



**City of Lemon Grove
City Council Regular Meeting Agenda
Tuesday, October 6, 2020, 6:00 p.m.**

Virtual Meeting via Zoom platform

<https://www.zoom.us/home?zcid=2478>

Meeting Access # 619-825-3800

<https://us04web.zoom.us/j/6198253800>

City Council

Racquel Vasquez, Mayor
Jennifer Mendoza, Mayor Pro Tem
Jerry Jones, Councilmember
David Arambula, Councilmember
Yadira Altamirano, Councilmember

A public agenda packet is available for review on the [City's website](#)

Public Participation

In accordance with Executive Orders N-25-20, N-29-20 and N-35-20 paragraph 3, executed by the Governor of California on March 17, 2020, and as a response to mitigating the spread of Coronavirus known as COVID-19, the Regular Meeting of the City Council scheduled for Tuesday, October 6, 2020, at 6:00 p.m. will be a virtual meeting – audio only.

Below are the ways to participate. For any questions contact the City Clerk's Office at (619) 825-3800.

Members of the public are able to participate in the following ways:

1. Listen to audio live via zoom
2. Written Public Comment: Which will be accepted by email with the subject line PUBLIC COMMENT ITEM #____. Email to the City Clerk schapel@lemongrove.ca.gov prior to the meeting. The deadline for the public comment to be submitted is **Monday, October 5, 2020 at 5:00 p.m.** Any comment received after the deadline will not be read at the meeting, but will be maintained in the record.

Join the Meeting

Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app from the [Zoom Download Center](#). Otherwise, you will be prompted to download and install Zoom when you click a join link.

Prerequisites

- Each meeting has a Meeting Access ID and Password that will be required to join a Zoom meeting. #619-825-3800. If you have eNotification set-up it will be included on your email notification. If you have not yet set-up notifications for City meetings and events please go to the City website and [sign up](#).
- Meeting will be Audio only for all participants.

1. Open the Zoom desktop client
2. Join a meeting using one of these methods:
 - * Click Join a Meeting if you want to join in without signing in.
 - * Sign in to Zoom then click join.
3. Enter the Meeting ID number and your display name
4. If you're not signed in, enter a display name.

All audio will be muted upon entering.

The meeting audio will be available on the City website within 24 hours of the meeting.

Public Comment:

In accordance with Executive Orders N-25-20, N-29-20 and N-35-20 paragraph 3, executed by the Governor of California on March 17, 2020. Written Public Comment: Which will be accepted by email with the subject line PUBLIC COMMENT ITEM ____ . Email to the City Clerk schapel@lemongrove.ca.gov prior to the meeting. The deadline for the public comment to be submitted is Monday, October 5, 2020 at 5:00 p.m. Any comment received after the deadline will not be read but will be maintained in the record.

Process:

1. Email City Clerk your written comment. In the Subject Line of the email indicate whether comment is for Public Comment (item not on the agenda) or Agenda Item #.

Participants addressing the City Council by email are encouraged to provide the following information:

- a) Full Name;
- b) Contact Number;
- c) Address;
- d) Public Comment or Agenda Item No;
- e) Subject;
- f) Written Comments

2. Include Comment – Comment is limited up to three (3) minutes. Comment will be read by the City Clerk and timed and if comment extends longer than three (3) minutes it will be timed out.

If comment is received but there is no indication as to whether it is to be read under Public Comment or a specific agenda item, the comment will be retained in the record but not read at the meeting.

Currently public comment is only being accepted by email to be read by the City Clerk. City Clerk email address: schapel@lemongrove.ca.gov

**City of Lemon Grove
City Council Regular Meeting Agenda**

**Tuesday, October 6, 2020, 6:00 p.m.
Virtual Meeting via Zoom platform**

The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency

Call to Order

Pledge of Allegiance:

Changes to the Agenda:

Presentation:

Update on Undergrounding Project presented by Dinah Willier, Public Affairs Manager
SDG&E

Public Comment:

(Note: In accordance with State Law, the general public may bring forward an item not scheduled on the agenda; however, the City Council may not take any action at this meeting. If appropriate, the item will be referred to staff or placed on a future agenda.)

Public comment will be read into the record by the City Clerk. Per Lemon Grove Municipal Code Section 2.14.150, each comment is allowed up to three (3) minutes.

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City.
(GC 53232.3 (d)) (53232.3.(d) states that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)

City Manager Report:

Consent Calendar:

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public.)

1.A. Waive Full Text Reading of All Ordinances on the Agenda

Reference: Kristen Steinke, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda; Ordinances shall be introduced and adopted by title only.

1.B. City of Lemon Grove Payment Demands

Reference: Molly Brennan, Administrative Services Director

Recommendation: Ratify Demands

1.C. Approval of Meeting Minutes

September 15, 2020 Regular Meeting

Reference: Shelley Chapel, City Clerk

Recommendation: Approve Minutes

1.D. City Proclamation – National Fire Prevention Week

Reference: Steve Swaney, Fire Chief

Recommendation: Proclaim the Week of October 4-10, 2020, “National Fire Prevention Week” within the City of Lemon Grove.

1.E. Award a Professional Services Agreement for City Inspection Services with Infrastructure Engineering Corporation

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: Adopt Resolution entitled, “Resolution of the City Council of the City of Lemon Grove, California, Approving an Agreement for Professional Services with Infrastructure Engineering Corporation for City Inspection Services.”

1.F. Street Maintenance Project – 6818 Federal Boulevard

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: Adopt Resolution entitled, “Resolution of the City Council of the City of Lemon Grove, California, Approving the Street Maintenance Project Located at 6818 Federal Boulevard.”

Reports to Council:

2. 115 Trust Transfer from Sanitation District (*Sanitation District Item*)

Reference: Molly Brennan, Administrative Services Director

Recommendation: Authorize the transfer of \$560,199 from the Sanitation District to the 115 Trust for investment toward future CalPERS obligations.

3. Community Development Block Grant Coronavirus Funds – New Allocation

Reference: Christian Olivas, Management Analyst

Recommendation: Discuss and provide direction to staff on the use of Community Development Block Grant Coronavirus new fund allocations.

Closed Session:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: Remnant Parcel located at Lemon Grove Avenue and North Avenue, Lemon Grove, CA 91945

Agency Negotiation: City of Lemon Grove

Negotiating Parties: City Manager, Lydia Romero, Assistant City Manager, Mike James

Under Negotiation: Instruction to Negotiate

B. LIABILITY CLAIM

Government Code Section 54956.95

Claimant: Aguilar

Agency Claimed Against: City of Lemon Grove

C. PUBLIC EMPLOYEE EMPLOYMENT

Government Code Section 54957

Performance Evaluation: City Manager

Adjournment

AFFIDAVIT OF NOTIFICATION AND POSTING
STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS
CITY OF LEMON GROVE)

I, Shelley Chapel, MMC, City Clerk of the City of Lemon Grove, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the City Council of the City of Lemon Grove, California, was delivered and/or notice by email not less than 72 hours, before the hour of 6:00 p.m. on October 6, 2020, to the members of the governing agency, and caused the agenda to be posted on the City's website at www.lemongrove.ca.gov and at Lemon Grove City Hall, 3232 Main Street Lemon Grove, CA 91945.

/s/: Shelley Chapel
Shelley Chapel, MMC, City Clerk

In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. If you require such assistance, please contact the City Clerk at (619) 825-3800 or email schapel@lemongrove.ca.gov. A full agenda packet is available for public review at City Hall



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.A

Meeting Date: October 6, 2020
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Kristen Steinke, City Attorney
Item Title: **Waive the Full Text Reading of all Ordinances**

Summary: Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section [] Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.B

Meeting Date: October 6, 2020
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Molly Brennan, Administrative Services Director
<mailto:MBrennan@lemongrove.ca.gov>
Item Title: **City of Lemon Grove Payment Demands**

Recommended Action: Ratify Demands.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section [] Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

City of Lemon Grove Demands Summary

Approved as Submitted:

Molly Brennan, Administrative Services Director

For Council Meeting: 10/06/20

ACH/AP Checks 09/03/20-09/25/20

263,708.59

Payroll - 09/08/20

131,204.69

Payroll - 09/22/20

142,578.28

Total Demands

537,491.56

CHECK NO	INVOICE NO	VENDOR NAME	CHECK DATE	Description	INVOICE AMOUNT	CHECK AMOUNT
ACH	Aug20	Sedgwick Claims Management Services, Inc	09/03/2020	Workers' Comp Claims - Aug'20	351.54	351.54
ACH	Refill 9/1/20	Pitney Bowes Global Financial Services LLC	09/03/2020	Postage Usage 9/1/20	250.00	250.00
ACH	10948452	LEAF	09/03/2020	Ricoh C3502 Copier System-PW Yard - Aug'20	160.51	160.51
ACH	4154920380/0920 3568860625/0920	SDG&E	09/09/2020	Electric Usage:St Light 7/31/20-8/31/20 Electric Usage:St Light 7/31/20-8/31/20	1,836.97 1,257.40	3,094.37
ACH	Sep8 20 20	Employment Development Department	09/10/2020	State Taxes 9/8/20	9,086.13	9,086.13
ACH	Aug20 Aug20-CC Aug20-CC	Wells Fargo	09/11/2020	Bank Service Charge - Aug'20 Credit Card Processing-Mo.Svc -Aug'20 Credit Card Transaction Fees- Aug'20	371.22 9.95 1,337.13	1,718.30
ACH	Aug20	Home Depot Credit Services	09/11/2020	Home Depot Purchases - Aug'20	1,210.54	1,210.54
ACH	Aug26-Sep8 20	Calpers Supplemental Income 457 Plan	09/11/2020	457 Plan 8/26/20-9/8/20	8,956.55	8,956.55
ACH	67435995	WEX Bank	09/11/2020	Fuel - Fire Dept - Aug'20	258.39	258.39
ACH	Sep8 20 20	US Treasury	09/15/2020	Federal Taxes 9/8/20	29,213.41	29,213.41
ACH	Refill 9/14/20	Pitney Bowes Global Financial Services LLC	09/15/2020	Postage Usage 9/14/20	250.00	250.00
ACH	Aug12-Sep8 20	California Public Empl Retirement System	09/23/2020	Pers Retirement 8/12/20-9/8/20	169,453.00	169,453.00
ACH	Sep22 20	Employment Development Department	09/24/2020	State Taxes 9/22/20	10,957.77	10,957.77
ACH	Sep9-Sep22 20	Calpers Supplemental Income 457 Plan	09/25/2020	457 Plan 8/26/20-9/8/20	9,306.55	9,306.55
ACH	369167	Aflac	09/25/2020	AFLAC Insurance 9/24/20	1,684.42	1,684.42
13443	L1072895UI	American Messaging	09/09/2020	Pager Replacement Program 9/1/20-9/30/20	50.51	50.51
13444	15217131	AT&T	09/09/2020	Fire Backup Phone Line- 7/22/20-8/21/20	42.50	42.50
13445	11151	Balestreri, Potocki & Holmes	09/09/2020	Legal Svcs: File 1019-224 - thru Jul'20	815.95	815.95
13446	Boll Weevil	Boll Weevil	09/09/2020	Small Business Grant Program	5,000.00	5,000.00
13447	09/08/2020	California State Disbursement Unit	09/09/2020	Wage Withholding Pay Period Ending 9/8/20	161.53	161.53
13448	4033795644 4033795645	Canon Solutions America, Inc.	09/09/2020	Canon Maintenance-Copier Usage 5/27/20-8/26/20 Canon Maintenance-Copier Usage 5/27/20-8/26/20 Fire	383.48 22.67	406.15
13449	0000014887	City of El Cajon	09/09/2020	Overtime Reimbursement - Aliano 8/8/20	1,474.01	1,474.01
13450	22183 22183 22183	City of La Mesa	09/09/2020	Overtime Reimbursement - Brown 8/17/20 Overtime Reimbursement - Doig 8/8/20 Overtime Reimbursement - Lopez 8/19/20	1,203.32 1,478.17 1,310.41	3,991.90
13451	55087	Daley & Heft LLP	09/09/2020	Legal Svcs: GHC0025482	1,525.80	1,525.80
13452	DirksNiteClub	DirksNiteClub	09/09/2020	Small Business Grant Program	10,000.00	10,000.00
13453	G & G AutoRepa2	G & G Auto Repair	09/09/2020	Small Business Relief Grant Program/3575 Buena Vista Ave	223.64	223.64
13454	101676	Horton, Oberrecht, Kirkpatrick & Martha,APC	09/09/2020	Legal Svcs: GCH0019886	123.50	123.50
13455	Sep08 20	ICMA	09/09/2020	ICMA Deferred Compensation Pay Period Ending 9/8/20	780.77	780.77
13456	2162	Law Offices of James F. Holtz, APC	09/09/2020	Legal Svcs: GHC0026956	3,182.50	3,182.50
13457	1032045 1032473	Life-Assist, Inc.	09/09/2020	EKG Paper, Lifepak HeartSync AED Pads, Adult	60.15 121.93	182.08
13458	IN1489316	Municipal Emergency Services Inc	09/09/2020	SCBA Hydro Testing & Maint	141.69	141.69
13459	WO-70265-1 WO-70265-1	Office Advantage, Inc.	09/09/2020	Station Supplies/Powder Cleanser Office Supplies -Fire	14.93 81.36	96.29
13460	Reimb8/3/20	Ortiz, Phillip	09/09/2020	Reimb: Firefighter Rope & Rescue Class	507.03	507.03
13461	3010322681	Parkhouse Tire Inc	09/09/2020	E210 Service/Flat Repair	391.88	719.53

	3010322693			E210 Service/Flat Repair		327.65	
13462	PromexAuto2	Promex Automotive	09/09/2020	Small Business Relief Grant Program		556.90	556.90
13463	8/3/20	Purchase Power	09/09/2020	Postage for Packages 8/3/20		20.00	20.00
13464	SimiFam/Lidos	Simi Family Inc	09/09/2020	Small Business Grant Program - Lido's Italian Foods		10,000.00	10,000.00
13465	500445	South Coast Emergency Vehicle Services	09/09/2020	Electric & Manual Regulators - Fire Veh		1,083.84	1,083.84
13466	64601	Tyson & Mendes, LLP	09/09/2020	Legal Svcs: GHC0019886		700.00	700.00
13467	VOID	Warren, Tasha	09/09/2020	** VOID **		-	-
13468	A PositiveChoice	A Positive Choice Resource & Referral Svcs	09/16/2020	Small Business Relief Grant Program		5,000.00	5,000.00
13469	5656180990 5656238769	AutoZone, Inc.	09/16/2020	Tire Sealant - 2 Tires/PW Loader Battery - PW/Wood Chipper		30.70 138.10	168.80
13470	Sep2020 Sep2020	BCC	09/16/2020	LTD Insurance - Sep'20 Life Insurance - Sep'20		722.18 641.25	1,363.43
13471	5068155	Bearcom	09/16/2020	Portable Radios Monthly Contract 8/22/20-9/21/20		150.00	150.00
13472	Boll Weevil	Boll Weevil	09/16/2020	Small Business Relief Grant Program		5,000.00	5,000.00
13473	Oct 2020	California Dental Network Inc	09/16/2020	California Dental Insurance -Oct20		342.12	342.12
13474	7082821	Certified Laboratories	09/16/2020	PW/Supplies/Gatorade		240.79	240.79
13475	00076875	Chicago Title Company	09/16/2020	Prelim Report - 7501 Davidson Ave, Lemon Grove		750.00	750.00
13476	Chuys Barbershop	Chuy's Barbershop	09/16/2020	Re-issue/Small Business Relief Grant Program		4,500.00	4,500.00
13477	0000014888	City of El Cajon	09/16/2020	Overtime Reimbursement - Laatsch 8/31/20		1,474.01	1,474.01
13478	22184	City of La Mesa	09/16/2020	Household Hazardous Waste Event- 7/18/20		2,134.18	2,134.18
13479	21CTOFLGN02	County of San Diego- RCS	09/16/2020	800 MHZ Network - Aug'20		2,736.00	2,736.00
13480	55307	Daley & Heft LLP	09/16/2020	Legal Svcs:GHC0025482		4,047.15	4,047.15
13481	09032020560	DAR Contractors	09/16/2020	Animal Disposal- Aug'20		162.00	162.00
13482	0088168-IN	Doggie Walk Bags Inc	09/16/2020	17,080 Doggie Walk Dispenser Bags w/Pouch		1,126.73	1,126.73
13483	Dr Kevin Swartz	Dr. Kevin Swartzberg Dental Corp	09/16/2020	Small Business Relief Grant Program		6,000.00	6,000.00
13484	First ChineseExp	First Chinese Express Inc	09/16/2020	Small Business Relief Grant Program		5,000.00	5,000.00
13485	252773	GB Auto Service, Inc.	09/16/2020	Tires/Wheel Balance/Alignment - LGPW#19 '99 Ford F350		1,162.96	1,162.96
13486	INV1018488	George Hills Company	09/16/2020	TPA Claims- Adjusting/Other Services - Aug 20		343.20	343.20
13487	9181432815 9181829633 9184706782	HD Supply Facilities Maintenance, Ltd.	09/16/2020	Disposable Face Masks - COVID-19 Paper Bags - CDBG-CV Food Distribution Quick Clean Disinfectant - CDBG-CV Food Distribution Supply		164.86 244.18 86.18	495.22
13488	100414	Horton, Oberrecht, Kirkpatrick & Martha,APC	09/16/2020	Legal Svcs: GHC0019886		140.00	140.00
13489	J & V Nail	J & V Nail Designs Inc	09/16/2020	Small Business Relief Grant Program		5,000.00	5,000.00
13490	Joseph C Truxaw	Joseph C Truxaw & Assoc Inc	09/16/2020	Refund/Joseph C Truxaw & Assoc Inc/Overpaid Business License Fee		9.00	9.00
13491	141512 141627 141627	Knott's Pest Control, Inc.	09/16/2020	Bee Control - Rec Ctr/3131 School Lane On Call Pest Control/Gnat Control - Sheriff Stn Plants Discount-On Call Pest Control/Gnat Control - Sheriff Stn Plants		195.00 110.00 -85.00	220.00
13492	LeftCoastCuts	Left Coast Cuts	09/16/2020	Re-issue/Small Business Relief Grant Program		7,500.00	7,500.00
13493	202008	Lemon Grove Car Wash, Inc.	09/16/2020	Oil Change/Air Filter - LGPW#33 Animal Control Van 8/17/20		71.85	71.85
13494	1491094 1506218	Liebert Cassidy Whitmore	09/16/2020	Prof Svcs: LE050-00005 thru 12/31/19 Prof Svcs: LE050-00007 thru 8/31/20		130.00 2,682.00	2,812.00
13495	Aug20 Aug20 Aug20 Aug20 Aug20 Aug20 Aug20	Lounsbery Ferguson Altona & Peak LLP	09/16/2020	Cost-Share Agreeemt 03529-00005 Aug'20 Code Enforcement 03529-00002 Aug'20 General 03529-00001 Aug'20 Affordable Housing 03529-00004 Aug'20 03529-00014 Aug'20 03529-00015 Aug'20 03529-00016 Aug'20 03529-00017 Aug'20 COVID-19		1,165.04 166.50 10,307.17 132.80 49.80 132.80 2,068.92 2,008.60	16,031.63
13496	Mathnasium ofLG	Mathnasium of Lemon Grove	09/16/2020	Small Business Relief Grant Program/6955 Broadway		5,000.00	5,000.00
13497	165964Reissue	MJC Construction	09/16/2020	CUPCCA #2020-17 /Emergency Repair at Mass St- Storm Drain		34,980.00	34,980.00
13498	9137	Nguoi Viet Today News	09/16/2020	Notice of Nominees in Vietnamese 8/28/20		60.00	60.00
13499	On Time LLC	On Time LLC	09/16/2020	Small Business Relief Grant Program		5,000.00	5,000.00
13500	PR1000015186	Pavement Recycling Systems, Inc.	09/16/2020	CUPCCA #2021-04 Mill AC Pavement 6500 blk Federal Blvd		4,264.52	4,264.52

13501	Sep2020	Preferred Benefit Insurance Administrators	09/16/2020	Dental Insurance- PPO -Sep'20	3,634.40	3,634.40
13502	Proj AWARE	Project AWARE Enterprises Inc	09/16/2020	Small Business Relief Grant Program	5,000.00	5,000.00
13503	32070974	RCP Block & Brick, Inc.	09/16/2020	Fast Setting Concrete Mix/Skate Park Fence	17.30	17.30
13504	8059493155	Staples Advantage	09/16/2020	Office Supplies & Copy Paper - City Hall	378.67	378.67
13505	Stokes	Stokes, Alexis	09/16/2020	Refund/Stokes, Alexis/Jumper Permit - LGP- 5/2/20 COVID-19	40.00	40.00
13506	104687188-0001 104924535-0001 104968985-0001 105140601-0001	Sunbelt Rentals Inc.	09/16/2020	Propane Propane Propane Propane	25.91 14.75 16.82 16.14	73.62
13507	Systems Waterproof	Systems Waterproofing Inc	09/16/2020	Refund/Systems Waterproofing Inc/Overpaid Business License Fees	9.25	9.25
13508	Tashas Natural	Tasha's Natural Haircare Solutions	09/16/2020	Re-issue/Small Business Relief Grant Program	4,200.00	4,200.00
13509	TBS ANMA	TBS ANMA LLC	09/16/2020	Small Business Relief Grant Program/The Buffalo Spot	10,000.00	10,000.00
13510	00098651	The East County Californian	09/16/2020	Notice of Nominees 8/21/20	133.00	133.00
13511	6893-20	The Filipino Press	09/16/2020	Notice of Nominees in Tagalog 8/29/20	150.00	150.00
13512	1-123601	The Glass Company, Inc.	09/16/2020	#2021-01 CUPCCA #32-00-00-6275 - City Hall Front Door Replacement	4,700.00	4,700.00
13513	Tim Valine	Tim Valine Construction, Inc	09/16/2020	Small Business Relief Grant Program	5,000.00	5,000.00
13514	72695043 72701400 72701401 72701402	Vulcan Materials Company	09/16/2020	Asphalt/SS1H 4.5 Gallon Bucket Asphalt/SS1H 4.5 Gallon Bucket Asphalt/SS1H 4.5 Gallon Bucket Asphalt	199.34 395.77 201.28 199.34	995.73
13515	79430720 79432061	Waxie Sanitary Supply	09/16/2020	Janitorial Supplies & Dispensers Janitorial Supplies/Automatic Dispenser	2,807.32 161.63	2,968.95
13516	163391 163392	West Coast Arborists, Inc.	09/16/2020	Tree Maintenance - 8/1/20-8/15/20 TDA Tree Maintenance - 8/1/20-8/15/20	2,100.00 4,200.00	6,300.00
13517	09/22/20	California State Disbursement Unit	09/23/2020	Wage Withholding Pay Period Ending 9/22/20	161.53	161.53
13518	Chuys Barbershop2	Chuy's Barbershop	09/23/2020	Small Business Relief Grant Program	611.00	611.00
13519	IN249303	Geotab USA, Inc.	09/23/2020	Geotab G09 Verizon Telematics Device/NFC Tag Reader	539.40	539.40
13520	22232	Grant & Kessler, APC	09/23/2020	Legal Svcs/WIT & SWRAJ - thru 8/31/20	577.45	577.45
13521	Sep22 20	ICMA	09/23/2020	ICMA Deferred Compensation Pay Period Ending 9/22/20	780.77	780.77
13522	1638	Janazz, LLC SD	09/23/2020	4 Laptops & 3 Docking Stations	6,554.89	6,554.89
13523	Aug20	SDG&E	09/23/2020	Gas & Electric 7/23/20-8/24/20	23,109.58	23,109.58
13524	Sep22 Sep8	Southern CA Firefighters Benefit Trust	09/23/2020	LG Firefighters Benefit Trust 9/22/20 LG Firefighters Benefit Trust 9/8/20	830.70 830.70	1,661.40
13525	Tashas Natural2	Tasha's Natural Haircare Solutions	09/23/2020	Small Business Relief Grant Program/3468 Citrus St	4,295.25	4,295.25
13526	STMT 8/24/2020 STMT 8/24/2020	US Bank Corporate Payment Systems	09/23/2020	Thermocoupler/Fire Stn Supplies/Bottled Water - Fire Stn E10/E210 Replacement 20" Chains Name Decals/Helmet/Locker/BA Mask - Ledford Money Counter Machine & Counterfeit Bill Detection/Finance Tactical Waist Bags - Fire Tower Fans Brooms/Federal Paving Project Protective Gear/Nitrile Gloves Webinars/PW/Pesticide Applicator Professional Training CDBG-CV Food Distribution Supplies/Rec Ctr Bathroom Toilet Repair Daycamp Supplies Daycamp Activity/Amazing Dana Magic 7/23/20 Title Request/Animal Control Vehicle	13.99 17.34 507.45 24.71 91.36 61.02 298.56 159.43 325.59 80.00 14,317.76 307.11 26.51 450.00 63.86	16,744.69
					263,708.59	263,708.59



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.C

Meeting Date: October 6, 2020

Submitted to: Honorable Mayor and Members of the City Council

Department: City Manager's Office

Staff Contact: Shelley Chapel, City Clerk

Schapel@lemongrove.ca.gov

Item Title: **Approval of City Council Meeting Minutes**

Recommended Action: Approval of City Council Meeting Minutes.

Environmental Review:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Not subject to review Negative | <input type="checkbox"/> Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: None.

Public Notification: None.

**MINUTES OF REGULAR MEETING
OF THE LEMON GROVE CITY COUNCIL
VIRTUAL MEETING VIA ZOOM**

TUESDAY, SEPTEMBER 15, 2020

*The City Council also sits as the Lemon Grove Housing Authority,
Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board,
and Lemon Grove Successor Agency.*

Regular Meeting of the City Council of the City of Lemon Grove, California, took place virtually pursuant to California Governor Executive Orders N-25-20, N-29-20 and N-35-20, and in the interest of public health and safety, we temporarily took actions to prevent and mitigate the spread and effects of the COVID-19 virus by holding City Council and other public meetings via virtual audio media only.

Call To Order:

Mayor Vasquez called the Regular Meeting to order at 6:01 p.m.

Present:

Mayor Racquel Vasquez, Mayor Pro Tem Jennifer Mendoza, Councilmember David Arambula, Councilmember Jerry Jones, and Councilmember Yadira Altamirano

Staff Members Present:

Lydia Romero, City Manager, Kristen Steinke, City Attorney, Mike James, Assistant City Manager/Public Works Director, Molly Brennan, Administrative Services Director, Noah Alvey, Community Development Manager, Mike Rand, San Diego Sheriff's Lieutenant, Steve Swaney, Fire Chief, and Shelley Chapel, City Clerk.

Pledge of Allegiance was led by Councilmember Altamirano.

Public Comment was read into the Record by City Clerk, Chapel: None.

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City

Councilmember Altamirano attended the following meetings and events:

- Weekly COVID Meeting to Update Mayors - Meeting Hosted by San Diego County
- Zoom – Hispanic Star

Councilmember Arambula attended the following meetings and events:

- MTS Executive Committee

Mayor Pro Tem Mendoza attended the following meetings and events:

- Volunteered for the SANDAG Litter Abatement Committee
- California League of California Cities

Mayor Vasquez attended the following meetings and events:

- CAL OES Briefing for Mayors and City Managers Meeting
- Weekly COVID Meeting to Update Mayors - Meeting Hosted by San Diego County
- Food Distribution on Saturday mornings

Consent Calendar:

- 1.A Waive Full Text Reading of All Ordinances on the Agenda.
- 1.B Ratification of Payment of Demands
- 1.C Approved City Council Meeting Minutes for Virtual Regular Meeting of September 1, 2020
- 1.D Adopt Resolution No. 2020-3764, entitled, "Resolution of the City of Lemon Grove, California, Extending the Proclamation of a Local Emergency (COVID-19) in the City of Lemon Grove."
- 1.E Proclaim September as National Preparedness Month

Action: Motion by Councilmember Arambula, seconded by Councilmember Altamirano, to approve Consent Calendar Items 1.A-1.E.

The motion passed by the following vote:

Ayes: Vasquez, Mendoza, Arambula, Altamirano, Jones

Noes: None.

Reports to Council:

- 2. FY 2020-2021 Budget Quarterly Report

Mayor Vasquez introduced Molly Brennan, Administrative Services Director, who gave the report and PowerPoint Presentation.

No Public Comment Received.

Action: Received and Filed Report.

- 3. Discussion of Council Calendar

Mayor Vasquez introduced Jennifer Mendoza, Mayor Pro Tem, who gave report and opened discussion.

No Public Comment Received.

Action: Council Discussion

City Attorney Steinke convened the meeting into Closed Session at 7:13 p.m. Closed Session was conducted via Closed Session Room separate from the "Virtual Meeting." The Audio Recording for the Meeting was paused at that time.

Closed Session:

- 1. LIABILITY CLAIM
 - Government Code Section 54956.95
 - Claimant: Farson and Legg
 - Agency Claimed Against: City of Lemon Grove

The meeting was reconvened into Open Session at 7:20 p.m., the City Attorney Steinke reported there was no action taken in Closed Session.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 7:22 p.m. to a meeting to be held Tuesday, October 6, 2020, as a Virtual Meeting, for a Regular City Council Meeting.

Shelley Chapel, MMC
City Clerk



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.E

Meeting Date: October 6, 2020
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager’s Office
Staff Contact: Steve Swaney, Fire Chief
Item Title: **City Proclamation - National Fire Prevention Week**

Recommendation: It is the recommendation of staff that the week of October 4-10, 2020 be proclaimed as National Fire Prevention Week in the City of Lemon Grove.

Summary: In the United States the first Presidential proclamation of Fire Prevention Week was made in 1925 by President Calvin Coolidge. Fire Departments provide lifesaving public education in an effort to drastically decrease casualties caused by fires. Fire Prevention Week is observed each year during the week of October 9th in commemoration of the Great Chicago Fire which began on October 8, 1871, and caused immense devastation.

Discussion: This year’s NFPA Fire Prevention Week campaign is, “Serve Up Fire Safety in the Kitchen!™”. This campaign is intended to educate everyone about the simple but important actions they can take to keep themselves, and those around them, safe in the kitchen.

1. Two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking. Lemon Grove’s residents should stay in the kitchen when cooking food on the stovetop, keep a three-foot kid-free zone around cooking areas, and keep anything that can catch fire away from stove tops.
2. When the smoke alarm sounds, occupants may have less than two minutes to escape to safety. It is important to have a home escape plan, drawing a map of each level of the home, showing all doors and windows for different ways out. Residents should practice the home fire escape plan with everyone in the household. Once residents are out, they should stay out and never go back inside the home for people, pets, or things.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section [] | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: None.

Public Notification: None.

Attachment: Proclamation.

California Proclamation

“Fire Prevention Week” *October 4-10, 2020*

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire. Home fires killed 2,630 people in the United States in 2017, and fire departments in the United States responded to 357,000 home fires. Two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking. Lemon Grove’s residents should stay in the kitchen when cooking food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, when the smoke alarm sounds, Lemon Grove’s residents may have less than two minutes to escape to safety. It is important to have a home escape plan, drawing a map of each level of the home, showing all doors and windows for different ways out. Lemon Grove’s residents should practice the home fire escape plan with everyone in the household, including visitors; and teach children to escape on their own in case adults can’t help them. Once residents are out, they should stay out, never going back inside the home for people, pets, or things; and

WHEREAS, Lemon Grove’s residents are responsive to public education measures and are able to take action to increase their safety from fire, especially in their homes. The 2020 Fire Prevention Week™ theme, “Serve up Fire Safety in the Kitchen™” effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

NOW, THEREFORE, I, Racquel Vasquez, Mayor for the City of Lemon Grove, together with the City Council, do hereby proclaim October 4-10, 2020, to be “FIRE PREVENTION WEEK” in the City of Lemon Grove. We urge all the residents of the City of Lemon Grove to check their kitchens for fire hazards and to use safe cooking practices always. These efforts support the many public safety activities of the City of Lemon Grove’s fire and emergency services.

IN WITNESS WHEREOF, I have hereto set my hand and the Seal of the City of Lemon Grove this 6th day October, Two Thousand Twenty, and have caused the seal to be affixed.

RACQUEL VASQUEZ, Mayor

*Signed this 6th day of October,
two thousand and twenty.*



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.E

Meeting Date: October 6, 2020

Submitted to: Honorable Mayor and Members of the City Council

Department: Public Works Department

Staff Contact: Mike James, Assistant City Manager / Public Works Director

mjames@lemongrove.ca.gov

Item Title: **Award a Professional Services Agreement for City Inspection Services with Infrastructure Engineering Corporation**

Recommended Action: Adopt a resolution (**Attachment A**) approving a professional services agreement for City inspection services with Infrastructure Engineering Corporation.

Summary: Infrastructure Engineering Corporation (IEC) has worked with the City of Lemon Grove on various projects since 2016. Most recently in 2020, its capacity with the City has increased because of an increase in the number of total projects to inspect, as well as a limited availability of the city's Engineering Inspector. Currently, IEC serves as the City's primary engineering inspector for all private development projects and secondary for all public development projects and encroachment permits. Staff anticipates that IEC's workload may exceed the City Manager's authority for professional services established at \$30,000, if all inspection work is included. Staff is presenting a professional services agreement not to exceed \$50,000 for the City Council's approval.

Background: City staff has historically relied on the assistance of a qualified on-site engineering/construction inspector(s) to augment full time city staff by providing ongoing inspection services, project management services and construction management services pertaining to capital improvement projects, development projects, grading permits, construction permits, city right-of-way, public improvements and underground utilities. In the latter portion of 2019, city staff was presented with a dilemma when its only Engineering Inspector announced his plan to retire at the end of the year. With that timeline in mind, staff created a request for proposals (RFP) for city inspection services that mirrored the daily duties of the Engineering Inspector position. When the submittal deadline of January 9, 2020 was reached the City received four statements of qualification (SOQ) from Dudek and Associates, Incorporated, IEC, Project Professionals Corporation, and TRC Engineers, Incorporated. Staff evaluated each SOQ based on the criteria listed below:

1. *Compliance with the RFQ:* Comply with all instructions and agree with the terms and conditions of the City's professional services agreement.
2. *Project Approach:* Detail the methodology and approach each company will use to perform the inspection services desired.
3. *Qualifications, Personnel and Background:* The expertise, experience and training of each company and its key personnel. Additionally, evaluate all previous experience in similar fields, depth of the staff, and any prior work history with the City.

The selection committee, comprised of the Assistant City Manager / Public Works Director, Contract City Engineer, and the Public Works Senior Management Analyst, concluded that IEC would provide the best value to the City based on its abilities, capacity and skills of the project team. Furthermore, staff felt that the reputation, experience, efficiency and performance on previous projects with the City were all positive and there was no reason why City staff felt the City would not continue to receive high quality service if IEC was awarded a professional services agreement. The term of this partnership was not identified in the RFQ. However, staff recommends a period not to exceed five years, which for this type of service is appropriate.

A little more about IEC, it is a local San Diego County based firm, established in 2002, with a history of providing inspection services for clients throughout the southern California region. Many of the team members identified as part of the SOQ have worked with the City on previous projects and understand the City's standards, as well as the San Diego regional standards. IEC is solely focused to serving public entity clients and does not seek work with private development companies. And lastly, the project manager as well as other staff members are local to Lemon Grove and available to respond immediately to any project and/or emergency in the field. Other benefits of partnering with IEC included:

- ✓ IEC is already familiar with providing city inspection services.
- ✓ Rather than being limited to one person, an entire company is readily available to assist the City.
- ✓ Increase in amount of professional experience and certifications from company staff.
- ✓ Increase in institutional engineering knowledge from the entire County and not limited to just one employee.
- ✓ No longer necessary to create a succession planning for the Engineering Inspector position because IEC can backfill as needed.

Discussion: When staff began this RFP process, it was done so based on the Engineering Inspector announcing his retirement. However, after completing the RFQ process the impending retirement did not occur and therefore staff was presented with a choice to cancel the RFQ process or move forward and select IEC to supplement the City's inspection services moving forward. Staff concluded that the latter choice was the most prudent option because the City will benefit from IEC's additional professional expertise

and will have inspection services covered in instances when the Engineering Inspector is not available.

Since January 2020, IEC has served as the primary inspector for all private development project, public construction projects, and encroachment permit inspections citywide. That was due to an unanticipated leave of absence by the Engineer Inspector, which resulted in an increased scope of work performed by IEC. In September 2020, the Engineering Inspector resumed all inspections of public projects and encroachment permits, among other duties as assigned. For this reason, IEC's scope of work was reduced to only inspect private development projects which will not exceed \$25,000 in one fiscal year without prior approval.

Staff is recommending that an agreement with IEC include the full scope of work that it may perform. If IEC performs the same duties as it did from January through September, staff estimates that the total agreement amount will not exceed \$50,000. Because that amount exceeds the City's Manager's authority of \$30,000, staff recommends that a not to exceed agreement is approved by the City Council of \$50,000. It is important to note that the agreement presented to the City Council for approval is retroactive to January 1, 2020 because IEC first began inspecting private development and public improvement projects. An agreement was not solidified at that time due to the immediate need to inspect all projects under construction throughout the City.

In conclusion, IEC's partnership with the City has proven to be extremely valuable because of the increased engineering inspection redundancy and high quality professional services that are received. Should an unforeseen situation occur and additional inspection services are needed, the City will have the full menu of resources available from IEC to provide ample inspection coverage and/or project-construction management services for all City projects.

Financial Summary: IEC has worked with the City on various projects since 2016. Most notably it served as the City's construction and inspection manager for the Lemon Grove Avenue Realignment Project from FY 2016-17 through FY 2017-18. Staff created the table below to highlight the total amount paid to IEC since FY 2015-16.

Fiscal Year	Amount Expended
FY 2015-16	\$7,830.00
FY 2016-17	\$166,082.76
FY 2017-18	\$259,958.34
FY 2018-19	\$29,205.01
FY 2019-20	\$6,216.00
FY 2020-21 (thru SEP 20)	\$3,552.00

Taking into account costs from FY 2019-20 through FY 2020-21 as a baseline for work performed for the City, specific to field inspections only, staff estimates that IEC will require a budget that ranges from a low of \$25,000 to a high of \$50,000.

Categories	Budget	Reimbursable Amount
Private Development	\$25,000	\$25,000
Public Development	\$25,000	\$0
Total	\$50,000	\$25,000

As shown in the total amount above, while the total contract with IEC is anticipated to not exceed \$50,000 per fiscal year, there is at least an anticipated \$25,000 that is recoverable through private development deposits or fees charged by the City. If IEC only performs private development work all expenditures will be reimbursable to the City.

Evaluation of Continuing to Partner with IEC: Staff has operated with a hybrid (in house and contracted) engineering inspections division with IEC for nearly eight months. The process has proven to be very effective and responsive to successfully manage all engineering inspections needed. Having deeper discussions with IEC, staff confirmed that it would like to continue the partnership with the City in any capacity from inspecting private development projects to expanding to overseeing all private, public, and encroachment inspections citywide. Staff recommends that the partnership continue for the next five fiscal years with the option to extend the term for six additional months not to exceed June 30, 2025. At which time, staff will evaluate city staffing availability and IEC’s workload to determine how the City should move forward to continue to provide engineering inspection services.

Environmental Review:

- Not subject to review
- Negative Declaration
- Categorical Exemption, Section []
- Mitigated Negative Declaration

Fiscal Impact: In Fiscal Year 2020-21 consolidated budget, \$50,000 is available to support the City’s inspection services agreement. The anticipated funding sources to support IEC’s agreement costs are listed below:

Funding Source	FY 2020-21 Available Budget	Explanation
Private Development Deposits/Fees	\$25,000	Reimbursement from deposit accounts.
General Fund - Engineering	\$8,334	Support for public projects and encroachment permit inspections.
General Fund - Streets	\$8,333	
Gas Tax Fund	\$8,333	

Beyond FY 2020-21, staff will update the annual consolidated budget with an estimate of how much it will cost to accomplish all inspections during the next fiscal year. Additionally, the professional services agreement includes language that authorizes the opportunity for IEC to request an annual cost escalation based on CPI-U or 2.5%, whichever amount is lower. The increase will take effect the following fiscal year no sooner than July 1st and is not automatic. All negotiations will be authorized and approved by the City Manager or her designee.

Public Notification: None.

Staff Recommendation: Adopt a resolution (**Attachment A**) approving a professional services agreement for City inspection services with Infrastructure Engineering Corporation.

Attachments:

Attachment A – Resolution

RESOLUTION NO. 2020 -

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,
CALIFORNIA APPROVING AN AGREEMENT FOR PROFESSIONAL
SERVICES WITH INFRASTRUCTURE ENGINEERING CORPORATION FOR
CITY INSPECTION SERVICES**

WHEREAS, since 2016 the City of Lemon Grove has worked with Infrastructure Engineering Corporation as a project manager and engineering inspection service provider; and

WHEREAS, staffing availability in the engineering division required an increase in the contract service from Infrastructure Engineering Corporation to assist with providing all engineering inspection duties on behalf of the City; and

WHEREAS, Infrastructure Engineering Corporation is a professional engineering company that has extensive experience in San Diego County, including Lemon Grove, as well as a vast staffing component that can support all engineering inspection services needed by the City; and

WHEREAS, since January 2020, Infrastructure Engineering Corporation has provided full service engineering inspection services which included private development inspections, public project inspections, and encroachment permit inspections. And IEC is interested in continuing its partnership with the City; and

WHEREAS, the City Council finds it in the public interest to approve a professional services agreement with Infrastructure Engineering Corporation for five years, with the option to extend the term for six additional months, and an annual budget not to exceed \$50,000 in Fiscal Year 2020-21 project budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby approves:

1. Approves a professional service agreement (Exhibit 1) with Infrastructure Engineering Company to provide engineering inspection service; and
2. Establishes an initial term of five years from January 1, 2020 through January 1, 2025 with the option to extend the agreement for six months not to exceed June 30, 2025; and

3. Programs a fiscal year budget not to exceed \$50,000; and
4. Authorizes the City Manager or her designee to execute and manage the agreement, payments, term extensions and any annual cost adjustments.

PASSED AND ADOPTED on _____, 2020, the City Council of the City of Lemon Grove, California, adopted Resolution No. _____, passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Racquel Vasquez, Mayor

Attest:

Shelley Chapel, MMC, City Clerk

Approved as to Form:

Kristen Steinke, City Attorney

AGREEMENT
BY AND BETWEEN
THE CITY OF LEMON GROVE
AND
INFRASTRUCTURE ENGINEERING CORPORATION

THIS AGREEMENT is entered into this 7th day of October, 2020 by and between the CITY OF LEMON GROVE, a municipal corporation (the “CITY”), and Infrastructure Engineering Corporation (IEC), a professional construction management and engineering inspection firm (the “CONSULTANT”).

R E C I T A L S

WHEREAS, the CITY desires to employ a CONSULTANT to provide serve as the City’s engineering inspector and/or supplement the City’s inspection service for ongoing inspection services pertaining to capital improvement project, private development projects, grading permits, construction permits, city right-of-way and/or encroachment permits, public improvement projects and undergrounding utilities.

WHEREAS, the CITY has determined that the CONSULTANT is a professional construction management and engineering inspection firm and is qualified by experience and ability to perform the services desired by the CITY, and the CONSULTANT is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONSULTANT.** The CITY hereby agrees to engage the CONSULTANT and the CONSULTANT hereby agrees to perform the services hereinafter set forth in accordance with all terms and conditions contained herein.

The CONSULTANT represents that all services required hereunder will be performed directly by the CONSULTANT or under direct supervision of the CONSULTANT.

2. **SCOPE OF SERVICES.** The CONSULTANT will perform services as set forth in the attached Exhibit “A”.

The CONSULTANT shall be responsible for all research and reviews related to the work and shall not rely on personnel of the CITY for such services, except as authorized in advance by the CITY. The CONSULTANT shall appear at meetings

cited in Exhibit “A“ to keep staff and City Council advised of the progress on the project.

The CITY may unilaterally, or upon request from the CONSULTANT, from time to time reduce or increase the Scope of Services to be performed by the CONSULTANT under this Agreement. Upon doing so, the CITY and the CONSULTANT agree to meet in good faith and confer for the purpose of negotiating a corresponding reduction or increase in the compensation associated with said change in services.

3. **PROJECT COORDINATION AND SUPERVISION.**

Assistant City Manager / Public Works Director hereby is designated as the Project Coordinator for the CITY and will monitor the progress and execution of this Agreement. The CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this Agreement for the CONSULTANT. Vice President of Construction Management Services thereby is designated as the Project Director for the CONSULTANT.

4. **COMPENSATION AND PAYMENT.** The compensation for the CONSULTANT shall be based on monthly billings covering actual work performed. Billings shall include labor classifications, respective rates (page 15 of the Statement of Qualifications), hours worked and also materials, if any. The total cost for all work described in Exhibit “A“ shall not exceed fifty thousand dollars and zero cents (\$50,000) (the base amount) without prior written authorization from the City Council. Monthly invoices will be processed for payment and remitted within thirty (30) days from receipt of invoice, provided that work is accomplished consistent with Exhibit “A“ as determined by and in the sole discretion of the CITY.

The CONSULTANT may request an annual cost increase, based the prior 12-month period ending on June each year, from the U.S. Bureau of Labor Statistics, Consumer Price Index for All Urban Consumers (CPI-U) in the San Diego Area or 2.5 percent, which ever percentage is less. The determined percentage will be applied to IEC’s hourly rate as of June 30th. Any increase will take effect on July 1st.

The CONSULTANT shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred and shall make such materials available at its office at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment under this Agreement, for inspection by the CITY and for furnishing of copies to the CITY, if requested.

5. **LENGTH OF AGREEMENT.** The start date of this agreement retroactively began on January 1, 2020 and will expire five years later on January 1, 2025. The agreement may be extended, by the City Manager or her designee, for six months not to exceed June 30, 2025, during which time the City will evaluate the existing agreement to decide if the service shall be further extended by City Council approval or advertising a request for proposal.

6. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications and other documents prepared by the CONSULTANT for this Project, whether paper or electronic, shall become the property of the CITY for use with respect to this Project, and shall be turned over to the CITY upon completion of the Project, or any phase thereof, as contemplated by this Agreement.

Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY and CONSULTANT thereby expressly waives and disclaims, any copyright in, and the right to reproduce, all written material, drawings, plans, specifications or other work prepared under this agreement, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium or method utilize the CONSULTANT's written work product for the CITY's purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Any modification or reuse by the CITY of documents, drawings or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 14 but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of this project, unless otherwise mutually agreed.

7. **INDEPENDENT CONSULTANT.** Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners or joint venturers with one another. Neither the CONSULTANT nor the CONSULTANT'S employees are employees of the CITY and are not entitled to any of the rights, benefits, or privileges of the CITY's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

This Agreement contemplates the personal services of the CONSULTANT and the CONSULTANT's employees, and it is recognized by the parties that a substantial inducement to the CITY for entering into this Agreement was, and is, the professional reputation and competence of the CONSULTANT and its employees. Neither this Agreement nor any interest herein may be assigned by the CONSULTANT without the prior written consent of the CITY. Nothing herein contained is intended to prevent the CONSULTANT from employing or hiring as many employees, or subCONSULTANTS, as the CONSULTANT may deem necessary for the proper and efficient performance of this

Agreement. All agreements by CONSULTANT with its subCONSULTANT(s) shall require the subCONSULTANT to adhere to the applicable terms of this Agreement.

8. **CONTROL.** Neither the CITY nor its officers, agents or employees shall have any control over the conduct of the CONSULTANT or any of the CONSULTANT's employees except as herein set forth, and the CONSULTANT expressly agrees not to represent that the CONSULTANT or the CONSULTANT's agents, servants, or employees are in any manner agents, servants or employees of the CITY, it being understood that the CONSULTANT, its agents, servants, and employees are as to the CITY wholly independent CONSULTANTS and that the CONSULTANT's obligations to the CITY are solely such as are prescribed by this Agreement.

9. **COMPLIANCE WITH APPLICABLE LAW.** The CONSULTANT, in the performance of the services to be provided herein, shall comply with all applicable State and Federal statutes and regulations, and all applicable ordinances, rules and regulations of the CITY OF LEMON GROVE, whether now in force or subsequently enacted. The CONSULTANT, and each of its subCONSULTANTS, shall obtain and maintain a current CITY OF LEMON GROVE business license prior to and during performance of any work pursuant to this Agreement.

10. **LICENSES, PERMITS, ETC.** The CONSULTANT represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. The CONSULTANT represents and covenants that the CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the CONSULTANT to practice its profession.

11. **STANDARD OF CARE.**

A. The CONSULTANT, in performing any services under this Agreement, shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT'S trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the CONSULTANT's employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

B. Unless disclosed in writing prior to the date of this agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration or litigation proceedings concerning the CONSULTANT's professional performance or the furnishing of materials or services relating thereto.

C. The CONSULTANT is responsible for identifying any unique products, treatments, processes or materials whose availability is critical to the success of the project the CONSULTANT has been retained to perform, within the time

requirements of the CITY, or, when no time is specified, then within a commercially reasonable time. Accordingly, unless the CONSULTANT has notified the CITY otherwise, the CONSULTANT warrants that all products, materials, processes or treatments identified in the project documents prepared for the CITY are reasonably commercially available. Any failure by the CONSULTANT to use due diligence under this subparagraph will render the CONSULTANT liable to the CITY for any increased costs that result from the CITY's later inability to obtain the specified items or any reasonable substitute within a price range that allows for project completion in the time frame specified or, when not specified, then within a commercially reasonable time.

12. **NON-DISCRIMINATION PROVISIONS.** The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the CITY setting forth the provisions of this non-discrimination clause.

13. **CONFIDENTIAL INFORMATION.** The CITY may from time to time communicate to the CONSULTANT certain confidential information to enable the CONSULTANT to effectively perform the services to be provided herein. The CONSULTANT shall treat all such information as confidential and shall not disclose any part thereof without the prior written consent of the CITY. The CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services to be provided herein. The foregoing obligation of this Section 13, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of the CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is already in the possession of the CONSULTANT without any obligation of confidentiality; (iv) has been or is hereafter rightfully disclosed to the CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party; or (v) is disclosed according to law or court order.

The CONSULTANT shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the CITY. In its performance hereunder, the CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

CONSULTANT shall be liable to CITY for any damages caused by breach of this condition, pursuant to the provisions of Section 14.

14. **INDEMNIFICATION AND HOLD HARMLESS.** The CONSULTANT shall indemnify, defend, and hold harmless the CITY, and its officers, officials, agents and employees from any and all claims, demands, costs or liability that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its employees, agents, and subCONSULTANTS in the performance of services under this Agreement. CONSULTANT's duty to indemnify under this section shall not include liability for damages for death or bodily injury to persons, injury to property, or other loss, damage or expense arising from the sole negligence or willful misconduct by the CITY or its elected officials, officers, agents, and employees. CONSULTANT's indemnification obligations shall not be limited by the insurance provisions of this Agreement. The CITY AND CONSULTANT expressly agree that any payment, attorney's fees, costs or expense CITY incurs or makes to or on behalf of an injured employee under the CITY 's self-administered workers' compensation is included as a loss, expense, or cost for the purposes of this section, and that this section will survive the expiration or early termination of this Agreement.

15. **WORKERS' COMPENSATION.** The CONSULTANT shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Government Code and all amendments thereto; and all similar state or Federal acts or laws applicable; and shall indemnify, and hold harmless the CITY and its officers, and employees from and against all claims, demands, payments, suits, actions, proceedings and judgments of every nature and description, including reasonable attorney's fees and defense costs presented, brought or recovered against the CITY or its officers, employees, or volunteers, for or on account of any liability under any of said acts which may be incurred by reason of any work to be performed by the CONSULTANT under this Agreement.

16. **INSURANCE.** The CONSULTANT, at its sole cost and expense, shall purchase and maintain, and shall require its subCONSULTANTS, when applicable, to purchase and maintain throughout the term of this agreement, the following insurance policies:

A. If checked, Professional Liability Insurance (errors and omissions) with minimum limits of \$1,000,000 per occurrence and \$2,000,000 aggregate.

B. Automobile insurance covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$1,000,000 combined single limit per accident. Such automobile insurance shall include non-owned vehicles.

C. Comprehensive general liability insurance, with minimum limits of \$1,000,000 combined single limit per occurrence, covering all bodily injury and property damage arising out of its operation under this Agreement.

D. Workers' compensation insurance covering all of CONSULTANT's employees.

E. The aforesaid policies shall constitute primary insurance as to the CITY, its officers, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the CITY of cancellation or material change.

F. Said policies, except for the professional liability and worker's compensation policies, shall name the CITY and its officers, agents and employees as additional insureds.

G. If required insurance coverage is provided on a "claims made" rather than "occurrence" form, the CONSULTANT shall maintain such insurance coverage for three years after expiration of the term (and any extensions) of this Agreement.

H. Any aggregate insurance limits must apply solely to this Agreement.

I. Insurance shall be written with only California admitted companies which hold a current policy holder's alphabetic and financial size category rating of not less than A VIII according to the current Best's Key Rating Guide, or a company equal financial stability that is approved by the CITY.

J. This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the CITY. If the CONSULTANT does not keep all of such insurance policies in full force and effect at all times during the terms of this Agreement, the CITY may elect to treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

17. **LEGAL FEES.** If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all reasonable costs and expenses of suit, including reasonable attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's fees incurred by the CITY in its prosecution or defense of the

action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

18. **MEDIATION/ARBITRATION.** If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree first to try, in good faith, to settle the dispute by mutual negotiation between the principles, and failing that through nonbinding mediation in San Diego, California, in accordance with the Commercial Mediation Rules of the American Arbitration Association (the "AAA"). The costs of mediation shall be borne equally by the parties.

19. **TERMINATION.** A. This Agreement may be terminated with or without cause by the CITY. Termination without cause shall be effective only upon 30-day's written notice to the CONSULTANT. During said 30-day period the CONSULTANT shall perform all services in accordance with this Agreement. The CONSULTANT may terminate this agreement upon thirty (30) days prior notice in the event of a continuing and material breach by the City of its obligations under this Agreement including but not limited to payment of invoices.

B. This Agreement may also be terminated immediately by the CITY for cause in the event of a material breach of this Agreement that is not cured to the City's satisfaction within a ten (10) day prior cure period, or material misrepresentation by the CONSULTANT in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the CITY.

C. Termination with or without cause shall be effected by delivery of written Notice of Termination to the CONSULTANT as provided for herein.

D. In the event of termination, all finished or unfinished Memoranda Reports, Maps, Drawings, Plans, Specifications and other documents prepared by the CONSULTANT, whether paper or electronic, shall immediately become the property of and be delivered to the CITY, and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the CITY by the CONSULTANT's breach, if any. Thereafter, ownership of said written material shall vest in the CITY all rights set forth in Section 6.

E. The CITY further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the CONSULTANT; (2) a reorganization of the CONSULTANT for the benefit of creditors; or (3) a business reorganization, change in business name or change in business status of the CONSULTANT.

20. **NOTICES.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail,

postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile or fax, when sent. Any notice, request, demand, direction or other communication delivered or sent as specified above shall be directed to the following persons:

To the CITY: Assistant City Manager / Public Works Director
 City of Lemon Grove
 3232 Main Street
 Lemon Grove, CA 91945-1701

To the CONSULTANT: Vice President of Construction Management Services
 Infrastructure Engineering Corporation
 14271 Danielson Street
 Poway, CA 92064

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request or communication sent. Any notice, request, demand, direction or other communication sent by cable, telex, telecopy, facsimile or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

21. **CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS.** During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interests conflict in any way with those of the CITY OF LEMON GROVE. The CONSULTANT also agrees not to specify any product, treatment, process or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the Lemon Grove Conflict of Interest Code. The CONSULTANT shall

immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

If checked, the CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act and the CITY OF LEMON GROVE Conflict of Interest Code. Specifically, the CONSULTANT shall file a Statement of Economic Interests with the City Clerk of the CITY OF LEMON GROVE in a timely manner on forms which the CONSULTANT shall obtain from the City Clerk.

The CONSULTANT shall be strictly liable to the CITY for all damages, costs or expenses the CITY may suffer by virtue of any violation of this Paragraph 21 by the CONSULTANT.

22. **MISCELLANEOUS PROVISIONS.**

A. *Computation of Time Periods.* If any date or time period provided for in this Agreement is or ends on a Saturday, Sunday or federal, state or legal holiday, then such date shall automatically be extended until 5:00 p.m. Pacific Time of the next day which is not a Saturday, Sunday or federal, state or legal holiday.

B. *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute but one and the same instrument.

C. *Captions.* Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

D. *No Obligations to Third Parties.* Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the parties hereto, to any person or entity other than the parties hereto.

E. *Exhibits and Schedules.* The Exhibits and Schedules attached hereto are hereby incorporated herein by this reference for all purposes.

F. *Amendment to this Agreement.* The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

G. *Waiver.* The waiver or failure to enforce any provision of this Agreement shall not operate as a waiver of any future breach of any such provision or any other provision hereof.

H. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California.

I. *Entire Agreement.* This Agreement supersedes any prior agreements, negotiations and communications, oral or written, and contains the entire agreement between the parties as to the subject matter hereof. No subsequent agreement, representation, or promise made by either party hereto, or by or to an employee, officer, agent or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

J. *Successors and Assigns.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

K. *Construction.* The parties acknowledge and agree that (i) each party is of equal bargaining strength, (ii) each party has actively participated in the drafting, preparation and negotiation of this Agreement, (iii) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement, (iv) each party and such party's counsel and advisors have reviewed this Agreement, (v) each party has agreed to enter into this Agreement following such review and the rendering of such advice, and (vi) any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any amendments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

CITY OF LEMON GROVE

INFRASTRUCTURE ENGINEERING CORPORATION

(Corporation – signatures of 2 corporate officers)

(Partnership – one signature)

(Sole proprietorship – one signature)

By: _____

Lydia Romero

City Manager

By: _____

(Name)

(Title)

APPROVED AS TO FORM:

Kristen Steinke

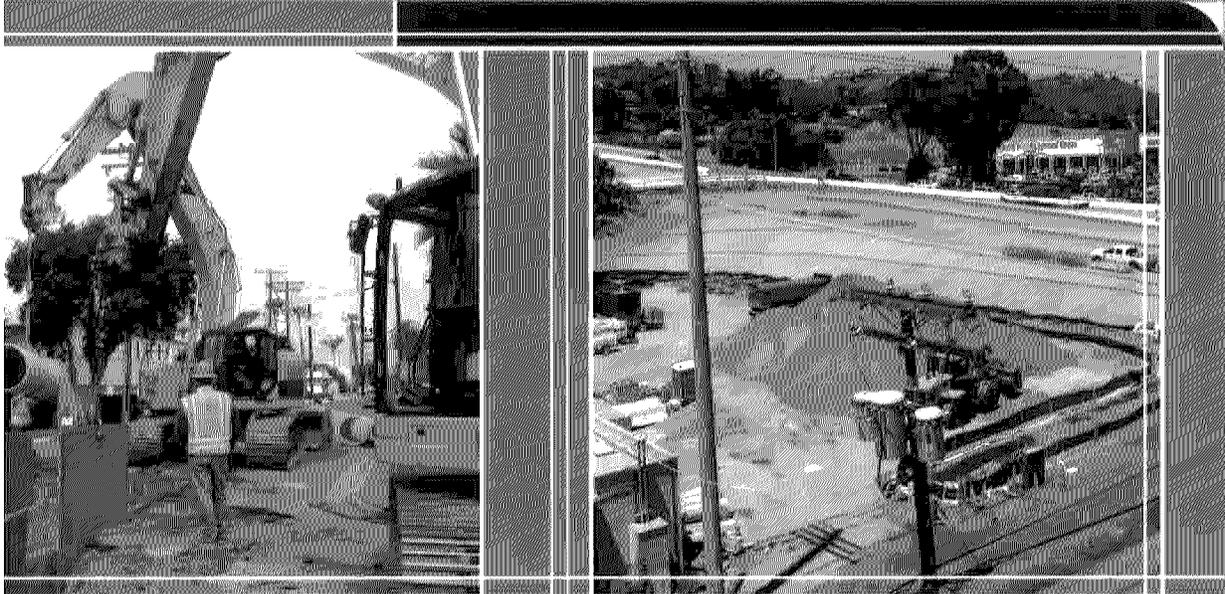
City Attorney

By: _____

(Name)

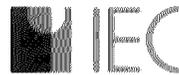
(Title)

Exhibit "A"



**STATEMENT OF QUALIFICATIONS TO PROVIDE
ON-CALL CITY INSPECTION SERVICES**

JANUARY 9, 2020





January 9, 2020

City of Lemon Grove
ATTN: Edgar Camerino
City Engineer
3232 Main Street
Lemon Grove, CA 91945

Reference: Statement of Qualifications for On-Call City Inspection Services

Dear Mr. Camerino,

Infrastructure Engineering Corporation (IEC) has reviewed the subject Request for Qualifications (RFQ) and is delighted to present the attached Statement of Qualifications to assist the City of Lemon Grove (City) with On-Call Inspection Services. The City has been a long and valued client of IEC's for many years and we truly appreciate the opportunity to continue this relationship.

IEC is a local San Diego County based firm with a long successful history of providing these services for clients throughout the southern California region. The team of construction professionals we have proposed has the experience the City is looking for to help with managing and inspecting both private development and capital improvement programs. Many of the team members presented have worked with the City on previous projects, and have an excellent grasp on City policies and standards, as well as regional construction standards. In addition, our Project Manager Mr. Scott Adamson is a local resident of the Lemon Grove area and has vested interest and pride of ownership in the continued improvement of local infrastructure.

In addition to the staff we have proposed, IEC feels that there are a few additional items that make us stand out above our competition as the best choice for this contract:

- We are a locally based firm with a vested interest in the local community's success.
- As a firm devoted to public works clients, IEC does not contract with any private development companies, eliminating any perceived or real conflict of interest.
- A local staff with enough depth to respond immediately to any short term spikes in staffing needs or emergencies.
- No additional charges for overtime or weekend work. One hourly rate regardless of the amount of time on site.

We are proud of our ongoing relationship with the City and are committed to working with the City to deliver the highest quality of infrastructure for your customers. Our goal is simply to exceed your expectations. Thank you for the opportunity to offer our services on this project. Should you have any questions or comments regarding this submittal, please contact Scott Adamson at 858.243.4977.

Sincerely,



Scott Adamson, PE, QSD/P

Vice President of Construction Management Services

14271 Danielson Street, Poway, California 92064 T 858.413.2400 F 858.413.2440 www.iecorporation.com

EXECUTIVE SUMMARY

The IEC Team brings an outstanding record of providing as-needed construction management and inspection services to municipalities throughout Southern California. Many of these Cities have again and again chosen IEC over the course of multi-year contracts to assist them with managing and inspecting both their private development and capital improvement programs. IEC specializes in the construction management and inspection of public works infrastructure projects. We aren't just an engineering firm that offers construction management and inspection services, almost one half of all of our business comes from these services and we pride ourselves on being one of the locally recognized leaders in the field.

Below is a summary of benefits the IEC team brings to the City:

FIRM EXPERIENCE AND CAPABILITIES

- IEC has been providing construction management and inspection services in an as-needed capacity to local municipalities since the beginning, 18 years ago.
- IEC is an Engineering, Environmental, and Construction Management firm specializing in public works infrastructure projects for the past 18 years – CM & Inspection represents one half of our business. We have the experience and resources to do the job!
- IEC is a locally based firm with our personnel all long time San Diego County residents with a vested interest in the improvement of our community.

PROJECT TEAM

- The project will be led by Mr. Scott Adamson, PE, QSD. Mr. Adamson has 18 years of experience in the construction management and inspection field. He has successfully managed similar as-needed contracts, including our current ongoing contract with clients such as City of Carlsbad, the City of La Mesa, and the City of Encinitas.
- Our primary team members will be Mr. Tom Schechter, Senior Construction Inspector and Mr. Bob Barrett, PE, QSD/P, Construction Manager. Mr. Schechter's years of experience as a construction inspector in both CIP as well as private grading and encroachment permits as well as his engineering experience with items such as surveying and bid preparation make him the perfect candidate to fill this position as we understand it. Mr. Barrett would be available to assist Mr. Schechter as needed should additional inspection or more complex engineering support be needed.
- Both of these team members have previously worked for the City of Lemon Grove in similar positions before and possess an excellent working knowledge of the City's construction standards and operational policies.
- IEC has a well-rounded group of additional construction management and inspection personnel, as well as strong relationships with a wide range of specialized subconsultants that we can call on for many different types of projects.



EXPERIENCE & TECHNICAL COMPETENCE

AS-NEEDED INSPECTION EXPERIENCE

As a firm dedicated to local infrastructure engineering and construction, IEC has provided As-Needed Inspection services to local municipalities since opening our doors in 2002. We have a proven track record of providing responsive experienced staff for all levels of service including Construction Managers, Resident Engineers, and Field Inspectors. We are known for providing staff experienced and familiar with the particular aspects of municipal engineering such as familiarity with "Greenbook" and the regional standards, sensitivity to public convenience and access, and inter-agency coordination.

Our reputation for providing quality As-Needed services has been confirmed by our on-going relationships with agencies throughout San Diego County. Below we have provided a list of some of the clients we have provided As-Needed services for. We have also included a short description of three current clients and a summary of the services we have been providing for them.

- City of Vista
- City of Carlsbad
- City of Coronado
- City of Del Mar
- City of La Mesa
- City of National City
- City of Oceanside
- City of Poway
- City of San Diego
- City of Solana Beach
- Olivenhain Municipal Water District
- Padre Dam Municipal Water District
- Vallecitos Water District

CITY OF LA MESA

IEC has consistently been chosen by the City of La Mesa to be their preferred provider of As-Needed CM and Inspection services since shortly after we opened our doors in 2002. Our Project Manager, Scott Adamson, PE, QSD/P, spent six years working as extension of staff for the City of La Mesa, exclusively. In this position, he was based at the City of La Mesa engineering offices, integrating into their engineering department and represented the City as a member of the engineering staff when interacting with residents, contractors, and developers. He was responsible for providing inspection and construction management services on both private development permits, as well as various types of capital improvement projects. In addition, he was responsible for overseeing and coordinating additional IEC staff when requested to cover spikes in the workload. This included recommending the right IEC staff member for the specific project, and familiarizing new staff with the City of La Mesa policies and procedures.

Over the last few years, the day to day inspection and management duties have been fulfilled by our Senior Construction Inspector, Tom Schechter, and our Construction Manager, Bob Barrett, PE, QSD/P. Mr. Schechter was assigned full-time to the City on a day to day basis, with Mr. Barrett assisting part-time in a more construction management role while also providing inspection support. Mr. Schechter has managed and inspected both capital improvement projects as well as private development grading permits and encroachment permits.

Private development inspection services provided as part of this on-going contract have included grading permits, private/public improvements, streets, drainage, private sewer mains, stormwater compliance, and franchise utility encroachment permits. Projects have ranged in size from single-lot single family homes, to large multi-lot developments. We have included a table below illustrating some of the projects we have worked on over the last few years.

CITY OF LA MESA HAMED HASHEMIAN, PE – 619.667.1153 HHASHEMIAN@CITYOFLAMESA.US			
PROJECT TITLE	PROJECT TYPE	PROJECT VALUE	IEC STAFF
Mesa Del Sol Development Inspection	33 Lot Multi-Lot Development (Private Dev. Inspection)	N/A	S. Adamson, T. Schechter



EXPERIENCE & TECHNICAL COMPETENCE

CITY OF LA MESA HAMED HASHEMIAN, PE – 619.667.1153 HHASHEMIAN@CITYOFLAMESA.US			
PROJECT TITLE	PROJECT TYPE	PROJECT VALUE	IEC STAFF
Coleman/Fairfield Condominiums	108 Unit Condominium Complex (Private Dev. Inspection)	N/A	S. Adamson, T. Schechter
Briercrest Senior Facility	110 Unit Senior Apartment Complex (Private De. Inspection)	N/A	S. Adamson, B. Barrett
University Avenue Median Improvements	Streetscape (CM and Inspection)	\$6.0 Million	S. Adamson, J. Turrell, B. Barrett
Downtown Village Streetscape Improvements	Streetscape (CM and Inspection)	\$6.0 Million	S. Adamson, T. Schechter, J. Ceseña
2011 Collector Street Rehabilitation/Utility Undergrounding	Overlay, Sewer, Utility Underground (CM and Inspection)	\$5.7 Million	S. Adamson, T. Schechter

CITY OF CARLSBAD

IEC has been providing As-Needed CM and Inspection services for the City of Carlsbad since 2008. We have provided CM, Resident Engineering, and Inspection service on a range of projects including grading and encroachment permits, water improvements, sewer replacement, storm drain improvements, and street resurfacing. In addition to providing services on a project by project basis, we have also provided a full-time extension-of-staff position filling a need for a Construction Manager to oversee and manage their in-house inspection staff and workload.

Our Senior Construction Inspector, Tom Schechter, has completed a number of assignments under these contracts. The last assignment he fulfilled included managing and inspecting private and franchise utility encroachment permit. In this position it was his responsibility to coordinate with permit holders and develop a daily schedule that adequately covered the necessary inspections. He also coordinated with City staff to process final engineering release of permits and bonds/deposits.

CITY OF CARLSBAD SCOTT FISHER* – 760.814.7226 SFISHER@DANAPOINT.ORG <i>*CURRENTLY WITH THE CITY OF DANA POINT</i>			
PROJECT TITLE	PROJECT TYPE	PROJECT VALUE	IEC STAFF
Right of Way Encroachment Permits	Private Encroachment Permits	N/A	T. Schechter
GOP (General Operating Permits)	Franchise Utility Encroachment Permits	N/A	T. Schechter, M. Tisdale
Private Development Inspection Services	Grading and Encroachment Permit Inspection (Private Dev. Inspection)	N/A	T. Schechter, M. Tisdale, J. Jordan
Foxes Landing Lift Station Upgrades	Refurbishment of a Sewer Lift Station New Wet Well, Pumps, and Controls (CM and Inspection)	\$3.0 Million	R. Fitzgerald
Recycled Water Phase 1A & 7	12-inch Water Main Installation, Cross Connection Inspection (CM and Inspection)	\$2.0 Million	R. Fitzgerald
La Costa Water Main Replacement	8-inch PVC Water Pipeline, Directional Drill Tunneling (CM and Inspection)	\$1.2 Million	L. Findlay

EXPERIENCE & TECHNICAL COMPETENCE

CITY OF ENCINITAS

For the past year and a half, IEC has been providing engineering inspection services very similar to those we would expect to be asked to cover as part of this contract. Under the guidance of our lead Construction Manager, Scott Adamson, PE, QSD/P, we have provided three in-house Senior Construction Inspectors. These inspectors are assigned full time to the City of Encinitas and work out of the City of Encinitas offices side by side with City staff on a daily basis.

Though the primary role of our staff is to provide private development and encroachment permit inspection, we are often called on to assist with small CIP projects, investigate complaints, and evaluate infrastructure damage or failure and provide recommendations for repairs. Recently Mr. Schechter also assisted the City operations department with field investigation in preparation of a pavement rehabilitation contract. As part of this assignment he evaluated assigned streets and identified dig-out locations, compiled a list and assigned a distress rating system, and compiled quantities and prepared an initial construction estimate.

CITY OF ENCINITAS STEVE NOWAK, PE – 760.633.2867 SNOWAK@ENCINITASCA.GOV			
PROJECT TITLE	PROJECT TYPE	PROJECT VALUE	IEC STAFF
Private Development Grading Permits	Single Family Home and Multi Unit Grading Permits	20+ Permits/Year	M. Tisdale, J. Ceseña, J. Klimuszko
Private Encroachment Permit Inspection	Cranes/Trash Bins/Moving, ADA and Flatwork Improvements	100+ Permits/Year	M. Tisdale, J. Ceseña, J. Klimuszko
Franchise Utility Encroachment Permit	SDG&E, Leucadia Water, Cox, MTS, and Misc. Utilities	100+ Permits/Year	M. Tisdale, J. Ceseña, J. Klimuszko
Quiet Zone Equipment Installation and Implementation	CIP Inspection of Rail Improvements	\$500,000	J. Ceseña
Pavement Rehabilitation Preparation	Bid Preparation Assistance on AC Rehabilitation Project	N/A	T. Schechter

In the sections above, we have focused on highlighting not only the firm's experience, but the specific relevant experience of our primary team members we have included in this proposal. We would like to point out, however, that our entire team of construction professionals has a diverse background in public works inspection and many are currently providing inspection services similar to those included in this RFP to additional clients in both San Diego and Riverside Counties. As a quick reference, we have also included the table below which lists our entire staff and summarizes their range of inspection experience.

PROPOSED PERSONNEL	AS-NEEDED INFRASTRUCTURE EXPERIENCE																															
	WASTEWATER								WATER								SURFACE IMPROVEMENTS															
	Design	Large Diameter Open-Cut	Manhole Replacement	Manhole Rehabilitation	High Volume Bypass	CIPP Lining	Pipe Rerouting	Force Main	Pump Stations	Jack & Bore	Microtunneling	Design	Large Diameter Open-Cut	Cathodic Protection	Coating Inspection	PVC Pipe	Steel Pipe	Pump Stations	Reservoirs	Design	Conventional AC	Rubberized AC	Slurry	Pedestrian Ramp Replacement	Street Lighting	Curb & Gutter	Sidewalk	Signal Modification	Signage & Striping	Irrigation	Landscape/Planting	Geotechnical Inspection
Scott Adamson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tom Schechter	✓	✓						✓				✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

EXPERIENCE & TECHNICAL COMPETENCE

PROPOSED PERSONNEL	AS-NEEDED INFRASTRUCTURE EXPERIENCE																																		
	WASTEWATER					WATER					SURFACE IMPROVEMENTS																								
	Design	Large Diameter Open-Cut	Manhole Replacement	Manhole Rehabilitation	High Volume Bypass	CIPP Lining	Pipebursting	Force Main	Pump Stations	Jack & Bore	Microtunneling	Design	Large Diameter Open-Cut	Cathodic Protection	Coating Inspection	PVC Pipe	Steel Pipe	Pump Stations	Reservoirs	Design	Conventional AC	Rubberized AC	Slurry	Pedestrian Ramp Replacement	Street Lighting	Curb & Gutter	Sidewalk	Signal Modification	Signage & Striping	Irrigation	Landscape/Planting	Geotechnical Inspection	BMP Inspection		
Bob Barrett	✓	✓	✓	✓	✓				✓		✓				✓	✓					✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Lucas Findlay	✓	✓	✓								✓	✓			✓	✓					✓	✓	✓	✓	✓	✓	✓		✓				✓		
Mike Tisdale	✓	✓		✓			✓	✓	✓	✓	✓	✓			✓	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Jim Turrell	✓	✓	✓	✓			✓	✓			✓				✓	✓					✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
John Klimuszko	✓	✓	✓	✓			✓	✓	✓		✓	✓			✓	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Rob Fitzgerald	✓	✓		✓			✓	✓			✓	✓	✓	✓							✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Juan Ceseña	✓	✓	✓	✓	✓				✓		✓				✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Jay Jordan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓



PROPOSED METHOD TO ACCOMPLISH THE WORK

are sensitive to the understanding that, even though the project is being constructed by the developer's contractor and initially paid for as part of the project, the costs will eventually be passed on to the City. For this reason we continually stress to the developer's staff that all billing and negotiated changes need to be approved by the City as the work is being completed, and our inspectors look at the project with a higher level of scrutiny in regards to manpower, equipment, and materials used on the project.

GRADING AND IMPROVEMENT INSPECTION

IEC's inspectors will take a proactive approach toward the inspection of the various permits they are assigned to oversee. Where effectively possible, the same inspector will be assigned to a permit for the duration of a project, and be responsible to monitor the project on an on-going basis to verify that required inspections are being scheduled and that the site remains in compliance with stormwater requirements and public convenience.

Daily reports will be completed for all inspection visits. We understand that these reports will be completed on the City's existing reporting forms and filed in the City's filing system. A list of items that we would expect our inspectors to typically be reviewing include:

- Verify that Potholing of existing utilities has been completed and conflicts have been checked prior to allowing trenching operations.
- Verify that proper notification and "No Park" procedures are being followed.
- Verify proper signage, detours, and road closures have been installed per the approved Traffic Control Plan.
- Verify that existing residents and/or infrastructure is not being adversely affected by the project.
- Verify that proper coverage is being scheduled and provided for specialty inspection items such as geotechnical, biological, and cultural observation.
- Verify that Materials and Equipment match the Approved Submittals.
- Document that Materials arrive at the site undamaged and are properly stored.
- Verify job-site conditions and activities are in conformance with the various encroachment permit requirements.
- Spot-check elevations and staking in order to verify installations match the approved plans.
- Document that construction activities are not violating environmental or discharge requirements.
- Maintain a separate red-line set of drawings detailing actual construction of the alignment for review with the Contractors own red-lines.

We would also like to point out that with the prevalence of Home Owners Associations associated with new developments, many times our inspectors are reviewing improvements of a quasi-public nature. These projects can include sewer collection systems, water distribution systems, and street improvements that will remain privately owned, but are of a public use nature. We have trained our inspectors to approach these items as if they were being constructed in the public right of way, and holding them to the same standard.

WORKLOAD MANAGEMENT

One of the major advantages of hiring a consulting firm to provide inspection services is the ability to quickly adjust to the peaks and valleys of inspection needs. IEC's managers and inspectors are familiar with the cyclical nature of the business, and our construction services group is structured in such a way to be able to respond quickly to changing workloads. We maintain our staff level in such a way that there is typically someone available at a moment's notice to cover additional work, and our managers are not above stepping into an inspection role should the need arise.

We also understand that due to traffic control restraints or accelerated project schedules that night or weekend shifts will be required. Our staff is accustomed to covering these extended shifts and understands that these are an inevitable reality when working in the construction field. We would also like to point out that IEC does not have additional charges for overtime hours. The City will be billed the same agreed on hourly rate regardless of the number of hours worked.

PROPOSED METHOD TO ACCOMPLISH THE WORK

STORMWATER INSPECTION

IEC's staff is well versed in stormwater issues. Our project manager, Mr. Scott Adamson is a Qualified SWPPP Developer and has been involved in the stormwater policy development since 2002 with the publishing and implementation of the first Jurisdictional Urban Runoff Plans. Our inspectors are always conscious of stormwater control and BMP implementation while on site and are available to work with the City's stormwater consultant, D-Max Engineering, in coordinating and performing site inspections as needed.

PREPARATION OF BID DOCUMENTS

IEC would anticipate that one of the tasks to be requested as part of this contract would be the assistance with scoping and preparing bid documents for smaller capital improvement projects such as paving overlays, drainage improvements, and flatwork repairs. IEC feels that our proposed team member, Mr. Schechter, has the appropriate experience to assist the City with these tasks. He has performed similar tasks for clients such as the City of Encinitas and the City of La Mesa. He is accustomed to working on his own to perform field investigations and develop proposed scopes for review by City engineering staff. With his previous experience with Lemon Grove, he is also already familiar with the City's standard specifications and should be able to prepare draft bid documents with little need for constant input. In addition, should the City request it, our Senior Construction Managers can be available to work with Mr. Schechter on these tasks.

PUBLIC OUTREACH

IEC understands the importance of public outreach and community interaction. When filling an extension of staff role as we would anticipate with this contract, we know that we are representing the City at all times. Our inspectors and engineers strive to manage each project with as little inconvenience to the surround public as possible and are constantly vigilant of possible problems and/or complaints. While always attempting to resolve issues in the field, we will also keep City management informed of any significant issues immediately so they are aware of the situation before it becomes escalated to senior management or council members.

TECHNOLOGY AND SOFTWARE

In today's digital world of instantaneous access and notification, IEC understands the need for our staff to be immediately available and responsive when it comes to phone messages, e-mails, and project documentation. IEC's managers and inspection staff are fully equipped with laptop computers, "smart" phones, digital cameras, and portable wifi devices. Most of the projects that we are involved in are now managed with some form of web-based project management system, whether it be ProCore, Virtual Project Manager, EnerGov, or another similar system. Due to this, our staff is experienced with providing daily documentation in a digital format, as well as accessing and working from digital drawings and standards

In terms of filing, based on previous experience, IEC would anticipate that our personnel assigned to this project would have access to the City's network for filing of documentation. IEC would work with the City to ensure that our personnel understand the City's current filing system and conform our standard policies to meet the City's needs. As stated above, however all IEC personnel have remote access to our servers, and documentation such as dailies inspection reports and photos are also saved on our servers on a regular basis.

KNOWLEDGE & UNDERSTANDING OF LOCAL GOVERNMENT REQUIREMENTS

As a firm dedicated to local infrastructure engineering and construction, IEC has provided As-Needed Construction Management services to local municipalities for both CIP projects and development projects since opening our doors in 2002. We have a proven track record of providing responsive experienced staff for all levels of service including Construction Managers, Resident Engineers, and Field Inspectors. We are known for providing staff experienced and familiar with the particular aspects of municipal engineering such as familiarity with “Greenbook” and the regional standards, stormwater regulations, sensitivity to public convenience and access, and inter-agency coordination.

All of our personnel have spent the majority of their careers working in San Diego County. Many of our inspectors have started their careers in the geotechnical and materials fields as technicians and worked their way through more responsible positions to senior public works inspectors and construction managers. This means that our staff is intimately familiar with the local construction engineering environment and industry. All of our team members have a strong working knowledge of the “Greenbook”, Regional Standard Drawings, and Caltrans Standard Specifications. Our staff is provided with the latest versions of these documents and expected to have them available for review during inspections.

In terms of stormwater requirements, as stated elsewhere in this proposal, our lead Construction Manager, Mr. Scott Adamson, PE, QSD/P has been involved in stormwater policy development and implementation since the first Jurisdiction Urban Runoff Plans (JURMPs) were issued. One of his tasks as a young construction engineer was to develop and write the construction component for the first JURMPS for the City of Del Mar and the City of San Marcos. This allows him to provide educated support to our staff in regards to stormwater enforcement and policy interpretation. In addition, it has been a long-standing goal of IEC’s to have all construction personnel certified as QSP’s, and many of our team members have attained this certification. IEC is dedicated to continuing to work toward this goal and maintain a staff with current training in the stormwater enforcement field.

Our staff is well versed in inspection and management of all types of municipal engineering projects. This includes private development driven improvements, franchise utility projects, and CIP projects. We have provided services on projects ranging from grading permit inspection, encroachment permit inspection and management, dry utility undergrounding, public facilities, water/sewer/drainage improvements, ADA improvements, and streetscapes. Our team understands that these projects require different approaches. Developers are customers and residents, and while standards need to be enforced, they need to be treated as such. Franchise utilities are team members and need to be approached as such. We also understand that we are the City’s representative when in the field. Customer’s/resident’s concerns need to be addressed immediately, and to the highest level of satisfaction possible.

Finally, the team we have proposed have all spent a number of years working in and around the City of Lemon Grove. We are on a first name basis with many of the engineers and liaisons that the City interacts with, whether it be Helix Water District, SDG&E, MTS, or the City of La Mesa. We know these agencies standards and policies and understand how they affect work taking place in Lemon Grove. We are also familiar with the City’s own standards and personnel and feel our team would be able to integrate seamlessly with little to no learning curve.

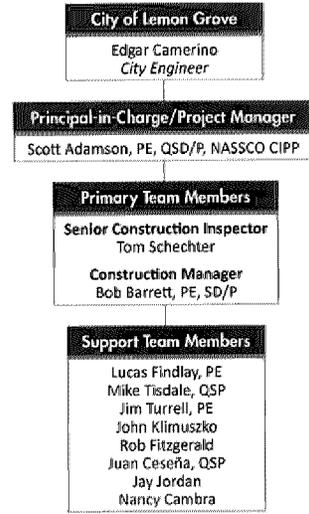
PROJECT TEAM ORGANIZATION & KEY PERSONNEL –

TEAM ORGANIZATION

IEC's team will be led by Mr. Scott Adamson PE/QSD. Mr. Adamson has successfully acted as lead project manager on as-needed projects for local municipalities such as the City of La Mesa, the City of Carlsbad, the City of Oceanside, and the City of San Diego, with an emphasis on streetscape improvements and water and sewer system rehabilitation and replacement. Mr. Adamson will be the primary point of contact for the City with IEC, and will coordinate IEC's staffing assignments.

IEC would propose Mr. Tom Schechter to fill the day to day role of inspector for the City as part of this contract. Mr. Schechter would be available full-time for the duration of the contract. Should the City require have the need for additional inspection personnel or feel more complex engineering support is called for Mr. Adamson will draw on our experienced in-house staff of construction engineering professionals. The members of our staff have multiple years of experience providing construction management and inspection services. Many of our staff started their careers as geotechnical inspectors and have progressed in responsibility and experience from there. We have provided a short summary of each individual's experience below. More detailed resumes can be found as an **Appendix** to this proposal.

We would also like to point out that we have included IEC's current core group of construction inspection professionals only. In addition to the individuals included, IEC maintains a data base of additional professionals who work with IEC on a project to project basis. We are committed to providing the right person for job and has the resources to do so. We are also committed to having our staff obtain any relevant certification that the City deems necessary for the projects assigned.



STAFF EXPERIENCE

SCOTT ADAMSON, PE, QSD, NASSCO CIPP – PROJECT MANAGER/CONSTRUCTION MANAGER

AVAILABILITY – 25%

Mr. Adamson has 20 years of experience providing construction management, resident engineering, inspection, and design of small and large civil engineering public works projects with an emphasis in sewer repair and rehabilitation, storm drain construction, and street improvements. Mr. Adamson has worked as an extension of staff for such agencies as the City of La Mesa, City of Del Mar, City of Dana Point, and City of San Diego.

Through his past experience he has become completely familiar with challenging municipal engineering issues such as; franchise utilities, NPDES requirements, public relations, right-of-way and private property issues, council concerns, and various types of outside grant and funding requirements including FHWA and SRF funding programs. He regularly attends update seminars on Caltrans Local Assistance Procedures and Water Pollution Control requirements, as well as attending various informative professional seminars through professional organizations. This on-going training allows him to support his clients and his staff with the latest information regarding the administration of their construction projects and contracts.

Reference: *City of La Mesa* – Hamed Hashemian, PE – 619.667.1153

TOM SCHECHTER – SENIOR CONSTRUCTION INSPECTOR

AVAILABILITY – 100%

Tom Schechter has 30 plus years of engineering and construction experience. During his career he has acted as project manager, resident engineer, and construction inspector on just about all types of municipal projects including private development, encroachment permits, ADA improvements, streetscape improvements and water/sewer improvements. He has worked for both consulting firms and public agencies including seven years with the San Diego County Water

PROJECT TEAM ORGANIZATION & KEY PERSONNEL

Authority. His responsibilities have included construction inspection, personnel management, surveying, GIS data collection, and bid preparation. He has worked as extension of staff for many of IEC's clients in the past and based on his well-rounded experience, including previous experience with the City of Lemon Grove, we feel he is the perfect candidate to fill the primary inspector role on this contract.

Reference: *City of Carlsbad – Scott Fisher* – 760.814.7226*
**formerly with City of Carlsbad, now with the City of Dana Point*

BOB BARRETT, PE, QSD/P – CONSTRUCTION MANAGER

AVAILABILITY – 25%

Mr. Barrett would be available to support Mr. Schechter should the need arise for construction management services or tasks more suited to an engineer. Mr. Barrett has been with IEC for five years and during that time has trained to fill the project inspector role as well as a construction manager. His project experience includes streetscapes, including the Lemon Grove Ave Realignment, water and sewer improvements, and drainage projects. Most recently, he has been overseeing a 60-inch jack&bore emergency stormdrain repair for the City of San Diego. Tasks typically managed by Mr. Barrett have included submittal review, RFI processing and commenting, quantity tracking and progress pay application processing, and preparing for and holding regular progress meetings.

Reference: *City of San Diego – Clemens "Clem" Wassenberg – 619.218.8404*

LUCAS FINDLAY, PE, QSD/P – CONSTRUCTION MANAGER

Since graduating with his Bachelor of Science in Civil Engineering from California State University Chico, Mr. Findlay has worked in engineering design before focusing his career in the Construction Management field. His duties as a construction manager have included filling an assistant construction manager role as well as providing resident engineer and inspection services for many water and wastewater pipeline projects. Tasks typically managed by Mr. Findlay have included submittal review, RFI processing and commenting, change order review and negotiation, quantity tracking and progress pay application processing, and preparing for and holding regular progress meetings. Mr. Findlay has knowledge of regionally accepted standards, principles, and practices used in the planning, design, inspection, and construction of public works facilities. His experience, educational background, and credentials allow him the ability to oversee and evaluate operational characteristics, services, and activities of public works construction.

MIKE TISDALE, QSP, NASSCO CIPP – CONSTRUCTION MANAGER

Mr. Tisdale is primarily responsible for providing construction management and field inspection services of capital improvement projects for various cities and water districts. He holds a Bachelor of Science in Civil Engineering and has 20 years of experience in the construction engineering field, including 2 years with Kiewit Construction at LAX giving him insight into both sides of the construction process.

Over the past few years Mr. Tisdale has completed two large sewer and water main replacement projects for the City of Oceanside, as well as the South Santa Fe, Sewer, Water, and Stormdrain Project for the City of Vista. Prior to that he completed a four year position as Resident Engineer overseeing the installation of approximately 5,800 linear feet of Hobas fiber reinforced pipe through microtunneling technology for the City of Honolulu, Hawaii. He has been involved in the design, constructability review, and quality control of water pipelines and facilities, large diameter tunneling, sewer replacement and rehabilitation projects, and street improvement projects. He holds a Bachelor of Science in Civil Engineering and has 15 years of experience in the construction engineering field. He has successfully provided municipal construction engineering services to many local municipalities including the City of Oceanside, City of La Mesa, City of Del Mar, and City of Carlsbad.

JIM TURRELL, PE – CONSTRUCTION MANAGER

Mr. Turrell has 25 years of experience in project management construction management, resident engineering and inspection services experience in heavy civil large roadway construction projects. As a former Resident Engineer at Caltrans

PROJECT TEAM ORGANIZATION & KEY PERSONNEL

District 5, Mr. Turrell worked on numerous asphalt and concrete roadways including new and rehabilitation projects. Other responsibilities included small and large diameter steel piping, RCP piping and drainage systems, underground utilities, demolition, plants and tank rehabilitation, landscaping and retaining wall structures.

JOHN KLIMUSZKO – RESIDENT ENGINEER

Mr. Klimuszko has 30 years of experience in construction inspection, construction management, resident engineering and administration in a wide variety of municipal, capital improvement, and development projects. Mr. Klimuszko has successfully completed numerous projects including pump stations, water and sewer mains, treated water floating cover reservoirs, pre-stressed concrete reservoirs, grading and drainage improvements, grade separations, traffic signals, asphalt paving and municipal improvements. Mr. Klimuszko's responsibilities have included daily construction observation, change order negotiation, subconsultant coordination, construction cost accounting, reviewing scheduling, shop drawings, and submittal review.

ROBERT FITZGERALD – RESIDENT ENGINEER

Rob Fitzgerald has 14 years of progressively more responsible positions in the construction management field. Most recently Mr. Fitzgerald has spent the last two years providing resident engineer and inspection services to the City of Carlsbad in an extension of staff role as part of our current as-needed services contract. His projects with the City have included recycled water pipeline installation, private development grading inspection, fiber optic conduit installation, and paving projects. Prior to taking a position as a resident engineer and inspector with IEC, Mr. Fitzgerald had filled a superintendent and project manager role for general contractors and developers. His positions have included site superintendent, project manager, and project estimator on both private developments and public works construction projects. This experience gives him a unique perspective when interacting with contractors on site, and also makes him a very valuable resource with problems arise.

JUAN CESEÑA, QSP – SENIOR CONSTRUCTION INSPECTOR

Juan Ceseña has 28 years of experience providing inspection and management on commercial, local, state, and federal construction projects; which have included mass grading, water and wastewater pipeline construction, roadway construction, pavement rehabilitation, and site improvements. In addition to construction observation and quality control Mr. Ceseña has progressively increased his role and level of responsibility to eventually act as resident engineer/assistant construction manager on numerous projects. He has been responsible for management duties such as, conducting progress meetings, preparing estimates, tracking submittal reviews, answering RFI's, preparing and reviewing monthly progress payments, traffic control plan review and implementation during construction, ADA compliance review, labor compliance controls for federal, state, and locally funded prevailing wage projects. Mr. Ceseña is also highly familiar with San Diego Regional Standard Drawings, Greenbook, and local municipality requirements, as well as Caltrans specifications.

JAY JORDAN – SENIOR CONSTRUCTION INSPECTOR

Mr. Jordan began his career in water/wastewater construction with the City of Carlsbad water operations department 17 years ago. He spent the first six years of his career maintaining and repairing water and wastewater infrastructure. Following his time with operations, Mr. Jordan advanced to the City's construction management and inspection department where he spent much of the last ten years overseeing and inspecting water/wastewater capital improvement projects of varying types, including pipeline replacement, manhole and pipeline rehabilitation, facility construction and upgrade, and private development construction.

NANCY CAMBRA – DOCUMENT CONTROL/LABOR COMPLIANCE

Nancy Cambra will be available to provide CM administration services as well as tracking and review of certified payroll records. Ms. Cambra has over 15 years of experience in the construction industry. She is highly experience in performing a multitude of tasks including: processing Submittals, RFIs, Field Changes, Change Orders, and Progress Payments. She also coordinates IEC labor compliance review program. She regularly attends seminars throughout the year to stay abreast of the latest Department of Industrial Relations reporting requirements.

TASK 2.2 – CONSTRUCTION ADMINISTRATION

- A. *Construction Progress Meetings*
Inspectors will be available to attend and/or conduct progress meetings and assist the project construction manager as requested in coordinating the meetings. Attend City staff meetings and public information meetings as requested by City staff.
- B. *Project Document Control*
Develop and maintain project files. Include pertinent project documentation in the file in an orderly manner. Assist City staff with preparation of memos, letters, and other correspondence.
- C. *Plans and Specifications Interpretation (RFI Processing)*
Assist City Engineering staff with reviewing and responding to Contractor RFIs. Provide recommendations regarding resolution.
- D. *Respond to Change Order Requests*
Notify City staff of any potential change orders that may arise. Work with the contractor to accurately track manpower, equipment, and materials utilized. Verify extra work tickets and provide recommendations to the City regarding the resolution of change orders.
- E. *Progress Payment Reviews*
Inspectors will track quantities as requested for use in preparing monthly progress payment applications. Review monthly pay applications as requested in order to recommend payment of completed work.
- F. *Stormwater/SWPPP Compliance*
Review project stormwater documentation in order to gain an understanding of the requirements. Review project BMPs on a daily basis and inform contractor when modifications or repairs are needed in order to comply with the project requirements. Inform City staff and project of any instance that may require Notice of Violation.
- G. *Public Outreach*
Act as the City's representative in regards to construction activities. Investigate complaints and inquiries, inform City staff of such complaints, and offer suggestions on resolution.
- H. *Coordinate Subconsultants*
Monitor work of soils engineers and geologists, verifying that proper testing of materials and soils are being performed per the project specifications and requirements.
- I. *Labor Compliance Services*
When applicable, Inspectors will note manpower by name and labor classification on the daily report for review against Certified Payroll reports. Verify proper signage and wage rate determinations are displayed on the project. Perform employee interviews as required by project funding conditions.

TASK 3 – POST-CONSTRUCTION SERVICES

TASK 3.1 – PROJECT CLOSEOUT

Prepare detailed project punch item lists at closeout of the project. Upon correction of deficiencies, schedule, coordinate, and conduct a final walk through prior to acceptance of work with the City. Verify work, testing, cleanup and demobilization is complete. Check and submit final payment requests after final walk through. Review and certify that the contractor/developer's project record drawings are complete and accurate.

TASK 3.2 – FINAL PROJECT DOCUMENTS

Upon completion of the project, provide a Construction Documentation notebook and electronic copy comprised of all approved shop drawings, material test reports, certifications, daily inspection report, meeting minutes, conversation logs, and photo documentation. Also provide and submit one set of redlined as built drawings.

SCOPE OF WORK & FEE

PROPOSED FEE

IEC is pleased to provide the enclosed fee schedules for On-Call Construction Management and/or Inspection Services. The enclosed fee schedule applies for services supplied by IEC. Should the City request IEC to provide additional subconsultant services those services would be invoiced at cost plus 5%.

We would also like to state that the enclosed rates and terms are negotiable, and we would be happy to meet with City staff to reach mutually agreeable terms. We sincerely appreciate this opportunity to work with the City. Please contact Scott Adamson, PE, QSD/P at 858.243.4977 should there be any questions or need further information.

**INFRASTRUCTURE ENGINEERING CORPORATION
CITY OF LEMON GROVE
ON-CALL INSPECTION SERVICES
HOURLY CHARGE RATE AND EXPENSE REIMBURSEMENT SCHEDULE**

CONSTRUCTION	
Senior Construction Inspector.....	\$ 148
Construction Manager.....	\$ 160
Senior Construction Manager.....	\$ 165
CM Coordinator/Labor Compliance.....	\$ 115

Notes:

- a. Subconsultants will be billed at cost plus 5% unless specified otherwise in the agreement.
- b. Field personnel rates are inclusive of vehicle, mileage, phone, computer, etc.

SCOTT ADAMSON, PE, QSD/P
PRINCIPAL-IN-CHARGE/PROJECT MANAGER

PROFESSIONAL REGISTRATION
Registered Professional Engineer
California No. C65467

EDUCATION
San Diego State University, B.S.
Civil Engineering, 1997

CERTIFICATION
California Stormwater Quality
Association (CASQA) Qualified
SWPPP Developer (QSD) &
Qualified SWPPP Practitioner
(QSP) Certification #23001

NASSCO ITCP for CIPP
CIPP-110-0321

Confined Space

AFFILIATIONS
American Public Works
Association (APWA)

Construction Management
Association of America (CMAA)

QUALIFICATIONS

Mr. Adamson currently holds the position of Vice-President of Construction Management with IEC. He has 20 years of construction management, resident engineering, inspection and design of small and large civil engineering public works projects. He began his career in the geotechnical field as a soils technician and progressed steadily through the ranks of inspection and construction quality control to the position of Sr. Construction Manager. During his career he has worked as an extension of staff for such agencies as the City of Del Mar, City of La Mesa, and City of San Diego as well as water districts such as Oceanside Water Utilities, Elsinore Valley Water District, and Vista Irrigation District. As IEC's lead construction manager he's responsible for the day to day management of the department as well as actively managing his own projects. He is in the field on a daily basis providing guidance to our staff of construction professionals.

PROJECT EXPERIENCE

Federal Boulevard Subgrade Stabilization and Overlay Project – Provided Resident Engineering services during construction of this extensive overlay project. The project addressed a badly damaged stretch of Federal Boulevard in Lemon Grove, California. The subgrade in this area was supported on deteriorating and settling concrete panels which were located approximately eight inches below finish surface. In order to stabilize the concrete panels, the roadway was ground to within four inches of the concrete surface, the panel joints were exposed and sealed with epoxy, and then high pressure grouting techniques were employed to provide support under the concrete panels in hopes of preventing further settlement. A four inch overlay was then installed to establish a smooth profile and improve area drainage. Also included in this project was the elimination of a large drainage swale and with the installation of a 72-inch concrete storm drain, construction of three accompanying drainage catch basins, installation of approximately three blocks of new sidewalk, and construction of a Keystone retaining wall.

Smartgrowth Phase 2&3, University and Allison Ave Improvements, City of La Mesa – Construction Manager/Inspector for these two street improvement projects. These two projects were extensive street, sidewalk, and median reconstructions on large sections of both University Avenue and Allison Avenue in the City of La Mesa. Both of these projects incorporated asphalt resurfacing, decorative flatwork, signal modifications, landscaping, ADA compliance, and striping. Mr. Adamson provided typical construction management services from pre-con to close out as well as assisting in inspections throughout the projects. He also provided program coordination with Caltrans and FHWA in regards to project funding, as well as a successful audit by FHWA of the project files and management procedures.

Annual Street Improvement Projects, City of Del Mar & City of Dana Point – Provided Resident Engineering and Construction Management services for two consecutive annual street improvement projects for both the City of Del Mar and City of Dana Point. These projects generally consisted of dig-out and repair of localized damage throughout the City with two or three larger overlay locations. His responsibilities for these capital improvement projects included field inspection to identify repair



locations throughout the City, estimating, and prioritizing potential areas of repair and improvement; managing a design team to produce plans and specifications; managing project bidding and the award; and providing field engineering and construction management through the project's warranty period.

Coast Boulevard Rehabilitation and Streetscape Improvement Project, City of Del Mar – Provided Resident Engineering services to the City of Del Mar on this overlay and streetscape improvement project. The project included a badly worn length of Coast Boulevard between 17th and 21st Streets in Del Mar, California. This area of Coast Boulevard is underlain by sandy subgrade along the Pacific Coast, causing extensive pavement failure with only minor repairs having been performed over the previous twenty years. Rehabilitation techniques employed during the project included crack filling, dig out and repair of localized alligator cracking, profile grinding, and a two inch overlay of rubberized asphalt. Also included as part of the project were various streetscape improvements. These included removal and replacement of non compliant ADA curb ramps, replacement of badly damaged curb and gutter, installation of two large drainage catch basins, and installation of two landscaped medians.

Camino Del Mar 4th to 9th Street Connectivity Project, City of Del Mar – Provided project engineering services during the design phase of this project. The primary objective of the project was to provide new pedestrian access along Camino Del Mar from 4th Street to 9th Street. Challenging aspects of the design included a meandering sidewalk at varying grades, two large retaining walls, re-configuration of four driveway entrances to accommodate flow, ensuring ADA compliance, relocating conflicting utilities, and incorporating architectural materials. In addition to design services, Mr. Adamson's responsibilities have also included project scoping, construction estimating, and sub-consultant coordination and management duties.

Mr. Adamson also developed and aided in implementation of NPDES Jurisdictional Urban Runoff Management Programs for the City of Del Mar and the City of San Marcos.

Foxes Landing Lift Station Upgrades, City of Carlsbad – After 29 years in service, the City of Carlsbad decided to undertake the reconstruction of this critical lift station in order to accommodate increase in daily peak flows as well as provide additional protection against possible discharges into the adjacent, environmentally sensitive Agua Hedionda Lagoon. Mr. Adamson served as Principal-in-Charge on this project. His responsibilities included providing input on large complex change orders, providing quality control reviews, and stepping in to manage the project during vacations and sick days.

Highway 101 West Side Improvements, City of Solana Beach – Construction Manager for streetscape rehabilitation and beautification project that involved the complete removal and replacement of existing medians, roadway, and sidewalks along the western half of Highway 101. The medians and striping were shifted to allow for a wider sidewalk and irrigation and landscaping were installed. Decorative concrete paving was installed in the sidewalk areas with ten new "architectural" locations

Resume - Adamson 2



consisting of tile mosaics, glass seeded flatwork and stylized pedestrian benches. In addition to the median and flatwork construction, the project also included the installation of approximately 3,500 linear feet of new storm drain, 1,800 linear feet of new water main, and the installation of new signals and camera systems at four intersections.

Sewer Improvements Inflow/Infiltration, City of La Mesa – Construction Manager/Inspector for this \$4.6 million dollar sewer main replacement and rehabilitation program which took place at various locations throughout the City. This was a four phase project, replacing or rehabilitating approximately 43,000 LF of concrete sewer main. Replacement operations included traditional cut and cover, CIPP lining, Pipebursting, and Jack and Bore. These locations included sewer mains located in the street as well as challenging easements along canyons and on hillsides. Mr. Adamson provided construction management services as well as inspection during all four phases. In addition to typical construction management services he was also called on to provide creative solutions, based on field experience, for difficult replacements below structures and in limited access locations.

Johnson Drive Stormdrain Replacement, City of La Mesa – Construction Manager for this \$.75 million dollar CMP replacement project. This project included the replacement of approximately 1,000 linear feet of double barrel 24-inch CMP stormdrain with a concrete box culvert. The project also included the replacement of approximately 1,000 linear feet of 8 and 12 inch diameter sewer main and CIPP lining of approximately 500 linear feet of 12-inch sewer main. This was an extremely challenging project as it involved many utility relocations and unforeseen conflicts. The project management included extensive coordination with the conflicting utilities project managers and construction staff. Mr. Adamson provided Construction Management services as well as overseeing and acting as lead for the project field inspectors.

Normal Avenue Sewer Group Improvements, City of La Mesa – Construction Manager for this \$1.1 million dollar sewer main replacement project in the City of La Mesa. This project included approximately 6,000 linear feet of sewer main replacement as well as approximately 1,000 linear feet of 10-inch CIPP lining and various point repairs. Mr. Adamson provide construction management services and acted as lead for the project inspector.

Alvarado Trunk Sewer Replacement, Phase 1, City of La Mesa – Resident Engineer/Inspector for the replacement of approximately 2,000 linear feet of 18-inch trunk main along Fletcher Parkway in the City of La Mesa. This main was being modified and replaced in order to allow the construction of a large apartment facility over the alignment of the main. The existing clay main was removed and replaced with 18-inch PVC, which included an approximately 200 linear foot reach that was sleeved with a 24-inch HDPE sleeve and concrete encased.

TOM SCHECHTER

SENIOR CONSTRUCTION INSPECTOR

CERTIFICATION

Geographic Information Systems Certificate

Construction Inspection Technology Certificate

Commercial Pilot Certificate

EDUCATION

San Diego State University

Mesa College

Baccalaureate Studies

QUALIFICATIONS

Thomas Schechter has over 30 years of experience in Engineering and Construction services. His responsibilities include coordination of consultant and contractor services, cost estimation preparation, critical path method scheduling, specification writing, drafting of record drawings, plan review, inspection of large diameter pipeline, water conveyance facility construction, assisted with the contractor submittal review and monthly pay requests. His Geographic Information System Division responsibilities have included asset data collection using Global Positioning Systems (GPS), development of pipeline and pipeline attribute map layers that accounted for the construction of an attribute table for over 5,000 facilities.

PROJECT EXPERIENCE

San Diego County Water Authority Pipeline P5EII, San Diego – This project consisted of a ten-mile long 108-inch diameter pipeline and associated appurtenance placement. This project also contained two tunnels, one 400-foot soft earth tunnel excavated with a tunnel shield, and one six hundred-foot hard rock tunnel mined with a drill and blast technique. Responsibilities included daily field reporting and inspection of sitework, pipe placement, pipe joint welding, pipe tape wrap and backfill, tunnel excavation, and reinforcing and concrete placement for all pipeline appurtenances. Also responsible in assisting the San Diego County Water Authority project management with project administration duties. Administration duties included review of contractor submittals, construction schedule review, and monthly pay request review.

Highway 101 West Side Improvements, City of Solana Beach – Resident Engineer/Inspector for streetscape rehabilitation and beautification project that involved the complete removal and replacement of existing medians, roadway, and sidewalks along the western half of Highway 101. The medians and striping were shifted to allow for a wider sidewalk and irrigation and landscaping were installed. Decorative concrete paving was installed in the sidewalk areas with ten new “architectural” locations consisting of tile mosaics, glass seeded flatwork and stylized pedestrian benches. In addition to the median and flatwork construction, the project also included the installation of approximately 4,000 linear feet of new storm drain, 4,000 linear feet of new water main, and the installation of new signals and camera systems at four intersections.

Downtown Village Streetscape Improvement Project, City of La Mesa – Resident Engineer in charge of managing this 6 million dollar enhancement of the City of La Mesa’s old town business district. This project included the complete removal of existing pedestrian sidewalks and associated curb lines, replacement of relocated curb and new decorative sidewalk, installation of “Silva Cell” storm water treatment systems at new tree well locations, and pavement replacement along the alignment. The project also included realignment of existing storm drain systems and installation of approximately 2500 linear feet of new 8-inch sewer main. Mr. Schechter’s duties included day to day management of this project, coordinating review of project submittals, answering RFI’s, tracking installed quantities and coordinating with the

Resume - Schechter 1

City of Lemon Grove
Statement of Qualifications to Provide On-Call City Inspection Services



contractor on preparing monthly progress reports. He also reviewed contractor change order requests and provided recommendation to the project owner, prepared and issued field changes in conjunction with the design engineer, and reviewed contractor payroll records for compliance with labor laws.

As-Needed Construction Inspection, City of Carlsbad – Mr. Schechter filled an extension of staff role with the City of Carlsbad's construction management and inspection department. While working in this capacity he reported directly to the inspection supervisor and operated out of the City's offices. His responsibilities included grading and utility inspection on multi-unit grading permits as well as monitoring franchise utility and private encroachment permits. Types of inspections provided included grading, water, sewer, utility connections, flatwork, ADA compliance, and stormwater compliance.

Reservoir Structural Analysis, City of Oceanside – This project included the assessment of the condition of steel and concrete reservoirs, including structural analysis and condition assessment. Responsibilities included daily inspection of the condition assessment activities at each reservoir, which included test patches to assess pre-stressing wire corrosion and interior dive inspections by others. Mr. Schechter provided inspection, coordination, communication, and field report and photo documentation of this phase of the project.

San Diego 18/21 Flow Control Facility, San Diego County Water Authority – This is a dual flow control facility consisting of 24-inch and 36-inch steel pipe valve and meter appurtenances and controls constructed in a 2,400 sf concrete slab on grade and concrete masonry unit building. Responsibilities included daily field reporting and inspection of facility construction that included sitework, reinforcing placement, concreted placement, concrete masonry unit placement, mansard roof framing, and field welding of steel pipe. Responsible for assisting the San Diego County Water Authority project manager with the administrative duties of the facility for owner acceptance. Administration duties included review on contractor submittals, construction schedule review, monthly pay request review, change order negotiation, and project closeout documentation.

Runway Status Light Project, Lindbergh Field – This project was a test program to help eliminate runway incursions. The role was oversight to ensure that the Contractor and Construction Manager adhere to job specifications and plans. Construction operations were moved around the airfield in order to lessen the impact on operations. Reported all construction activities to the Airport Authority Project Manager.

As-Needed Construction Inspection, City of Poway – Performed the role of Public Works Inspector, completing as-needed inspection services for the City of Poway. The project included overseeing city street rehabilitation and the installation of a sewer line.



As-Needed Construction Inspection, City of Solana Beach – Public Works Inspector for as-needed inspection services for the City of Solana Beach. Oversaw street rehabilitation as well as the construction of the beach public restrooms. The project also included miscellaneous public works right-of-way operations.

Rainbow Point Road, Bryce Canyon, Utah – This project consisted of a seven-mile section of a two lane highway rehabilitation that included reclaiming the existing asphalt concrete, replacing all drainage systems, placing several Keystone retaining wall systems, and preparing a new road grade. Responsibilities included inspection of all roadwork and system installation, and assisting with the administration of the project management. Administration duties included review of contractor submittals and monthly pay request review.

Santa Barbara Airport Runway 15/33 Rehabilitation, Santa Barbara – This project consisted of the pavement restoration that provided an asphalt concrete overlay for two runways and miscellaneous taxiways at the Santa Barbara Airport. Responsibilities included all special inspection and testing of material placement for project compliance. Administration duties included daily field reports for construction activities and processing test reports for contractor payment.

Grossmont Hospital and Parking Structure, City of La Mesa – This project consisted of a seven story post tension concrete parking structure. Responsibilities included all special inspection and testing of material placement for steel weld and high strength bolting. Administrative duties included preparing daily field reports which described daily site activities and review of project information for change order negotiation.

Concord Buchanan Airport, Concord, CA – This project consisted of constructing new airplane parking ramps, rehabilitating various taxiways and installing rubberized slurry over various airplane parking ramps. Responsibilities included all special inspection and testing of material placement for project compliance. Inspections included soil compaction for various ramp and taxiway construction and trench backfill for electrical conduit used for taxiway lighting systems. Additional responsibilities included the set-up and operation of field materials testing laboratory for on-site construction material testing. Administrative duties included daily reports for construction activities and processing test reports for contractor payment request.

June Lakes Airport, Mammoth, CA – This project consisted of a 4,000-foot runway extension and placement of an airplane parking ramp for commercial jet parking capability. Responsibilities included all special inspection and testing of material placement for project compliance. This included soil testing for compaction at various ramps, taxiways, runways, and miscellaneous utility trench locations, taxiway lights, and runway drainage accessories, all asphalt concrete placements, and miscellaneous concrete placements. Administrative duties included daily field reports for construction activities and processing test reports for contractor payment requests.



ROBERT BARRETT, PE, QSD/P

CONSTRUCTION MANAGER

PROFESSIONAL REGISTRATION
Registered Professional Engineer
California No. C88063

EDUCATION
California State Polytechnic
University, Pomona, B.S. Civil
Engineering, 2009

CERTIFICATION
California Board of Professional
Engineers, Land Surveyors and
Geologists (CBPELSG) Qualified
SWPPP Developer (QSD) and
Qualified SWPPP Practitioner
(QSP) Certification #C88063

SOFTWARE
AutoCAD

BlueBeam

Microsoft Office

QUALIFICATIONS

Mr. Barrett began his career as an inspector and he has progressed steadily since then through the roles of Assistant Construction Manager, and currently Resident Engineer. Mr. Barrett has spent the last couple of years filling a Resident Engineer role as extension of staff with the City of San Diego. His projects have included Water and Sewer Group Job 954 as well as the Cardinal Avenue Emergency Storm Drain Repair. Prior to that he spent a couple of years providing inspection and construction management services on streetscape projects for the City of La Mesa and the City of Lemon Grove. Tasks typically managed by Mr. Barrett have included general contract administration, submittal review, RFI processing and commenting, quantity tracking and progress pay application processing, and preparing for and holding regular progress meetings. His clients count on him to be self-motivated and self-sufficient handling most project issues with little need for additional support.

PROJECT EXPERIENCE

Lemon Grove Avenue Realignment Project, City of Lemon Grove – Mr. Barrett has provided construction management and inspection services on this 6.0 Million Dollar highway off ramp realignment project for the City of Lemon Grove. This project had many challenging aspects. These included contaminated soil mitigation, Caltrans highway construction, and MTS trolley crossing modifications. His duties on the project included acting as the onsite construction manager responsible for coordination of progress meetings, progress payment, submittal review, and RFI responses as well as assisting with site inspection duties. He also acted as the point of contact in regards to coordinating the various agencies involved with the project which included Caltrans, MTS, and Helix Water District.

FY 2016 Sewer Upsizing Project, City of Lemon Grove – IEC provided the City of Lemon Grove with construction management and inspection services for this sewer upsizing project. This project included the removal and replacement of approximately 4,000 LF of sewer main as well as various point repairs located throughout the City. Mr. Barrett provided construction management services as well as supplementing the project site inspector during construction activities. Mr. Barrett's duties included document control, tracking submittals and RFI's, managing and coordinating progress meetings, processing progress payments, and monitoring labor compliance documentation.

West La Mesa Street Improvement Project, City of La Mesa – The City of La Mesa combined two major streetscape projects under this one contract. The first portion of the contract was the improvement of Jr. High Drive fronting La Mesa Elementary School. This included the replacement of existing sidewalks and flatwork in front of the school as well as the extension of the road through a dedicated easement. The result of this portion was the improved walkability at the school entrance as well as connecting sidewalks to a new Boys and Girls Club constructed on the property. The second portion of the project included the reconstruction of a number of curb ramps at four major intersections along University Avenue improving walkability at these locations for school pedestrians. Both projects included ADA improvements,



new flatwork, new drainage, signal lighting modifications, landscaping, and paving. Mr. Barrett provided construction management services including oversight of IEC inspection staff on the project.

Group Job 954 "Harbor Drive Water & Sewer", City of San Diego – Mr. Barrett provided Resident Engineering and Inspection services on this water and sewer project for the City of San Diego. This project involved the replacement of 12" & 16" water main and the realignment and replacement of deep 8" sewer main in Harbor Drive adjacent to the new San Diego Regional Airport's new rental car facility. Due to the proximity of the airport and the associated traffic much of this project had to be constructed at night. Additional challenges also included elaborate traffic control set-ups, extensive utility crossings, and multi-agency coordination.

Cardinal Avenue Emergency Storm Drain Repair, City of San Diego – During the heavy rains of the winter of 2018 the City experienced the failure of a 48-inch CMP storm drain located in a steep easement off of Cardinal Avenue. The failure resulted in an approximately 20 foot deep sink hole directly adjacent to a multi-story apartment complex. Repair procedures included slurry filling the sink-hole, cleaning the debris from the pipe, and finally installing a new storm drain pipe by jack & bore method. Mr. Barrett provided Resident Engineering and Inspection services throughout this project as well as assisting with coordination of the emergency design and procurement of the project contractor.

Associate Civil Engineer, Development Design and Engineering (El Centro, CA) – Responsible for proposal and acquisition of \$1.6M La Brucherie Road improvement project; worked on the Construction Management team representing Imperial County Department of Public Works (ICDPW). As the construction inspector, Mr. Barrett was on site with the contractors inspecting the construction, gathering materials tickets, coordinating with the quality control firm to ensure the project was built in accordance with project specifications; wrote final report ICDPW.

Associate Civil Engineer, BG Engineering & Surveying (Imperial, CA) – Duties on projects included overseeing and reporting on federal, state, and local funded construction projects on a daily basis; interviewing construction employees on-site for labor compliance purposes, coordinating construction meetings, generating quantity measurements and calculations, reviewing contractors payroll information, assisting the survey crew in grade checking and layouts, verifying material tickets, reviewing materials submittals, coordinating correspondence between government agencies, contractor, and subcontractors, reviewing and verifying all project invoices.



LUCAS FINDLAY, PE, QSD/P

CONSTRUCTION MANAGER

PROFESSIONAL REGISTRATION
Registered Professional Engineer
California No. C87905

EDUCATION
California State University, Chico,
B.S. Civil Engineering, 2012

CERTIFICATION
Qualified SWPPP Developer
(QSD) and Qualified SWPPP
Practitioner (QSP)
Certificate No. 27340

QUALIFICATIONS

Since graduating with his Bachelor of Science in Civil Engineering from California State University Chico, Mr. Findlay worked in engineering design before focusing his career in the Construction Management field. His duties as a construction manager have included filling an assistant construction manager role as well as providing resident engineer and inspection services for many water, wastewater, and storm drain pipeline projects. Tasks typically managed by Mr. Findlay have included construction inspection, photo documentation, submittal review, RFI processing and commenting, change order review and negotiation, quantity tracking, progress pay processing, and chairing regular progress meetings. Mr. Findlay has knowledge of regionally accepted standards, principles, and practices used in the planning, design, inspection, and construction of public works facilities. His experience, educational background, and credentials allow him the ability to oversee and evaluate operational characteristics, services, and activities of public works construction.

PROJECT EXPERIENCE

Valve Replacement Phase I, City of Carlsbad – Provided Resident Engineering services on this valve replacement project including inspection of removal and replacement of water valve clusters at 19 sites. Mr. Findlay provided construction inspection, construction administration, and project close-out. Typical tasks included project document control, chairing construction project meetings, project coordination between the City, Contractor, and Public, submittal reviews, RFI processing, change order processing, progress payment processing, daily inspection and photo documentation, punchlist, and final project documents.

La Coruna Storm Drain Improvements, City of Carlsbad – Provided Resident Engineering services on this storm drain improvement project including inspection of 500 LF of 6" PVC, storm drain cleanouts, curb & gutter, cross gutter, and asphalt resurfacing. Mr. Findlay provided construction inspection, construction administration, and project close-out. Typical tasks included project document control, chairing construction project meetings, project coordination between the City, Contractor, and Public, submittal reviews, RFI processing, change order processing, progress payment processing, daily inspection and photo documentation, punchlist, and final project documents.

La Costa Water Main Replacement, City of Carlsbad – Provided Resident Engineering services on this relocation project including inspection of 577 LF of horizontal directional drilled 8" HDPE waterline, 352 LF of open trench 8" PVC waterline, and tie-ins. Mr. Findlay provided construction inspection, construction administration, and project close-out. Typical tasks included project document control, chairing construction project meetings, project coordination between the City, Contractor, and Public, submittal reviews, RFI processing, change order processing, progress payment processing, daily inspection and photo documentation, punchlist, and final project documents.

Pavement Overlay Project, City of Carlsbad – Provided Assistant Construction Management services on this paving project including inspection of grind and overlay of main streets and intersections, traffic striping, and raised manholes and



valve boxes to grade. Mr. Findlay supported the construction management team in various areas of project closeout, final punchlist, final change orders and final payment.

Relocation of Existing Flume – Tract 932, City of Escondido – Provided Assistant Construction Management services on this relocation project including inspection of 3319 LF of 42" HDPE flume, 181 LF of 42" CMLC flume, and 504 LF of 36" HDPE flume with 48" of RCP tunnel installation. Mr. Findlay supported the construction management team in various areas of flume installation including inspection of HDPE welding, appurtenances, observation of hydrostatic testing, observation of flushing and disinfection, daily quantity tracking of all applicable bid schedule items, and tie-ins.

Downtown Water and Sewer Pipelines Replacement - Phase I, City of Oceanside – Provided inspection of 8" PVC water, 8" PVC sewer, and asphalt replacement. Mr. Findlay provided support in the inspection of water and sewer appurtenances including the installation of water services, blow offs, fire hydrants, air vacs, thrust blocks, inline valves, valve clusters, tie-ins, sewer laterals, and sewer manholes. Mr. Findlay assisted in coordination and planning that involved local businesses affected by the planned shutdowns.

J.O. 51928 Relocation of Pipelines Along San Vicente Rd. From Warnock Rd. to Vicente Meadows Dr. – Tract 932, County of San Diego – Provided inspection of over 3 miles of 16", 12" and 8" CMLC and 8" PVC waterline installation. Mr. Findlay provided inspection of all waterline appurtenances including; gate valves, butterfly valves, combination air/vacuum valves, blowoffs, wet barrel fire hydrants, dry barrel fire hydrants, cathodic testing, water services, fire services, thrust blocks, valve seats, insulation flanges, and tie-ins.

J.O. 10614 Nickel Creek Improvement, Ramona Municipal Water District – Provided inspection of PVC water and sewer installation, automatic combination air release/air vacuum valve installations, blowoff installations, fire hydrant installations, thrust block and valve seat installations, transition couplings, end cap installations, tie-ins, sewer manhole installations, sewer cleanout installations, and sewer lateral installations. Mr. Findlay administered and reviewed CCTV inspection, oversaw hydrostatic testing, flushing and disinfection of all installed waterlines, air testing of sewer main, vacuum testing of sewer manholes, and mandrel testing of sewer main.

Sewer Age & Condition Related Rehabilitation, City of Vista – Provided inspection of Cured-In-Place-Pipe (CIPP) installation, produced daily inspection reports, reviewed post construction CCTV, and processed change orders.

South Santa Fe Wet Utilities, City of Vista – Provided inspection of storm drain installation, storm drain cleanout construction, sewer main installation, sewer manhole construction, sewer main and manhole testing including mandrel tests, low pressure air tests and vacuum tests, water main installation, trenching and shoring safety, traffic control plans, and asphalt replacement.



Gravity Main Sewer Rehabilitation, City of Vista – Prepared and advertised Request for Proposal (RFP) seeking CCTV with laser ring profiling and NASSCO MACP MH Inspection services for design purposes. Designed plans and specs for the rehabilitation of 3,700 linear feet of 36-inch Ductile Iron Pipe (DIP) trunk sewer including mortar repair and epoxy coating of designated manholes. Performed thickness calculations for a Cured-In-Place-Pipe (CIPP) liner according to ASTM F1216 for the 36-inch pipe assuming a fully deteriorated host pipe condition and fully saturated soil above. Designed two pumped sewage bypass plan alternatives including pump sizing, bypass pipe sizing, bypass piping alignment, and storm water inlet protection. Performed flow capacity calculations of 36-inch trunk sewer comparing flow capacity before and after liner installation.

Tran Consulting Engineers, City of San Diego – Provided civil engineering design support on this project by performing hydraulic modeling of sewer pump stations and corresponding force mains. He assisted with 100% submittal design plans using AutoCAD for sewer micro tunneling and odor control projects, and reviewed sewer installation and micro tunneling specifications.



MIKE TISDALE, QSP

CONSTRUCTION MANAGER

EDUCATION

South Dakota School of Mines & Engineering
B.S. Civil Engineering, 1998

CERTIFICATIONS

California Stormwater Quality Association (CASQA) Qualified SWPPP Practitioner (QSP)
Certification #25518

NASSCO ITCIP for CIPP
CIPP-315-0201504

NACE Corrosion Technicians

USACE Construction Quality Management

Confined Space

Troxler Nuclear Density Certification (Previously Held)

ACI Concrete Technician (Previously Held)

CWI Certified Welding Inspector (Previously Held)

AFFILIATIONS

American Welding Society

American Society of Civil Engineers

Construction Management Association of America (CMAA)

QUALIFICATIONS

Mr. Tisdale is primarily responsible for providing construction management and field inspection services for various cities and water districts on capital improvement and developer projects. He has also been involved in the design, constructability review, and quality control of pipelines and water/wastewater projects. His recent projects include sewer and water pipelines, pressure reducing stations, concrete structures, grading, paving and mechanical work.

PROJECT EXPERIENCE

Downtown Oceanside Water & Sewer Pipeline Replacement - Phase I, City of Oceanside – Resident Engineer/Construction Manager for the installation of approximately 9,100 linear feet of new 8-inch sewer main ranging and 14,000 linear feet of new 8-inch water main. The project also included the replacement 13 manholes with new 4-foot diameter manholes and rehabilitation of 41 existing manholes. The project included the restricted work area limits due to the narrow existing City alley ways and the extensive quantity of existing wet and dry utility crossings.

Lake Boulevard Water & Sewer Improvements, City of Oceanside – Resident Engineer for the installation of approximately 2,600 lf of new sewer main ranging in size from 8-inches in diameter to 16-inches in diameter and the realignment and installation of approximately 400 lf of new PVC water main in order to make room for the new sewer mains. Challenges of this project included the restricted work hours to nights only while working on College Boulevard, deep excavation in excess of 20 feet in depth for trenching and manholes, and close coordination with City operations staff in order to safely connect to an existing force main. IEC staff also worked with the City's public relations firm to communicate regularly with the adjacent retirement community and resolve complaints quickly before they escalated.

South Santa Fe Sewer, Water, and Stormdrain, City of Vista – Resident Engineer for the City's program to replace the existing, aging street improvements along South Santa Fe Avenue. The project included 1,200 linear feet of new sewer mains ranging in sizes from 21-inches to 8-inches in diameter, 3,100 linear feet of newer water mains ranging in sizes from 21-inches to 8-inches with appurtenances, and 1,800 linear feet of new RCP and HDPE stormdrain ranging in sizes from 42-inches to 12-inches in diameter.

Beachwalk WWPS to Ala Moana Park Sewer Force Main: Phase I, DDC – Project Resident Engineer/Resident Engineer. Manage construction and installation of 5800LF of 72 inch Hobas spun fiberglass pipe and Meyer polymer concrete pipe using state of the art micro tunneling technique including 1250LF of compound curve pipe jacking for the City and County of Honolulu Department of Design and Construction. Plan, administer and oversee preconstruction, construction and post construction phases of the project cycle. Coordinate efforts of the planning, design and construction management activities. Supervise office staff, field personnel and sub-consultants. Received *Making a Difference Applause Award* for going above and beyond responsibilities to ensure pipeline alignment compliance was achieved.

Resume - Tisdale 1

City of Lemon Grove
Statement of Qualifications to Provide On-Call City Inspection Services



11th Street Reservoir Roof Replacement, City of Del Mar – Onsite Inspector and Construction Manager for demolition, and construction of an aluminum I-Beam sub structure and SBS Modified Bitumen Roof for a 2.0 MG Potable water reservoir. The Project included seismic concrete upgrades to the existing structural walls.

4S-II Potable Water Reservoir, 4S Kelwood General Partnership/Olivenhain Municipal Water District – Resident Engineer for the project consisting of a 4.0 MG steel potable water reservoir with a structurally supported dome roof. The project also included removal of non-structural fill, installing and compacting structural fill, 14-inch diameter inlet/outlet piping, 18-inch outlet piping, 12-inch drain piping, and 18-inch storm drain piping.

Olive Hill Waterline Relocation, Rainbow Municipal Water District – Construction Manager for the relocation of an existing 16-inch waterline by using a horizontal directional drill. This project includes construction management and inspection services for the relocation of existing water utilities for future widening of the adjacent state Highway 76.

Daisy Lane Waterline Replacement, Rainbow Municipal Water District – Construction Manager for the project involving the replacement of existing 6-inch waterline with 1,200 lf of new 8-inch ductile iron pipe, and the construction of a new pressure reducing station and all appurtenances.

Linda Vista Waterline Replacement, Rainbow Municipal Water District – Construction Management and inspection services for the project included the installation of an 8-inch and 16-inch Ductile Iron water pipeline for a total of 1,900 lf. The project included the installation of the pipe and all appurtenances, pressure testing, disinfection, tie-in to existing pipeline and paving.

Cannonita Pressure Reducing Station Repair, Rainbow Municipal Water District – Construction Management and inspection services for the project included the retrofitting of retaining walls, floor slab, repair of the adjacent existing roadway, and slope repair.

Oak Cliff Paving, Rainbow Municipal Water District – Construction Management and inspection services for the project included milling of existing asphalt pavement, remove, replace and compaction of existing subgrade, installation of 4-inch of new asphalt pavement per San Diego Regional Standards and the installation of a new concrete cross gutter.

McClellan-Palomar Airport Runway Safety Area Phase 1 and Underground Detention Basin, County of San Diego – Provided Construction Inspection services for this project which consisted of large embankment fills, a key stone wall with a cap and barrier rail, storm drain installation, electrical for edge lights and signage, base placement, AC placement, and the construction of an underground detention basin.



Water Storage Tank Renovation, Rainbow Municipal Water District – Services include the inspection of the interior and exterior surface preparation for the application of a 3 part epoxy coating and upgrading to OSHA regulations.

MIOX Chlorine Conversion Project, Rainbow Municipal Water District – The Project involves inspection for the installation and implementation of 5 MIOX water treatment systems, including water softening systems, brine solution tanks, MIOX injection systems and all required plumbing.

Construction Management Services, City of Dana Point – Construction Manager for the City of Dana Point. He has managed projects for the installation of reinforced concrete pipe storm drain systems, concrete infrastructure, and asphalt paving.

Crystal Lantern Storm Drain Project, Rainbow Municipal Water District – Construction Manager for the installation of 24-inch and 32-inch RCP storm drain pipe.

Crown Valley Sidewalk Replacement Project, City of Dana Point – Construction Manager for the project involving the replacement of approximately 5,000 lf existing sidewalk, curb & gutter.

Arterial Highway Rehabilitation Project (AHRP), City of Dana Point – Construction Manager for the installation of 2-inch overlay of ARHM (asphalt rubber hot mix) for various high traffic arterial highways within the City of Dana Point.

2008 Street & Drainage Project, City of Del Mar – Construction Manager for the City of Del Mar. He provided Construction Management for various asphalt and concrete repairs throughout the city limits. This annual improvement project included approximately 85,000 square feet of asphalt grinding and overlay in various locations throughout the city, as well as minor concrete repairs. Challenging aspects of this mid-sized \$347,000 improvement project have been good coordination and communication with residents directly affected by the construction near their property, and enforcement of approved traffic control plans on the alignment of Via De La Valle and Jimmy Durante Blvd.

Southside Taxiways at LAX, Los Angeles Airport – Field Engineer for taxiway project at Los Angeles Airport overseeing the construction of three taxiways each over one and a half miles long constructed on P-209 base material and 21-inches of P-601 concrete, asphalt pavement shoulders P-401, storm drain placement in ovals, and taxiway lighting.



JIM TURRELL, PE

CONSTRUCTION MANAGER

PROFESSIONAL REGISTRATION

Registered Professional Engineer
California No. C56218

Contractor's License
California No. 789712 (A)
Hawaii No. CT-32802 (A)

EDUCATION

University of Texas, Austin

California Polytechnic State
University, San Luis Obispo
B.S. Civil Engineering, 1991

LANGUAGES

French (fluent; spoken and
written)
Spanish (basic)

QUALIFICATIONS

Mr. Turrell has 30 plus years of experience in construction management, resident engineering and inspection services experience in the public works construction field. During his career Mr. Turrell has worked on both large and small sized projects in all different fields including transportation, water/sewer pipelines and facilities, drainage improvements, and vertical construction.

As one of our most senior construction managers, Mr. Turrell is one of our most self sufficient construction professionals. He is often called on to mentor and manage more junior staff, and has the experience to provide seasoned advice to our clients regarding design changes and change order negotiations.

PROJECT EXPERIENCE

Land Outfall Sliplining Under I-5, Vallecitos Water District – Construction Manager for approximately 800 linear feet of 54" ductile iron pipe gravity sewer that required live sliplining for rehabilitation beneath Interstate-5. Coordination efforts on this project also involved Encina Wastewater Authority and Caltrans.

A-2 Lift Station Rehabilitation, Elsinore Valley Municipal Water District – Construction Manager for the rehabilitation of an existing 3,600 gpm lift station located within the City of Lake Elsinore, CA. Responsibilities include general contract administration, submittal review, RFI review and processing, coordination with outside agencies and stakeholders, and change order preparation and processing.

California Department of Water Resources, Arroyo Grande, California – Resident Engineer with duties that included supervision of civil and mechanical inspection crews for tunnel projects, involving excavation by Tunnel Boring Machine, open faced shield, drill and blast methods and placement of ground support systems. Supervised excavation, placement welding and backfill of 24" to 42" concrete coated, mortar lined steel pipelines, including valving, cathodic protection, and appurtenances. Reviewed submittals, answered Requests for Information, and corresponded with contractors. Participated in claims review and meetings.

14" Brine Line Inspection, City of Oceanside – Construction Inspector for 10,000 linear feet of PVC pipeline. Duties included maintaining communication with District and Contractor, ensuring conformance to contract documents, and submittal reviews for jack & bore operations. The project also included night work completed along a busy intersection in Oceanside.

California Department of Transportation, San Luis Obispo, California – Resident Engineer for asphalt roadway rehabilitation projects, slide removal, rock slope protection, and culvert repair. Administered major and minor contracts, including concrete and asphalt paving, striping traffic signal, street lighting, CML&C piping, RCP storm drain installation, and drainage structures. Issued Contract Change Orders, prepared progress payments, and processing claims.

Resume - Turrell 1

City of Lemon Grove
Statement of Qualifications to Provide On-Call City Inspection Services



California Department of Transportation, San Luis Obispo, California – Assistant Resident Engineer with duties that included performing inspection to assure compliance with plans, specifications, and environmental regulations on the construction of large and small asphalt projects including new and rehabilitation projects, overlay projects including standard or rubberized asphalt projects, rock fall nets, drapery, tie back retaining walls, and drainage structures. Performed various field tests on untreated soils, Portland Cement Concrete, and Asphalt Concrete. Maintained daily records of work progress, organized and updated project documents.

California Department of Transportation, San Luis Obispo, California – Assistant Civil Engineer/Resident Engineer with duties that included site investigations, including logging of test borings, installation and monitoring of peizometers and slope indicators, collecting soil samples, conducting seismic investigations, and mapping slides for proposed projects. Tested rock fall net systems for State certification. Directed scaling of cut slopes. Provided Resident Engineering services for construction of projects which included grading slope stabilization and asphalt paving operations.

Olivenhain Dam Project, Encinitas, California - Project Manager for the first phase of the 19' diameter slipline concrete for Lake Hodges Tunnel. Project duties included field supervision, processing of project submittals, RFIs, progress payments etc.

As-Needed Engineering, Vallecitos Water District – Provided as-needed construction inspection and resident engineering services for several construction projects involving facilities throughout the District. Projects included the Linda Vista Pipeline Inspection, Vallecitos 9 Flow Control Facility, and water and sewer relocations as a part of the Ranch Santa Fe Road reconstruction project.

Richland I&II and Coggan Reservoirs Rehabilitation, Vallecitos Water District – Resident Engineer for this project involving the rehabilitation of three steel potable water reservoirs. Rehabilitation includes the removal of interior coatings and installation of an encapsulating overcoating on the exterior coating. The project addresses lead abatement issues of paint removal from exterior overcoating work.

Teledyne Ryan Demolition, San Diego County Regional Airport Authority – Demolition project of 60 buildings and structures on 56 acre site with hazardous building materials, miscellaneous hazardous materials, 100% reuse and recycle requirements and full containment and treatment of storm water. Managed permitting and compliance program with regulatory agencies, project controls and contract; prepared and negotiated change orders; client interfacing. Contractor: Miller Environmental.

Buena Vista Force Main Replacement, City of Oceanside – Resident Engineer for the 1,200 lf 42-inch diameter microtunnel under SR-78 and installation of 28-inch HDPE sewer line and granular backfill.



JOHN KLIMUSZKO

RESIDENT ENGINEER

EDUCATION

Southampton College of Long
Island University, New York
B.S. Geology

UCSD Extension College
Construction Practices

CERTIFICATIONS

Hazardous Waste Management,
City of San Diego, 2014

QUALIFICATIONS *****●*****

Mr. John Klimuszko has over 30 years of experience in construction management, resident engineering, inspection and administration in a wide variety of municipal, capital improvement, and development projects. Mr. Klimuszko has successfully completed numerous civil projects including grading and drainage improvements, grade separations, traffic signals, asphalt paving, pump stations, water and sewer mains, treated water floating cover reservoirs, pre-stressed concrete reservoirs, and municipal improvements. Mr. Klimuszko's responsibilities have included daily construction observation, change order negotiation, sub-consultant coordination, construction cost accounting, reviewing scheduling, shop drawings, and submittal review.

PROJECT EXPERIENCE *****●*****

Lomas Santa Fe Overlay, City of Solana Beach – Worked as the Resident Engineer inspecting the grinding, overlay and striping of Lomas Santa Fe Drive.

North Creek Diversion, City of Dana Point – Installation of a CDS unit, the construction of a diversion structure, wet well and flow metering vault and the installation of a sewer pipe, valves and electrical. The site was re-graded and new curb, gutter sidewalk and landscaping was installed.

2000 Del Mar Improvement Project, City of Del Mar – This project included the installation of storm drain and drainage structures, paving, curb, gutter, sidewalk, irrigation, and landscape in the downtown area.

Urban Diversion, City of Dana Point – Installation of seven low-flow storm drain to sewer diversion structures. The project included installation of 8-inch PVC piping, gate valves, sewer manholes, catch basins, headwalls, backfill and paving.

Group Job 935 & 941, City of San Diego – Mr. Klimuszko simultaneously provided resident Engineering services on these two pipeline projects for the City of San Diego. These projects included 2,500 linear feet of 12-inch water main and 3,000 linear feet of 16-inch water main as well as a complete AC grind and overlay and installation of ADA compliant pedestrian ramps along the alignments. Mr. Klimuszko's responsibilities included managing all aspects of the construction contract, coordinating with City operations departments, and daily inspection duties.

Group Job 758, City of San Diego – Mr. Klimuszko provided Resident Engineering services on this challenging water and sewer pipeline project. The project primarily consisted of the replacement of 12,000 linear feet of 8-inch sewer main, as well as 300 linear feet of 12-inch water main replacement. The project was located along West Point Loma Avenue, adjacent to the Famosa Slough, an environmentally sensitive wetlands area which is home to a number of coastal bird species. In addition to coordinating biological and Native American monitoring, Mr. Klimuszko oversaw the removal and proper disposal of contaminated soil found while trenching due to an adjacent gas station. Following the pipeline portion of the project, the project also included the grind and overlay of West Point Loma Avenue and adjacent streets, including installation of new ADA compliant curb ramps.

Resume - Klimuszko 1

City of Lemon Grove
Statement of Qualifications to Provide On-Call City Inspection Services



La Costa Avenue Widening, City of Carlsbad – This \$6.6 million project included widening La Costa Avenue from the I-5 Freeway to El Camino Real (approximately 2 miles) while maintaining one lane of traffic in each direction. The project included grading, installation of storm drain and box culverts, force sewer main, curb walls, curb gutter, sidewalk, paving, traffic signals, irrigation, landscape, and environmental monitoring.

Cool Valley Reservoir Cover Replacement, Valley Center Municipal Water District – Provided Construction Management and Inspection services on a floating reservoir cover. The project primarily consisted of the installation of approximately 300,000 SF 60 mil (1.5 mm) CSPE-R floating cover and accessories. Mr. Klimuszko was responsible for all aspects of contract management as well as inspection including reporting on all requisite storage, installation methods, welding, NDT/Destructive Testing and mechanical attachments to structures and upper reservoir perimeter in accordance with the Contract Documents and Technical Specifications.

Fire Mountain and Guajome #1 Concrete Tank Rehabilitation, City of Oceanside – Mr. Klimuszko provided construction management and inspection services on this \$5 million dollar project involving the rehabilitation of two existing concrete tanks water tanks for the City of Oceanside Public Utilities Department. Rehabilitation of both tanks involved the removal of the existing pre-stressing cable wrap, seismic retrofitting, and re-wrapping and stressing of the tanks. The projects also included upgrades to yard piping and controls at each tank as well.

Pala Mesa Reservoir, Rainbow Municipal Water District – Resident Engineer/Senior Construction Inspector for Phase II construction for the District's new reservoir. This project required demolition of an existing 8 MG embankment reservoir that was no longer usable, excavation of 88,000 cubic yards of surplus soil and rock export, site grading for two tanks (a 6 MG reservoir and one slated for future construction) and construction of storm drains and a detention basin. Mr. Klimuszko was responsible for providing Resident Engineering services as well as site inspection.

Upper Chiquita Reservoir Lining and Floating Cover, Santa Margarita Water District – Senior Construction Inspector for the installation of approximately 720,000 SF of geonet composite drainage layer (under liner) including collection piping, approximately 720,000 SF of 60 mil (1.5 mm) fPP-R geomembrane primary lining, and approximately 720,000 SF of 60 mil (1.5 mm) CSPE-R floating cover and accessories. Construction Quality Assurance includes inspection and reporting on all requisite storage, installation methods, welding, NDT/Destructive Testing and mechanical attachments to structures and upper reservoir perimeter in accordance with the Contract Documents and Technical Specifications.

North and Northside Reservoirs Rehabilitation Project, Rainbow Municipal Water District – Resident Engineer for a \$5 Million Rainbow Municipal Water District project to rehabilitate two potable water reservoirs – 8 MG (1.5 acres) and 23 MG (3.1 acres). Both reservoirs included new concrete anchor curbs, piping, inlet and outlet structures, geomembrane liners, and geomembrane floating covers with

vents, hatches, rainwater removal pumps and associated appurtenances. The project site work included 18 inch and 24 inch PVC C-905 and CML&C steel piping, valves and vaults, CIPP relining for drainage and potable pipelines. Surface improvements included concrete sidewalk, paving, fencing and concrete pads for booster pumps. Electrical work included pump control panels and controls for SCADA connectivity.

Twin Oaks Reservoir Tank No. 2, Vallecitos Water District – Mr. Klimuszko provided Resident Engineer and Site Inspection service on this groundbreaking project. This 40 MG tank was the largest pre-stressed concrete tank in the world constructed. The project involved construction management and inspection services for the mass grading, tank construction and final site improvements. The project also consisted of 249 miles of pre-stressing wrapping strand, 22,950 cy of concrete and a 40-foot wall height.

Cypress Street Pumping Facilities and Reservoir, City of Lomita – Provided Resident Engineering services for the City of Lomita for the demolition of their existing Cypress Street Reservoir and the construction of a new 5.0 MG post-tensioned reservoir, pump station, 1000 gpm water treatment plant and the equipping of an existing water well to produce 1000 gpm. His responsibilities included daily construction observation, change order negotiation, subconsultant coordination, construction cost accounting, reviewing scheduling, shop drawings, and submittal review.

North Twin Oaks Pump Station, Vallecitos Water District – This project serves the Twin Oaks Reservoir and North Twin Oaks Tanks No. 2 & 3. The pump station also serves the District's 1,330 pressure zone and matches the hydraulic grade line of the reservoirs. The pump station supplies 2.75 mgd (1,900 gpm). The project involved expanding an existing pump station building, adding an emergency generator and maintaining service to an existing critical facility.

Land Outfall Canyon Sewer Pipeline, Vallecitos Water District – Installation of approximately one mile of 24-inch PVC pressure sewer pipeline and manholes in Melrose Canyon. The work on this \$1.75 million dollar project consisted of inspection and construction management of the pipeline operation and assuring that the operation stayed within the District's easement in this biologically sensitive area.

Big Canyon Reservoir Floating Cover and Disinfection Facilities, City of Newport Beach – This \$6.0 million project consisted of the installation of 500,000 sf of 45 mil polypropylene floating cover as well as a new disinfection system using sodium hypochlorite and ammonia chemical feed systems, chemical storage tanks, metering pumps, piping, valves and appurtenances.

Black Mountain Ranch Recycled Pipeline, City of San Diego – Installation of 6,800 lf of 24-inch and 30-inch tape wrapped, welded steel, recycled water transmission pipelines. The work consisted of inspecting the excavation, installation of the pipeline, welding, taping the joints and cathodic protection.

ROBERT FITZGERALD

RESIDENT ENGINEER

SOFTWARE

Microsoft Office
MySQL
AGTEK
Timberline
AutoCAD

QUALIFICATIONS

Mr. Fitzgerald has 20 years of experience in the construction field working both as the owner's representative for public agencies as well as project manager on the contractor's side of the fence. Over the course of his career his positions with contractors have included site superintendent, project manager, and project estimator on both private developments and public works construction projects. This experience gives him a unique perspective when interacting with contractors on site, and also makes him a very valuable resource when problems arise. Most recently Mr. Fitzgerald has spent the last approximately four years working as extension of staff for the City of Carlsbad through our as-needed contract. His roles have included site inspector and construction manager/resident engineer on a number of CIP and private development projects for the City.

PROJECT EXPERIENCE

Foxes Landing Lift Station Upgrades, City of Carlsbad – After 29 years in service, the City of Carlsbad decided to undertake the reconstruction of this critical lift station in order to accommodate increase in daily peak flows as well as provide additional protection against possible discharges into the adjacent, environmentally sensitive Agua Hedionda Lagoon. Mr. Fitzgerald has provided Resident Engineering and inspection services on this 3.0 million dollar project. In addition to typical construction management duties such as progress payment processing, RFI and submittal coordination, and acting as the City's representative with adjacent property owners and sister agencies, Mr. Fitzgerald was also instrumental in assisting with the development and implementation of a very difficult dewatering system sufficient to allow for the reconstruction of the wet well only a few feet from the lagoon shoreline. Improvements to the station included the upsizing of the wet well, installation of new pumps, creation of a redundant force main by CIPP lining an abandoned cast iron water main under Interstate 5, and upgrading of the station controls and instrumentation

Poinsettia Standby Lift Station, City of Carlsbad – Mr. Fitzgerald acted as Resident Engineer/Construction Inspector on this \$700,000 lift station upgrade project for the City of Carlsbad. With the existing Poinsettia Lift Station already operating at near capacity, the City installed a 15,000 gallon prefabricated overflow tank and trailerable pump system in order to provide additional capacity in peak flow events. Mr. Fitzgerald provided Resident Engineering services on this project including, submittal review and coordination, progress pay review, coordination of the RFI process, and review of contractor initiated change order requests. He also provided day to day field inspection services as well as coordinating with appropriate special inspectors including geotechnical, structural, and electrical/controls.

Rolling Hills Ranch Sewer Lift Station, McMillan Homes (Chula Vista) – As part of a 500-unit subdivision project in the Otay Ranch area of Chula Vista, California Mr. Fitzgerald acted as the developer's construction manager during the construction of an associated sewer lift station as well as a potable water pressure reducing station. As construction manager, Mr. Fitzgerald was responsible for facilitating the contract



with the contractor, managing the submittal and RFI processes, and processing progress payments and change orders. He was also responsible to coordinate the QA/QC program and coordinate with City operations and inspection staff during the commissioning and turnover process.

Victoria Homes Development, Primetime Construction (El Centro) – As a project manager for the wet utility construction company, Primetime Construction Inc., Mr. Fitzgerald was responsible to oversee the installation of the water, sewer, and stormdrain system on this 200 lot single family home development project in El Centro. In addition to the pipelines this project also included the construction of a double pump sewer lift station. Mr. Fitzgerald was responsible to coordinate material equipment and procurement, scheduling of Primetime’s construction crews as well as subcontractors, and oversee the testing, commissioning, and acceptance by the City.

Faraday Fiber Optic Conduit, City of Carlsbad – Senior Inspector and Resident Engineer for the installation of 5000’ of fiber optic conduit. All work in the travel lanes had to be completed within 3 days, and no work during high traffic times. Contractor ran 24 hour crews in order to accomplish the contract requirements. Responsibilities included submittal review, RFI Review, continues on-site inspection, negotiation of change orders, approval of pay applications, daily reports, lead preconstruction and progress meeting, was the sole point of contact for the City.

Recycled Water Phase III Segment 1A & 7, City of Carlsbad – Senior Inspector and Resident Engineer for the construction of 14,000 LF of water main and 60 EA services in a combination of residential and industrial arterial streets. Responsibilities included coordinated other inspection services, submittal review, RFI Review, continues on-site inspection, negotiation of change orders, approval of pay applications, daily reports, lead preconstruction and progress meeting, was the sole point of contact for the City.

Buena Interceptor Sewer Biological Odor Control Unit, City of Carlsbad – Senior Inspector and Resident Engineer for the construction of a biological odor control unit. Responsibilities included coordinated other inspection services, submittal review, RFI Review, continues on-site inspection, negotiation of change orders, approval of pay applications, daily reports, lead preconstruction and progress meeting, was the sole point of contact for the City.

Encinas Creek Emergency Revetment, City of Carlsbad – Senior Inspector and Resident Engineer for the construction of an emergency revetment for HWY 101 at Encinas Creek, project included installation of 1600 tons of 2 to 4 ton rip rap on the pacific coast, work could only be completed during low tied to avoid inundating the equipment.

Piazza De Oro, K-hovanian Homes (Oceanside, CA) – Project Manager for this 220 unit live work development project, which included a complete utility package, removal of a 30’ deep 30” DIA CMLC water Line, and 8” HPG line, and installation of a 29’ deep storm water vault with pick weights of 30,000lb directly adjacent to an existing



commercial building. Responsibilities included negotiation of contract scope and compensation, management of project documentation, coordination and scheduling of subcontractors, suppliers and self performed scopes of work.

Liberty Station, McMillin Homes (San Diego, CA) – This project included construction and renovation of a 360 acre mixed-use project that includes a church and high school, environmental remediation, in bay work, 46 acre park, par 3 golf course, grading and utilities. As Project Manager for McMillin Homes, responsibilities included drafted bid packages and awarded contracts, managed project documentation, coordinated construction activities with local residents and commercial tenants, managed projected construction costs and spending and reported to owners and investors.

Fiddlers Cove, US Military Parks and Recreation (Coronado Island, CA) – Project Manager for the complete grading and utility package for a 10 acre RV park on the silver strand, project included a sewer lift station and gravity sewer 6' below sea level only 100-ft from the San Diego Bay, and a multifaceted dewatering and filtration system. Responsibilities included negotiation of contract scope and compensation, management of project documentation, development and enforcement of AHA & CQC per EM385, coordination and scheduling of subcontractors, suppliers and self performed scopes of work, recommended and assisted in the design and implementation of the replacement of a deep gravity sewer line with a lift station, as well as the use of alternate soil stabilization methods to control highly expansive clays.

Dogwood/Date Drain, Imperial Irrigation District (El Centro, CA) – Project Manager for one mile of large diameter RCP to underground an open irrigation canal. Project included the use of precast 12' x 12' manholes, and a 24-hr a day 21,000 gpm bypass pumping operation. Responsibilities included negotiation of contract scope and compensation, management of project documentation, coordination and scheduling of subcontractors, suppliers and self performed scopes of work.

Gaarde Street, City of Tualatin (Tualatin, OR) – Project Manager for a one mile road widening from a rural two lane road handling 11,000 cars per day to a five lane major arterial. The project included CIP, keystone and soldier pile walls, 30' deep sewer, relocation of a 10HPG and over 40,000 lf of franchise utilities. Responsibilities included negotiation of contract scope and compensation, management of project documentation, coordination and scheduling of subcontractors, suppliers and self-performed scopes of work, assisted in negotiating access and ROW easements with local residents, coordinated access for 2 schools, 2 churches and over a hundred households with in the project boundaries.

Green Valley Water Line, City of Poway (Poway, CA) – Project Manager for the replacement of 2 miles of ACP water line with C900 serving over one hundred residents, project included slide-rail shoring for a jack and bore below the groundwater table, disposal of asbestos concrete pipe and significant road and landscape restoration. Responsibilities included negotiation of contract scope and compensation, management of project documentation, development and enforcement of AHA & CQC, coordination and scheduling of subcontractors, suppliers and self-performed scopes of work.

Resume - Fitzgerald 3



JAY JORDAN

SENIOR CONSTRUCTION INSPECTOR

EDUCATION

MiraCosta College, 1994-1996

CERTIFICATION

Water Distribution Operator
Level 2

NACE 1 Certification

Water Treatment Operator Level
1 (in progress)

QUALIFICATIONS

Mr. Jordan began his career in water/wastewater construction with the City of Carlsbad water operations department 17 years ago. He spent the first six years of his career maintaining and repairing water and wastewater infrastructure. Following his time with operations, Mr. Jordan advanced to the City's construction management and inspection department where he spent ten years overseeing and inspecting water/wastewater capital improvement projects of varying types, including pipeline replacement, manhole and pipeline rehabilitation, facility construction and upgrade, and private development construction. Mr. Jordan has been a member of the IEC for two years now and has become a key member of our inspection staff.

PROJECT EXPERIENCE

Senior Construction Inspector, Elsinore Municipal Valley Water District – Mr. Jordan has most recently been providing as needed Private Development water and sewer inspection as well as CIP inspection for the Elsinore Valley Municipal Water District. These services have been provided as part of IEC's on-going As-Needed services contract. Mr. Jordan's responsibilities have included water and sewer main installation inspection, coordination with District forces regarding shut-downs and tie-ins, and coordination with District engineer's regarding field changes.

A-2 Lift Station Rehabilitation, Elsinore Valley Municipal Water District – Inspector for the rehabilitation of an existing 3,600 gpm lift station located within the City of Lake Elsinore, CA. Responsibilities include day to day inspection, coordination with the District's operation staff, and coordination of special inspection services.

Senior Construction Inspector, City of Carlsbad – As mentioned above, the majority of Mr. Jordan's inspection experience was achieved while working for the City of Carlsbad construction management and inspection department. Over the course of his career at Carlsbad, Mr. Jordan advanced through the inspection ranks to become one of the departments lead inspectors. In addition to being responsible for the management and inspection of capital improvement projects, he was also responsible for the management of up to ten junior inspectors. His role as a lead inspector included daily task assignment and scheduling, training new inspectors in proper procedures and standards, and monitoring and reviewing their work in terms of quality and productivity.

Public Works Construction Maintenance Worker II, City of Carlsbad – Mr. Jordan started his water/wastewater career working for the City of Carlsbad water operations department. His responsibilities included the repair and maintenance of water and wastewater mains and facilities. During his time with the operations department Mr. Jordan progressed from an entry level operations staff member to a lead team member responsible for overseeing a three-man valve maintenance and replacement crew.

Resume - Jordan 1

City of Lemon Grove
Statement of Qualifications to Provide On-Call City Inspection Services



Benefits paid to the employees according to their labor classifications and work assignments. Additionally, she monitored the Apprenticeship participation for each contractor and subcontractor, verifies that each apprentice is registered with the State of California and calculates the ratio of apprenticeship hours/journeyman hours worked.

Myers/Tait Street Sewer Line Replacement, City of Oceanside – Provided construction administration services for this project for the City of Oceanside. In this role she tracked RFI and submittal documents, coordinated and recorded the bi-weekly progress meetings. She also provided labor compliance review and coordination service, verifying the contractor's submittal requirements and spot checking hourly pay rates.

South Oceanside Water and Sewer Improvement, City of Oceanside – Provided construction administration services for this project for the City of Oceanside. In this role she tracked RFI and submittal documents, coordinated and recorded the bi-weekly progress meetings. She also provided labor compliance review and coordination service, verifying the contractor's submittal requirements and spot checking hourly pay rates.

Lake Boulevard Water & Sewer Improvements, City of Oceanside – Provided construction administration services for this project for the City of Oceanside. In this role she tracked RFI and submittal documents, coordinated and recorded the bi-weekly progress meetings. She also provided labor compliance review and coordination service, verifying the contractor's submittal requirements and spot checking hourly pay rates.

South Santa Fe Sewer, Water, and Stormdrain, City of Vista – Provided construction administration services for this project for the City of Vista. In this role she tracked RFI and submittal documents, coordinated and recorded the bi-weekly progress meetings. She also provided labor compliance review and coordination service, verifying the contractor's submittal requirements and spot checking hourly pay rates.

511 Pump Station Replacement, City of Oceanside – Construction Coordinator for the 511 Pump Station Design Build project. Assisted the Construction Manager with processing Submittals, RFIs, Field Changes, Correspondence, Progress Meeting Agendas, Meeting Minutes and overall construction administration for the project.

Cypress Street Reservoir, City of Lomita – Construction Coordinator for this 9 million dollar City project to construct a new 5.0 MG post-tensioned concrete reservoir, pump station, emergency generator, 1500 GPM well pump/piping and MIOX treatment facility. Assisted the Construction Manager with processing Submittals, RFIs, Correspondence, Progress Meeting Agenda, Meeting Minutes, updated Virtual Project Management and overall construction administration for the project.





CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.F

Meeting Date: October 6, 2020

Submitted to: Honorable Mayor and Members of the City Council

Department: Public Works Department

Staff Contact: Mike James, Assistant City Manager / Public Works Director

mjames@lemongrove.ca.gov

Item Title: Street Maintenance Project – 6818 Federal Boulevard

Recommended Action: Adopt a resolution approving the street maintenance project at 6818 Federal Boulevard.

Summary: The Public Works Department maintains approximately 70 lane miles of streets throughout the City. Street maintenance activities include dig outs, filling potholes, repairing/replacing berms, and repairing/replacing drainage swales. The public right-of-way located at 6818 Federal Boulevard was identified by City staff as an area that requires immediate street repair due to vehicle traffic, exposure to street drainage and drainage runoff, and weathering. The area is located on a regional arterial and services as a main thoroughfare into the city, while also serving as the main entrance to businesses on Federal Boulevard.

City staff created a cost estimate, per Lemon Grove Municipal Code 3.24.120, which states that City staff may perform work if the construction project is less than \$60,000. However, the City Council remains the approving authority for all construction projects valued in excess of \$5,000. The cost proposal shows a total estimated project cost of \$9,298.99. Yet, the actual cost incurred is estimated to not exceed \$5,469. That amount equals the cost for materials and milling services.

Staff recommends that the City Council adopts a resolution approving the street maintenance project located at 6818 Federal Boulevard by city staff at a total project cost estimate not to exceed \$9,298.99.

Environmental Review:

- Not subject to review
- Negative Declaration
- Categorical Exemption, Section []
- Mitigated Negative Declaration

Fiscal Impact: The total project cost estimate equals \$9,298.99. Sufficient funds are available in Fund 14 TransNet (Drainage - Congestion Relief) account number 14-00-00-7280.

Public Notification: None.

Staff Recommendation: Adopt a resolution approving the street maintenance project at 6818 Federal Boulevard.

Attachment:
Attachment A – Resolution

RESOLUTION NO. 2020 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,
CALIFORNIA, APPROVING THE STREET MAINTENANCE PROJECT
LOCATED AT 6818 FEDERAL BOULEVARD**

WHEREAS, the City of Lemon Grove maintains approximately 70 lane miles of streets throughout the City; and

WHEREAS, the 6818 Federal Boulevard requires street repair due to vehicle traffic, exposure to street drainage and drainage runoff, and weathering; and

WHEREAS, per Lemon Grove Municipal Code 3.24.120, City staff may perform construction projects if the total value of the project is less than \$60,000; and

WHEREAS, the City owns the necessary equipment and staff has necessary expertise to complete the project in the fastest and most cost efficient manner; and

WHEREAS, it is in the best interest of the City, that the project is approved to improve the street along a regional arterial roadway in the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby:

1. Approves City staff to perform the Street Maintenance Project at 6818 Federal Boulevard; and
2. Establishes a project budget not to exceed \$9,298.99 funded from account number 14-00-00-7280; and
3. Directs the City Manager, or her designee, to negotiation, execute and manage all project documents.

PASSED AND ADOPTED on October _____, 2020, the City Council of the City of Lemon Grove, California, adopted Resolution No. _____, passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Racquel Vasquez, Mayor

Attest:

Shelley Chapel, MMC, City Clerk

Approved as to Form:

Kristen Steinke, City Attorney



**CITY OF LEMON GROVE
MEMORANDUM**

DATE: September 23, 2020

TO: Mike James, ACM / Public Works Director

FROM: Thomas Bell, Public Works Operations and Administration Manager

SUBJECT: complaint; City ROW 6618 - 6608 Federal Blvd (Thompsons Material)

The City has received several complaints concerning conditions within the ROW along 6618 thru 6608 Federal Blvd. Visual inspections of the area have revealed large potholes throughout a 180' segment to include egress and ingress to businesses in the area.

Staff has met with the concerned owners (Thompsons Materials) and discussed how the City intends to approach the problem. The general manager also express the concerns of damage to patron's and employee vehicles, and his company's intent to repair their portion of the parking and entrance to the facility.

Staff is recommending that the Public Works Department repair an 1800 square foot segment within the conveyance flow line 10' x 180' to mitigate the current issues. City staff recently completed a much larger similar project within the 6500 block of Federal Blvd.

The project specifics are to grind and overlay at 2" 1800 square feet of PCC asphalt at an estimated cost of \$5500.00 because the damage is within the swale line that conveys storm waters on Federal Blvd, Staff's funding source for this project is LG 16 (CR)

Cc; Risk Administrator

PROJECT COST ESTIMATE FORM

Project Code: CCA 2020-06	Project Name: 6818 Fedreal Blvd	
Estimate Start Date: 10//2020	Estimate End Date: 10/11/2020	Estimator: Thomas Bell

PERSONNEL

Class	Department	Estimated Hours	Fully Burdened Rate	Total
PW Superintendent (Tom)	PW	0	\$ 56.86	\$ -
PW Supervisor (Ricardo)	PW	5	\$ 54.30	\$ 271.50
PW Tech II (Sam)	PW	5	\$ 51.70	\$ 258.50
PW Tech II (Calvin)	PW	0	\$ 29.42	\$ -
PW Tech II (Joel)	PW	5	\$ 25.89	\$ 129.45
PW Tech II (Ivan)	PW	5	\$ 27.19	\$ 135.95
PW Tech I (Nick)	PW	5	\$ 20.94	\$ 104.70
PW Tech I (Andreas.)	PW	5	\$ 20.94	\$ 104.70
MSW (n/a)	PW	0	\$ 10.86	\$ -
MSW (n/a)	PW	0	\$ 10.86	\$ -
Total Personnel Cost				\$ 1,004.80

EQUIPMENT

Class of Equipment	Estimated Time/Mileage	Rate	Total
1 ton compactor	1 day	\$ 175.00	\$ 175.00
paver rental	1 day	\$ 600.00	\$ 600.00
226 skid steer	1 day	\$ 250.00	\$ 250.00
5tn compactor	1 day	\$ 250.00	\$ 250.00
Total Equipment Cost			\$ 1,275.00

MATERIALS, SUPPLIES AND SUBCONTRACTS

	Quantity	Cost Per Quantity	Total
asphalt	24	\$ 62.89	\$ 1,509
Tack coat	0	\$ -	\$ -
	0	\$ -	\$ -
milling	1,800	\$ 2.20	\$ 3,960.00
Total Materials, Supplies and Subcontracts			\$ 5,469
SUB-TOTAL COST ESTIMATE			\$ 7,749.16
OVERHEAD (at 20%)			\$ 1,549.83
TOTAL COST ESTIMATE			\$ 9,298.99



PURCHASE REQUISITION

TO: PURCHASING AGENT DATE: 9/23/20

FROM: DEPARTMENT P.W

SUBJECT REQUISITION FOR PURCHASE ORDER **ONLY**
 REQUEST FOR PURCHASE ORDER **AND CHECK**

VENDOR: Pavement Recycling Systems V# _____
10240 SAN SERVAZIO RD
WUPA VALLEY CA 91752 REQ # _____

PHONE: 951 682 1091 DATE _____
FAX: 1094 ENTERED BY: _____

QTY. ORDERED	ACCOUNT No.	DESCRIPTION	PRICE EACH	AMOUNT
		AC MILLING 1800 sq FT		\$ -
		6018 Federal Blvd		\$ -
				\$ -
1		MILL of 2" 1800 sq FT Pcc		\$ 3960 ⁰⁰
		Asphalt concrete		\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SPECIAL INSTRUCTIONS: <u>Project 2020-06</u>			SUBTOTAL	\$ -
			TAX	\$ -
			SHIPPING	
			TOTAL	\$ 3960 ⁰⁰

DEPARTMENT DIRECTOR SIGNATURE

C:\Documents and Settings\jwall\Local Settings\My Documents\Purchasing Requisition

The Road To Smart Solutions



An Employee Owned Company
**OTHERS TALK SAFETY,
 WE LIVE IT!**

Proposal and Contract

Pavement Recycling Systems, Inc

CA License# 569352 DIR# 100003363 NV License# 0036228
 OR License# 185556 UT License# 6982390-5501 AZ License# 183900
 ID License# 015231-AA-2 WA License# 602-840-640

10240 San Sevaine Way, Jurupa Valley, CA 91752
 Phone: (951) 682-1091 Fax: (951) 682-1094

From: Allie Schatz **Email:** aschatz@pavementrecycling.com

To: Tom Bell **Quote No:** 1772372
 CITY OF LEMON GROVE **Phone:** (619) 825-3810
 3232 MAIN ST. **Fax:** (619) 825-3818
 LEMON GROVE, CA 91945 **Bid Date:** 9/23/2020
 tbell@lemongrove.ca.gov

We propose to furnish you with labor and material per your representation of job requirements as follows:

City of Lemon Grove, Milling Budget Number

Item No	Description	Quantity	UOM	Unit Price	Total Price
Schedule 1					
A	Mill AC 2"	1,800	SF	2.200	\$3,960.00

Milling/Removal Special Conditions

- Includes: Mill AC only up to 2" depth, initial loading and haul material off site, with one move on and off the project.
- Excludes: Traffic Control (labor, equipment, all signage including posting no parks, etc.), metered water source/water truck support to our equipment, detailing (mini planer), areas inaccessible to our machine (eg: corners, areas with height restrictions, etc.), haul of demo/chunk material, removal of PCC/Base/Dirt/Clay/Paving Fabric (should any of these materials be encountered additional charges will apply), survey/project layout/maintenance of the project.
- Also Excludes: Sweeping, secondary loading (Skiploader work), handwork (jackhammering, blowing off sidewalks, etc), ramping, compaction, grading, and location, marking and potholing of utilities. Please see "General Conditions".
- Item to be completed in 1 weekday shift.
- Minimum billing quantity to be 1,740 sf.
- DISPATCH NOTE: Should you elect to utilize PRS services, we would like to extend our thanks. Please sign and return a copy to our office prior to the start of our work. For the most efficient service in scheduling/dispatch or job set up, please call Adam at 760-520-8704.

General Conditions

ACCEPTANCE of this bid/proposal/quotation (Bid) from PAVEMENT RECYCLING SYSTEMS, INC. (PRS) requires that the PRICING, SPECIAL CONDITIONS and the GENERAL CONDITIONS of this Bid be included in any subcontract or purchase order agreement (Contract) and the Bid terms and conditions take precedence over any conflicting terms. PRS will not surrender any portion of extra work or force account mark-ups except those reserved by the owner for the General Contractor. California prompt pay statutes shall be enforced. Unless otherwise defined in the SPECIAL CONDITIONS of this bid PRS excludes from the services quoted her all: MAINTENANCE AND PROTECTION OF THE MILLED SURFACE, TRAFFIC CONTROL, SURVEYING, LAYOUT, SAWCUTTING AND TEMPORARY TAPERS. Upon completion of each segment of the designated work by PRS the work shall be deemed accepted and approved and the Customer shall assume maintenance and protection of the work. All utilities, obstructions, and foreign objects in the work zone must be marked and located by the Customer prior to PRS's work. PRS excludes any damage to unmarked or improperly located obstructions in the zone of work. PRS excludes notification to any underground alert service, marking or location of underground utilities. By accepting the Bid the Customer accepts sole responsibility for, and all subsequent liabilities coincident with the following requirements of the regional notification center law pursuant to Article 2 (commencing with Section 4216) of Chapter 3.1 of Division 5 of Title 1 of the California Government Code. Any indemnity and defense obligation required from PRS shall be proportional and limited to the extent PRS's acts, omissions, fault or negligence contribute to any alleged or actual claims or damages. Insurance included in this Bid: Commercial Liability \$1MM per occurrence / \$2MM aggregate; \$2MM Products and Completed Operations Aggregate; \$1MM Personal and Advertising Injury; \$1MM Commercial Auto; Worker's Compensation coverage per statute.

Date:

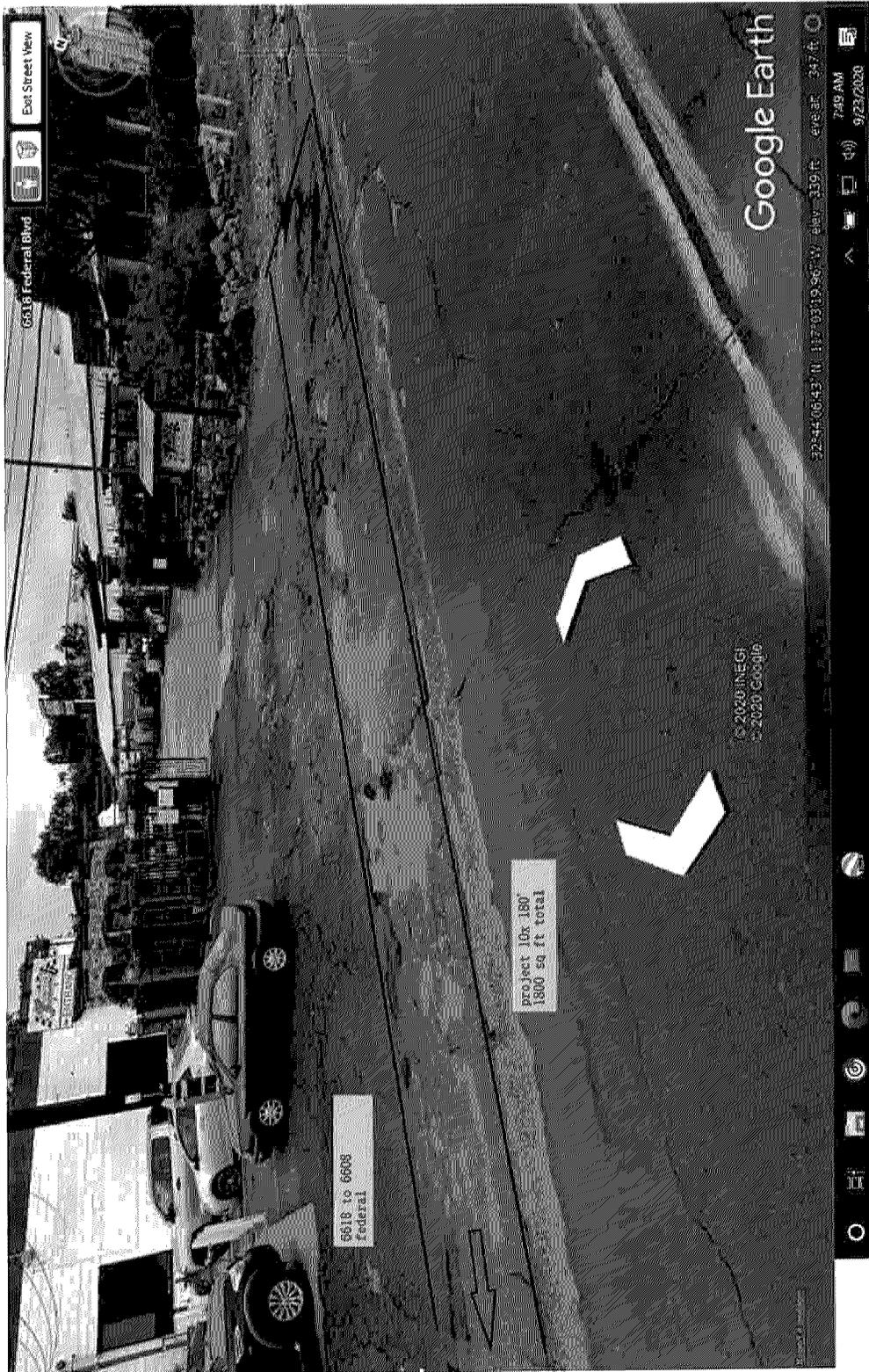
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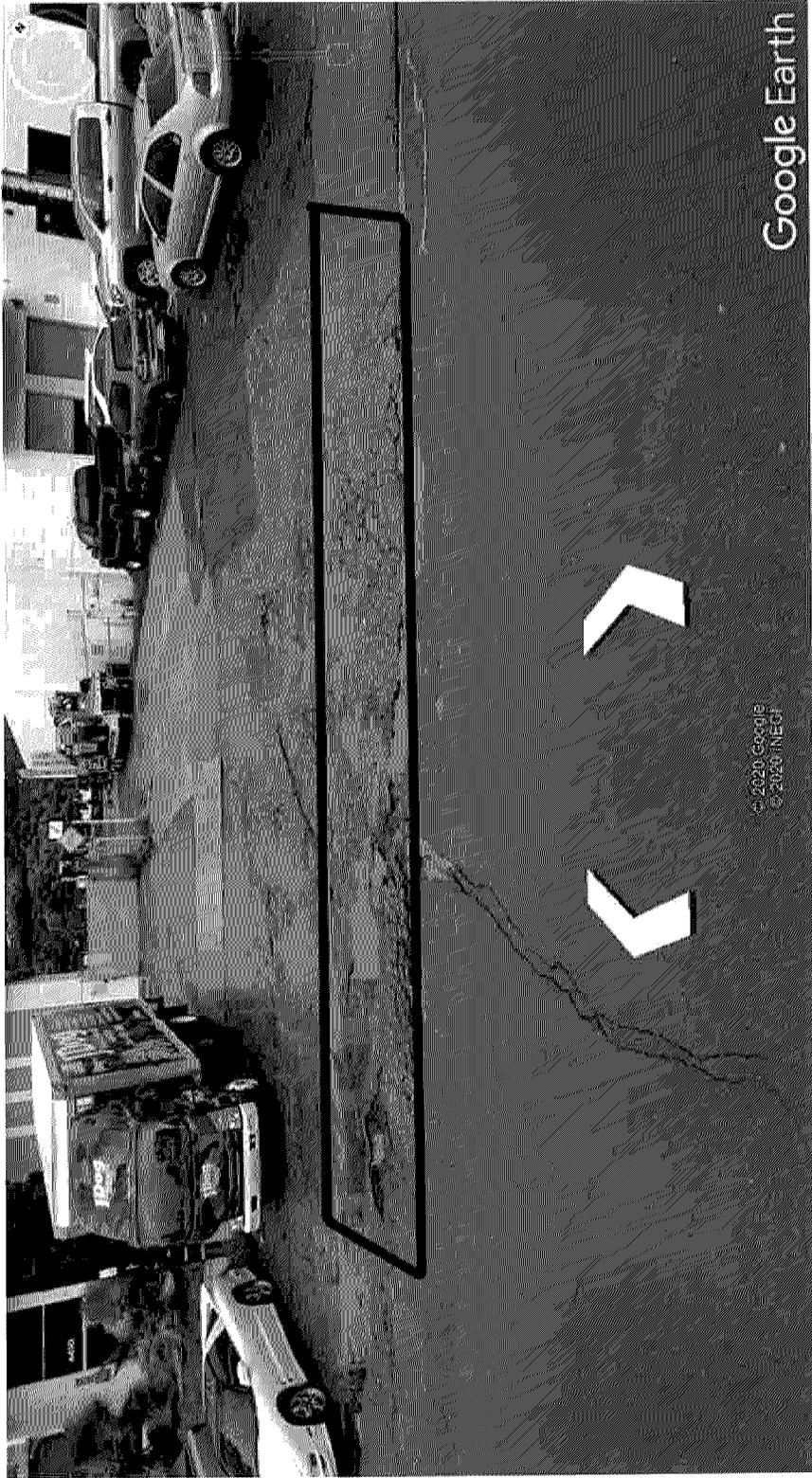
Page 1 of 1

From: Allie Schatz

www.pavementrecycling.com







4608 Federal



CITY OF LEMON GROVE

DISTRICT BOARD STAFF REPORT

Item No. 2

Meeting Date: October 6, 2020

Submitted to: Honorable Mayor and Members of the Sanitation District Board

Department: Finance

Staff Contact: Molly Brennan, Administrative Services Director
mbrennan@lemongrove.ca.gov

Item Title: 115 Trust Transfer from Sanitation District

Recommended Action:

Authorize the transfer of \$560,199 from the Sanitation District to the 115 Trust for investment towards future CalPERS obligations.

Summary:

The Sanitation District recently received \$560,199 from the City of San Diego Metropolitan Wastewater Department as a refund for treatment charges paid by the Sanitation District in fiscal year 2017-2018. Staff recommends investing the cash in the 115 Trust for future CalPERS obligations.

Discussion:

The Lemon Grove Sanitation District is a member agency of the Metro Wastewater Joint Powers Authority, which partners with the City of San Diego Metropolitan Wastewater Department for wastewater treatment. Each member agency pays a share of the cost for transportation and treatment to the City of San Diego based on estimated flows. The City of San Diego then reconciles what each member agency paid in a prior fiscal year to the actual expenses and flows. In some years the Sanitation District has had to pay additional transportation and treatment fees and in some years the District has received a refund.

The Lemon Grove Sanitation District's annual flow estimates are reviewed by Dexter Wilson Engineering staff to verify the appropriate amount and logic. The last estimate reduced the annual flow from 240 millions of gallons per day (MGD) to 180 MGD. That change will not be reflected in the City of San Diego reconciliation for a few more years, since they review three years later.

Due to the unpredictability of the reconciliation payment or refund, no estimate is included in the annual Sanitation District budget related to the reconciliation. The City of San Diego is currently on an annual schedule to reconcile the fiscal year three years prior.

In September of 2020 the City received a one-time check for \$560,189 from the City of San Diego for the fiscal year 2017-2018 reconciliation.

Staff recommends that this cash is deposited into the District's 115 Trust for investment towards future pension payments. As of June 30, 2020 the Sanitation District's net pension liability is \$2,293,833 and the current balance of the District's 115 Trust is \$1,189,472.09. Once the cash is deposited into the 115 Trust it remains within the District's investment control, but may only be spent on pension related expenses. The District's current Pension Rate Stabilization Program Investment & Funding Policy dictates that the deposit will be invested in the Moderately Conservative portfolio, the same portfolio the current trust balance is invested in.

The District's net pension liability as of June 30, 2020 does not yet include the fiscal year 2019-2020 (FY19-20) CalPERS interest earning shortfall, therefore we are already aware the total liability as of June 30, 2021 will be larger. In FY19-20 CalPERS earned 4.7% in interest, but the annual benchmark is 7%. When there is a shortfall between actual earnings and the 7% goal, employers are required to make up the difference over a twenty year amortization period. The FY19-20 shortfall will begin to be back-filled by employers in their annual unfunded accrued liability payments to CalPERS in July of FY 2022-2023.

As a reminder, investing the cash in a 115 Trust, rather than in an extra payment directly to CalPERS or keeping the funds in the District's and City's pooled cash investments, maintains local control of the investment while providing the opportunity for investment in options that have the potential to generate higher interest earnings. The District's initial deposit into the 115 Trust was made in October 2018 and a second deposit was made in December 2019 when the District received the FY 2016-2017 reconciliation reimbursement from San Diego. Over the last year, September 2019 – August 2020, the 115 Trust has returned interest earnings of 8.63%.

If the District does not authorize the transfer to the 115 Trust and instead decides to keep the cash with the City's pooled investments, it will be transferred to the Local Agency Investment Fund (LAIF). In FY19-20 LAIF annual yield was 1.934% and the rates are currently dropping. In August 2020, the monthly LAIF interest rate had dropped to 0.784%. Although there will be very little interest earned in LAIF, the funds would not be restricted to funding pension obligations. Staff believes the District has enough unrestricted cash on hand to fund on-going activities and will not be negatively impacted by restricting \$560,199. In addition, any interest earnings from the 115 Trust will reduce the amount of money needed from the rate-payers to fund the pension obligation.

Environmental Review:

- Not subject to review
- Negative Declaration
- Categorical Exemption, Section []
- Mitigated Negative Declaration

Fiscal Impact: The Sanitation District's net position (fund balance) will increase at the end of the fiscal year, since the cash transferred into the Trust remains an asset of the Sanitation District. Additional interest earnings are anticipated.

Public Notification: None

Attachments: None

Staff Recommendation:

Authorize the transfer of \$560,199 from the Sanitation District to the 115 Trust for investment towards future CalPERS obligations.



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 3

Meeting Date: October 6, 2020

Submitted to: Honorable Mayor and Members of the City Council

Department: City Manager's Office

Staff Contact: Christian Olivas, Management Analyst

colivas@lemongrove.ca.gov

Item Title: Community Development Block Grant Coronavirus Funds - New Allocation

Recommended Action: Discuss and provide direction to staff on the use of Community Development Block Grant Coronavirus new fund allocations.

Summary: The City Council will hold a discussion on how to allocate new Community Development Block Grant Coronavirus funds (CDBG-CV). The background and discussion sections below provide information regarding the CDBG-CV allocation process, describes the current use of CDBG-CV funds, and provides the eligible expenses under the new CDBG-CV allocation.

Background: The County of San Diego currently serves as a grantee for the San Diego Urban County, a federally designated area, that includes the unincorporated area of San Diego County and all non-entitlement cities within the County that choose to participate in the CDBG Program. As a non-entitlement jurisdiction, the City of Lemon of Grove must partner with the County of San Diego to receive CDBG funds.

On March 27, 2020, the President, Donald J. Trump, signed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136 that makes available \$5 billion in supplemental CDBG-CV funding to prevent, prepare for, and respond to coronavirus. The County of San Diego was awarded \$4,265,000 million in CDBG-CV grant funds for FY 2019-2020. Under the supplemental CDBG-CV funds, the City of Lemon Grove was eligible to receive an allocation of \$60,339.75. On May 19, 2020, the City Council adopted a resolution authorizing the submittal of the CDBG-CV application to the County of San Diego to receive the eligible allocation to fund weekly food distribution events.

Discussion: On September 24, 2020, the County of San Diego informed City staff that Lemon Grove has been awarded an additional, estimated allocation of \$162,371 in CDBG-CV funds. The County stated that to provide fuller local control, all funding will be

distributed proportionately among the CDBG non-entitlement cities. As such, the County used the same CDBG allocation formula to calculate the new CDBG-CV funding.

Under HUD guidelines, CDBG-CV eligible activities, include the following:

- Food Distribution and/or Delivery;
- Emergency Rental and Utility Assistance;
- Small Business Assistance;
- Homeless Outreach Services, including housing vouchers, transportation and mental health teams;
- Child Care Assistance;
- COVID-19 Testing

Staff reached out to the other cities in the county to inquire as to how they used their initial CDBG-CV funding allocation. Below are responses received:

- El Cajon – homeless shelter space, community food, and rental/utility assistance
- La Mesa – homeless pandemic services
- Poway – senior meal preparation and delivery through a private contractor
- San Marcos – rental assistance program through North County Life Line and Interfaith Services
- Vista – Rental and Utility Assistance

Staff suggests the City Council consider allocating funding to the Saturday drive through food distribution event for the remainder of 2020 and allocate the remaining funds to enhance our current homeless outreach program in partnership with Home Start Inc.,

Based on the direction from the City Council, staff will return at the next City Council Meeting to codify the new CDBG-CV allocations.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section [] Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

Staff Recommendation: Discuss and provide direction to staff on the use of new Community Development Block Grant Coronavirus funding.

Attachment: None.