



City of Lemon Grove

Invites Applications for:

MAINTENANCE SERVICE WORKER

(Part-Time)

Salary Range: \$12.30 - \$14.24 per hour

THE POSITION:

Under general supervision, a **Maintenance Service Worker** performs routine semi-skilled duties within City parks, facilities and public right-of-ways; and provides customer and departmental support.

Primary duties and responsibilities include, but are not limited to: performing routine maintenance and custodial duties in park structures, grounds, and public right-of-ways; cleaning facilities and equipment; stocking restrooms; picking up litter, and emptying garbage cans; and opening and closing facilities; operating a variety of vehicles and equipment needed for park and public right-of-way maintenance such as pickup trucks, power/hand tools, and other vehicles and equipment that do not require extensive training; assisting with check-in of park and facility renters; monitoring public areas for safety and sanitary conditions; reporting problems; painting facilities; removing graffiti; performing some minor plumbing, mechanical, carpentry and electrical work; installing and repairing sprinkler and irrigation systems; handling asphalt, sand, and fresh concrete; and performing other duties as assigned.

A Maintenance Service Worker works up to 30 hours per week; Monday – Thursday, 7:00 a.m. – 3:00 p.m.

MINIMUM QUALIFICATIONS:

This position requires high school graduation or its equivalent; six (6) months of experience in general construction, maintenance work, or the equivalent; a valid Class C California driver's license.

The ideal candidate will be able to possess mechanical aptitude; skilled in operation of job-specific tools and equipment; work independently or as part of a crew; and establish positive working relationships with the public and City staff.

WORKING CONDITIONS:

Physical Conditions: Incumbents are required to lift and/or move up to 50 lbs. and occasionally lift/move more than 100 lbs.

Work Environment: Incumbents are required to work in outside weather conditions and may be exposed to wet and/or humid conditions.

CLOSING DATE/APPLICATION PROCEDURE:

A City application must be filed/submitted to the Human Resources Department at 3232 Main Street, Lemon Grove, CA 91945 or via email at rhidalgo@lemongrove.ca.gov. **This recruitment will remain open until the needs of the City are met and applications will be kept on file for six (6) months.** Postmarks are not accepted. Candidates are requested to provide thorough yet concise information on their education and experience, which relates to the position to ensure the correct evaluation of their qualifications.

City applications will be evaluated and candidates meeting the minimum qualifications will be invited to participate in the selection process, which may consist of a practical exercise and/or oral interviews to be held in the City of Lemon Grove. A City application is available on the City's Website: www.lemongrove.ca.gov.

Note: Prospective employees will undergo and must successfully pass, a background reference check (including fingerprinting). All new employees must verify identity and entitlement to work in the United States by providing documentation required by the Immigration & Control Act of 1986.

Candidates who require a reasonable accommodation in the selection process are required to submit their request in writing specifying their need(s) with their application materials.

If you have any questions regarding this position, please contact Roberto Hidalgo, Human Resources Manager at (619) 825-3848.

08/20/19

The City of Lemon Grove is an EEO/AA/ADA employer.
The provisions of this bulletin do not constitute an expressed or implied contract and any provision may be modified or revoked without notice.