



# CITY OF LEMON GROVE

## SANITATION DISTRICT BOARD STAFF REPORT

### Item No. 4

**Meeting Date:** April 2, 2019

**Submitted to:** Honorable Chair and Members of the District Board

**Department:** Public Works Department

**Staff Contact:** Mike James, Assistant City Manager / Public Works Director  
mjames@lemongrove.ca.gov

**Item Title:** **San Altos Slope Restoration Project Funding Request**

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**Recommended Action:** Adopt a resolution amending the Fiscal Year 2018-2019 Sanitation District Budget to fund the San Altos Slope Restoration Project.

**Summary:** In August 2018, staff noticed a slope failure within the District easement that parallels San Altos Avenue (**Attachment B**). The easement is used by District staff to maintain a sewer main line. In the Fiscal year 2018-2019 budget there is no funding allocated for this repair project. As such, this staff report is requesting that funds are allocated from the Sanitation District Capital Fund to fund this project work.

**Discussion:** During a routine maintenance inspection, staff noticed a slope failure within the District easement that parallels San Altos Avenue. The easement exists to provide access to District staff via a dirt road to maintain the District sewer main line that falls within the easement. During the inspection staff noticed the dirt road and slope failed making the road impassable. At the time that the failure was noticed, staff placed barricades and caution tape to notice residents and pedestrians of the unsafe area.

Staff created an exhibit (**Attachment C**) and requested a construction cost estimate from MJC Construction Company to repair the slope. The scope of work for said work consists of importing and compacting fill and grade the area to match the existing slopes on all sides. The work will take approximately one-week to complete.

MJC Construction was selected because of their immediate availability and positive work history with the District. They have an active Class A general contractor's license with the State of California as well as a business license with the City.

Upon request from District staff, MJC Construction provided a lump sum cost estimate to perform the work totaling \$12,781. Staff recommends that an additional \$2,219 is added to this total as a contingency amount to support unforeseen issues that may be encountered during construction. Staff recommends a total project cost estimate equal to \$15,000.

Because the project is currently unfunded in the Fiscal Year 2018-2019 District Budget, staff is requesting that \$15,000 is allocated from the Sanitation District Budget Capital Fund to a newly created line item to fund this specific project.

**Environmental Review:**

- Not subject to review                       Negative Declaration  
 Categorical Exemption, Section 15302                       Mitigated Negative Declaration

**Fiscal Impact:** If approved, \$15,000 will be allocated from the Sanitation District Capital Fund Reserves (16-3000) to a new account for this project (16-7100).

**Public Notification:** None.

**Staff Recommendation:** Adopt a resolution amending the Fiscal Year 2018-2019 Sanitation District Budget to fund the San Altos Slope Restoration Project.

**Attachments:**

- Attachment A** – Resolution
- Attachment B** – Site Photographs
- Attachment C** – Exhibit of Work

**RESOLUTION NO. 2019 -**

**A RESOLUTION OF THE SANITATION DISTRICT BOARD OF THE CITY OF LEMON GROVE, CALIFORNIA, AMENDING THE FISCAL YEAR 2018-2019 SANITATION DISTRICT BUDGET TO FUND THE SAN ALTOS SLOPE RESTORATION PROJECT**

**WHEREAS**, in August 2018, staff discovered a road/slope failure in a Sanitation District easement just east of San Altos Place; and

**WHEREAS**, the easement is inaccessible and prevents District staff from performing any inspection and maintenance activities to the sewer main line that exists within the easement; and

**WHEREAS**, staff received a cost estimate for \$12,781 from MJC Construction Company to perform the necessary work to repair the road/slope to pre-existing conditions. With the additional contingency of \$2,219 the total project cost estimate equals \$15,000; and

**WHEREAS**, MJC Construction is a qualified general contractor that can perform the scope of work in a timely and safe manner; and

**WHEREAS**, in the Fiscal Year 2018-2019 Sanitation District Budget there are no funds allocated to support this project; and

**WHEREAS**, funds from the Sanitation District Reserves are available to support this project; and

**WHEREAS**, the District Board finds it in the public interest that the Fiscal Year 2018-2019 Sanitation District Budget is amended to fund this project.

**NOW, THEREFORE, BE IT RESOLVED** that the District Board of the City of Lemon Grove, California, hereby:

1. Amends the Fiscal Year 2018-2019 Sanitation District Budget by allocating \$15,000 from the Sanitation District Reserves to fund this project; and
2. Awards a construction contract to MJC Construction Company to perform said services; and

3. Authorizes the District Manager or her designee to execute and manage all construction agreements.

***PASSED AND ADOPTED*** on \_\_\_\_\_, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:

***AYES:***

***NOES:***

***ABSENT:***

***ABSTAIN:***

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***Racquel Vasquez, Chair***

***Attest:***

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***Shelley Chapel, MMC, Secretary of the Board***

***Approved as to Form:***

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***Kristen Steinke, District Attorney***



