



City of Lemon Grove  
City Council Regular Meeting Agenda  
Tuesday, March 19, 2019, 6:00 p.m.

Lemon Grove Community Center  
3146 School Lane, Lemon Grove, CA

*The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency*

Call to Order

Pledge of Allegiance:

Changes to the Agenda:

Public Comment:

(Note: In accordance with State Law, the general public may bring forward an item not scheduled on the agenda; however, the City Council may not take any action at this meeting. If appropriate, the item will be referred to staff or placed on a future agenda.)

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City.  
(GC 53232.3 (d)) (53232.3.(d) states that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)

1. Consent Calendar:

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public.)

A. Waive Full Text Reading of All Ordinances on the Agenda

Reference: Kristen Steinke, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda; Ordinances shall be introduced and adopted by title only.

B. City of Lemon Grove Payment Demands

Reference: Molly Brennan, Finance Director

Recommendation: Ratify Demands

C. Approval of Meeting Minutes

Regular Meeting  
March 5, 2019

Reference: Shelley Chapel, City Clerk

Recommendation: Approve Minutes

D. Award the FY 2018-19 Street Rehabilitation Project

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: Adopt Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Awarding a Contract for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08)."

E. Local Agency Improvement Fee Report FY 2017-18

Reference: Molly Brennan, Finance Manager

*Recommendation: Receive and File the Annual Local Agency Improvement Fee Report for Fiscal Year 2017-2018.*

F. Code Enforcement Hearing Officers Reappointment

Reference: Paolo Romero, Code Enforcement Officers

*Recommendation: Adopt a Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Reappointing Current Code Enforcement Hearing Officers for a Three-Year Term to End April 2022."*

Public Hearing:

2. Consideration of 2018 General Plan Annual Progress Report

Reference: Mike Viglione, Associate Planner

Recommendation: Conduct a Public Hearing, receive public comment, adopt a Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Accepting the 2018 General Plan Annual Progress Report and Directing Staff to Submit the Report to the State of California in Accordance with Government Code Section 65400(a)(2)."

Reports to Council:

3. Approval of the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account Funding Allocation

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: *Adopt a Resolution.*

Closed Session:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (G.C. § 54956.8)  
Property: Massachusetts Cell Tower located at:2600 Block of Massachusetts Avenue.  
Agency Negotiation: Lydia Romero, City Manager, and Mike James, Assistant City Manager / Public Works Director  
Negotiating Parties: Nick Foster with Airwave Advisors  
Under Negotiation: Instruction to negotiator will concern both prices and terms.
2. CONFERENCE WITH LABOR NEGOTIATORS (G.C. § 54957.7)  
Employee Organization: Lemon Grove Firefighters Association, Local 2728 of the International Association of Firefighters  
City Representatives: Lydia Romero, City Manager, Mike James, Assistant City Manager / Public Works Director, Molly Brennan, Finance Manager, and Roberto Hidalgo, Human Resources Manager

Adjournment

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In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. If you require such assistance, please contact the City Clerk at (619) 825-3800 or email [schapel@lemongrove.ca.gov](mailto:schapel@lemongrove.ca.gov). A full agenda packet is available for public review at City Hall.

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## AFFIDAVIT OF NOTIFICATION AND POSTING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO) SS  
CITY OF LEMON GROVE)

I, Shelley Chapel, MMC, City Clerk of the City of Lemon Grove, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the City Council of the City of Lemon Grove, California, was delivered and/or notice by email not less than 72 hours before the hour of 5:30 p.m. on March 14, 2019, to the members of the governing agency, and caused the agenda to be posted on the City's website at [www.lemongrove.ca.gov](http://www.lemongrove.ca.gov) and at Lemon Grove City Hall, 3232 Main Street Lemon Grove, CA 91945.

**/s/: Shelley Chapel**

Shelley Chapel, MMC, City Clerk



# *CITY OF LEMON GROVE*

## CITY COUNCIL STAFF REPORT

Item No. 1.A

Meeting Date: March 19, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: **City Manager's Office**

Staff Contact: Kristen Steinke, City Attorney

Item Title: Waive the Full Text Reading of all Ordinances

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Summary: Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

Environmental Review:

Not subject to review

Negative Declaration

Categorical Exemption, Section [

]  Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.B**

**Meeting Date:** March 19, 2019  
**Submitted to:** Honorable Mayor and Members of the City Council  
**Department:** City Manager's Office  
**Staff Contact:** Molly Brennan, Finance Manager  
<mailto:MBrennan@lemongrove.ca.gov>

**Item Title:** **City of Lemon Grove Payment Demands**

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**Recommended Action: Ratify Demands.**

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section   | <input type="checkbox"/> Mitigated Negative Declaration |

**Fiscal Impact:** None.

**Public Notification:** None.

**City of Lemon Grove Demands Summary**

Approved as Submitted:

Molly Brennan, Finance Manager

For Council Meeting: 03/19/19

ACH/AP Checks 02/25/19-03/06/19

1,762,185.88

Payroll - 02/26/19

119,660.90

Total Demands

1,881,846.78

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
ACH	Refill 2/21/19	Pitney Bowes Global Financial Services LLC	02/25/2019	Postage Usage 2/21/19	250.00	250.00
ACH	1000246591	City of San Diego	02/26/2019	Metro Sewer System FY19-QTR 3 - 1/1/19-3/31/19	730,471.00	730,471.00
ACH	57776306	WEX Bank	02/26/2019	Fuel - Fire Dept - Jan'19	480.52	480.52
ACH	Feb26 19	Employment Development Department	02/28/2019	State Taxes 2/26/19	6,534.30	6,534.30
ACH	Feb26 19	US Treasury	02/28/2019	Federal Taxes 2/26/19	22,080.83	22,080.83
ACH	Feb13-Feb26 19	Calpers Supplemental Income 457 Plan	02/28/2019	457 Plan 2/13/19-2/26/19	5,723.53	5,723.53
ACH	Feb19	Wage Works	02/28/2019	FSA Reimbursement - Feb'19	806.18	806.18
ACH	Jan30-Feb26 19	California Public Empl Retirement System	03/01/2019	Pers Retirement 1/30/19-2/26/19	61,872.11	61,872.11
ACH	Feb19	Power Pay Biz/Evo	03/01/2019	Online Credit Card Processing - Feb'19	75.27	75.27
ACH	Jan19	San Diego County Sheriff's Department	03/01/2019	Law Enforcement Services - Jan'19	487,887.80	487,887.80
ACH	Mar 2019	Pers Health	03/04/2019	Pers Health Insurance - Mar'19	47,146.15	47,146.15
ACH	030419	Pitney Bowes Global Financial Services LLC	03/04/2019	Postage Usage Annual Fee	50.00	50.00
ACH	Feb19	Authorize Net	03/04/2019	Merchant Fees - Feb'19	22.20	22.20
ACH	Feb'19	Wage Works	03/05/2019	FSA Reimbursement - Feb'19	100.00	100.00
ACH	343030	Aflac	03/06/2019	Aflac Optional Insurance 2/13/19	812.82	812.82
10914	12947	AAA Imaging	02/27/2019	Entertainment/Manager Permits	80.81	80.81
10915	L1072895TB	American Messaging	02/27/2019	Pager Replacement Program 2/1/19-2/28/19	43.03	43.03
10916	5656565075	AutoZone, Inc.	02/27/2019	Diesel Exhaust Fluid & Blade Fuses	31.02	31.02
10917	Mar 2019	California Dental Network Inc.	02/27/2019	California Dental Insurance -Mar19	244.42	244.42
10918	1069-755937	California Electric Supply	02/27/2019	Replace Streetlight Fixtures	121.04	121.04
10919	2/26/19-161 2/26/19-762	California State Disbursement Unit	02/27/2019	Wage Withholding Pay Period Ending 2/26/19 Wage Withholding Pay Period Ending 2/26/19	161.53 82.61	244.14
10920	19746884 19746885	Canon Financial Services Inc.	02/27/2019	Canon Copier Contract Charge 2/20/19-3/19/19 Canon Plotter 2 Yr Carepack Contract Charge 2/20/19-3/19/19	81.35 72.73	154.08
10921	1900369546 4015970207 4016335102 4016697535 4016697648	Cintas Corporation #694	02/27/2019	Janitorial Supplies - 12/24/18 Janitorial Supplies - 1/31/19 Janitorial Supplies - 2/7/19 Janitorial Supplies - Fire - 2/14/19 Janitorial Supplies - 2/14/19	1,012.63 580.50 218.66 260.70 1,213.45	3,285.94
10922	FRS0000142 FRS0000142 FRS0000142 FRS0000142 FRS0000142 FRS0000142 FRS0000142	City of El Cajon	02/27/2019	Overtime Reimbursement - Abell 1/17/19 Overtime Reimbursement - Groller 1/12/19 Overtime Reimbursement - Royer 1/22/19 Overtime Reimbursement - Royer 1/25/19 Overtime Reimbursement - Silonov 1/13/19 Overtime Reimbursement - Thorn 1/19/19 Overtime Reimbursement - Thorn 1/20/19	1,168.30 1,227.23 1,197.49 1,197.49 1,197.49 1,236.59 1,236.59	8,461.18
10923	20713 20713 20713 20713 20713 20713 20713	City of La Mesa	02/27/2019	Overtime Reimbursement - Georgi 11/24/18 Overtime Reimbursement - Garcia 11/27/18 Overtime Reimbursement - Weinrich 12/7/18 Overtime Reimbursement - Garcia 12/10/18 Overtime Reimbursement - Sergeant 12/15/18 Overtime Reimbursement - Georgi 12/17/18 Overtime Reimbursement - Garcia 12/17/18	1,257.14 1,099.21 186.98 1,099.21 235.71 1,257.14 1,099.21	8,305.23

	20713			Overtime Reimbursement - Allen 12/18/18	738.66	
	20713			Overtime Reimbursement - Saghera 12/24/18	1,331.97	
10924	172	CityPlace Planning, Inc.	02/27/2019	Interim Dev Svcs Director Tasks - Jan '19	7,615.22	7,615.22
10925	38006	Colantuono, Highsmith & Whatley, PC	02/27/2019	Legal Svcs/Campaign Finance Enforcement - thru Jan'19	158.50	158.50
10926	81945253	Corelogic Solutions, LLC.	02/27/2019	Image Requests - Jan'19	5.50	5.50
10927	2/6/2019 2/6/2019 2/28/2019 2/28/2019 2/17/2019 2/4/2019	Cox Communications	02/27/2019	Calsense Modem Line:2259 Washington 2/6/19-3/5/19 Calsense Modem Line:7071 Mt Vernon 2/6/19-3/5/19 Phone/City Hall- 2/1/19-2/28/19 Internet/Community Ctr- 1/30/19-2/28/19 City Manager/Copy Room Fax Line- 2/18/19-3/17/19 Phone/Rec Ctr/ 3131 School Ln- 2/4/19-3/3/19	21.11 20.01 975.20 75.00 3.83 98.16	1,193.31
10928	0119.23.0071	Dexter Wilson Engineering, Inc.	02/27/2019	Metro JPA Wastewater Issues - Jan'19	10,710.00	10,710.00
10929	0219192305	Domestic Linen- California Inc.	02/27/2019	Shop Towels & Safety Mats 2/19/19	82.10	82.10
10930	2/4-7/19	Esgil Corporation	02/27/2019	75% Building Fees- 2/4/19-2/7/19	1,350.43	1,350.43
10931	6-455-46922	Federal Express	02/27/2019	Shipping Charges- Equip Repair/Sani Camera/CUES West 1/17/19	363.34	363.34
10932	INV1014776	George Hills Company	02/27/2019	TPA Claims- Adjusting/Other Services - Jan 19	591.20	591.20
10933	AR009956	Grossmont Union High School District	02/27/2019	Business Cards- Rodriquez	37.00	37.00
10934	00059436 00059749 00059749	Hudson Safe-T- Lite Rentals	02/27/2019	2 5-Gallon Red Traffic Paint 1 5-Gallon Fast-Dry Yellow Traffic Paint Concrete in Can/Rivets for Signs	214.34 73.61 150.47	438.42
10935	Reimb-2/17/19	Hull, Sean	02/27/2019	Reimb: Course - S230 & S231 Crew & Engine Boss/Hull 2/13/19	130.00	130.00
10936	Feb26 19	ICMA	02/27/2019	ICMA Deferred Compensation Pay Period Ending 2/26/18	580.77	580.77
10937	1532	Janazz, LLC SD	02/27/2019	iPads & Cases for Online Agendas - City Council Members & Mayor	2,695.19	2,695.19
10938	131959 131960	Knott's Pest Control, Inc.	02/27/2019	Monthly Bait Stations- Civic Ctr - Feb19 Monthly Bait Stations- Sheriff - Feb19	60.00 45.00	105.00
10939	Reimb-2/22/19	Lavigne, Joe	02/27/2019	Reimb: Registration/S290 Intermediate Wild Fire /Lavigne 2/11-14/19	253.00	253.00
10940	INV24365	Logiccopy	02/27/2019	Ricoh C3502 Copier Contract Charge- PW Yard - 2/7/19-3/6/19	51.58	51.58
10941	Jan 19 Jan 19 Jan 19 Jan 19 Jan 19	Lounsbery Ferguson Altona & Peak LLP	02/27/2019	General 03529-00001 - Jan '19 Code Enforcement 03529-00002 - Jan '19 03529-00006 - Jan '19 03529-00012 - Jan '19 03529-00011 - Jan '19	6,510.01 66.40 19.90 1,187.35 764.00	8,547.66
10942	PD-40842 PD-40858	Plumbers Depot Inc.	02/27/2019	Sewer Camera - 24" & 36" Manhole Hooks Sewer Camera - LGPW#32-3/4" Steel Glow in Dark Pipe/Skid Wires	254.72 596.40	851.12
10943	31637728 31637729 31639472 31642426 31643286	RCP Block & Brick, Inc.	02/27/2019	Bulk Concrete Sand - Fire Station Bulk Concrete Sand - Fire Station Bulk Class II Road Base - PW Yard Bulk Concrete Sand - Fire Station Bulk Class II Road Base - PW Yard	102.79 102.79 136.73 154.19 113.95	610.45
10944	0066028 18473A(1) 18473A(2)	Rick Engineering Company	02/27/2019	Prof Svc: 20A UG Dist Project 1/1/19-1/25/19 Prof Svc: CLG Drainage Master Plan 12/1/18-12/31/18 Prof Svc: CLG Drainage Master Plan 1/1/19-1/25/19	230.00 10,957.50 21,787.70	32,975.20
10945	2/21/2019	SDG&E	02/27/2019	3225 Olive- 1/20/19-2/19/19	126.46	126.46
10946	3394-13 3394-13	Select Electric Corp.	02/27/2019	Traffic Signal Service Calls- Jan'19 Traffic Signal Maintenance- Jan'19	2,768.08 1,421.00	4,189.08
10947	Feb 14 Feb 28	Southern CA Firefighters Benefit Trust	02/27/2019	LG Firefighters Benefit Trust 2/14/19 LG Firefighters Benefit Trust 2/28/19	830.70 830.70	1,661.40
10948	10832	Spring Valley Lawn Mower Shop	02/27/2019	Repair- Tempest Blower/Carburetor- PW/Streets	138.34	138.34
10949	00077166	The East County Californian	02/27/2019	Ordinance No. 451 - Adoption of Emerg Shelter Overlay Zone 2/14/19	98.00	98.00
10950	72080895 72103169 72103170 72103696	Vulcan Materials Company	02/27/2019	Asphalt Asphalt Asphalt Asphalt	225.20 150.85 140.94 749.08	1,266.07
10951	2016.04-030 2016.04-030	West Coast General Corporation	02/27/2019	LGA Realignment Proj- 12/1/18-12/31/18 Retention- LGA Realignment Proj- 12/1/18-12/31/18	39,360.59 195,726.04	235,086.63
10952	Reimb-1/14/19	Wilson, Christopher	02/27/2019	Reimb: Leadership Course & Transp/CFO 3B/Wilson 1/10/19-1/11/19	330.05	330.05

10953	81922	Zumar Industries, Inc.	02/27/2019	6' Sign Posts/Reflective Traffic Signs	1,338.38	1,338.38
10954	C8181	A-Pot Rentals Inc.	03/06/2019	Portable Restroom Rental- 1/9/19-2/8/19	132.10	132.10
10955	12969	AAA Imaging	03/06/2019	Business Cards/Arambula	75.43	75.43
10956	4035793	Akron Brass Company	03/06/2019	Repair FireHose Nozzles- Shutoffs/Turbojet Tips	46.80	46.80
10957	L1072895TC	American Messaging	03/06/2019	Pager Replacement Program 3/1/19-3/31/19	43.03	43.03
10958	1/13/19-2/12/19 1/23/19-2/22/19 12655123	AT&T	03/06/2019	Phone Service 1/13/19-2/12/19 Backup City Hall Internet- 1/23/19-2/22/19 Fire Backup Phone Line- 1/22/19-2/21/19	82.88 80.00 39.80	202.68
10959	5656608091	AutoZone Inc	03/06/2019	Grease Guns & Grease Tube- LGPW#52 Skidsteer	32.80	32.80
10960	33133-IN	Aztec Landscaping Inc	03/06/2019	Landscape Mgmt - Jan'19	9,629.00	9,629.00
10961	920000-9 920698-9 924783-9 925089-9 925362-9	BJ's Rentals	03/06/2019	Equip Rental- Lifting Beam - Roof Repair - Comm Ctr Equip Rental- Drywal Manual Lift - Roof Repair - Comm Ctr Propane Propane Propane	65.86 71.85 16.97 12.67 7.54	174.89
10962	Reimb-2/27/19	Burkett, Terry	03/06/2019	Reimb: S-290 Intermed Wildland Fire Behav/Burkett 2/11/19-2/14/19	254.00	254.00
10963	Gonzalez-2019	California Park & Recreation Society	03/06/2019	Annual Membership - 6/1/19-5/31/20 Gonzalez	170.00	170.00
10964	19739469 19797987	Canon Financial Services Inc	03/06/2019	Canon Plotter Contract Charge 2/21/19-3/20/19 Canon Copier Contract Charge 3/1/19	642.60 144.00	786.60
10965	4028529463	Canon Solutions America Inc	03/06/2019	Canon Maintenance-Copier Usage 11/27/18-2/26/19	566.86	566.86
10966	4017085266 4017478951	Cintas Corporation #694	03/06/2019	Janitorial Supplies - 2/21/19 Janitorial Supplies - 2/28/19	218.66 580.50	799.16
10967	FRS0000144	City of El Cajon	03/06/2019	Overtime Reimbursement - Belloli 1/27/19	1,139.67	1,139.67
10968	20720 20728 20728 20728 20728 20728 20728 20728 20728 20728	City of La Mesa	03/06/2019	Household Hazardous Waste Event- 1/19/19 Overtime Reimbursement - Sergeant 1/3/19 Overtime Reimbursement - Carter 1/11/19 Overtime Reimbursement - Brown 1/14/19 Overtime Reimbursement - Lopez 1/18/19 Overtime Reimbursement - Lopez 1/20/19 Overtime Reimbursement - Runkle 1/20/19 Overtime Reimbursement - Lopez 1/26/19 Overtime Reimbursement - Brown 2/3/19 Overtime Reimbursement - Garcia 2/5/19	344.00 1,257.14 1,154.35 1,046.83 1,257.14 1,257.14 1,257.14 1,257.14 1,257.14 1,099.21 1,099.21	11,029.30
10969	2375 2406 2487 2584 2585	Clothing International Inc	03/06/2019	Protective Clothing - PW - Patches Protective Clothing - PW - Patches Protective Clothing - PW - Cuffed Beanies with Logo Protective Clothing - PW - Safety Jackets Protective Clothing - PW - First Responder Patches	70.64 16.05 193.09 274.65 166.97	721.40
10970	Feb19	Colonial Life	03/06/2019	Colonial Optional Insurance -Feb19	446.80	446.80
10971	19CTOFLGN08	County of San Diego- RCS	03/06/2019	800 MHZ Network - Feb'19	2,935.50	2,935.50
10972	11709	Countywide Mechanical Systems Inc	03/06/2019	Plumbing Repair - Fire Strn 12/20/18	1,149.26	1,149.26
10973	2873Skyline- 2/19 8235MTV- 2/8 Peg-3/1/19-3/29/19	Cox Communications	03/06/2019	Phone/PW Yard/2873 Skyline- 2/19/19-3/18/19 Calsense Modem Line:8235 Mt Vernon 2/9/19-3/8/19 Peg Circuit Svc- 3/1/19-3/29/19	212.58 94.39 2,896.29	3,203.26
10974	2/11/19-2/14/19	Esgil Corporation	03/06/2019	75% Building Fees- 2/11/19-2/14/19	1,094.43	1,094.43
10975	19-Feb	Fidelity Security Life Insurance Company	03/06/2019	Vision Insurance- Feb'19	387.38	387.38
10976	125734	Fire Etc	03/06/2019	Fire Dex Hoods/Wildland Fire Helmets/Neck Face Protectors/Goggles	654.58	654.58
10977	Fugate, Daisy	Fugate, Daisy	03/06/2019	Refund/Fugate, Daisy/Deposit -LBH- 2/24/19	200.00	200.00
10978	9946588 10016392	Globalstar USA Inc	03/06/2019	Satellite Service 11/16/18-12/15/18 Satellite Service 12/16/18-1/15/19 Satellite Service 1/16/19-2/15/19	171.94 171.88 171.88	515.70
10979	12/21/18-2/20/19	Helix Water District	03/06/2019	Water Services- 12/21/18-2/20/19	6,510.02	6,510.02
10980	59624 59625	Hudson Safe-T-Lite Rentals	03/06/2019	Reflective Road Work Ahead Signs Reflective Cones/Keep Right Signs	205.68 82.27	287.95
10981	Hughes, Shirley	Hughes, Shirley	03/06/2019	Refund/Hughes, Shirley/Deposit - Comm Ctr 2/23/19	200.00	200.00

10982	J5 Infrastructure	J5 Infrastructure Partners LLC	03/06/2019	Refund/J5 Infrastructure Partners LLC/PAR Deposit	500.00	500.00
10983	3/14/1904	Janazz LLC SD	03/06/2019	IT Services- City Hall- Feb'19	2,500.00	2,500.00
10984	201903	Lemon Grove Car Wash Inc	03/06/2019	Full Service Oil Change - LGPW#20 - 2/7/19	39.59	39.59
10985	1473157	Liebert Cassidy Whitmore	03/06/2019	Prof Svcs: LE 050-00001 thru 1/31/19	111.00	111.00
10986	4603270	Mallory Safety & Supply LLC	03/06/2019	Nitrile Gloves/Disposable Respirators	300.51	300.51
10987	Reimb-3/4/19	Mendenhall, Lewis	03/06/2019	Reimb- Class B Licensen & Testing - Mendenhall	78.00	78.00
10988	6379146	Occupational Health Centers of CA, A Medical	03/06/2019	Medical Exam 2/20/19	118.00	118.00
10989	149167	Pacific Sweeping	03/06/2019	Street Sweeping/Parking Lot/Power Washing Bus Shelter Jan'19	6,428.55	6,428.55
10990	3102961066	Pitney Bowes Global Financial Services LLC	03/06/2019	Postage Meter Rental 12/30/18-3/29/19	180.75	180.75
10991	Mar2019	Preferred Benefit Insurance Administrators	03/06/2019	Dental Insurance- PPO - Mar19	2,847.90	2,847.90
10992	2019-53 2019-54	Quality Code Publishing LLC	03/06/2019	Supplement Service- LG Municipal Code Internet Website Updating- LG Municipal Code	1,013.65 240.00	1,253.65
10993	INV028341	RapidScale Inc	03/06/2019	Virtual Hosting 2/28/19	3,370.78	3,370.78
10994	31646071 31646837 31652491	RCP Block & Brick Inc	03/06/2019	Bulk Concrete Sand- PW Yard Bulk Concrete Sand- Fire Station Bulk Concrete Sand - PW Yard	102.79 102.79 128.49	334.07
10995	8126766232	Shred-It USA	03/06/2019	Shredding Services 2/20/19	68.24	68.24
10996	1730	SoCal PPE	03/06/2019	Replace Zipper - Bunker Coat/Turnouts - Fire	31.00	31.00
10997	10883 10937	Spring Valley Lawn Mower Shop	03/06/2019	Repairs- Chain Saws/Oil/Fuel Replacement Head- Line Trimmer	336.90 37.26	374.16
10998	9824093794 9824560137 2/12/2019	Verizon Wireless	03/06/2019	Mobile Broadband Access- 1/13/19-2/12/19 Fire Prev Phone Line/Drum/Hayward/Tables/Router/Emerg Phones PW Tablets- 1/13/19-2/12/19	76.02 472.40 188.78	737.20
10999	72107924 72112803 72112804 72112805 72116250	Vulcan Materials Company	03/06/2019	Asphalt Asphalt/SS1H 4.5 Gallon Bucket Asphalt/SS1H 4.5 Gallon Bucket Asphalt Asphalt	99.72 154.73 155.48 108.18 142.77	660.88
					1,762,185.88	1,762,185.88



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.C**

**Meeting Date:** March 19, 2019  
**Submitted to:** Honorable Mayor and Members of the City Council  
**Department:** City Manager's Office  
**Staff Contact:** Shelley Chapel, City Clerk  
[Schapel@lemongrove.ca.gov](mailto:Schapel@lemongrove.ca.gov)

**Item Title:** **Approval of City Council Meeting Minutes**

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**Recommended Action: Approval of City Council Meeting Minutes for Regular Meeting held March 5, 2019**

**Environmental Review:**

- Not subject to review Negative                       Declaration  
 Categorical Exemption, Section                       Mitigated Negative Declaration

**Fiscal Impact:** None.

**Public Notification:** None.

**MINUTES OF A MEETING OF  
THE LEMON GROVE CITY COUNCIL  
TUESDAY, MARCH 5, 2019**

*The City Council also sits as the Lemon Grove Housing Authority,  
Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board,  
and Lemon Grove Successor Agency.*

**Call To Order:**

Mayor Vasquez called the Regular Meeting to order at 6:00 p.m.

**Present:** Mayor Racquel Vasquez, Mayor Pro Tem David Arambula, Councilmember Jerry Jones, Councilmember Jennifer Mendoza.

**Absent:** Councilmember Matt Mendoza

**Staff Members Present:**

Lydia Romero, City Manager, Kristen Steinke, City Attorney, Mike James, Assistant City Manager/Public Works Director, Steven Swaney, Fire Chief, Lieutenant Scott Amos, San Diego County Sheriff's Office - Lemon Grove Substation, Roberto Hidalgo, Human Resources Manager, and Molly Brennan, Finance Manager.

**Pledge of Allegiance:**

Pledge of Allegiance to the Flag was led by Councilmember Jones.

**Presentations:**

Fire Chief Swaney with Heartland Fire Department provided the Annual Update and End of the Year Review.

Lieutenant Amos with the San Diego County Sheriff's Office provided the Annual Update and End of the Year Review.

**Public Comments:**

Appeared to comment was: Brenda Hammond

City Manager Romero explained that at the request of the Mayor the City Council Oral Comments and Reports on Meetings Attended would be moved from the end of the agenda to the beginning of the meeting.

**City Council Oral Comments & Reports on Meetings Attended At City Expense: (G.C. 53232.3(d))**

**Councilmember J. Mendoza** attended the following meetings and events:

- Mexican American Business Association Meeting
- Little League Cleanup
- Intergovernmental Round Table Task Force Meeting focus on Homelessness
- Participated in Read Across America event
- Little League Opening Day with Mayor Vasquez
- Lemon Grove Deli – Fundraiser

**Mayor Pro Tem Arambula** attended the following meetings and events:

- MTS Budget Commission Meeting
- Ad Hoc Ballot Measure Meeting

**Mayor Vasquez** attended the following meetings and events:

- Lemon Grove P.T. Founders Day event
- SANDAG Meeting
- Annual SANDAG Retreat at Barona
- California Mayor's Cyber Cup Panel Discussion
- Cuyamaca College – Black Women in Politics
- Little League Opening Day

**Consent Calendar:**

- A. Waive Full Text Reading of All Ordinances on the Agenda.
- B. Ratification of Payment of Demands
- C. City Council Meeting Minutes for February 19, 2019
- D. Regional Transportation Congestion Improvement Plan Fee Amendment

**Action:** Motion by Councilmember Jones, seconded by Councilmember J. Mendoza to approve Consent Calendar Items A-D.

The motion passed by the following vote:

The motion passed by the following vote:

**Ayes:** Vasquez, Arambula, Jones, J. Mendoza

**Noes:** None

**Absent:** M. Mendoza

**Reports to Council:**

2. Inflatable Jumper Program

Mike James, Assistant City Manager/Public Works Director provided the report and PowerPoint Presentation.

**Action:** Staff recommendation was to receive and provide staff direction. Staff will return with a report at a future meeting.

*Mayor Pro Tem Arambula left the dais at 7:20 p.m. and returned at 7:23 p.m.*

**Closed Session:**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: 3600 block of Olive, Lemon Grove, CA 91945

Agency Negotiation: City of Lemon Grove

Negotiating Parties: City Manager, Lydia Romero, and Assistant City/Director of Public Works, Manager Mike James

Under Negotiation: Instruction to Negotiate

2. Conference with Legal Counsel – Existing Litigation  
Government Code Section 54956.9  
Name of Case: City of Lemon Grove v. The Grove Collective, et al.  
(CASE NO. 37-2016-00015271-CU-BC-CTL)

City Attorney Kristen Steinke announced the City Council will be adjourning to closed session at 7:42 p.m. for the purposes above.

City Attorney Steinke reported no reportable action on items discussed in Closed Session.

**Adjournment:**

There being no further business to come before the Council, the meeting was adjourned at 8:20 p.m. to a meeting to be held Tuesday, March 19, 2019, in the Lemon Grove Community Center located at 3146 School Lane, for a Regular Meeting.

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Shelley Chapel, MMC  
City Clerk



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

Item No. 1.D

Meeting Date: March 19, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: Public Works Department

Staff Contact: Mike James, Assistant City Manager

[mjames@lemongrove.ca.gov](mailto:mjames@lemongrove.ca.gov)

Item Title: Award the FY2018-19 Street Rehabilitation Project

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Recommended Action: Adopt a Resolution Awarding the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08)

Summary: **In support of the City's Five-Year Capital Improvement Program**, the City invited sealed bids for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08) in January 2019. On February 21, 2019, the City received five sealed bids. Staff determined that of the bids received, American Asphalt South was the lowest responsive and responsible bidder with a base bid of \$397,941.54.

Discussion: In January 2019, the City advertised on PlanetBids and invited sealed bids for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08) to apply various street treatments at the following locations throughout the city:

STREET	FROM	TO
ADAMS ST.	WASHINGTON	GOLDEN
ALTON DR.	ENGLEWOOD	SKYLINE
ANGELUS AVE	CANTON DR	SOUTHERN CITY LIMIT
BALDWIN	ROY	WASHINGTON
BONITA ST	MT. VERNON	BERYL ST
CUYAMACA	NEW JERSEY	BUENA VISTA
CENTRAL	CYPRESS	OLIVE
CENTRAL	OLIVE ST	MAIN ST
CENTRAL	CHATEAU	MASS
CITRONELLA	CDS	CYPRESS

CAMERON	CANTON DR	OSAGE
DAYTONA	WEST	NEW JERSEY
DAYTONA	HARRIS	WEST
ENSENADA	EL DORA	BAKERSFIELD
ENSENADA	BARTON	ALTON
ENSENADA	BAKERSFIELD	BARTON
FEDERAL	793' E/O MACARTHUR	411' W/O CENTRAL
FEDERAL	CENTRAL	422' WEST OF COLLEGE
FEDERAL	BROADWAY	COLLEGE
LANSING	SKYLINE	DREXEL
LEMON GROVE AVE	BROADWAY	GOLDEN
LEMON GROVE WAY	NORTH (LGA)	GROVE
LINCOLN	WASHINGTON	GOLDEN
MASSACHUSETTS	MADERA ST	EL PRADO
MASSACHUSETTS	MT. VERNON	MADERA
MASSACHUSETTS	EL PRADO	SAN ALTOS
MT. VERNON	HARDY DR	SKYLINE DR
MT. VERNON	LEMON GROVE AVE	CYPRESS
MT. VERNON	BETH	MASSACHUSETTS
NORTH AVE	246' W/O BUENA VISTA	BUENA VISTA
OLIVE ST	PACIFIC	CHURCH
OLIVE ST	CENTRAL	BURNELL
PALM	CITRONELLA	SKYLINE
PALM	LEMON GROVE AVE	CITRONELLA

In addition to the base bid schedule, staff added two additional alternative bid items to the bid package for all bidders to consider. Alternative 1 included:

1. Pacific from Harris to West,
2. Roosevelt from Fisher to New Jersey, and
3. Washington **from Mt. Vernon to 518' South of Mt. Vernon.**

Alternative 2 included:

1. College from south end to Federal,
2. Massachusetts from Broadway to Pacific, and
3. Massachusetts from Lemon Grove Avenue to San Altos Place.

On February 21, 2019, the City received five sealed bids. Each company is listed below with its location and project bid total.

Bidder	Location	Base Bid	Add Alt 1	Add Alt 2
American Asphalt South	Fontana, CA	\$397,941.54	\$20,662.35	\$45,711.83
Pavement Coatings	Jurupa Valley, CA	\$479,303.39	\$20,277.43	\$42,848.15
LC Paving	San Marcos, CA	\$542,224.38	\$22,329.25	\$51,129.78
Roy Allan Slurry Seal, Inc.	Santa Fe Springs, CA	\$591,829.69	\$20,369.19	\$40,179.46
Kirk Paving	Lakeside, CA	\$608,752.10	\$20,871.74	\$53,613.54

The City Engineer estimate for the project was \$665,243.00. American Asphalt South submitted the lowest responsive and responsible base bid for \$397,941.54. American Asphalt South remained the lowest responsive and responsible bidder when the base bid and additive alternates were combined. The revised total bid \$464,315.72, which remains **less than the engineer's estimate.**

**Staff reviewed American Asphalt South's project work history, references, and construction license.** Its project work history and reference checks were positive. American Asphalt South has successfully performed similar work for other local governments. **American Asphalt South's license is current and in good standing with the State of California.**

Therefore, staff concluded that American Asphalt South is both a responsive and responsible bidder, and recommends the award of this contract (Attachment A – Exhibit 1). Based on the project scope of work, staff recommends the following project budget:

Description	Amount
Construction Costs	\$397,941.54
Add Alt #1	\$20,662.35
Add Alt #2	\$45,711.83
Total Construction Costs	\$464,315.72
Material Testing	\$10,000
Subtotal	\$474,315.72
Contingency – 10%	\$47,431.57
<b>GRAND TOTAL</b>	<b>\$521,747.29</b>

It is important to note that the project budget does not include inspection services that historically have been included in prior public works construction projects. Due to the relatively smaller scope of work and simplistic, routine roadway construction work, City staff will manage all inspection services in-house.

Environmental Review:

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section |                      |  Mitigated Negative Declaration

Fiscal Impact: TransNet and Gas Tax funds were budgeted for this project as part of the Capital Improvement Program.

Public Notification: None.

Staff Recommendation: Adopt a Resolution Awarding the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08)

Attachments:

Attachment A – Resolution

RESOLUTION NO. 2019 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,  
CALIFORNIA, AWARDING A CONTRACT FOR THE FY 2018-19 STREET  
REHABILITATION PROJECT (CONTRACT NO. 2019-08)

WHEREAS, **the City of Lemon Grove's Five-Year** Capital Improvement Program earmarks funding for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08); and

WHEREAS, bids were solicited and five sealed bids were received for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-18); and

WHEREAS, bids were opened and read aloud and the lowest responsive and responsible bidder was American Asphalt South; and

WHEREAS, the City Council finds it in the public interest that a contract for said services be awarded.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

1. Awards a contract to American Asphalt South in the amount of \$464,315.72 and establishes a project budget not to exceed \$521,747.29; and
2. Authorizes the City Manager or her designee to execute said contract (Exhibit **1**).

*PASSED AND ADOPTED* on \_\_\_\_\_, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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*Racquel Vasquez, Mayor*

*Attest: Shelley Chapel, MMC, City Clerk*

*Approved as to Form: Kristen Steinke, City Attorney*

**CONTRACT (Page 1 of 4)**  
FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

THIS CONTRACT, made and entered into on the date of the last signature, by and between the City of Lemon Grove, California, herein after designated as the "City", and American Asphalt South, Inc. hereinafter designated as the "Contractor".

WITNESSETH: that the parties hereto do mutually agree as follows:

1. For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the City, the Contractor agrees with the City to furnish all materials and labor for the FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08) and to perform and complete in a good and workmanlike manner all the work pertaining thereto shown on the plans and specifications therefore; to furnish at his own proper cost and expense all tools, equipment, labor and materials necessary therefore; and to do everything required by this agreement and the said plans and specifications.
2. For furnishing all said materials and labor, tools and equipment, and doing all the work contemplated and embraced in this Contract, also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until its acceptance by the City and for all risks of every description connected with the work; also, for all expenses incurred by or in consequence of the suspension or discontinuance of work, except such as in said specifications are expressly stipulated to be borne by the City and for well and faithfully completing the work and the whole thereof, in the manner shown and described in the said plans and specifications, the City will pay and the Contractor shall receive in full compensation therefore the sum of four hundred sixty-four thousand three hundred fifteen dollars and seventy-two cents (\$464,315.72).
3. The City hereby promises and agrees to employ, and does hereby employ said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to for the price aforesaid and hereby conditions set forth in the specification; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.
4. The Notice Inviting Bids, Instructions To Bidders, Bid Forms, Agreement and Bond Forms, Construction Administration Forms, Completion of the Project Forms, General Requirements and General Conditions, Drawings, Plans and Specifications, Addenda, Allowances, and all amendments thereof, are hereby incorporated in and made part of this Contract.

CONTRACT (Page 2 of 4)  
FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

5. The City, the City's representative, City Consultants and authorized volunteers shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof, or for any of the materials or other things used or employed in performing the work, or for injury or damage to any person or persons, either workers, employees of Contractor or its subcontractors or the public, or for damage to adjoining or other property, from any cause whatsoever arising out of or in connection with the performance of the work. The Contractor shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever arising out of or in connection with the performance of the work, provided, however, that the Contractor shall not be liable for the sole established negligence, willful misconduct or active negligence of the City, its representatives, employees, agents and authorized volunteers who are directly responsible to the City.
  - a. Contractor shall indemnify the City, City Council, City officials, City employees, City representatives, and authorized volunteers against and will hold and save them and each of them harmless from any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with the work, operation or activities of Contractor, its agents, employees, subcontractors or invitees, provided for herein, whether or not there is concurrent passive or active negligence on the part of the City, City Council, City officials, City employees, City representatives, and authorized volunteers, but excluding such actions, claims, damages to persons or property penalties, obligations or liabilities arising from the sole established negligence, willful misconduct or active negligence of the City, City Council, City officials, City employees, City representatives, authorized volunteers, or those who are directly responsible to them; and in connection therewith:
    - I) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses, including attorney's fees incurred in connection therewith.
    - II) Contractor will promptly pay any judgment rendered against Contractor, the City, City Council, City officials, City employees, City representatives, and authorized volunteers covering such claims, damages, penalties, obligations and liabilities arising out of or in connection with such work, operations, or activities of Contractor hereunder and Contractor agrees to save and hold the City, City Council, City officials, City employees, City representatives, and authorized volunteers harmless there from.

**CONTRACT (Page 3 of 4)**

FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

- III) In the event the City, City Council, City officials, City employees, City representatives, and authorized volunteers are made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the Work, or operation or activities of Contractor hereunder, Contractor agrees to pay to the City, City Council, City officials, City employees, City representatives, and authorized volunteers any and all costs and expenses incurred by the City, City Council, City officials, City employees, City representatives, and authorized volunteers in such action or proceeding together with reasonable attorney's fees.
  - IV) The City may retain, to the extent it deems necessary, the money due to the Contractor under and by virtue of the Contract Documents until disposition has been made of such actions or claims for damages as specified herein above.
6. Claims, disputes and other matters in question between the parties to this Contract, arising out of or relating to this Contract or the breach thereof, may be decided by arbitration if both parties to this Contract consent in accordance with the rules of the American Arbitration Association then obtaining unless the parties mutually agree otherwise. No arbitration arising out of or relating to this Contract, shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Contract except by written consent containing a specific reference to this Contract and signed by CONTRACTOR, CITY, and any other person sought to be joined. (Any Consent to arbitration involving an additional person or persons shall not constitute consent of any dispute not described therein or with any person not named or described therein.) This agreement to arbitrate and any agreement to arbitrate with an additional person or persons duly consented to by the parties to this Contract shall be specifically enforceable under the prevailing arbitration law.
- Notice of the demand for arbitration is to be filed in writing with the other party to this Contract and with the American Arbitration Association. The demand is to be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event is the demand for arbitration to be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
7. The Contractor agrees to comply with all Local, State and Federal regulations and with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970 (42 U.S.C. 1857 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.) as amended.
8. If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorney's fees.

**CONTRACT (Page 4 of 4)**  
FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

9. Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.
10. In accordance with Government Code, Section 8546.7, records of both the City and the Contractor shall be subject to examination and audit for a period of three (3) years after final payment.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in three counterparts, each of which shall be deemed an original the day and year first above written.

**CONTRACTOR:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Federal ID Number: \_\_\_\_\_

**CITY:**

By: \_\_\_\_\_

Title: City Manager, City of Lemon Grove

Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Title: City Clerk, City of Lemon Grove

(Notaries acknowledgement of execution by all PRINCIPALS OF CONTRACTOR shall be attached.)



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.E**

**Meeting Date:** March 19, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** Finance

**Staff Contact:** Molly Brennan, Finance Manager  
mbrennan@lemongrove.ca.gov

**Item Title:      Local Agency Improvement Fee Report Fiscal Year 2017-2018**

---

**Recommended Action:**

Receive and file the annual Local Agency Improvement Fee Report for Fiscal Year 2017-2018 (Attachment A).

**Summary:**

California Government Code Section 66006 requires public agencies that collect “improvement fees” to prepare and make public an annual report regarding those fees. The City collects two fees that fall under the category of “improvement fees” as defined by the Government Code — the Parkland Dedication Ordinance In-Lieu Fee and the Transportation Uniform Mitigation Fee Program.

Government Code 66006 specifies that the improvement fee report include eight reporting components:

- Description of Fee/Fund
- Fee Structure per Dwelling Unit
- Beginning & Ending Balance
- Collection and Interest
- Expenditure
- Expected Date of Expenditure
- Interfund Transfer/Loans
- Refunds

Agencies are required to make the report available for public review. The report has been available for review at the City Hall counter since March 6, 2019.

**Environmental Review:**

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section |                      |  Mitigated Negative Declaration

**Fiscal Impact:** None

**Public Notification:** None

**Staff Recommendation:** Receive and file the annual Local Agency Improvement Fee Report for Fiscal Year 2017-2018 (Attachment A).

**Attachments:**

**Attachment A** – Local Agency Improvement Fee Report for Fiscal Year 2017-2018

# CITY OF LEMON GROVE



## Local Agency Improvement Fee Report (Fiscal Year 2017-2018)

*as required by California Government  
Code Section 66006*

March 6, 2019

**Local Agency Improvement Fee Report****Fiscal Year 2017-2018****(As required by California Government Code Section 66006)**

This report provides information as required by California Government Code Section 66006 for two funds that fall under the category of "improvement fees" managed by the City of Lemon Grove: Parkland Dedication Ordinance In-Lieu Fee and Transportation Uniform Mitigation Fee Program.

**1) PARKLAND DEDICATION ORDINANCE (PLDO)**

A) Description of Fee/Fund: The fee is collected upon final inspection of new residential construction and deposited into a special fund. The fund is utilized to fund capital improvements and/or construct park facilities within the City of Lemon Grove.

B) Fee Structure per Dwelling Unit:

<b>Zones</b>	<b>In-lieu of Land</b>	<b>Fee/Unit</b>
RL, RL/M	762.3 sq. ft.	\$ 900
RM, RM/H, DVSP	544.5 sq. ft.	\$ 639
R/P, CC/GC	435.6 sq. ft.	\$ 513

C) Beginning Balance: \$86,600

Ending Balance: \$65,716

D) Collection & Interest

1. Collected in new fees: \$ 17,451

2. Earned in interest: \$ 914

E) Expenditure: \$ 39,249

F) Expected Date of Expenditure: During Fiscal Year 2018-19 the City anticipates using the PLDO funds to repair the large gazebo at Berry Street Park.

G) Interfund Transfer/Loans: None

H) Refunds: None

**Local Agency Improvement Fee Report**

**Fiscal Year 2017-2018**

**(As required by California Government Code Section 66006)**

**2) TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM**

A) Description of Fee/Fund: The fee is collected prior to issuance of building permits for new residential units and deposited into a special fund. The fee is mandated as part of the voter-approval TransNet Extension and must be used for the rehabilitation or improvement of the City's regional arterials within seven years of collection.

B) Fee Structure: \$2,404.14 (effective between July 1, 2017 and June 30, 2018) per new housing unit, replaced housing unit, or condo converted unit (the creation of the fee includes ten exemptions to the fee; e.g. a low-income housing unit is exempt from the fee).

C) Beginning Balance: \$517,806

Ending Balance: \$574,200

D) Collection & Interest

1. Collected in new fees: \$ 50,485

2. Earned in interest: \$ 5,909

E) Expenditure: \$ 0

F) Expected Date of Expenditure: During Fiscal Year 2018-19 the City expended all RTCIP fees on the Lemon Grove Avenue Realignment Project.

G) Interfund Transfer/Loans: None

H) Refunds: None



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

Item No. 1.F

Meeting Date: March 19, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: **City Manager's** Office

Staff Contact: Paolo Romero, Code Enforcement Officer

[promero@lemongrove.ca.gov](mailto:promero@lemongrove.ca.gov)

Item Title: Code Enforcement Hearing Officer Reappointment

---

Recommended Action: Adopt Resolution reappointing Code Enforcement Hearing Officers for a three year term to expire April 2022.

### Summary:

April 5, 2016, City Council appointed Code Enforcement Hearing Officers (3) to preside over citation hearings, review evidence, and make an unbiased judgment. Appointees are not required to be Lemon Grove residents and the distance in which the candidate resides may be a consideration factor in determining his or her ability to attend appeal hearings. The appointees must be able **to conduct a hearing, analyze the City's Municipal Code**, weigh evidence and make unbiased judgements based on evidence and testimony presented. Appointees must meet all the requirements outlined in the Lemon Grove Municipal Code and Administrative Citation Procedures Manual section IV Appeal of Administrative Citations.

Hearing Officers are appointed by the City Council for a three (3) year term. Upon appointment the City Manager is charged with selecting randomly a hearing officer prior to setting the date of any appeal hearing.

The hearing officer is compensated \$75 per appeal hearing. The compensation amount is for travel, preparation time, conducting the hearing, and preparing the written decision. There will be no additional payment in the event the hearing officer is requested to testify at a court proceeding. In the event the hearing is canceled after the Notice of Hearing has been established, the hearing officer will be compensated \$40. In the event the hearing officer is disqualified or recuses himself/herself, no compensation shall be paid.

The terms of the three (3) Code Enforcement Hearing Officers appointed in 2016 are due to terminate in April 2019. Staff has contacted all three (3) current Officers to determine whether they were interested in continuing service if reappointed by the City Council. All three (3) Officers **are interested in being reappointed if that is the City Council's** determination.

Should the City Council choose not to reappoint the Officers, the City Council would need to direct the City Clerk to advertise the vacancies and an appointment process would be conducted at a future meeting.

Current Code Enforcement Hearing Officers:

1. Franco Del Rosario
2. Katie Dexter
3. Anthony Jemison

Environmental Review:

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section [            ]     Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

Staff Recommendation: Adopt Resolution reappointing Code Enforcement Hearing Officers for three year term to expire April 2022.

Attachment:

Attachment A – Resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, REAPPOINTING CURRENT CODE ENFORCEMENT HEARING OFFICERS FOR A THREE YEAR TERM TO END APRIL 2022

*WHEREAS, March 19, 2019, City Council authorized staff to conduct recruitment of Code Enforcement Hearing Officers for Citation Appeal Hearings; and,*

*WHEREAS, April 5, 2016, City Council appointed three (3) Code Enforcement Hearing Officers for a term of three years; and,*

*WHEREAS, City Council is reappointing the same three Code Enforcement Hearing Officers for a new term of three years to expire April 2022.*

1. *Franco Del Rosario*
2. *Katie Dexter*
3. *Anthony Jemison*

*NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby approves the reappointment.*

*PASSED AND ADOPTED on \_\_\_\_\_, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:*

*AYES:  
NOES:  
ABSENT:  
ABSTAIN:*

---

*Racquel Vasquez, Mayor*

*Attest: Shelley Chapel, MMC, City Clerk*

*Approved as to Form: Kristen Steinke, City Attorney*



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

Item No. 2

Meeting Date: March 19, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: Development Services Department

Staff Contact: Mike Viglione, Associate Planner

[Mviglione@lemongrove.ca.gov](mailto:Mviglione@lemongrove.ca.gov)

Item Title: Public Hearing to consider 2018 General Plan Annual Progress Report

---

**Recommended Action:** Conduct a public hearing, receive public comment, adopt a Resolution accepting the 2018 General Plan Annual Progress Report and direct staff to submit the Report to both the California State Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

**Summary:** State law requires cities and counties to annually review, conduct a public hearing, and authorize the submission of a General Plan Annual Progress Report (Report) to the State. Staff presents the 2018 Report for City Council review and consideration. The Report includes status of General Plan implementation and progress toward meeting regional housing needs. In preparing the Report, staff distributed sections of the Report to the appropriate City departments for review and input. Notable changes from the 2017 Report are highlighted for convenience. Staff recommends that the City Council conduct a public hearing, receive public comment, adopt the resolution accepting the Report and direct staff to submit the Report to both the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD) as more fully described in the resolution.

**Environmental Review:**

Not subject to review

Negative Declaration

Categorical Exemption, Section |      |

Mitigated Negative Declaration

**Fiscal Impact:** None.

**Public Notification:** Notice published in March 7, 2019 edition of the East County Californian.

**Attachments:**

Attachment A – Resolution

Attachment B – 2018 General Plan Annual Progress Report

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, ACCEPTING THE 2018 GENERAL PLAN ANNUAL PROGRESS REPORT AND DIRECTING STAFF TO SUBMIT THE REPORT TO THE STATE OF CALIFORNIA IN ACCORDANCE WITH GOVERNMENT CODE SECTION 65400(a)(2)

*WHEREAS*, Government Code 65400(a)(2) mandates that all cities and counties provide an annual report to their legislative bodies, the Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) on the status of the General Plan and the progress of its implementation, including the progress on meeting its share of regional housing needs pursuant to Section 65584 and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to Government Code Section 65583(c)(3); and

*WHEREAS*, the project is not subject to the California Environmental Quality Act(CEQA) because the report does not meet the definition of a “project” per Section 21065 of the CEQA Guidelines; and

*WHEREAS*, on March 19, 2019, a public hearing was duly noticed and held by the Lemon Grove City Council; and

*WHEREAS*, the City Council reviewed the 2018 General Plan Annual Progress Report and finds that it accurately reflects the status of the City’s General Plan implementation.

*NOW, THEREFORE, BE IT RESOLVED* that the City Council of the City of Lemon Grove, California, hereby accepts the 2018 General Plan Annual Progress Report and directs staff to submit the Report to the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

*PASSED AND ADOPTED* on March 19, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:

- AYES:*
- NOES:*
- ABSENT:*
- ABSTAIN:*

\_\_\_\_\_  
*Racquel Vasquez, Mayor*

*Attest: Shelley Chapel, MMC, City Clerk*

*Approved as to Form: Kristen Steinke, City Attorney*

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
1	Consistent Zoning Ordinance		Update the Zoning Ordinance to be consistent with the goals of the General Plan.	4.1-2	General Fund			×	×	The Lemon Grove Municipal Code (LGMC) is updated on an ongoing basis to address changes in the community and state law. In 2018 the City Council adopted an ordinance that enhanced community input by expanding public noticing requirements for land use applications. In response to business concerns, this same ordinance also benefitted applicants with land uses subject to distance separations by establishing a process for applications at eligible sites to be pursued without threat of disqualification from a competing land use for a period of one year.
2	Downtown Village, Special Treatment Area (STA) 1		Prepare a specific plan for the Downtown Village.	4.1-5	Smart Growth Incentive Program Grant			×	×	The City Council adopted the Downtown Village Specific Plan in 2005. In 2015, the City received grant funding for a Downtown Village Specific Plan Expansion which culminated in the preparation of a draft Downtown Specific Plan for City Council in 2018.
3	Improve Image of General Business Areas		Require aesthetic improvements as conditions of planned development and discretionary permits.		Property Owners, Business Operators			×		All discretionary permits are required to comply with City standards. These standards may include landscaping, screening, and other aesthetic improvements. Building Permits for Tenant Improvements and alterations, with a project value in excess of \$25,000.00 are required to improve the right-of-way along the project frontage in accordance with City standards.
4	Improve Image of Federal Boulevard Industrial District	1.5, 4.1, 4.4, 5.3	Strongly encourage property and business owners to improve dilapidated properties in highly visible industrial district areas.		Property Owners, Business Operators			×		New and existing businesses relocating along Federal Blvd. are encouraged and in some cases required to improve their business sites. Several projects have obtained permits or are in the process of improving their businesses along Federal Blvd. Building Permits for Tenant Improvements and alterations, with a project value in excess of \$25,000.00 are required to improve the right-of-way along the project frontage in accordance with City standards.

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
5	East Broadway	1.6	Plan for development compatible with the SR-125.		General Fund		X			There are several vacant parcels, previously Caltrans right-of-way (excess), along the SR-125 corridor identified as transportation land uses in the General Plan. These parcels will be redesignated during the General Plan Update or as initiated by developers. Staff has prepared resources to aide developers in identifying development opportunities on the excess CALTRANS property.
6	Inviting Gateways	5.2	Establish identifiable gateways and community boulevards evoking a sense of arrival.		Developers, General Fund, Smart Growth Incentive Program Grant Funds, SAGE project, TDA, TransNet, Sanitation, RTCIP, IIG, CDA, Street Reserve		X	X		The City continues to search for opportunities to enhance gateways and seeks adequate funding where feasible. The City is developing various gateways in conjunction with the development of the STA 1 area. The City has completed the construction of the Main Street Promenade project and the first segment of the Connect Main Street project. <b>The Lemon Grove Avenue Realignment project was completed</b> and the public art mural at the Buena Vista underpass was completed in 2015. The Breezeway Lemon mural between the Lester Avenue parking lot and Broadway and the Lemon Grove Rising at the Community Center were completed in 2017. The San Diego State University SAGE project also presented gateway designs for the city and two murals were painted adjacent to the Skate Spot and the Lester Avenue Parking area in 2017. Additional opportunities may be identified as a part of the General Plan Update.
7	Pleasant Freeway Image	1.5, 4.4, 5.3	Improve the view from the freeway and encourage people to visit the City.		Property Owners, Business Operators, Caltrans		X	X		The City continues to maintain the Lemon Grove Avenue and State Route 94 on and off ramp per its agreement with Caltrans. Redevelopment activities along freeways are ongoing and assist in beautification. <b>The Lemon Grove Realignment Project was completed and should improve traffic safety and relieve congestion.</b>

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
8	Design Review	5.1, 5.5	New development should positively contribute to enhanced community aesthetics. Revise the Development Code to establish minimum design standards for all land use types.	4.1-3	Developers, General Fund		X	X		Specific design standards have not been adopted to date however the City continues to review development to ensure it positively contributes to and enhances community aesthetics.
9	Beautified Trolley Corridor	5.1, 5.2, 5.4	Beautify the trolley corridor to increase visual qualities and encourage trolley ridership.		General Fund, MTS Annual Maintenance funds		X	X		The City maintains the Corridor through MTS funds. The City has completed construction of the Main Street Promenade project. SANDAG, on behalf of MTS, upgraded the trolley platforms at both trolley stations. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade concept along the trolley corridor called Connect Main Street. <b>Phase 1 of the Connect Main Street project was constructed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018.</b> In 2015, a grant was received for minor improvements to the Skate Park, the Main Street Promenade, and for a segment of Connect Main Street. The skate park improvements at "The Skate Spot" and the first segment of Connect Main Street were both completed in 2017.
10	Community Boulevards	5.2, 5.3	Designate Broadway and Lemon Grove Avenue as community boulevards and consider embellishing with distinctive landscaping, directional signage, and banners.		General Fund		X	X		New landscape median improvements were completed on Lemon Grove Avenue and previously on Broadway. A community banner is located at Broadway and Lemon Grove Avenue. Median enhancements were completed with landscaping on Lemon Grove Avenue as well as multiple medians on Broadway in 2017. <b>In 2018, landscape improvements were made to the median along Broadway between Olive Street and New Jersey Avenue.</b>

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
11	Massachusetts Station, STA II	1.1, 2.1, 2.2, 2.4, 5.2	Develop a specific plan for STA II (Massachusetts Station).	4.1-6	Developers, General Fund	×				A specific plan may be developed in coordination with a future project in this area. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor called Connect Main Street and completed construction of the first segment between Broadway and City Hall in 2017. <i>The City was awarded a 2018 SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.</i>
12	Western Central Avenue Residential, STA IV	1.1, 2.1	Develop a master plan for STA IV that addresses density, buffers open space, and improves visual character.	4.1-8	Developers	×				The specific plan will be developed in coordination with a future project in that area.
13	Central Lemon Grove Ave, STA VI	1.1, 1.4	Conduct a traffic study and a geotechnical study and incorporate appropriate measures to protect the stability of the steep embankment.		Property Owners, Developers	×				The previous discussions with a developer for this area did not proceed and there is currently no development proposal.
14	SR-125 On-ramp Planning Area, STA VII	1.6	Work with Caltrans, area property owners, and other interested groups to monitor the relationship between SR-125 and the City's system of streets.		Caltrans				×	The SR-125 is complete <i>and auctions of remnant Caltrans parcels from the SR-125 are on-going.</i> Caltrans requires that funding be in place for future ramp improvement to continue to hold the remnant properties. This action will restrict future on- and off-ramps from Palm Avenue.
15	Eastern Central Avenue, STA VIII	1.1, 1.2, 2.2, 2.3	Provide multi-family housing while protecting and enhancing the neighborhood.		Developers, Property Owners			×		The City will ensure conformance to the development standards and encourage high density for new development proposals in this area.

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
16	Reversion of Skyline Drive Neighborhood Commercial Area	1.1, 2.1, 2.3, 2.4, 5.5	Strive for residential development within the existing Skyline neighborhood commercial area that is compatible with the architecture and scale of the surrounding neighborhood.	4.1-11	Property Owners, Developers	×				The City has not received any development proposals in this area.
17	Civic Center	1.2, 3.1, 3.2, 5.1, 5.4, 5.5, 5.6	Plan for the development of the Civic Center.	4.1-13	General Fund, Bond Revenues, Private Endowments, Fundraising Programs			×		The City pursues grant funds and opportunities for enhancements as applicable.
18	City Boundary Adjustments	6.1, 6.2	Consider adjusting the City boundaries to better reflect the school district boundaries, natural features and the circulation network.		General Fund	×				LAFCO is not proposing or encouraging adjustments to the City boundaries at this time.
19	Implementation of the Community's Development Goals	1.1 -1.6, 2.1 -2.5, 3.1, 3.2, 4.1, 4.2	Require all development projects to conform to the Land Use Plan and other relevant goals, objectives, and policies established in the various General Plan Elements.	4.1-1	Developers			×		All development projects are reviewed for compliance with the General Plan and conform to the requirements of the Zoning Ordinance, which reinforces the General Plan. <i>After passage of the medical marijuana initiative in November 2016, staff fielded numerous applications which resulted in the approval of Conditional Use Permits for two medical marijuana dispensaries in 2018. The Lemon Grove Planning Commission was also reinstated in 2018 to review development applications for conformance with the General Plan and City regulations.</i>

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
20	Regional Commercial, STA III	1.3, 4.1, 4.2, 5.5	Ensure that future development within STA III (Regional Commercial) substantially conforms to the policies outlined in the General Plan.	4.1-7	Developers		X	X		All development projects proposed within the STA III area are required to conform to regulations outlined within the General Plan and the Development Code
21	Federal Boulevard Automobile Sales District, STA V	1.3, 4.1, 4.2	Future activity in STA V shall only permit car dealerships and related automotive services and shops and require measures to reduce impacts to nearby residents.		Business Operators			X		Automobile dealerships and automotive service centers are encouraged to locate along Federal Blvd. and in areas zoned for general commercial. Proposed development is reviewed for impacts and those potential impacts are required to be mitigated to a level below significance.
22	Clean and Safe Neighborhoods	1.1	Encourage clean and safe neighborhoods by enforcing the Abandoned Vehicles and the Weed Control and Waste Matter Ordinances.		General Fund			X		The City's code enforcement continually enforces the Weed Control and Waste Matter Ordinance and enforces the Abandoned Vehicles Ordinance on a complaint basis only.
23	Compatible Home Occupations in Neighborhoods	1.1	Continue to enforce the Home Occupation Ordinance which establishes specific restrictions.		General Fund			X		All home occupation businesses require a business license and are reviewed to ensure compliance with the Development Code. Any complaints received are inspected by the Code Enforcement Division.
24	Compatible Institutional Uses in Neighborhoods	1.1	Monitor residential treatment facilities and group homes present in the neighborhoods to help minimize nuisances.		General Fund			X		The Code Enforcement Division responds to all complaints regarding the operation of a treatment facility or group home. The Development Services Department maintains a map depicting large day care facilities.
25	Broadway Retail Commercial	1.2, 1.4, 4.1, 4.2	Continue to monitor the Broadway retail commercial activity outside of the STAs and support redevelopment.		Developers, Business Operators, General Fund		X	X		The City monitors all retail commercial activity within the City.

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
26	Revitalization of General Business Areas	1.4, 1.6, 4.1, 4.3, 4.4	Actively support and promote redevelopment within the general business areas with office buildings for professional services in addition to new facilities for manufacturing and commercial operations.		Developers, General Fund		×	×		The City supports the redevelopment of the commercial areas within the City. The dissolved Community Development Agency implemented two grant programs to assist retail business owners, but the programs were suspended. Staff also prepared resources to aide developers in identifying development opportunities on commercial property in the City.
27	Existing Specific Plans	1.3	Encourage further development within the Downtown Village Specific Plan and Broadway Commercial Project Specific Plan areas.		Developers, General Fund		×	×		Citronica I (56 housing units), Citronica II (80 housing units), and Celsius I (84 units) are complete. <b>The Celsius II development, 18 market rate housing units approved by City Council in 2017, broke ground in 2018. The City completed the first phase of the Connect Main Street project in 2017 and, in 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.</b> Staff continues to review all developments for conformance with applicable specific plans.
28	Compatible Condominium and Apartment Development	1.1, 1.2, 2.2, 2.3, 5.5	Future projects should provide quality housing opportunities and uplift the aesthetics of surrounding areas.	4.1-2	Developers			×		All new multi-family development projects are reviewed for aesthetic appeal, compatibility with the surrounding areas, and conformance with the General Plan and Development Code.

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
29	Public Events	3.2, 3.3, 3.4	Continue to sponsor and co-sponsor community events.		General Fund			X		<p>The City hosts and continues to seek sponsorship of community events such as summer concerts in the park series, movies in the park, and a community bonfire. In 2013, the City hosted the Healthy Eating &amp; Active Living (HEAL) Zone Block Party in coordination with the Library Grand Opening. In 2014, the City increased the concerts in the park series by two concerts and added one additional movie in the park. In 2015, a farmer's market commenced in the Main Street Promenade. In 2018, 8 concerts, 2 movies and the Egg Eggstravaganza were all held for the community. Quarterly clean-up events and park beautification events were held in 2018.</p>
30	Community Outreach	3.4	Strive to implement outreach programs.		General Fund			X		<p>The City utilizes a City newsletter, public notices, email list serves, social media, media advisories, direct mailers and the City website as outreach mediums to the community. The City Newsletter was rebranded and relaunched as <u>The Zest</u> in 2017. In 2018, the City Council adopted an ordinance enhancing noticing requirements to require on-site signage and expand radius notice boundaries for certain land use applications.</p>

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
31	Business Growth	4.1, 4.2, 4.3, 4.4, 4.5	Encourage business growth through proactive strategies.		General Fund, Developers			X	X	The City continues ongoing communications with the business community. The City encourages business growth. The Community Development Agency implemented two grant programs to assist retail business owners, but the programs are suspended due to the dissolution of the Community Development Agency and lack of funds. The City created an economic development webpage that is updated quarterly and includes helpful business resources. City staff regularly meet with prospective businesses to encourage business growth. <i>In 2017, the City adopted an ordinance providing for by right brewing, winemaking, and distilling with accessory retail sales culminating in the opening of 13 Point Brewing in December 2018 and additional interest from other potential breweries.</i>
32	Light and Glare	5.5	Review all new development projects to determine if the projects will have adverse light and glare impacts.	4.6-1	Developers			X		All projects are reviewed for compliance with light and glare regulations.
33	Participation in Regional Planning	6.1, 6.2	Represent the community's best interest and play a proactive role in developing regional planning strategies.		General Fund			X		The City regularly participates in regional planning activities. City Council and staff participate on regional boards and committees (e.g., LAFCO, Metro JPA, MTS, SANDAG) and report on pertinent issues as needed. Comments were provided on the Comprehensive Regional Plan.

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Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
34	Attractive Public Areas	1.1, 1.2, 5.4	Beautify the City through maintaining landscaping.		General Fund			X		The Public Works Department maintains public landscape throughout the City via private contractor. Efforts are underway to expand upon the City's urban forestry program. Staff identified urban forestry as an objective in the Health & Wellness Element. In 2016, staff enhanced the City's agreement with West Coast Arborist that geolocated, identified, and assessed all city owned and maintained trees in the City and as opportunities and funding present themselves staff will expand the program. Opportunities for new landscape are sought as a part of new development and business proposals.
35	Housing Element Implementation	2.3, 2.4	Continue attempting to implement the Lemon Grove Housing Element and periodically update the Element to reflect population and development trends as required by State Law.	4.3-1	General Fund		X	X		The City adopted the 2010-2020 Lemon Grove Housing Element. A work program was created to ensure compliance with the Housing Element's Goals, Policies, and Programs within the first five years.
36	Revitalization of Federal Blvd. Industrial District	1.5, 4.1, 4.4	Promote revitalization of the Federal Boulevard Industrial District.		General Fund, Business Operators			X		The City continues to consider development opportunities within the Federal Blvd. Industrial District. Staff has also prepared resources to aide developers in identifying development opportunities in the district.

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Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
37	Citywide Street Inventory	1.1, 1.3, 1.5, 1.6	Maintain & update the Citywide Street Inventory as needed.		General Fund, CDBG			×		In 2010, the City adopted a pavement management program. The City is currently working on a pavement management program update with NCE. The Golden Avenue Street Rehabilitation Project funded through Community Development Block Grant was also completed on June 30, 2017. The condition of roadways are mapped and pavement repair is scheduled as funding allows. Heartland Communications Facility Authority and the City maintains a comprehensive computerized on-line roadway facility database.
38	Traffic Impact Assessment	1.6	Establish guidelines for Traffic Impacts Report.	4.2-13	General Fund			×		The City uses both the Institute of Transportation Engineers and the City of San Diego's traffic standards. Traffic Impact Reports are required by the City Engineer if needed for discretionary projects.
39	Neighborhood Traffic Control	1.2, 1.3	Monitor local street traffic in neighborhoods adjacent to Skyline Drive, Central Avenue, and San Miguel Avenue.		General Fund			×		The City conducts traffic improvements and studies as funding allows. Improvements are prioritized in the Five-Year Capital Improvement Program. <b>Lemon Grove Traffic Advisory Committee meetings are also held bimonthly to discuss neighborhood traffic issues.</b>
40	Traffic Signal Coordination and Optimization	1.2	Consider conducting a signal timing optimization and coordination study to improve traffic flows on Broadway and the adjacent cross-street intersections.	4.2-12	General Fund, Congestion Management and Air Quality Program			×	×	Rick Engineering developed traffic signal timing plans. The signals are preempted by the Trolley. A traffic corridor study was developed for Massachusetts Avenue and improvements are complete. Updates are conducted as needed as funding allows.
41	Street Access Guidelines	1.2, 1.3, 1.6	Evaluate the merit and feasibility of instituting street access guidelines consistent with roadway functional classifications.		General Fund	×				The City uses the Regional Standard Drawings for driveway standards. Street access guidelines will be conducted as funding allows.

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Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
42	Truck Routes	1.1, 1.3, 1.5	Anticipate designating a system of truck routes utilizing major roads including Federal Blvd.		General Fund				X	The City Council adopted designated Truck Routes on November 7, 2000.
43	Massachusetts Avenue/ Lemon Grove Avenue Intersection	1.3, 1.5	At the intersection of Massachusetts Ave. and Lemon Grove Ave., prioritize implementing the planned improvements, including roadway striping and median modifications as adopted by the City Council.	4.2	General Fund			X	X	The roadway striping is completed. The median modifications are completed.
44	Lemon Grove Ave, State Route 94 Intersection	1.2, 1.3	Plan to conduct a detailed traffic operational study for the purpose of identifying traffic signal phasing improvements in conjunction with the trolleys.		General Fund, Prop 1b Funds, Transnet				X	The City substantially completed the Lemon Grove Avenue (LGA) Realignment project this year and is now awaiting SDG&E to begin its 20A undergrounding project. The undergrounding project is projected to begin in April 2019.
45	Sidewalk Improvement Program	4.1, 4.2, 4.4	Consistent with the policies and objectives of the Mobility Element, encourage the provision of sidewalks on one or both sides of the streets where feasible, especially between activity centers such as schools, transit stops, parks, and the downtown commercial area. Provide an inventory of existing pedestrian facilities to assist in identifying deficiencies.	4.2-6	General Fund, Transnet, Safe Routes to Schools, CDBG			X		The City continues to install/replace several pedestrian ramps and sidewalk repairs at various locations in 2015 as a part of its annual street rehabilitation project. The City continues to improve sidewalks as part of the Five-Year Capital Improvement Program and the Public Works Department Annual Maintenance Program. In 2015, the Palm Safe Routes to School project commenced and was completed in 2016. In 2017, the City repaired the crosswalk curb cut section of sidewalk at the corner of Lemon Grove Avenue and Montana Street and a separate segment along Lemon Grove Avenue between Palm Street and Montana Street. Future improvement areas are continuously being researched to determine if grant funding can assist with sidewalk improvement.

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Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
46	Trolley Crossings	1.3	Coordinate with MTS in evaluating the need to provide additional signage or pavement markings to safely direct traffic flow and delineate stopping points at the following rail crossings: Massachusetts, San Miguel, Central, Broadway & North Ave.		General Fund			×		Fencing is installed at key locations along Lemon Grove Avenue and the trolley tracks. Signage and markings are installed as needed. In 2013, the City installed a new pedestrian crossing at Broadway. In 2014, MTS upgraded trolley crossings at Central Ave. and at North Ave./Lemon Grove Ave.
47	Construction of State Route 125	1.2, 1.4	In coordination with Caltrans, monitor the construction of SR-125 .		State Highway Funds				×	The SR-125 is completed.
48	Bikeway Implementation and Funding	3.1, 3.2	Strongly consider adoption of the Bicycle Facilities Sub-Element as the Bikeway Plan for the City of Lemon Grove.		General Fund, Developers		×	×		An update of the Bikeway Master Plan was adopted in 2016 and further updates are proposed as a part of the General Plan Update. Staff incorporates bike facility project priorities into the Capital Improvement Program as needed.
49	Pedestrian Linkage	4.2, 4.4	City should encourage the provision of a pedestrian linkage as a condition of new development in STA IV (West Central Residential).		General Fund		×	×		The City will ensure that future development of this area will include pedestrian linkages as required by the General Plan. The City continues to install sidewalks when funds are available. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging safe pedestrian connections throughout the City. This linkage will be considered as a part of the General Plan Update.
50	Review Parking Standards	5.1, 5.2, 5.4	Conduct a review of current parking standards with a particular focus on mixed-use and transit.		General Fund		×	×		Parking standards were modified in November 2010 (Ord. 394). Parking standards will be further analyzed as a part of future Plan updates.

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Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
51	Downtown Village Parking	5.3	Provide additional directional signage to direct drivers to the off-street parking areas located to the rear of buildings in the Downtown Village.	4.2	General Fund		×	×		Directional signage is provided. In 2017, the City fielded conceptual signage program proposals from the SDSU Sage Program for the downtown area.
52	Evaluation of Parking Alternatives	5.1, 5.4, 5.6	Evaluate alternatives to increasing the supply of parking in areas where parking is proposed for elimination. This effort should be coordinated with the development of street access guidelines.	4.2-7	General Fund		×	×		Development activities require compliance with City parking standards. The City currently uses the City of San Diego's street access guidelines. Parking standards were modified in November 2010 (Ord. 394). Parking supply will be further analyzed as a part of the General Plan Update.
53	Regional Coordination	All	Continue to support and participate in regional transportation planning programs through SANDAG.	4.9-12	General Fund			×		Staff continues to support and participate in regional transportation planning programs through SANDAG.
54	CMP Compliance Program	1.6	Determine City compliance to the Congestion Management Program requirements using the self-certification process every two years.		General Fund				×	City Council supported the regional opt-out of the CMP approved by the SANDAG board in 2009.
55	Roadway Improvements	1.3, 1.4, 1.6	Strive to implement needed roadway improvements in conformance with the policies and direction provided by the City's Mobility Element.	4.2-1	Federal and State Funding, Transnet, General Fund			×		Various street and median improvements are constructed in accordance with the Pavement Management Program and the Capital Improvement Program as needed.

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Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
56	Neighborhood and Business Impacts	1.2, 1.6	Consider the preservation and enhancement of existing neighborhoods, schools, and commercial centers in the planning and design of roadway improvements.		General Fund			X		Staff actively considers the preservation and enhancement of existing neighborhoods in the City when reviewing proposed projects. Many new development projects create impacts that require dedication of public right-of-way and construction of public street improvements to meet General Plan roadway classifications.
57	High Accident Locations	1.3, 1.5	Continue to develop and utilize the Accident Data Base to identify high accident locations.		General Fund			X		The City, with assessment and input from the Sheriff's Traffic Division, continues to identify high-accident locations and analyze ways to reduce collisions.
58	State Route 94 Access	1.4	Continue to examine methods of improving access to and from SR-94, particularly due to the closure of the Grove Street Ramp.	4.2-8	General Fund				X	The City substantially completed the Lemon Grove Avenue (LGA) Realignment project this year and is now awaiting SDG&E to begin its 20A undergrounding project. The undergrounding project is projected to begin in April 2019.
59	Right-of-Way Acquisition	1.2, 1.6, 4.1, 5.5	Where additional property is required for the street improvements identified in the Mobility Element, the City should attempt to fairly compensate property owners for acquired property.	4.1-4	General Fund			X		The street dedication ordinance requires public street dedication for certain projects for building permits valued over \$15,000. Discretionary permit projects may require street dedication.
60	Construction Monitoring	1.2, 1.6	Plan to monitor the construction of roadway-related improvements, including sidewalk, parking, and bicycle facility improvements.	4.2-2	General Fund			X		The Engineering Division approves roadway related public improvement plans and the construction of required public improvements.
61	Comprehensive Transit Service	2.1	Promote the provision of comprehensive transit services to residents by coordinating with MTS for the continued operation of bus routes and trolley service for the City.		General Fund, State and Regional Grants			X		The Main Street Promenade project creates convenient pedestrian paths between the bus stops and the Main Street Trolley Station. The City continues to investigate opportunities for improvements.

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Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
62	Transit Supportive Development	2.3	Encourage new development to incorporate design features which promote transit utilization, including mixed-use residential/commercial components.	2.3	General Fund		×	×		<p><i>Citronica I (56 housing units), Citronica II (80 housing units), and Celsius I (84 units) are complete. The Celsius II development, 18 market rate housing units approved by City Council in 2017, also broke ground in 2018. The aforementioned projects are within the Transit Mixed Use Zoning District of The Downtown Village Specific Plan area with direct connections for the trolley station. The Main Street Promenade project incorporates signage, pedestrian pathways, and community open space promoting transit utilization. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor (Connect Main Street). The first segment of the Connect Main Street project was completed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018.</i></p>
63	City Bus Stop Enhancement Program	2.1	Study alternative design schemes for the City bus shelter program.	4.2-3	General Fund			×		<p><i>A bus shelter replacement project was completed. It replaced several bus shelters and added one new one.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
64	<i>Transportation needs of the Elderly and Disabled</i>	2.4	<i>Continue to promote the provision of special needs transportation for the elderly and disabled population in Lemon Grove.</i>		<i>General Fund, TDA, FTA, SANDAG Active Transportation Grant</i>			×		<p style="text-align: center;"><i>The City incorporated the Complete Streets Act principles into the Main Street Promenade project. The Main Street Promenade project creates convenient pedestrian paths between a bus stop and the Main Street Trolley Station. In 2014, the City Council adopted a Health &amp; Wellness Element encouraging safe pedestrian connections throughout the City. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor (Connect Main Street). <b>The first segment of the Connect Main Street project was completed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018.</b> In 2017, the City also received grant funding and subsequently awarded a contract for an update to its ADA Transition Plan, which establishes a framework for ensuring full public access to city facilities and programs.</i></p>
65	<i>Promotion of Alternative Modes</i>	2.1, 2.2, 3.2	<i>Undertake an aggressive program to encourage Lemon Grove commuters to utilize alternative transportation modes.</i>		<i>General Fund</i>		×	×		<i>Staff monitors several different program types and will advance these programs as appropriate. Extension of the Main Street Promenade (Connect Main Street) will promote alternative modes.</i>
66	<i>Bikeway Storage Facilities</i>	3.3	<i>Promote the provision of additional bicycle lockers at trolley stations and park-and-ride lots to provide additional opportunities for this alternative mode utilization for commute trips.</i>	3.3	<i>General Fund</i>			×	×	<i>Changes in the administration of the bike locker system have resulted in an increased supply of bicycle lockers at the trolley stations. The City has installed bike racks in all of the City Parks, City Hall, and the Main Street Promenade. The City will investigate opportunities in the Connect Main Street project and as a part of the General Plan Update . In 2014, the City Council adopted a Health &amp; Wellness Element encouraging bicycle racks and lockers.</i>

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Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
67	Bicycle Safety Awareness Program	3.4	Aggressively promote the Bicycle Safety Awareness Program as established in the Bikeway Plan.		General Fund, TDA Funds, OTS Funds			X		The Sheriff's Department promotes bicycle awareness through giveaway events and safety education. The City partnered with CirculateSanDiego and the San Diego Bike Coalition on several local biking events, education programs, bicycle tune ups, and programs to educate and inform participants on bike safety.
68	Sewer System Upkeep and Planning	1.3	Identify damaged and deteriorated lines using existing television camera study data and attempt to develop a long-range improvement plan.	4.5-8	Sanitation District, General Fund			X	X	The Sanitary Sewer Master Plan was completed in 2017. A sewer replacement and repair project design is currently underway. A long range capital improvement program for sewer facilities has been completed and updates will be conducted as needed. Sewer repairs and linings have been conducted as budgeted and scheduled. The sewer mains are cleaned once every year and videoed once every four years.
69	Community Volunteers in Local Schools	6.1, 6.3	To expand volunteer assistance at local schools, help the school districts coordinate a volunteer program involving local civic organizations, churches, and businesses.		School District			X		A volunteer assistance program was created for assistance with community clean up events. The City coordinates with the San Diego County Sheriff's, local faith based organizations, Eagle Scouts and the Lemon Grove School District during school events and off campus volunteer clean up programs (e.g., Creek to Bay five City programs). <b>A clean-up was held in 2018.</b>
70	Water Infrastructure Maintenance	1.1, 1.2	Work closely with the Helix Water District to help identify faulty lines or capacity deficiencies and facilitate the construction of improvements.	4.5-1	Helix Water District			X		Helix has completed a number of water facility repairs and upgrades within the City, including the replacement of all cast iron pipe facilities within the City. The City meets with Helix on a monthly basis as a part of its utility coordination meetings.
71	Water Service for New Development	1.1, 1.2	For proposed development and redevelopment projects, require developers to coordinate with Helix Water District.	4.5-2	Developers, Helix Water District			X		All developers are required to coordinate proposed development with Helix Water District.

# 2018 General Plan Annual Progress Report

Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
72	Water Facility Planning	1.1, 1.2	Endeavor to participate in Helix Water District's long-range and master planning programs to accommodate City needs.	4.5-3	General Fund			X		The Engineering Division hosts a monthly utility coordination meeting. The City meets with Helix on a monthly basis.
73	Sewer Service for New Development	1.3	For proposed development and redevelopment projects, require developers to coordinate with the Lemon Grove Sanitation District.	4.5-9	Developers			X		All new development projects are required to coordinate sewer services which are monitored and regulated by the Lemon Grove Sanitation District.
74	Wastewater Treatment/ Reclamation	1.4	Consider participating in long-range wastewater treatment planning programs to better represent the City's interest and help identify appropriate uses for reclaimed water.	4.5-10	State funding, General Fund			X		City personnel meet with the Metro JPA and Metro TAC members on a monthly basis to discuss long-range wastewater treatment planning programs.
75	Reduced Septic System Use	1.3	To reduce the potential for public health problems, strive to continue reducing septic system use.		Property Owners			X		All construction projects are reviewed for opportunities to connect properties to the sewer system and must do so if available.
76	Coordinated Power Service	2.1	Coordinate closely with service providers wanting to enter the local power market.		Power Providers	X				The City does not anticipate pursuing this goal due to local government constraints.
77	Power Service for New Development	2.1	Require that developers coordinate with the power providers to identify service requirements and any necessary infrastructure improvements.	4.5-15	Developers			X		Staff requires that all developers coordinate their projects with the power providers prior to approval.

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Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
78	Underground Power Lines	2.2	Study options for designating major streets for underground lines and underground other utility lines along the streets with the appropriate providers.		SDG&E, Other Utility Providers, Developers		X	X		Certain projects valued over \$25,000 are required to underground utilities. The City coordinates with SDG&E on the undergrounding of utilities through their utility undergrounding program. In 2010, the City Council approved Underground Utility District No. 7 in the former Redevelopment Area. Additional undergrounding is a part of the Lemon Grove Avenue Realignment project.
79	State-of-the-Art Telecommunication Services	3.1	Urge telecommunication service providers to install advanced communication facilities in Lemon Grove.		Telecommunication Providers, Developers, General Fund			X		The City has processed and approved numerous telecommunication projects.
80	Wireless Facilities	3.2	To avoid community impacts, require that providers co-locate new cellular and wireless facilities with existing utility infrastructure.		Telecommunication Providers			X		All telecommunication facilities are required to obtain a conditional use permit or minor use permit and are required to blend in with the surrounding area by incorporating appropriate design features. The co-location of telecommunication facilities is encouraged.
81	Solid Waste Collection	4.1	Maintain regular solid waste collection services to safeguard public health and local aesthetics in part by contracting with a suitable service provider.	4.5-11	Solid Waste Collection Franchise Fee			X		The City contracts with EDCO for the City's solid waste collection and disposal services.
82	City Beautification	4.1	Continue to co-sponsor an annual clean-up day with the solid waste service provider, giving residents the opportunity to properly dispose of large bulky items.		EDCO Disposal Services			X		The City hosts the clean-up events with disposal by EDCO offered free to residents and sponsors residential household hazardous waste and electronic waste recycling events. The City also educates residents and businesses regarding recycling.

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Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
83	Fire Protection Service Standard	5.1, 5.2	Continue to use service standards to determine the adequacy of emergency fire protection service.	4.4-1	General Fund			X		In 2010, the City entered into the Heartland Fire and Rescue Management Joint Powers Authority (JPA). The JPA uses a combined resources approach to meet service standards and ensure adequate fire protection. In 2015, Heartland Fire & Rescue achieved Insurance Service Organization (ISO) Class I rating.
84	Adequate Fire Department Staffing and Equipment	5.1, 5.2	Expand the Fire Department staff and upgrade equipment as needed to maintain the service standard and safeguard public safety. Continue to foster the Heartland Fire and Rescue JPA.	4.4-2	General Fund, CDBG			X		The Lemon Grove Fire Department, through the Heartland Fire and Rescue management JPA will continue to analyze facility and personnel expansion needs. The Fire Department continues to evaluate performance to determine if additions are needed to meet the needs of the community.
85	Automatic and Mutual Aid Agreements	5.1, 5.2	Continue automatic and mutual aid agreements with the fire departments in the surrounding communities.	4.4-3	General Fund			X		The City continues to participate in Automatic and Mutual aid fire safety agreements. These agreements have been enhanced with the use of automatic vehicle location systems which provide for closest unit response.
86	Law Enforcement Service Standards	4.3	Continue to use service standards to determine the adequacy of emergency law enforcement service.	4.4-4	General Fund			X		The City continues to use the County Law Enforcement Service Standards to determine adequate service levels for the citizens of Lemon Grove.
87	Sufficient Law Enforcement Service	5.3	When the City renews the service contract with the Sheriff's Department, consider whether the contracted staffing levels reflect local service standard demographics and crime trends.	4.4-5	General Fund			X		The City examines the level of service and the City's needs prior to renewing the Sheriff's contract.
88	Local Sheriff's Office	5.3, 5.4	Work with the Sheriff's Department in future years to maintain the local station.		General Funds			X		The City will continue to include a local station as a part of the Sheriff's Department contract renewal process. The City Manager's Office coordinates with the local Sheriff substation on grant funding opportunities and grant award management. In 2017, a grant funded bicycle patrol team was added to the local substation.

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Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
89	Retired Volunteer Senior Patrol (RVSP)	5.3, 5.4	Continue to support the Retired Volunteer Senior Patrol (RSVP) program and help recruit new members.		Sheriff's Department			X		The City continues to support the Retired Senior Volunteer Patrol program.
90	Community Participation	5.3, 5.5	Encourage the Fire and Sheriff's Departments to actively participate in all facets of the community, including involvement in business, senior, and youth activities.		General Fund			X		The Sheriff and Fire Department continue to participate in community events and training. Examples are: Citizen Clean-Up Day, Business Crime Prevention, Adult Crossing Guards, Student Safety Patrol, Disaster Preparedness Training, School Fire Safety Education, Smoke Detector Installation Program, Prescription Take-Back Day, CERT Training, Community forums, Fire Open House Event and various community meetings and clean-up events.
91	School Facilities	6.1	Work closely with the Lemon Grove School District to determine any existing or projected facility and service inadequacies and help develop appropriate strategies to remediate deficiencies. Require developers to coordinate the payment with the school districts.	4.4-6	Lemon Grove School District, Grossmont Union High School District, Development Impact Fees			X		The City and the Lemon Grove School District have been working closely to find more efficient and cost effective ways to provide services. Joint projects include Lemon Grove School field improvements, sidewalk construction near schools, school safety and bike programs, and collaboration on grants. All developments over 500 square feet are required to pay school impact fees to the school districts prior to issuance of building permits. The Lemon Grove School District passed a bond measure in 2008 that includes the construction of a joint school/public library on school property (completed 2013). Efforts continue towards additional joint use opportunities.
92	Co-Sponsored Youth Programs	6.1, 6.2	With Lemon Grove School District and Grossmont Union High School District, co-sponsor recreational and educational programs for area youth to the extent feasible.		General Fund, School Districts			X		City facilities are used for various school sponsored events by the Lemon Grove School District and Grossmont Union High School District. The Lemon Grove Academy continues to use the recreation center for their physical education classes during school hours. Liberty Charter High School Sport Teams also utilize the recreation center.

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Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
93	Attractive and Well Maintained Campuses	6.1, 6.3	Help the Lemon Grove School District organize campus clean-up days in conjunction with local parents, students, civic groups, and businesses.		Lemon Grove School District, Civic Organizations, Local Businesses			X		The City works with community volunteers and organizations like the boy scouts and little league to provide quarterly clean-up projects citywide. Biannual clean-ups are held in conjunction with curbside pick-up days. Several campus clean-up events are held at the middle and elementary schools annually.
94	Safe Schools	6.1, 6.2, 6.4	Coordinate with the local school districts to evaluate student safety.		School Districts, Sheriff's Department, General Fund			X		The Sheriff's Crime Prevention Division conducted various school lockdown drills, brought guest speakers such as a K-9 dog to Red Ribbon Day, and taught internet safety to parents of students. The City applied for and received grant funding for several "Safe Routes to Schools" projects. The City continuously coordinates with the school district through a collaboration committee to evaluate student safety and other items of joint interest.
95	Library Planning	7.1	Participate in San Diego County Library planning programs to ensure that the Lemon Grove Library is adequately furnished with books, facilities, and state-of-the-art information services.	4.4-7	General Fund			X		Friends of the Library and the City ensure the library is adequately furnished.
96	Promote Community Literacy	7.1	Endeavor to co-sponsor outreach events and literacy programs with community entities like the Lemon Grove Library and Friends of Lemon Grove Library.		General Fund			X		The City uses its newsletters, the City website, social media, and annual community events to assist in outreach events for these community entities.
97	New Central Location (Library)	7.2	Plan to move the library to a larger facility on the school district property to heighten its accessibility and prominence.		School District Bond Fund, County Library				X	The Lemon Grove School District passed a bond measure in November 2008 that includes a provision for constructing a joint school/public library on school property. The project was completed in 2013.

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
98	Improve Federal Boulevard Drainage	2.1, 2.2	Study the infrastructure required to reduce the area subject to the 100-year flood, and investigate funding options to construct the improvements. Coordinate improvements with the City of San Diego.	4.15-1	Bond Revenue, General Fund, Assessment District		×	×	×	The City completed this work in 2005. In 2016, staff began working with Rick Engineering to review and eventually design a long term CIP project to address flooding areas on Federal Blvd. <i>In 2018, the City continued to work with Rick to find a solution for the Federal Boulevard channel as a part of the storm drain master plan update which is anticipated to be completed in 2019.</i>
99	Participation in the Federal Flood Insurance Program	2.1, 2.2	To allow local property owners to obtain federal flood insurance, consider participating in the National Flood Insurance Administration Program administered by the Federal Emergency Management Administration.	4.15-2	General Fund			×		The City participates in the National Flood Insurance Administration Program.
100	Hazardous Material Transport Routes	4.1, 4.3	In coordination with the County Hazardous Materials Management Division and the Lemon Grove Fire Department, strive to establish routes for the transport of hazardous materials.	4.15-13	General Fund	×				The City will research the feasibility of establishing these routes.
101	Safe Trolley Corridor	5.2, 5.3	Coordinate with MTS to identify methods to reduce crime around the local trolley stations.	4.15-20	MTS, General Fund			×		These issues are addressed as needed. The Sheriff's Department informs the City of any problems associated with crime at the local trolley stations. MTS conducted lighting upgrades at the trolley stations. The City implemented ongoing and targeted enforcement at specific sites along the trolley route. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor (Connect Main Street).

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
102	Earthquake Preparedness and Education	1.1, 1.2	Attempt to initiate an earthquake preparedness program.	4.10-1	General Fund, Corporate Sponsors			×		Emergency preparedness information is available to residents at City Hall, the Fire Department, and via Heartland Fire website and social media (Facebook, Twitter, & Nixle) . The Heartland Fire and Rescue Emergency Preparedness Coordinator provides training and information on all aspects of disaster preparedness.
103	Safe Buildings	1.1, 1.2	For existing development, strive to enforce current building codes to reduce the potential for structural failure during an earthquake. Require improvements where necessary to bring buildings up to code.	4.10-2	General Fund, Private Property Owners			×		The City's Building Division enforces current building codes.
104	New Development without Geologic Hazards	1.1, 1.3	Through the environmental review process required by the California Environmental Quality Act (CEQA), assess potential geologic hazards created by new development projects and require appropriate mitigation measures to reduce the risk to acceptable levels.	4.10-3	Developers			×		Environmental assessment is conducted on all development projects as required by CEQA.
105	Slope Stability	1.1, 1.3	Evaluate the feasibility of monitoring and mapping slope failures and assisting property owners to plan remedial actions.	4.10-4	Property Owners, General Fund, Grants			×		Staff meets with residents as needed to assist them with slope stability issues.

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Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
106	<i>Adequate Drainage for New Development</i>	2.1	<i>Through the environmental review process required by CEQA, require assessment of potential drainage and flood impacts from proposed development projects depending on the site and proposed development characteristics.</i>	4.15-4	Developers			×		<i>Environmental assessment is conducted on all development projects as required by CEQA. The Engineering Division requires that development projects mitigate for added runoff with detention or infiltration on-site.</i>
107	<i>Community Risk Reduction</i>	3.1	<i>Help to educate community residents and businesses about fire prevention and safety, including property maintenance, smoke detectors, excessive accumulation of combustible materials, disaster preparedness, and what to do if there is a fire.</i>	4.15-5	General Fund			×		<i>The Lemon Grove Fire Department implements its public education and fire prevention programs on a regular basis through Fire Safety Trailer Visits and participation in Community Emergency Response Teams (CERT) training. The Fire Department has an active code enforcement program aimed at reducing community risk.</i>
108	<i>Adequate Water Flows for Fire Suppression</i>	3.2, 3.3	<i>Monitor the adequacy of water pressures throughout Lemon Grove for fire fighting purposes.</i>	4.15-6	Helix Water District, General Fund			×		<i>Helix Water District monitors the water pressures through the use of hydro-systems in the district's pumping stations and uses a computer program to analyze available fire flow. Heartland Fire &amp; Rescue determines the required fire flow based on the California Fire Code and confirms available fire flow with Helix Water District prior to issuance of Building Permits.</i>

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
109	Reduced Fire Hazard in Older Structures	3.1, 3.3	Encourage conformance to existing codes by providing information about potential fire hazards in older buildings in the City newsletter and brochures in City Hall. Where code violations are identified, require the proper improvements to protect public safety.	4.15-7	Property Owners, General Fund			X		The City provides information regarding fire hazards in newsletters and through social media. All business related structures in the City receive annual fire safety inspections to ensure that safety regulations are being met.
110	Weed Control and Waste Matter Ordinance	3.1, 3.2, 3.3	Continue implementing the ordinance and update as necessary to address new fire hazards.	4.15-9	General Fund, Property Owners			X		The Weed Control and Waste Matter Ordinance address current community needs and is enforced on a regular basis. Heartland Fire & Rescue responds to citizen concerns and proactively investigates risk areas for fire hazards, issuing abatement notices ensuring fire hazards are mitigated.
111	Reduced Public Safety Risk from Hazardous Materials and Weapons of Mass Destruction	4.1, 4.2, 4.3	To reduce the number of potential injuries, attempt to control concentrations of hazardous materials in areas where people congregate, such as neighborhoods, schools, and shopping areas and prevent the development and use of weapons of mass destruction.	4.15-10	General Fund, Grant Funds			X		All projects are reviewed and inspected by the Lemon Grove Fire Department to ensure that the storage of hazardous materials complies with the appropriate regulations. Staff is implementing homeland security measures within the City and has completed updated drafts of the City's Emergency Plan, the Continuity of Operations Plan, and the Evacuation Plan.
112	Hazardous Materials Use Regulations	4.1, 4.2, 4.3	When issuing business licenses, plan to check that the appropriate permits to handle, transport, use, and dispose of hazardous materials have been obtained from the regulatory agencies.	4.15-11	Business Operators			X		All business licenses are reviewed by the Lemon Grove Fire Department.

# 2018 General Plan Annual Progress Report

<i>Item #</i>	<i>Safety Element</i>	<i>Element Policies</i>	<i>Task</i>	<i>Mitigation Measure</i>	<i>Funding</i>	<i>Not Started</i>	<i>In Progress</i>	<i>On-going</i>	<i>Completed</i>	<i>Status</i>
113	Household Hazardous Waste Control	4.1, 4.2	Consider adopting and implementing the Household Hazardous Waste Element prepared in 1991.	4.15-12	County Hazardous Materials Management Division, General Fund			×		The City adopted a Household Hazardous Waste Program in June of 1992 which was re-adopted in April of 1996.
114	Contaminated Site Clean-Up	4.3, 4.4	The City should assist in the clean up of contaminated sites.	4.15-14	Property Owners, County Hazardous Materials Management Division			×		The County of San Diego is the responsible agency for the clean-up of contaminated sites. The City reports violations and refers proposed projects at known sites to the County for review and regulatory oversight.
115	County Hazardous Waste Management Plan	4.1, 4.2, 4.3	Attempt to implement the County of San Diego's Hazardous Waste Management Plan locally and participate in future updates.	4.15-15	Business Operators, Property Owners, General Fund			×		The City implements this plan locally.
116	Crime Prevention	5.1, 5.2	Promote the well-being of residents to maintain a stable community.	4.15-16	General Fund, Corporate Sponsors, Civic Organizations, Local Churches, Sheriff's Department			×		The City utilizes its governing power, services, and efforts to maintain and improve the quality of life for all of its citizens. The City of Lemon Grove works with the Sheriff's Crime Prevention Division personnel on a case by case basis. The Crime Prevention Division hosts community meetings, events, and trainings.

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
117	Community Network	5.1, 5.2, 5.4	Promote a community-wide network of public and private agencies, organizations, businesses, and individuals.		General Fund, Corporate Sponsors, Civic Organizations, Local Churches, Sheriff's Department			×		The City's newsletter provides a listing of public and private agencies and organizations to assist the community. The City Council provides funding for various organizations and events. The City directs interested parties to the 2-1-1 Information Line which provides information relating to local community health and disaster services.
118	Positive Community Relationships	5.1, 5.2	Encourage positive community relationships and improve community security.	4.15-16	General Fund, Corporate Sponsors, Civic Organizations, Local Churches, Sheriff's Department			×		The City provides events, literature, and programs, and communicates with the community through social media, to encourage positive community relationships and improve community security.
119	New Development that Deters Crime	5.2, 5.5	Require that new development deter crime through the incorporation of defensible space concepts and sufficient lighting and visibility as feasible. Request that the Sheriff's Department review development proposals and recommend measures to enhance public safety and prevent crime.	4.15-17	Developers, Sheriff's Department			×		Development plans are reviewed by the Sheriff's Department for recommendations of measures to prevent crime using Crime Prevention Through Environmental Design (CEPTED) analysis and through the Department's Crime Free Multi-Housing, Business Watch, and Community Advisory Groups.

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
120	Positive Youth Activities	5.1, 5.2, 5.4	Deter youth from alcohol and other drug use, gang involvement, and vandalism. Encourage and provide recreation, education, and prevention programs through forums like the schools, churches, the Student Safety Patrol, the Juvenile Fire Setters Program, and other civic programs and organizations.	4.15-18	General Fund, Sheriff's Department, Civic Organizations, Lemon Grove School District, Grossmont Union High School District			X		The City co-sponsors and provides four camps and limited recreational activities for youth within the City. The Sheriff's Crime Prevention Division continues to partner with the City and its partners to educate the youth in safe bicycling habits. The City partnered with CirculateSanDiego and the San Diego Bike Coalition on several local biking events, education programs, bicycle tune ups, and programs to educate and inform participants on bike safety.
121	Graffiti Tracker	5.2, 5.4, 5.5	Continue to implement the graffiti removal program to reduce the potential for gang activity.	4.15-19	General Fund, Property Owners				X	The City has adopted a graffiti removal program which receives and responds to requests for graffiti removal. The City and Sheriff's Department implemented a regional graffiti tracker program in April of 2009.
122	Swift and Efficient Response	6.1, 6.2, 6.3	Regularly update the Emergency Plan. Educate residents and businesses about the Emergency Plan. Periodically train City staff and other emergency response staff to effectively implement the Emergency Plan.	4.15-22	General Fund			X		Through the Heartland Fire and Rescue Emergency Preparedness Coordinator (EPC), the City periodically updates its Emergency Operations Plan, Continuity of Operations Plan, and Evacuation Plan. The EPC provides City staff with emergency response training through NIMS position training and EOC drills.

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
123	Updated Storm Drainage General Plan	2.1	<i>Endeavor to update the Storm Drainage General Plan to reassess current drainage inadequacies, identify required improvements and funding sources, and prioritize improvement projects and incorporate them into the Five-Year Capital Improvement Program.</i>	4.15-3	General Fund, Assessment Districts, Community Development Block Grants			×		The Storm Drainage Master Plan was updated in 1998 and is effective through 2010. The plan identifies the City's needs for drainage improvements and prioritizes them. The projects are part of the City's Five-Year Capital Improvement Plan (CIP). An update to the Master Plan will be proposed as part of the CIP as funding allows. The City is currently working on updates, prioritizations and plans including trash capture devices for the CIP update. <i>And in 2019, the City anticipates it will complete its next master plan update by Rick Engineering Company.</i>
124	Target High Crime Areas	5.2, 5.3	<i>Each year, when renewing the law enforcement contract with the County Sheriff's Department, endeavor to identify high crime areas in Lemon Grove, probable causes, and a plan to reduce criminal activity.</i>	4.15-21	General Fund, Sheriff's Department			×		Staff meets with the Sheriff's Department on a regular basis to discuss high crime areas and actions necessary to reduce crime in these areas. Extra presence was sent to problem locations to assist in deterring crime.

# 2018 General Plan Annual Progress Report

Item #	Noise Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
125	Noise and Land Use Compatibility Standards for New Development	1.1, 2.1, 2.5, 4.1	Use the noise and labor land use compatibility standards established in the Noise Element to guide future development.	4.7-1	Developers			X		Discretionary projects are reviewed for compliance with the Noise Element. Noise studies are required for new development projects as applicable to ensure compatibility.
126	Future Residential Development	2.1, 3.0	Review future residential development for conformance with California Noise Insulation Standards, which requires that interior noise levels for both single-family and multiple-family dwelling units equal 45 decibels or less.	4.7-2	Developers			X		All new residential development is required to comply with the California Noise Insulation Standards.
127	Minimal Noise Impacts from New Development	1.1, 2.1, 4.1	Review proposed development projects for noise impacts to determine if the noise conditions are incompatible with the proposed use.	4.7-3	Developers			X		All new development is reviewed for noise compatibility. Noise studies are required as applicable to ensure compatibility.
128	Compatible Land Use Plan	1.1, 1.2, 1.3	Strive for future development that conforms to the Land Use Plan to maintain peaceful neighborhoods.		General Fund, Developers			X		New development is required to conform with the General Plan. The Zoning Ordinance also conforms to, and implements, the General Plan Land Use Plan.
129	Circulation Plan Implementation	1.3	Implement the Circulation Plan through future roadway improvements subject to funding availability.		General Fund, Developers			X		All projects are evaluated for impacts and are required to comply with the adopted Mobility Element of the General Plan. Discretionary and building permit projects often require street dedication and improvements based on impacts and/or building valuation.
130	Vehicle Noise and Speed Enforcement	2.4	Coordinate with the Sheriff's Department to encourage active enforcement of vehicle noise and speed laws.	4.7-8	Sheriff's Department, Vehicle Owners			X		Staff meets with the Sheriff's Department once a week to discuss issues within the City. Engineering staff coordinates with the Sheriff's Department on traffic/speed related issues.

# 2018 General Plan Annual Progress Report

<i>Item #</i>	<i>Noise Element</i>	<i>Element Policies</i>	<i>Task</i>	<i>Mitigation Measure</i>	<i>Funding</i>	<i>Not Started</i>	<i>In Progress</i>	<i>On-going</i>	<i>Completed</i>	<i>Status</i>
131	Noise Abatement and Control Ordinance	4.2	Actively enforce the Noise Abatement and Control Ordinance, particularly in residential neighborhoods to maintain quiet and peaceful conditions.	4.7-9	General Fund, Sheriff's Department			X		All noise complaints are investigated by the Code Enforcement Division or the Sheriff's Department.
132	Quiet Residences in Mixed Use Areas	1.2, 3.1	Reduce the potential noise exposure of residents in the Downtown Village and Massachusetts Station STAs by requiring site designs where noise is attenuated by building features and the use of appropriate insulation, treated windows, and ventilation systems.		Developers			X		All proposed new or rehabilitated building projects are evaluated for potential noise exposure of residents. Potential impacts are required to be mitigated.
133	Protection from SR-94 Noise	2.1, 2.2	Implement the Land Use Plan which calls for the continued transition of the residential neighborhood abutting SR-94 between Corona Street and Vista Way to commercial development, which will reduce adverse noise impacts from the freeway.	4.7-5	Developers, Caltrans			X		City Staff review proposed development plans for conformance with STA III area when a development plan is presented.
134	Protection from SR-125 Noise	2.1, 2.2, 2.3	Plan to monitor construction of the SR-125 and help monitor proper implementation of the mitigation measures required in the Environmental Impact Statement / Environmental Impact Report for the freeway project.	4.7-6	Caltrans				X	State Route 125 is completed.

# 2018 General Plan Annual Progress Report

<i>Item #</i>	<i>Noise Element</i>	<i>Element Policies</i>	<i>Task</i>	<i>Mitigation Measure</i>	<i>Funding</i>	<i>Not Started</i>	<i>In Progress</i>	<i>On-going</i>	<i>Completed</i>	<i>Status</i>
135	Quiet Trolley Operations	2.5	Consider working with MTS to identify objectionable sources of trolley noise and appropriate measures to reduce noise where feasible.	4.7-7	MTS			X		Addressed as needed.

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
136	City Historic Survey	1.1, 1.2, 1.3	<i>Under supervision of a qualified historian, and with the assistance of the Lemon Grove Historical Society, endeavor to conduct a comprehensive survey throughout the City to identify significant historic and architectural resources, which include buildings, sites, objects, structures, and districts.</i>	4.12-1	General Fund	X		X		<i>The City currently utilizes the list of historic properties developed by the Lemon Grove Historical Society for reference. A comprehensive historic survey will be done when funds become available.</i>
137	Historic Sites List	1.1, 1.2, 1.3	<i>Based on the result of the City-wide Historic Survey, plan to develop a Historic Sites List with the assistance of a qualified historian and the Lemon Grove Historical Society.</i>	4.12-2	General Fund		X			<i>The City adopted an official list of historic properties with the General Plan. An updated list of historic properties provided by the Lemon Grove Historical Society will be incorporated into the General Plan Update.</i>
138	Historic Preservation Ordinance	1.1, 1.2	<i>Consider adopting a Historic Preservation Ordinance that could incorporate: 1) prohibiting the demolition of a structure or object on the Historic Sites List until the condition of the structure, rehabilitation cost, and reuse potential have been evaluated; and 2) measures to preserve the structure.</i>	4.12-3	General Fund	X				<i>The City has not initiated a Historic Preservation Ordinance, however, as a part of the 2016 building code updates, the City Council adopted the 2016 California Historical Building Code which allows for certain building code exceptions to preserve historic buildings listed within the General Plan. Protections for sites identified in the Lemon Grove Historical Society's historic sites list will be explored as part of the General Plan Update.</i>
139	Historic Sites Signage	1.1, 1.2	<i>To enhance awareness and appreciation of the community's history, evaluate options for identifying properties on the Historic Sites List with standard signage.</i>		Community/ Corporate Sponsors			X		<i>Historic Site signage is provided as needed.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
140	Oral History	1.2, 1.3	<i>In conjunction with the Lemon Grove Historical Society, support or sponsor a program to record old timers stories about the early years of the community.</i>		Community/ Corporate Sponsors			×		<i>The Lemon Grove Historical Society takes historic accounts and information regularly.</i>
141	Historic School Curriculum	1.2, 1.3	<i>With the Lemon Grove Historical Society and Lemon Grove School District, support developers of a standard curriculum on Lemon Grove's history for the local schools.</i>		General Fund, Community/ Corporate Sponsors, Grants			×		<i>The Lemon Grove Historical Society developed a standard curriculum on Lemon Grove's history for the schools.</i>
142	Home for the Lemon Grove Historical Society	1.2, 1.4	<i>Help the Lemon Grove Historical Society to find a home for collected relics and artifacts and establish a museum.</i>		General Fund, Lemon Grove Historical Society, Community/ Corporate Society				×	<i>The City assisted the Lemon Grove Historical Society in establishing the Parsonage Museum and the H. Lee House within the Civic Center Park.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
143	<i>Increased Bicycle Transportation</i>	8.1, 8.2, 8.5	<i>Subject to funding availability, implement the Bicycle Facilities Sub-Element of the Mobility Element to help improve regional air quality in addition to improving bicycle safety.</i>	4.9-3	<i>ISTEA, the California Bicycle Transportation Act, TransNet, the Transportation Development Act, Traffic Mitigation Fees, Development Street Improvements</i>		×	×		<i>The City is actively implementing the Bikeways Master Plan with the installation of bicycle facilities on most of the arterial streets. New bicycle facilities on Massachusetts Ave. were completed in August of 2005. The City Council adopted an update of the Bikeways Master Plan in October 2006. The Main Street Promenade includes bicycle facilities and the Connect Main Street planning project includes additional facilities.</i>
144	<i>Parks Master Plan</i>	9.1, 9.2, 9.3, 9.4, 11.1, 11.2, 11.3	<i>Anticipate preparing and implementing a Parks Master Plan.</i>	4.14-1	<i>General Fund for Preparation, Development In-Lieu Fees, Community Development Block Grants, Private Donations for Implementation</i>		×			<i>A Parks Master Plan may be a part of the preparation of the General Plan Update.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
145	Recreation Strategy Plan	10.1, 10.2	Endeavor to develop a Recreation Strategy Plan to explore alternatives for expanding recreational options in the community.	4.14-7	General Fund			×		Staff continues to meet with the School District and City community groups to explore cost neutral means to expand on the recreational options in the community. In 2013, the City constructed its first dog park at Berry Street Park. The City and School District updated its joint use agreement for recreational activities at the Lemon Grove Academy School. In 2016, a new promenade park and dog park was constructed at the south end of the City as a part of the Valencia development. In 2017, Council approved plans for a public community park adjacent to Ildica Street as a part of a 13 dwelling unit project adjacent to Dain Drive.
146	Visually Enhanced Open Space	11.2, 11.3	Subject to funding availability, maximize the benefit of open spaces such as the trolley right-of-way and parks through enhanced landscaping and maintenance.		SAFE TEALU, General Fund			×	×	Landscaping of the Trolley Corridor is completed. In 2016, the City completed the Connect Main Street design project along the trolley corridor. In 2017, the first segment of the Connect Main Street project was completed from Broadway to City Hall. The segment included expanded sidewalks with stained concrete, numerous trees, cobblestone groundcover and cast iron stormwater grates. In 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.
147	Fossil and Prehistoric Resource Protection	2.1	For proposed new development or redevelopment projects, the City should require impact assessment and mitigation according to CEQA for paleontological or prehistoric resources.	4.12-4, 4.13-1	Developers			×		All non-exempt projects requiring environmental review in compliance with CEQA are evaluated for fossil and prehistoric resource protection.

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
148	Natural Habitat Protection	3.1	<i>For future development within the City limits that could affect the .7 acre of coastal sage scrub or the .7 acre of disturbed wetlands, the City should require an impact assessment and appropriate mitigation according to the requirements of applicable local, State, and Federal policies and regulations related to the impacted biological resources.</i>	4.11-1	Developers			X		<i>Projects located in the coastal sage scrub / wetland areas within the City must undergo environmental review and are required to prepare a biological resource study for potential impacts to this resource.</i>
149	Integrated Waste Management	4.1	<i>Continue to implement the Lemon Grove Source Reduction and Recycling Element and update as necessary to respond to new conditions and State requirements.</i>	4.5-12	General Fund			X		<i>This is an on-going program in which the City provides a yearly report to the State.</i>
150	Long-Term Landfill Capacity	4.2	<i>Evaluate opportunities to participate in interjurisdictional efforts to explore solid waste disposal solutions that minimize environmental and economic impacts.</i>	4.5-14	General Fund			X		<i>There are currently limited opportunities to participate or coordinate with neighboring jurisdictions.</i>
151	Ongoing Water Conservation	5.1	<i>Provide the Helix Water District and San Diego County Water Authority literature on Water conservation at City Hall, the Lemon Grove Library, and the Chamber of Commerce office as feasible.</i>	4.5-5	Helix Water District, San Diego County Water Authority			X		<i>The City provides water conservation information at these locations and through the City newsletter and website.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
152	Water Conservation in New Development	5.1, 5.2	<i>As a general guideline, require drought tolerant landscaping, efficient irrigation systems, and ultra low-flow plumbing fixtures for all new development and rehabilitation projects, including public projects.</i>	4.5-6	Developers, Property Owners, General Fund			X		<i>The Municipal Code requires water efficient landscape and irrigation systems for all new development projects.</i>
153	Water Conservation Retrofits	4.5-5	<i>Investigate the adoption of an ordinance requiring water-efficient plumbing retrofits during the resale of residential, commercial, office, and industrial properties.</i>		Property Owners	X				<i>No activity on this task occurred.</i>
154	Future Reclaimed Water Use	5.3	<i>Monitor reclaimed water programs implemented by the Helix Water District and the City of San Diego Wastewater Department.</i>	4.5-7	Helix Water District	X				<i>Staff monitors reclaimed water programs implemented by the Helix Water District and the City of San Diego Wastewater Department. Waste Water from Lemon Grove is treated at the City of San Diego's Point Loma treatment plant. To meet future water demands while reducing dependence on imported water, the City of San Diego built the North City Water Reclamation Plant and the South Bay Water Reclamation Plant for non-potable purposes. The City of San Diego's Pure Water program will use proven water recycling technology to produce potable water. New water treatment facilities will be constructed in the northern part of the City of San Diego, as well as in Point Loma, and South Bay. Construction of the North City facility is set to begin by 2019.</i>
155	NPDES Compliance	6.2	<i>Endeavor to implement all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) Municipal Permit in Lemon Grove.</i>	4.8-1	Developers, Business Owners, General Fund, Stormwater Fees			X		<i>City is currently working to comply with the 2013 NPDES Municipal permit by implementing the permit required programs.</i>

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
156	Promote Energy Conservation	7.1	Endeavor to provide literature about SDG&E energy conservation and retrofit programs at City Hall.	4.5-16	San Diego Gas & Electric			X		SDG&E provides informative brochures with their monthly statements.
157	Efficient Energy Use in New Development	7.2	Require that new development projects - including public projects - incorporate the State Title 24 energy requirements as appropriate and consider requiring the following components to maximize energy efficiency.	4.5-17	Developers			X		All new development projects are required to comply with Title 24 energy requirements. Compliance is verified by the Building Official.
158	Accessible Urban Form	8.1, 8.2, 8.3, 8.5	To decrease pollutants from automobile use, strive towards a development or redevelopment pattern that allows people to use transit, walk, or bicycle to activity centers.	4.9-1	Developers, General Fund, State and Federal Housing grants, SAFE TEALU, Companion Agencies: San Diego Association of Governments, MTS			X		Further development STA I, and development of STA II, will create mixed use redevelopment areas near Lemon Grove's trolley stations. The City will comply with SANDAG's pedestrian access guidelines, where applicable. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging safe pedestrian and bicycle connections to transit centers and throughout the City. The Main Street Promenade is complete and in 2016, the City completed a "Smart Growth" grant planning project, called Connect Main Street, to extend the Main Street Promenade project along the trolley corridor. <b>Construction of the first segment of the Main Street Promenade finished in 2017 and, in 2018, the City received a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases</b>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
159	Efficient Traffic Flow	8.3	Improve local roads according to the Circulation Plan as needed to maintain efficient traffic flow subject to funding availability.	4.9-2	Developers, General Fund, Caltrans			×	×	The City is actively improving traffic circulation on local streets through various funding sources. The Massachusetts Avenue Corridor Improvements were completed in 2009. The Main Street Promenade and Lemon Grove Avenue realignment project will improve bus, vehicle, and pedestrian circulation in the Downtown Village area.
160	Improve Job Opportunities for Residents	8.1, 8.5	Through the City's economic development program, encourage the local establishment of new businesses offering high-quality jobs to allow residents to work locally and avoid excessive commutes.	4.9-4	General Fund			×		The City is continually encouraging the establishment of new local businesses. The City completed an "Assessment of Economic Development Opportunities" in December of 1999 which continues to provide valid direction.
161	Minimize Impacts of New Development	8.1, 8.2, 8.3, 8.4, 8.5	Review development proposals for potential air quality impacts- both construction and operation impacts - pursuant to CEQA and the regional Air Quality Strategy, and evaluate compliance with regional clean air planning objectives.	4.9-6	Developers			×		All development is reviewed for potential air quality impacts. This evaluation is conducted in compliance with CEQA.
162	Minimize Asbestos Hazards	8.4	To minimize public health hazards, follow due diligence to identify asbestos and require conformance with all applicable regulations for removal and containment of asbestos where necessary.	4.9-7	Developers			×		The City coordinates with the San Diego County Department of Environmental Health on the abatement of asbestos as it arises. Demolition permits are reviewed for conformance with asbestos removal requirements.

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
163	Proper APCD Permits	8.4, 8.5	Endeavor to ensure that all commercial and industrial operations in the City obtain all appropriate permits from the San Diego Air Pollution District.	4.9-8	Business Operators			X		The Lemon Grove Fire Department reviews Air Quality permits during their yearly inspection of businesses.
164	Protect Sensitive Receptors	8.1, 8.2, 8.3, 8.4	Consider the effects of emissions from nearby transportation corridors when considering development proposals for residential and mixed-use development.	4.9-9	Developers			X		All projects are reviewed for potential Air Quality impacts to the existing community as required by CEQA .
165	Participation in Regional Air Quality Programs	8.5	Participate in regional air quality planning and implement regional plans such as the Regional Air Quality Strategy and the Regional Growth Management Strategy.	4.9-10	General Fund			X		Staff attends regional growth management meetings at SANDAG to help develop guidelines that will preserve and improve air quality in the region. The City began developing a Climate Action Plan in 2017 with technical support and project management assistance from SANDAG and SDGE.
166	Joint Use of City and School Facilities	9.3	The City should work to continue the joint use of City and Lemon Grove School District facilities and cooperatively address facility maintenance, vandalism, and other concerns that arise.	4.14-2	General Fund, Lemon Grove School District		X	X		The City has coordinated with the Lemon Grove School District on the Safe Neighborhoods-after school program, the Lemon Grove Middle School Field Improvements, the Monterey Heights Sports Park, and the schedules for all district athletic fields. In 2004, the City entered into a new joint use agreement with the school district (updated in 2012). The Lemon Grove School District passed a bond measure in 2008 that includes the construction of a joint school/public library on school property (completed 2013). As part of the HEAL zone initiative, additional joint use opportunities are being explored. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging joint use agreements throughout the City.

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
167	Facilities for Active Recreational Pursuits	9.1, 9.2, 9.3, 9.4	<i>Provide areas in parks for active youth and adult recreational activities in addition to passive recreational areas for picnicking and relaxing to the extent feasible.</i>	4.14-3	General Fund, Community Development Block Grants, Private Funds			X		<p>The City continues to seek additional funds to enhance all City parks. On July 15, 2014, the City Council adopted a Health &amp; Wellness Element encouraging increased recreation throughout the City. The Main Street Promenade is complete. In 2016, the City completed a design project, called Connect Main Street, to extend the Main Street Promenade linear walking and biking project with park facilities along the trolley corridor which is expected to increase recreational opportunities. <i>The City completed the first segment of the Main Street Promenade in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018.</i> Passive and active park amenities are a part of new development proposals.</p>
168	Optimize Park Use	9.4	<i>Since no regional park exists within the City limits, monitor options to participate in the planning for nearby regional parks to promote facilities that meet the needs of Lemon Grove residents.</i>	4.14-4	General Fund			X	X	<p>The Monterey Heights Sports Park conceptual design is complete. The Connect Main Street design project is complete and the first segment was constructed in 2017. The Promenade and Connect Main Street are expected to include active and passive recreational opportunities. In 2017, a public park along Ildica Street, opposite Camino De Las Palmas, was also provided for in the approved subdivision at 1993 Dain Drive. On July 15, 2014, the City Council adopted a Health &amp; Wellness Element encouraging increased recreation throughout the City.</p>
169	Offset Impacts of New Development	9.1, 9.2, 11.1, 11.2, 11.3	<i>As provided by the Quimby Act, require new development to dedicate land and/or pay fees in lieu of dedication for the acquisition and development of recreational facilities as a general guideline.</i>	4.14-5	Developers			X		<p>Parkland dedication in-lieu fees are collected for all new residential and commercial development. Land donations and improvements for parks are considered for all development 50 units or more or where deviations are proposed.</p>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
170	Diverse Recreational Programs	10.1, 10.2	Continue to provide diverse recreational programs reflecting the interests of local children, teens, adults, and seniors.	4.14-6	General Fund; Federal, State and Regional Grants			X		The City is currently evaluating cost neutral recreation programs. The programs may be available for adults and youth. There are existing winter, spring, summer, and fall day camps. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging increased recreation throughout the City. <b>Yoga classes are offered throughout the week.</b>
171	Open Space for Public Well-Being	11.1	When considering approval of proposed residential projects, evaluate the capacity of nearby open space areas for both children and adults.		General Fund, Developers			X		All proposed residential development is reviewed for available open space and recreational areas. The Main Street Promenade is complete. The City completed the Connect Main Street plan for the trolley corridor in 2016, and, in the summer of 2017, the City completed the first segment of the project. In 2017, a public park along Ildica Street, opposite Camino De Las Palmas, was also provided for in the approved subdivision at 1993 Dain Drive. <b>In 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.</b>
172	Public Education	4.1	Through periodic articles in the City's newsletter, increase the public's awareness of recycling, reuse, and source reduction in addition to the environmental and economic benefits of efficient solid waste management.	4.5-13	Household Hazardous Waste (AB939) Fee			X		Articles regarding recycling and waste management are regularly published in the City's newsletter and website.
173	Water Conservation Month	5.1	Attempt to increase awareness about the need to use water efficiently, and educate the community about different ways to conserve water.	4.5-4	General Fund, Helix Water District			X		Helix Water District periodically provides information bulletins within the monthly statements. The Main Street Promenade project includes educational signage regarding water conservation. The landscape bulletin includes measures for new planting and irrigation systems to be water efficient.

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
174	Reduced Runoff Pollutants	6.1, 6.2	<i>Each year, attempt to conduct a campaign to educate the community about the importance of minimizing pollutants in runoff (non-point source pollutants).</i>	4.8-2	General Fund			X		<i>The City utilizes their newsletter, website, and community events to educate the residents on preventing storm water pollution and household hazardous waste disposal.</i>
175	Park-and-Ride	8.1, 8.5	<i>Encourage increased use of the park-and-ride lot at the SR-94 freeway and Lemon Grove Avenue by periodically advertising the lot in the City newsletter.</i>	4.9-5	General Fund			X		<i>The City encourages increased use of the park-and-ride lot at the SR-94 freeway and Lemon Grove Avenue by periodically advertising the lot in the City newsletter, "The Zest."</i>

# 2018 General Plan Annual Progress Report

Item #	Housing Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
176	Maintenance and Enhancement of Housing (1)	1.1-1.3	Maintain and enhance the quality of residential neighborhoods in Lemon Grove.	Program 1, 4-5, 8-11, 13-14, 17-18	CDBG, County HUD, HUD Section 8 and Housing Vouchers, General Fund, Developers		×	×		<b>Housing Rehabilitation Programs:</b> Programs in the Housing Element including "Promote Community Based Neighborhood Improvement Districts", "Prepare and Adopt a Street Design Manual", and "Promote County of San Diego Home Repair Loan/Grant Programs" will enhance the quality of neighborhoods once implemented. The Home Repair Loan Program provides low-interest loans for the repair of low-income owner-occupied homes. Grants are available to low income mobile home owners to repair their mobile homes. The City allows the conversion of apartments to condominiums and facade and landscaping improvements are required. New developments are encouraged to provide parks and open space.
177	Promote a Balanced Mix of Housing (2 & 7)	2.1-2.6, 7.1-7.2	Encourage a balanced mix of housing. Assist in the development of adequate housing to meet the needs of extremely low, very low, low, and moderate income households.	Program 2-21	General Fund, CDBG, HOME funds, LIHTC, Tax-Exempt Multi-Family Revenue Bonds, Tax Credit for Low Income Rental Housing, HOPWA, Non-profit Developers		×	×		The City continues to encourage second units (accessory rental dwelling units) which are a valuable source of low income housing. The City also promotes smart growth housing opportunities adjacent to its trolley stations. Citron Court and Citronica I and II provide 172 affordable housing units immediately adjacent to the 84 moderate and above moderate housing units of the Celsius project, with an additional 18 more under construction, in the Transit Mixed Use Zone of the Downtown Village Specific Plan. Programs to be developed pursuant to the Housing Element include "Utilize Density Bonus Provisions", "Preserve Affordable Dwelling Units "At-Risk" of Converting to Market Rates", "Cooperate/Coordinate with Housing Developers, Agencies, and Tenant Groups", "Pursue Affordable Housing Sources", and "Coordinate Section 8 Housing Choice Vouchers and Public Housing". In 2017, the City met all housing needs for the 2010-2020 Housing Element cycle (RHNA).

# 2018 General Plan Annual Progress Report

Item #	Housing Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
178	Provision of Housing (3 & 6)	3.1-3.8, 6.1	Encourage the adequate provision of housing in a variety of costs, types, styles, locations, and tenures to meet the existing and future needs of Lemon Grove residents. Provide adequate housing sites.	Program 1-21	General Fund, CDBG, HOME funds, LIHTC, Tax-Exempt Multi-Family Revenue Bonds, Tax Credit for Low Income Rental Housing, HOPWA, Developers			×		In 2018, building permits were issued for a total of 29 new housing units. This total includes: nine (9) accessory rental dwelling units (ARDUs) affordable to low to moderate income households; 18 multi-family condominium units affordable to moderate and above moderate income households; and two (2) single-family homes affordable to low to moderate income households. The Regional Housing Needs Allocation (RHNA) encourages the City to develop 309 housing units from 2010 to 2020. Since 2010, the City has issued building permits for 438 new housing units and meets RHNA in every income category. No planned development applications were completed or entitled in 2018 however applications were received and review is ongoing. The Planning Division actively coordinates with developers to promote housing development. A density bonus ordinance was adopted on January 19, 2016.
179	Home Ownership (4)	4.1, 4.2	Provide increased opportunities for home ownership.	Program 3-4, 12, 14, 21	MCC, DCCA, Cal HFA, NHF			×		The City encourages home ownership through the use of the Mortgage Credit Certificate (MCC), the County Down Payment and Closing Cost Assistance Program (DCCA), the California Housing Finance Agency Homebuyer's Down Payment Assistance Program (CHDAP), the National Homebuyer's Fund (NHF), and community land trusts. A condominium conversion ordinance was adopted on January 19, 2016.
180	Equal Opportunity (5)	5.1-5.3	Promote equal opportunity for all residents to reside in housing of their choice	Program 1, 5, 12, 16, 20	CDBG, General Fund			×		The City supports fair housing laws and statutes. To promote equal opportunity, the City participates in the Fair Housing Council of San Diego's Fair Housing Program.

# 2018 General Plan Annual Progress Report

Item #	Housing Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
181	Address Governmental Constraints (8)	8.1-8.3	Address impediments to the provision of housing.	Program 6-7, 12, 14-15	General Fund		×	×		<p>A density bonus ordinance was adopted in 2016 and allows deviations of development standards. The Planned Development Permit process also allows for deviations of development standards. The City's development impact and processing fees for new housing units are amongst the lowest in the County. Processing times for new developments in the City are generally faster than most jurisdictions in the County. City Council Ordinance 386 (adopted 2009) simplified the discretionary permit process. City Council Ordinance 394 (adopted 2010) reduced development standards to promote development consistent with the General Plan goals. City Council Ordinance 438 was adopted in 2016 implementing several Housing Element obligations. <i>In 2018, the City worked with HCD to complete the process of zoning for an emergency shelter without discretionary action to comply with Government Code Section 65583(a)(4)(A). The Planning Commission forwarded a recommendation in November 2018 and the ordinance providing for Emergency Shelter zoning was adopted by City Council in February of 2019 in accordance with the schedule approved by HCD.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
182	Safe Comfortable Public Spaces (1.1)	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5	Provide safe and comfortable streets and public spaces that foster physical and social connections.	Program 1-4	General Fund, Grant Funds			×		<p><i>Following adoption of City Council Ordinance 422 to allow community gardens in 2014, construction of Lemon Grove's first community garden broke ground in 2018 on vacant City property adjacent to Civic Center Park. The City completed the Main Street Promenade project and finished construction of the first Connect Main Street project segment in 2017. The City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018. The City hosts and continues to seek sponsorship of community events such as summer concerts in the park series, movies in the park and a community bonfire. Quarterly community clean-up events help maintain the City's public parks and streets.</i></p>
183	Bicycle and Pedestrian Connections (1.2)	1.2.1, 1.2.2, 1.2.3	Provide bicycle and pedestrian routes throughout the City connecting people with transit, parks, schools, employment, shopping, and residences.	Program 1-4	General Fund, Grant Funds			×		<p><i>The City has completed the construction of the Main Street Promenade project. The Connect Main Street design project, which includes bicycle and pedestrian facilities, is complete and the first segment was constructed in summer 2017. In 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases. The CIP includes improvements to the bicycle and pedestrian network.</i></p>
184	Lead by Example (2.1)	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5	The City shall strive to lead by example.	Program 4	Federal and State Funding, Transnet, General Fund			×		<p><i>The City maintains City owned street infrastructure, landscape, and facilities and ensures graffiti is removed within a timely manner. Improvements to City owned assets are constructed according to the CIP. The City actively promotes positive messaging with the City's website, publications, and social media. Volunteer quarterly clean-up events are organized and attended by City staff.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
185	Diverse Flourishing Economy (2.2)	2.2.1, 2.2.2	Provide a diverse flourishing economy that promotes public health.	Program 1-4	General Fund			x		<p><i>The first segment of the Connect Main Street project was constructed on Main Street between Broadway and Pacific Ave. in 2017 and a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases was awarded to the City in 2018. The Lemon Grove Avenue freeway realignment was also substantially completed in 2018 and the undergrounding of utilities will commence in Spring 2019. The General Plan Update and DVSPE anticipates incorporation of "Complete Streets" initiatives providing for expanded pedestrian and bicycle corridors and amenities. In 2017, the City Council approved an ordinance to allow for light manufacturing, brewpubs, wine bars and related accessory uses which would streamline the process for breweries and encourage an "alive after 5" atmosphere. As a result, 13 Point Brewery opened its doors in late 2018. Residential development also continued to thrive over the past year. 2018 saw construction begin on the the Mallard Court (12 units) and Dain Drive (13 units) developments and completion and occupancy of the Grove Lofts apartment (16 units) and Cascio Court (12 units). A companion project to the first CitiMark planned development permit for 84 market rate housing units completed in 2017 broke ground in 2017 and is expected to be complete by late 2019.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
186	Healthy Affordable Foods (3.1)	3.1.1, 3.1.2, 3.1.3, 3.1.4	Connect neighborhoods to healthy affordable food.	Program 1-4	General Fund, Grant Funds			X		<p><i>In 2014, an Ordinance allowing for community gardens was adopted resulting in construction of Lemon Grove's first community garden beginning in 2018. The City has completed the construction of the Main Street Promenade project. The Connect Main Street design project is complete and the first phase was constructed in 2017. In 2015, a farmer's market commenced in the Main Street Promenade. In 2016, City Council adopted regulations requiring minimum edible plants for new housing units.</i></p>
187	Healthy Eating Choices (3.2)	3.2.1, 3.2.2, 3.2.3, 3.2.4	Encourage healthy eating choices amongst residents.	Program 1-4	General Fund			X		<p>City Council Ordinance 422 was adopted on April 15, 2014 allowing community gardens in the City. In 2015, a farmer's market commenced in the Main Street Promenade. Eight participating restaurants have healthy menu options. In 2016, City Council adopted regulations requiring minimum edible plants for new housing units.</p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
188	Local Residential Facilities (4.1)	4.1.1, 4.1.2	<i>Promote enjoyment for residents at local recreational facilities</i>	Program 1-4	General Fund, Grant Funds			X		<p><i>In 2013, the City built its first dog park at Berry Street Park. The City has completed the construction of the Main Street Promenade project. Phase 1 of the Connect Main Street project was constructed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018. The City hosts and continues to seek sponsorship of community events such as quarterly clean-up events, summer concerts in the park series, movies in the park, and a community bonfire. In 2015, a farmer's market commenced in the Main Street Promenade. In 2016, as a part of the Sage project, SDSU students provided ideas for park and retail amenity programming within the Promenade and downtown business district. In 2017, Council approved plans for a public community park adjacent to Ildica Street as a part of a 13 dwelling unit project adjacent to Dain Drive. In 2018, students from the New School of Architecture's Urban Design Club prepared a tactical urbanism plan to enliven and activate the Main Street Promenade.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
189	Active Living (4.2)	4.2.1, 4.2.2, 4.2.3, 4.2.4., 4.2.5, 4.2.6	<i>Promote buildings and open spaces that encourage active living</i>	Program 3-4	General Fund, Grant Funds			×		<p><i>The City has completed the construction of the Main Street Promenade project. Phase 1 of the Connect Main Street project was constructed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018. The City hosts and continues to seek sponsorship of community events such as quarterly clean-up events, summer concerts in the park series, movies in the park, and a community bonfire. In 2015, a farmer's market commenced in the Main Street Promenade. The Celsius I project, which includes 84 units in a smart growth area, a fitness room and a rooftop terrace for social activities is complete. Private park and open space areas and/or pedestrian connections were included as a part of new housing projects on Cascio Court, Celsius II, Dain Drive, Mallard Court, and Vista Azul.</i></p>

# 2018 General Plan Annual Progress Report

**Please Start Here**

General Information	
Jurisdiction Name	Lemon Grove
Reporting Calendar Year	2018
Contact Information	
First Name	Mike
Last Name	Viglione
Title	Associate Planner
Email	<a href="mailto:mviglione@lemongrove.ca.gov">mviglione@lemongrove.ca.gov</a>
Phone	(619) 825-3807
Mailing Address	
Street Address	<u>3232 Main Street</u>
City	Lemon Grove
Zipcode	91945

Submittal Instructions
<p>Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:</p> <p><b>1. Online Annual Progress Reporting System (Preferred)</b> - This enters your information directly into HCD's database limiting the risk of errors. If you would like to use the online system, email <a href="mailto:APR@hcd.ca.gov">APR@hcd.ca.gov</a> and HCD will send you the login information for your jurisdiction. <i>Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is <a href="mailto:opr.apr@opr.ca.gov">opr.apr@opr.ca.gov</a>.</i></p> <p><b>2. Email</b> - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at <a href="mailto:APR@hcd.ca.gov">APR@hcd.ca.gov</a> and to OPR at <a href="mailto:opr.apr@opr.ca.gov">opr.apr@opr.ca.gov</a>. Please send the Excel workbook, not a scanned or PDF copy of the tables.</p>

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# 2018 General Plan Annual Progress Report

Lemon Grove  
2018 (Jan. 1 - Dec. 31)

## Annual Building Activity Report Summary - New Construction, I

Project Identifier				Unit Types		Affordability by Household Incomes - Building Permits								
1				2	3	7						8	9	
Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits
n: Start Data Entry Below									1		24	3		28
480-041-25	7657 North Ave.		B16-000-0351	ADU	R						1		7/3/2018	1
480-551-77	2587 Nida Place		B17-000-0348	SFD	R						1		7/12/2018	1
480-551-77	2589 Nida Place		B17-000-0348	ADU	R						1		7/12/2018	1
480-043-16	3485 Olive St.	Celsius II	B17-000-0516 et al.	5+	R						15	3	8/14/2018	18
577-030-08	1938 Englewood		B17-000-0550	ADU	R						1		2/21/2018	1
503-232-14	8300 Palm St.		B18-000-0003	ADU	R						1		3/6/2018	1
480-440-12	8012 Palm St.		B18-000-0051	ADU	R						1		5/9/2018	1
480-264-20	3088 Cypress Ave.		B18-000-0061	ADU	R						1		5/7/2018	1
480-710-27	7751 Mt. Vernon St.		B18-000-0098	ADU	R						1		5/9/2018	1
479-160-24	7392 Central Ave.		B18-000-0170	ADU	R				1				7/12/2018	1
479-410-21	6934 Mt. Vernon St.		B18-000-0374	ADU	R						1		11/13/2018	1
577-620-50	8501 Ildica St.		B16-000-0187	SFD	O									0
577-620-51	8511 Ildica St.		B16-000-0202	SFD	O									0
577-620-52	8521 Ildica St.		B16-000-0204	SFD	O									0
577-620-53	8531 Ildica St.		B16-000-0205	SFD	O									0
499-220-53	8465 Broadway	Broadway Lofts	B15-000-0739	5+	R									0
480-344-05	2840 Olive St.		B17-000-0261	ADU	R									0
480-162-24	7592 Central Ave.		B17-000-0331	ADU	R									0
576-222-15	1920 Noble St.		B17-000-0344	ADU	R									0
														0

# 2018 General Plan Annual Progress Report

Lemon Grove  
2018 (Jan. 1 - Dec. 31)

## Entitled, Permits and Completed Units

Project Identifier				Unit Types		Affordability by Household Incomes - Certificates of Occupancy								
1				2	3	10						11	12	
Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
n: Start Data Entry Below						1			2		18	4		25
480-041-25	7657 North Ave.		B16-000-0351	ADU	R									0
480-551-77	2587 Nida Place		B17-000-0348	SFD	R									0
480-551-77	2589 Nida Place		B17-000-0348	ADU	R									0
480-043-16	3485 Olive St.	Celsius II	B17-000-0516 et al.	5+	R									0
577-030-08	1938 Englewood		B17-000-0550	ADU	R						1		7/26/2018	1
503-232-14	8300 Palm St.		B18-000-0003	ADU	R						1		7/24/2018	1
480-440-12	8012 Palm St.		B18-000-0051	ADU	R									0
480-264-20	3088 Cypress Ave.		B18-000-0061	ADU	R									0
480-710-27	7751 Mt. Vernon St.		B18-000-0098	ADU	R									0
479-160-24	7392 Central Ave.		B18-000-0170	ADU	R									0
479-410-21	6934 Mt. Vernon St.		B18-000-0374	ADU	R									0
577-620-50	8501 Ildica St.		B16-000-0187	SFD	O							1	11/6/2018	1
577-620-51	8511 Ildica St.		B16-000-0202	SFD	O							1	11/6/2018	1
577-620-52	8521 Ildica St.		B16-000-0204	SFD	O							1	11/15/2018	1
577-620-53	8531 Ildica St.		B16-000-0205	SFD	O							1	11/15/2018	1
499-220-53	8465 Broadway	Broadway Lofts	B15-000-0739	5+	R	1						15	11/14/2018	16
480-344-05	2840 Olive St.		B17-000-0261	ADU	R				1				7/3/2018	1
480-162-24	7592 Central Ave.		B17-000-0331	ADU	R						1		4/6/2018	1
576-222-15	1920 Noble St.		B17-000-0344	ADU	R				1				3/5/2018	1
														0
														0

# 2018 General Plan Annual Progress Report

emon Grove  
2018 (Jan. 1 - Dec. 31)

Project Identifier				Unit Types		13	14	15	Housing with Financial Assistance and/or Deed Restrictions		18	19	Demolished/Destroyed Units		
1	2	3	4	5	6				7	8			9	10	11
Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	How many of the units were Extremely Low Income?*	Was Project APPROVED using GC 65913.4(b)? (SB 35 Streamlining) Y/N	Infill Units? Y/N*	Assistance Programs for Each Development (see instructions)	Deed Restriction Type (see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units*	Demolished or Destroyed Units*	Demolished/Destroyed Units Owner or Renter*
n: Start Data Entry Below															
480-041-25	7657 North Ave.			B16-000-0351	ADU	R		N			Comparables				
480-551-77	2587 Nida Place			B17-000-0348	SFD	R		N			Comparables				
480-551-77	2589 Nida Place			B17-000-0348	ADU	R		N			Comparables				
480-043-16	3485 Olive St.	Celsius II	B17-000-0516 et al.	5+	R			N			Comparables				
577-030-08	1938 Englewood			B17-000-0550	ADU	R		N			Comparables				
503-232-14	8300 Palm St.			B18-000-0003	ADU	R		N			Comparables				
480-440-12	8012 Palm St.			B18-000-0051	ADU	R		N			Comparables				
480-264-20	3088 Cypress Ave.			B18-000-0061	ADU	R		N			Comparables				
480-710-27	7751 Mt. Vernon St.			B18-000-0098	ADU	R		N			Comparables				
479-160-24	7392 Central Ave.			B18-000-0170	ADU	R		N			Comparables				
479-410-21	6934 Mt. Vernon St.			B18-000-0374	ADU	R		N			Comparables				
577-620-50	8501 Ildica St.			B16-000-0187	SFD	O		N			Previous APR -				
577-620-51	8511 Ildica St.			B16-000-0202	SFD	O		N			Previous APR -				
577-620-52	8521 Ildica St.			B16-000-0204	SFD	O		N			Previous APR -				
577-620-53	8531 Ildica St.			B16-000-0205	SFD	O		N			Previous APR -				
499-220-53	8465 Broadway	Broadway Lofts		B15-000-0739	5+	R	0	N		DB	Previous APR -	55			
480-344-05	2840 Olive St.			B17-000-0261	ADU	R		N			Previous APR -				
480-162-24	7592 Central Ave.			B17-000-0331	ADU	R		N			Previous APR -				
576-222-15	1920 Noble St.			B17-000-0344	ADU	R		N			Previous APR -				

# 2018 General Plan Annual Progress Report

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation (CCR Title 25 §6202)

Jurisdiction	Lemon Grove
Reporting Year	2018 (Jan. 1 - Dec. 31)

This table is auto-populated once you enter your jurisdiction name and current year data.  
Please contact HCD if your data is different than the material supplied here

Table B													
Regional Housing Needs Allocation Progress													
Permitted Units Issued by Affordability													
		1	2									3	4
Income Level		RHNA Allocation by Income Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	77	88			1						90	
	Non-Deed Restricted		1										
Low	Deed Restricted	59	47									94	
	Non-Deed Restricted		34		5	2	5	1					
Moderate	Deed Restricted	54										105	
	Non-Deed Restricted		6			61	14	24					
Above Moderate	Non-Deed Restricted	119	1	23	72	42	7	3				148	
Total RHNA		309											
Total Units 44			177	23	77	106	26	28				437	

Note: units serving extremely low-income households are included in the very low-income permitted units totals  
Cells in grey contain auto-calculation formulas







# 2018 General Plan Annual Progress Report

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation (CCR Title 25 §6202)

<b>Jurisdiction</b>	Lemon Grove
<b>Reporting Period</b>	2018 (Jan. 1 - Dec. 31)

Note: + Optional field  
Cells in grey contain auto-calculation formulas

**Table F**

**Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)(2)**

This table is optional. Jurisdictions may list (for informational purposes only) units that do not count toward RHNA, but were substantially rehabilitated, acquired or preserved. To enter units in this table as progress toward RHNA, please contact HCD at APR@hcd.ca.gov. HCD will provide a password to unlock the grey fields. Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in Government Code section 65583.1(c)(2).

Activity Type	Units that Do Not Count Towards RHNA <sup>+</sup> Listed for Informational Purposes Only				Units that Count Towards RHNA <sup>+</sup> Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1 <sup>+</sup>
	Extremely Low-Income <sup>+</sup>	Very Low-Income <sup>+</sup>	Low-Income <sup>+</sup>	TOTAL UNITS <sup>+</sup>	Extremely Low-Income <sup>+</sup>	Very Low-Income <sup>+</sup>	Low-Income <sup>+</sup>	TOTAL UNITS <sup>+</sup>	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Total Units by Income									

# 2018 General Plan Annual Progress Report

<b>Jurisdiction</b>	Lemon Grove	
<b>Reporting Year</b>	2018	(Jan. 1 - Dec. 31)

Entitled Units Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units 44		0

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Submitted Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

Item No. 3

Meeting Date: March 19, 2019

Submitted to: Honorable Mayor and Members of the City Council

Department: Public Works Department

Staff Contact: Mike James, Assistant City Manager

[mjames@lemongrove.ca.gov](mailto:mjames@lemongrove.ca.gov)

Item Title: Approval of the Fiscal Year 2019-2020 Road Maintenance  
Rehabilitation Account Funding Allocation

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Recommended Action: Adopt a resolution approving the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account funding allocation.

Summary: In 2017, the Road Repair and Accountability Act of 2017 (SB 1) was created to establish a new funding source **in California's transportation system. This bill** established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund that is intended to address deferred maintenance on the state highway system and the local street and road system. A requirement of SB1 is for each entity to declare what it plans to use the funds for each year.

In the discussion portion of this report additional details regarding how revenues are allocated to local governments, what the eligible uses are, and establishes the annual eligible project list to meet the reporting requirements of SB 1.

Discussion: In 2017, the Road Repair and Accountability Act (Act) of 2017 (SB 1) was **created to establish a new funding source in California's transportation system. This bill** established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund that is intended to address deferred maintenance on the state highway system and the local street and road system.

### Funding Details:

RMRA funds are derived from new gas tax, transportation improvement fees, and a portion of the diesel excise tax. The funds are continuously appropriated and apportioned to local governments monthly and not based on a reimbursement basis. The amounts that any city may receive are allocated per capita. In Attachment B, staff compares the Fiscal year 2019-2020 (FY 2019-20) revenue estimates with FY 2018-19. The total increase in revenues equals \$149,602.

### Eligible Uses of RMRA Funding:

The use of RMRA local streets and roads funds is similar to the HUTA use rules. Pursuant to Streets and Highway Code Section 2030, RMRA local streets and roads allocations must be used for projects that include, but are not limited to, the following:

- Road maintenance and rehabilitation,
- Safety projects,
- Railroad grade separations,
- Traffic control devices, and
- Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm-water capture projects in conjunction with any other allowable project.

RMRA funds may also be used to satisfy a match requirement to obtain state or federal funds for eligible projects. SB1 also contains non-obligatory intent language regarding the use of funds. To the extent possible and cost-effective cities and counties are to program a use that:

- Advanced recycling techniques that reduce greenhouse gas emissions,
- Automotive technologies, ZEV fueling, infrastructure-to-vehicle,
- Communications autonomous vehicle systems,
- Resiliency regarding climate change, fire, floods, sea level rise, and
- Complete street elements, access for bicycles, pedestrians.

Lastly, if a city or county has an average pavement condition index that meets or exceeds 80, the city or county may spend its RMRA funds on transportation priorities other than the previously listed items (refer to Streets and Highways Code Section 2037).

### Discussion:

Each year a city or county must submit to the California Transportation Commission (CTC) an approved resolution that clearly describes all projects for which RMRA funds were expended including: description, location, funds expended, completion date, and estimated useful life of the project. There are two projects in FY 2019-20, that staff recommends and the projects are listed below:

*Project Title:* FY 2019-20 Street Rehabilitation Project.

*Project Description:* This project will allocate a portion of the RMRA funds to support its annual street rehabilitation project.

*Project Location:* **While referencing the City's pavement management program,** the street listed for treatment in FY 2019-20 will be designed and constructed. If funding allows additional streets to be included beyond FY 2020, they will be included in the FY 2019-20 project.

*Project Cost Allocation:* \$553,000.

*Proposed Schedule for Completion:* FY 2019-20.

*Estimated Useful Life:* The streets useful life is anticipated to be equal to or greater than 10 years without major repair work.

*Project Title:* Storm Drain Master Plan (Phase II).

*Project Description:* This project will allocate a portion of the RMRA funds to **complete the City's** storm drain master plan. During FY 2018-19, the City updated the storm drain master plan, however, due to limited funds the creation of interim solutions for CMP segments, identification of necessary segment sizes, a construction cost estimate, and prioritization of recommended improvements to support future capital improvement projects was postponed. Those remnant tasks will now be completed as a part of this project.

*Project Location:* **The City's storm drain system is contained in multiple areas** citywide.

*Project Cost Allocation:* \$50,000.

*Proposed Schedule for Completion:* FY 2019-20.

*Estimated Useful Life:* The master plan document will be referenced for at least the next five-year period to support on-going capital improvement projects related **to repairing and replacing the city's storm drain infrastructure.**

If the resolution is adopted by the City Council, staff will forward the signed resolution to the CTC for acceptance by the May 1, 2019 deadline.

Environmental Review:

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section |               Mitigated Negative Declaration

Fiscal Impact: In Fiscal Year 2019-20, \$553,000 will be programmed to the FY 2019-20 Street Rehabilitation project and \$50,000 will be programmed to the Storm Drain Master Plan (Phase II) project.

Public Notification: None.

Staff Recommendation: Adopt a resolution approving of the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account funding allocation.

Attachments:

Attachment A – Resolution

Attachment B – Fiscal Years 2018-19 and 2019-20 Revenue Comparison

RESOLUTION

Resolution to be inserted as Additional Material on Monday, March 18, 2019. Some information not available at the time of print.

Fiscal Years 2018-19 and 2019-20 Revenue Comparison

Lemon Grove	Highway Users Tax Account (HUTA)					Total HUTA	SB1		Total
	Sec 2103	Sec 2105	Sec 2106	Sec 2107	Sec 2107.5		TCRF Loan Repayment	Road Maint Rehab Acct	
FY 2018-2019	\$95,187	\$150,181	\$103,392	\$197,242	\$6,000	\$552,002	\$30,261	\$425,507	\$1,007,770
FY 2019-2020	\$228,859	\$149,284	\$102,790	\$196,031	\$6,000	\$682,964	\$30,261	\$444,147	\$1,157,372
Difference	+\$133,672	-\$897	-\$602	-\$1,211	\$0	+\$130,962	\$0	+\$18,640	+\$149,602

Definition:

- Sec 2103: Allocation replaces the former Prop42 revenues. This is a price-based fuel tax rate, adjusted annually by the BOE until 2019.
- Sec 2105/2106/2107: Provides a monthly allocation of 1.315 cents per gallon of gasoline, 1.8 cents per gallon of diesel, and 2.59 cents per liquefied petroleum gas based on the population.
- Sec 2107.5: Allocation approximately \$2.6 million annually each July based on a population formula.
- TCRF Loan Repayment: SB1 stipulated the repayment of \$706 million by the state General Fund to transportation funds over three fiscals (FY 2017-18, 2018-19 and 2019-20). Local streets and roads will be paid \$225 million. \$75 million per year with half to cities and half to counties.
- Road Maint Rehab Acct: New revenue source created from the Road Repair and Accountability Act.



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.A**

**Meeting Date:** March 19, 2019  
**Submitted to:** Honorable Mayor and Members of the City Council  
**Department:** City Manager's Office  
**Staff Contact:** Kristen Steinke, City Attorney  
**Item Title:** **Waive the Full Text Reading of all Ordinances**

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**Summary:** Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

**Environmental Review:**

- Not subject to review  Negative Declaration  
 Categorical Exemption, Section |  Mitigated Negative Declaration

**Fiscal Impact:** None.

**Public Notification:** None.



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.B**

**Meeting Date:** March 19, 2019  
**Submitted to:** Honorable Mayor and Members of the City Council  
**Department:** City Manager's Office  
**Staff Contact:** Molly Brennan, Finance Manager  
<mailto:MBrennan@lemongrove.ca.gov>

**Item Title:** **City of Lemon Grove Payment Demands**

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**Recommended Action: Ratify Demands.**

**Environmental Review:**

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section |                       Mitigated Negative Declaration

**Fiscal Impact:** None.

**Public Notification:** None.

**City of Lemon Grove Demands Summary**

Approved as Submitted:

Molly Brennan, Finance Manager

For Council Meeting: 03/19/19

ACH/AP Checks 02/25/19-03/06/19

1,762,185.88

Payroll - 02/26/19

119,660.90

**Total Demands**

**1,881,846.78**

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
ACH	Refill 2/21/19	Pitney Bowes Global Financial Services LLC	02/25/2019	Postage Usage 2/21/19	250.00	250.00
ACH	1000246591	City of San Diego	02/26/2019	Metro Sewer System FY19-QTR 3 - 1/1/19-3/31/19	730,471.00	730,471.00
ACH	57776306	WEX Bank	02/26/2019	Fuel - Fire Dept - Jan'19	480.52	480.52
ACH	Feb26 19	Employment Development Department	02/28/2019	State Taxes 2/26/19	6,534.30	6,534.30
ACH	Feb26 19	US Treasury	02/28/2019	Federal Taxes 2/26/19	22,080.83	22,080.83
ACH	Feb13-Feb26 19	Calpers Supplemental Income 457 Plan	02/28/2019	457 Plan 2/13/19-2/26/19	5,723.53	5,723.53
ACH	Feb19	Wage Works	02/28/2019	FSA Reimbursement - Feb'19	806.18	806.18
ACH	Jan30-Feb26 19	California Public Empl Retirement System	03/01/2019	Pers Retirement 1/30/19-2/26/19	61,872.11	61,872.11
ACH	Feb19	Power Pay Biz/Evo	03/01/2019	Online Credit Card Processing - Feb'19	75.27	75.27
ACH	Jan19	San Diego County Sheriff's Department	03/01/2019	Law Enforcement Services - Jan'19	487,887.80	487,887.80
ACH	Mar 2019	Pers Health	03/04/2019	Pers Health Insurance - Mar'19	47,146.15	47,146.15
ACH	030419	Pitney Bowes Global Financial Services LLC	03/04/2019	Postage Usage Annual Fee	50.00	50.00
ACH	Feb19	Authorize Net	03/04/2019	Merchant Fees - Feb'19	22.20	22.20
ACH	Feb'19	Wage Works	03/05/2019	FSA Reimbursement - Feb'19	100.00	100.00
ACH	343030	Aflac	03/06/2019	Aflac Optional Insurance 2/13/19	812.82	812.82
10914	12947	AAA Imaging	02/27/2019	Entertainment/Manager Permits	80.81	80.81
10915	L1072895TB	American Messaging	02/27/2019	Pager Replacement Program 2/1/19-2/28/19	43.03	43.03
10916	5656565075	AutoZone, Inc.	02/27/2019	Diesel Exhaust Fluid & Blade Fuses	31.02	31.02
10917	Mar 2019	California Dental Network Inc.	02/27/2019	California Dental Insurance -Mar19	244.42	244.42
10918	1069-755937	California Electric Supply	02/27/2019	Replace Streetlight Fixtures	121.04	121.04
10919	2/26/19-161 2/26/19-762	California State Disbursement Unit	02/27/2019	Wage Withholding Pay Period Ending 2/26/19 Wage Withholding Pay Period Ending 2/26/19	161.53 82.61	244.14
10920	19746884 19746885	Canon Financial Services Inc.	02/27/2019	Canon Copier Contract Charge 2/20/19-3/19/19 Canon Plotter 2 Yr Carepack Contract Charge 2/20/19-3/19/19	81.35 72.73	154.08
10921	1900369546 4015970207 4016335102 4016697535 4016697648	Cintas Corporation #694	02/27/2019	Janitorial Supplies - 12/24/18 Janitorial Supplies - 1/31/19 Janitorial Supplies - 2/7/19 Janitorial Supplies - Fire - 2/14/19 Janitorial Supplies - 2/14/19	1,012.63 580.50 218.66 260.70 1,213.45	3,285.94
10922	FRS0000142 FRS0000142 FRS0000142 FRS0000142 FRS0000142 FRS0000142 FRS0000142	City of El Cajon	02/27/2019	Overtime Reimbursement - Abell 1/17/19 Overtime Reimbursement - Groller 1/12/19 Overtime Reimbursement - Royer 1/22/19 Overtime Reimbursement - Royer 1/25/19 Overtime Reimbursement - Silonov 1/13/19 Overtime Reimbursement - Thorn 1/19/19 Overtime Reimbursement - Thorn 1/20/19	1,168.30 1,227.23 1,197.49 1,197.49 1,197.49 1,236.59 1,236.59	8,461.18
10923	20713 20713 20713 20713 20713 20713 20713	City of La Mesa	02/27/2019	Overtime Reimbursement - Georgi 11/24/18 Overtime Reimbursement - Garcia 11/27/18 Overtime Reimbursement - Weinrich 12/7/18 Overtime Reimbursement - Garcia 12/10/18 Overtime Reimbursement - Sergeant 12/15/18 Overtime Reimbursement - Georgi 12/17/18 Overtime Reimbursement - Garcia 12/17/18	1,257.14 1,099.21 186.98 1,099.21 235.71 1,257.14 1,099.21	8,305.23

	20713			Overtime Reimbursement - Allen 12/18/18	738.66	
	20713			Overtime Reimbursement - Saghera 12/24/18	1,331.97	
10924	172	CityPlace Planning, Inc.	02/27/2019	Interim Dev Svcs Director Tasks - Jan '19	7,615.22	7,615.22
10925	38006	Colantuono, Highsmith & Whatley, PC	02/27/2019	Legal Svcs/Campaign Finance Enforcement - thru Jan'19	158.50	158.50
10926	81945253	Corelogic Solutions, LLC.	02/27/2019	Image Requests - Jan'19	5.50	5.50
10927	2/6/2019 2/6/2019 2/28/2019 2/28/2019 2/17/2019 2/4/2019	Cox Communications	02/27/2019	Calsense Modem Line:2259 Washington 2/6/19-3/5/19 Calsense Modem Line:7071 Mt Vernon 2/6/19-3/5/19 Phone/City Hall- 2/1/19-2/28/19 Internet/Community Ctr- 1/30/19-2/28/19 City Manager/Copy Room Fax Line- 2/18/19-3/17/19 Phone/Rec Ctr/ 3131 School Ln- 2/4/19-3/3/19	21.11 20.01 975.20 75.00 3.83 98.16	1,193.31
10928	0119.23.0071	Dexter Wilson Engineering, Inc.	02/27/2019	Metro JPA Wastewater Issues - Jan'19	10,710.00	10,710.00
10929	0219192305	Domestic Linen- California Inc.	02/27/2019	Shop Towels & Safety Mats 2/19/19	82.10	82.10
10930	2/4-7/19	Esgil Corporation	02/27/2019	75% Building Fees- 2/4/19-2/7/19	1,350.43	1,350.43
10931	6-455-46922	Federal Express	02/27/2019	Shipping Charges- Equip Repair/Sani Camera/CUES West 1/17/19	363.34	363.34
10932	INV1014776	George Hills Company	02/27/2019	TPA Claims- Adjusting/Other Services - Jan 19	591.20	591.20
10933	AR009956	Grossmont Union High School District	02/27/2019	Business Cards- Rodriquez	37.00	37.00
10934	00059436 00059749 00059749	Hudson Safe-T- Lite Rentals	02/27/2019	2 5-Gallon Red Traffic Paint 1 5-Gallon Fast-Dry Yellow Traffic Paint Concrete in Can/Rivets for Signs	214.34 73.61 150.47	438.42
10935	Reimb-2/17/19	Hull, Sean	02/27/2019	Reimb: Course - S230 & S231 Crew & Engine Boss/Hull 2/13/19	130.00	130.00
10936	Feb26 19	ICMA	02/27/2019	ICMA Deferred Compensation Pay Period Ending 2/26/18	580.77	580.77
10937	1532	Janazz, LLC SD	02/27/2019	iPads & Cases for Online Agendas - City Council Members & Mayor	2,695.19	2,695.19
10938	131959 131960	Knott's Pest Control, Inc.	02/27/2019	Monthly Bait Stations- Civic Ctr - Feb19 Monthly Bait Stations- Sheriff - Feb19	60.00 45.00	105.00
10939	Reimb-2/22/19	Lavigne, Joe	02/27/2019	Reimb: Registration/S290 Intermediate Wild Fire /Lavigne 2/11-14/19	253.00	253.00
10940	INV24365	Logiccopy	02/27/2019	Ricoh C3502 Copier Contract Charge- PW Yard - 2/7/19-3/6/19	51.58	51.58
10941	Jan 19 Jan 19 Jan 19 Jan 19 Jan 19	Lounsbery Ferguson Altona & Peak LLP	02/27/2019	General 03529-00001 - Jan '19 Code Enforcement 03529-00002 - Jan '19 03529-00006 - Jan '19 03529-00012 - Jan '19 03529-00011 - Jan '19	6,510.01 66.40 19.90 1,187.35 764.00	8,547.66
10942	PD-40842 PD-40858	Plumbers Depot Inc.	02/27/2019	Sewer Camera - 24" & 36" Manhole Hooks Sewer Camera - LGPW#32-3/4" Steel Glow in Dark Pipe/Skid Wires	254.72 596.40	851.12
10943	31637728 31637729 31639472 31642426 31643286	RCP Block & Brick, Inc.	02/27/2019	Bulk Concrete Sand - Fire Station Bulk Concrete Sand - Fire Station Bulk Class II Road Base - PW Yard Bulk Concrete Sand - Fire Station Bulk Class II Road Base - PW Yard	102.79 102.79 136.73 154.19 113.95	610.45
10944	0066028 18473A(1) 18473A(2)	Rick Engineering Company	02/27/2019	Prof Svc: 20A UG Dist Project 1/1/19-1/25/19 Prof Svc: CLG Drainage Master Plan 12/1/18-12/31/18 Prof Svc: CLG Drainage Master Plan 1/1/19-1/25/19	230.00 10,957.50 21,787.70	32,975.20
10945	2/21/2019	SDG&E	02/27/2019	3225 Olive- 1/20/19-2/19/19	126.46	126.46
10946	3394-13 3394-13	Select Electric Corp.	02/27/2019	Traffic Signal Service Calls- Jan'19 Traffic Signal Maintenance- Jan'19	2,768.08 1,421.00	4,189.08
10947	Feb 14 Feb 28	Southern CA Firefighters Benefit Trust	02/27/2019	LG Firefighters Benefit Trust 2/14/19 LG Firefighters Benefit Trust 2/28/19	830.70 830.70	1,661.40
10948	10832	Spring Valley Lawn Mower Shop	02/27/2019	Repair- Tempest Blower/Carburetor- PW/Streets	138.34	138.34
10949	00077166	The East County Californian	02/27/2019	Ordinance No. 451 - Adoption of Emerg Shelter Overlay Zone 2/14/19	98.00	98.00
10950	72080895 72103169 72103170 72103696	Vulcan Materials Company	02/27/2019	Asphalt Asphalt Asphalt Asphalt	225.20 150.85 140.94 749.08	1,266.07
10951	2016.04-030 2016.04-030	West Coast General Corporation	02/27/2019	LGA Realignment Proj- 12/1/18-12/31/18 Retention- LGA Realignment Proj- 12/1/18-12/31/18	39,360.59 195,726.04	235,086.63
10952	Reimb-1/14/19	Wilson, Christopher	02/27/2019	Reimb: Leadership Course & Transp/CFO 3B/Wilson 1/10/19-1/11/19	330.05	330.05

10953	81922	Zumar Industries, Inc.	02/27/2019	6' Sign Posts/Reflective Traffic Signs	1,338.38	1,338.38
10954	C8181	A-Pot Rentals Inc.	03/06/2019	Portable Restroom Rental- 1/9/19-2/8/19	132.10	132.10
10955	12969	AAA Imaging	03/06/2019	Business Cards/Arambula	75.43	75.43
10956	4035793	Akron Brass Company	03/06/2019	Repair FireHose Nozzles- Shutoffs/Turbojet Tips	46.80	46.80
10957	L1072895TC	American Messaging	03/06/2019	Pager Replacement Program 3/1/19-3/31/19	43.03	43.03
10958	1/13/19-2/12/19 1/23/19-2/22/19 12655123	AT&T	03/06/2019	Phone Service 1/13/19-2/12/19 Backup City Hall Internet- 1/23/19-2/22/19 Fire Backup Phone Line- 1/22/19-2/21/19	82.88 80.00 39.80	202.68
10959	5656608091	AutoZone Inc	03/06/2019	Grease Guns & Grease Tube- LGPW#52 Skidsteer	32.80	32.80
10960	33133-IN	Aztec Landscaping Inc	03/06/2019	Landscape Mgmt - Jan'19	9,629.00	9,629.00
10961	920000-9 920698-9 924783-9 925089-9 925362-9	BJ's Rentals	03/06/2019	Equip Rental- Lifting Beam - Roof Repair - Comm Ctr Equip Rental- Drywal Manual Lift - Roof Repair - Comm Ctr Propane Propane Propane	65.86 71.85 16.97 12.67 7.54	174.89
10962	Reimb-2/27/19	Burkett, Terry	03/06/2019	Reimb: S-290 Intermed Wildland Fire Behav/Burkett 2/11/19-2/14/19	254.00	254.00
10963	Gonzalez-2019	California Park & Recreation Society	03/06/2019	Annual Membership - 6/1/19-5/31/20 Gonzalez	170.00	170.00
10964	19739469 19797987	Canon Financial Services Inc	03/06/2019	Canon Plotter Contract Charge 2/21/19-3/20/19 Canon Copier Contract Charge 3/1/19	642.60 144.00	786.60
10965	4028529463	Canon Solutions America Inc	03/06/2019	Canon Maintenance-Copier Usage 11/27/18-2/26/19	566.86	566.86
10966	4017085266 4017478951	Cintas Corporation #694	03/06/2019	Janitorial Supplies - 2/21/19 Janitorial Supplies - 2/28/19	218.66 580.50	799.16
10967	FRS0000144	City of El Cajon	03/06/2019	Overtime Reimbursement - Belloli 1/27/19	1,139.67	1,139.67
10968	20720 20728 20728 20728 20728 20728 20728 20728 20728 20728	City of La Mesa	03/06/2019	Household Hazardous Waste Event- 1/19/19 Overtime Reimbursement - Sergeant 1/3/19 Overtime Reimbursement - Carter 1/11/19 Overtime Reimbursement - Brown 1/14/19 Overtime Reimbursement - Lopez 1/18/19 Overtime Reimbursement - Lopez 1/20/19 Overtime Reimbursement - Runkle 1/20/19 Overtime Reimbursement - Lopez 1/26/19 Overtime Reimbursement - Brown 2/3/19 Overtime Reimbursement - Garcia 2/5/19	344.00 1,257.14 1,154.35 1,046.83 1,257.14 1,257.14 1,257.14 1,257.14 1,257.14 1,099.21 1,099.21	11,029.30
10969	2375 2406 2487 2584 2585	Clothing International Inc	03/06/2019	Protective Clothing - PW - Patches Protective Clothing - PW - Patches Protective Clothing - PW - Cuffed Beanies with Logo Protective Clothing - PW - Safety Jackets Protective Clothing - PW - First Responder Patches	70.64 16.05 193.09 274.65 166.97	721.40
10970	Feb19	Colonial Life	03/06/2019	Colonial Optional Insurance -Feb19	446.80	446.80
10971	19CTOFLGN08	County of San Diego- RCS	03/06/2019	800 MHZ Network - Feb'19	2,935.50	2,935.50
10972	11709	Countywide Mechanical Systems Inc	03/06/2019	Plumbing Repair - Fire Strn 12/20/18	1,149.26	1,149.26
10973	2873Skyline- 2/19 8235MTV- 2/8 Peg-3/1/19-3/29/19	Cox Communications	03/06/2019	Phone/PW Yard/2873 Skyline- 2/19/19-3/18/19 Calsense Modem Line:8235 Mt Vernon 2/9/19-3/8/19 Peg Circuit Svc- 3/1/19-3/29/19	212.58 94.39 2,896.29	3,203.26
10974	2/11/19-2/14/19	Esgil Corporation	03/06/2019	75% Building Fees- 2/11/19-2/14/19	1,094.43	1,094.43
10975	19-Feb	Fidelity Security Life Insurance Company	03/06/2019	Vision Insurance- Feb'19	387.38	387.38
10976	125734	Fire Etc	03/06/2019	Fire Dex Hoods/Wildland Fire Helmets/Neck Face Protectors/Goggles	654.58	654.58
10977	Fugate, Daisy	Fugate, Daisy	03/06/2019	Refund/Fugate, Daisy/Deposit -LBH- 2/24/19	200.00	200.00
10978	9946588 10016392	Globalstar USA Inc	03/06/2019	Satellite Service 11/16/18-12/15/18 Satellite Service 12/16/18-1/15/19 Satellite Service 1/16/19-2/15/19	171.94 171.88 171.88	515.70
10979	12/21/18-2/20/19	Helix Water District	03/06/2019	Water Services- 12/21/18-2/20/19	6,510.02	6,510.02
10980	59624 59625	Hudson Safe-T-Lite Rentals	03/06/2019	Reflective Road Work Ahead Signs Reflective Cones/Keep Right Signs	205.68 82.27	287.95
10981	Hughes, Shirley	Hughes, Shirley	03/06/2019	Refund/Hughes, Shirley/Deposit - Comm Ctr 2/23/19	200.00	200.00

10982	J5 Infrastructure	J5 Infrastructure Partners LLC	03/06/2019	Refund/J5 Infrastructure Partners LLC/PAR Deposit	500.00	500.00
10983	3/14/1904	Janazz LLC SD	03/06/2019	IT Services- City Hall- Feb'19	2,500.00	2,500.00
10984	201903	Lemon Grove Car Wash Inc	03/06/2019	Full Service Oil Change - LGPW#20 - 2/7/19	39.59	39.59
10985	1473157	Liebert Cassidy Whitmore	03/06/2019	Prof Svcs: LE 050-00001 thru 1/31/19	111.00	111.00
10986	4603270	Mallory Safety & Supply LLC	03/06/2019	Nitrile Gloves/Disposable Respirators	300.51	300.51
10987	Reimb-3/4/19	Mendenhall, Lewis	03/06/2019	Reimb- Class B Licensen & Testing - Mendenhall	78.00	78.00
10988	6379146	Occupational Health Centers of CA, A Medical	03/06/2019	Medical Exam 2/20/19	118.00	118.00
10989	149167	Pacific Sweeping	03/06/2019	Street Sweeping/Parking Lot/Power Washing Bus Shelter Jan'19	6,428.55	6,428.55
10990	3102961066	Pitney Bowes Global Financial Services LLC	03/06/2019	Postage Meter Rental 12/30/18-3/29/19	180.75	180.75
10991	Mar2019	Preferred Benefit Insurance Administrators	03/06/2019	Dental Insurance- PPO - Mar19	2,847.90	2,847.90
10992	2019-53 2019-54	Quality Code Publishing LLC	03/06/2019	Supplement Service- LG Municipal Code Internet Website Updating- LG Municipal Code	1,013.65 240.00	1,253.65
10993	INV028341	RapidScale Inc	03/06/2019	Virtual Hosting 2/28/19	3,370.78	3,370.78
10994	31646071 31646837 31652491	RCP Block & Brick Inc	03/06/2019	Bulk Concrete Sand- PW Yard Bulk Concrete Sand- Fire Station Bulk Concrete Sand - PW Yard	102.79 102.79 128.49	334.07
10995	8126766232	Shred-It USA	03/06/2019	Shredding Services 2/20/19	68.24	68.24
10996	1730	SoCal PPE	03/06/2019	Replace Zipper - Bunker Coat/Turnouts - Fire	31.00	31.00
10997	10883 10937	Spring Valley Lawn Mower Shop	03/06/2019	Repairs- Chain Saws/Oil/Fuel Replacement Head- Line Trimmer	336.90 37.26	374.16
10998	9824093794 9824560137 2/12/2019	Verizon Wireless	03/06/2019	Mobile Broadband Access- 1/13/19-2/12/19 Fire Prev Phone Line/Drum/Hayward/Tables/Router/Emerg Phones PW Tablets- 1/13/19-2/12/19	76.02 472.40 188.78	737.20
10999	72107924 72112803 72112804 72112805 72116250	Vulcan Materials Company	03/06/2019	Asphalt Asphalt/SS1H 4.5 Gallon Bucket Asphalt/SS1H 4.5 Gallon Bucket Asphalt Asphalt	99.72 154.73 155.48 108.18 142.77	660.88
					1,762,185.88	1,762,185.88



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.C**

**Meeting Date:** March 19, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** City Manager's Office

**Staff Contact:** Shelley Chapel, City Clerk

[Schapel@lemongrove.ca.gov](mailto:Schapel@lemongrove.ca.gov)

**Item Title:** **Approval of City Council Meeting Minutes**

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**Recommended Action: Approval of City Council Meeting Minutes for Regular Meeting held March 5, 2019**

**Environmental Review:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Not subject to review Negative | <input type="checkbox"/> Declaration                    |
| <input type="checkbox"/> Categorical Exemption, Section            | <input type="checkbox"/> Mitigated Negative Declaration |

**Fiscal Impact:** None.

**Public Notification:** None.

**MINUTES OF A MEETING OF  
THE LEMON GROVE CITY COUNCIL  
TUESDAY, MARCH 5, 2019**

*The City Council also sits as the Lemon Grove Housing Authority,  
Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board,  
and Lemon Grove Successor Agency.*

**Call To Order:**

Mayor Vasquez called the Regular Meeting to order at 6:00 p.m.

**Present:** Mayor Racquel Vasquez, Mayor Pro Tem David Arambula, Councilmember Jerry Jones, Councilmember Jennifer Mendoza.

**Absent:** Councilmember Matt Mendoza

**Staff Members Present:**

Lydia Romero, City Manager, Kristen Steinke, City Attorney, Mike James, Assistant City Manager/Public Works Director, Steven Swaney, Fire Chief, Lieutenant Scott Amos, San Diego County Sheriff's Office - Lemon Grove Substation, Roberto Hidalgo, Human Resources Manager, and Molly Brennan, Finance Manager.

**Pledge of Allegiance:**

Pledge of Allegiance to the Flag was led by Councilmember Jones.

**Presentations:**

Fire Chief Swaney with Heartland Fire Department provided the Annual Update and End of the Year Review.

Lieutenant Amos with the San Diego County Sheriff's Office provided the Annual Update and End of the Year Review.

**Public Comments:**

Appeared to comment was: Brenda Hammond

City Manager Romero explained that at the request of the Mayor the City Council Oral Comments and Reports on Meetings Attended would be moved from the end of the agenda to the beginning of the meeting.

**City Council Oral Comments & Reports on Meetings Attended At City Expense: (G.C. 53232.3(d))**

**Councilmember J. Mendoza** attended the following meetings and events:

- Mexican American Business Association Meeting
- Little League Cleanup
- Intergovernmental Round Table Task Force Meeting focus on Homelessness
- Participated in Read Across America event
- Little League Opening Day with Mayor Vasquez
- Lemon Grove Deli – Fundraiser

**Mayor Pro Tem Arambula** attended the following meetings and events:

- MTS Budget Commission Meeting
- Ad Hoc Ballot Measure Meeting

**Mayor Vasquez** attended the following meetings and events:

- Lemon Grove P.T. Founders Day event
- SANDAG Meeting
- Annual SANDAG Retreat at Barona
- California Mayor's Cyber Cup Panel Discussion
- Cuyamaca College – Black Women in Politics
- Little League Opening Day

**Consent Calendar:**

- A. Waive Full Text Reading of All Ordinances on the Agenda.
- B. Ratification of Payment of Demands
- C. City Council Meeting Minutes for February 19, 2019
- D. Regional Transportation Congestion Improvement Plan Fee Amendment

**Action:** Motion by Councilmember Jones, seconded by Councilmember J. Mendoza to approve Consent Calendar Items A-D.

The motion passed by the following vote:

The motion passed by the following vote:

**Ayes:** Vasquez, Arambula, Jones, J. Mendoza

**Noes:** None

**Absent:** M. Mendoza

**Reports to Council:**

2. Inflatable Jumper Program

Mike James, Assistant City Manager/Public Works Director provided the report and PowerPoint Presentation.

**Action:** Staff recommendation was to receive and provide staff direction. Staff will return with a report at a future meeting.

*Mayor Pro Tem Arambula left the dais at 7:20 p.m. and returned at 7:23 p.m.*

**Closed Session:**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: 3600 block of Olive, Lemon Grove, CA 91945

Agency Negotiation: City of Lemon Grove

Negotiating Parties: City Manager, Lydia Romero, and Assistant City/Director of Public Works, Manager Mike James

Under Negotiation: Instruction to Negotiate

2. Conference with Legal Counsel – Existing Litigation  
Government Code Section 54956.9  
Name of Case: City of Lemon Grove v. The Grove Collective, et al.  
(CASE NO. 37-2016-00015271-CU-BC-CTL)

City Attorney Kristen Steinke announced the City Council will be adjourning to closed session at 7:42 p.m. for the purposes above.

City Attorney Steinke reported no reportable action on items discussed in Closed Session.

**Adjournment:**

There being no further business to come before the Council, the meeting was adjourned at 8:20 p.m. to a meeting to be held Tuesday, March 19, 2019, in the Lemon Grove Community Center located at 3146 School Lane, for a Regular Meeting.

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Shelley Chapel, MMC  
City Clerk



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No.** 1.D

**Meeting Date:** March 19, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** Public Works Department

**Staff Contact:** Mike James, Assistant City Manager

[mjames@lemongrove.ca.gov](mailto:mjames@lemongrove.ca.gov)

**Item Title:** Award the FY2018-19 Street Rehabilitation Project

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**Recommended Action:** Adopt a Resolution Awarding the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08)

**Summary:** In support of the City's Five-Year Capital Improvement Program, the City invited sealed bids for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08) in January 2019. On February 21, 2019, the City received five sealed bids. Staff determined that of the bids received, American Asphalt South was the lowest responsive and responsible bidder with a base bid of \$397,941.54.

**Discussion:** In January 2019, the City advertised on PlanetBids and invited sealed bids for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08) to apply various street treatments at the following locations throughout the city:

STREET	FROM	TO
ADAMS ST.	WASHINGTON	GOLDEN
ALTON DR.	ENGLEWOOD	SKYLINE
ANGELUS AVE	CANTON DR	SOUTHERN CITY LIMIT
BALDWIN	ROY	WASHINGTON
BONITA ST	MT. VERNON	BERYL ST
CUYAMACA	NEW JERSEY	BUENA VISTA
CENTRAL	CYPRESS	OLIVE
CENTRAL	OLIVE ST	MAIN ST
CENTRAL	CHATEAU	MASS
CITRONELLA	CDS	CYPRESS

CAMERON	CANTON DR	OSAGE
DAYTONA	WEST	NEW JERSEY
DAYTONA	HARRIS	WEST
ENSENADA	EL DORA	BAKERSFIELD
ENSENADA	BARTON	ALTON
ENSENADA	BAKERSFIELD	BARTON
FEDERAL	793' E/O MACARTHUR	411' W/O CENTRAL
FEDERAL	CENTRAL	422' WEST OF COLLEGE
FEDERAL	BROADWAY	COLLEGE
LANSING	SKYLINE	DREXEL
LEMON GROVE AVE	BROADWAY	GOLDEN
LEMON GROVE WAY	NORTH (LGA)	GROVE
LINCOLN	WASHINGTON	GOLDEN
MASSACHUSETTS	MADERA ST	EL PRADO
MASSACHUSETTS	MT. VERNON	MADERA
MASSACHUSETTS	EL PRADO	SAN ALTOS
MT. VERNON	HARDY DR	SKYLINE DR
MT. VERNON	LEMON GROVE AVE	CYPRESS
MT. VERNON	BETH	MASSACHUSETTS
NORTH AVE	246' W/O BUENA VISTA	BUENA VISTA
OLIVE ST	PACIFIC	CHURCH
OLIVE ST	CENTRAL	BURNELL
PALM	CITRONELLA	SKYLINE
PALM	LEMON GROVE AVE	CITRONELLA

In addition to the base bid schedule, staff added two additional alternative bid items to the bid package for all bidders to consider. Alternative 1 included:

1. Pacific from Harris to West,
2. Roosevelt from Fisher to New Jersey, and
3. Washington from Mt. Vernon to 518' South of Mt. Vernon.

Alternative 2 included:

1. College from south end to Federal,
2. Massachusetts from Broadway to Pacific, and
3. Massachusetts from Lemon Grove Avenue to San Altos Place.

On February 21, 2019, the City received five sealed bids. Each company is listed below with its location and project bid total.

<b>Bidder</b>	<b>Location</b>	<b>Base Bid</b>	<b>Add Alt 1</b>	<b>Add Alt 2</b>
American Asphalt South	Fontana, CA	\$397,941.54	\$20,662.35	\$45,711.83
Pavement Coatings	Jurupa Valley, CA	\$479,303.39	\$20,277.43	\$42,848.15
LC Paving	San Marcos, CA	\$542,224.38	\$22,329.25	\$51,129.78
Roy Allan Slurry Seal, Inc.	Santa Fe Springs, CA	\$591,829.69	\$20,369.19	\$40,179.46
Kirk Paving	Lakeside, CA	\$608,752.10	\$20,871.74	\$53,613.54

The City Engineer estimate for the project was \$665,243.00. American Asphalt South submitted the lowest responsive and responsible base bid for \$397,941.54. American Asphalt South remained the lowest responsive and responsible bidder when the base bid and additive alternates were combined. The revised total bid \$464,315.72, which remains less than the engineer's estimate.

Staff reviewed American Asphalt South's project work history, references, and construction license. Its project work history and reference checks were positive. American Asphalt South has successfully performed similar work for other local governments. American Asphalt South's license is current and in good standing with the State of California.

Therefore, staff concluded that American Asphalt South is both a responsive and responsible bidder, and recommends the award of this contract (**Attachment A – Exhibit 1**). Based on the project scope of work, staff recommends the following project budget:

Description	Amount
Construction Costs	\$397,941.54
Add Alt #1	\$20,662.35
Add Alt #2	\$45,711.83
Total Construction Costs	\$464,315.72
Material Testing	\$10,000
Subtotal	\$474,315.72
Contingency – 10%	\$47,431.57
<b>GRAND TOTAL</b>	<b>\$521,747.29</b>

It is important to note that the project budget does not include inspection services that historically have been included in prior public works construction projects. Due to the relatively smaller scope of work and simplistic, routine roadway construction work, City staff will manage all inspection services in-house.

**Environmental Review:**

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section |                      |  Mitigated Negative Declaration

**Fiscal Impact:** TransNet and Gas Tax funds were budgeted for this project as part of the Capital Improvement Program.

**Public Notification:** None.

**Staff Recommendation:** Adopt a Resolution Awarding the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08)

**Attachments:**

Attachment A – Resolution

**RESOLUTION NO. 2019 -**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,  
CALIFORNIA, AWARDING A CONTRACT FOR THE FY 2018-19 STREET  
REHABILITATION PROJECT (CONTRACT NO. 2019-08)**

**WHEREAS**, the City of Lemon Grove's Five-Year Capital Improvement Program earmarks funding for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08); and

**WHEREAS**, bids were solicited and five sealed bids were received for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-18); and

**WHEREAS**, bids were opened and read aloud and the lowest responsive and responsible bidder was American Asphalt South; and

**WHEREAS**, the City Council finds it in the public interest that a contract for said services be awarded.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Lemon Grove, California hereby:

1. Awards a contract to American Asphalt South in the amount of \$464,315.72 and establishes a project budget not to exceed \$521,747.29; and
2. Authorizes the City Manager or her designee to execute said contract (**Exhibit 1**).

**PASSED AND ADOPTED** on \_\_\_\_\_, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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***Racquel Vasquez, Mayor***

***Attest: Shelley Chapel, MMC, City Clerk***

***Approved as to Form: Kristen Steinke, City Attorney***

**CONTRACT (Page 1 of 4)**

FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

THIS CONTRACT, made and entered into on the date of the last signature, by and between the City of Lemon Grove, California, herein after designated as the "City", and American Asphalt South, Inc. hereinafter designated as the "Contractor".

WITNESSETH: that the parties hereto do mutually agree as follows:

1. For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the City, the Contractor agrees with the City to furnish all materials and labor for the FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08) and to perform and complete in a good and workmanlike manner all the work pertaining thereto shown on the plans and specifications therefore; to furnish at his own proper cost and expense all tools, equipment, labor and materials necessary therefore; and to do everything required by this agreement and the said plans and specifications.
2. For furnishing all said materials and labor, tools and equipment, and doing all the work contemplated and embraced in this Contract, also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until its acceptance by the City and for all risks of every description connected with the work; also, for all expenses incurred by or in consequence of the suspension or discontinuance of work, except such as in said specifications are expressly stipulated to be borne by the City and for well and faithfully completing the work and the whole thereof, in the manner shown and described in the said plans and specifications, the City will pay and the Contractor shall receive in full compensation therefore the sum of four hundred sixty-four thousand three hundred fifteen dollars and seventy-two cents (\$464,315.72).
3. The City hereby promises and agrees to employ, and does hereby employ said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to for the price aforesaid and hereby conditions set forth in the specification; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.
4. The Notice Inviting Bids, Instructions To Bidders, Bid Forms, Agreement and Bond Forms, Construction Administration Forms, Completion of the Project Forms, General Requirements and General Conditions, Drawings, Plans and Specifications, Addenda, Allowances, and all amendments thereof, are hereby incorporated in and made part of this Contract.

**CONTRACT (Page 2 of 4)**  
FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

5. The City, the City's representative, City Consultants and authorized volunteers shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof, or for any of the materials or other things used or employed in performing the work, or for injury or damage to any person or persons, either workers, employees of Contractor or its subcontractors or the public, or for damage to adjoining or other property, from any cause whatsoever arising out of or in connection with the performance of the work. The Contractor shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever arising out of or in connection with the performance of the work, provided, however, that the Contractor shall not be liable for the sole established negligence, willful misconduct or active negligence of the City, its representatives, employees, agents and authorized volunteers who are directly responsible to the City.
  - a. Contractor shall indemnify the City, City Council, City officials, City employees, City representatives, and authorized volunteers against and will hold and save them and each of them harmless from any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with the work, operation or activities of Contractor, its agents, employees, subcontractors or invitees, provided for herein, whether or not there is concurrent passive or active negligence on the part of the City, City Council, City officials, City employees, City representatives, and authorized volunteers, but excluding such actions, claims, damages to persons or property penalties, obligations or liabilities arising from the sole established negligence, willful misconduct or active negligence of the City, City Council, City officials, City employees, City representatives, authorized volunteers, or those who are directly responsible to them; and in connection therewith:
    - I) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses, including attorney's fees incurred in connection therewith.
    - II) Contractor will promptly pay any judgment rendered against Contractor, the City, City Council, City officials, City employees, City representatives, and authorized volunteers covering such claims, damages, penalties, obligations and liabilities arising out of or in connection with such work, operations, or activities of Contractor hereunder and Contractor agrees to save and hold the City, City Council, City officials, City employees, City representatives, and authorized volunteers harmless there from.

**CONTRACT (Page 3 of 4)**

FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

- III) In the event the City, City Council, City officials, City employees, City representatives, and authorized volunteers are made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the Work, or operation or activities of Contractor hereunder, Contractor agrees to pay to the City, City Council, City officials, City employees, City representatives, and authorized volunteers any and all costs and expenses incurred by the City, City Council, City officials, City employees, City representatives, and authorized volunteers in such action or proceeding together with reasonable attorney's fees.
  - IV) The City may retain, to the extent it deems necessary, the money due to the Contractor under and by virtue of the Contract Documents until disposition has been made of such actions or claims for damages as specified herein above.
6. Claims, disputes and other matters in question between the parties to this Contract, arising out of or relating to this Contract or the breach thereof, may be decided by arbitration if both parties to this Contract consent in accordance with the rules of the American Arbitration Association then obtaining unless the parties mutually agree otherwise. No arbitration arising out of or relating to this Contract, shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Contract except by written consent containing a specific reference to this Contract and signed by CONTRACTOR, CITY, and any other person sought to be joined. (Any Consent to arbitration involving an additional person or persons shall not constitute consent of any dispute not described therein or with any person not named or described therein.) This agreement to arbitrate and any agreement to arbitrate with an additional person or persons duly consented to by the parties to this Contract shall be specifically enforceable under the prevailing arbitration law.
- Notice of the demand for arbitration is to be filed in writing with the other party to this Contract and with the American Arbitration Association. The demand is to be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event is the demand for arbitration to be made after the date when institution of legal or equitable proceedings based on such claim; dispute or other matter in question would be barred by the applicable statute of limitations. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
7. The Contractor agrees to comply with all Local, State and Federal regulations and with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970 (42 U.S.C. 1857 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.) as amended.
8. If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorney's fees.

**CONTRACT (Page 4 of 4)**  
FY 2018-19 CIP Street Rehabilitation Project (Contract #2019-08)

9. Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.
10. In accordance with Government Code, Section 8546.7, records of both the City and the Contractor shall be subject to examination and audit for a period of three (3) years after final payment.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in three counterparts, each of which shall be deemed an original the day and year first above written.

CONTRACTOR:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Federal ID Number: \_\_\_\_\_

CITY:

By: \_\_\_\_\_

Title: City Manager, City of Lemon Grove

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Title: City Clerk, City of Lemon Grove

(Notaries acknowledgement of execution by all PRINCIPALS OF CONTRACTOR shall be attached.)



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.E**

**Meeting Date:** March 19, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** Finance

**Staff Contact:** Molly Brennan, Finance Manager  
mbrennan@lemongrove.ca.gov

**Item Title:      Local Agency Improvement Fee Report Fiscal Year 2017-2018**

---

**Recommended Action:**

Receive and file the annual Local Agency Improvement Fee Report for Fiscal Year 2017-2018 (Attachment A).

**Summary:**

California Government Code Section 66006 requires public agencies that collect “improvement fees” to prepare and make public an annual report regarding those fees. The City collects two fees that fall under the category of “improvement fees” as defined by the Government Code — the Parkland Dedication Ordinance In-Lieu Fee and the Transportation Uniform Mitigation Fee Program.

Government Code 66006 specifies that the improvement fee report include eight reporting components:

- Description of Fee/Fund
- Fee Structure per Dwelling Unit
- Beginning & Ending Balance
- Collection and Interest
- Expenditure
- Expected Date of Expenditure
- Interfund Transfer/Loans
- Refunds

Agencies are required to make the report available for public review. The report has been available for review at the City Hall counter since March 6, 2019.

**Environmental Review:**

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section |                      |  Mitigated Negative Declaration

**Fiscal Impact:** None

**Public Notification:** None

**Staff Recommendation:** Receive and file the annual Local Agency Improvement Fee Report for Fiscal Year 2017-2018 (Attachment A).

**Attachments:**

**Attachment A** – Local Agency Improvement Fee Report for Fiscal Year 2017-2018

# CITY OF LEMON GROVE



## Local Agency Improvement Fee Report (Fiscal Year 2017-2018)

*as required by California Government  
Code Section 66006*

March 6, 2019

**Local Agency Improvement Fee Report****Fiscal Year 2017-2018****(As required by California Government Code Section 66006)**

This report provides information as required by California Government Code Section 66006 for two funds that fall under the category of "improvement fees" managed by the City of Lemon Grove: Parkland Dedication Ordinance In-Lieu Fee and Transportation Uniform Mitigation Fee Program.

**1) PARKLAND DEDICATION ORDINANCE (PLDO)**

A) Description of Fee/Fund: The fee is collected upon final inspection of new residential construction and deposited into a special fund. The fund is utilized to fund capital improvements and/or construct park facilities within the City of Lemon Grove.

B) Fee Structure per Dwelling Unit:

<b>Zones</b>	<b>In-lieu of Land</b>	<b>Fee/Unit</b>
RL, RL/M	762.3 sq. ft.	\$ 900
RM, RM/H, DVSP	544.5 sq. ft.	\$ 639
R/P, CC/GC	435.6 sq. ft.	\$ 513

C) Beginning Balance: \$86,600

Ending Balance: \$65,716

D) Collection & Interest

1. Collected in new fees: \$ 17,451

2. Earned in interest: \$ 914

E) Expenditure: \$ 39,249

F) Expected Date of Expenditure: During Fiscal Year 2018-19 the City anticipates using the PLDO funds to repair the large gazebo at Berry Street Park.

G) Interfund Transfer/Loans: None

H) Refunds: None

**Local Agency Improvement Fee Report**

**Fiscal Year 2017-2018**

**(As required by California Government Code Section 66006)**

**2) TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM**

A) Description of Fee/Fund: The fee is collected prior to issuance of building permits for new residential units and deposited into a special fund. The fee is mandated as part of the voter-approval TransNet Extension and must be used for the rehabilitation or improvement of the City's regional arterials within seven years of collection.

B) Fee Structure: \$2,404.14 (effective between July 1, 2017 and June 30, 2018) per new housing unit, replaced housing unit, or condo converted unit (the creation of the fee includes ten exemptions to the fee; e.g. a low-income housing unit is exempt from the fee).

C) Beginning Balance: \$517,806

Ending Balance: \$574,200

D) Collection & Interest

1. Collected in new fees: \$ 50,485

2. Earned in interest: \$ 5,909

E) Expenditure: \$ 0

F) Expected Date of Expenditure: During Fiscal Year 2018-19 the City expended all RTCIP fees on the Lemon Grove Avenue Realignment Project.

G) Interfund Transfer/Loans: None

H) Refunds: None



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 1.F**

**Meeting Date:** March 19, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** City Manager's Office

**Staff Contact:** Paolo Romero, Code Enforcement Officer

[promero@lemongrove.ca.gov](mailto:promero@lemongrove.ca.gov)

**Item Title: Code Enforcement Hearing Officer Reappointment**

---

**Recommended Action:** Adopt Resolution reappointing Code Enforcement Hearing Officers for a three year term to expire April 2022.

### **Summary:**

April 5, 2016, City Council appointed Code Enforcement Hearing Officers (3) to preside over citation hearings, review evidence, and make an unbiased judgment. Appointees are not required to be Lemon Grove residents and the distance in which the candidate resides may be a consideration factor in determining his or her ability to attend appeal hearings. The appointees must be able to conduct a hearing, analyze the City's Municipal Code, weigh evidence and make unbiased judgements based on evidence and testimony presented. Appointees must meet all the requirements outlined in the Lemon Grove Municipal Code and Administrative Citation Procedures Manual section IV Appeal of Administrative Citations.

Hearing Officers are appointed by the City Council for a three (3) year term. Upon appointment the City Manager is charged with selecting randomly a hearing officer prior to setting the date of any appeal hearing.

The hearing officer is compensated \$75 per appeal hearing. The compensation amount is for travel, preparation time, conducting the hearing, and preparing the written decision. There will be no additional payment in the event the hearing officer is requested to testify at a court proceeding. In the event the hearing is canceled after the Notice of Hearing has been established, the hearing officer will be compensated \$40. In the event the hearing officer is disqualified or recuses himself/herself, no compensation shall be paid.

The terms of the three (3) Code Enforcement Hearing Officers appointed in 2016 are due to terminate in April 2019. Staff has contacted all three (3) current Officers to determine whether they were interested in continuing service if reappointed by the City Council. All three (3) Officers are interested in being reappointed if that is the City Council's determination.

Should the City Council choose not to reappoint the Officers, the City Council would need to direct the City Clerk to advertise the vacancies and an appointment process would be conducted at a future meeting.

Current Code Enforcement Hearing Officers:

1. Franco Del Rosario
2. Katie Dexter
3. Anthony Jemison

**Environmental Review:**

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section [            ]     Mitigated Negative Declaration

**Fiscal Impact:** None.

**Public Notification:** None.

**Staff Recommendation:** Adopt Resolution reappointing Code Enforcement Hearing Officers for three year term to expire April 2022.

**Attachment:**  
**Attachment A – Resolution**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, REAPPOINTING CURRENT CODE ENFORCEMENT HEARING OFFICERS FOR A THREE YEAR TERM TO END APRIL 2022**

*WHEREAS, March 19, 2019, City Council authorized staff to conduct recruitment of Code Enforcement Hearing Officers for Citation Appeal Hearings; and,*

*WHEREAS, April 5, 2016, City Council appointed three (3) Code Enforcement Hearing Officers for a term of three years; and,*

*WHEREAS, City Council is reappointing the same three Code Enforcement Hearing Officers for a new term of three years to expire April 2022.*

1. *Franco Del Rosario*
2. *Katie Dexter*
3. *Anthony Jemison*

*NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby approves the reappointment.*

*PASSED AND ADOPTED on \_\_\_\_\_, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:*

***AYES:***

***NOES:***

***ABSENT:***

***ABSTAIN:***

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***Racquel Vasquez, Mayor***

***Attest: Shelley Chapel, MMC, City Clerk***

***Approved as to Form: Kristen Steinke, City Attorney***



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

### Item No. 2

**Meeting Date:** March 19, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** Development Services Department

**Staff Contact:** Mike Viglione, Associate Planner

[Mviglione@lemongrove.ca.gov](mailto:Mviglione@lemongrove.ca.gov)

**Item Title:** Public Hearing to consider 2018 General Plan Annual Progress Report

---

**Recommended Action:** Conduct a public hearing, receive public comment, adopt a Resolution accepting the 2018 General Plan Annual Progress Report and direct staff to submit the Report to both the California State Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

**Summary:** State law requires cities and counties to annually review, conduct a public hearing, and authorize the submission of a General Plan Annual Progress Report (Report) to the State. Staff presents the 2018 Report for City Council review and consideration. The Report includes status of General Plan implementation and progress toward meeting regional housing needs. In preparing the Report, staff distributed sections of the Report to the appropriate City departments for review and input. Notable changes from the 2017 Report are highlighted for convenience. Staff recommends that the City Council conduct a public hearing, receive public comment, adopt the resolution accepting the Report and direct staff to submit the Report to both the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD) as more fully described in the resolution.

### Environmental Review:

Not subject to review

Negative Declaration

Categorical Exemption, Section |            |

Mitigated Negative Declaration

**Fiscal Impact:** None.

**Public Notification:** Notice published in March 7, 2019 edition of the East County Californian.

### Attachments:

**Attachment A – Resolution**

**Attachment B – 2018 General Plan Annual Progress Report**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, ACCEPTING THE 2018 GENERAL PLAN ANNUAL PROGRESS REPORT AND DIRECTING STAFF TO SUBMIT THE REPORT TO THE STATE OF CALIFORNIA IN ACCORDANCE WITH GOVERNMENT CODE SECTION 65400(a)(2)**

**WHEREAS**, Government Code 65400(a)(2) mandates that all cities and counties provide an annual report to their legislative bodies, the Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) on the status of the General Plan and the progress of its implementation, including the progress on meeting its share of regional housing needs pursuant to Section 65584 and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to Government Code Section 65583(c)(3); and

**WHEREAS**, the project is not subject to the California Environmental Quality Act(CEQA) because the report does not meet the definition of a “project” per Section 21065 of the CEQA Guidelines; and

**WHEREAS**, on March 19, 2019, a public hearing was duly noticed and held by the Lemon Grove City Council; and

**WHEREAS**, the City Council reviewed the 2018 General Plan Annual Progress Report and finds that it accurately reflects the status of the City’s General Plan implementation.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Lemon Grove, California, hereby accepts the 2018 General Plan Annual Progress Report and directs staff to submit the Report to the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

**PASSED AND ADOPTED** on March 19, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

---

***Racquel Vasquez, Mayor***

***Attest: Shelley Chapel, MMC, City Clerk***

***Approved as to Form: Kristen Steinke, City Attorney***

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
1	Consistent Zoning Ordinance		Update the Zoning Ordinance to be consistent with the goals of the General Plan.	4.1-2	General Fund			×	×	The Lemon Grove Municipal Code (LGMC) is updated on an ongoing basis to address changes in the community and state law. In 2018 the City Council adopted an ordinance that enhanced community input by expanding public noticing requirements for land use applications. In response to business concerns, this same ordinance also benefitted applicants with land uses subject to distance separations by establishing a process for applications at eligible sites to be pursued without threat of disqualification from a competing land use for a period of one year.
2	Downtown Village, Special Treatment Area (STA) 1		Prepare a specific plan for the Downtown Village.	4.1-5	Smart Growth Incentive Program Grant			×	×	The City Council adopted the Downtown Village Specific Plan in 2005. In 2015, the City received grant funding for a Downtown Village Specific Plan Expansion which culminated in the preparation of a draft Downtown Specific Plan for City Council in 2018.
3	Improve Image of General Business Areas		Require aesthetic improvements as conditions of planned development and discretionary permits.		Property Owners, Business Operators			×		All discretionary permits are required to comply with City standards. These standards may include landscaping, screening, and other aesthetic improvements. Building Permits for Tenant Improvements and alterations, with a project value in excess of \$25,000.00 are required to improve the right-of-way along the project frontage in accordance with City standards.
4	Improve Image of Federal Boulevard Industrial District	1.5, 4.1, 4.4, 5.3	Strongly encourage property and business owners to improve dilapidated properties in highly visible industrial district areas.		Property Owners, Business Operators			×		New and existing businesses relocating along Federal Blvd. are encouraged and in some cases required to improve their business sites. Several projects have obtained permits or are in the process of improving their businesses along Federal Blvd. Building Permits for Tenant Improvements and alterations, with a project value in excess of \$25,000.00 are required to improve the right-of-way along the project frontage in accordance with City standards.

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
5	East Broadway	1.6	Plan for development compatible with the SR-125.		General Fund		X			There are several vacant parcels, previously Caltrans right-of-way (excess), along the SR-125 corridor identified as transportation land uses in the General Plan. These parcels will be redesignated during the General Plan Update or as initiated by developers. Staff has prepared resources to aide developers in identifying development opportunities on the excess CALTRANS property.
6	Inviting Gateways	5.2	Establish identifiable gateways and community boulevards evoking a sense of arrival.		Developers, General Fund, Smart Growth Incentive Program Grant Funds, SAGE project, TDA, TransNet, Sanitation, RTCIP, IIG, CDA, Street Reserve		X	X		The City continues to search for opportunities to enhance gateways and seeks adequate funding where feasible. The City is developing various gateways in conjunction with the development of the STA 1 area. The City has completed the construction of the Main Street Promenade project and the first segment of the Connect Main Street project. <b>The Lemon Grove Avenue Realignment project was completed</b> and the public art mural at the Buena Vista underpass was completed in 2015. The Breezeway Lemon mural between the Lester Avenue parking lot and Broadway and the Lemon Grove Rising at the Community Center were completed in 2017. The San Diego State University SAGE project also presented gateway designs for the city and two murals were painted adjacent to the Skate Spot and the Lester Avenue Parking area in 2017. Additional opportunities may be identified as a part of the General Plan Update.
7	Pleasant Freeway Image	1.5, 4.4, 5.3	Improve the view from the freeway and encourage people to visit the City.		Property Owners, Business Operators, Caltrans		X	X		The City continues to maintain the Lemon Grove Avenue and State Route 94 on and off ramp per its agreement with Caltrans. Redevelopment activities along freeways are ongoing and assist in beautification. <b>The Lemon Grove Realignment Project was completed and should improve traffic safety and relieve congestion.</b>

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
8	Design Review	5.1, 5.5	New development should positively contribute to enhanced community aesthetics. Revise the Development Code to establish minimum design standards for all land use types.	4.1-3	Developers, General Fund		×	×		Specific design standards have not been adopted to date however the City continues to review development to ensure it positively contributes to and enhances community aesthetics.
9	Beautified Trolley Corridor	5.1, 5.2, 5.4	Beautify the trolley corridor to increase visual qualities and encourage trolley ridership.		General Fund, MTS Annual Maintenance funds		×	×		The City maintains the Corridor through MTS funds. The City has completed construction of the Main Street Promenade project. SANDAG, on behalf of MTS, upgraded the trolley platforms at both trolley stations. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade concept along the trolley corridor called Connect Main Street. Phase 1 of the Connect Main Street project was constructed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018. In 2015, a grant was received for minor improvements to the Skate Park, the Main Street Promenade, and for a segment of Connect Main Street. The skate park improvements at "The Skate Spot" and the first segment of Connect Main Street were both completed in 2017.
10	Community Boulevards	5.2, 5.3	Designate Broadway and Lemon Grove Avenue as community boulevards and consider embellishing with distinctive landscaping, directional signage, and banners.		General Fund		×	×		New landscape median improvements were completed on Lemon Grove Avenue and previously on Broadway. A community banner is located at Broadway and Lemon Grove Avenue. Median enhancements were completed with landscaping on Lemon Grove Avenue as well as multiple medians on Broadway in 2017. In 2018, landscape improvements were made to the median along Broadway between Olive Street and New Jersey Avenue.

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
11	Massachusetts Station, STA II	1.1, 2.1, 2.2, 2.4, 5.2	Develop a specific plan for STA II (Massachusetts Station).	4.1-6	Developers, General Fund	×				A specific plan may be developed in coordination with a future project in this area. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor called Connect Main Street and completed construction of the first segment between Broadway and City Hall in 2017. <i>The City was awarded a 2018 SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.</i>
12	Western Central Avenue Residential, STA IV	1.1, 2.1	Develop a master plan for STA IV that addresses density, buffers open space, and improves visual character.	4.1-8	Developers	×				The specific plan will be developed in coordination with a future project in that area.
13	Central Lemon Grove Ave, STA VI	1.1, 1.4	Conduct a traffic study and a geotechnical study and incorporate appropriate measures to protect the stability of the steep embankment.		Property Owners, Developers	×				The previous discussions with a developer for this area did not proceed and there is currently no development proposal.
14	SR-125 On-ramp Planning Area, STA VII	1.6	Work with Caltrans, area property owners, and other interested groups to monitor the relationship between SR-125 and the City's system of streets.		Caltrans				×	The SR-125 is complete <i>and auctions of remnant Caltrans parcels from the SR-125 are on-going.</i> Caltrans requires that funding be in place for future ramp improvement to continue to hold the remnant properties. This action will restrict future on- and off-ramps from Palm Avenue.
15	Eastern Central Avenue, STA VIII	1.1, 1.2, 2.2, 2.3	Provide multi-family housing while protecting and enhancing the neighborhood.		Developers, Property Owners			×		The City will ensure conformance to the development standards and encourage high density for new development proposals in this area.

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
16	Reversion of Skyline Drive Neighborhood Commercial Area	1.1, 2.1, 2.3, 2.4, 5.5	Strive for residential development within the existing Skyline neighborhood commercial area that is compatible with the architecture and scale of the surrounding neighborhood.	4.1-11	Property Owners, Developers	×				The City has not received any development proposals in this area.
17	Civic Center	1.2, 3.1, 3.2, 5.1, 5.4, 5.5, 5.6	Plan for the development of the Civic Center.	4.1-13	General Fund, Bond Revenues, Private Endowments, Fundraising Programs			×		The City pursues grant funds and opportunities for enhancements as applicable.
18	City Boundary Adjustments	6.1, 6.2	Consider adjusting the City boundaries to better reflect the school district boundaries, natural features and the circulation network.		General Fund	×				LAFCO is not proposing or encouraging adjustments to the City boundaries at this time.
19	Implementation of the Community's Development Goals	1.1 -1.6, 2.1 -2.5, 3.1, 3.2, 4.1, 4.2	Require all development projects to conform to the Land Use Plan and other relevant goals, objectives, and policies established in the various General Plan Elements.	4.1-1	Developers			×		All development projects are reviewed for compliance with the General Plan and conform to the requirements of the Zoning Ordinance, which reinforces the General Plan. After passage of the medical marijuana initiative in November 2016, staff fielded numerous applications which resulted in the approval of Conditional Use Permits for two medical marijuana dispensaries in 2018. The Lemon Grove Planning Commission was also reinstated in 2018 to review development applications for conformance with the General Plan and City regulations.

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
20	Regional Commercial, STA III	1.3, 4.1, 4.2, 5.5	Ensure that future development within STA III (Regional Commercial) substantially conforms to the policies outlined in the General Plan.	4.1-7	Developers		X	X		All development projects proposed within the STA III area are required to conform to regulations outlined within the General Plan and the Development Code
21	Federal Boulevard Automobile Sales District, STA V	1.3, 4.1, 4.2	Future activity in STA V shall only permit car dealerships and related automotive services and shops and require measures to reduce impacts to nearby residents.		Business Operators			X		Automobile dealerships and automotive service centers are encouraged to locate along Federal Blvd. and in areas zoned for general commercial. Proposed development is reviewed for impacts and those potential impacts are required to be mitigated to a level below significance.
22	Clean and Safe Neighborhoods	1.1	Encourage clean and safe neighborhoods by enforcing the Abandoned Vehicles and the Weed Control and Waste Matter Ordinances.		General Fund			X		The City's code enforcement continually enforces the Weed Control and Waste Matter Ordinance and enforces the Abandoned Vehicles Ordinance on a complaint basis only.
23	Compatible Home Occupations in Neighborhoods	1.1	Continue to enforce the Home Occupation Ordinance which establishes specific restrictions.		General Fund			X		All home occupation businesses require a business license and are reviewed to ensure compliance with the Development Code. Any complaints received are inspected by the Code Enforcement Division.
24	Compatible Institutional Uses in Neighborhoods	1.1	Monitor residential treatment facilities and group homes present in the neighborhoods to help minimize nuisances.		General Fund			X		The Code Enforcement Division responds to all complaints regarding the operation of a treatment facility or group home. The Development Services Department maintains a map depicting large day care facilities.
25	Broadway Retail Commercial	1.2, 1.4, 4.1, 4.2	Continue to monitor the Broadway retail commercial activity outside of the STAs and support redevelopment.		Developers, Business Operators, General Fund		X	X		The City monitors all retail commercial activity within the City.

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
26	Revitalization of General Business Areas	1.4, 1.6, 4.1, 4.3, 4.4	Actively support and promote redevelopment within the general business areas with office buildings for professional services in addition to new facilities for manufacturing and commercial operations.		Developers, General Fund		×	×		The City supports the redevelopment of the commercial areas within the City. The dissolved Community Development Agency implemented two grant programs to assist retail business owners, but the programs were suspended. Staff also prepared resources to aide developers in identifying development opportunities on commercial property in the City.
27	Existing Specific Plans	1.3	Encourage further development within the Downtown Village Specific Plan and Broadway Commercial Project Specific Plan areas.		Developers, General Fund		×	×		Citronica I (56 housing units), Citronica II (80 housing units), and Celsius I (84 units) are complete. <b>The Celsius II development, 18 market rate housing units approved by City Council in 2017, broke ground in 2018. The City completed the first phase of the Connect Main Street project in 2017 and, in 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.</b> Staff continues to review all developments for conformance with applicable specific plans.
28	Compatible Condominium and Apartment Development	1.1, 1.2, 2.2, 2.3, 5.5	Future projects should provide quality housing opportunities and uplift the aesthetics of surrounding areas.	4.1-2	Developers			×		All new multi-family development projects are reviewed for aesthetic appeal, compatibility with the surrounding areas, and conformance with the General Plan and Development Code.

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
29	Public Events	3.2, 3.3, 3.4	Continue to sponsor and co-sponsor community events.		General Fund			X		<p>The City hosts and continues to seek sponsorship of community events such as summer concerts in the park series, movies in the park, and a community bonfire. In 2013, the City hosted the Healthy Eating &amp; Active Living (HEAL) Zone Block Party in coordination with the Library Grand Opening. In 2014, the City increased the concerts in the park series by two concerts and added one additional movie in the park. In 2015, a farmer's market commenced in the Main Street Promenade. In 2018, 8 concerts, 2 movies and the Egg Eggstravaganza were all held for the community. Quarterly clean-up events and park beautification events were held in 2018.</p>
30	Community Outreach	3.4	Strive to implement outreach programs.		General Fund			X		<p>The City utilizes a City newsletter, public notices, email list serves, social media, media advisories, direct mailers and the City website as outreach mediums to the community. The City Newsletter was rebranded and relaunched as <u>The Zest</u> in 2017. In 2018, the City Council adopted an ordinance enhancing noticing requirements to require on-site signage and expand radius notice boundaries for certain land use applications.</p>

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
31	Business Growth	4.1, 4.2, 4.3, 4.4, 4.5	Encourage business growth through proactive strategies.		General Fund, Developers			×	×	The City continues ongoing communications with the business community. The City encourages business growth. The Community Development Agency implemented two grant programs to assist retail business owners, but the programs are suspended due to the dissolution of the Community Development Agency and lack of funds. The City created an economic development webpage that is updated quarterly and includes helpful business resources. City staff regularly meet with prospective businesses to encourage business growth. In 2017, the City adopted an ordinance providing for by right brewing, winemaking, and distilling with accessory retail sales culminating in the opening of 13 Point Brewing in December 2018 and additional interest from other potential breweries.
32	Light and Glare	5.5	Review all new development projects to determine if the projects will have adverse light and glare impacts.	4.6-1	Developers			×		All projects are reviewed for compliance with light and glare regulations.
33	Participation in Regional Planning	6.1, 6.2	Represent the community's best interest and play a proactive role in developing regional planning strategies.		General Fund			×		The City regularly participates in regional planning activities. City Council and staff participate on regional boards and committees (e.g., LAFCO, Metro JPA, MTS, SANDAG) and report on pertinent issues as needed. Comments were provided on the Comprehensive Regional Plan.

# 2018 General Plan Annual Progress Report

Item #	Community Development Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
34	Attractive Public Areas	1.1, 1.2, 5.4	Beautify the City through maintaining landscaping.		General Fund			X		<p><i>The Public Works Department maintains public landscape throughout the City via private contractor. Efforts are underway to expand upon the City's urban forestry program. Staff identified urban forestry as an objective in the Health &amp; Wellness Element. In 2016, staff enhanced the City's agreement with West Coast Arborist that geolocated, identified, and assessed all city owned and maintained trees in the City and as opportunities and funding present themselves staff will expand the program. Opportunities for new landscape are sought as a part of new development and business proposals.</i></p>
35	Housing Element Implementation	2.3, 2.4	Continue attempting to implement the Lemon Grove Housing Element and periodically update the Element to reflect population and development trends as required by State Law.	4.3-1	General Fund		X	X		<p><i>The City adopted the 2010-2020 Lemon Grove Housing Element. A work program was created to ensure compliance with the Housing Element's Goals, Policies, and Programs within the first five years.</i></p>
36	Revitalization of Federal Blvd. Industrial District	1.5, 4.1, 4.4	Promote revitalization of the Federal Boulevard Industrial District.		General Fund, Business Operators			X		<p><i>The City continues to consider development opportunities within the Federal Blvd. Industrial District. Staff has also prepared resources to aide developers in identifying development opportunities in the district.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
37	Citywide Street Inventory	1.1, 1.3, 1.5, 1.6	Maintain & update the Citywide Street Inventory as needed.		General Fund, CDBG			×		In 2010, the City adopted a pavement management program. The City is currently working on a pavement management program update with NCE. The Golden Avenue Street Rehabilitation Project funded through Community Development Block Grant was also completed on June 30, 2017. The condition of roadways are mapped and pavement repair is scheduled as funding allows. Heartland Communications Facility Authority and the City maintains a comprehensive computerized on-line roadway facility database.
38	Traffic Impact Assessment	1.6	Establish guidelines for Traffic Impacts Report.	4.2-13	General Fund			×		The City uses both the Institute of Transportation Engineers and the City of San Diego's traffic standards. Traffic Impact Reports are required by the City Engineer if needed for discretionary projects.
39	Neighborhood Traffic Control	1.2, 1.3	Monitor local street traffic in neighborhoods adjacent to Skyline Drive, Central Avenue, and San Miguel Avenue.		General Fund			×		The City conducts traffic improvements and studies as funding allows. Improvements are prioritized in the Five-Year Capital Improvement Program. <b>Lemon Grove Traffic Advisory Committee meetings are also held bimonthly to discuss neighborhood traffic issues.</b>
40	Traffic Signal Coordination and Optimization	1.2	Consider conducting a signal timing optimization and coordination study to improve traffic flows on Broadway and the adjacent cross-street intersections.	4.2-12	General Fund, Congestion Management and Air Quality Program			×	×	Rick Engineering developed traffic signal timing plans. The signals are preempted by the Trolley. A traffic corridor study was developed for Massachusetts Avenue and improvements are complete. Updates are conducted as needed as funding allows.
41	Street Access Guidelines	1.2, 1.3, 1.6	Evaluate the merit and feasibility of instituting street access guidelines consistent with roadway functional classifications.		General Fund	×				The City uses the Regional Standard Drawings for driveway standards. Street access guidelines will be conducted as funding allows.

# 2018 General Plan Annual Progress Report

Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
42	Truck Routes	1.1, 1.3, 1.5	Anticipate designating a system of truck routes utilizing major roads including Federal Blvd.		General Fund				X	The City Council adopted designated Truck Routes on November 7, 2000.
43	Massachusetts Avenue/ Lemon Grove Avenue Intersection	1.3, 1.5	At the intersection of Massachusetts Ave. and Lemon Grove Ave., prioritize implementing the planned improvements, including roadway striping and median modifications as adopted by the City Council.	4.2	General Fund			X	X	The roadway striping is completed. The median modifications are completed.
44	Lemon Grove Ave, State Route 94 Intersection	1.2, 1.3	Plan to conduct a detailed traffic operational study for the purpose of identifying traffic signal phasing improvements in conjunction with the trolleys.		General Fund, Prop 1b Funds, Transnet				X	The City substantially completed the Lemon Grove Avenue (LGA) Realignment project this year and is now awaiting SDG&E to begin its 20A undergrounding project. The undergrounding project is projected to begin in April 2019.
45	Sidewalk Improvement Program	4.1, 4.2, 4.4	Consistent with the policies and objectives of the Mobility Element, encourage the provision of sidewalks on one or both sides of the streets where feasible, especially between activity centers such as schools, transit stops, parks, and the downtown commercial area. Provide an inventory of existing pedestrian facilities to assist in identifying deficiencies.	4.2-6	General Fund, Transnet, Safe Routes to Schools, CDBG			X		The City continues to install/replace several pedestrian ramps and sidewalk repairs at various locations in 2015 as a part of its annual street rehabilitation project. The City continues to improve sidewalks as part of the Five-Year Capital Improvement Program and the Public Works Department Annual Maintenance Program. In 2015, the Palm Safe Routes to School project commenced and was completed in 2016. In 2017, the City repaired the crosswalk curb cut section of sidewalk at the corner of Lemon Grove Avenue and Montana Street and a separate segment along Lemon Grove Avenue between Palm Street and Montana Street. Future improvement areas are continuously being researched to determine if grant funding can assist with sidewalk improvement.

# 2018 General Plan Annual Progress Report

<b>Item #</b>	<b>Mobility Element</b>	<b>Element Policies</b>	<b>Task</b>	<b>Mitigation Measure</b>	<b>Funding</b>	<b>Not Started</b>	<b>In Progress</b>	<b>On-going</b>	<b>Completed</b>	<b>Status</b>
46	Trolley Crossings	1.3	Coordinate with MTS in evaluating the need to provide additional signage or pavement markings to safely direct traffic flow and delineate stopping points at the following rail crossings: Massachusetts, San Miguel, Central, Broadway & North Ave.		General Fund			×		Fencing is installed at key locations along Lemon Grove Avenue and the trolley tracks. Signage and markings are installed as needed. In 2013, the City installed a new pedestrian crossing at Broadway. In 2014, MTS upgraded trolley crossings at Central Ave. and at North Ave./Lemon Grove Ave.
47	Construction of State Route 125	1.2, 1.4	In coordination with Caltrans, monitor the construction of SR-125 .		State Highway Funds				×	The SR-125 is completed.
48	Bikeway Implementation and Funding	3.1, 3.2	Strongly consider adoption of the Bicycle Facilities Sub-Element as the Bikeway Plan for the City of Lemon Grove.		General Fund, Developers		×	×		An update of the Bikeway Master Plan was adopted in 2016 and further updates are proposed as a part of the General Plan Update. Staff incorporates bike facility project priorities into the Capital Improvement Program as needed.
49	Pedestrian Linkage	4.2, 4.4	City should encourage the provision of a pedestrian linkage as a condition of new development in STA IV (West Central Residential).		General Fund		×	×		The City will ensure that future development of this area will include pedestrian linkages as required by the General Plan. The City continues to install sidewalks when funds are available. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging safe pedestrian connections throughout the City. This linkage will be considered as a part of the General Plan Update.
50	Review Parking Standards	5.1, 5.2, 5.4	Conduct a review of current parking standards with a particular focus on mixed-use and transit.		General Fund		×	×		Parking standards were modified in November 2010 (Ord. 394). Parking standards will be further analyzed as a part of future Plan updates.

# 2018 General Plan Annual Progress Report

Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
51	Downtown Village Parking	5.3	Provide additional directional signage to direct drivers to the off-street parking areas located to the rear of buildings in the Downtown Village.	4.2	General Fund		×	×		Directional signage is provided. In 2017, the City fielded conceptual signage program proposals from the SDSU Sage Program for the downtown area.
52	Evaluation of Parking Alternatives	5.1, 5.4, 5.6	Evaluate alternatives to increasing the supply of parking in areas where parking is proposed for elimination. This effort should be coordinated with the development of street access guidelines.	4.2-7	General Fund		×	×		Development activities require compliance with City parking standards. The City currently uses the City of San Diego's street access guidelines. Parking standards were modified in November 2010 (Ord. 394). Parking supply will be further analyzed as a part of the General Plan Update.
53	Regional Coordination	All	Continue to support and participate in regional transportation planning programs through SANDAG.	4.9-12	General Fund			×		Staff continues to support and participate in regional transportation planning programs through SANDAG.
54	CMP Compliance Program	1.6	Determine City compliance to the Congestion Management Program requirements using the self-certification process every two years.		General Fund				×	City Council supported the regional opt-out of the CMP approved by the SANDAG board in 2009.
55	Roadway Improvements	1.3, 1.4, 1.6	Strive to implement needed roadway improvements in conformance with the policies and direction provided by the City's Mobility Element.	4.2-1	Federal and State Funding, Transnet, General Fund			×		Various street and median improvements are constructed in accordance with the Pavement Management Program and the Capital Improvement Program as needed.

# 2018 General Plan Annual Progress Report

Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
56	Neighborhood and Business Impacts	1.2, 1.6	Consider the preservation and enhancement of existing neighborhoods, schools, and commercial centers in the planning and design of roadway improvements.		General Fund			×		Staff actively considers the preservation and enhancement of existing neighborhoods in the City when reviewing proposed projects. Many new development projects create impacts that require dedication of public right-of-way and construction of public street improvements to meet General Plan roadway classifications.
57	High Accident Locations	1.3, 1.5	Continue to develop and utilize the Accident Data Base to identify high accident locations.		General Fund			×		The City, with assessment and input from the Sheriff's Traffic Division, continues to identify high-accident locations and analyze ways to reduce collisions.
58	State Route 94 Access	1.4	Continue to examine methods of improving access to and from SR-94, particularly due to the closure of the Grove Street Ramp.	4.2-8	General Fund				×	The City substantially completed the Lemon Grove Avenue (LGA) Realignment project this year and is now awaiting SDG&E to begin its 20A undergrounding project. The undergrounding project is projected to begin in April 2019.
59	Right-of-Way Acquisition	1.2, 1.6, 4.1, 5.5	Where additional property is required for the street improvements identified in the Mobility Element, the City should attempt to fairly compensate property owners for acquired property.	4.1-4	General Fund			×		The street dedication ordinance requires public street dedication for certain projects for building permits valued over \$15,000. Discretionary permit projects may require street dedication.
60	Construction Monitoring	1.2, 1.6	Plan to monitor the construction of roadway-related improvements, including sidewalk, parking, and bicycle facility improvements.	4.2-2	General Fund			×		The Engineering Division approves roadway related public improvement plans and the construction of required public improvements.
61	Comprehensive Transit Service	2.1	Promote the provision of comprehensive transit services to residents by coordinating with MTS for the continued operation of bus routes and trolley service for the City.		General Fund, State and Regional Grants			×		The Main Street Promenade project creates convenient pedestrian paths between the bus stops and the Main Street Trolley Station. The City continues to investigate opportunities for improvements.

# 2018 General Plan Annual Progress Report

Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
62	Transit Supportive Development	2.3	Encourage new development to incorporate design features which promote transit utilization, including mixed-use residential/commercial components.	2.3	General Fund		×	×		<p><i>Citronica I (56 housing units), Citronica II (80 housing units), and Celsius I (84 units) are complete. The Celsius II development, 18 market rate housing units approved by City Council in 2017, also broke ground in 2018. The aforementioned projects are within the Transit Mixed Use Zoning District of The Downtown Village Specific Plan area with direct connections for the trolley station. The Main Street Promenade project incorporates signage, pedestrian pathways, and community open space promoting transit utilization. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor (Connect Main Street). The first segment of the Connect Main Street project was completed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018.</i></p>
63	City Bus Stop Enhancement Program	2.1	Study alternative design schemes for the City bus shelter program.	4.2-3	General Fund			×		<p><i>A bus shelter replacement project was completed. It replaced several bus shelters and added one new one.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Mobility Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
64	Transportation needs of the Elderly and Disabled	2.4	Continue to promote the provision of special needs transportation for the elderly and disabled population in Lemon Grove.		General Fund, TDA, FTA, SANDAG Active Transportation Grant			×		<p>The City incorporated the Complete Streets Act principles into the Main Street Promenade project. The Main Street Promenade project creates convenient pedestrian paths between a bus stop and the Main Street Trolley Station. In 2014, the City Council adopted a Health &amp; Wellness Element encouraging safe pedestrian connections throughout the City. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor (Connect Main Street). <b>The first segment of the Connect Main Street project was completed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018.</b> In 2017, the City also received grant funding and subsequently awarded a contract for an update to its ADA Transition Plan, which establishes a framework for ensuring full public access to city facilities and programs.</p>
65	Promotion of Alternative Modes	2.1, 2.2, 3.2	Undertake an aggressive program to encourage Lemon Grove commuters to utilize alternative transportation modes.		General Fund		×	×		Staff monitors several different program types and will advance these programs as appropriate. Extension of the Main Street Promenade (Connect Main Street) will promote alternative modes.
66	Bikeway Storage Facilities	3.3	Promote the provision of additional bicycle lockers at trolley stations and park-and-ride lots to provide additional opportunities for this alternative mode utilization for commute trips.	3.3	General Fund			×	×	Changes in the administration of the bike locker system have resulted in an increased supply of bicycle lockers at the trolley stations. The City has installed bike racks in all of the City Parks, City Hall, and the Main Street Promenade. The City will investigate opportunities in the Connect Main Street project and as a part of the General Plan Update. In 2014, the City Council adopted a Health & Wellness Element encouraging bicycle racks and lockers.

# 2018 General Plan Annual Progress Report

Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
67	Bicycle Safety Awareness Program	3.4	Aggressively promote the Bicycle Safety Awareness Program as established in the Bikeway Plan.		General Fund, TDA Funds, OTS Funds			X		The Sheriff's Department promotes bicycle awareness through giveaway events and safety education. The City partnered with CirculateSanDiego and the San Diego Bike Coalition on several local biking events, education programs, bicycle tune ups, and programs to educate and inform participants on bike safety.
68	Sewer System Upkeep and Planning	1.3	Identify damaged and deteriorated lines using existing television camera study data and attempt to develop a long-range improvement plan.	4.5-8	Sanitation District, General Fund			X	X	The Sanitary Sewer Master Plan was completed in 2017. A sewer replacement and repair project design is currently underway. A long range capital improvement program for sewer facilities has been completed and updates will be conducted as needed. Sewer repairs and linings have been conducted as budgeted and scheduled. The sewer mains are cleaned once every year and videoed once every four years.
69	Community Volunteers in Local Schools	6.1, 6.3	To expand volunteer assistance at local schools, help the school districts coordinate a volunteer program involving local civic organizations, churches, and businesses.		School District			X		A volunteer assistance program was created for assistance with community clean up events. The City coordinates with the San Diego County Sheriff's, local faith based organizations, Eagle Scouts and the Lemon Grove School District during school events and off campus volunteer clean up programs (e.g., Creek to Bay five City programs). <b>A clean-up was held in 2018.</b>
70	Water Infrastructure Maintenance	1.1, 1.2	Work closely with the Helix Water District to help identify faulty lines or capacity deficiencies and facilitate the construction of improvements.	4.5-1	Helix Water District			X		Helix has completed a number of water facility repairs and upgrades within the City, including the replacement of all cast iron pipe facilities within the City. The City meets with Helix on a monthly basis as a part of its utility coordination meetings.
71	Water Service for New Development	1.1, 1.2	For proposed development and redevelopment projects, require developers to coordinate with Helix Water District.	4.5-2	Developers, Helix Water District			X		All developers are required to coordinate proposed development with Helix Water District.

# 2018 General Plan Annual Progress Report

Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
72	Water Facility Planning	1.1, 1.2	Endeavor to participate in Helix Water District's long-range and master planning programs to accommodate City needs.	4.5-3	General Fund			X		The Engineering Division hosts a monthly utility coordination meeting. The City meets with Helix on a monthly basis.
73	Sewer Service for New Development	1.3	For proposed development and redevelopment projects, require developers to coordinate with the Lemon Grove Sanitation District.	4.5-9	Developers			X		All new development projects are required to coordinate sewer services which are monitored and regulated by the Lemon Grove Sanitation District.
74	Wastewater Treatment/ Reclamation	1.4	Consider participating in long-range wastewater treatment planning programs to better represent the City's interest and help identify appropriate uses for reclaimed water.	4.5-10	State funding, General Fund			X		City personnel meet with the Metro JPA and Metro TAC members on a monthly basis to discuss long-range wastewater treatment planning programs.
75	Reduced Septic System Use	1.3	To reduce the potential for public health problems, strive to continue reducing septic system use.		Property Owners			X		All construction projects are reviewed for opportunities to connect properties to the sewer system and must do so if available.
76	Coordinated Power Service	2.1	Coordinate closely with service providers wanting to enter the local power market.		Power Providers	X				The City does not anticipate pursuing this goal due to local government constraints.
77	Power Service for New Development	2.1	Require that developers coordinate with the power providers to identify service requirements and any necessary infrastructure improvements.	4.5-15	Developers			X		Staff requires that all developers coordinate their projects with the power providers prior to approval.

# 2018 General Plan Annual Progress Report

Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
78	Underground Power Lines	2.2	Study options for designating major streets for underground lines and underground other utility lines along the streets with the appropriate providers.		SDG&E, Other Utility Providers, Developers		×	×		Certain projects valued over \$25,000 are required to underground utilities. The City coordinates with SDG&E on the undergrounding of utilities through their utility undergrounding program. In 2010, the City Council approved Underground Utility District No. 7 in the former Redevelopment Area. Additional undergrounding is a part of the Lemon Grove Avenue Realignment project.
79	State-of-the-Art Telecommunication Services	3.1	Urge telecommunication service providers to install advanced communication facilities in Lemon Grove.		Telecommunication Providers, Developers, General Fund			×		The City has processed and approved numerous telecommunication projects.
80	Wireless Facilities	3.2	To avoid community impacts, require that providers co-locate new cellular and wireless facilities with existing utility infrastructure.		Telecommunication Providers			×		All telecommunication facilities are required to obtain a conditional use permit or minor use permit and are required to blend in with the surrounding area by incorporating appropriate design features. The co-location of telecommunication facilities is encouraged.
81	Solid Waste Collection	4.1	Maintain regular solid waste collection services to safeguard public health and local aesthetics in part by contracting with a suitable service provider.	4.5-11	Solid Waste Collection Franchise Fee			×		The City contracts with EDCO for the City's solid waste collection and disposal services.
82	City Beautification	4.1	Continue to co-sponsor an annual clean-up day with the solid waste service provider, giving residents the opportunity to properly dispose of large bulky items.		EDCO Disposal Services			×		The City hosts the clean-up events with disposal by EDCO offered free to residents and sponsors residential household hazardous waste and electronic waste recycling events. The City also educates residents and businesses regarding recycling.

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Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
83	Fire Protection Service Standard	5.1, 5.2	Continue to use service standards to determine the adequacy of emergency fire protection service.	4.4-1	General Fund			X		In 2010, the City entered into the Heartland Fire and Rescue Management Joint Powers Authority (JPA). The JPA uses a combined resources approach to meet service standards and ensure adequate fire protection. In 2015, Heartland Fire & Rescue achieved Insurance Service Organization (ISO) Class I rating.
84	Adequate Fire Department Staffing and Equipment	5.1, 5.2	Expand the Fire Department staff and upgrade equipment as needed to maintain the service standard and safeguard public safety. Continue to foster the Heartland Fire and Rescue JPA.	4.4-2	General Fund, CDBG			X		The Lemon Grove Fire Department, through the Heartland Fire and Rescue management JPA will continue to analyze facility and personnel expansion needs. The Fire Department continues to evaluate performance to determine if additions are needed to meet the needs of the community.
85	Automatic and Mutual Aid Agreements	5.1, 5.2	Continue automatic and mutual aid agreements with the fire departments in the surrounding communities.	4.4-3	General Fund			X		The City continues to participate in Automatic and Mutual aid fire safety agreements. These agreements have been enhanced with the use of automatic vehicle location systems which provide for closest unit response.
86	Law Enforcement Service Standards	4.3	Continue to use service standards to determine the adequacy of emergency law enforcement service.	4.4-4	General Fund			X		The City continues to use the County Law Enforcement Service Standards to determine adequate service levels for the citizens of Lemon Grove.
87	Sufficient Law Enforcement Service	5.3	When the City renews the service contract with the Sheriff's Department, consider whether the contracted staffing levels reflect local service standard demographics and crime trends.	4.4-5	General Fund			X		The City examines the level of service and the City's needs prior to renewing the Sheriff's contract.
88	Local Sheriff's Office	5.3, 5.4	Work with the Sheriff's Department in future years to maintain the local station.		General Funds			X		The City will continue to include a local station as a part of the Sheriff's Department contract renewal process. The City Manager's Office coordinates with the local Sheriff substation on grant funding opportunities and grant award management. In 2017, a grant funded bicycle patrol team was added to the local substation.

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Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
89	Retired Volunteer Senior Patrol (RVSP)	5.3, 5.4	Continue to support the Retired Volunteer Senior Patrol (RSVP) program and help recruit new members.		Sheriff's Department			×		The City continues to support the Retired Senior Volunteer Patrol program.
90	Community Participation	5.3, 5.5	Encourage the Fire and Sheriff's Departments to actively participate in all facets of the community, including involvement in business, senior, and youth activities.		General Fund			×		The Sheriff and Fire Department continue to participate in community events and training. Examples are: Citizen Clean-Up Day, Business Crime Prevention, Adult Crossing Guards, Student Safety Patrol, Disaster Preparedness Training, School Fire Safety Education, Smoke Detector Installation Program, Prescription Take-Back Day, CERT Training, Community forums, Fire Open House Event and various community meetings and clean-up events.
91	School Facilities	6.1	Work closely with the Lemon Grove School District to determine any existing or projected facility and service inadequacies and help develop appropriate strategies to remediate deficiencies. Require developers to coordinate the payment with the school districts.	4.4-6	Lemon Grove School District, Grossmont Union High School District, Development Impact Fees			×		The City and the Lemon Grove School District have been working closely to find more efficient and cost effective ways to provide services. Joint projects include Lemon Grove School field improvements, sidewalk construction near schools, school safety and bike programs, and collaboration on grants. All developments over 500 square feet are required to pay school impact fees to the school districts prior to issuance of building permits. The Lemon Grove School District passed a bond measure in 2008 that includes the construction of a joint school/public library on school property (completed 2013). Efforts continue towards additional joint use opportunities.
92	Co-Sponsored Youth Programs	6.1, 6.2	With Lemon Grove School District and Grossmont Union High School District, co-sponsor recreational and educational programs for area youth to the extent feasible.		General Fund, School Districts			×		City facilities are used for various school sponsored events by the Lemon Grove School District and Grossmont Union High School District. The Lemon Grove Academy continues to use the recreation center for their physical education classes during school hours. Liberty Charter High School Sport Teams also utilize the recreation center.

# 2018 General Plan Annual Progress Report

Item #	Public Facilities Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
93	Attractive and Well Maintained Campuses	6.1, 6.3	Help the Lemon Grove School District organize campus clean-up days in conjunction with local parents, students, civic groups, and businesses.		Lemon Grove School District, Civic Organizations, Local Businesses			X		The City works with community volunteers and organizations like the boy scouts and little league to provide quarterly clean-up projects citywide. Biannual clean-ups are held in conjunction with curbside pick-up days. Several campus clean-up events are held at the middle and elementary schools annually.
94	Safe Schools	6.1, 6.2, 6.4	Coordinate with the local school districts to evaluate student safety.		School Districts, Sheriff's Department, General Fund			X		The Sheriff's Crime Prevention Division conducted various school lockdown drills, brought guest speakers such as a K-9 dog to Red Ribbon Day, and taught internet safety to parents of students. The City applied for and received grant funding for several "Safe Routes to Schools" projects. The City continuously coordinates with the school district through a collaboration committee to evaluate student safety and other items of joint interest.
95	Library Planning	7.1	Participate in San Diego County Library planning programs to ensure that the Lemon Grove Library is adequately furnished with books, facilities, and state-of-the-art information services.	4.4-7	General Fund			X		Friends of the Library and the City ensure the library is adequately furnished.
96	Promote Community Literacy	7.1	Endeavor to co-sponsor outreach events and literacy programs with community entities like the Lemon Grove Library and Friends of Lemon Grove Library.		General Fund			X		The City uses its newsletters, the City website, social media, and annual community events to assist in outreach events for these community entities.
97	New Central Location (Library)	7.2	Plan to move the library to a larger facility on the school district property to heighten its accessibility and prominence.		School District Bond Fund, County Library				X	The Lemon Grove School District passed a bond measure in November 2008 that includes a provision for constructing a joint school/public library on school property. The project was completed in 2013.

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
98	Improve Federal Boulevard Drainage	2.1, 2.2	Study the infrastructure required to reduce the area subject to the 100-year flood, and investigate funding options to construct the improvements. Coordinate improvements with the City of San Diego.	4.15-1	Bond Revenue, General Fund, Assessment District		×	×	×	The City completed this work in 2005. In 2016, staff began working with Rick Engineering to review and eventually design a long term CIP project to address flooding areas on Federal Blvd. <i>In 2018, the City continued to work with Rick to find a solution for the Federal Boulevard channel as a part of the storm drain master plan update which is anticipated to be completed in 2019.</i>
99	Participation in the Federal Flood Insurance Program	2.1, 2.2	To allow local property owners to obtain federal flood insurance, consider participating in the National Flood Insurance Administration Program administered by the Federal Emergency Management Administration.	4.15-2	General Fund			×		The City participates in the National Flood Insurance Administration Program.
100	Hazardous Material Transport Routes	4.1, 4.3	In coordination with the County Hazardous Materials Management Division and the Lemon Grove Fire Department, strive to establish routes for the transport of hazardous materials.	4.15-13	General Fund	×				The City will research the feasibility of establishing these routes.
101	Safe Trolley Corridor	5.2, 5.3	Coordinate with MTS to identify methods to reduce crime around the local trolley stations.	4.15-20	MTS, General Fund			×		These issues are addressed as needed. The Sheriff's Department informs the City of any problems associated with crime at the local trolley stations. MTS conducted lighting upgrades at the trolley stations. The City implemented ongoing and targeted enforcement at specific sites along the trolley route. In 2016, the City completed a "Smart Growth" grant planning project to extend the Main Street Promenade project along the trolley corridor (Connect Main Street).

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
102	Earthquake Preparedness and Education	1.1, 1.2	Attempt to initiate an earthquake preparedness program.	4.10-1	General Fund, Corporate Sponsors			×		Emergency preparedness information is available to residents at City Hall, the Fire Department, and via Heartland Fire website and social media (Facebook, Twitter, & Nixle) . The Heartland Fire and Rescue Emergency Preparedness Coordinator provides training and information on all aspects of disaster preparedness.
103	Safe Buildings	1.1, 1.2	For existing development, strive to enforce current building codes to reduce the potential for structural failure during an earthquake. Require improvements where necessary to bring buildings up to code.	4.10-2	General Fund, Private Property Owners			×		The City's Building Division enforces current building codes.
104	New Development without Geologic Hazards	1.1, 1.3	Through the environmental review process required by the California Environmental Quality Act (CEQA), assess potential geologic hazards created by new development projects and require appropriate mitigation measures to reduce the risk to acceptable levels.	4.10-3	Developers			×		Environmental assessment is conducted on all development projects as required by CEQA.
105	Slope Stability	1.1, 1.3	Evaluate the feasibility of monitoring and mapping slope failures and assisting property owners to plan remedial actions.	4.10-4	Property Owners, General Fund, Grants			×		Staff meets with residents as needed to assist them with slope stability issues.

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
106	<i>Adequate Drainage for New Development</i>	2.1	<i>Through the environmental review process required by CEQA, require assessment of potential drainage and flood impacts from proposed development projects depending on the site and proposed development characteristics.</i>	4.15-4	Developers			×		<i>Environmental assessment is conducted on all development projects as required by CEQA. The Engineering Division requires that development projects mitigate for added runoff with detention or infiltration on-site.</i>
107	<i>Community Risk Reduction</i>	3.1	<i>Help to educate community residents and businesses about fire prevention and safety, including property maintenance, smoke detectors, excessive accumulation of combustible materials, disaster preparedness, and what to do if there is a fire.</i>	4.15-5	General Fund			×		<i>The Lemon Grove Fire Department implements its public education and fire prevention programs on a regular basis through Fire Safety Trailer Visits and participation in Community Emergency Response Teams (CERT) training. The Fire Department has an active code enforcement program aimed at reducing community risk.</i>
108	<i>Adequate Water Flows for Fire Suppression</i>	3.2, 3.3	<i>Monitor the adequacy of water pressures throughout Lemon Grove for fire fighting purposes.</i>	4.15-6	Helix Water District, General Fund			×		<i>Helix Water District monitors the water pressures through the use of hydro-systems in the district's pumping stations and uses a computer program to analyze available fire flow. Heartland Fire &amp; Rescue determines the required fire flow based on the California Fire Code and confirms available fire flow with Helix Water District prior to issuance of Building Permits.</i>

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
109	Reduced Fire Hazard in Older Structures	3.1, 3.3	Encourage conformance to existing codes by providing information about potential fire hazards in older buildings in the City newsletter and brochures in City Hall. Where code violations are identified, require the proper improvements to protect public safety.	4.15-7	Property Owners, General Fund			×		The City provides information regarding fire hazards in newsletters and through social media. All business related structures in the City receive annual fire safety inspections to ensure that safety regulations are being met.
110	Weed Control and Waste Matter Ordinance	3.1, 3.2, 3.3	Continue implementing the ordinance and update as necessary to address new fire hazards.	4.15-9	General Fund, Property Owners			×		The Weed Control and Waste Matter Ordinance address current community needs and is enforced on a regular basis. Heartland Fire & Rescue responds to citizen concerns and proactively investigates risk areas for fire hazards, issuing abatement notices ensuring fire hazards are mitigated.
111	Reduced Public Safety Risk from Hazardous Materials and Weapons of Mass Destruction	4.1, 4.2, 4.3	To reduce the number of potential injuries, attempt to control concentrations of hazardous materials in areas where people congregate, such as neighborhoods, schools, and shopping areas and prevent the development and use of weapons of mass destruction.	4.15-10	General Fund, Grant Funds			×		All projects are reviewed and inspected by the Lemon Grove Fire Department to ensure that the storage of hazardous materials complies with the appropriate regulations. Staff is implementing homeland security measures within the City and has completed updated drafts of the City's Emergency Plan, the Continuity of Operations Plan, and the Evacuation Plan.
112	Hazardous Materials Use Regulations	4.1, 4.2, 4.3	When issuing business licenses, plan to check that the appropriate permits to handle, transport, use, and dispose of hazardous materials have been obtained from the regulatory agencies.	4.15-11	Business Operators			×		All business licenses are reviewed by the Lemon Grove Fire Department.

# 2018 General Plan Annual Progress Report

<b>Item #</b>	<b>Safety Element</b>	<b>Element Policies</b>	<b>Task</b>	<b>Mitigation Measure</b>	<b>Funding</b>	<b>Not Started</b>	<b>In Progress</b>	<b>On-going</b>	<b>Completed</b>	<b>Status</b>
113	Household Hazardous Waste Control	4.1, 4.2	Consider adopting and implementing the Household Hazardous Waste Element prepared in 1991.	4.15-12	County Hazardous Materials Management Division, General Fund			×		The City adopted a Household Hazardous Waste Program in June of 1992 which was re-adopted in April of 1996.
114	Contaminated Site Clean-Up	4.3, 4.4	The City should assist in the clean up of contaminated sites.	4.15-14	Property Owners, County Hazardous Materials Management Division			×		The County of San Diego is the responsible agency for the clean-up of contaminated sites. The City reports violations and refers proposed projects at known sites to the County for review and regulatory oversight.
115	County Hazardous Waste Management Plan	4.1, 4.2, 4.3	Attempt to implement the County of San Diego's Hazardous Waste Management Plan locally and participate in future updates.	4.15-15	Business Operators, Property Owners, General Fund			×		The City implements this plan locally.
116	Crime Prevention	5.1, 5.2	Promote the well-being of residents to maintain a stable community.	4.15-16	General Fund, Corporate Sponsors, Civic Organizations, Local Churches, Sheriff's Department			×		The City utilizes its governing power, services, and efforts to maintain and improve the quality of life for all of its citizens. The City of Lemon Grove works with the Sheriff's Crime Prevention Division personnel on a case by case basis. The Crime Prevention Division hosts community meetings, events, and trainings.

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Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
117	Community Network	5.1, 5.2, 5.4	<i>Promote a community-wide network of public and private agencies, organizations, businesses, and individuals.</i>		<i>General Fund, Corporate Sponsors, Civic Organizations, Local Churches, Sheriff's Department</i>			×		<i>The City's newsletter provides a listing of public and private agencies and organizations to assist the community. The City Council provides funding for various organizations and events. The City directs interested parties to the 2-1-1 Information Line which provides information relating to local community health and disaster services.</i>
118	Positive Community Relationships	5.1, 5.2	<i>Encourage positive community relationships and improve community security.</i>	4.15-16	<i>General Fund, Corporate Sponsors, Civic Organizations, Local Churches, Sheriff's Department</i>			×		<i>The City provides events, literature, and programs, and communicates with the community through social media, to encourage positive community relationships and improve community security.</i>
119	New Development that Deters Crime	5.2, 5.5	<i>Require that new development deter crime through the incorporation of defensible space concepts and sufficient lighting and visibility as feasible. Request that the Sheriff's Department review development proposals and recommend measures to enhance public safety and prevent crime.</i>	4.15-17	<i>Developers, Sheriff's Department</i>			×		<i>Development plans are reviewed by the Sheriff's Department for recommendations of measures to prevent crime using Crime Prevention Through Environmental Design (CEPTED) analysis and through the Department's Crime Free Multi-Housing, Business Watch, and Community Advisory Groups.</i>

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
120	Positive Youth Activities	5.1, 5.2, 5.4	Deter youth from alcohol and other drug use, gang involvement, and vandalism. Encourage and provide recreation, education, and prevention programs through forums like the schools, churches, the Student Safety Patrol, the Juvenile Fire Setters Program, and other civic programs and organizations.	4.15-18	General Fund, Sheriff's Department, Civic Organizations, Lemon Grove School District, Grossmont Union High School District			X		The City co-sponsors and provides four camps and limited recreational activities for youth within the City. The Sheriff's Crime Prevention Division continues to partner with the City and its partners to educate the youth in safe bicycling habits. The City partnered with CirculateSanDiego and the San Diego Bike Coalition on several local biking events, education programs, bicycle tune ups, and programs to educate and inform participants on bike safety.
121	Graffiti Tracker	5.2, 5.4, 5.5	Continue to implement the graffiti removal program to reduce the potential for gang activity.	4.15-19	General Fund, Property Owners				X	The City has adopted a graffiti removal program which receives and responds to requests for graffiti removal. The City and Sheriff's Department implemented a regional graffiti tracker program in April of 2009.
122	Swift and Efficient Response	6.1, 6.2, 6.3	Regularly update the Emergency Plan. Educate residents and businesses about the Emergency Plan. Periodically train City staff and other emergency response staff to effectively implement the Emergency Plan.	4.15-22	General Fund			X		Through the Heartland Fire and Rescue Emergency Preparedness Coordinator (EPC), the City periodically updates its Emergency Operations Plan, Continuity of Operations Plan, and Evacuation Plan. The EPC provides City staff with emergency response training through NIMS position training and EOC drills.

# 2018 General Plan Annual Progress Report

Item #	Safety Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
123	Updated Storm Drainage General Plan	2.1	<i>Endeavor to update the Storm Drainage General Plan to reassess current drainage inadequacies, identify required improvements and funding sources, and prioritize improvement projects and incorporate them into the Five-Year Capital Improvement Program.</i>	4.15-3	General Fund, Assessment Districts, Community Development Block Grants			×		The Storm Drainage Master Plan was updated in 1998 and is effective through 2010. The plan identifies the City's needs for drainage improvements and prioritizes them. The projects are part of the City's Five-Year Capital Improvement Plan (CIP). An update to the Master Plan will be proposed as part of the CIP as funding allows. The City is currently working on updates, prioritizations and plans including trash capture devices for the CIP update. <i>And in 2019, the City anticipates it will complete its next master plan update by Rick Engineering Company.</i>
124	Target High Crime Areas	5.2, 5.3	<i>Each year, when renewing the law enforcement contract with the County Sheriff's Department, endeavor to identify high crime areas in Lemon Grove, probable causes, and a plan to reduce criminal activity.</i>	4.15-21	General Fund, Sheriff's Department			×		Staff meets with the Sheriff's Department on a regular basis to discuss high crime areas and actions necessary to reduce crime in these areas. Extra presence was sent to problem locations to assist in deterring crime.

# 2018 General Plan Annual Progress Report

Item #	Noise Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
125	Noise and Land Use Compatibility Standards for New Development	1.1, 2.1, 2.5, 4.1	Use the noise and labor land use compatibility standards established in the Noise Element to guide future development.	4.7-1	Developers			×		Discretionary projects are reviewed for compliance with the Noise Element. Noise studies are required for new development projects as applicable to ensure compatibility.
126	Future Residential Development	2.1, 3.0	Review future residential development for conformance with California Noise Insulation Standards, which requires that interior noise levels for both single-family and multiple-family dwelling units equal 45 decibels or less.	4.7-2	Developers			×		All new residential development is required to comply with the California Noise Insulation Standards.
127	Minimal Noise Impacts from New Development	1.1, 2.1, 4.1	Review proposed development projects for noise impacts to determine if the noise conditions are incompatible with the proposed use.	4.7-3	Developers			×		All new development is reviewed for noise compatibility. Noise studies are required as applicable to ensure compatibility.
128	Compatible Land Use Plan	1.1, 1.2, 1.3	Strive for future development that conforms to the Land Use Plan to maintain peaceful neighborhoods.		General Fund, Developers			×		New development is required to conform with the General Plan. The Zoning Ordinance also conforms to, and implements, the General Plan Land Use Plan.
129	Circulation Plan Implementation	1.3	Implement the Circulation Plan through future roadway improvements subject to funding availability.		General Fund, Developers			×		All projects are evaluated for impacts and are required to comply with the adopted Mobility Element of the General Plan. Discretionary and building permit projects often require street dedication and improvements based on impacts and/or building valuation.
130	Vehicle Noise and Speed Enforcement	2.4	Coordinate with the Sheriff's Department to encourage active enforcement of vehicle noise and speed laws.	4.7-8	Sheriff's Department, Vehicle Owners			×		Staff meets with the Sheriff's Department once a week to discuss issues within the City. Engineering staff coordinates with the Sheriff's Department on traffic/speed related issues.

# 2018 General Plan Annual Progress Report

<b>Item #</b>	<b>Noise Element</b>	<b>Element Policies</b>	<b>Task</b>	<b>Mitigation Measure</b>	<b>Funding</b>	<b>Not Started</b>	<b>In Progress</b>	<b>On-going</b>	<b>Completed</b>	<b>Status</b>
131	Noise Abatement and Control Ordinance	4.2	Actively enforce the Noise Abatement and Control Ordinance, particularly in residential neighborhoods to maintain quiet and peaceful conditions.	4.7-9	General Fund, Sheriff's Department			X		All noise complaints are investigated by the Code Enforcement Division or the Sheriff's Department.
132	Quiet Residences in Mixed Use Areas	1.2, 3.1	Reduce the potential noise exposure of residents in the Downtown Village and Massachusetts Station STAs by requiring site designs where noise is attenuated by building features and the use of appropriate insulation, treated windows, and ventilation systems.		Developers			X		All proposed new or rehabilitated building projects are evaluated for potential noise exposure of residents. Potential impacts are required to be mitigated.
133	Protection from SR-94 Noise	2.1, 2.2	Implement the Land Use Plan which calls for the continued transition of the residential neighborhood abutting SR-94 between Corona Street and Vista Way to commercial development, which will reduce adverse noise impacts from the freeway.	4.7-5	Developers, Caltrans			X		City Staff review proposed development plans for conformance with STA III area when a development plan is presented.
134	Protection from SR-125 Noise	2.1, 2.2, 2.3	Plan to monitor construction of the SR-125 and help monitor proper implementation of the mitigation measures required in the Environmental Impact Statement / Environmental Impact Report for the freeway project.	4.7-6	Caltrans				X	State Route 125 is completed.

# 2018 General Plan Annual Progress Report

<i>Item #</i>	<i>Noise Element</i>	<i>Element Policies</i>	<i>Task</i>	<i>Mitigation Measure</i>	<i>Funding</i>	<i>Not Started</i>	<i>In Progress</i>	<i>On-going</i>	<i>Completed</i>	<i>Status</i>
135	Quiet Trolley Operations	2.5	Consider working with MTS to identify objectionable sources of trolley noise and appropriate measures to reduce noise where feasible.	4.7-7	MTS			X		<i>Addressed as needed.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
136	City Historic Survey	1.1, 1.2, 1.3	Under supervision of a qualified historian, and with the assistance of the Lemon Grove Historical Society, endeavor to conduct a comprehensive survey throughout the City to identify significant historic and architectural resources, which include buildings, sites, objects, structures, and districts.	4.12-1	General Fund	X		X		The City currently utilizes the list of historic properties developed by the Lemon Grove Historical Society for reference. A comprehensive historic survey will be done when funds become available.
137	Historic Sites List	1.1, 1.2, 1.3	Based on the result of the City-wide Historic Survey, plan to develop a Historic Sites List with the assistance of a qualified historian and the Lemon Grove Historical Society.	4.12-2	General Fund		X			The City adopted an official list of historic properties with the General Plan. An updated list of historic properties provided by the Lemon Grove Historical Society will be incorporated into the General Plan Update.
138	Historic Preservation Ordinance	1.1, 1.2	Consider adopting a Historic Preservation Ordinance that could incorporate: 1) prohibiting the demolition of a structure or object on the Historic Sites List until the condition of the structure, rehabilitation cost, and reuse potential have been evaluated; and 2) measures to preserve the structure.	4.12-3	General Fund	X				The City has not initiated a Historic Preservation Ordinance, however, as a part of the 2016 building code updates, the City Council adopted the 2016 California Historical Building Code which allows for certain building code exceptions to preserve historic buildings listed within the General Plan. Protections for sites identified in the Lemon Grove Historical Society's historic sites list will be explored as part of the General Plan Update.
139	Historic Sites Signage	1.1, 1.2	To enhance awareness and appreciation of the community's history, evaluate options for identifying properties on the Historic Sites List with standard signage.		Community/ Corporate Sponsors			X		Historic Site signage is provided as needed.

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
140	Oral History	1.2, 1.3	<i>In conjunction with the Lemon Grove Historical Society, support or sponsor a program to record old timers stories about the early years of the community.</i>		Community/ Corporate Sponsors			×		<i>The Lemon Grove Historical Society takes historic accounts and information regularly.</i>
141	Historic School Curriculum	1.2, 1.3	<i>With the Lemon Grove Historical Society and Lemon Grove School District, support developers of a standard curriculum on Lemon Grove's history for the local schools.</i>		General Fund, Community/ Corporate Sponsors, Grants			×		<i>The Lemon Grove Historical Society developed a standard curriculum on Lemon Grove's history for the schools.</i>
142	Home for the Lemon Grove Historical Society	1.2, 1.4	<i>Help the Lemon Grove Historical Society to find a home for collected relics and artifacts and establish a museum.</i>		General Fund, Lemon Grove Historical Society, Community/ Corporate Society				×	<i>The City assisted the Lemon Grove Historical Society in establishing the Parsonage Museum and the H. Lee House within the Civic Center Park.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
143	<i>Increased Bicycle Transportation</i>	8.1, 8.2, 8.5	<i>Subject to funding availability, implement the Bicycle Facilities Sub-Element of the Mobility Element to help improve regional air quality in addition to improving bicycle safety.</i>	4.9-3	<i>ISTEA, the California Bicycle Transportation Act, TransNet, the Transportation Development Act, Traffic Mitigation Fees, Development Street Improvements</i>		×	×		<i>The City is actively implementing the Bikeways Master Plan with the installation of bicycle facilities on most of the arterial streets. New bicycle facilities on Massachusetts Ave. were completed in August of 2005. The City Council adopted an update of the Bikeways Master Plan in October 2006. The Main Street Promenade includes bicycle facilities and the Connect Main Street planning project includes additional facilities.</i>
144	<i>Parks Master Plan</i>	9.1, 9.2, 9.3, 9.4, 11.1, 11.2, 11.3	<i>Anticipate preparing and implementing a Parks Master Plan.</i>	4.14-1	<i>General Fund for Preparation, Development In-Lieu Fees, Community Development Block Grants, Private Donations for Implementation</i>		×			<i>A Parks Master Plan may be a part of the preparation of the General Plan Update.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
145	Recreation Strategy Plan	10.1, 10.2	<i>Endeavor to develop a Recreation Strategy Plan to explore alternatives for expanding recreational options in the community.</i>	4.14-7	General Fund			×		<i>Staff continues to meet with the School District and City community groups to explore cost neutral means to expand on the recreational options in the community. In 2013, the City constructed its first dog park at Berry Street Park. The City and School District updated its joint use agreement for recreational activities at the Lemon Grove Academy School. In 2016, a new promenade park and dog park was constructed at the south end of the City as a part of the Valencia development. In 2017, Council approved plans for a public community park adjacent to Ildica Street as a part of a 13 dwelling unit project adjacent to Dain Drive.</i>
146	Visually Enhanced Open Space	11.2, 11.3	<i>Subject to funding availability, maximize the benefit of open spaces such as the trolley right-of-way and parks through enhanced landscaping and maintenance.</i>		SAFE TEALU, General Fund			×	×	<i>Landscaping of the Trolley Corridor is completed. In 2016, the City completed the Connect Main Street design project along the trolley corridor. In 2017, the first segment of the Connect Main Street project was completed from Broadway to City Hall. The segment included expanded sidewalks with stained concrete, numerous trees, cobblestone groundcover and cast iron stormwater grates. In 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.</i>
147	Fossil and Prehistoric Resource Protection	2.1	<i>For proposed new development or redevelopment projects, the City should require impact assessment and mitigation according to CEQA for paleontological or prehistoric resources.</i>	4.12-4, 4.13-1	Developers			×		<i>All non-exempt projects requiring environmental review in compliance with CEQA are evaluated for fossil and prehistoric resource protection.</i>

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
148	Natural Habitat Protection	3.1	<i>For future development within the City limits that could affect the .7 acre of coastal sage scrub or the .7 acre of disturbed wetlands, the City should require an impact assessment and appropriate mitigation according to the requirements of applicable local, State, and Federal policies and regulations related to the impacted biological resources.</i>	4.11-1	Developers			×		<i>Projects located in the coastal sage scrub / wetland areas within the City must undergo environmental review and are required to prepare a biological resource study for potential impacts to this resource.</i>
149	Integrated Waste Management	4.1	<i>Continue to implement the Lemon Grove Source Reduction and Recycling Element and update as necessary to respond to new conditions and State requirements.</i>	4.5-12	General Fund			×		<i>This is an on-going program in which the City provides a yearly report to the State.</i>
150	Long-Term Landfill Capacity	4.2	<i>Evaluate opportunities to participate in interjurisdictional efforts to explore solid waste disposal solutions that minimize environmental and economic impacts.</i>	4.5-14	General Fund			×		<i>There are currently limited opportunities to participate or coordinate with neighboring jurisdictions.</i>
151	Ongoing Water Conservation	5.1	<i>Provide the Helix Water District and San Diego County Water Authority literature on Water conservation at City Hall, the Lemon Grove Library, and the Chamber of Commerce office as feasible.</i>	4.5-5	Helix Water District, San Diego County Water Authority			×		<i>The City provides water conservation information at these locations and through the City newsletter and website.</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
152	Water Conservation in New Development	5.1, 5.2	As a general guideline, require drought tolerant landscaping, efficient irrigation systems, and ultra low-flow plumbing fixtures for all new development and rehabilitation projects, including public projects.	4.5-6	Developers, Property Owners, General Fund			×		The Municipal Code requires water efficient landscape and irrigation systems for all new development projects.
153	Water Conservation Retrofits	4.5-5	Investigate the adoption of an ordinance requiring water-efficient plumbing retrofits during the resale of residential, commercial, office, and industrial properties.		Property Owners	×				No activity on this task occurred.
154	Future Reclaimed Water Use	5.3	Monitor reclaimed water programs implemented by the Helix Water District and the City of San Diego Wastewater Department.	4.5-7	Helix Water District	×				Staff monitors reclaimed water programs implemented by the Helix Water District and the City of San Diego Wastewater Department. Waste Water from Lemon Grove is treated at the City of San Diego's Point Loma treatment plant. To meet future water demands while reducing dependence on imported water, the City of San Diego built the North City Water Reclamation Plant and the South Bay Water Reclamation Plant for non-potable purposes. The City of San Diego's Pure Water program will use proven water recycling technology to produce potable water. New water treatment facilities will be constructed in the northern part of the City of San Diego, as well as in Point Loma, and South Bay. Construction of the North City facility is set to begin by 2019.
155	NPDES Compliance	6.2	Endeavor to implement all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) Municipal Permit in Lemon Grove.	4.8-1	Developers, Business Owners, General Fund, Stormwater Fees			×		City is currently working to comply with the 2013 NPDES Municipal permit by implementing the permit required programs.

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
156	Promote Energy Conservation	7.1	Endeavor to provide literature about SDG&E energy conservation and retrofit programs at City Hall.	4.5-16	San Diego Gas & Electric			X		SDG&E provides informative brochures with their monthly statements.
157	Efficient Energy Use in New Development	7.2	Require that new development projects - including public projects - incorporate the State Title 24 energy requirements as appropriate and consider requiring the following components to maximize energy efficiency.	4.5-17	Developers			X		All new development projects are required to comply with Title 24 energy requirements. Compliance is verified by the Building Official.
158	Accessible Urban Form	8.1, 8.2, 8.3, 8.5	To decrease pollutants from automobile use, strive towards a development or redevelopment pattern that allows people to use transit, walk, or bicycle to activity centers.	4.9-1	Developers, General Fund, State and Federal Housing grants, SAFE TEALU, Companion Agencies: San Diego Association of Governments, MTS			X		Further development STA I, and development of STA II, will create mixed use redevelopment areas near Lemon Grove's trolley stations. The City will comply with SANDAG's pedestrian access guidelines, where applicable. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging safe pedestrian and bicycle connections to transit centers and throughout the City. The Main Street Promenade is complete and in 2016, the City completed a "Smart Growth" grant planning project, called Connect Main Street, to extend the Main Street Promenade project along the trolley corridor. <i>Construction of the first segment of the Main Street Promenade finished in 2017 and, in 2018, the City received a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases</i>

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
159	Efficient Traffic Flow	8.3	Improve local roads according to the Circulation Plan as needed to maintain efficient traffic flow subject to funding availability.	4.9-2	Developers, General Fund, Caltrans			×	×	The City is actively improving traffic circulation on local streets through various funding sources. The Massachusetts Avenue Corridor Improvements were completed in 2009. The Main Street Promenade and Lemon Grove Avenue realignment project will improve bus, vehicle, and pedestrian circulation in the Downtown Village area.
160	Improve Job Opportunities for Residents	8.1, 8.5	Through the City's economic development program, encourage the local establishment of new businesses offering high-quality jobs to allow residents to work locally and avoid excessive commutes.	4.9-4	General Fund			×		The City is continually encouraging the establishment of new local businesses. The City completed an "Assessment of Economic Development Opportunities" in December of 1999 which continues to provide valid direction.
161	Minimize Impacts of New Development	8.1, 8.2, 8.3, 8.4, 8.5	Review development proposals for potential air quality impacts- both construction and operation impacts - pursuant to CEQA and the regional Air Quality Strategy, and evaluate compliance with regional clean air planning objectives.	4.9-6	Developers			×		All development is reviewed for potential air quality impacts. This evaluation is conducted in compliance with CEQA.
162	Minimize Asbestos Hazards	8.4	To minimize public health hazards, follow due diligence to identify asbestos and require conformance with all applicable regulations for removal and containment of asbestos where necessary.	4.9-7	Developers			×		The City coordinates with the San Diego County Department of Environmental Health on the abatement of asbestos as it arises. Demolition permits are reviewed for conformance with asbestos removal requirements.

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
163	Proper APCD Permits	8.4, 8.5	Endeavor to ensure that all commercial and industrial operations in the City obtain all appropriate permits from the San Diego Air Pollution District.	4.9-8	Business Operators			X		The Lemon Grove Fire Department reviews Air Quality permits during their yearly inspection of businesses.
164	Protect Sensitive Receptors	8.1, 8.2, 8.3, 8.4	Consider the effects of emissions from nearby transportation corridors when considering development proposals for residential and mixed-use development.	4.9-9	Developers			X		All projects are reviewed for potential Air Quality impacts to the existing community as required by CEQA .
165	Participation in Regional Air Quality Programs	8.5	Participate in regional air quality planning and implement regional plans such as the Regional Air Quality Strategy and the Regional Growth Management Strategy.	4.9-10	General Fund			X		Staff attends regional growth management meetings at SANDAG to help develop guidelines that will preserve and improve air quality in the region. The City began developing a Climate Action Plan in 2017 with technical support and project management assistance from SANDAG and SDGE.
166	Joint Use of City and School Facilities	9.3	The City should work to continue the joint use of City and Lemon Grove School District facilities and cooperatively address facility maintenance, vandalism, and other concerns that arise.	4.14-2	General Fund, Lemon Grove School District		X	X		The City has coordinated with the Lemon Grove School District on the Safe Neighborhoods-after school program, the Lemon Grove Middle School Field Improvements, the Monterey Heights Sports Park, and the schedules for all district athletic fields. In 2004, the City entered into a new joint use agreement with the school district (updated in 2012). The Lemon Grove School District passed a bond measure in 2008 that includes the construction of a joint school/public library on school property (completed 2013). As part of the HEAL zone initiative, additional joint use opportunities are being explored. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging joint use agreements throughout the City.

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
167	Facilities for Active Recreational Pursuits	9.1, 9.2, 9.3, 9.4	Provide areas in parks for active youth and adult recreational activities in addition to passive recreational areas for picnicking and relaxing to the extent feasible.	4.14-3	General Fund, Community Development Block Grants, Private Funds			×		The City continues to seek additional funds to enhance all City parks. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging increased recreation throughout the City. The Main Street Promenade is complete. In 2016, the City completed a design project, called Connect Main Street, to extend the Main Street Promenade linear walking and biking project with park facilities along the trolley corridor which is expected to increase recreational opportunities. <i>The City completed the first segment of the Main Street Promenade in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018.</i> Passive and active park amenities are a part of new development proposals.
168	Optimize Park Use	9.4	Since no regional park exists within the City limits, monitor options to participate in the planning for nearby regional parks to promote facilities that meet the needs of Lemon Grove residents.	4.14-4	General Fund			×	×	The Monterey Heights Sports Park conceptual design is complete. The Connect Main Street design project is complete and the first segment was constructed in 2017. The Promenade and Connect Main Street are expected to include active and passive recreational opportunities. In 2017, a public park along Ildica Street, opposite Camino De Las Palmas, was also provided for in the approved subdivision at 1993 Dain Drive. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging increased recreation throughout the City.
169	Offset Impacts of New Development	9.1, 9.2, 11.1, 11.2, 11.3	As provided by the Quimby Act, require new development to dedicate land and/or pay fees in lieu of dedication for the acquisition and development of recreational facilities as a general guideline.	4.14-5	Developers			×		Parkland dedication in-lieu fees are collected for all new residential and commercial development. Land donations and improvements for parks are considered for all development 50 units or more or where deviations are proposed.

# 2018 General Plan Annual Progress Report

Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
170	Diverse Recreational Programs	10.1, 10.2	Continue to provide diverse recreational programs reflecting the interests of local children, teens, adults, and seniors.	4.14-6	General Fund; Federal, State and Regional Grants			×		The City is currently evaluating cost neutral recreation programs. The programs may be available for adults and youth. There are existing winter, spring, summer, and fall day camps. On July 15, 2014, the City Council adopted a Health & Wellness Element encouraging increased recreation throughout the City. <b>Yoga classes are offered throughout the week.</b>
171	Open Space for Public Well-Being	11.1	When considering approval of proposed residential projects, evaluate the capacity of nearby open space areas for both children and adults.		General Fund, Developers			×		All proposed residential development is reviewed for available open space and recreational areas. The Main Street Promenade is complete. The City completed the Connect Main Street plan for the trolley corridor in 2016, and, in the summer of 2017, the City completed the first segment of the project. In 2017, a public park along Ildica Street, opposite Camino De Las Palmas, was also provided for in the approved subdivision at 1993 Dain Drive. <b>In 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases.</b>
172	Public Education	4.1	Through periodic articles in the City's newsletter, increase the public's awareness of recycling, reuse, and source reduction in addition to the environmental and economic benefits of efficient solid waste management.	4.5-13	Household Hazardous Waste (AB939) Fee			×		Articles regarding recycling and waste management are regularly published in the City's newsletter and website.
173	Water Conservation Month	5.1	Attempt to increase awareness about the need to use water efficiently, and educate the community about different ways to conserve water.	4.5-4	General Fund, Helix Water District			×		Helix Water District periodically provides information bulletins within the monthly statements. The Main Street Promenade project includes educational signage regarding water conservation. The landscape bulletin includes measures for new planting and irrigation systems to be water efficient.

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Item #	Conservation & Recreation Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Status
174	Reduced Runoff Pollutants	6.1, 6.2	<i>Each year, attempt to conduct a campaign to educate the community about the importance of minimizing pollutants in runoff (non-point source pollutants).</i>	4.8-2	General Fund			X		<i>The City utilizes their newsletter, website, and community events to educate the residents on preventing storm water pollution and household hazardous waste disposal.</i>
175	Park-and-Ride	8.1, 8.5	<i>Encourage increased use of the park-and-ride lot at the SR-94 freeway and Lemon Grove Avenue by periodically advertising the lot in the City newsletter.</i>	4.9-5	General Fund			X		<i>The City encourages increased use of the park-and-ride lot at the SR-94 freeway and Lemon Grove Avenue by periodically advertising the lot in the City newsletter, "The Zest."</i>

# 2018 General Plan Annual Progress Report

Item #	Housing Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
176	Maintenance and Enhancement of Housing (1)	1.1-1.3	Maintain and enhance the quality of residential neighborhoods in Lemon Grove.	Program 1, 4-5, 8-11, 13-14, 17-18	CDBG, County HUD, HUD Section 8 and Housing Vouchers, General Fund, Developers		×	×		<b>Housing Rehabilitation Programs:</b> Programs in the Housing Element including "Promote Community Based Neighborhood Improvement Districts", "Prepare and Adopt a Street Design Manual", and "Promote County of San Diego Home Repair Loan/Grant Programs" will enhance the quality of neighborhoods once implemented. The Home Repair Loan Program provides low-interest loans for the repair of low-income owner-occupied homes. Grants are available to low income mobile home owners to repair their mobile homes. The City allows the conversion of apartments to condominiums and facade and landscaping improvements are required. New developments are encouraged to provide parks and open space.
177	Promote a Balanced Mix of Housing (2 & 7)	2.1-2.6, 7.1-7.2	Encourage a balanced mix of housing. Assist in the development of adequate housing to meet the needs of extremely low, very low, low, and moderate income households.	Program 2-21	General Fund, CDBG, HOME funds, LIHTC, Tax-Exempt Multi-Family Revenue Bonds, Tax Credit for Low Income Rental Housing, HOPWA, Non-profit Developers		×	×		The City continues to encourage second units (accessory rental dwelling units) which are a valuable source of low income housing. The City also promotes smart growth housing opportunities adjacent to its trolley stations. Citron Court and Citronica I and II provide 172 affordable housing units immediately adjacent to the 84 moderate and above moderate housing units of the Celsius project, with an additional 18 more under construction, in the Transit Mixed Use Zone of the Downtown Village Specific Plan. Programs to be developed pursuant to the Housing Element include "Utilize Density Bonus Provisions", "Preserve Affordable Dwelling Units "At-Risk" of Converting to Market Rates", "Cooperate/Coordinate with Housing Developers, Agencies, and Tenant Groups", "Pursue Affordable Housing Sources", and "Coordinate Section 8 Housing Choice Vouchers and Public Housing". In 2017, the City met all housing needs for the 2010-2020 Housing Element cycle (RHNA).

# 2018 General Plan Annual Progress Report

Item #	Housing Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
178	Provision of Housing (3 & 6)	3.1-3.8, 6.1	Encourage the adequate provision of housing in a variety of costs, types, styles, locations, and tenures to meet the existing and future needs of Lemon Grove residents. Provide adequate housing sites.	Program 1-21	General Fund, CDBG, HOME funds, LIHTC, Tax-Exempt Multi-Family Revenue Bonds, Tax Credit for Low Income Rental Housing, HOPWA, Developers			×		In 2018, building permits were issued for a total of 29 new housing units. This total includes: nine (9) accessory rental dwelling units (ARDUs) affordable to low to moderate income households; 18 multi-family condominium units affordable to moderate and above moderate income households; and two (2) single-family homes affordable to low to moderate income households. The Regional Housing Needs Allocation (RHNA) encourages the City to develop 309 housing units from 2010 to 2020. Since 2010, the City has issued building permits for 438 new housing units and meets RHNA in every income category. No planned development applications were completed or entitled in 2018 however applications were received and review is ongoing. The Planning Division actively coordinates with developers to promote housing development. A density bonus ordinance was adopted on January 19, 2016.
179	Home Ownership (4)	4.1, 4.2	Provide increased opportunities for home ownership.	Program 3-4, 12, 14, 21	MCC, DCCA, Cal HFA, NHF			×		The City encourages home ownership through the use of the Mortgage Credit Certificate (MCC), the County Down Payment and Closing Cost Assistance Program (DCCA), the California Housing Finance Agency Homebuyer's Down Payment Assistance Program (CHDAP), the National Homebuyer's Fund (NHF), and community land trusts. A condominium conversion ordinance was adopted on January 19, 2016.
180	Equal Opportunity (5)	5.1-5.3	Promote equal opportunity for all residents to reside in housing of their choice	Program 1, 5, 12, 16, 20	CDBG, General Fund			×		The City supports fair housing laws and statutes. To promote equal opportunity, the City participates in the Fair Housing Council of San Diego's Fair Housing Program.

# 2018 General Plan Annual Progress Report

Item #	Housing Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
181	Address Governmental Constraints (8)	8.1-8.3	Address impediments to the provision of housing.	Program 6-7, 12, 14-15	General Fund		×	×		<p>A density bonus ordinance was adopted in 2016 and allows deviations of development standards. The Planned Development Permit process also allows for deviations of development standards. The City's development impact and processing fees for new housing units are amongst the lowest in the County. Processing times for new developments in the City are generally faster than most jurisdictions in the County. City Council Ordinance 386 (adopted 2009) simplified the discretionary permit process. City Council Ordinance 394 (adopted 2010) reduced development standards to promote development consistent with the General Plan goals. City Council Ordinance 438 was adopted in 2016 implementing several Housing Element obligations. <i>In 2018, the City worked with HCD to complete the process of zoning for an emergency shelter without discretionary action to comply with Government Code Section 65583(a)(4)(A). The Planning Commission forwarded a recommendation in November 2018 and the ordinance providing for Emergency Shelter zoning was adopted by City Council in February of 2019 in accordance with the schedule approved by HCD.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
182	Safe Comfortable Public Spaces (1.1)	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5	Provide safe and comfortable streets and public spaces that foster physical and social connections.	Program 1-4	General Fund, Grant Funds			×		<p><i>Following adoption of City Council Ordinance 422 to allow community gardens in 2014, construction of Lemon Grove's first community garden broke ground in 2018 on vacant City property adjacent to Civic Center Park. The City completed the Main Street Promenade project and finished construction of the first Connect Main Street project segment in 2017. The City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018. The City hosts and continues to seek sponsorship of community events such as summer concerts in the park series, movies in the park and a community bonfire. Quarterly community clean-up events help maintain the City's public parks and streets.</i></p>
183	Bicycle and Pedestrian Connections (1.2)	1.2.1, 1.2.2, 1.2.3	Provide bicycle and pedestrian routes throughout the City connecting people with transit, parks, schools, employment, shopping, and residences.	Program 1-4	General Fund, Grant Funds			×		<p><i>The City has completed the construction of the Main Street Promenade project. The Connect Main Street design project, which includes bicycle and pedestrian facilities, is complete and the first segment was constructed in summer 2017. In 2018, the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases. The CIP includes improvements to the bicycle and pedestrian network.</i></p>
184	Lead by Example (2.1)	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5	The City shall strive to lead by example.	Program 4	Federal and State Funding, Transnet, General Fund			×		<p><i>The City maintains City owned street infrastructure, landscape, and facilities and ensures graffiti is removed within a timely manner. Improvements to City owned assets are constructed according to the CIP. The City actively promotes positive messaging with the City's website, publications, and social media. Volunteer quarterly clean-up events are organized and attended by City staff.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
185	Diverse Flourishing Economy (2.2)	2.2.1, 2.2.2	Provide a diverse flourishing economy that promotes public health.	Program 1-4	General Fund			×		<p><i>The first segment of the Connect Main Street project was constructed on Main Street between Broadway and Pacific Ave. in 2017 and a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases was awarded to the City in 2018. The Lemon Grove Avenue freeway realignment was also substantially completed in 2018 and the undergrounding of utilities will commence in Spring 2019. The General Plan Update and DVSPE anticipates incorporation of "Complete Streets" initiatives providing for expanded pedestrian and bicycle corridors and amenities. In 2017, the City Council approved an ordinance to allow for light manufacturing, brewpubs, wine bars and related accessory uses which would streamline the process for breweries and encourage an "alive after 5" atmosphere. As a result, 13 Point Brewery opened its doors in late 2018. Residential development also continued to thrive over the past year. 2018 saw construction begin on the the Mallard Court (12 units) and Dain Drive (13 units) developments and completion and occupancy of the Grove Lofts apartment (16 units) and Cascio Court (12 units). A companion project to the first CitiMark planned development permit for 84 market rate housing units completed in 2017 broke ground in 2017 and is expected to be complete by late 2019.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
186	Healthy Affordable Foods (3.1)	3.1.1, 3.1.2, 3.1.3, 3.1.4	Connect neighborhoods to healthy affordable food.	Program 1-4	General Fund, Grant Funds			×		<p><i>In 2014, an Ordinance allowing for community gardens was adopted resulting in construction of Lemon Grove's first community garden beginning in 2018. The City has completed the construction of the Main Street Promenade project. The Connect Main Street design project is complete and the first phase was constructed in 2017. In 2015, a farmer's market commenced in the Main Street Promenade. In 2016, City Council adopted regulations requiring minimum edible plants for new housing units.</i></p>
187	Healthy Eating Choices (3.2)	3.2.1, 3.2.2, 3.2.3, 3.2.4	Encourage healthy eating choices amongst residents.	Program 1-4	General Fund			×		<p><i>City Council Ordinance 422 was adopted on April 15, 2014 allowing community gardens in the City. In 2015, a farmer's market commenced in the Main Street Promenade. Eight participating restaurants have healthy menu options. In 2016, City Council adopted regulations requiring minimum edible plants for new housing units.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
188	Local Residential Facilities (4.1)	4.1.1, 4.1.2	<i>Promote enjoyment for residents at local recreational facilities</i>	Program 1-4	General Fund, Grant Funds			X		<p><i>In 2013, the City built its first dog park at Berry Street Park. The City has completed the construction of the Main Street Promenade project. Phase 1 of the Connect Main Street project was constructed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018. The City hosts and continues to seek sponsorship of community events such as quarterly clean-up events, summer concerts in the park series, movies in the park, and a community bonfire. In 2015, a farmer's market commenced in the Main Street Promenade. In 2016, as a part of the Sage project, SDSU students provided ideas for park and retail amenity programming within the Promenade and downtown business district. In 2017, Council approved plans for a public community park adjacent to Ildica Street as a part of a 13 dwelling unit project adjacent to Dain Drive. In 2018, students from the New School of Architecture's Urban Design Club prepared a tactical urbanism plan to enliven and activate the Main Street Promenade.</i></p>

# 2018 General Plan Annual Progress Report

Item #	Health & Wellness Element	Element Policies	Task	Mitigation Measure	Funding	Not Started	In Progress	On-going	Completed	Accomplishments
189	Active Living (4.2)	4.2.1, 4.2.2, 4.2.3, 4.2.4., 4.2.5, 4.2.6	<i>Promote buildings and open spaces that encourage active living</i>	Program 3-4	General Fund, Grant Funds			×		<p><i>The City has completed the construction of the Main Street Promenade project. Phase 1 of the Connect Main Street project was constructed in 2017 and the City was awarded a SANDAG Smart Growth Incentive Program (SGIP) grant for construction of additional Connect Main Street phases in 2018. The City hosts and continues to seek sponsorship of community events such as quarterly clean-up events, summer concerts in the park series, movies in the park, and a community bonfire. In 2015, a farmer's market commenced in the Main Street Promenade. The Celsius I project, which includes 84 units in a smart growth area, a fitness room and a rooftop terrace for social activities is complete. Private park and open space areas and/or pedestrian connections were included as a part of new housing projects on Cascio Court, Celsius II, Dain Drive, Mallard Court, and Vista Azul.</i></p>

# 2018 General Plan Annual Progress Report

**Please Start Here**

General Information	
Jurisdiction Name	Lemon Grove
Reporting Calendar Year	2018
Contact Information	
First Name	Mike
Last Name	Viglione
Title	Associate Planner
Email	<a href="mailto:mviglione@lemongrove.ca.gov">mviglione@lemongrove.ca.gov</a>
Phone	(619) 825-3807
Mailing Address	
Street Address	<u>3232 Main Street</u>
City	Lemon Grove
Zipcode	91945

Submittal Instructions
<p>Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:</p> <p><b>1. Online Annual Progress Reporting System (Preferred)</b> - This enters your information directly into HCD's database limiting the risk of errors. If you would like to use the online system, email <a href="mailto:APR@hcd.ca.gov">APR@hcd.ca.gov</a> and HCD will send you the login information for your jurisdiction. <i>Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is <a href="mailto:opr.apr@opr.ca.gov">opr.apr@opr.ca.gov</a>.</i></p> <p><b>2. Email</b> - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at <a href="mailto:APR@hcd.ca.gov">APR@hcd.ca.gov</a> and to OPR at <a href="mailto:opr.apr@opr.ca.gov">opr.apr@opr.ca.gov</a>. Please send the Excel workbook, not a scanned or PDF copy of the tables.</p>

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# 2018 General Plan Annual Progress Report

## ANNUAL ELEMENT PROGRESS REPORT

### Housing Element Implementation

§6202)

Jurisdiction: Lemon Grove  
 Reporting Year: 2018 (Jan. 1 - Dec. 31)

Note: + Optional field  
 Cells in grey contain auto-calculation formulas

**Table A2**

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement (This Section Not Applicable to Lemon Grove No Information Available)								
1					2	3	4					5	6		
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Entitlement Date Approved	# of Units issued Entitlements
Summary Row: Start Data Entry Below															
	480-041-25	7657 North Ave.			B16-000-0351	ADU	R								
	480-551-77	2587 Nida Place			B17-000-0348	SFD	R								
	480-551-77	2589 Nida Place			B17-000-0348	ADU	R								
	480-043-16	3485 Olive St.	Celsius II	B17-000-0516 et al.	5+	R									
	577-030-08	1938 Englewood			B17-000-0550	ADU	R								
	503-232-14	8300 Palm St.			B18-000-0003	ADU	R								
	480-440-12	8012 Palm St.			B18-000-0051	ADU	R								
	480-264-20	3088 Cypress Ave.			B18-000-0061	ADU	R								
	480-710-27	7751 Mt. Vernon St.			B18-000-0098	ADU	R								
	479-160-24	7392 Central Ave.			B18-000-0170	ADU	R								
	479-410-21	6934 Mt. Vernon St.			B18-000-0374	ADU	R								
577-620-49	577-620-50	8501 Ildica St.			B16-000-0187	SFD	O								
577-620-49	577-620-51	8511 Ildica St.			B16-000-0202	SFD	O								
577-620-49	577-620-52	8521 Ildica St.			B16-000-0204	SFD	O								
577-620-49	577-620-53	8531 Ildica St.			B16-000-0205	SFD	O								
	499-220-53	8465 Broadway	Broadway Lofts		B15-000-0739	5+	R								
	480-344-05	2840 Olive St.			B17-000-0261	ADU	R								
	480-162-24	7592 Central Ave.			B17-000-0331	ADU	R								
	576-222-15	1920 Noble St.			B17-000-0344	ADU	R								

# 2018 General Plan Annual Progress Report

Lemon Grove  
2018 (Jan. 1 - Dec. 31)

## Annual Building Activity Report Summary - New Construction, I

Project Identifier				Unit Types		Affordability by Household Incomes - Building Permits								
1				2	3	7						8	9	
Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits
n: Start Data Entry Below									1		24	3		28
480-041-25	7657 North Ave.		B16-000-0351	ADU	R						1		7/3/2018	1
480-551-77	2587 Nida Place		B17-000-0348	SFD	R						1		7/12/2018	1
480-551-77	2589 Nida Place		B17-000-0348	ADU	R						1		7/12/2018	1
480-043-16	3485 Olive St.	Celsius II	B17-000-0516 et al.	5+	R						15	3	8/14/2018	18
577-030-08	1938 Englewood		B17-000-0550	ADU	R						1		2/21/2018	1
503-232-14	8300 Palm St.		B18-000-0003	ADU	R						1		3/6/2018	1
480-440-12	8012 Palm St.		B18-000-0051	ADU	R						1		5/9/2018	1
480-264-20	3088 Cypress Ave.		B18-000-0061	ADU	R						1		5/7/2018	1
480-710-27	7751 Mt. Vernon St.		B18-000-0098	ADU	R						1		5/9/2018	1
479-160-24	7392 Central Ave.		B18-000-0170	ADU	R				1				7/12/2018	1
479-410-21	6934 Mt. Vernon St.		B18-000-0374	ADU	R						1		11/13/2018	1
577-620-50	8501 Ildica St.		B16-000-0187	SFD	O									0
577-620-51	8511 Ildica St.		B16-000-0202	SFD	O									0
577-620-52	8521 Ildica St.		B16-000-0204	SFD	O									0
577-620-53	8531 Ildica St.		B16-000-0205	SFD	O									0
499-220-53	8465 Broadway	Broadway Lofts	B15-000-0739	5+	R									0
480-344-05	2840 Olive St.		B17-000-0261	ADU	R									0
480-162-24	7592 Central Ave.		B17-000-0331	ADU	R									0
576-222-15	1920 Noble St.		B17-000-0344	ADU	R									0
														0

# 2018 General Plan Annual Progress Report

Leomon Grove  
2018 (Jan. 1 - Dec. 31)

## Entitled, Permits and Completed Units

Project Identifier				Unit Types		Affordability by Household Incomes - Certificates of Occupancy								
1				2	3	10						11	12	
Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
n: Start Data Entry Below						1			2		18	4		25
480-041-25	7657 North Ave.		B16-000-0351	ADU	R									0
480-551-77	2587 Nida Place		B17-000-0348	SFD	R									0
480-551-77	2589 Nida Place		B17-000-0348	ADU	R									0
480-043-16	3485 Olive St.	Celsius II	B17-000-0516 et al.	5+	R									0
577-030-08	1938 Englewood		B17-000-0550	ADU	R						1		7/26/2018	1
503-232-14	8300 Palm St.		B18-000-0003	ADU	R						1		7/24/2018	1
480-440-12	8012 Palm St.		B18-000-0051	ADU	R									0
480-264-20	3088 Cypress Ave.		B18-000-0061	ADU	R									0
480-710-27	7751 Mt. Vernon St.		B18-000-0098	ADU	R									0
479-160-24	7392 Central Ave.		B18-000-0170	ADU	R									0
479-410-21	6934 Mt. Vernon St.		B18-000-0374	ADU	R									0
577-620-50	8501 Ildica St.		B16-000-0187	SFD	O							1	11/6/2018	1
577-620-51	8511 Ildica St.		B16-000-0202	SFD	O							1	11/6/2018	1
577-620-52	8521 Ildica St.		B16-000-0204	SFD	O							1	11/15/2018	1
577-620-53	8531 Ildica St.		B16-000-0205	SFD	O							1	11/15/2018	1
499-220-53	8465 Broadway	Broadway Lofts	B15-000-0739	5+	R	1						15	11/14/2018	16
480-344-05	2840 Olive St.		B17-000-0261	ADU	R					1			7/3/2018	1
480-162-24	7592 Central Ave.		B17-000-0331	ADU	R						1		4/6/2018	1
576-222-15	1920 Noble St.		B17-000-0344	ADU	R					1			3/5/2018	1
														0
														0

# 2018 General Plan Annual Progress Report

emon Grove  
2018 (Jan. 1 - Dec. 31)

Project Identifier				Unit Types		Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			
1				2	3	13	14	15	16	17	18	19	20		
Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	How many of the units were Extremely Low Income?*	Was Project APPROVED using GC 65913.4(b)? (SB 35 Streamlining) Y/N	Infill Units? Y/N*	Assistance Programs for Each Development (see instructions)	Deed Restriction Type (see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units*	Demolished or Destroyed Units*	Demolished/Destroyed Units Owner or Renter*
n: Start Data Entry Below															
480-041-25	7657 North Ave.			B16-000-0351	ADU	R	N				Comparables				
480-551-77	2587 Nida Place			B17-000-0348	SFD	R	N				Comparables				
480-551-77	2589 Nida Place			B17-000-0348	ADU	R	N				Comparables				
480-043-16	3485 Olive St.	Celsius II	B17-000-0516 et al.	5+	R		N				Comparables				
577-030-08	1938 Englewood			B17-000-0550	ADU	R	N				Comparables				
503-232-14	8300 Palm St.			B18-000-0003	ADU	R	N				Comparables				
480-440-12	8012 Palm St.			B18-000-0051	ADU	R	N				Comparables				
480-264-20	3088 Cypress Ave.			B18-000-0061	ADU	R	N				Comparables				
480-710-27	7751 Mt. Vernon St.			B18-000-0098	ADU	R	N				Comparables				
479-160-24	7392 Central Ave.			B18-000-0170	ADU	R	N				Comparables				
479-410-21	6934 Mt. Vernon St.			B18-000-0374	ADU	R	N				Comparables				
577-620-50	8501 Ildica St.			B16-000-0187	SFD	O	N				Previous APR -				
577-620-51	8511 Ildica St.			B16-000-0202	SFD	O	N				Previous APR -				
577-620-52	8521 Ildica St.			B16-000-0204	SFD	O	N				Previous APR -				
577-620-53	8531 Ildica St.			B16-000-0205	SFD	O	N				Previous APR -				
499-220-53	8465 Broadway	Broadway Lofts		B15-000-0739	5+	R	N			DB	55				
480-344-05	2840 Olive St.			B17-000-0261	ADU	R	N				Previous APR -				
480-162-24	7592 Central Ave.			B17-000-0331	ADU	R	N				Previous APR -				
576-222-15	1920 Noble St.			B17-000-0344	ADU	R	N				Previous APR -				

# 2018 General Plan Annual Progress Report

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation (CCR Title 25 §6202)

Jurisdiction	Lemon Grove
Reporting Year	2018 (Jan. 1 - Dec. 31)

This table is auto-populated once you enter your jurisdiction name and current year data.  
Please contact HCD if your data is different than the material supplied here

Table B													
Regional Housing Needs Allocation Progress													
Permitted Units Issued by Affordability													
		1	2									3	4
Income Level		RHNA Allocation by Income Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	77	88			1						90	
	Non-Deed Restricted		1										
Low	Deed Restricted	59	47									94	
	Non-Deed Restricted		34		5	2	5	1					
Moderate	Deed Restricted	54										105	
	Non-Deed Restricted		6			61	14	24					
Above Moderate	Non-Deed Restricted	119	1	23	72	42	7	3				148	
Total RHNA		309											
Total Units 44			177	23	77	106	26	28				437	

Note: units serving extremely low-income households are included in the very low-income permitted units totals  
Cells in grey contain auto-calculation formulas







# 2018 General Plan Annual Progress Report

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation (CCR Title 25 §6202)

<b>Jurisdiction</b>	Lemon Grove
<b>Reporting Period</b>	2018 (Jan. 1 - Dec. 31)

Note: + Optional field  
Cells in grey contain auto-calculation formulas

**Table F**

**Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)(2)**

This table is optional. Jurisdictions may list (for informational purposes only) units that do not count toward RHNA, but were substantially rehabilitated, acquired or preserved. To enter units in this table as progress toward RHNA, please contact HCD at APR@hcd.ca.gov. HCD will provide a password to unlock the grey fields. Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in Government Code section 65583.1(c)(2).

Activity Type	Units that Do Not Count Towards RHNA <sup>+</sup> Listed for Informational Purposes Only				Units that Count Towards RHNA <sup>+</sup> Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1 <sup>+</sup>
	Extremely Low-Income <sup>+</sup>	Very Low-Income <sup>+</sup>	Low-Income <sup>+</sup>	TOTAL UNITS <sup>+</sup>	Extremely Low-Income <sup>+</sup>	Very Low-Income <sup>+</sup>	Low-Income <sup>+</sup>	TOTAL UNITS <sup>+</sup>	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Total Units by Income									

# 2018 General Plan Annual Progress Report

<b>Jurisdiction</b>	Lemon Grove	
<b>Reporting Year</b>	2018	(Jan. 1 - Dec. 31)

Entitled Units Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units 44		0

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Submitted Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

**RESOLUTION NO. 2019 -**

**RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LEMON GROVE, CALIFORNIA, ADOPTING A LIST  
OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY  
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City, will receive an estimated \$444,147 in RMRA funding in Fiscal Year 2019-20 from SB 1; and

**WHEREAS**, this is the third year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, or increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City has undergone a public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City used a Pavement Management System to develop the SB 1 street rehabilitation project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate regional arterial, collector and residents streets throughout the City as well as create a detailed storm drain capital improvements program; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in a good condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a much more improved condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Lemon Grove, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in part or solely with fiscal year 2019-20 Road Maintenance and Rehabilitation Account revenues:

*Project Title: FY 2019-20 Street Rehabilitation Project.*

*Project Description:* This project will allocate a portion of the RMRA funds to support its annual street rehabilitation project.

*Project Location:* While referencing the City's pavement management program, the street listed for treatment in FY 2019-20 will be designed and constructed. If funding allows additional streets to be included beyond FY 2020, they will be included in the FY 2019-20 project.

*Project Cost Allocation:* \$553,000.

*Proposed Schedule for Completion:* FY 2019-20.

*Estimated Useful Life:* The streets useful life is anticipated to be equal to or greater than 10 years without major repair work.

*Project Title: Storm Drain Master Plan (Phase II).*

*Project Description:* This project will allocate a portion of the RMRA funds to complete the City's storm drain master plan. During FY 2018-19, the City updated the storm drain master plan, however, due to limited funds the creation of interim solutions for CMP segments, identification of necessary segment sizes, a construction cost estimate, and prioritization of recommended improvements to support future capital improvement projects was postponed. Those remnant tasks will now be completed as a part of this project.

*Project Location:* The City's storm drain system is contained in multiple areas citywide.

*Project Cost Allocation:* \$50,000.

*Proposed Schedule for Completion:* FY 2019-20.

*Estimated Useful Life:* The master plan document will be referenced for at least the next five-year period to support on-going capital improvement projects related to repairing and replacing the city's storm drain infrastructure.

**PASSED AND ADOPTED** by the City Council of the City of Lemon Grove, State of California this 19<sup>th</sup> day of March, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

***Racquel Vasquez, Mayor***

**Attest:**

---

***Shelley Chapel, MMC, City Clerk***

**Approved as to Form:**

---

***Kristen Steinke, City Attorney***



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

### Item No. 3

**Meeting Date:** March 19, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** Public Works Department

**Staff Contact:** Mike James, Assistant City Manager

[mjames@lemongrove.ca.gov](mailto:mjames@lemongrove.ca.gov)

**Item Title:** **Approval of the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account Funding Allocation**

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**Recommended Action:** Adopt a resolution approving the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account funding allocation.

**Summary:** In 2017, the Road Repair and Accountability Act of 2017 (SB 1) was created to establish a new funding source in California's transportation system. This bill established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund that is intended to address deferred maintenance on the state highway system and the local street and road system. A requirement of SB1 is for each entity to declare what it plans to use the funds for each year.

In the discussion portion of this report additional details regarding how revenues are allocated to local governments, what the eligible uses are, and establishes the annual eligible project list to meet the reporting requirements of SB 1.

**Discussion:** In 2017, the Road Repair and Accountability Act (Act) of 2017 (SB 1) was created to establish a new funding source in California's transportation system. This bill established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund that is intended to address deferred maintenance on the state highway system and the local street and road system.

### Funding Details:

RMRA funds are derived from new gas tax, transportation improvement fees, and a portion of the diesel excise tax. The funds are continuously appropriated and apportioned to local governments monthly and not based on a reimbursement basis. The amounts that any city may receive are allocated per capita. In **Attachment B**, staff compares the Fiscal year 2019-2020 (FY 2019-20) revenue estimates with FY 2018-19. The total increase in revenues equals \$149,602.

### Eligible Uses of RMRA Funding:

The use of RMRA local streets and roads funds is similar to the HUTA use rules. Pursuant to Streets and Highway Code Section 2030, RMRA local streets and roads allocations must be used for projects that include, but are not limited to, the following:

- Road maintenance and rehabilitation,
- Safety projects,
- Railroad grade separations,
- Traffic control devices, and
- Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm-water capture projects in conjunction with any other allowable project.

RMRA funds may also be used to satisfy a match requirement to obtain state or federal funds for eligible projects. SB1 also contains non-obligatory intent language regarding the use of funds. To the extent possible and cost-effective cities and counties are to program a use that:

- Advanced recycling techniques that reduce greenhouse gas emissions,
- Automotive technologies, ZEV fueling, infrastructure-to-vehicle,
- Communications autonomous vehicle systems,
- Resiliency regarding climate change, fire, floods, sea level rise, and
- Complete street elements, access for bicycles, pedestrians.

Lastly, if a city or county has an average pavement condition index that meets or exceeds 80, the city or county may spend its RMRA funds on transportation priorities other than the previously listed items (refer to Streets and Highways Code Section 2037).

### **Discussion:**

Each year a city or county must submit to the California Transportation Commission (CTC) an approved resolution that clearly describes all projects for which RMRA funds were expended including: description, location, funds expended, completion date, and estimated useful life of the project. There are two projects in FY 2019-20, that staff recommends and the projects are listed below:

*Project Title: FY 2019-20 Street Rehabilitation Project.*

*Project Description:* This project will allocate a portion of the RMRA funds to support its annual street rehabilitation project.

*Project Location:* While referencing the City's pavement management program, the street listed for treatment in FY 2019-20 will be designed and constructed. If funding allows additional streets to be included beyond FY 2020, they will be included in the FY 2019-20 project.

*Project Cost Allocation:* \$553,000.

*Proposed Schedule for Completion:* FY 2019-20.

*Estimated Useful Life:* The streets useful life is anticipated to be equal to or greater than 10 years without major repair work.

*Project Title:* Storm Drain Master Plan (Phase II).

*Project Description:* This project will allocate a portion of the RMRA funds to complete the City's storm drain master plan. During FY 2018-19, the City updated the storm drain master plan, however, due to limited funds the creation of interim solutions for CMP segments, identification of necessary segment sizes, a construction cost estimate, and prioritization of recommended improvements to support future capital improvement projects was postponed. Those remnant tasks will now be completed as a part of this project.

*Project Location:* The City's storm drain system is contained in multiple areas citywide.

*Project Cost Allocation:* \$50,000.

*Proposed Schedule for Completion:* FY 2019-20.

*Estimated Useful Life:* The master plan document will be referenced for at least the next five-year period to support on-going capital improvement projects related to repairing and replacing the city's storm drain infrastructure.

If the resolution is adopted by the City Council, staff will forward the signed resolution to the CTC for acceptance by the May 1, 2019 deadline.

**Environmental Review:**

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section |                       Mitigated Negative Declaration

**Fiscal Impact:** In Fiscal Year 2019-20, \$553,000 will be programmed to the FY 2019-20 Street Rehabilitation project and \$50,000 will be programmed to the Storm Drain Master Plan (Phase II) project.

**Public Notification:** None.

**Staff Recommendation:** Adopt a resolution approving of the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account funding allocation.

**Attachments:**

- Attachment A – Resolution
- Attachment B – Fiscal Years 2018-19 and 2019-20 Revenue Comparison

**RESOLUTION**

**Resolution to be inserted as Additional Material on Monday, March 18, 2019. Some information not available at the time of print.**

**Fiscal Years 2018-19 and 2019-20 Revenue Comparison**

Lemon Grove	Highway Users Tax Account (HUTA)					Total HUTA	SB1		Total
	Sec 2103	Sec 2105	Sec 2106	Sec 2107	Sec 2107.5		TCRF Loan Repayment	Road Maint Rehab Acct	
FY 2018-2019	\$95,187	\$150,181	\$103,392	\$197,242	\$6,000	\$552,002	\$30,261	\$425,507	\$1,007,770
FY 2019-2020	\$228,859	\$149,284	\$102,790	\$196,031	\$6,000	\$682,964	\$30,261	\$444,147	\$1,157,372
Difference	+\$133,672	-\$897	-\$602	-\$1,211	\$0	+\$130,962	\$0	+\$18,640	+\$149,602

**Definition:**

- Sec 2103: Allocation replaces the former Prop42 revenues. This is a price-based fuel tax rate, adjusted annually by the BOE until 2019.
- Sec 2105/2106/2107: Provides a monthly allocation of 1.315 cents per gallon of gasoline, 1.8 cents per gallon of diesel, and 2.59 cents per liquefied petroleum gas based on the population.
- Sec 2107.5: Allocation approximately \$2.6 million annually each July based on a population formula.
- TCRF Loan Repayment: SB1 stipulated the repayment of \$706 million by the state General Fund to transportation funds over three fiscals (FY 2017-18, 2018-19 and 2019-20). Local streets and roads will be paid \$225 million. \$75 million per year with half to cities and half to counties.
- Road Maint Rehab Acct: New revenue source created from the Road Repair and Accountability Act.



City of Lemon Grove  
City Council Regular Meeting Agenda  
Tuesday, March 19, 2019, 6:00 p.m.

Lemon Grove Community Center  
3146 School Lane, Lemon Grove, CA

*The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency*

Call to Order

Pledge of Allegiance:

Changes to the Agenda:

Public Comment:

(Note: In accordance with State Law, the general public may bring forward an item not scheduled on the agenda; however, the City Council may not take any action at this meeting. If appropriate, the item will be referred to staff or placed on a future agenda.)

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City.  
(GC 53232.3 (d)) (53232.3.(d) states that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)

1. Consent Calendar:

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public.)

A. Waive Full Text Reading of All Ordinances on the Agenda

Reference: Kristen Steinke, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda; Ordinances shall be introduced and adopted by title only.

B. City of Lemon Grove Payment Demands

Reference: Molly Brennan, Finance Director

Recommendation: Ratify Demands

C. Approval of Meeting Minutes

Regular Meeting

March 5, 2019

Reference: Shelley Chapel, City Clerk

Recommendation: Approve Minutes

D. Award the FY 2018-19 Street Rehabilitation Project

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: Adopt Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Awarding a Contract for the FY 2018-19 Street Rehabilitation Project (Contract No. 2019-08)."

E. Local Agency Improvement Fee Report FY 2017-18

Reference: Molly Brennan, Finance Manager

*Recommendation: Receive and File the Annual Local Agency Improvement Fee Report for Fiscal Year 2017-2018.*

F. Code Enforcement Hearing Officers Reappointment

Reference: Paolo Romero, Code Enforcement Officers

*Recommendation: Adopt a Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Reappointing Current Code Enforcement Hearing Officers for a Three-Year Term to End April 2022."*

Public Hearing:

2. Consideration of 2018 General Plan Annual Progress Report

Reference: Mike Viglione, Associate Planner

Recommendation: Conduct a Public Hearing, receive public comment, adopt a Resolution entitled, "A Resolution of the City Council of the City of Lemon Grove, California, Accepting the 2018 General Plan Annual Progress Report and Directing Staff to Submit the Report to the State of California in Accordance with Government Code Section 65400(a)(2)."

Reports to Council:

3. Approval of the Fiscal Year 2019-2020 Road Maintenance Rehabilitation Account Funding Allocation

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: *Adopt a Resolution.*

Closed Session:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (G.C. § 54956.8)  
Property: Massachusetts Cell Tower located at:2600 Block of Massachusetts Avenue.  
Agency Negotiation: Lydia Romero, City Manager, and Mike James, Assistant City Manager / Public Works Director  
Negotiating Parties: Nick Foster with Airwave Advisors  
Under Negotiation: Instruction to negotiator will concern both prices and terms.
2. CONFERENCE WITH LABOR NEGOTIATORS (G.C. § 54957.7)  
Employee Organization: Lemon Grove Firefighters Association, Local 2728 of the International Association of Firefighters  
City Representatives: Lydia Romero, City Manager, Mike James, Assistant City Manager / Public Works Director, Molly Brennan, Finance Manager, and Roberto Hidalgo, Human Resources Manager

Adjournment

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In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. If you require such assistance, please contact the City Clerk at (619) 825-3800 or email [schapel@lemongrove.ca.gov](mailto:schapel@lemongrove.ca.gov). A full agenda packet is available for public review at City Hall.

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## AFFIDAVIT OF NOTIFICATION AND POSTING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO) SS  
CITY OF LEMON GROVE)

I, Shelley Chapel, MMC, City Clerk of the City of Lemon Grove, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the City Council of the City of Lemon Grove, California, was delivered and/or notice by email not less than 72 hours before the hour of 5:30 p.m. on March 14, 2019, to the members of the governing agency, and caused the agenda to be posted on the City's website at [www.lemongrove.ca.gov](http://www.lemongrove.ca.gov) and at Lemon Grove City Hall, 3232 Main Street Lemon Grove, CA 91945.

**/s/: Shelley Chapel**

Shelley Chapel, MMC, City Clerk