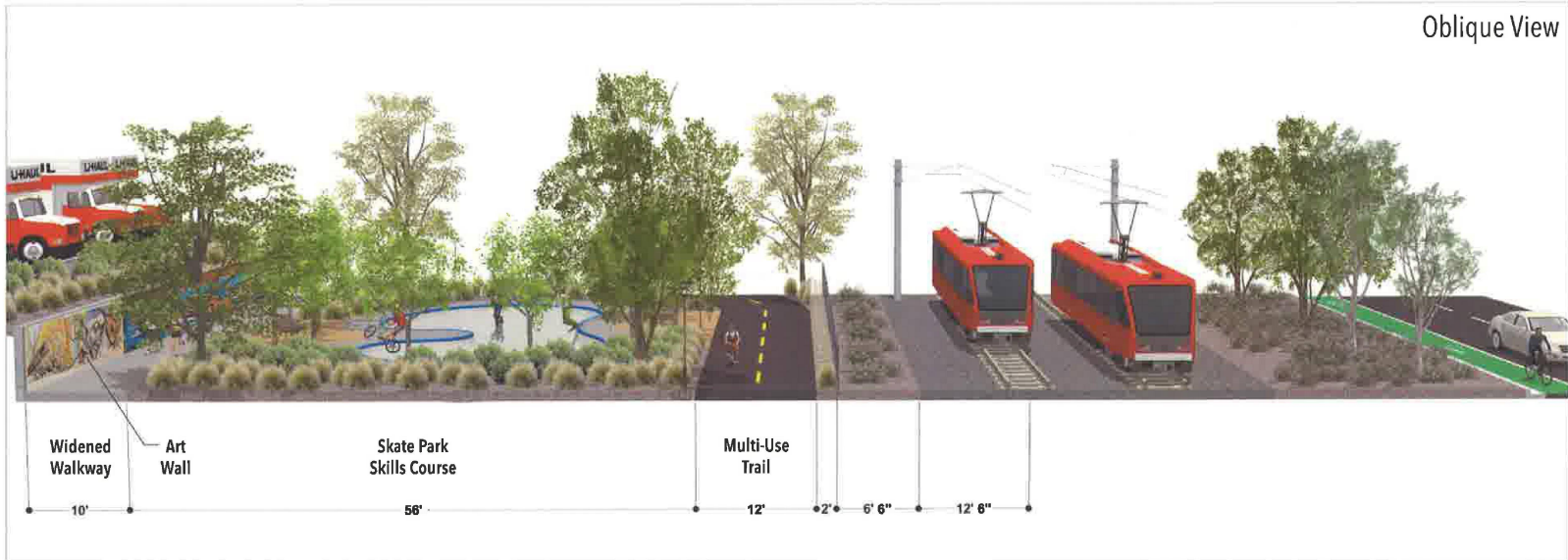


**SECTION 2**

**SHEET E**

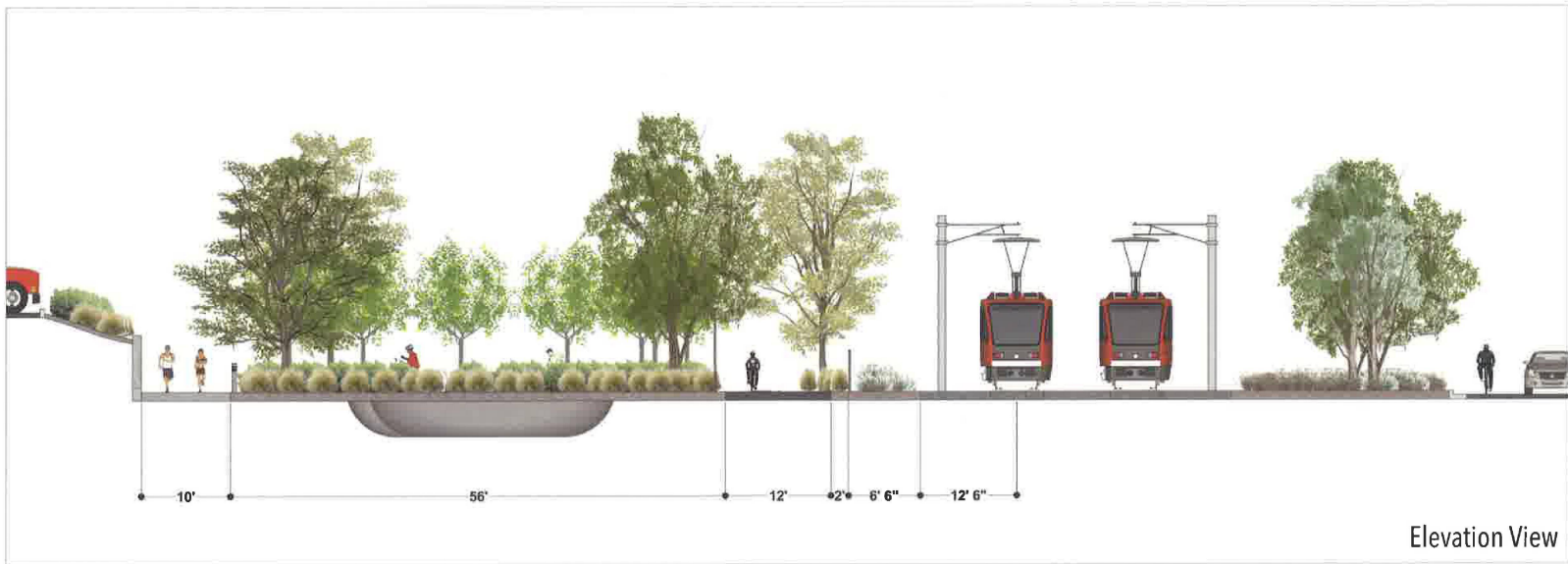


SECTION LOCATION KEY MAP

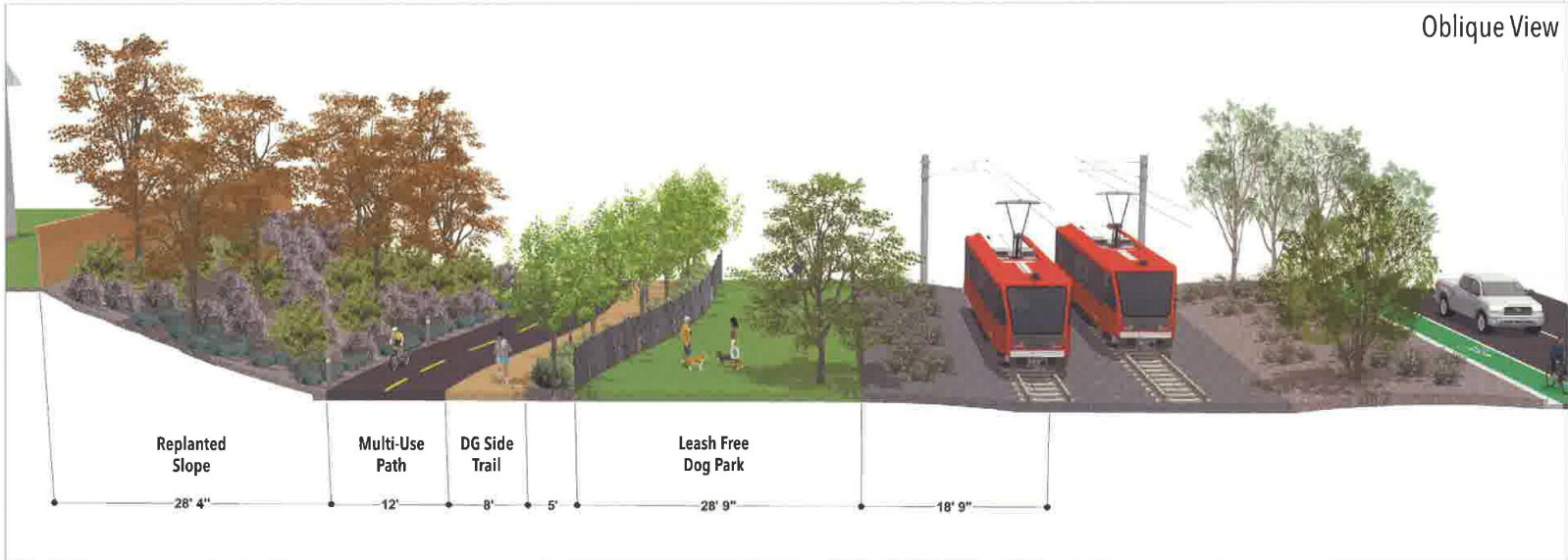


**SECTION 3**

**SHEET F**

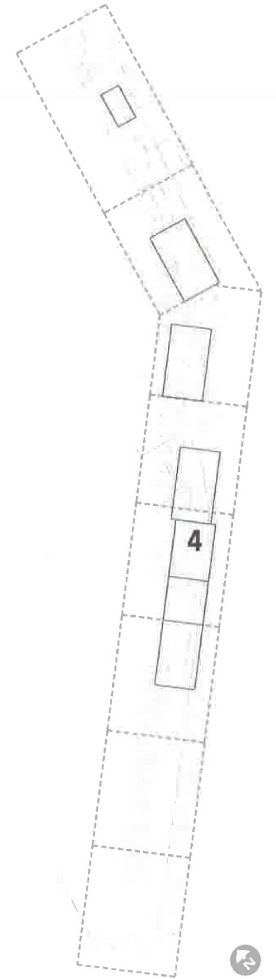


SECTION LOCATION KEY MAP



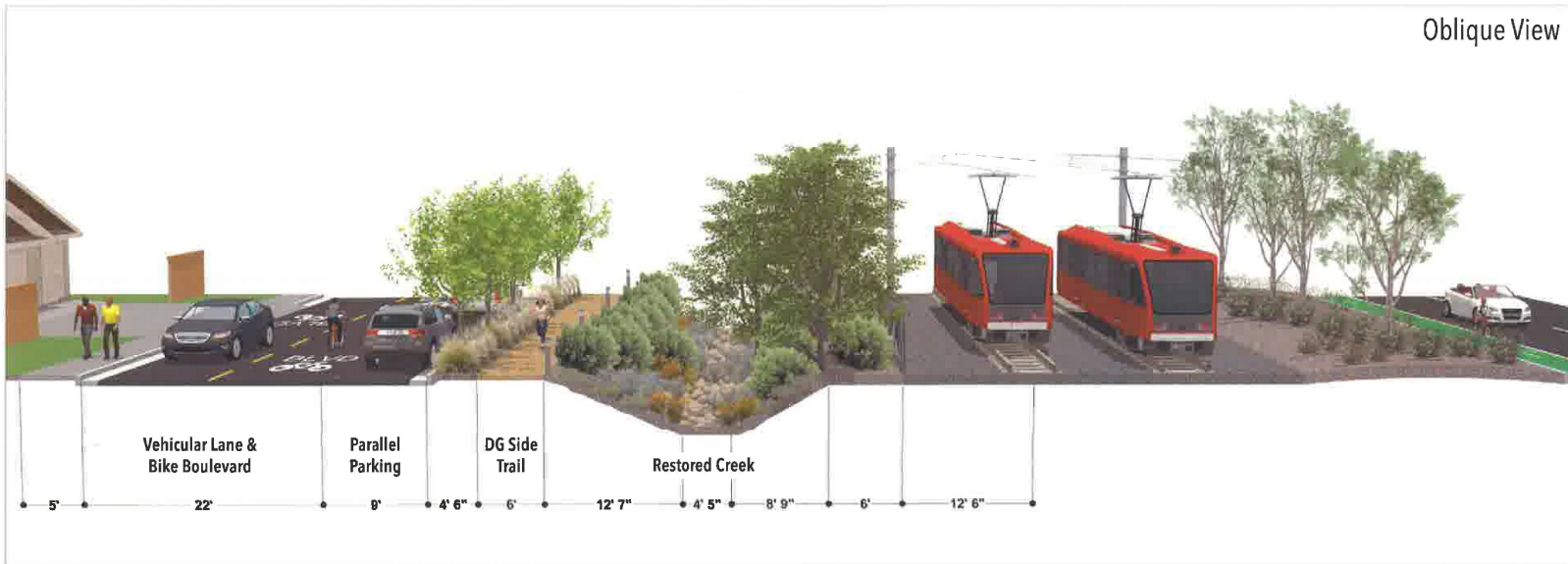
**SECTION 4**

**SHEET G**



SECTION LOCATION KEY MAP

Oblique View



Vehicular Lane & Bike Boulevard

Parallel Parking

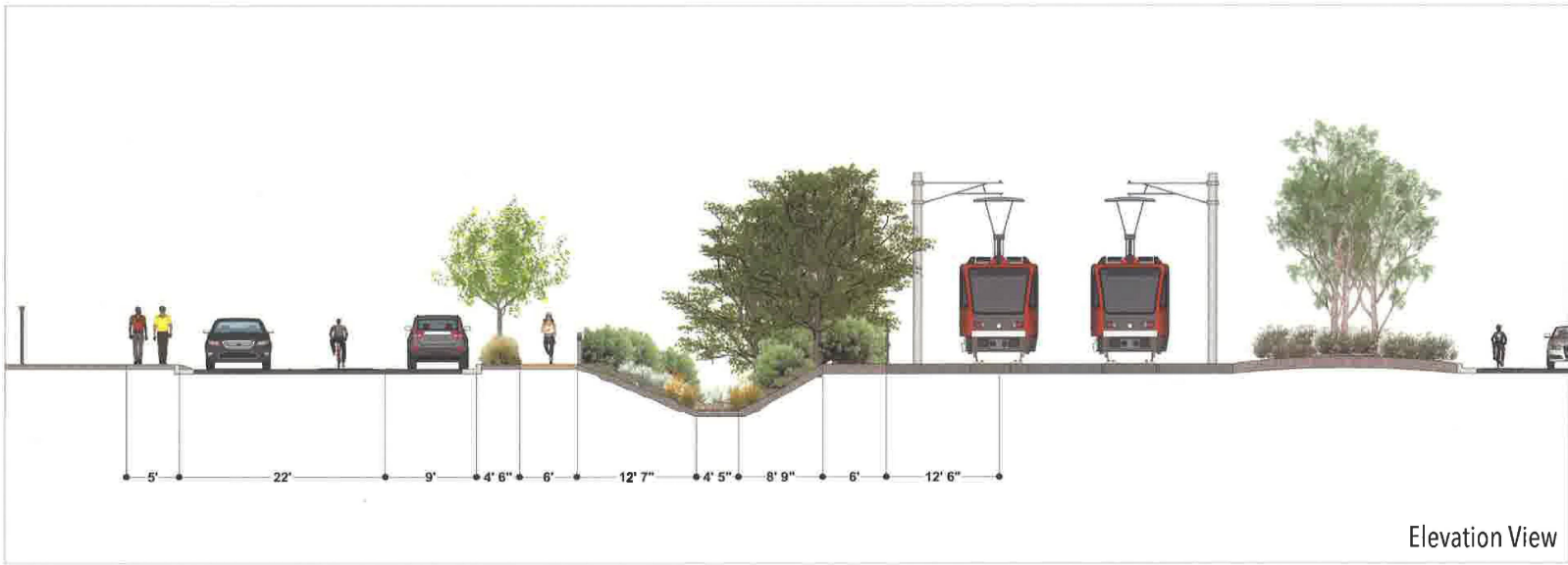
DG Side Trail

Restored Creek

5' 22' 9' 4' 6" 6' 12' 7" 4' 5" 8' 9" 6' 12' 6"

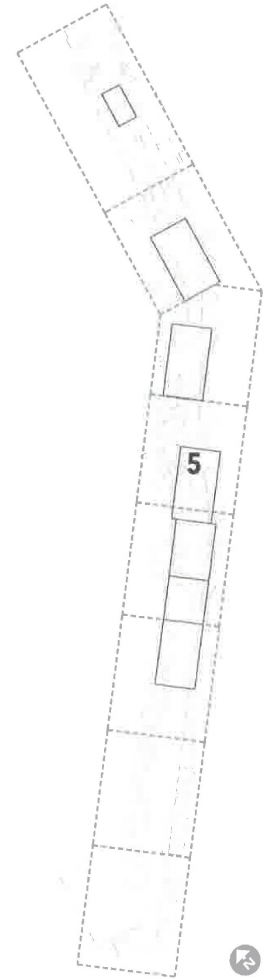
**SECTION 5**

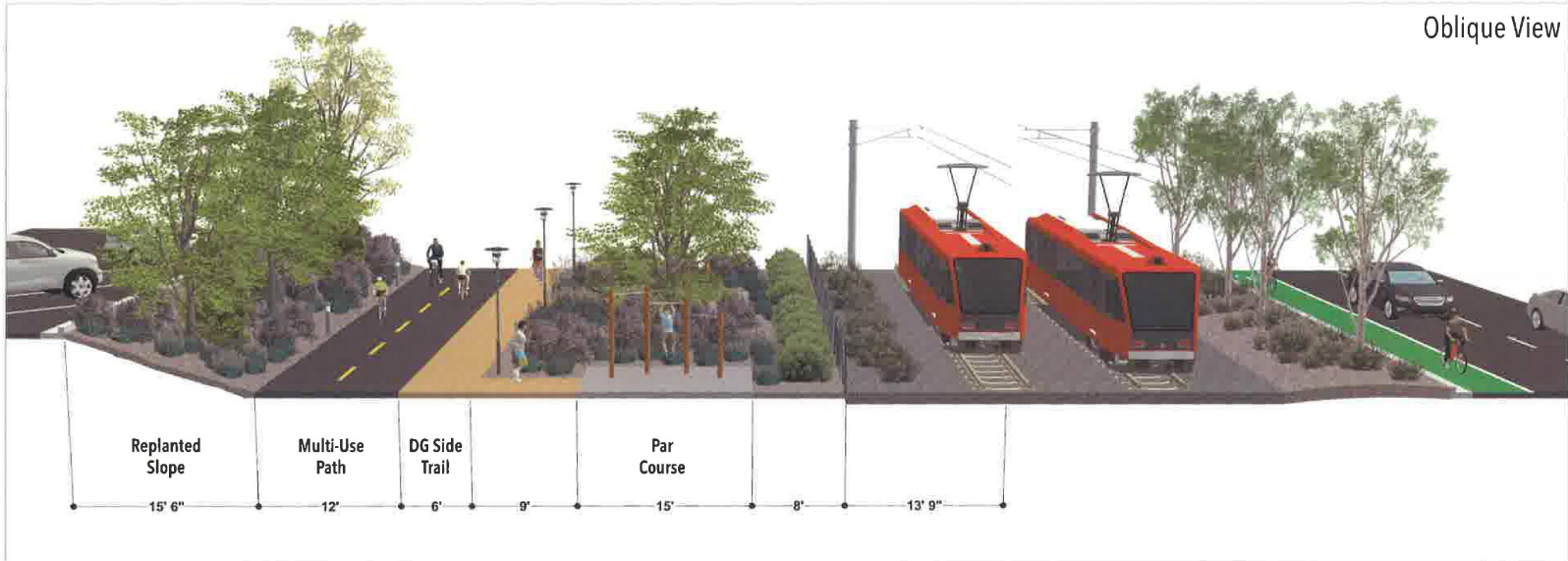
**SHEET H**



5' 22' 9' 4' 6" 6' 12' 7" 4' 5" 8' 9" 6' 12' 6"

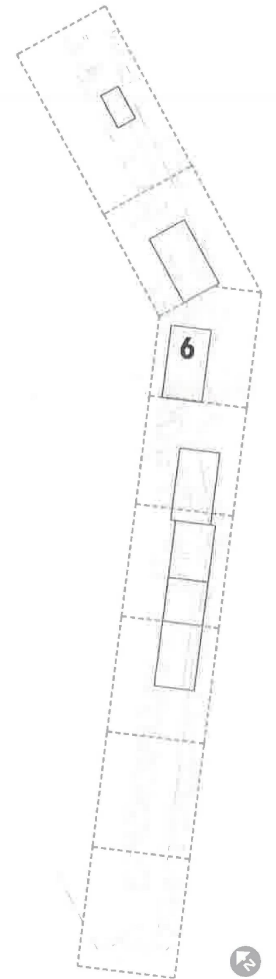
Elevation View





**SECTION 6**

**SHEET I**

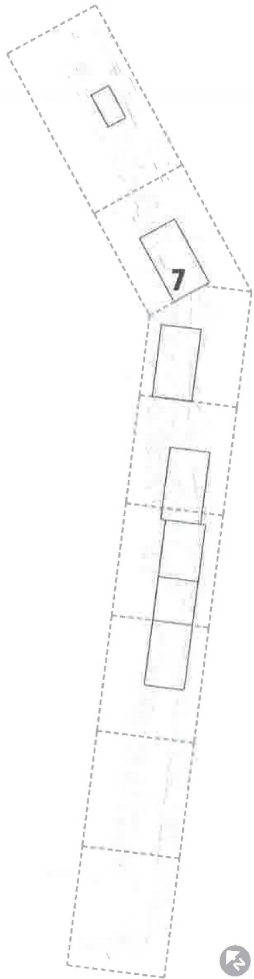


SECTION LOCATION KEY MAP

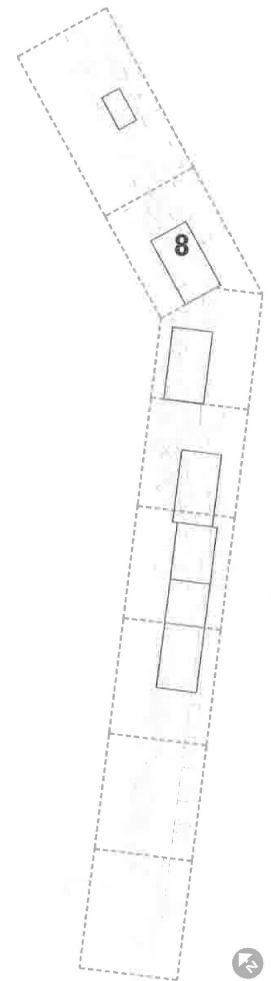
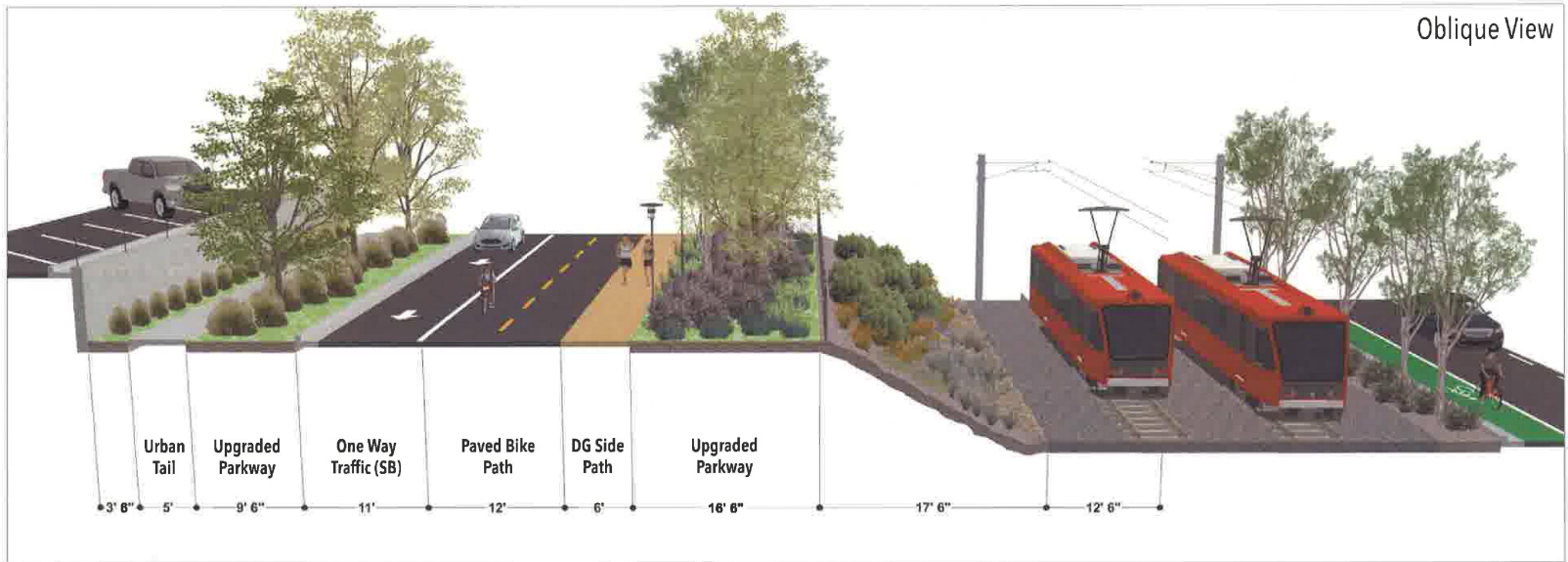


**SECTION 7**

**SHEET J**

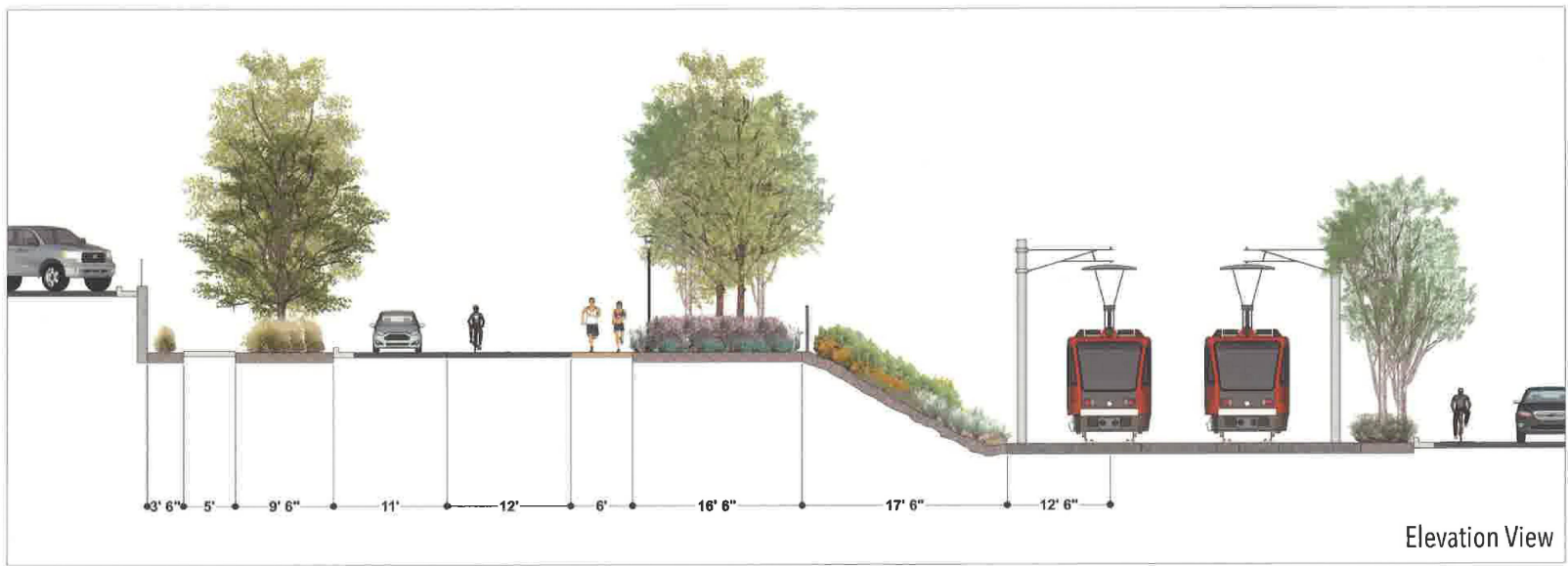


SECTION LOCATION KEY MAP

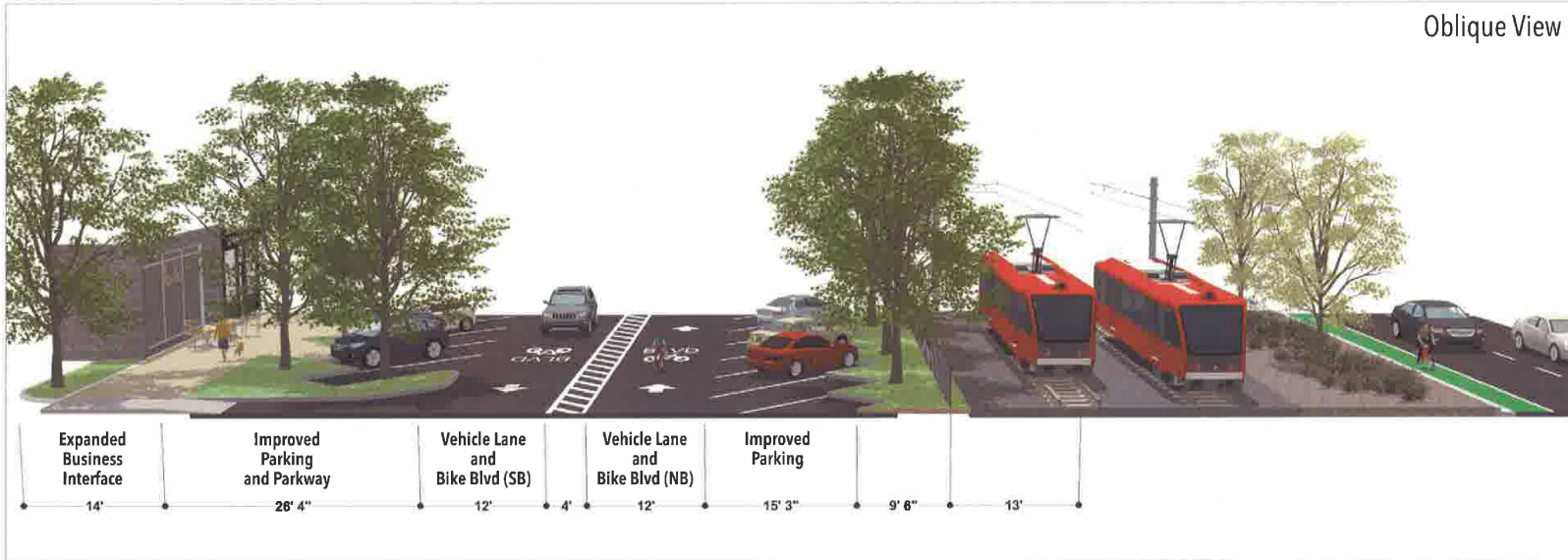


**SECTION 8**

**SHEET K**

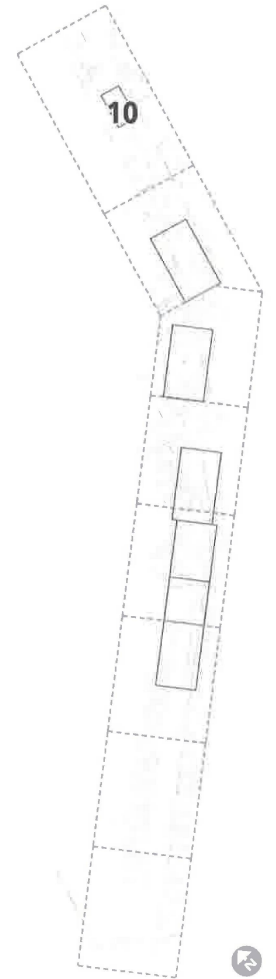
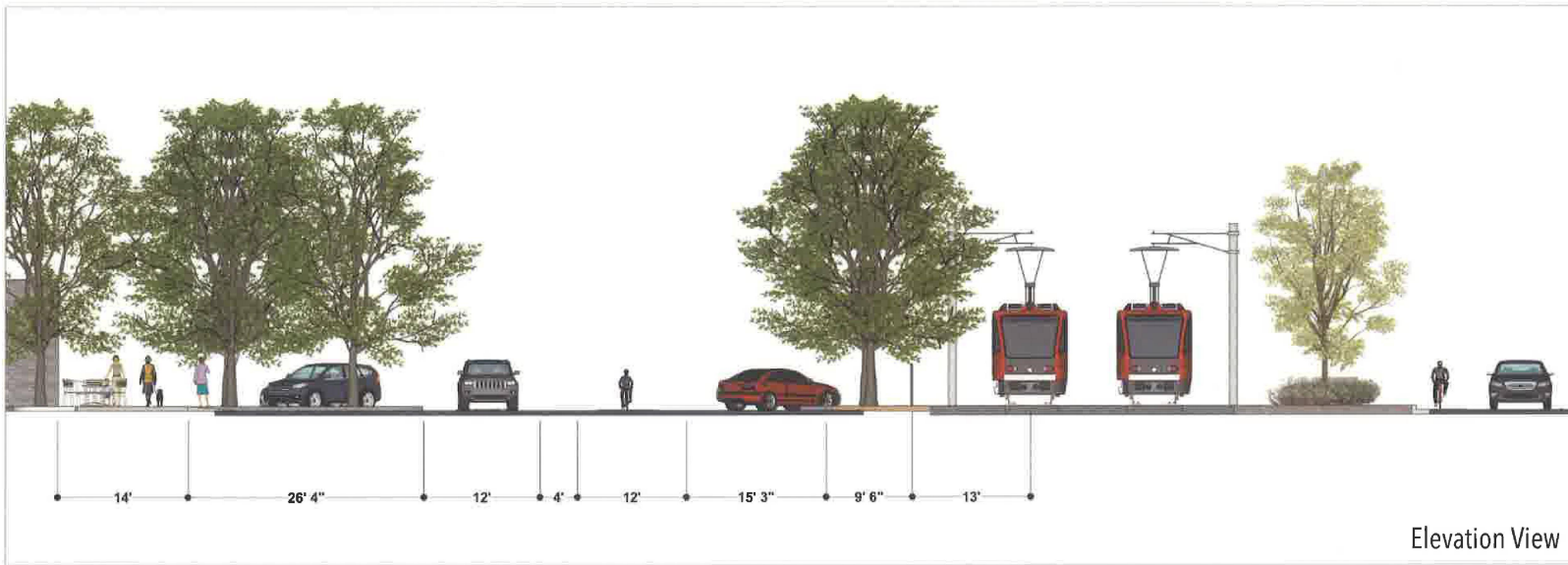


SECTION LOCATION KEY MAP

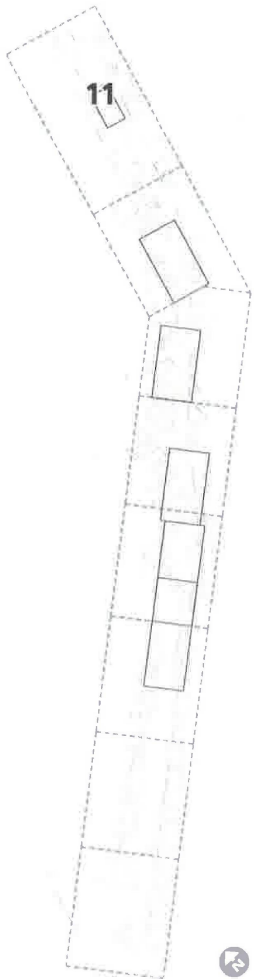


**SECTION 10**

**SHEET M**



SECTION LOCATION KEY MAP

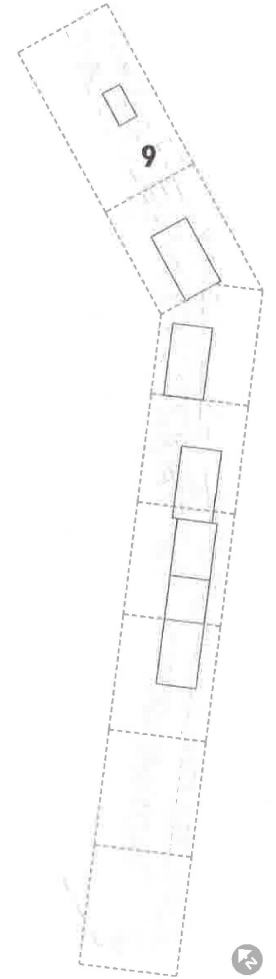
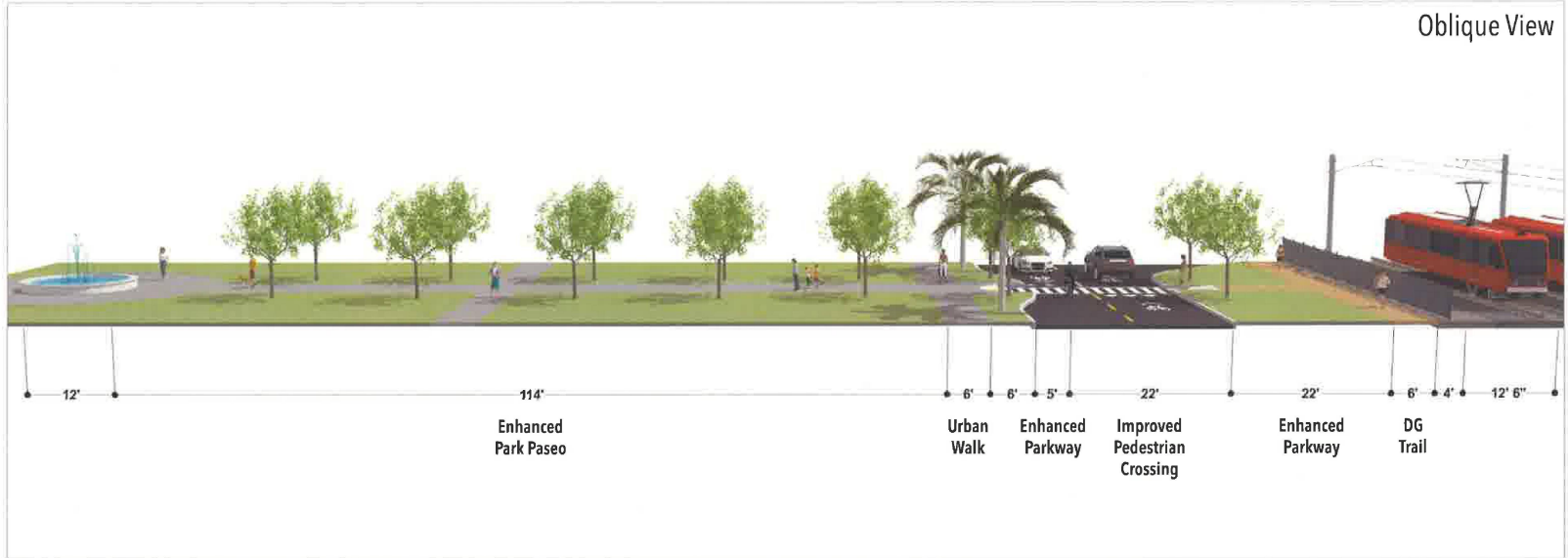


**SECTION 11**

**SHEET N**

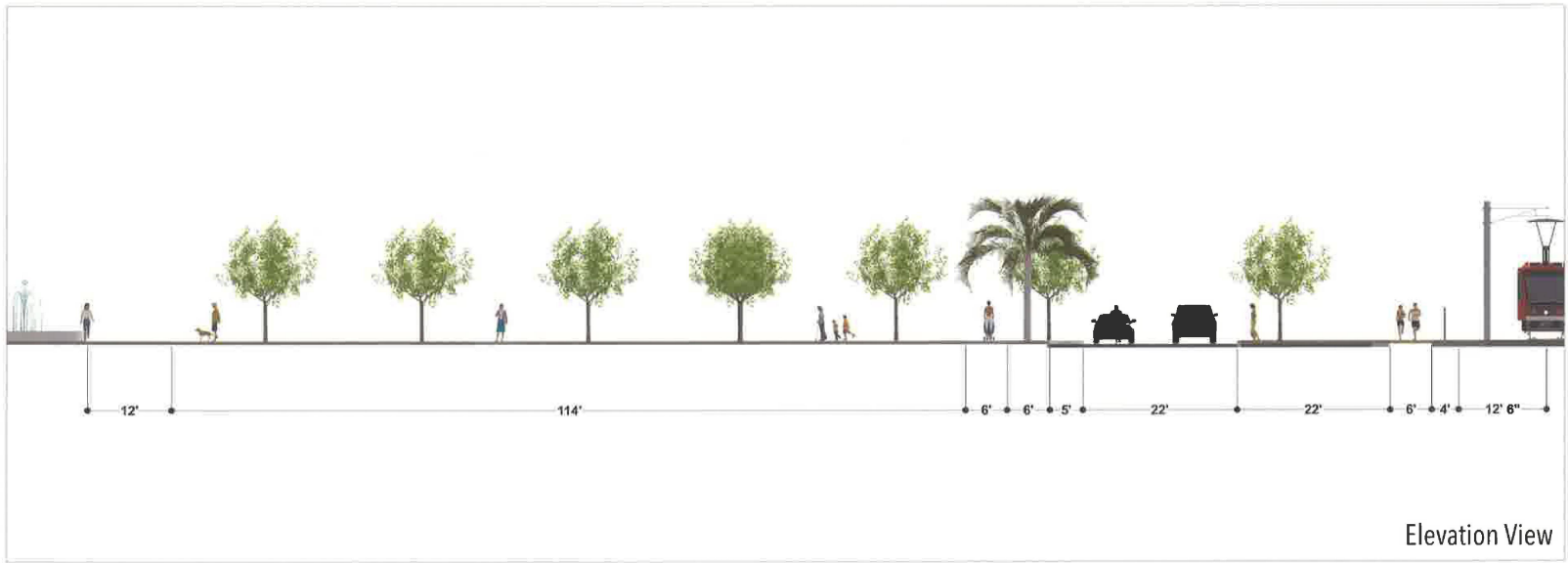


SECTION LOCATION KEY MAP



**SECTION 9**

**SHEET L**



SECTION LOCATION KEY MAP

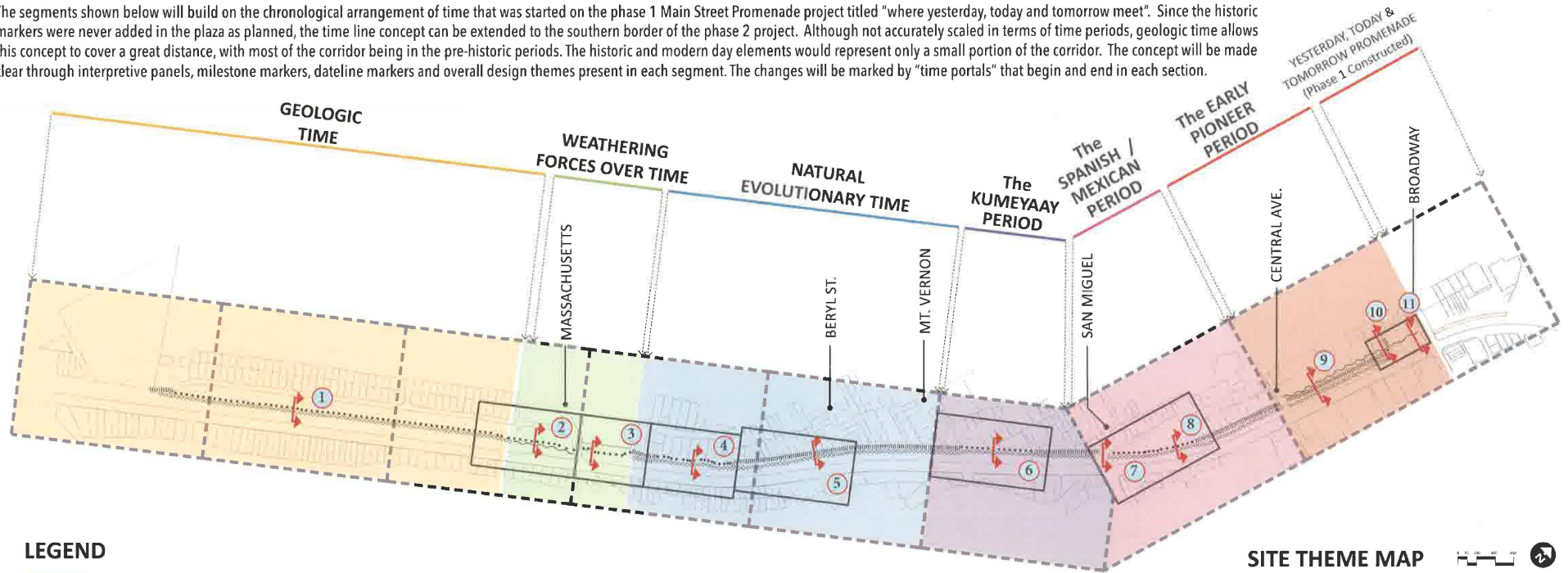
# CONNECT MAIN STREET • MAIN STREET PROMENADE - PHASE 2 • CITY OF LEMON GROVE

## PROJECT DESIGN THEME SEGMENTS • SHEET 0

















### OVERALL DESIGN STATEMENT

The segments shown below will build on the chronological arrangement of time that was started on the phase 1 Main Street Promenade project titled "where yesterday, today and tomorrow meet". Since the historic markers were never added in the plaza as planned, the time line concept can be extended to the southern border of the phase 2 project. Although not accurately scaled in terms of time periods, geologic time allows this concept to cover a great distance, with most of the corridor being in the pre-historic periods. The historic and modern day elements would represent only a small portion of the corridor. The concept will be made clear through interpretive panels, milestone markers, dateline markers and overall design themes present in each segment. The changes will be marked by "time portals" that begin and end in each section.



### LEGEND

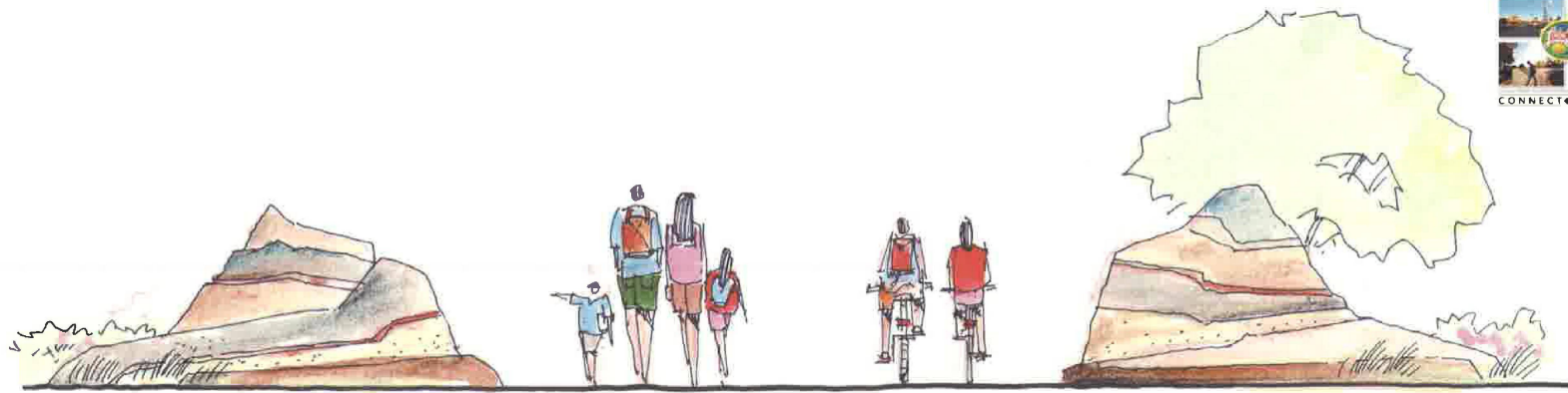
- |   |                              |   |                         |
|---|------------------------------|---|-------------------------|
|  | GEOLOGIC TIME                |  | SHEET MATCHLINES        |
|  | WEATHERING FORCES OVER TIME  |  | DETAIL SHEET MATCHLINES |
|  | NATURAL EVOLUTIONARY TIME    |  | UNION PACIFIC PROPERTY  |
|  | THE KUMEYAAY PERIOD          |  | MULTI-USE PAVED TRAIL   |
|  | THE SPANISH / MEXICAN PERIOD |  | D.G. PEDESTRIAN TRAIL   |
|  | THE EARLY PIONEER PERIOD     |  | BIKE BOULEVARD          |
|  | SECTION LOCATIONS            |  | URBAN TRAIL             |

SITE THEME MAP

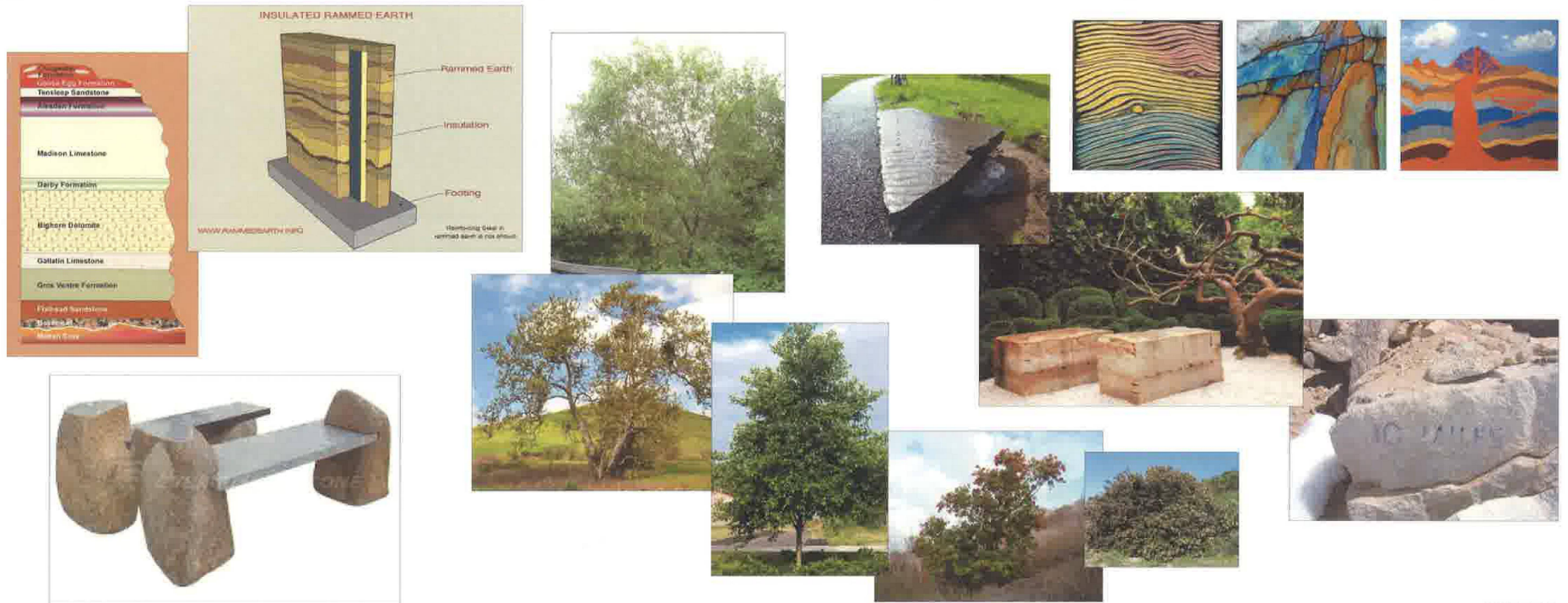


## GEOLOGIC TIME EXAMPLES

The chronology would go back through geologic time with interpretive signs that show the San Diego region (and this site in particular) for its geologic substrate. All elements should be stone, not polished and relate to volcanic, metamorphic or sedimentary geologic categories. Mile markers could be cut stone or boulders with engraved numbers. Benches to be made out of stone.



The portal would consist of a rock wall / sedimentary wall with a triangular shaped high point with layers of geology on each side of the trail as though it were cut through geologic layers

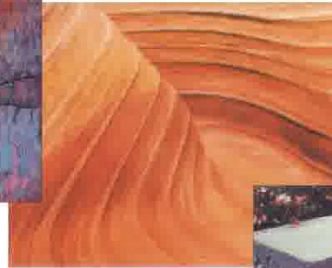


## WEATHERING FORCES OVER TIME EXAMPLES

The theme of this section is on how wind, temperature and water join to break geologic strata down into surface geology. Materials should be sand, smaller stone, boulders and water or eroded stone surfaces including polished stone or pebble that is shaped by river / water action. Interpretive panels should include weathering processes, erosion, landslides, sloughing, breaking and cracking of the geology, especially from water. Mile markers could be on weathered stone or boulders.



The portal would be similar to the geologic portal except it would look weathered and worn down through erosive forces of wind and water



## NATURAL EVOLUTIONARY TIME EXAMPLES

This section includes the natural processes of botany and biology. Native species and evolution of natural micro-climates will be highlighted. Living material or something that looked alive would be included. Petrified logs or fossils of recognizable tree trunks and branches should be included. A paving pattern or interpretive posts that follow the evolution of a major tree species and animal species should be used. Species markers should be used like mile markers. Interesting species of plants that look pre-historic will be used.



The portal would include pre-historic looking trees, old logs, wood stumps and emphasizes natural evolution and survival of the fittest and consequently would emphasize physical activity features



## The KUMEYAAY PERIOD EXAMPLES

This area goes from early Native Americans in the region to early 19th century Kumeyaay. Grass huts and grinding stones in the early days evolving to more complex forms of housing and agriculture.



The portal would emphasize the coming of man and its pre-history to history transition and would use thatched arches with stick, limb or trunk pieces

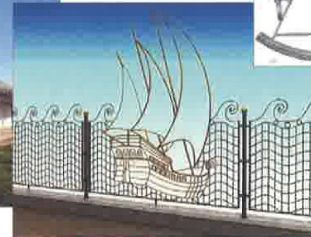
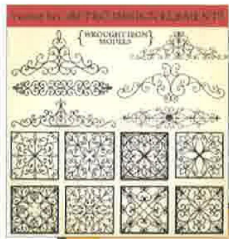


## The SPANISH / MEXICAN PERIOD EXAMPLES

Spanish and Mexican influences spanned from early Mexican Native Americans to the Spaniards. Stucco, tile, mud thatch, and metal may be appropriate. Mileage markers could be explorer based with compasses, sextons, and other elements added. Mexican and Spanish influences on landscapes includes mission gardens, pepper trees, agave, our lords candle, etc. for a mostly dry landscape.



The non-native discovery of the Americas would be portrayed through these Spanish and early Mexican influences



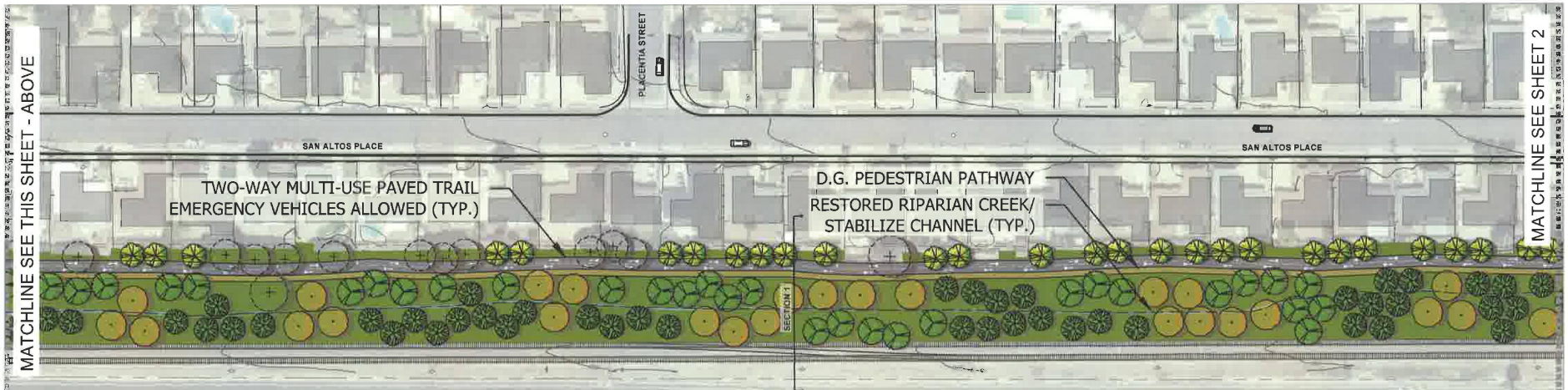
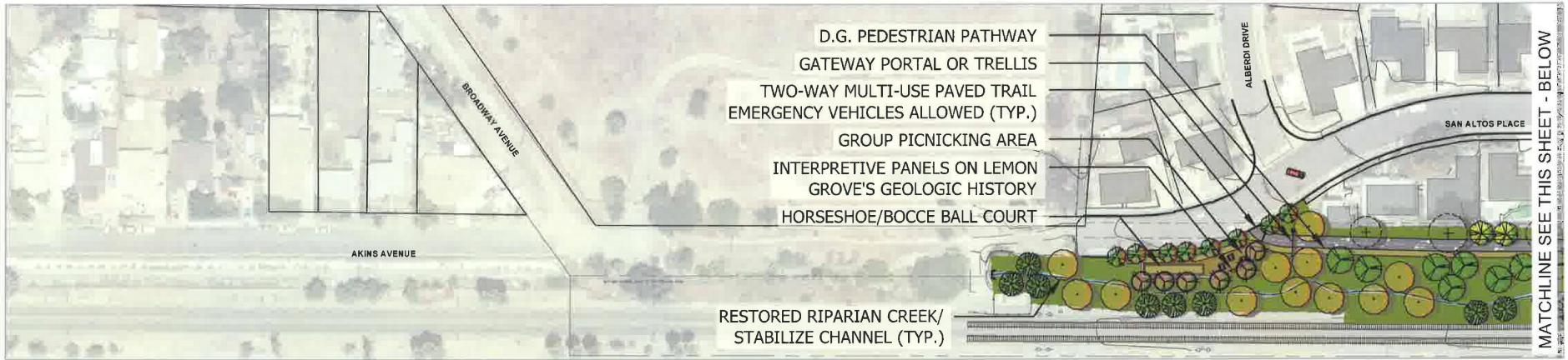
## The EARLY PIONEER PERIOD EXAMPLES

Arbors, grape vines and shade would be the focus of this area, while keeping an open appearance for storefronts and public safety. Rustic weathered or whitewash wood to be used throughout.

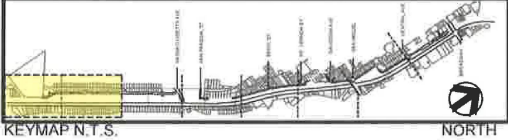


This final portal would consist of an open arbor trellis with grape vines near the lemon monument and would use agricultural lath and include pioneer and agricultural interpretive panels





**SHEET 1: PLAN VIEW**



**TREE SUCH AS LEGEND:**

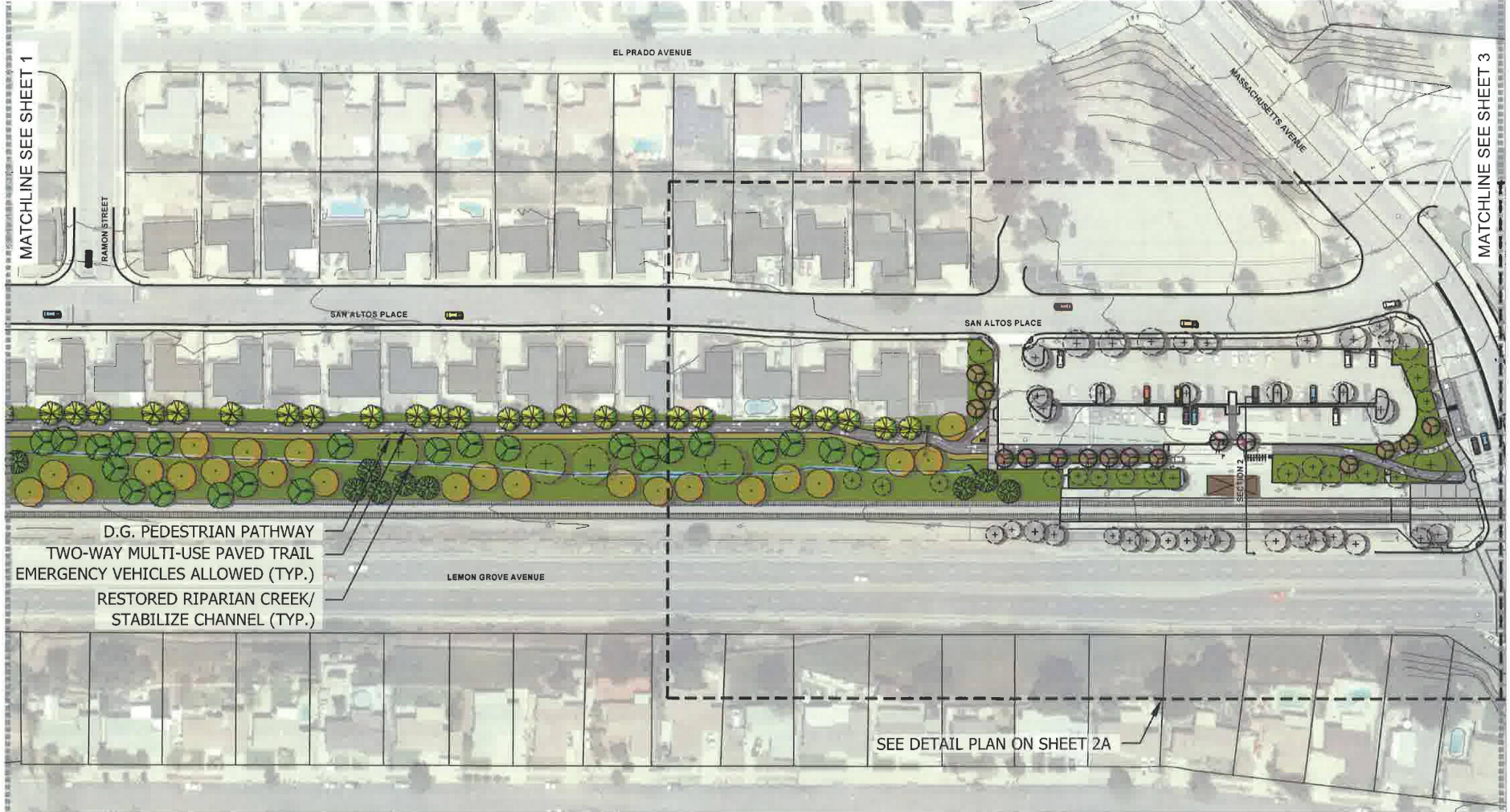
- |   |  |
|---|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |

**SIGN LEGEND:**

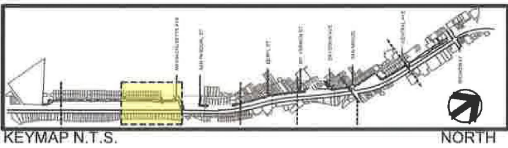
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 2: PLAN VIEW**



**TREE SUCH AS LEGEND:**

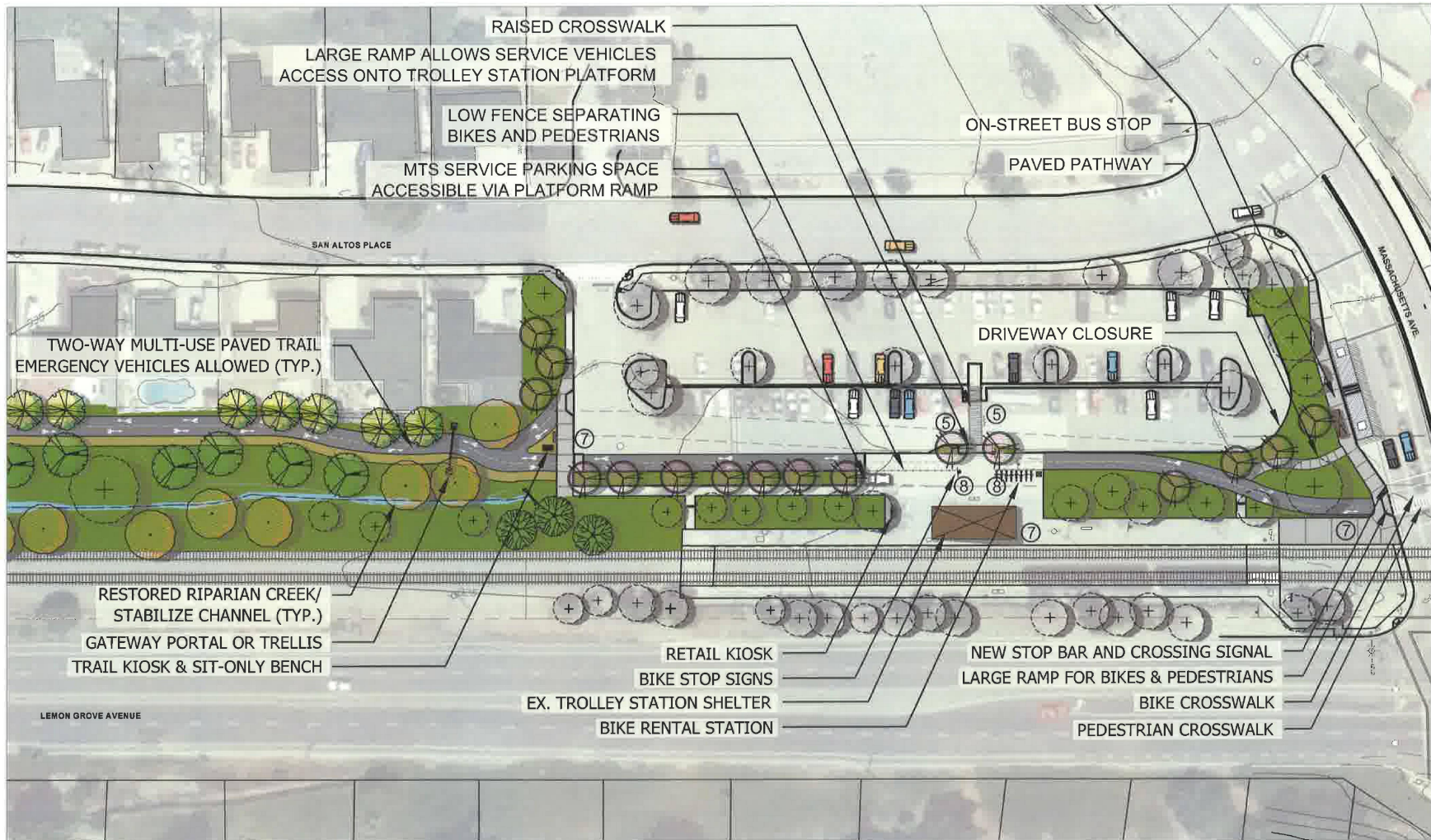
- |   |  |
|---|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |

**SIGN LEGEND:**

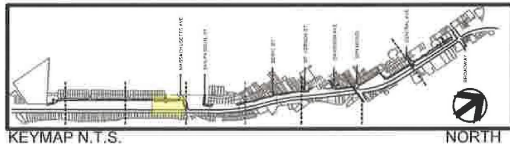
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 2A: DETAIL PLAN**



**TREE SUCH AS LEGEND:**

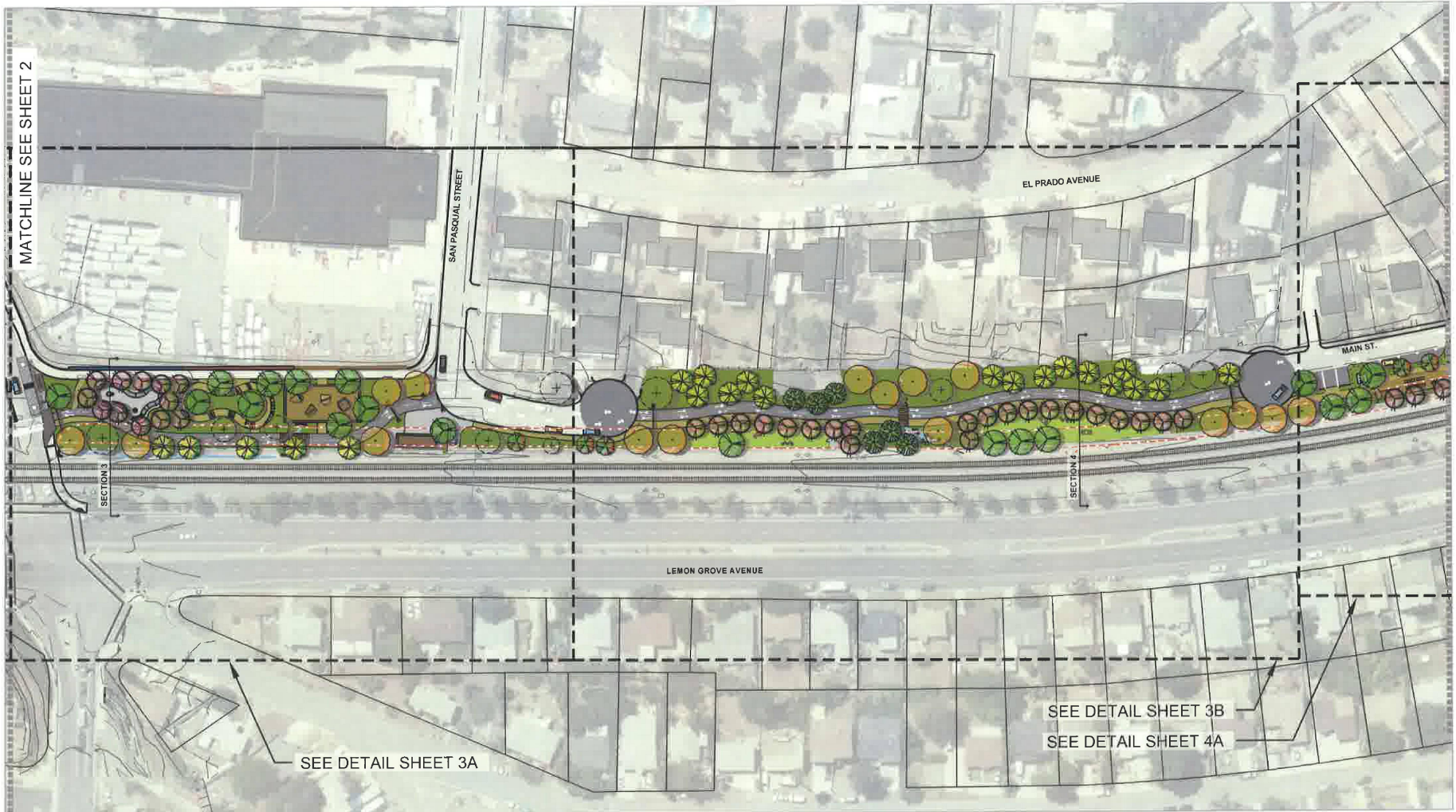
- |   |  |  |
|---|--|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       | Date Palm - <i>Phoenix dactylifera</i> |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> | Existing Tree                          |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  | Existing Palm                          |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |  |
| Bronze Loquat - <i>Enobotrya deflexa</i>    | Ornamental Pear - <i>Pyrus species</i>       |  |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |  |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |  |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |  |

**SIGN LEGEND:**

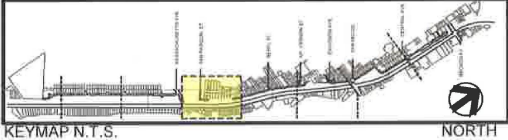
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 3: PLAN VIEW**



**TREE SUCH AS LEGEND:**

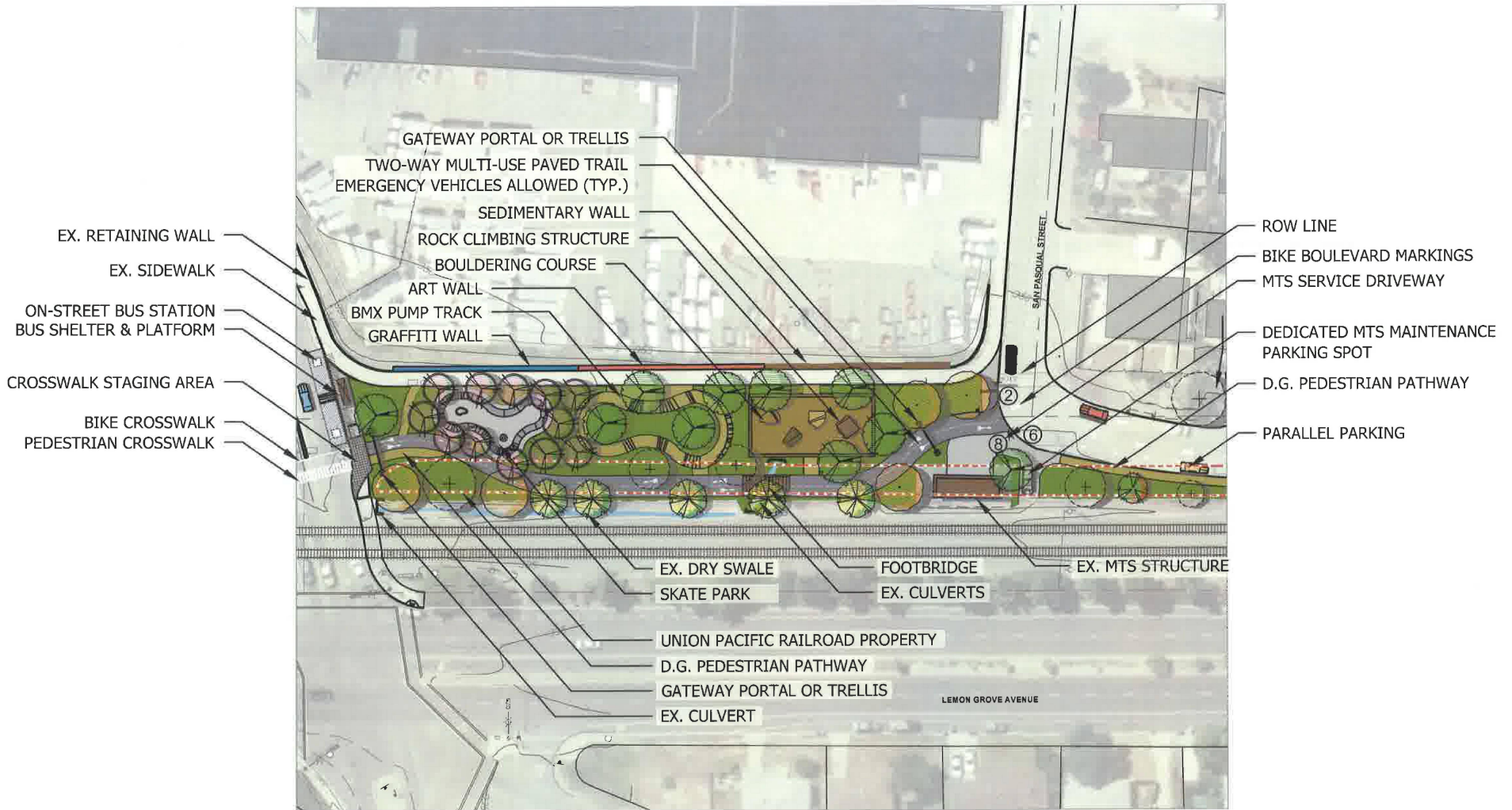
- |   |  |
|---|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |

**SIGN LEGEND:**

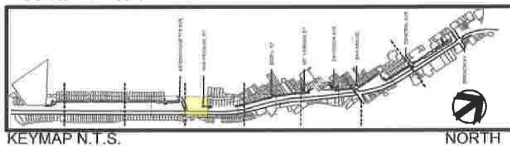
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



### SHEET 3A: DETAIL PLAN



#### TREE SUCH AS LEGEND:

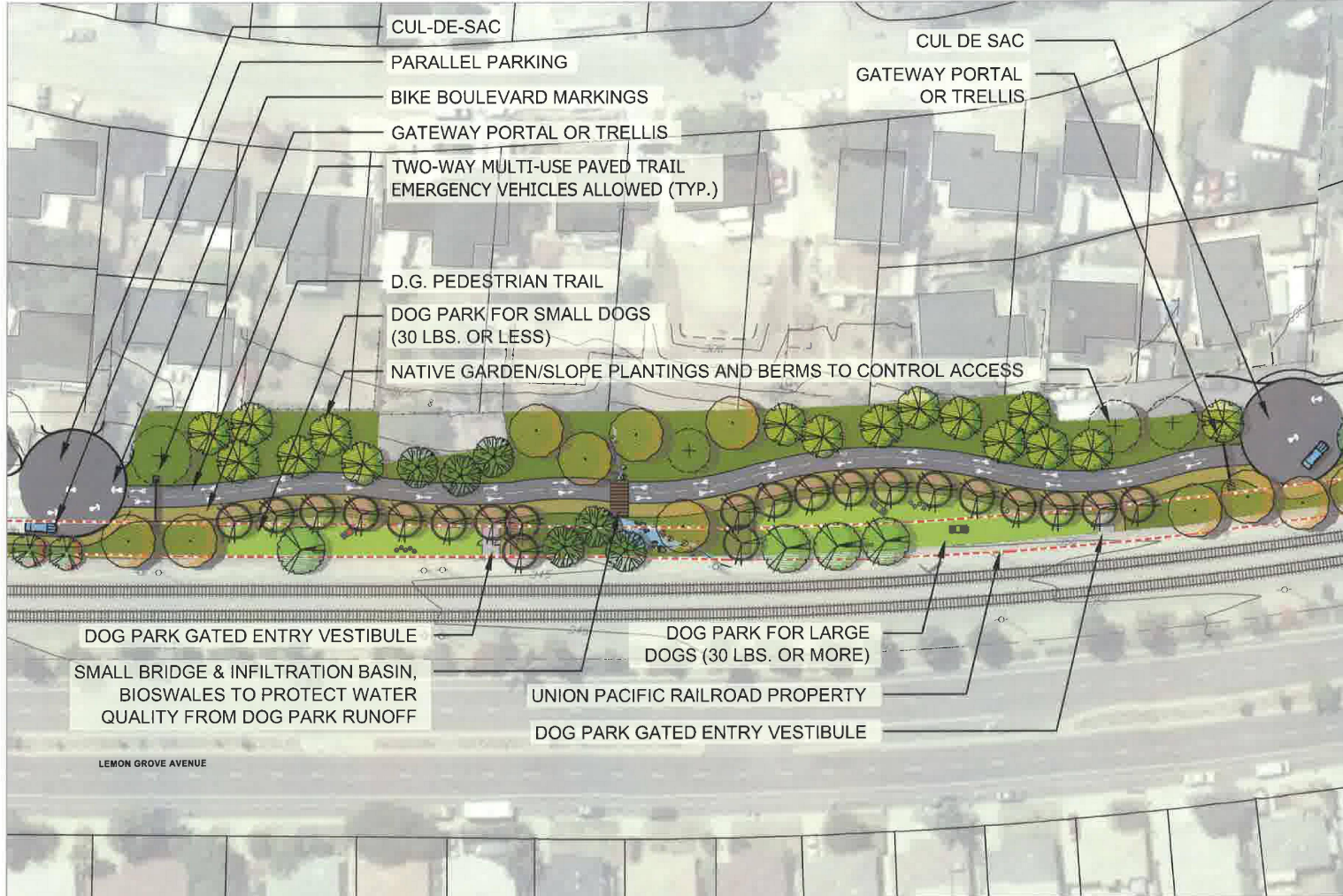
- |   |  |  |
|---|--|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       | Date Palm - <i>Phoenix dactylifera</i> |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> | Existing Tree                          |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  | Existing Palm                          |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |  |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |  |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |  |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |  |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |  |

#### SIGN LEGEND:

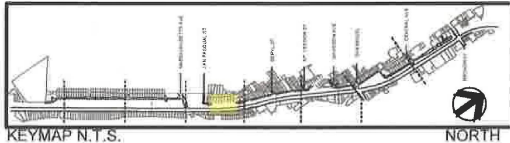
- |   |                        |
|---|------------------------|
| ① | Stop Sign              |
| ② | Stop & No Right Turn   |
| ③ | Stop & Right Turn Only |
| ④ | Bus/Bike Only          |
| ⑤ | Yield to Pedestrians   |
| ⑥ | Do Not Enter One Way   |
| ⑦ | Security Camera        |
| ⑧ | Bike Stop Sign         |

#### SITE LEGEND:

- |  |                         |
|--|-------------------------|
|  | Union Pacific Property  |
|  | Bike Boulevard Markings |
|  | ADA Ramp                |
|  | Boulders                |
|  | Sit-Only Bench          |
|  | Interpretive Sign       |



### SHEET 3B: DETAIL PLAN



#### TREE SUCH AS LEGEND:

- |   |  |  |
|---|--|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       | Date Palm - <i>Phoenix dactylifera</i> |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> | Existing Tree                          |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  | Existing Palm                          |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |  |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |  |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |  |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |  |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |  |

#### SIGN LEGEND:

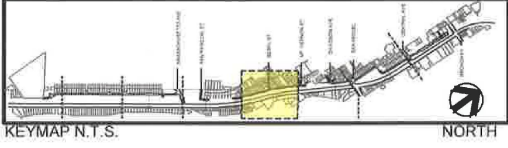
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

#### SITE LEGEND:

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 4: PLAN VIEW**



**TREE SUCH AS LEGEND:**

- |   |  |
|---|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |

**SIGN LEGEND:**

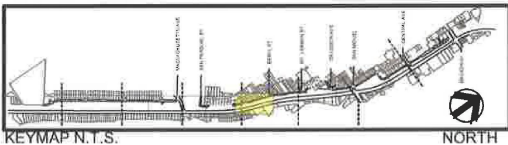
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 4A: DETAIL PLAN**



**TREE SUCH AS LEGEND:**

- |   |  |  |
|---|--|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       | Date Palm - <i>Phoenix dactylifera</i> |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> | Existing Tree                          |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  | Existing Palm                          |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |  |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |  |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |  |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |  |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |  |

**SIGN LEGEND:**

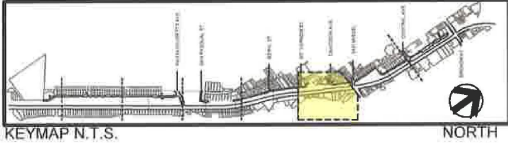
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 5: PLAN VIEW**



**TREE SUCH AS LEGEND:**

- Ironwood - *Lyonothamnus floribundus*
- Torrey Pine - *Pinus torreyana*
- Western Redbud - *Cercis occidentalis*
- Crape Myrtle - *Lagerstroemia indica*
- Bronze Loquat - *Eriobotrya deflexa*
- CA Live Oak - *Quercus agrifolia*
- Valley Oak - *Quercus lobata*
- Island Oak - *Quercus tomentella*
- CA Sycamore - *Platanus racemosa*
- Bay Laurel - *Umbellularia californica*
- Brisbane Box - *Lophostemon confertus*
- Peppermint Tree - *Agonis flexuosa*
- Ornamental Pear - *Pyrus species*
- Common Alder - *Alnus rhombifolia*
- Willow - *Salix species*
- Elderberry - *Sambucus mexicana*

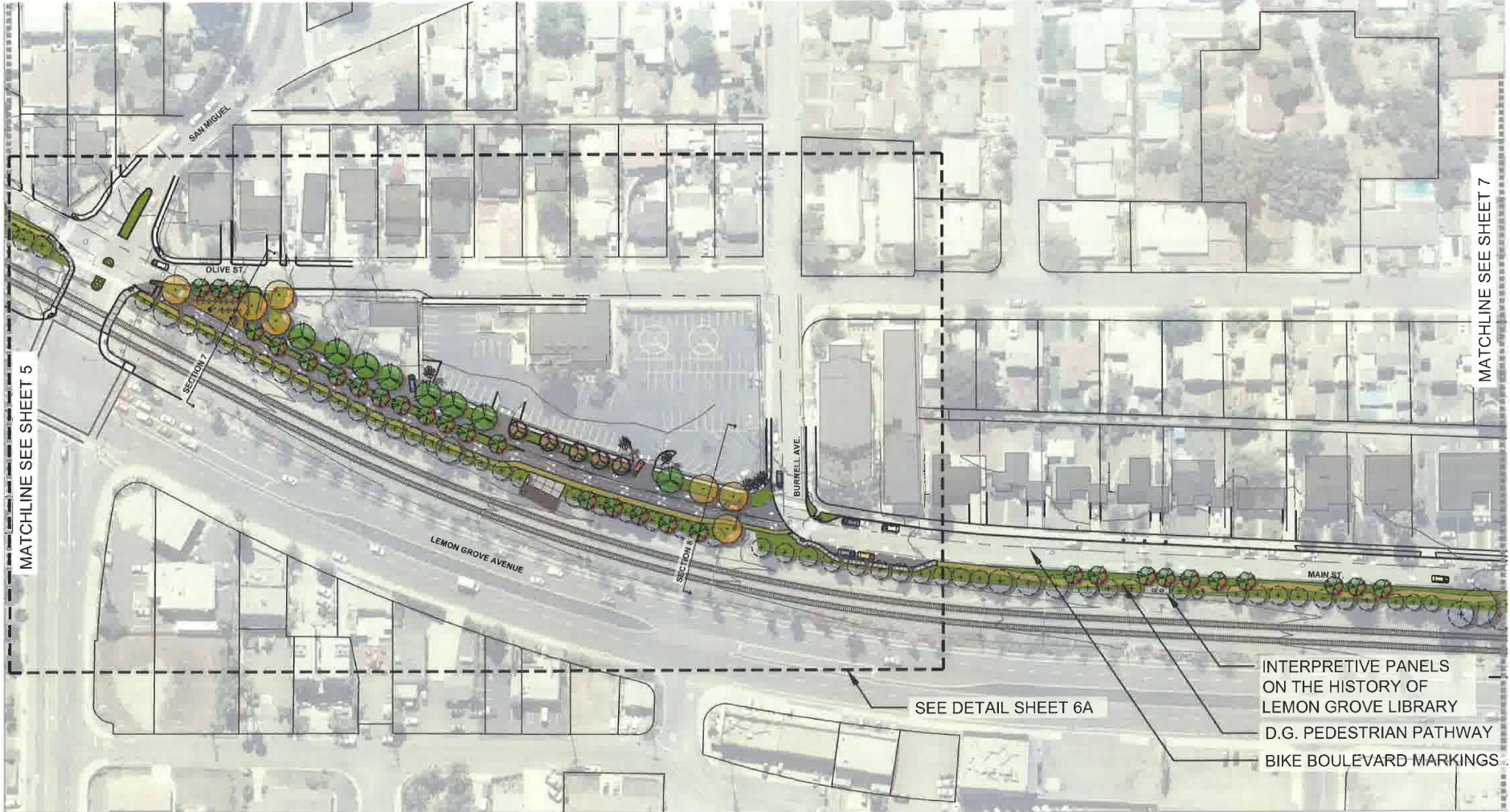
**SIGN LEGEND:**

- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

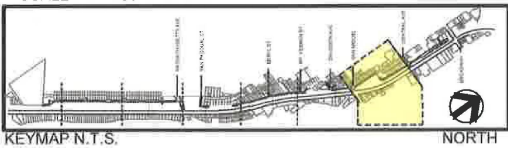
**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign





**SHEET 6: PLAN VIEW**



**TREE SUCH AS LEGEND:**

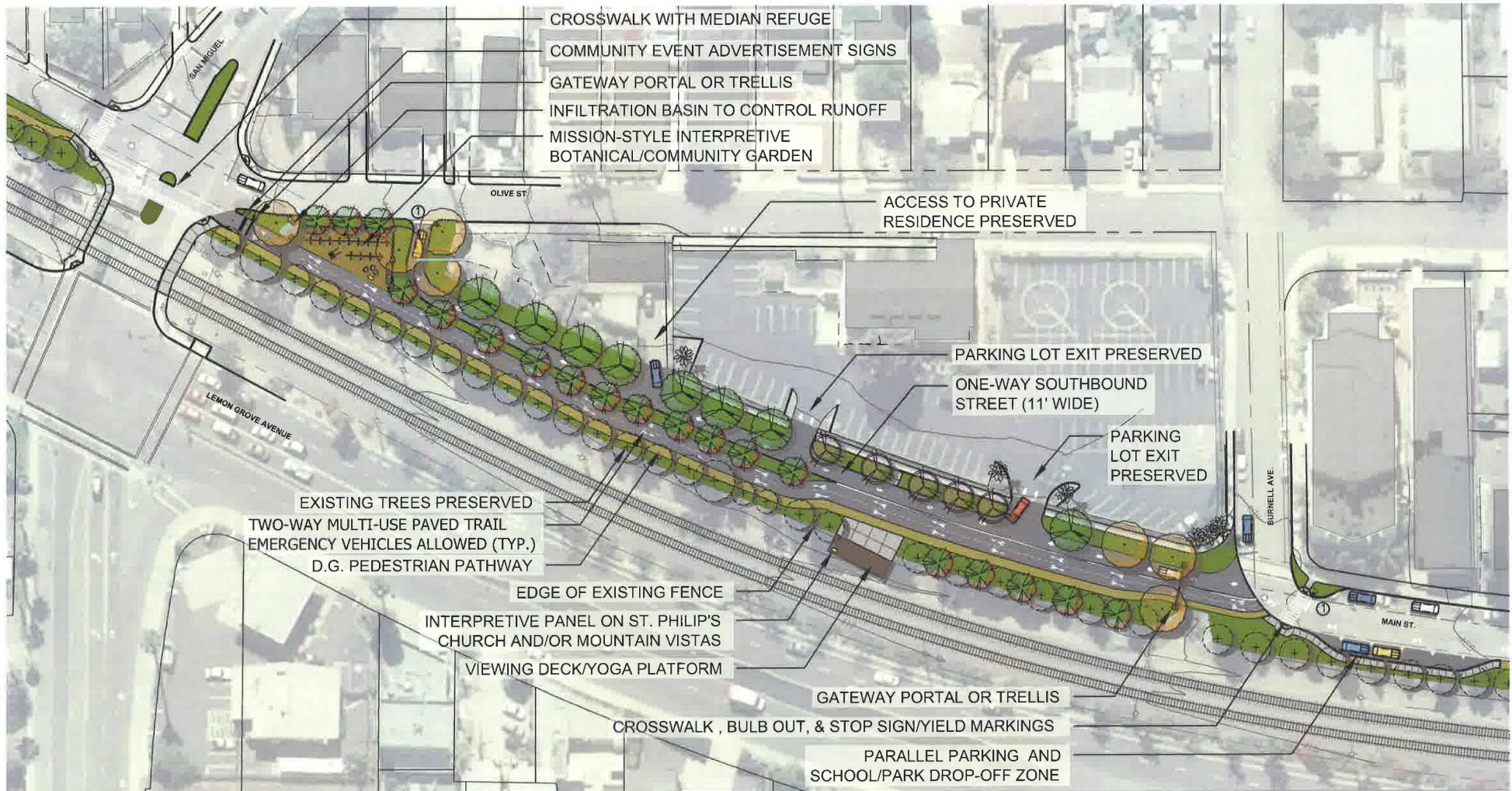
- |   |   |
|---|---|
| Ironwood - <i>Lyonothamnus floribundus</i><br>Torrey Pine - <i>Pinus torreyana</i>  | CA Sycamore - <i>Platanus racemosa</i><br>Bay Laurel - <i>Umbellularia californica</i>  |
| Western Redbud - <i>Cercis occidentalis</i><br>Crape Myrtle - <i>Lagerstroemia indica</i><br>Bronze Loquat - <i>Enobotrya deflexa</i> | Brisbane Box - <i>Lophostemon confertus</i><br>Peppermint Tree - <i>Agonis flexuosa</i><br>Ornamental Pear - <i>Pyrus species</i> |
| CA Live Oak - <i>Quercus agrifolia</i><br>Valley Oak - <i>Quercus lobata</i><br>Island Oak - <i>Quercus tomentella</i>                | Common Alder - <i>Alnus rhombifolia</i><br>Willow - <i>Salix species</i><br>Elderberry - <i>Sambucus mexicana</i>                 |

**SIGN LEGEND:**

- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign

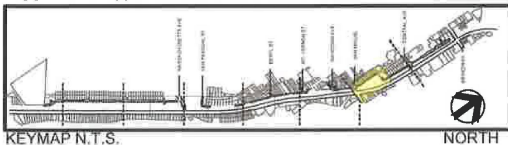


**SHEET 6A: DETAIL PLAN**

**TREE SUCH AS LEGEND:**

**SIGN LEGEND:**

**SITE LEGEND:**



Ironwood - *Lyonothamnus floribundus*  
Torrey Pine - *Pinus torreyana*

Western Redbud - *Cercis occidentalis*  
Crape Myrtle - *Lagerstroemia indica*  
Bronze Loquat - *Eriobotrya deflexa*

CA Live Oak - *Quercus agrifolia*  
Valley Oak - *Quercus lobata*  
Island Oak - *Quercus tomentella*

CA Sycamore - *Platanus racemosa*  
Bay Laurel - *Umbellularia californica*

Brisbane Box - *Lophostemon confertus*  
Peppermint Tree - *Agonis flexuosa*  
Ornamental Pear - *Pyrus species*

Common Alder - *Alnus rhombifolia*  
Willow - *Salix species*  
Elderberry - *Sambucus mexicana*

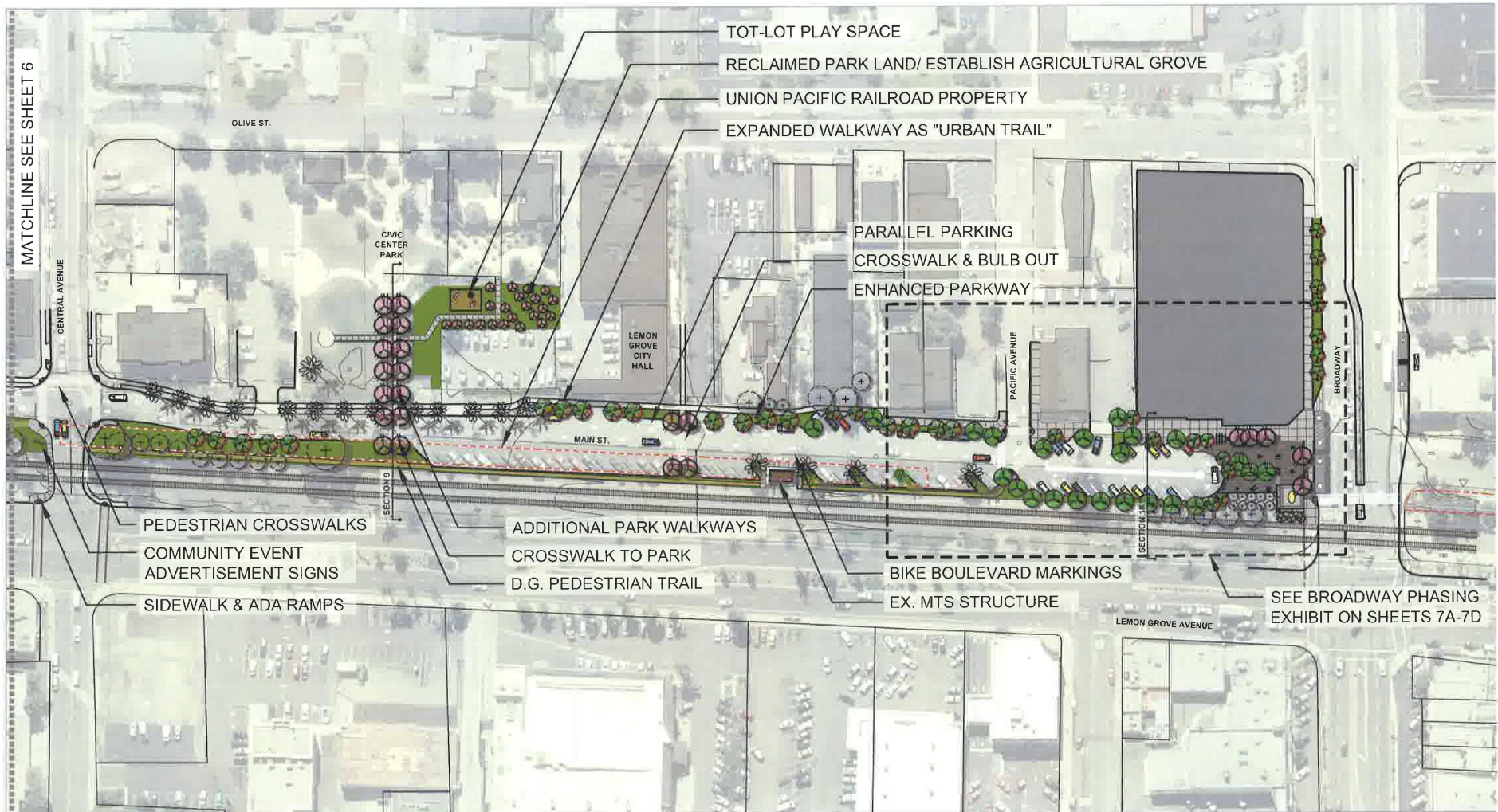
Date Palm - *Phoenix dactylifera*

Existing Tree

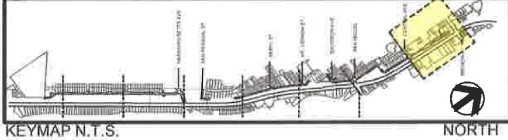
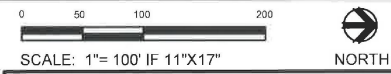
Existing Palm

- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 7: PLAN VIEW**



**TREE SUCH AS LEGEND:**

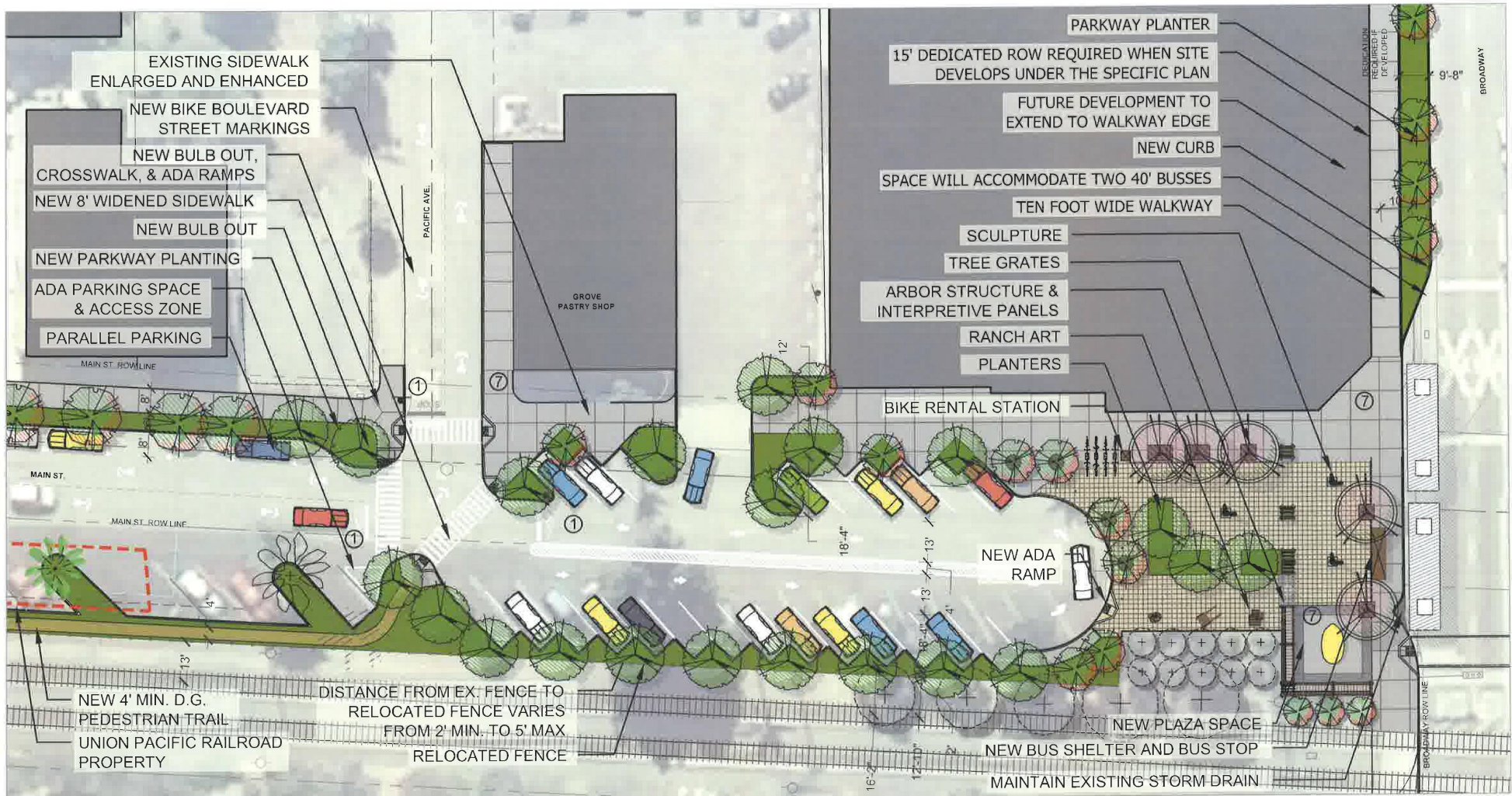
- Ironwood - *Lyonothamnus floribundus*
- Torrey Pine - *Pinus torreyana*
- CA Sycamore - *Platanus racemosa*
- Bay Laurel - *Umbellularia californica*
- Date Palm - *Phoenix dactylifera*
- Western Redbud - *Cercis occidentalis*
- Crape Myrtle - *Lagerstroemia indica*
- Orange Tree - *Citrus species*
- Brisbane Box - *Lophostemon confertus*
- Peppermint Tree - *Agonis flexuosa*
- Ornamental Pear - *Pyrus species*
- CA Live Oak - *Quercus agrifolia*
- Valley Oak - *Quercus lobata*
- Island Oak - *Quercus tomentella*
- Common Alder - *Alnus rhombifolia*
- Willow - *Salix species*
- Elderberry - *Sambucus mexicana*

**SIGN LEGEND:**

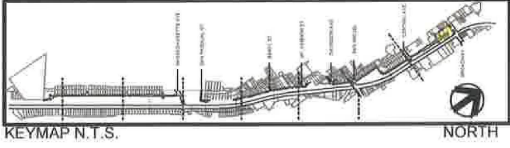
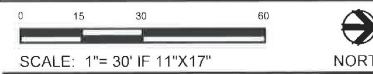
- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Bike Stop Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp
- Boulders
- Sit-Only Bench
- Interpretive Sign



**SHEET 7A: LONG TERM**



**TREE SUCH AS LEGEND:**

- |   |  |  |
|---|--|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       | Date Palm - <i>Phoenix dactylifera</i> |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> | Existing Tree                          |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  | Existing Palm                          |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |  |
| Bronze Loquat - <i>Enobotrya deflexa</i>    | Ornamental Pear - <i>Pyrus species</i>       |  |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Alnus rhombifolia</i>      |  |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |  |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |  |

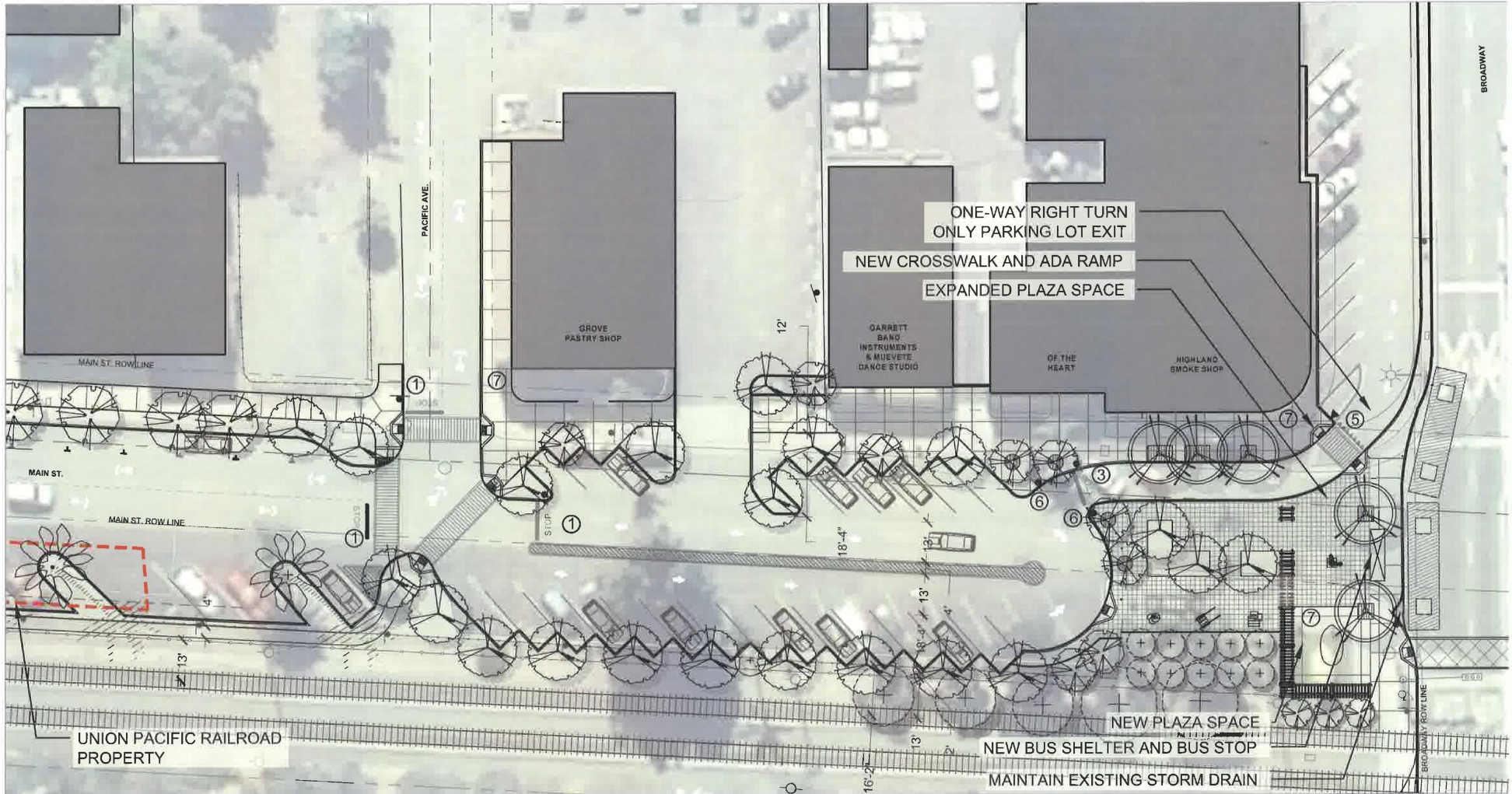
**SIGN LEGEND:**

- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Other Sign

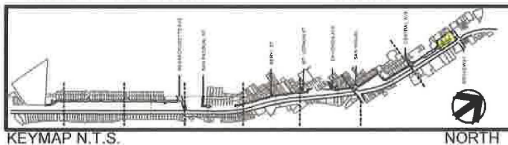
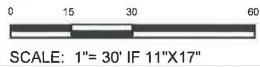
**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp





**SHEET 7C: MID TERM**



**TREE SUCH AS LEGEND:**

Ironwood - *Lyonothamnus floribundus*  
 Torrey Pine - *Pinus torreyana*

Western Redbud - *Cercis occidentalis*  
 Crape Myrtle - *Lagerstroemia indica*  
 Bronze Loquat - *Eriobotrya deflexa*

CA Live Oak - *Quercus agrifolia*  
 Valley Oak - *Quercus lobata*  
 Island Oak - *Quercus tomentella*

CA Sycamore - *Platanus racemosa*  
 Bay Laurel - *Umbellularia californica*

Brisbane Box - *Lophostemon confertus*  
 Peppermint Tree - *Agonis flexuosa*  
 Ornamental Pear - *Pyrus species*

Common Alder - *Alnus rhombifolia*  
 Willow - *Salix species*  
 Elderberry - *Sambucus mexicana*

Date Palm - *Phoenix dactylifera*

Existing Tree

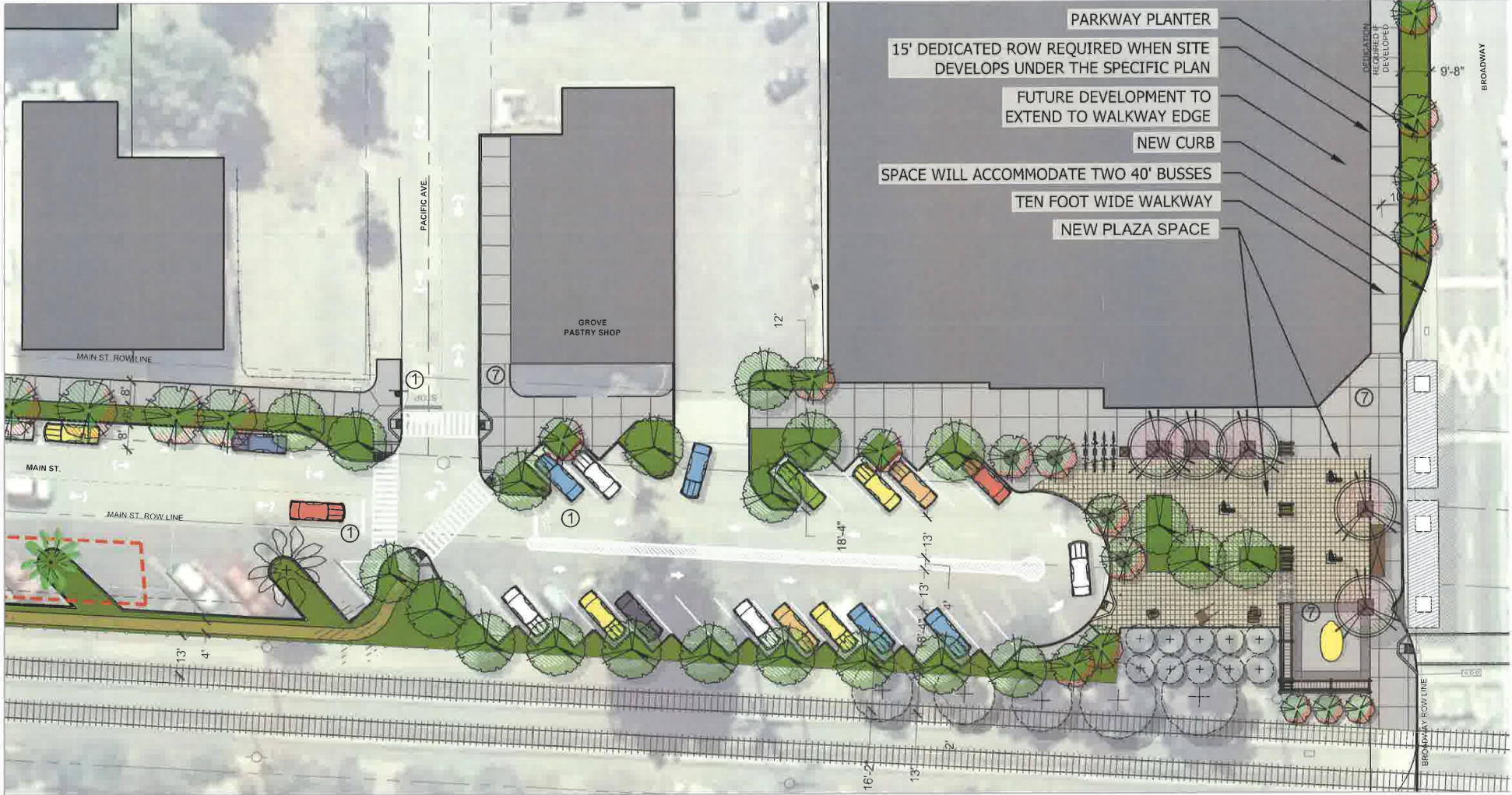
Existing Palm

**SIGN LEGEND:**

- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Other Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp



**SHEET 7D: LONG TERM**

0 15 30 60  
SCALE: 1"= 30' IF 11"X17"

NORTH

KEYMAP N.T.S.

**TREE SUCH AS LEGEND:**

- |   |  |  |
|---|--|--|
| Ironwood - <i>Lyonothamnus floribundus</i>  | CA Sycamore - <i>Platanus racemosa</i>       | Date Palm - <i>Phoenix dactylifera</i> |
| Torrey Pine - <i>Pinus torreyana</i>        | Bay Laurel - <i>Umbellularia californica</i> | Existing Tree                          |
| Western Redbud - <i>Cercis occidentalis</i> | Brisbane Box - <i>Lophostemon confertus</i>  | Existing Palm                          |
| Crape Myrtle - <i>Lagerstroemia indica</i>  | Peppermint Tree - <i>Agonis flexuosa</i>     |  |
| Bronze Loquat - <i>Eriobotrya deflexa</i>   | Ornamental Pear - <i>Pyrus species</i>       |  |
| CA Live Oak - <i>Quercus agrifolia</i>      | Common Alder - <i>Ainus rhombifolia</i>      |  |
| Valley Oak - <i>Quercus lobata</i>          | Willow - <i>Salix species</i>                |  |
| Island Oak - <i>Quercus tomentella</i>      | Elderberry - <i>Sambucus mexicana</i>        |  |

**SIGN LEGEND:**

- ① Stop Sign
- ② Stop & No Right Turn
- ③ Stop & Right Turn Only
- ④ Bus/Bike Only
- ⑤ Yield to Pedestrians
- ⑥ Do Not Enter One Way
- ⑦ Security Camera
- ⑧ Other Sign

**SITE LEGEND:**

- Union Pacific Property
- Bike Boulevard Markings
- ADA Ramp