



## PLAN SUBMITTAL INTAKE REQUIREMENTS

BULLETIN

1

JAN 2017

Engineering Department  
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### INCOMPLETE SUBMITTAL PACKAGES WILL NOT BE ACCEPTED

Applicant: \_\_\_\_\_ Site Address: \_\_\_\_\_

APN: \_\_\_\_\_ TM/TPM: \_\_\_\_\_

1 Copy:  Title Report  [Engineering Application](#)  [Stormwater Intake Forms](#)

#### **Grading Plan Check:**

5 copies of grading plans

3 copies of the following reports:

- Geotechnical Report
- Hydrology Report
- Cost Estimate
- SWPPP or WPCP
- Storm Water Quality Management Plan (SWQMP) (If applicable)
- Sewer Study (if applicable)
- Traffic Study (if applicable)
- Entitlement Documents (Tentative Map, etc...if applicable)
- Resolution/Conditions of Approval (if applicable)

Deposit of \$2,500 (Minor - 50-150 CU YDS) or \$7,000 (Major - >150 CU YDS)

Concurrent submittal required (if applicable): Final/Parcel Map, Easement Docs

#### **Improvement Plan Check:**

5 copies of improvement plans

3 copies of cost estimate and entitlement documents (if applicable)

Deposit of \$2,500 (1-4 dwelling units) or \$7,000 (5-25 dwelling units)

Concurrent submittal required (if applicable): Final/Parcel Map, Grading Plans, Easement Docs)

#### **Final/Parcel Map Plan Check:**

5 copies of Map

2 copies of approved tentative map and resolution/conditions of approval

2 copies of traverse calculations

2 copies of reference maps

3 copies of current title report

Deposit of \$3,500 (< 5 lots) or \$6,000 (5-25 lots) or \$12,000 (more than 25 lots)

*Additional fees and/or deposits may be required if initial deposit is exhausted*