



HOME OCCUPATION REGULATIONS

Community Development Department / Planning Division
3232 Main Street, Lemon Grove, CA 91945
Phone: 619-825-3805 Fax: 619-825-3818
www.lemongrove.ca.gov

If you would like to operate a home business, you must first obtain a City Home Occupation Permit, purchase a Business License and be able to meet the following criteria:

1. No employees shall be employed on the premises.
2. All business must be conducted indoors (except for permitted agricultural/horticultural uses).
3. No more than 20% of your home may be used in this business.
4. No storage or display may be visible from the exterior of your dwelling.
5. Your business may not create sounds which may disturb your neighbors.
6. No sounds may be created which can be heard outside the dwelling between 8 PM and 8 AM.
7. You may not generate electrical interference to television or radio reception.
8. You may not display any signs.
9. Generally, all sales must be conducted off of the premises.
10. You may not rent any item to customers (*tbd by CDD*).
11. Mechanical equipment may not exceed 2 horsepower combined capacity.
12. Ceramic kilns are limited to 6 kilowatts or gas fired equivalent.
13. No trucks exceeding a 1 ton rating may be used.
14. Your business may not create an abnormal demand for municipal or utility services.
15. Your business must comply with all applicable codes and ordinances.
16. Your property address may not be used in advertising.
17. Generally, no more than 6 clients a day may visit your home (*tbd by CDD*).
18. Generally, group meetings are prohibited (*tbd by CDD*).
19. Commercial deliveries are limited to 1 per week.
20. No more than 2 clients may visit your home at one time.

Please detach and keep this page of Home Occupation Regulations.

More information regarding Home Occupations is located in the Lemon Grove Municipal Code, Chapter 18.20 Home Occupation available at City Hall or on our website:
www.lemongrove.ca.gov/Municipal-Code/Chapter18.20



HOME OCCUPATION PERMIT APPLICATION

Development Services Department / Planning Division
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A City of Lemon Grove Business License is required for all Home Occupation Permits. Please fill out the following application, answering all the questions completely and accurately.

NAME OF BUSINESS: PHONE:

ADDRESS: FAX:

EMAIL:

APPLICANT(S) NAME:

PROPOSED BUSINESS DESCRIPTION:

ARE YOU THE PROPERTY OWNER AT THIS ADDRESS YES NO

If you are not the Property Owner, please have the property owner answer the following questions, including a written statement that the property owner is aware that you propose to conduct a business out of this residence.

PROPERTY OWNER NAME:

PHONE NUMBER:

STATEMENT FROM PROPERTY OWNER:

PROPERTY OWNER SIGNATURE: DATE:

I HEREBY AGREE TO ABIDE BY THE REGULATIONS STATED ABOVE.

BUSINESS NAME:

ADDRESS:

APPLICANT'S SIGNATURE: DATE:

TO BE COMPLETED BY PLANNING STAFF

APPLICATION PROCESSING:

ZONE: LAND USE:

APN:

DATE: APPROVED DISAPPROVED

FEES: RECEIPT #: CONDITIONALLY APPROVED (See Below)

COMMENTS and/or CONDITIONS:

**CITY OF LEMON GROVE
SCHEDULE OF ANNUAL BUSINESS LICENSE FEES**

FIXED LOCATION IN CITY (IN-CITY)		BILLBOARD ADVERTISING		PROFESSION			
Base Fee	\$ 15.00	Base Fee	\$ 100.00	Base Fee	\$ 25.00		
Employee Charge	\$ 2.00 each (Maximum Employee Charge =\$100.00)	Three (3) or more	\$ 10.00 each	Employee Charge	\$ 2.00 each (Maximum Employee Charge=\$100.00)		
APARTMENTS		BOWLING ALLEY		REAL ESTATE BROKER			
Per Unit (Min. fee = \$10)	\$ 3.00 each	Base Fee	\$ 15.00	Base Fee	\$ 15.00		
NO FIX LOCATION IN CITY (OUT-OF-CITY)		Per Lane	\$ 10.00	Per Salesman	\$ 10.00		
Wholesalers/Licensed Contractors		CIRCUS/CARNIVAL		SHOOTING GALLERIES/ARCADE			
Base Fee	\$ 15.00	Base Fee		Amusement Center			
Employee Charge	\$ 2.00 each (Maximum Employee Charge =\$100.00)	\$ 250.00		\$100.00			
All Other Services		COIN OPERATED VENDING MACHINES		TAXI CABS/VEHICLES FOR HIRE			
Base Fee	\$ 40.00	Base Fee	\$ 25.00	In City	\$ 50.00		
Employee Charge	\$ 2.00 each (Maximum Employee Charge =\$100.00)	Per Machine	\$ 2.00	Outside City	\$100.00		
RETAIL ROUTE DELIVERIES		ICE CREAM CARTS, WAGONS/ FOOD VENDING VEHICLES		TRAILER PARK			
Base Fee Per Vehicle	\$ 40.00	Per Vehicle	\$ 200.00	Base Fee	\$ 15.00		
AMUSEMENT/MECHANICAL/MUSIC		PAWNBROKERS		Per Space	\$ 2.00 each		
Each Machine	\$ 25.00	\$ 100.00		OTHER CHARGES			
AUCTION		PEDDLERS, SOLICITORS, TRANSIENT MERCHANT		PROCESSING FEE Annual for All Businesses \$ 30.00	STORM WATER FEE Varies - see "Storm Water Fee Schedule"		
ACTIONEER	\$ 75.00	Fixed Location On Tax Roll	\$ 10.00			FIRE INSPECTION FEE Varies - see "Fire Fee Schedule"	DUPLICATE LICENSE \$ 2.00
AMUSEMENT/MECHANICAL/MUSIC		No Fixed Location On Tax Roll	\$ 15.00				
AMUSEMENT/MECHANICAL/MUSIC		POOL ROOMS, BILLIARD					
AMUSEMENT/MECHANICAL/MUSIC		Base Fee	\$ 15.00				
AMUSEMENT/MECHANICAL/MUSIC		Per Table	\$ 10.00				

HOME OCCUPATION - GENERAL INFORMATION

Description of Proposed Business:

- a) Describe any product to be manufactured or assembled. _____
- b) Describe materials or supplies to be stored in or at your home. _____
- c) Describe any service you will provide. _____
- d) Describe any machinery or equipment to be used (type, size, number, horsepower.) _____
- e) Please give any additional details to fully describe the nature of the proposed business. Attach an additional page if necessary.

- f) Approximately what percentage of the floor area of your home will be used in the home occupation. _____
- g) During what hours of the day will the home occupation be conducted. _____
- h) If any vehicles will be used in the conduct of your home occupation, please describe them (number, size, capacity, intended use, etc.) _____
- i) If you anticipate commercial deliveries or pick-up of items produced on the premises, please describe the type of commercial carrier and the frequency of deliveries and pick-ups.

Do all the persons who are employed in the home occupation live in your home?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Will equipment used by you have the potential to disrupt or adversely effect radio and television reception in the neighborhood?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will there be any visible evidence that you are conducting a home occupation which can be seen from a public street, sidewalk or adjoining nearby properties?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Will the home occupation change the appearance of your home and will there be any indication the dwelling is being used for anything other than a residential purpose?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will the home occupation generate sounds which can be heard outside the walls of your home?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Do you intend to conduct sales or offer some service in your home or within your residential property?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the above question is yes, will such sounds be audible between the hours of 8 PM and 8 AM?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Will you offer any items for rent?	<input type="checkbox"/> YES <input type="checkbox"/> NO
		Do you intend to advertise your home occupation?	<input type="checkbox"/> YES <input type="checkbox"/> NO

IF YOU ANSWERED "YES" TO ANY OF THE ABOVE QUESTIONS, PLEASE EXPLAIN IN DETAIL YOUR REASONS FOR YOUR AFFIRMATIVE RESPONSE(S). PLEASE USE AN ADDITIONAL PAGE.

I declare under the penalty of perjury that the foregoing information is true and correct.

Signature of Applicant _____

_____ Date