

Fiscal Year 2023-2024



Consolidated Operating and Capital Budget

Circa 1940's



Circa 1950's



Circa 2020's



City of Lemon Grove

in the State of California

Fiscal Year 2023-2024

Consolidated Operating & Capital Budget

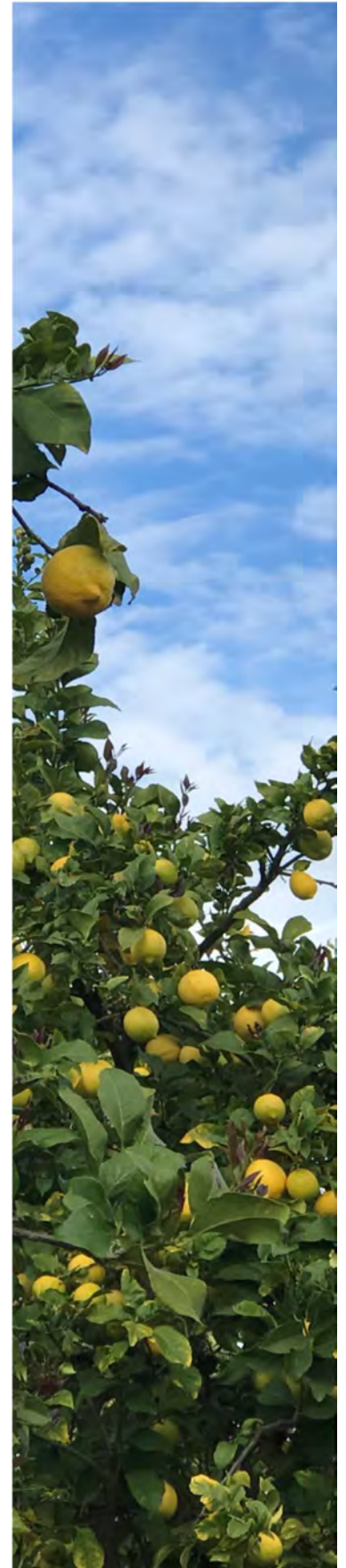


This budget document serves as a financial plan for the City of Lemon Grove, but most importantly it is a communications device. The budget presents the public an opportunity to review the types of services and level of service provided within the constraints of the City's finances. The allocation of financial resources translates into what services will be provided to the community with the constraints of funding availability. As the community needs and demands for service change, the allocation of resources must respond accordingly. Therefore, this document communicates financial information to allow for an informed citizenry.

Prepared by the Finance Department of the City of Lemon Grove

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WELCOME TO OUR CITY

Just a few miles east of San Diego lies the community of Lemon Grove, a diverse mix of almost 27,000 residents who enjoy all the charm of small-town living with the conveniences of big city proximity. The City of Lemon Grove was incorporated in 1977 officially becoming California's 414th municipality on July 1, 1977.

Now in its 46th year of service, Lemon Grove leadership is working harder than ever to secure a stable future for the City.



THE CITY OF LEMON GROVE
ESTABLISHED JULY 1, 1977

ABOUT LEMON GROVE, CA



The Big Lemon Monument (photographed above in the 1950s) has been the City's iconic symbol for 90 years.

The history of Lemon Grove predates incorporation back to 1869 when Robert Allison purchased a portion of Rancho Mission San Diego and became the City's first resident. A rail line was extended from San Diego to Lemon Grove in 1890, and the production of citrus and berry crops boomed in the warm, temperate climate.

The community's first subdivision was later built in 1892 which resulted in 15 - 20 structures constructed. The center of town developed along the rail lines and included a small rail depot and the first general store, which also housed the post office and a school. Still known for its near-perfect climate, Lemon Grove residents relish the City's diverse housing options for owners and renters, strong schools, local parks, and an eclectic blend of shopping and dining offerings. In fact, the City has seen a recent uptick in new families moving to Lemon Grove thanks to these very amenities. Lemon Grove is proud to be a welcoming home to a diverse mix of residents. The City's demographics are outlined



The Big Lemon Monument celebrated its 90th birthday on July 4, 2018 with a celebration and new look.

City of Lemon Grove Community Profile		
Ethnicity	Lemon Grove Average*	San Diego County Average*
Hispanic	44.8%	34.3%
White	29.5%	45.8%
Black	14.7%	4.8%
American Indian	0.4%	0.5
Asian and Pacific Islander	6.5%	11.0%
All Other	4.1%	3.6%

* SANDAG 2021 Estimates

THE LEMON GROVE CITY COUNCIL

The City of Lemon Grove is a Council-Manager form of government. This is the system of local government that combines the strong political leadership of elected officials in the form of a City Council with the strong managerial experience of an appointed City Manager.

The Honorable Racquel Vasquez is Mayor of Lemon Grove. On December 20, 2016 she was sworn in as Mayor for the City, quickly earning praise and recognition as the first African American female Mayor in San Diego County. Mayor Vasquez won reelection for another four year term in the November 2020 election.

Also comprising the City Council are Mayor Pro Tem George Gastil, Councilmember Jennifer Mendoza, Councilmember Alysson Snow, and Councilmember Liana LeBaron. Mayor Pro Tem George Gastil was elected to the City Council in November 2020. Councilmember Jennifer Mendoza was elected to the City Council in November 2014 and reelected in November 2018. Councilmember LeBaron were elected to City Council in November 2020, and Council Member Snow was elected in November 2022.

Two City Council seats and the Mayor's seat will be on the November 2024 ballot, with the winners of the election beginning their four year term at the end of December 2024.



Mayor Racquel Vasquez



Mayor Pro Tem George Gastil



Councilmember
Alysson Snow



Councilmember
Jennifer Mendoza



Councilmember
Liana LeBaron

CITY OF LEMON GROVE OFFICIALS & DIRECTORS

OFFICIALS

City Manager, *Lydia Romero*

City Attorney, *Kristen S. Steinke* City Clerk, *Joel G. Pablo*

Administrative Services

Finance Director, *Joseph Ware*

Public Works

Public Works Director, *Izzy Murguia*

Community Development Manager, *Michael Fellows*

City Engineer, *Ed Walton**

Public Safety

SDCSO Substation Commander, *Lt. Joe Barry**

Heartland Fire Chief, *Bent Koch**

* - *Contract Staff*

HOUSING

Housing in Lemon Grove is priced competitively in the market and conveniently located. Being located just nine miles east of downtown San Diego and four miles south of San Diego State University, Lemon Grove is strategically situated between two major economic hubs.

In recent years, Lemon Grove has been enjoying an infusion of new families moving into the community. Housing is readily available to buyers and renters alike. The City's housing and occupancy profile is shown below.



The 84-market-rate-unit Celsius development (above) was recently completed in Spring 2017. Celsius is the largest market-rate apartment project in Lemon Grove in a decade.



Shown above are two different floor plans from the Valencia Hills Development on the southern end of the City. Valencia Hills consists of 73 new single family homes and was completed in 2016.

Lemon Grove Housing and Occupancy Profile*

	Total Housing Units	Households	Vacancy Rate
Total Housing Units	9,187	8,685	5.5%
Single family - Detached	6,316	6,057	4.1%
Single Family - Attached	763	732	4.1%
Multi-family	2,072	1,861	10.2%
Mobile Home & other	36	35	2.8%

*SANDAG 2021 Estimates

LAND USE AND TRANSPORTATION

The City of Lemon Grove today is characterized by a well-established land use pattern. The commercial and industrial areas are primarily located along Broadway and Federal Boulevard in the northern part of the City. The traditional downtown near Broadway and Lemon Grove Avenue provides shopping opportunities primarily oriented to residents and local workers. Commercial activity extends southward along Lemon Grove Avenue as well. The Big Lemon Monument, the world famous 94-year-old 3,000-pound lemon, sits prominently downtown, and recalls images of the community's industrious spirit and agricultural roots. Moreover, many buildings from Lemon Grove's early days still stand and provide a connection to the community's historic origins.



The historic lemon monument sits in the center of town at the southwest corner of Broadway and Lemon Grove Avenue. The Lemon touts the title as the only giant fruit in America next to a mass transit line. The MTS Orange Trolley Line bisects the eastern and western portions of the Broadway business corridor. Pictured above are the Lemon Grove Deli (left, 7860 Broadway) and the Lemon Grove Bakery (right, 3308 Main Street).

Lemon Grove is a transit-oriented community with convenient proximity to public transportation. The City has two trolley stations along the MTS Orange Line, 26 MTS bus stops and is bordered to the north by State Route 94 (SR-94) and the east by State Route 125 (SR-125) which allows for easy access to nearby destinations.

COMMUNITY LIFE

The City of Lemon Grove is committed to providing residents with top-quality services. Among these services is the maintenance and care of eight smoke and alcohol-free public parks for the enjoyment of residents and visitors. Parks provide diverse opportunities for physical activity and relaxation as well as a space for social gatherings and informal social interaction.

The City provides ample opportunities for community involvement. From the adopt-a-park program to engaging with the City on its four social media platforms, Lemon Grove offers plenty of hands-on and virtual opportunities for community connection.



Ample opportunities for involvement in the Lemon Grove community are available. Interested volunteers can participate in community clean-ups to help beautify streets and parks, enjoy public art events, participate in the kindness movement (#LGKindnessKounts) and more. Follow the City on its social media platforms for details on how to get involved and enjoy Lemon Grove community life.



LOCAL SCHOOLS

Student achievement is of the utmost importance in Lemon Grove School District. Keeping in line with the City's slogan of

'Best Climate on Earth,' the School District touts the tagline of 'Best School District on Earth'. The District, led by Superintendent Erica Balakian, is comprised of five elementary schools, one middle school, and one K-8 School. When middle school students matriculate, they attend high school in neighboring Grossmont Union High School District.

Elementary Schools: Lemon Grove Academy, Monterey Heights Elementary School, Mount Vernon Elementary School, San Altos Elementary School and San Miguel Elementary School

Middle School: Lemon Grove Academy of Science and Humanities (grades 7-8)

K-8 School: Vista La Mesa Academy

The governing body of Lemon Grove School District is the five member, voter elected Board of Education. The Lemon Grove City Council and the School Board are actively collaborating to best serve the residents of Lemon Grove.

CITY EVENTS

A handful of special events in Lemon Grove have become community traditions that generations of residents enjoy annually. These events are supported by the generous donations from City sponsors in the local business community. To become a sponsor, contact 619-825-3815.



Below: The 2017 Bonfire was the largest in history with over 5,000 people enjoying the event.



Above: Suspicious Minds, an Elvis Tribute Band, performs at the 2018 concert series.



Summer Concerts in the Park: Beginning in the end of June every year, the City hosts a concert series with a variety of musical genres to enjoy. Traditionally, concerts are held on Thursday evenings at Berry Street Park beginning at 6:30 p.m.

Community Bonfire: For the last 22 years, the first Friday in December brings with it the annual Lemon Grove Community Bonfire. Live entertainment, activities for children, hayrides, seasonal treats and community camaraderie make the beloved event a success year after year.

Eggstravaganza: In a secular celebration of spring and Easter, the City hosts an annual Extravaganza Egg Hunt for the community.

Family Art Festival: In partnership with the Lemon Grove Branch of the San Diego County Library, an annual art festival is held each spring with a week of free art activities. Past years included painting a community mural on the Community Center and a chalk mural on School Lane.

GENERAL CITY INFORMATION

- Lemon Grove is called home by approximately 26,345 people. (SANDAG 2021 Estimates)

- The City has a Council-Manager form of government with the Mayor and other City Councilmembers elected at large for four-year terms.

- School District: Lemon Grove School District, Superintendent Erica Balakian

- Community Buildings: City Hall and Lemon Grove San Diego Sheriff's Substation, Lemon Grove Community Center, Recreation Center, Lemon Grove Senior Center and Lemon Blossom Hall, H. Lee House and Parsonage Museum

- City Parks: Berry Street Park, Civic Center Park, Firefighters Skate park, Kunkel Park, Lemon Grove Park, Main Street Promenade Linear Park, Monterey Heights Park, and Veteran's Park

- The median annual household income is approximately \$57,960. (2010 dollars, adjusted for inflation, SANDAG 2021 estimates)

- The median age of Lemon Grove residents is 35.3 years. (SANDAG 2021 Estimates)



CITY OF LEMON GROVE FACT SHEET

Date of Incorporation:	July 1, 1977
Type of Government:	Council/Manager
City Motto:	Best Climate on Earth
Community Symbol:	The Giant Lemon Monument; designed in 1928 to symbolize Lemon Grove's purpose, prosperity and optimism.
County:	San Diego County District 4; Supervisor Nathan Fletcher
State Assembly:	79th State Assembly District; Dr. Akilah Weber
State Senate:	38th District; Senator Brian Jones
Area:	3.9 square miles
Population:	27,224
Law Enforcement:	San Diego County Sheriff's Department Lemon Grove Substation, 3240 Main Street
Fire Protection:	Heartland Fire and Rescue & Lemon Grove Fire Department Station 10, 7853 Central Ave.
Animal Control:	Chula Vista Animal Control Chula Vista Animal Care Facility, 130 Beyer Way, Chula Vista 91911
Public Transportation:	Metropolitan Transit System Two main bus routes and San Diego Trolley serve the community, Route 856 (Cuyamaca to SDSU Transit Center), Route 936 (SDSU to Spring Valley), and Trolley Orange Line



CITY OF LEMON GROVE

Office of the City Manager

July 2023

Honorable Mayor and Members of the City Council:

On behalf of City staff, I am pleased to present the Fiscal Year 2023/24 Consolidated Operating and Capital Budget for the City of Lemon Grove as approved by the City Council at the regularly scheduled meeting on June 20, 2023. The City is making positive strides recovering from the sluggish pandemic economy and anticipates emerging in a stronger financial position. The proposed FY 2023/24 budget totals \$51,882,938 of expenditures, with \$18,676,309 of that amount designated from the General Fund. The City's annual budget serves as a financial road map for the upcoming year, reflecting the City Council's strategic priorities and supporting the City Council's work plan. The FY 2023/24 consolidated budget book continues to be a product of continual improvement, transitioning our budget documents to represent a greater level of clearness and reflect the established guidelines from the National Advisory Council on State and Local Budgeting and the Government Finance Officers Association's best practices in budgeting.

In May 2023, the City Council of Lemon Grove reviewed and updated their strategic priorities for Fiscal Year 2023/24. These priorities were formally adopted in June 2023 and reflect the continued commitment to improve the physical and service environment in Lemon Grove. A detailed list of the FY 2023/24 City Council work plan can be found in the City's Strategic Priorities section of this budget book. To the extent possible, all aspects of the proposed budget for FY 2023/24 are designed to address these strategic priorities.

In support of City Council policy and accepted budgeting principles, the FY 2023/24 budget maintains a structurally balanced operating budget where anticipated revenues and expenditures are net zero and the General Fund reserve policy is maintained with reserve funding above 25% of current operating costs.

Fiscal Year 2023/24 Budget Process

At the direction of the Mayor and Council, City staff worked to maintain a greater public participation in the budget development process. Building upon the work that began with the last budget, we were able to increase our efforts during the creation of the FY 2023/24 budget. Under the Finance Department's leadership, 4 public meetings were held and open public communication was maintained, which focused on the revenue and expenditures of the City's general fund. Each meeting focused on separate topics – Budget Process Education, Fund specific revenues and expenditures, Fund Types and Department Expenditure Costs. Community members were then able to hear from City leaders and ask questions about the topics most relevant to them. This process was used to engage any community member to voice their priority for the budget. This new and innovative approach that the City Council created to receiving community input for the City's annual budget included moderated discussions on each of the topics to enable community members to provide direct feedback to City leadership.

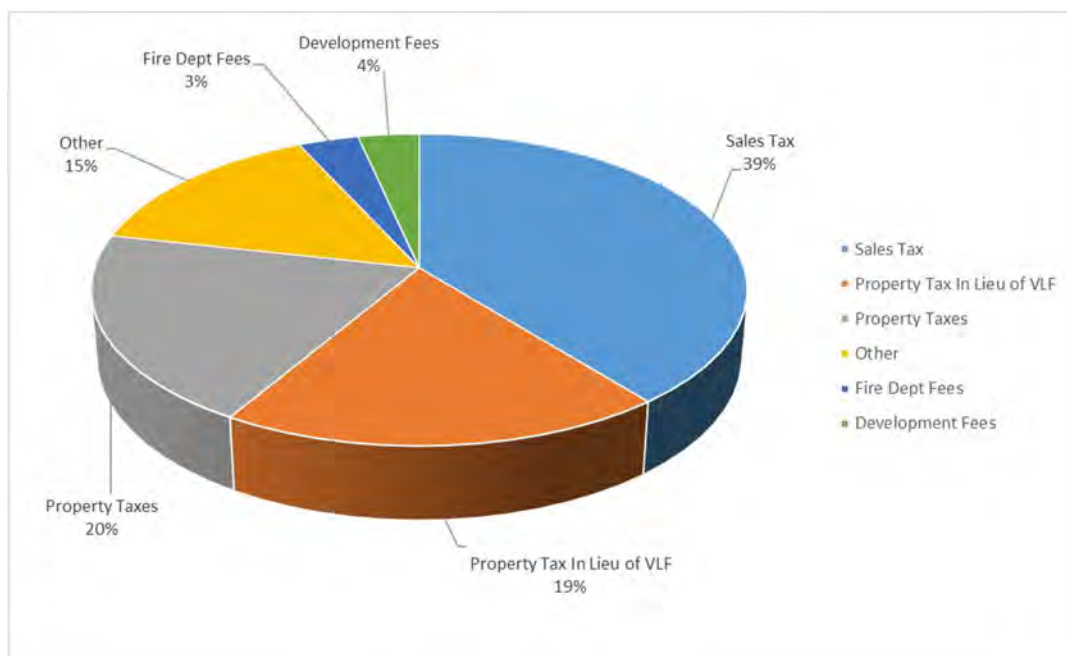
The City is committed to growing budget engagement each year in an effort to improve resident engagement and understandability in the budget development process. It is the goal of this resident engagement to create greater understanding between community wants and needs and budget allocation. City staff will work with the City Council this next fiscal year to create a Council appointed Resident Finance Committee, which will work with the Finance Department year round on major financial processes, including budget development, financial reporting, and revenue enhancement.

Financial Overview

General Fund

The General Fund is the City's main operating fund, where 47% of the City's financial activity takes place. The General Fund receives most of its revenue from sales taxes and property taxes, both of which are estimated to experience growth between FY 2022/23 and FY 2023/24. Overall, General Fund revenue is projected to be 5.8% higher in FY 2023/24 than the previous fiscal year. Additionally, the City continues to look at new revenue sources and will continue to seek out opportunities to increase revenue streams, reducing dependence on economic factor related sources.

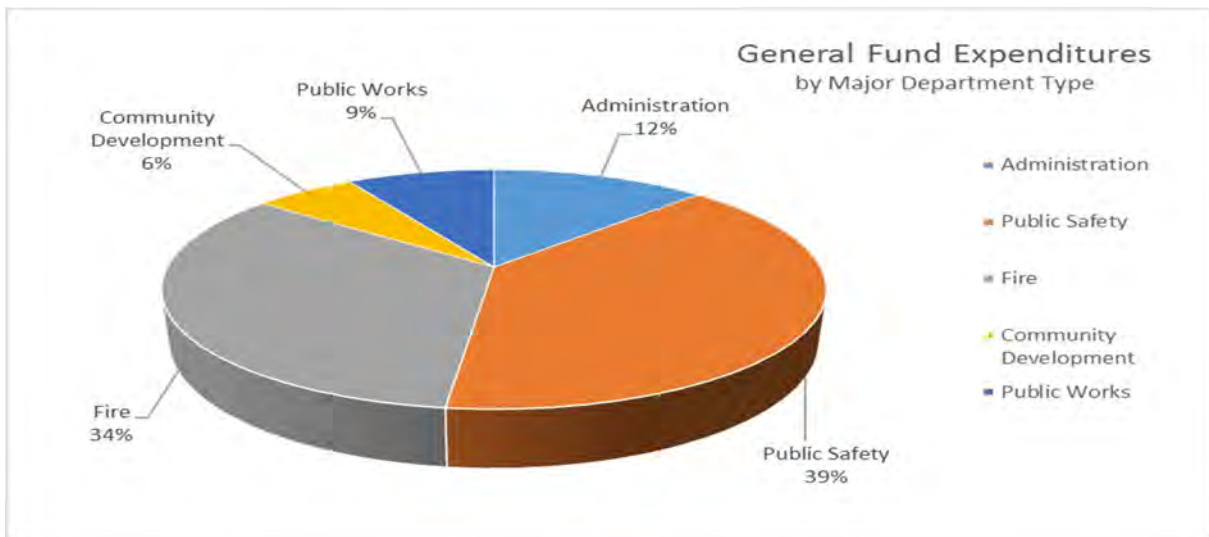
The chart below identified the major revenue sources, with 78% of revenue obtained through sales and property taxes.



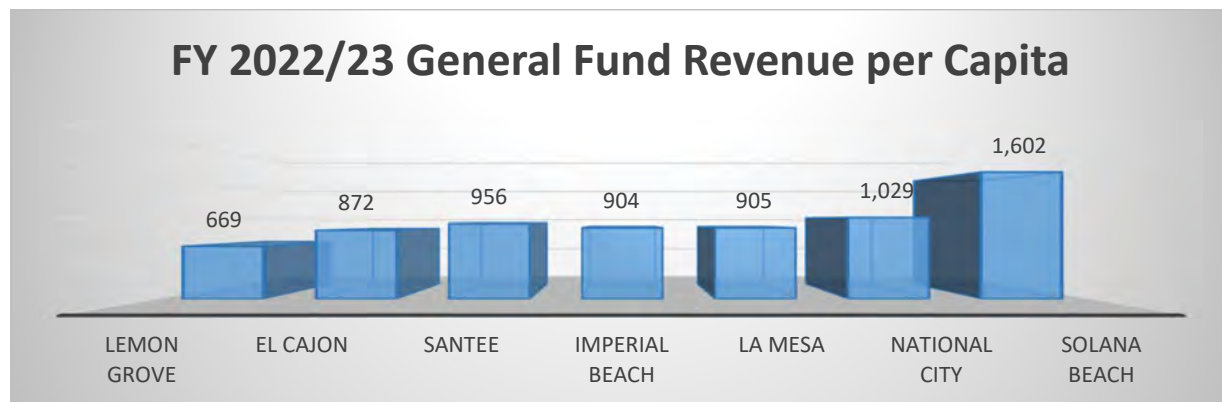
While revenue growth is good news, the City continues its effort to expand revenue options, building on the work of previous City Council projects, including the digital billboard, cannabis business tax, and more. When looking at the overall General Fund, under governmental accounting requirements, revenues are shown when they become known and expenditures are

noted when they are incurred. Since some projects and programs were allocated from revenues in previous fiscal years and the expenditures have not been incurred, the revenues will flow forward in fund balance and the expenditures will post when incurred in FY 23/24. Since the revenue and expenditure timing does not fit in one fiscal year period, the bottom line may appear like a surplus in FY 2022/23 (when the revenue was received) and like a deficit in FY 2023/24 when the funds will be spent.

Looking at the General Fund expenditure growth, a combination of factors pool together in creating the growth. Primarily, all contractual obligations increased between one and five percent, the pension obligations to CalPERS increased due to the lowering of the investment rate of return, and for general consumer price index (CPI) increases in most vendor contracts. The chart below identifies the cost percentages of expenditures by department.

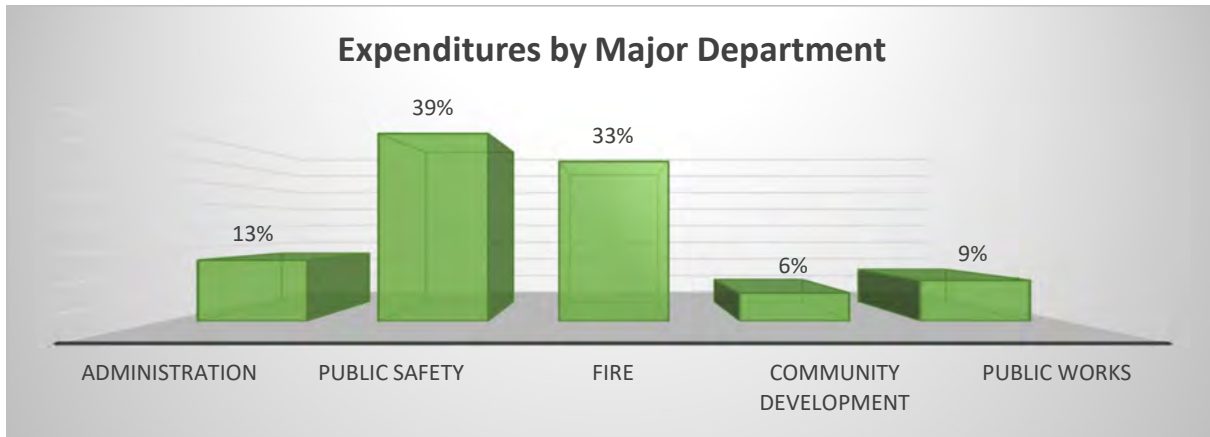


Lemon Grove still provides our resident’s with municipal services as neighboring communities, but at a much lower cost per capita than nearby cities of a similar size. The root of the issue is that Lemon Grove receives less General Fund revenue per resident than neighboring cities, illustrated by the graph below.



Over the last several years, city staff worked to diversify and grow general fund revenue. These efforts are beginning to bear fruit with the long term lease with Outfront and the fully implemented cannabis tax. With the increases in tax revenue and the expansion of revenue stream options, the picture is looking balanced for FY 2023/24 and beyond.

The General Fund expenditure budgets by department are shown in chart below. Public safety services the City provides, Law Enforcement, Fire, and Animal Control, represents 73% of total General Fund expenditures. Administration includes City Council, City Manager, City Attorney, Human Resources, City Clerk, Finance, Community Services, and Non-Departmental expenditures.



In sum, the General Fund budget reflects \$18.67 million in revenue, \$18.67 million in expenditures, thus producing a structurally balanced budget for FY 2023/24. If a deficit were to occur, at the end of FY 2023/24 the General Fund Unrestricted Fund Balance will cover the carryforward costs, leaving about \$2 million available for cash flow requirements and maintaining a fund balance reserve above 25% of General Fund operating expenditures, preserving a safety net for the future.

Enterprise Funds - Separate Entity Budgets

Sanitation District

Although included in the consolidated budget, the four sanitation related funds represent a separate entity, the Lemon Grove Sanitation District. The City of Lemon Grove Mayor and Councilmembers also serve as the governing board of the Sanitation District. The Sanitation District runs as an enterprise fund, so called because it operates in its own environment in which the revenue for the service provided should equal the cost of providing the service. In this case, the enterprise is the conveyance and treatment of wastewater within the City of Lemon Grove.

For the FY 2023/24 Sanitation Budget, operations remain similar to prior years, with virtually no increase in the cost of wastewater treatment and approximately \$7.8 million in capital projects to replace portions of the 67 miles of sewer lines the District maintains. A rate study was conducted on sewer rates, resulting in a new hybrid rate plan, which separates residential and commercial rates. Commercial rates move from a flat rate fee to a usage based system. This rate

change suggests a similar revenue stream and the projected budget for the Sanitation District remains balanced with a slight increase to the fund balance at the end of the fiscal year.

Special Revenue Funds

Special revenue funds are detailed in the fund listing section of the budget. They include gas tax, park land dedication, supplemental law enforcement, grants, transportation development act, lighting district, TransNet, integrated waste reduction, Wildflower assessment district, serious traffic offender program, storm water program, regional transportation congestion improvement program, public education governmental access, capital equipment, and Main Street Promenade community facilities district. These are all restricted in what programs and activities they can fund and are not available for General Fund use. They do, however, contribute to the General Fund through charges for services supplied by General Fund departments and divisions based on the formal cost allocation plan.

The largest project paid for from the special revenue funds is the annual road rehabilitation project, or street repaving program, which is funded through Gas Tax and TransNet. Due to SB1, the City will receive a significant amount of funding for street improvements. Between the funding from the Gas Tax, from TransNet fund, and the ARPA fund, there will be approximately \$4 million available for the City's FY 2023/24 road rehabilitation project.

ARPA funding has been allocated with approximately \$2.2 million for street rehabilitation (included in the \$4 million above), and \$4.2 million allocated to City Infrastructure projects, including roof replacements, HVAC replacements, and other deferred maintenance projects.

Successor Agency

On February 1, 2012, the City of Lemon Grove assumed the role of the Successor Agency to the former Community Development Agency, taking responsibility for winding down the Redevelopment Agency's operations and liquidating its assets. All financial activity related to the Successor Agency is reflected in the Fund 60/64 budget. The City is responsible for paying annual debt service on the former redevelopment Agency's bonds. In FY 2023/24, the debt service payments will total approximately \$1.5 million. The State of California's Department of Finance through the County of San Diego, distributes bi-annual reimbursement to the City to cover the Successor Agency debt service.

Conclusion

The City Council continues to face difficult decisions. Often the hard part of governing comes when constituents express concerns that they want more services while the City does not have the resources to accommodate the expansion of existing services. The Mayor and Council's decision to continue resident participation in the budget process, open workshops on budget issues, and provide input into the city's strategic priorities has begun to dilute the singular focus and open broader vision for the City's future. Adding the constituent participation in the budget process helped educate and increase the understanding of how difficult managing conflicting needs and priorities can be in local government.

We continue to endeavor toward financial and economic sustainability and stability. The current established revenue stream will continue to fund the level of service provided today and is expected to remain stable through next fiscal year. In order to expand services, or add new services for our residents, new revenue sources need to be identified and established. Staff is committed to pursuing additional cost saving and revenue generating projects throughout the year. Budgeting is a process of estimation and projection. As the fiscal year progresses, the budget will be revised through adjustments and a mid-year update to more accurately anticipate the status of the General Fund.

This final FY 2023/24 Consolidated Operating and Capital Improvement Budget is a result of hard work and a cooperative team effort of City Staff, the Community, and City Council. This budget supports the strategic focus areas of the City Council's Priorities and provides for expanded services to our constituents. It is a product that the entire city team can be proud to have played a part.

In closing, my personal thanks goes to the City's Executive team and all City staff that continue to take the City's fiscal responsibility to heart and worked to propose a budget that covers basic municipal operations and allowing the City Council to appropriate funding to meet the City Council's work plan. I would also, like to recognize the Finance Director, Joseph Ware, who worked tirelessly to ensure its completion. Lastly, I would like to express my appreciation to the City Council for providing the leadership and direction in preparation of this budget.

Respectfully submitted,



Lydia Romero
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lemon Grove
California**

For the Fiscal Year Beginning

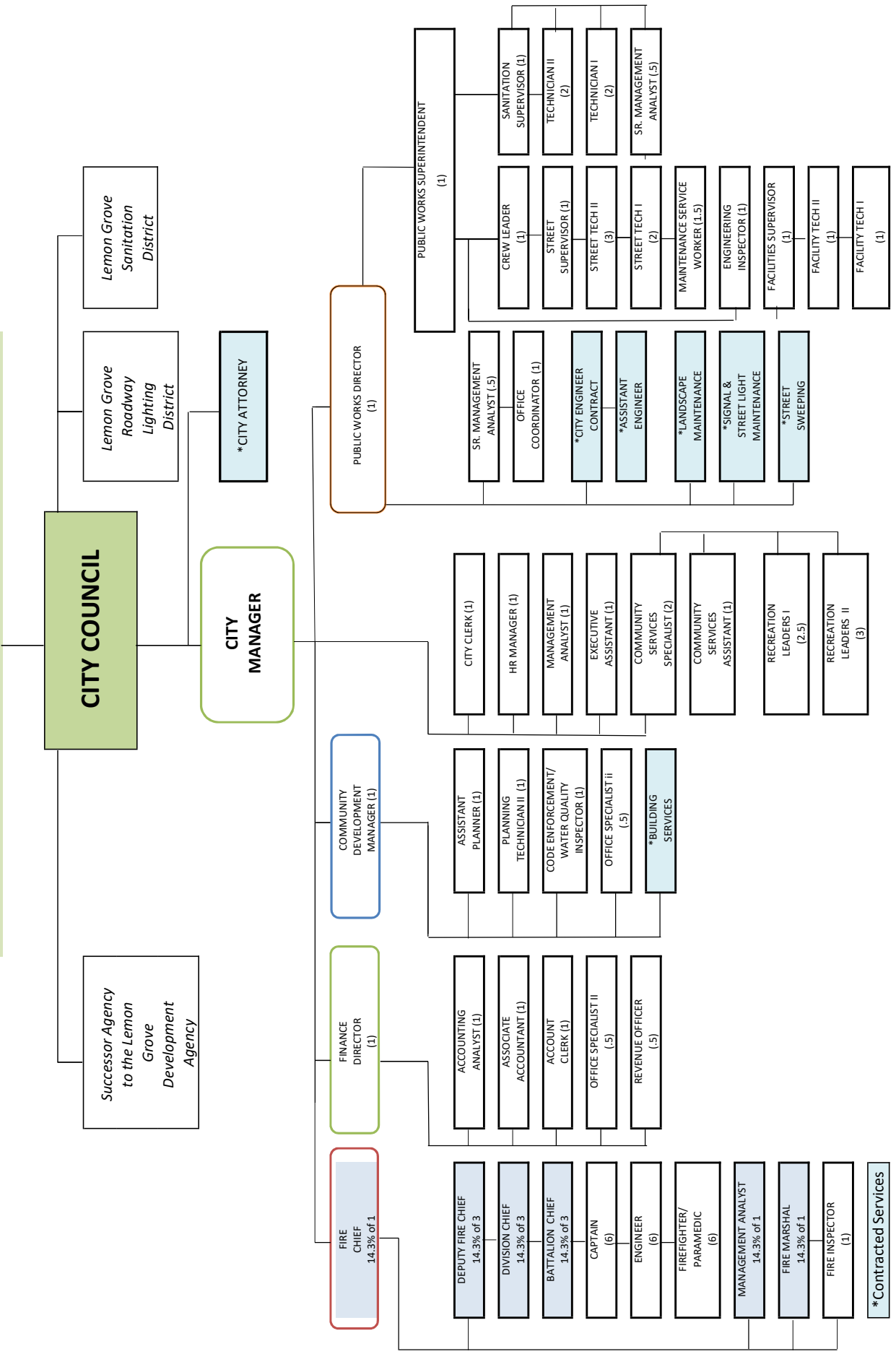
July 01, 2022

Christopher P. Morrill

Executive Director

City of Lemon Grove Organizational Chart
Fiscal Year 2023/24

LEMON GROVE CONSTITUENTS



2023

City Council
Work Plan

2024

Strategic Focus Area:**Public Streets & Sidewalks****Repairs**

Street Repairs: Allocate one-time monies to improve streets in poor condition, in neighborhoods and near schools and parks	Staff Time: 25 hrs – field street analysis, prepare repair plan, prepare bid plans, contract management	On going
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Traffic Calming

Traffic Calming: Continue traffic control, calming strategies and projects	Staff Time: 15-25 hrs – grant management, contract preparation, city council reports and contract management	On going
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Strategic Focus Area:**Revenue, Economic Development & Budget****Revenue Growth**

Sales Tax Measure for the 2024 Ballot: Engage residents, businesses, and stakeholders on the benefits of passing a sales tax in FY 2024 that will increase revenue to address priority needs	Staff Time: 25 hrs – contract preparation, city council reports, and on-going staff time for any follow up work	Summer/Fall 23
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Budget Expenditures

Staffing – Add, Retain and Attract additional city staff.	Staff Time: Unknown	Depends on Council direction
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Strategic Focus Area:**Public Safety/Law enforcement & Homelessness**

Homelessness: Address homeless issues using ARPA grant money, and if needed, general funds to address homeless issues	Strategy: Create plan for focused direction. Implement plan strategies with ARPA funds	Staff Time: 50-100 hrs Hire and manage consultant. Attend meetings, plan creation and implementation	Summer/Fall 23
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Strategic Focus Area:
Community Life
Communications

<p>Communication Specialist: Update and implement City’s communication plan to engage stakeholders on the positive aspects of living and working in Lemon Grove, and on priority issues, such as homelessness and revenue enhancement</p>	<p>Staff Time: 50 hrs, hire and manage consultant; attend meetings, plan creation and implementation</p>	<p>Winter 24</p>
<p>Council Meetings: Commence broadcasting of Council meetings via live streaming. Prepare a report for City Council’s consideration that would detail equipment and building costs, as well as on ongoing costs.</p>	<p>Staff Time: 30 to 40 hrs – Staff time will be dedicated to create of the report with several alternatives to consider.</p>	<p>Depends on the hiring of the new City Clerk</p>

Housing

<p>Housing Development: Identify strategies to attract investors and developers to create housing that is affordable for all economic strata in Lemon Grove.</p>	<p>Strategy: Council consensus from the CIP workshop is to explore adding housing on the Senior Center campus</p>	<p>Staff Time: 100 hrs to create RFP, manage contract, attend meetings and review of draft plans.</p>	<p>Fall/Winter 23-24</p>
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Climate Change

<p>Staffing – Climate Change Projects: Use one-time federal monies to implement projects that further our climate change plan such as retrofitting City buildings, attaining funds for electric vehicles charging stations and electrical vehicles</p>	<p>Strategy: Assign CAC to work on prioritizing strategies from the approved Climate Action Plan</p>	<p>Staff Time: Depends on lengthen of CAC work plan to prepare recommendations to City Council</p>	<p>Fall/Winter 23-24</p>
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City Council Work Plan - Strategic Focus Areas

The City of Lemon Grove, like other municipalities in the San Diego county area, continues to face new challenges and uncertainties as the recent economic impacts of inflation, supply chain issues, and rising interest rates continue to shape our world. These unusual times have presented an opportunity for creative problem solving and extraordinary leadership. These strategic focus areas are the result of the Mayor and Council's strong leadership and the enduring innovation of our staff to present immediate and new ways to tackle the issues relative to our ever-changing environment.

Over the past year, the dedicated team of City employees has been continuously adjusting and re-evaluating business practices to best meet the needs of our community and respond to the strategic priorities set by the Mayor and Council. Staff has not only demonstrated the quality of governance required to meet today's challenges, but also distinctively establishes a framework to build a stronger, more resilient workforce that will meet the challenges in the future to benefit all residents of the Lemon Grove community.

Aligning the Vision

The strength of the budget revenues and reserves allow the City to boldly engage the challenges surrounding the Great Resignation, the threat of recession, and strengthen community engagement. These challenges have served to strengthen our vision as the City built the FY 2023/24 budget. As the budget process melded, the City Council identified four areas of focus in their Strategic Work Plan that drove the alignment of priorities, the commitment to tackle the aforementioned challenges, and our deep commitment to the employees who have proved their unwavering dedication to our community. The four areas of focus include:

- Public Streets and Sidewalks
- Revenue, Economic Development, and Budget
- Public Safety/Law Enforcement & Homelessness
- Community Life

Public Streets and Sidewalks

Street Repairs: Road infrastructure remains one of the core services and key interests of our community. Through the Mayor and Council's leadership, we are working diligently to increase the funding levels for local road repairs as a part of this budget. The City is continually updating the Pavement Management Plan to make significant headway in the condition of major streets throughout the community. However, an overwhelming number of neighborhood roads remain in need of repair. As part of this year's budget, \$1.16M is dedicated to improving residential streets with a pavement condition index rating (PCI) of less than 25.

As road conditions are being improved, sidewalks must also be included in the mix. Sidewalks are an important element in creating a safe walkable City. This year the City is embarking on implementing the first Sidewalk Master Plan. This plan is focused on identifying required and needed upgrades, additions, on-going maintenance of city sidewalks, and land ownership. The City has committed \$120,000 to this initiative this fiscal year.

Connect Main Street: Continuing the momentum of previous years connectivity projects, the City Council is continuing the effort to create a community corridor that supports active lifestyles and transportation choices by providing a safe, beautiful, and sustainable linear parkway that connects people, places, and activities for generations to come. This year’s budget includes \$2.06M for street improvements, creation and upgrade of sidewalks, and planning for bike paths along the two mile corridor. As part of the project, this year’s project allocations begin the “greening” of this corridor, which also aligns with the City Council’s commitment to the city’s climate action plan. Additionally, the City Council approved the five year Capital Improvement Plan that includes an additional \$14.3M over the subsequent 4 years to realize the vision of a walkable and bikable park pathway connecting the City’s light rail stops.

Revenue, Economic Development, and Budget

Economic Development: Like most communities in the San Diego County region, the City of Lemon Grove is virtually land locked. While business growth in the city has increased, there is potential for even greater growth through the creation of a comprehensive economic development plan. This year’s budget does not identify specific funding for this program; however, it does allow for staff time to identify options to attract and retain businesses in the Lemon Grove Community. The approach is to identify and develop the City’s plan to reach the goals of retaining, expanding, and increasing growth in businesses, determine local interest in a Lemon Grove Chamber of Commerce, continuing the Yiftee Gift Card Program, and leveraging the city’s proximity to Grossmont College District.

Budget Expenditures: The Mayor and Council has directed staff to move forward with an effort to combat the stigma of public service and reduce the City’s staff impact from the current “Great Resignation” movement. To that objective, the City Manager’s office will head up an effort to improve employee retention and recruitment.

The City has struggled to recruit and retain staff, often in key areas across the organization. Wage stagnation since the recession in 2008 has hindered the City's ability to keep up with market-rate wages. The City will make a concerted and strategic effort to address these compensation issues this year and present a plan to remain competitive in the marketplace. This is a key component of the Employee Management Plan, creating a priority of being an Employee Centric Organization and the driving force behind employee retention. The FY 2023/24 Budget includes a 3% Cost of Living raise for non-represented staff, except contracted employees, the City Manager, and the City Council. This plan also includes a pledge for continued effort of the City Council to develop a plan for a phased approach to employee retention by reviewing and updating the wage equity plan across the organization, including aligning benefit packages with the similar size municipalities. The City Council has directed staff to ensure annual wage surveys are conducted and the wage equity plan is updated, prioritizing the equity program in the annual budget process. This significant move to better stabilize our workforce is sustainable because of strong financial decision making and significant reserves within the current budget.

Public Safety/Law Enforcement & Homelessness

Traffic Enforcement: The safety and security of Lemon Grove, its residents, and visitors remains a top priority to our community. To this extent, this budget increases the allocation of funds by over

\$1M to a total of \$13.6M for Public Safety and Fire Protection. Community voices vary with ideas about what public safety means and how we at the City of Lemon Grove should deliver these services to our residents. To this multi-focused view, the City is contracting with the San Diego County Sheriff's Office, and is expand the contracted services provided to our residents by adding a dedicated Traffic Motorcycle Officer to the law enforcement complement. Traffic Safety is a growing concern and increasing dedicated traffic enforcement is the first step to slow the speed and reduce the rate of accidents and injury.

Homeless: As this issue continues to dominate municipalities county wide, the Lemon Grove Community is not immune. This year's budget includes up to \$75,000 to identify strategies of focused assistance, using one time ARPA funding to implement the plan, once approved by the City Council.

Community Life

Communications: The community life of Lemon Grove residents is a significant priority for both the City Council and the community. To this priority, the budget includes \$50,000 for the enhancement of this effort, which includes expanding communications efforts to engage stakeholders on the positive aspects of living and working in Lemon Grove, and on priority issues, such as homelessness and revenue enhancement.

Climate Change: City Staff will be tasked with retrofitting City buildings HVAC systems, identifying a pathway to begin purchase of electric vehicles and charging stations for city vehicles, and prioritizing strategies in the City's Climate Actin Plan..

Housing Development: To this effort, the city has allocated up to \$100,000 to identify and implement strategies to attract investors and developers to create housing that is affordable for all economic strata in Lemon Grove.

Final Thoughts...

The progress on these strategic focus area objectives and planning goals will be presented to the City Council throughout the year. Updated estimates of costs will be presented as available and included in the mid-year budget update for potential implementation by the end of this fiscal year.

While the pandemic no longer creates the impact it did a couple years ago, there is still uncertainty in the economic outlook; however, strong revenues, good policymaking, and long-term thinking by the Mayor and City Council has begun to create economic stability for the City of Lemon Grove and will allow the City to continue providing excellent core services to our community. This fiscal year will prove in many ways to be just as challenging as the last. However, through resiliency and the backbone of fiscal stability that this year's budget includes, we, as a community, will not only continue to succeed, but we will push ourselves to excel. The past few years have proven that the City of Lemon Grove has the leadership, dedication, and innovative spirit to govern like no other city and deliver on the strategic commitments to the people of Lemon Grove.

DEPARTMENT PERFORMANCE MEASURES

* Performance Measures initiated in FY24 budget. FY22 and FY23 results added as available and will serve as a baseline for future years. These performance items will evolve in subsequent years as each department identifies additional or higher priority measures that support the public need and the Council Strategic Goals and Objectives.

City Manager's Office	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Budget and Revenue, Community Life				
Identify and pursue new and alternative revenue sources.	N/A	N/A	\$250,000	\$100,000
Social Media views, follows, and Likes	N/A	N/A	N/A	10,000
Maintain Grant Funding over \$500,000 annually	N/A	N/A	N/A	\$500,000
Human Resources Department	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Budget - Staffing				
Improve Application Process for City positions - Reducing process to 30 days	N/A	N/A	N/A	80%
Open Enrollment completed on-time	N/A	N/A	N/A	100%
City Clerk's Office	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Community Life - Communications				
Public Records Requests completed:				
- Less than 2 weeks				80%
- Less than 30 days				95%
Council Meeting Minutes within 90 days	N/A	N/A	N/A	95%
Finance Department	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Revenue, Economic Development, and Budget				
Accuracy in budgeted revenue to actual revenue in the General Fund (annually) within 5 %	N/A	\$17.6M	\$17.6M / 100%	\$18M
Unfunded Accrued Liability percentage 80% or higher	N/A	80%	78%	80%
Business Licenses Processed	N/A	N/A	N/A	800
Pet License Processed	N/A	N/A	N/A	350
Fire Department	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Public Safety & Community Life				
Calls for Service	N/A	N/A	N/A	500
Fire Inspections:	N/A	N/A	N/A	150
- New Build within 30 days of application	N/A	N/A	N/A	90%

Community Development	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Economic Development & Community Life				
Plan Reviews completed within 30 days	N/A	N/A	N/A	80%
Code Enforcement - Resolutions > 30 days	N/A	N/A	N/A	80%
Community Services	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Community Life				
Increase Day Camp Participation	N/A	N/A	N/A	500
Increase Special Event Participation	N/A	N/A	N/A	10%
Park and Facility Rentals	N/A	N/A	N/A	250
Add Additional Special Events per year	N/A	N/A	N/A	1
Public Works Department	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Public Streets and Sidewalks				
Linear Miles of Road Paved	N/A	N/A	N/A	15
# of Potholes Repairs	N/A	N/A	N/A	350
Public Safety	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Community Life				
Calls for Service	12,664	N/A	12,333	12,200
Traffic Services				
- Traffic Enforcement - Citations	699	838	N/A	800 *
- Traffic Enforcement - Vehicle Collisions	248	203	N/A	190 *

Note: * - Trend Estimates Only - Does Not Set Expectations
- Supports Strategic Goals and objectives for traffic calming and speed reduction

**City of Lemon Grove
FY2023-24 Budget Calendar**

Day	Date	Event	Responsibility
Tuesday	1/24/2023	Budget Kick-Off: Department Budget Worksheets distributed	Finance
Monday	2/13/2023	Department Worksheets Due to Finance Director	All Department Heads & Finance
Tuesday - Thursday	02/14/2023-02/16/2023	Budget Worksheet Review: Finance Director Meetings with Department Heads	All Department Heads & Finance
Wednesday	2/25/2023	Sanitation Budget Review - Draft Rates and Expenditures	Public Works Director & Finance
Wednesday	3/1/2023	CIP Worksheet Review for FY23-24	Public Works Director & Finance
Monday - Thursday	03/01/2023 - 04/25/2023	Community Meetings and Public Input	Public, City Council, City Manager, & Finance Director
Monday - Thursday	03/01/2023 - 04/25/2023	City Council Priority & Budget Workshops for: 1. Strategic Planning, Financial Forecasts 2. Priorities and policy considerations	City Council, Public, City Manager, & Finance Director
Wednesday	3/8/2023	Submit any FY23-24 Budget Change Requests, ie. Personnel allocations, operating or capital allocation requests, and revenue estimates	All Departments
Thursday - Monday	03/09/2023 - 03/20/2023	Prepare Draft Budget	Finance
Wednesday	3/22/2023	Draft Budget Review with Department Heads	City Manager, Finance, & Department Heads
Wednesday - Monday	04/26/2023 - 05/08/2023	Update Draft Budget with City Council Strategic Priorities and Prepare Proposed Draft Budget	City Manager & Finance
Tuesday	5/16/2023	City Council - Introduce the FY23-24 Proposed Budget	City Manager, Finance, & Department Heads
Wednesday - Thursday	05/17/2023 - 05/25/2023	Prepare Final Draft Budget	Finance
Monday	5/29/2023	City Manager Final Review	City Manager & Finance
Tuesday	6/6/2023	City Council - Draft FY2023-24 Budget Presentation.	City Council, City Manager, & Finance Director
Tuesday	6/20/2023	City Council - Adopt Resolution to Approve FY2023-24 Budget and authorize expenditures.	City Council, City Manager, & Finance Director

FUND LISTING

The City manages its revenue and expenditures through various funds. Between the City, Roadway Lighting District, and Sanitation District, the FY 2023/24 consolidated budget is comprised of 28 funds. Each fund identified in this budget is described below. The basis of account for all funds is the same method as used in the Annual Comprehensive Financial Report.

Governmental Funds

01- General Fund

The primary day-to-day operating fund for the City, which reflects all financial activity that is not required to be accounted for in another fund. Public safety, government administration, community services, street maintenance, environmental programs, and park maintenance are funded through the General Fund. The Fund Balance is an accounting term for the General Fund Reserve, the City's savings account. The reserves are intended for: use in times of emergency, one-time capital/equipment purchases, replacing equipment, grant matches, and to ensure funds are available for future financial obligations (such as pension contributions and accumulated leave time).

32- Capital Equipment Fund

Initially this fund was established to track the purchase of a fire engine with grant funding in FY 2012-13. The remaining \$14,085 balance will be used in FY 2021-22 to kick start the capital investments in ADA improvements identified in the ADA Transition Plan that was completed in FY 2019-20.

Enterprise Funds

The Lemon Grove Sanitation District manages four Sanitation related enterprise funds. All Enterprise Funds are budgeted on a cash basis, recognizing revenues and expenditures as they are

15- Sanitation: Operating

The District relies on Fund 15 to collect revenue generated by Sanitation District rate payers and to pay the operational costs to operate the system.

16- Sanitation: Capital

The capital is used to set aside funds for equipment replacement, sewer rehabilitation projects, and rate stabilization.

17- Sanitation: Pure Water

The Pure Water Fund is used to save funds for the upcoming capital costs to construct the Pure Water recycling system in coordination with the City of San Diego and other neighboring communities.

19- Sanitation: Capacity

When there is a new tap-in to the sanitation system, the fee paid for the connection is maintained separately in this fund. This revenue may be used on projects that increase the capacity of the sewer system.

Special Revenue Funds

02- Gas Tax Fund

Revenues for this fund come from the State of California Gasoline Tax, including SB1 road maintenance and rehabilitation account (RMRA) monies. Fund proceeds may be used to research, plan, construct, improve, maintain, and operate local streets.

05- Parkland Dedication Ordinance Fund

The City Municipal Code requires that subdivision development set-aside park land that will eventually be developed as part of the municipal park system. The Code also allows the payment of a fee in-lieu of dedicating actual land. Proceeds in the fund may be used by the City for the purchase of park land, the development of new parks or the major rehabilitation of existing parks.

07- Supplemental Law Enforcement Fund

This fund, also known as the COPS fund, is supported by State grant proceeds. This fund is used to augment the staffing level of Sheriff Deputies. At one time, the grant amount paid for one deputy; today it pays for approximately half of one deputy position.

08- Grant Fund

This fund provides for management of grants currently being administered by the City. It functions as an "in-and-out" fund to ensure grant proceeds and expenditures are not mingled with the General Fund or other fund proceeds.

09- Community Development Block Grant Fund

This fund manages grant proceeds from the Community Development Block Grant program. Funds are expended and then reimbursed by the County of San Diego.

10- Transit Development Act Fund

Transit proceeds are allocated from the San Diego Metropolitan Transit Service (MTS) for maintenance of landscaping along the trolley corridor and maintenance of trolley stations and bus shelters throughout the City. Annually, the City is reimbursed for the prior year's expenditures.

14- TransNet Fund

This fund manages proceeds distributed by SANDAG for local street and road improvements funded through the transactions and use tax approved by San Diego County voters in 2004 for regional transportation projects (the TransNet Extension Ordinance). This fund is specifically used to finance significant right-of-way improvements (streets and sidewalks), storm drain, and traffic related projects.

21- Integrated Waste Reduction Fund

The City relies on this fund to manage its recycling and household hazardous waste disposal program as part of compliance with Assembly Bill 939 Integrated Waste Management Act of 1989. The City relies on this fund for contractual services to provide household hazardous waste events, promote a higher level of recycling within the City, and prepare annual program reports as required by AB939.

23- Serious Traffic Offender Program Fund

This fund receives a portion of impound fees collected within the City. The City uses this fund to pay for Sheriff traffic division overtime and other traffic related expenses.

24- In Lieu Fund

Rather than build out public improvements required by the redevelopment of 6470 Federal Blvd, the business at that location entered into an agreement with the City to provide money to the City in lieu of completing the public improvements themselves. The City can only spend the money on the specific public improvements listed in the agreement, such as undergrounding, sidewalks, and weed abatement, and may only spend the funds on those types of projects in the vicinity of 6470 Federal Blvd.

26- Storm Water Program Fund

The Storm Water Program Fund was established in FY 2005-06 to collect designated storm water program fees and support the City's storm water program, a State and Federal mandated program. The program fees have never fully paid for the program since its inception, so the revenue is subsidized by the General Fund. New state mandates have increased fund expenditures over the past few years.

27- Regional Transportation Congestion Improvement Program

This fund manages fees related to the passage of the TransNet Extension Ordinance. The fees, which are set annually by SANDAG, represent per housing unit fees for new residential development. Revenue collected must be used on major arterial street improvement projects.

28 – American Rescue Plan Fund

This fund manages federal funds that were related to the American Rescue Plan in response to the COVID-19 pandemic. These funds are restricted to specific programs and projects as outline in the plan's requirements, including but not limited to, infrastructure improvements, business development, and other programs focused on community improvements. Funds may not be used to pay for debt, retirement costs, or unfunded accrued liability.

30- Public Education and Government Fund

This fund collects designated monies from cable franchisees that operate within the City. The use of these monies is restricted to capital items that enhance or facilitate public access to government information.

Special Assessment District Funds

11 & 12- Roadway Lighting District

The Lemon Grove Roadway Lighting District manages two funds for two separate activities. Fund 11, the General Benefit Fund, provides funding for street light benefits throughout the community. Fund 12, the Local Benefit Assessment Fund, provides for enhanced lighting benefits at the mid-block.

22- Wildflower Assessment District Fund

This fund manages the Wildflower Landscaping Maintenance Assessment District. The fund tracks assessment revenue and expenditures related to landscape common areas within the Wildflower Assessment District.

33- Main Street Promenade Community Facilities District Fund

During FY 2013-14, the voters within the Main Street Promenade Community Facilities District voted to create an assessment to fund ongoing maintenance and capital improvements to the Main Street Promenade Park.

Internal Service Funds

25- Self-Insured Workers Compensation Reserve Fund

In FY 2003-04, the City began to fund its own workers' compensation program in order to have better control over the drastic increases in workers' compensation insurance premiums. This fund covers the first \$150,000 of each claim and then the excess insurance policy kicks-in.

29- Self-Insured Liability Reserve Fund

In FY 2011-12, the City established the Self-Insured Liability Reserve Fund to fund general liability claims. This fund pays for the first \$100,000 of costs related to each claim and then the City's insurance assumes liability.. In FY 2020-21, the City moved from an excess insurance policy to a primary general liability policy with first dollar coverage. This fund will continue to operate while there are open claims that occurred prior to 7/1/2020 and will be phased out over the next few years.

Successor Agency Funds

60 & 64- Successor Agency Funds

This fund receives reimbursements for enforceable obligations approved by the California Department of Finance and makes payments for said obligations, namely debt service payments on bonds issued by the prior Lemon Grove Community Development Agency.

Basis of Accounting

The basis of accounting for Governmental Funds, Special Assessment Funds, Internal Service Funds, and Successor Agency Funds are under the modified accrual basis. Budgetary aspect assumes that the accruals (revenue and expenditures) will be recognized in the fiscal year in which they are intended and budgeted. For example, state collected taxes are received by the City two to three months after the collection period, requiring the revenues to be accrued and posted in the corresponding period they were earned.

All Enterprise Funds are budgeted on a cash basis, recognizing revenues and expenditures as they are received or invoiced. In most cases, anticipated expenditures will be encumbered to ensure more accurate reporting of fund status.

Special Revenue funds are budgeted on cash basis. Each of these funds is subject to a grant review process prior to reimbursement, thus these funds may carry a negative balance at year end, due to the timing of the receipt of reimbursements.



Fund Balance Summary

All Funds

General Fund Revenue by Type

General Fund Revenue Detail

General Fund Expenditure by Department

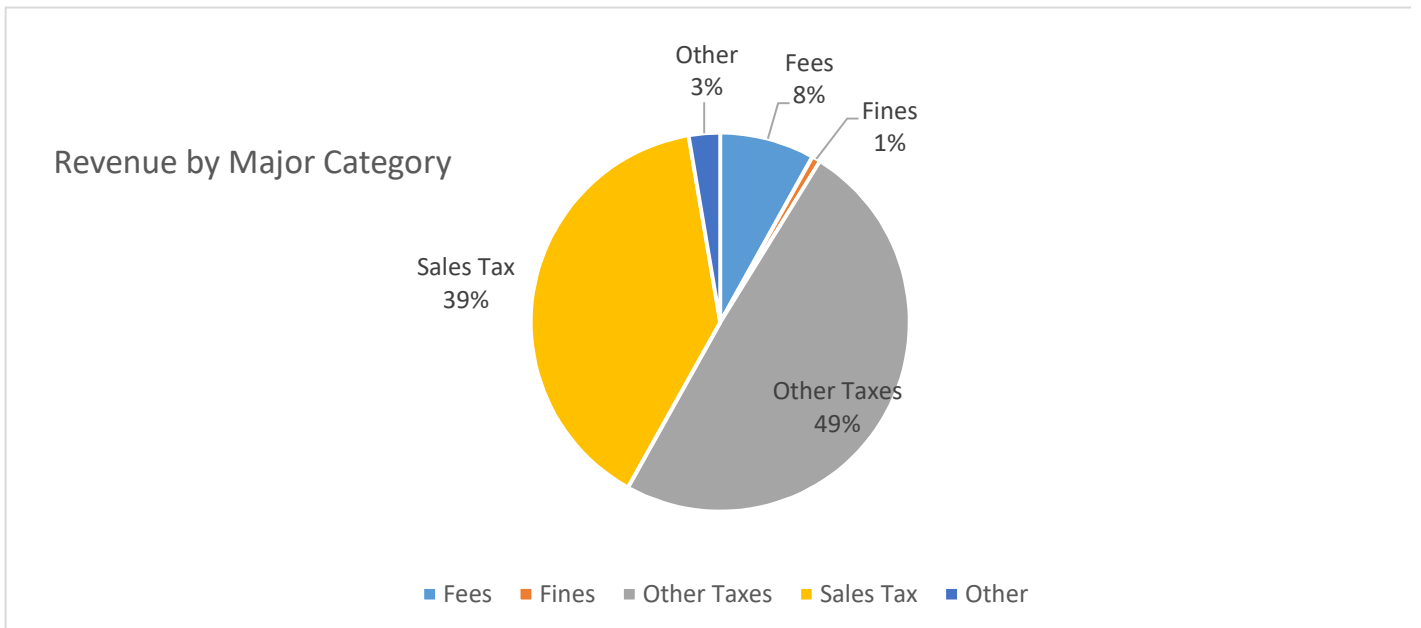
Summary of All Funds

FUND	FUND DESCRIPTION	2023-2024 Beginning Fund Balance	2023-2024 Revenue	2023-2024 Expenditure	2023-2024 Ending Fund Balance
01	General	14,459,837	18,676,309	18,676,309	14,459,837
02	Gas Tax	675,058	1,516,549	1,733,252	458,355
04	CARES Act Fund	-	-	-	-
05	Park Land Dedication Ordinance	129,149	4,750	25,000	108,899
07	Supplemental Law Enforcement Services	41,421	140,000	160,000	21,421
08	Grants	(227,589)	4,460,431	4,461,780	(228,938)
09	Community Development Block Grant	(36,284)	427,798	420,169	(28,655)
10	Transportation Development Act	(125,648)	100,196	121,170	(146,622)
11	General Benefit Lighting District	363,978	222,000	213,350	372,628
12	Local Benefit Lighting District	32,241	198,010	215,865	14,386
14	Transnet	4,802	3,260,811	3,458,402	(192,788)
15	Sanitation District Operating	12,479,356	7,412,796	7,108,226	12,783,926
16	Sanitation District Capital	8,504,128	1,565,000	8,089,483	1,979,645
17	Sanitation District Pure Water	6,158,134	35,000	-	6,193,134
18	Sidewalk Capital Reserve	-	-	-	-
19	Sanitation District Capacity	542,091	15,400	35,000	522,491
21	Integrated Waste Reduction	175,458	31,000	85,536	120,922
22	Wildflower Assessment District	(1,256)	11,327	10,414	(343)
23	Serious Traffic Offender Program	8,645	4,700	9,828	3,517
24	Federal Blvd In Lieu	640,491	4,000	-	644,491
25	Self- Insured Workers Compensation Reserve	584,732	3,000	50,000	537,732
26	Storm Water Program	148,131	181,604	184,201	145,534
27	Transportation Congestion Improvement Program	416,281	5,300	-	421,581
28	American Rescue Plan Act	6,175,716	-	5,998,078	177,638
29	Self-Insured Liability Reserve	62,013	31,000	1,000	92,013
30	Public Education & Govt Access	352,228	37,000	36,000	353,228
32	Capital Equipment	13,294	-	13,294	(0)
33	Main St Promenade Community Facilities District	51,269	22,250	28,350	45,169
60/64	Successor Agency	(10,030,940)	1,199,899	748,231	(9,579,272)
FUND TOTAL:		\$ 41,596,735	\$ 39,566,130	\$ 51,882,938	\$ 29,279,928

GENERAL FUND

REVENUE BY TYPE

Revenue Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
BEGINNING FUND BALANCE	\$ 10,550,540	\$ 11,727,669	\$ 12,954,019	\$ 14,459,837
Sales Tax	7,381,687	6,277,110	6,777,110	7,087,510
Other Taxes	8,350,100	8,454,035	8,716,560	8,903,420
Permits & Licenses	97,016	104,824	104,824	102,759
Fire Department Fees	913,425	638,883	638,883	615,200
Development Fees	869,846	592,804	592,804	622,444
Community Services Fees	58,229	100,000	95,000	100,000
Motor Vehicle License Fee	30,435	22,603	22,603	23,000
Fines & Forfeitures	161,229	130,017	130,017	132,618
Investment Income	(221,335)	19,559	19,559	24,018
Other Income	489,984	595,806	1,077,806	459,078
Total General Fund Revenue	\$ 18,130,617	\$ 16,935,641	\$ 18,175,166	\$ 18,070,047
Transfers	612,258	706,262	706,262	606,262
Total Revenue & Transfers	\$ 18,742,875	\$ 17,641,903	\$ 18,881,428	\$ 18,676,309
Operating Surplus/Deficit	\$ 2,403,479	\$ (684,238)	\$ 1,505,817	\$ 0
Restricted Reserve - 115 Trust	\$ 904,422	\$ 1,319,519	\$ 1,319,519	\$ 1,319,519
UNRESTRICTED ENDING FUND BALANCE	\$ 12,049,597	\$ 9,723,912	\$ 13,140,318	\$ 13,140,318



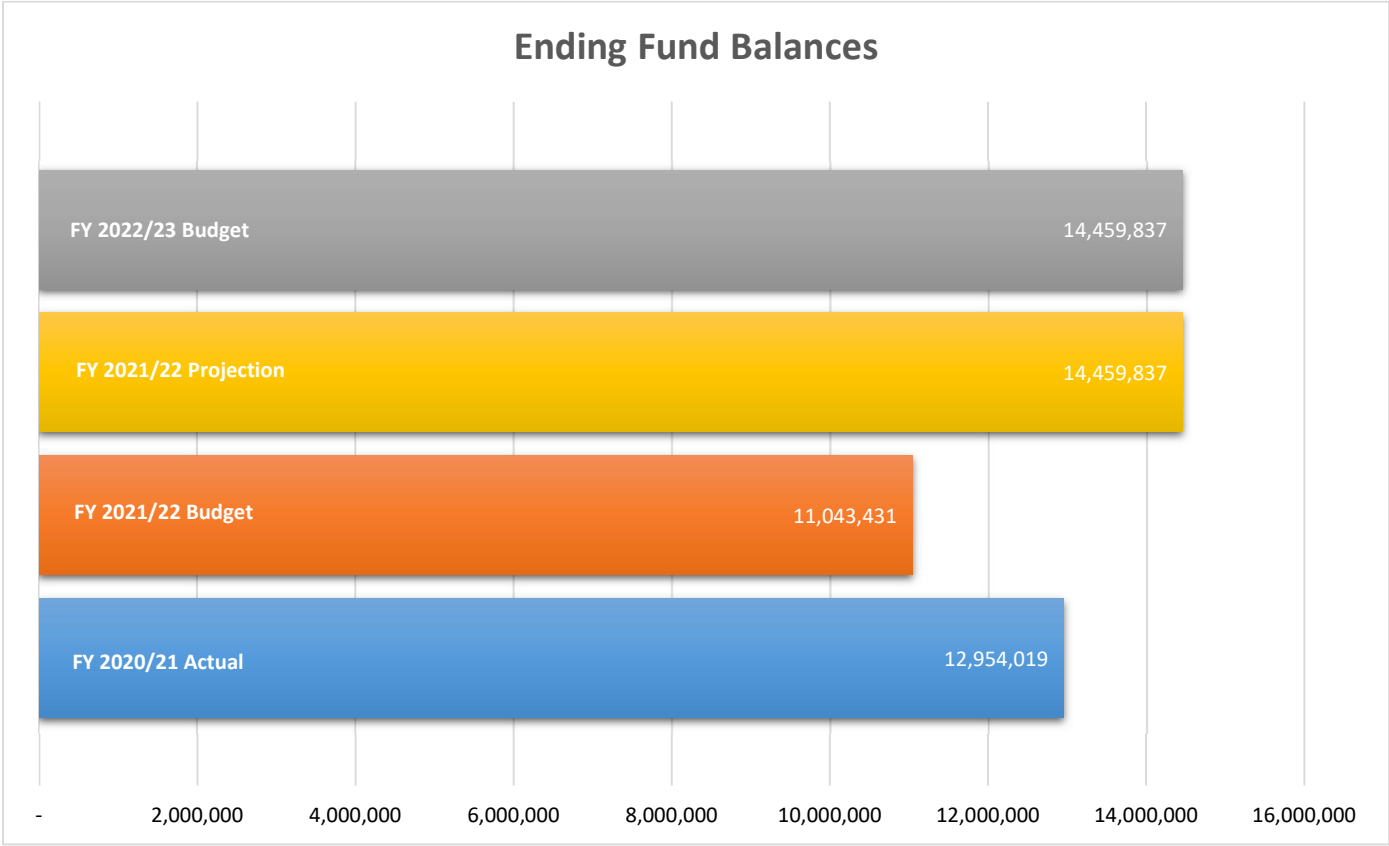
GENERAL FUND

REVENUE DETAIL

SOURCE	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
BEGINNING FUND BALANCE - July 1	\$ 10,550,540	\$ 11,727,669	\$ 12,954,019	\$ 14,459,837
Sales Tax	7,381,687	6,277,110	6,777,110	7,087,510
Property Tax Secured	2,919,996	3,151,003	3,151,003	3,214,023
Property Tax Supplemental Roll	99,121	62,000	82,000	83,640
Prop. Tax Homeowner's Relief	15,993	16,000	16,000	16,320
Prop. Tax Real Property Transfer Tax	202,693	104,040	104,040	106,121
Property Tax Post Redevelopment	281,024	172,706	172,706	176,160
Property Tax in Lieu of VLF	3,076,734	3,320,719	3,387,644	3,492,897
Franchise Fees	1,027,742	1,042,567	1,018,167	967,259
Transient Occupancy Tax	68,749	60,000	60,000	70,000
Cannabis Business Tax	658,048	525,000	725,000	777,000
Other Taxes	8,350,100	8,454,035	8,716,560	8,903,420
Business License	77,866	83,824	83,824	81,759
Animal License	8,925	10,000	10,000	10,000
Regulatory License	10,225	11,000	11,000	11,000
Permits & Licenses	97,016	104,824	104,824	102,759
Emergency Transport Fees	366,263	224,238	224,238	225,000
Fire Cost Recovery	511,144	366,901	366,901	350,000
Other Fire Fees	157	250	250	200
Fire Fees - Business Licenses	20,938	23,026	23,026	20,000
Fire Fees - Development Services	14,923	24,468	24,468	20,000
Fire Department Fees	913,425	638,883	638,883	615,200
Building Permits	800,418	498,201	498,201	523,111
Planning Permits	29,081	47,407	47,407	49,777
Engineer Permits	35,238	43,078	43,078	45,232
State Collected Fee - ADA	5,108	4,118	4,118	4,324
Development Fees	869,846	592,804	592,804	622,444
Day Camp	50,229	65,000	65,000	65,000
Special Events	8,000	30,000	30,000	35,000
Recreation Classes	-	5,000	-	-
Community Services Fees	58,229	100,000	95,000	100,000
Motor Vehicle License Fee	30,435	22,603	22,603	23,000

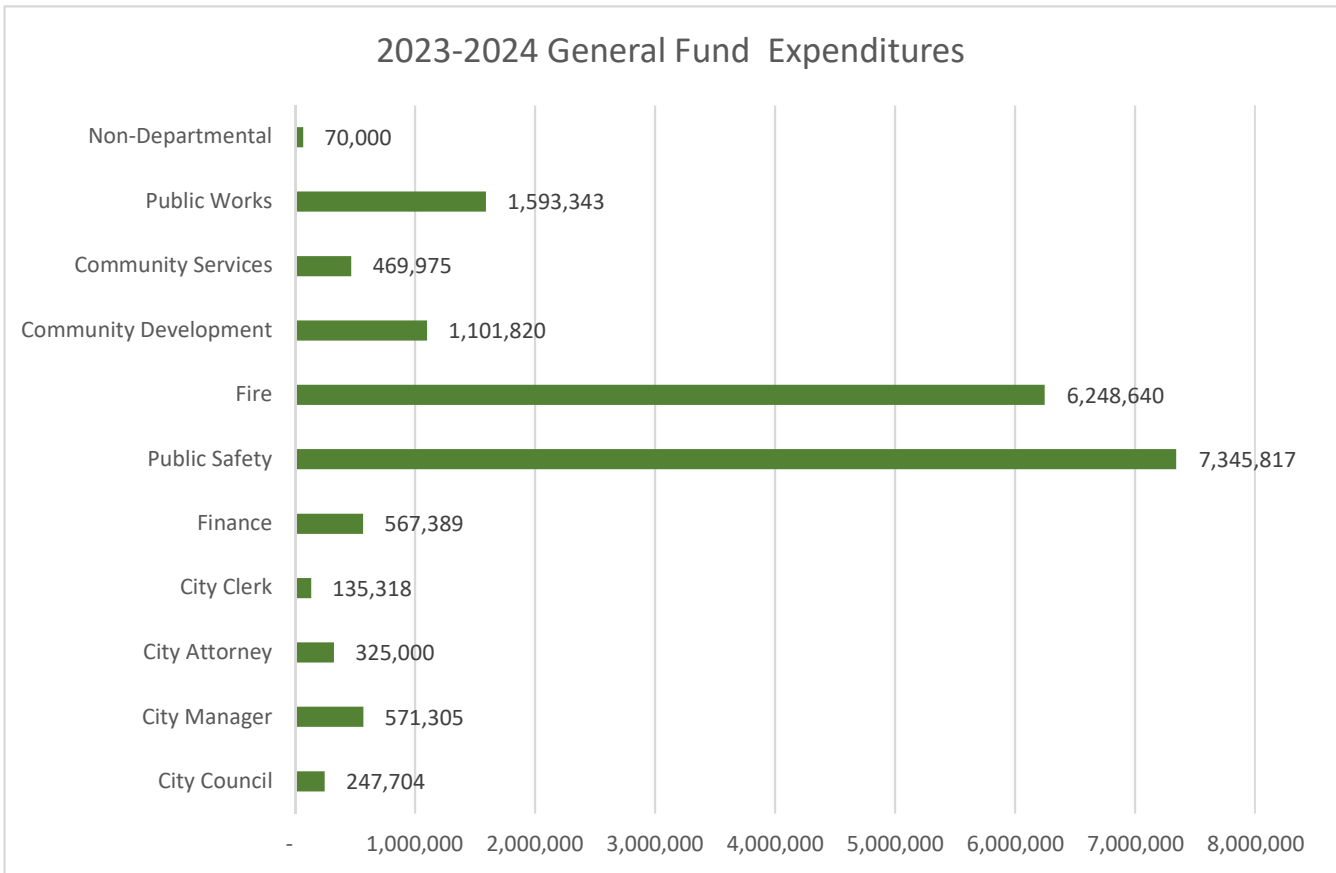
SOURCE	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Sales Tax 1/2% (Public Safety)	58,368	44,911	44,911	45,809
Traffic Safety Fines	44,031	36,875	36,875	37,613
Parking Fines	22,554	18,477	18,477	18,847
Other Fines & Forfeitures	8,032	6,851	6,851	6,988
Tow Fees	28,245	22,903	22,903	23,361
Fines & Forfeitures	161,229	130,017	130,017	132,618
Investment Income	(138,071)	7,305	7,305	5,000
Market Value - Gain/(Loss)	(102,094)	-	-	-
Reserve Investment Income	18,830	12,254	12,254	19,018
Investment Income	(221,335)	19,559	19,559	24,018
Rental - Long Term	200,474	503,926	503,926	341,578
Rental - Short Term	44,287	40,000	40,000	40,000
Cost Recovery	14,544	6,500	488,500	7,000
State Mandated Cost	21,915	22,000	22,000	22,000
Public Works Fees	-	3,280	3,280	-
Credit Card Surcharge	10,612	6,100	6,100	8,500
Other Revenue	129,356	7,500	7,500	25,000
Administrative Citations	68,796	6,500	6,500	15,000
Other Income	489,984	595,806	1,077,806	459,078
Total General Fund	18,130,617	16,935,641	18,175,166	18,070,047
Gas Tax Fund	30,000	30,000	30,000	30,000
Supplemental Law Enforcement Svc Fund	160,000	160,000	160,000	160,000
TDA Administration	8,000	8,000	8,000	8,000
General Lighting District - Admin	9,400	9,400	9,400	9,400
Local Lighting District - Admin	4,900	4,900	4,900	4,900
Integrated Waste Administration	1,200	1,200	1,200	1,200
Sanitation District Administration	-	-	-	-
Wildflower District Administration	100	100	100	100
Successor Agency Loan Repayment	457,942	457,942	457,942	457,942
Successor Agency - Administration	44,820	44,000	44,000	44,000
Transfer Workers Compensation Fund	-	-	-	-
Transfer to Reserve Fund	-	100,000	100,000	-
Transfer to Storm Water Fund	(104,104)	(109,280)	(109,280)	(109,280)
Transfers	612,258	706,262	706,262	606,262
Total Revenues & Transfers	18,742,875	17,641,903	18,881,428	18,676,309

SOURCE	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Total Resources	\$ 29,293,415	\$ 29,369,572	\$ 31,835,448	\$ 33,136,146
Total Expenditures	\$ 16,339,395	\$ 18,326,141	\$ 17,375,611	\$ 18,676,309
OPERATING SURPLUS/DEFICIT	2,403,479	(684,237)	1,505,817	0
ENDING FUND BALANCE	12,954,019	11,043,431	14,459,837	14,459,837



**GENERAL FUND
EXPENDITURES BY DEPARTMENT**

Department	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
City Council	189,773	138,716	188,103	247,704
City Manager	415,369	498,806	502,319	571,305
City Attorney	686,569	325,000	335,985	325,000
City Clerk	84,684	118,574	113,850	135,318
Finance	384,022	467,077	479,325	567,389
Public Safety	6,865,386	7,327,819	7,327,006	7,345,817
Fire	4,896,013	5,271,556	4,728,184	6,248,640
Community Development	819,304	1,099,612	1,153,257	1,101,820
Community Services	287,460	343,684	369,479	469,975
Public Works	1,696,599	2,644,297	2,102,459	1,593,343
Non-Departmental	14,215	91,000	75,645	70,000
Total Expenditures	\$ 16,339,395	\$ 18,326,141	\$ 17,375,611	\$ 18,676,309





By the early 1970s, Lemon Grove's pioneers were gone. The torch was already passed to the doctors, businessmen, and community boosters of the post-war era. In April 1975, the Citizens for the Incorporation of Lemon Grove was formed. The community's efforts finally paid off in July 1977 when Lemon Grove officially became California's 414th city.

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Fund 01—General Fund

Fund 32—Capital Reserve Fund



Department Overview

City Council

City Manager

Human Resources

City Attorney

City Clerk

Finance

Public Safety

Fire

Community Development

Community Services

Public Works

Administration

Engineer

Streets

Grounds

Facilities

Non-Departmental

CITY COUNCIL OVERVIEW

Department Functions

To establish public policy and develop programs as mandated by the State of California, represent community interests, and work with City management to effectively meet the community's current and long-term needs.

SUMMARY OF EXPENDITURES BY TYPE

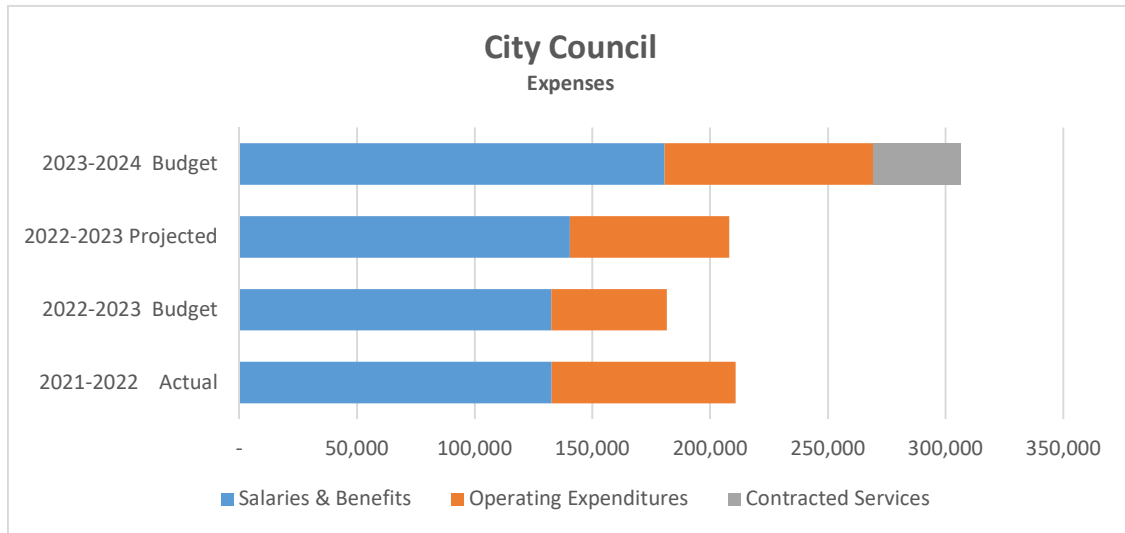
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	132,681	132,626	140,496	180,642
Operating Expenditures	78,088	49,025	67,581	88,726
Contracted Services	-	-	-	37,000
Total Expenditures	\$ 210,769	\$ 181,651	\$ 208,076	\$ 306,368

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY COUNCIL

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	56,141	57,068	54,802	55,406
Health Benefits	17,417	60,000	20,402	45,000
Health Benefits-Retirees	2,448	2,519	1,683	3,672
Medicare	680	956	728	803
Life Insurance	327	486	325	486
Long Term Disability	-	848	-	848
Retirement	55,669	10,749	62,556	74,427
SALARIES & BENEFITS	132,681	132,626	140,496	180,642
Community Promotions	1,258	1,500	2,343	1,500
Computer Maintenance	2,335	2,380	4,208	5,000
Insurance-Liability	6,078	6,075	9,218	6,500
Insurance-Property	623	670	1,134	926
Membership and Dues	27,821	30,000	42,624	30,000
Mileage	-	-	-	800
Office Supplies	399	450	929	450
Strategic Goal Workshop	-	-	-	7,000
Training	33,383	-	-	25,000
Travel and Meetings	3,346	5,000	4,093	7,000
Utilities-Gas and Electric	2,845	2,900	3,032	4,500
Utilities-Phone & Internet	-	50	-	50
OPERATING EXPENDITURES	78,088	49,025	67,581	88,726
Sales Tax Survey	-	-	-	35,000
Professional Services	-	-	-	2,000
CONTRACTED SERVICES	-	-	-	37,000
TOTAL CITY COUNCIL EXPENDITURES	\$ 210,769	\$ 181,651	\$ 208,076	\$ 306,368

Significant Changes

The budget for Mayor and Council has remained relatively flat for the past couple of years. Programs and initiatives approved by the Mayor and Council usually have an impact in the designated department’s budget rather than having a direct impact to the Mayor and Council’s budget.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 189,773	\$ 138,716	\$ 188,103	\$ 247,704
02 - Highway User Tax Fund	\$ 2,544	\$ 5,204	\$ 2,358	\$ 7,111
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ 637	\$ 1,301	\$ 590	\$ 1,778
12 -Local Benefit Lighting	\$ 638	\$ 1,301	\$ 590	\$ 1,778
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ 16,541	\$ 33,828	\$ 15,846	\$ 46,220
21 - Integrated Waste Reduction Fund	\$ 637	\$ 1,301	\$ 591	\$ 1,778
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 210,769	\$ 181,651	\$ 208,076	\$ 306,368

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Mayor	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00
Total Personnel	5.00	5.00	5.00	5.00

CITY MANAGER OVERVIEW

Department Function

To provide an environment that creates trust and confidence in the City of Lemon Grove organization and provide management approaches that enable the delivery of the highest quality municipal services to Lemon Grove residents

SUMMARY OF EXPENDITURES BY TYPE

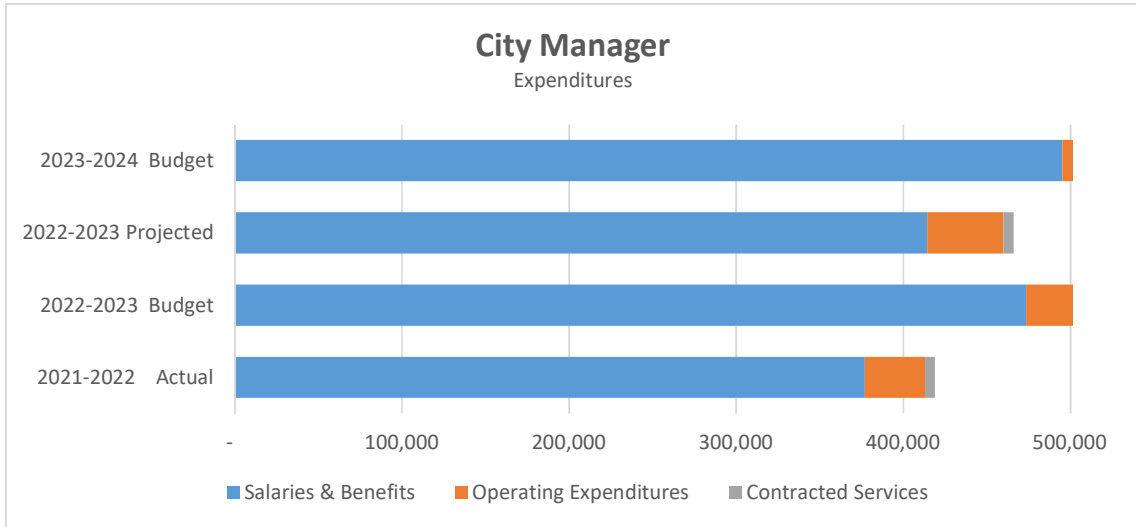
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	377,019	473,479	414,182	495,140
Operating Expenditures	36,018	45,720	45,664	58,428
Contracted Services	5,830	1,500	6,075	2,000
Total Expenditures	\$ 418,867	\$ 520,699	\$ 465,921	\$ 555,568

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY MANAGER

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	316,253	372,405	325,274	383,599
Overtime	731	1,000	1,146	1,000
Extra Help	1,050	-	5,197	-
Health Benefits	17,261	48,000	35,688	48,000
Health Benefits-Retirees	6,334	6,334	6,334	6,334
Deferred Compensation	3,720	3,720	3,648	3,720
Workers Compensation Insurance	1,274	1,250	2,194	10,973
Medicare	5,776	5,505	6,187	5,652
Life Insurance	574	389	564	389
Long Term Disability	412	678	571	678
Retirement	23,634	34,198	27,378	34,796
SALARIES & BENEFITS	377,019	473,479	414,182	495,140
Computer Maintenance	11,871	8,120	10,948	15,000
Copier Service	691	350	627	700
Insurance-Liability	6,078	6,100	9,218	6,500
Insurance-Property	3,115	3,200	5,669	4,628
Membership and Dues	391	1,235	2,896	2,500
Mileage	5,734	6,000	6,000	6,200
City Communications	-	5,000	-	5,000
Office Supplies	2,972	3,000	2,915	2,500
Training	-	2,415	358	2,500
Travel and Meetings	550	5,000	2,772	5,500
Utilities-Gas and Electric	2,845	2,900	3,032	5,000
Utilities-Phone & Internet	1,381	2,000	875	2,000
Utilities-Water	390	400	354	400
OPERATING EXPENDITURES	36,018	45,720	45,664	58,428
Professional Services	5,830	1,500	6,075	2,000
CONTRACTED SERVICES	5,830	1,500	6,075	2,000
TOTAL CITY MANAGER EXPENDITURES	\$ 418,866	\$ 520,699	\$ 465,921	\$ 555,568

Significant Changes

The budget for the City Manager's Office has remained relatively flat for the past couple of years. Programs are delegated to the respective departments and the fiscal impact reflect in the designated department's budget rather than having a direct impact to the City Manager's budget.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 300,879	\$ 369,794	\$ 349,558	\$ 411,815
02 - Highway User Tax Fund	\$ 12,883	\$ 18,687	\$ 12,996	\$ 16,227
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ 3,330	\$ 4,665	\$ 3,249	\$ 4,057
12 -Local Benefit Lighting	\$ 3,330	\$ 4,672	\$ 3,249	\$ 4,057
14 - TransNet	\$ 4,734	\$ 5,731	\$ 4,464	\$ 5,177
15 - Sanitation District	\$ 85,106	\$ 107,903	\$ 84,477	\$ 105,472
21 - Integrated Waste Reduction Fund	\$ 4,216	\$ 5,000	\$ 3,964	\$ 4,382
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ 2,194	\$ 2,123	\$ 1,982	\$ 2,191
26 - Storm Water Program Fund	\$ 2,194	\$ 2,123	\$ 1,982	\$ 2,191
Total Funding	\$ 418,866	\$ 520,699	\$ 465,921	\$ 555,568

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
City Manager	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Communication Specialist	0.00	0.00	0.50	1.00
Executive Assistant	1.00	1.00	1.00	1.00
ESA - City Kitty #	1.00	1.00	1.00	1.00
Total Personnel	4.00	4.00	4.50	5.00

- ESA is fully funded by employees at City Hall. No city monies are used in the support of the ESA

HUMAN RESOURCES OVERVIEW

Department Function

Creating partnerships with all City departments in order to develop, facilitate, and maintain a positive workplace culture that attracts and retains an effective, proactive, and diverse workforce.

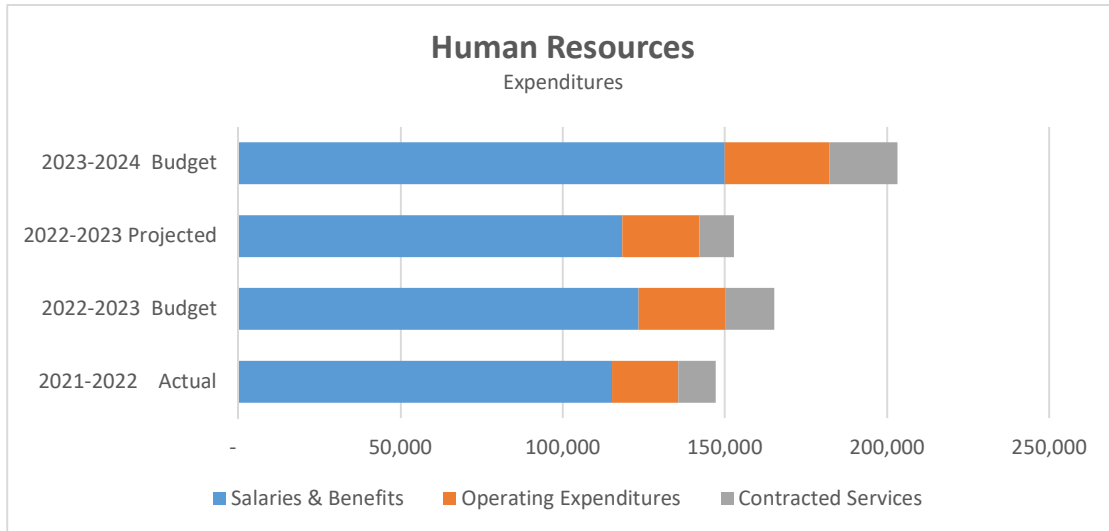
Expenditure Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Salaries & Benefits	115,166	123,335	118,357	149,953
Operating Expenditures	20,485	26,900	23,732	32,290
Contracted Services	11,472	15,000	10,671	21,000
Total Expenditures	\$ 147,123	\$ 165,235	\$ 152,760	\$ 203,243

ACCOUNT DETAIL FOR THE DEPARTMENT OF HUMAN RESOURCES

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Salaries	97,185	99,342	98,256	122,304
Health Benefits	6,574	12,000	7,784	12,000
Employee Assistance Program	1,224	1,340	1,334	1,340
Workers Compensation Insurance	1,200	1,250	1,985	2,769
Medicare	1,275	1,440	1,322	1,773
Life Insurance	68	97	68	97
Long Term Disability	119	170	117	170
Retirement	7,520	7,696	7,492	9,500
SALARIES & BENEFITS	115,166	123,335	118,357	149,953
Unemployment	-	6,000	-	6,000
Computer Maintenance	2,335	2,750	2,638	3,300
Copier Rental	0	0		
Employee Recognition	-	1,500	2,168	2,000
Insurance-Liability	2,026	2,100	3,073	2,164
Insurance-Property	623	650	1,134	926
Medical Examinations	4,734	3,000	3,686	5,000
Memberships and Dues	-	1,800	570	800
Mileage	539	300	389	300
Office Supplies	559	500	135	500
Personnel Recruitment/Selection	6,358	5,000	6,134	6,000
Training	1,857	1,500	1,896	2,000
Travel & Meetings	663	1,000	1,203	2,500
Utilities- Phone & Internet	791	800	708	800
OPERATING EXPENDITURES	20,485	26,900	23,732	32,290
Professional Services	11,472	15,000	10,671	21,000
CONTRACTED SERVICES	11,472	15,000	10,671	21,000
TOTAL HR EXPENDITURES	\$ 147,123	\$ 165,235	\$ 152,760	\$ 203,243

Significant Changes

The budget for the Human Resources Office has remained relatively flat for the past couple of years. Programs are designed for employee engagement, diversity, and recognition.



Budget by Funding Source

Funding Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - General Fund	\$ 114,490	\$ 129,011	\$ 152,760	\$ 159,489
02 - Highway User Tax Fund	\$ 5,439	\$ 6,037	\$ -	\$ 7,292
10 - Transportation Development Act	\$ 217	\$ 241	\$ -	\$ 292
11 -General Benefit Lighting	\$ 218	\$ 241	\$ -	\$ 292
12 -Local Benefit Lighting	\$ 218	\$ 241	\$ -	\$ 292
14 - TransNet	\$ 435	\$ 483	\$ -	\$ 583
15 - Sanitation District	\$ 25,019	\$ 27,771	\$ -	\$ 33,544
21 - Integrated Waste Reduction Fund	\$ 1,088	\$ 1,207	\$ -	\$ 1,458
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 147,123	\$ 165,235	\$ 152,760	\$ 203,243

Personnel	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Human Resources Manager	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00

CITY ATTORNEY OVERVIEW

Department Function

Maintain the legality of the official business of the City of Lemon Grove and safeguard the best interests of the City by providing effective and timely legal services to the Mayor and Council, the City Manager, and all City departments

SUMMARY OF EXPENDITURES BY TYPE

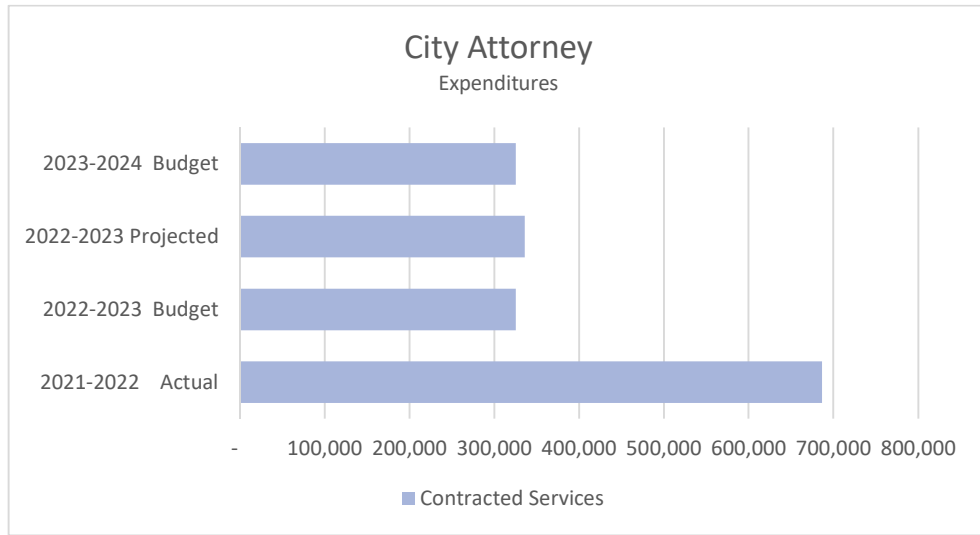
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Contracted Services	686,569	325,000	335,985	325,000
Total Expenditures	\$ 686,569	\$ 325,000	\$ 335,985	\$ 325,000

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY ATTORNEY

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Code Enforcement Litigation Services	3,951	10,000	50	10,000
City Attorney Services	178,578	65,000	91,616	65,000
Litigation Services-City Attorney	504,041	250,000	244,319	250,000
CONTRACTED SERVICES	686,569	325,000	335,985	325,000
TOTAL CITY ATTORNEY EXPENDITURES	\$ 686,569	\$ 325,000	\$ 335,985	\$ 325,000

Significant Changes

The budget for the City Attorney has increased over the past couple of years. Litigation services have increased proportionate to an increase in litigation filed against the City of Lemon Grove. Since the City Attorney is a contracted service, the expenditures increase as the contracted firm's time spent on City litigation increases.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 686,569	\$ 325,000	\$ 335,985	\$ 325,000
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 - General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 - Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 686,569	\$ 325,000	\$ 335,985	\$ 325,000

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
City Attorney	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00

CITY CLERK OVERVIEW

Department Function

Create and maintain a forum that allows the constituents of Lemon Grove to fully participate in the governmental process, provide accurate information and services in a professional manner, enabling the public to make informed decisions affecting the quality of their lives.

SUMMARY OF EXPENDITURES BY TYPE

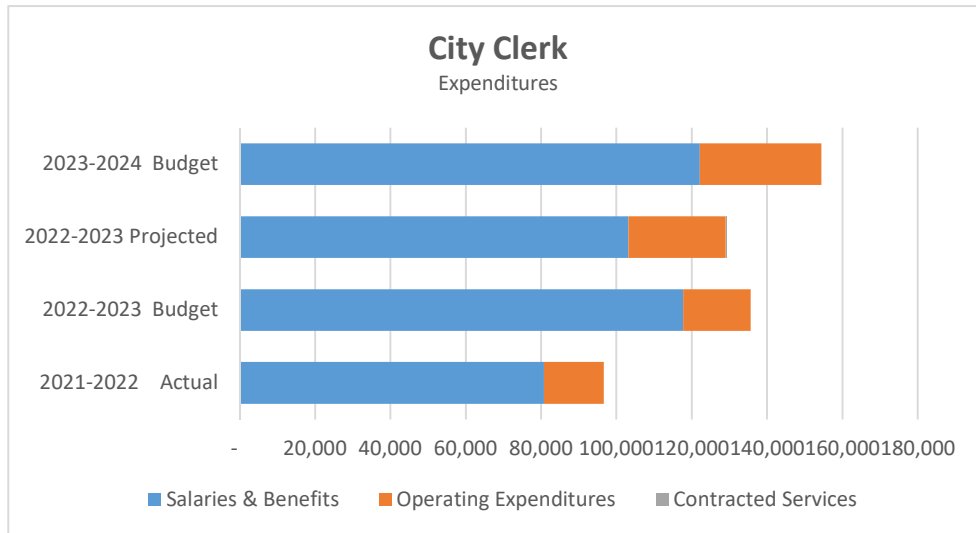
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	80,773	117,697	103,181	122,180
Operating Expenditures	15,862	17,953	25,830	32,291
Contracted Services	-	-	135	-
Total Expenditures	\$ 96,636	\$ 135,650	\$ 129,146	\$ 154,471

ACCOUNT DETAIL FOR THE DEPARTMENT OF THE CITY CLERK

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	65,972	95,079	87,554	98,058
Health Benefits	7,375	12,000	6,722	12,000
Workers Compensation Insurance	1,200	1,600	1,985	2,769
Medicare	973	1,379	2,997	1,426
Life Insurance	82	97	62	97
Long Term Disability	-	170	-	170
Retirement	5,172	7,372	3,862	7,661
SALARIES & BENEFITS	80,773	117,697	103,181	122,180
Computer Maintenance	3,692	3,300	3,653	5,000
Copier Rental	146	50	132	100
Insurance-Liability	2,026	2,100	3,073	2,165
Insurance-Property	623	650	1,134	926
Membership and Dues	265	415	367	500
Mileage	-	-	183	300
Office Supplies	343	250	157	250
Software	-	3,888	8,388	12,200
Postage	-	250	-	250
Printing	64	500	102	500
Publishing	7,090	4,250	7,040	4,500
Training	622	1,000	671	2,500
Travel & Meetings	-	800	381	2,500
Utilities- Phone & Internet	991	500	550	600
OPERATING EXPENDITURES	15,862	17,953	25,830	32,291
Professional Services	-	-	135	-
CONTRACTED SERVICES	-	-	135	-
TOTAL CITY CLERK EXPENDITURES	\$ 96,636	\$ 135,650	\$ 129,146	\$ 154,471

Significant Changes

The budget for the City Clerk's Office has decreased slightly over the past couple of years. Programs are designed to encourage constituents to participate in governmental processes.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 84,684	\$ 118,574	\$ 113,850	\$ 135,318
02 - Highway User Tax Fund	\$ 2,988	\$ 4,644	\$ 3,824	\$ 4,788
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 - General Benefit Lighting	\$ 747	\$ 1,161	\$ 956	\$ 1,197
12 - Local Benefit Lighting	\$ 747	\$ 1,161	\$ 956	\$ 1,197
14 - TransNet	\$ 747	\$ 1,161	\$ 956	\$ 1,197
15 - Sanitation District	\$ 5,976	\$ 9,288	\$ 7,648	\$ 9,577
21 - Integrated Waste Reduction Fund	\$ 747	\$ 1,161	\$ 956	\$ 1,197
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 96,636	\$ 137,150	\$ 129,146	\$ 154,471

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
City Clerk	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00

FINANCE DEPARTMENT OVERVIEW

Department Function

Responsible for the financial management of the City of Lemon Grove. This includes production of all financial reports; administration of debt financing, revenue collection, accounts payable, payroll, investment planning, and business license administration. The department prepares, monitors, and analyzes the City's budget, and is responsible for all financial audits, preparation of the Comprehensive Annual Financial Reports, and all State and Federally required reporting requirements.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Salaries & Benefits	385,888	526,981	473,720	631,746
Operating Expenditures	40,686	54,200	54,487	58,748
Contracted Services	77,411	56,100	68,372	80,000
Total Expenditures	\$ 503,985	\$ 637,281	\$ 596,579	\$ 770,494

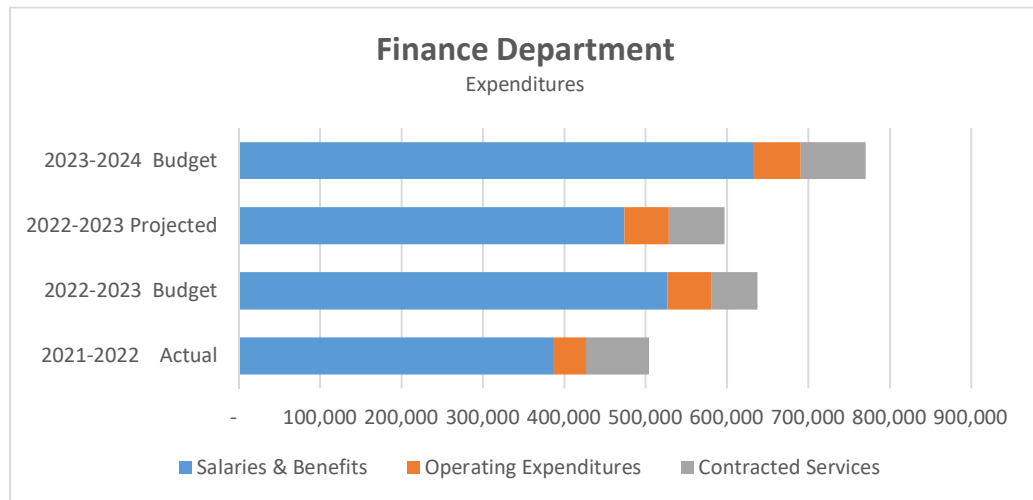
ACCOUNT DETAIL FOR THE DEPARTMENT OF FINANCE

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Salaries	303,358	367,801	303,005	383,946
Overtime	1,289	-	619	1,500
Part Time Salaries	231	-	8,724	5,000
Health Benefits	(13,738)	48,000	26,102	48,000
Health Benefits-Retirees	7,711	7,711	7,390	7,711
Workers Compensation Insurance	3,674	3,700	6,164	10,893
Medicare	8,916	7,321	4,669	5,611
Life Insurance	210	389	255	389
Long Term Disability	375	678	447	678
Retirement	73,860	91,381	116,347	168,018
SALARIES & BENEFITS	\$ 385,888	\$ 526,981	\$ 473,720	\$ 631,746
Computer Maintenance	11,944	11,850	13,421	13,000
Copier Service	728	1,000	660	1,000
Credit Card and Bank Fees	14,521	16,000	13,151	16,000
Insurance-Liability	6,078	6,075	9,218	6,500
Insurance-Property	(7,620)	3,345	5,669	4,628
Membership and Dues	610	110	525	800
Mileage	15	400	195	400
Office Supplies	3,094	3,500	2,885	2,000
Printing	-	500	649	800
Publishing	805	-	-	200
Subscriptions and Books	3,270	3,000	668	3,000
Training	2,119	1,500	60	2,000
Travel and Meetings	-	1,000	2,303	2,500
Utilities-Gas and Electric	2,845	2,860	3,032	2,860
Utilities-Telephone	2,000	2,800	1,799	2,800
Utilities-Water	279	260	253	260
OPERATING EXPENDITURES	\$ 40,686	\$ 54,200	\$ 54,487	\$ 58,748

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Professional Services	77,411	56,100	68,372	80,000
CONTRACTED SERVICES	\$ 77,411	\$ 56,100	\$ 68,372	\$ 80,000
TOTAL FINANCE EXPENDITURES	\$ 503,985	\$ 637,281	\$ 596,579	\$ 770,494

Significant Changes

The budget for the Finance Department has fluctuated for the past couple of years. The primary factor for this year's increase is a salaries equity adjustment and increase in benefit payments. Additionally, the proportional amount of the Unfunded Accrued Liability payment has been included to reflect a more accurate cost.



Budget by Funding Source

Funding Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - General Fund	\$ 384,022	\$ 467,077	\$ 479,325	\$ 567,389
02 - Highway User Tax Fund	\$ 14,303	\$ 19,242	\$ 13,968	\$ 23,313
10 - Transportation Development Act	\$ 1,701	\$ 2,393	\$ 1,655	\$ 2,758
11 -General Benefit Lighting	\$ 2,957	\$ 3,932	\$ 2,910	\$ 4,427
12 -Local Benefit Lighting	\$ 2,957	\$ 3,932	\$ 2,910	\$ 4,427
14 - TransNet	\$ 4,512	\$ 6,223	\$ 4,461	\$ 7,059
15 - Sanitation District	\$ 89,392	\$ 128,893	\$ 87,299	\$ 154,410
21 - Integrated Waste Reduction Fund	\$ 1,363	\$ 1,926	\$ 1,321	\$ 2,229
22 - Wildflower Assessment District	\$ 113	\$ 156	\$ 112	\$ 176
23 - Serious Traffic Offender Program	\$ 113	\$ 156	\$ 112	\$ 176
26 - Storm Water Program Fund	\$ 2,551	\$ 3,351	\$ 2,506	\$ 4,129
Total Funding	\$ 503,985	\$ 637,281	\$ 596,579	\$ 770,494

Personnel	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Administrative Services Director	1.00	0.00	0.00	0.00
Finance Director	0.00	0.00	0.50	1.00
Finance Manager	0.00	1.00	0.50	0.00
Accounting Analyst	1.00	1.00	1.00	2.00
Associate Accountant	1.00	1.00	1.00	0.00
Account Clerk	0.00	0.00	0.00	1.00
License Clerk	1.00	1.00	1.00	0.00
Office Specialist II	0.00	0.00	0.00	0.50
Revenue Officer	0.50	0.50	0.50	0.50
Total Personnel	4.50	4.50	4.50	5.00

PUBLIC SAFETY OVERVIEW

Department Function

In partnership with the City of Lemon Grove and the community, working together to protect life and property, prevent crime, provide animal control services, and resolve problems.

SUMMARY OF EXPENDITURES BY TYPE

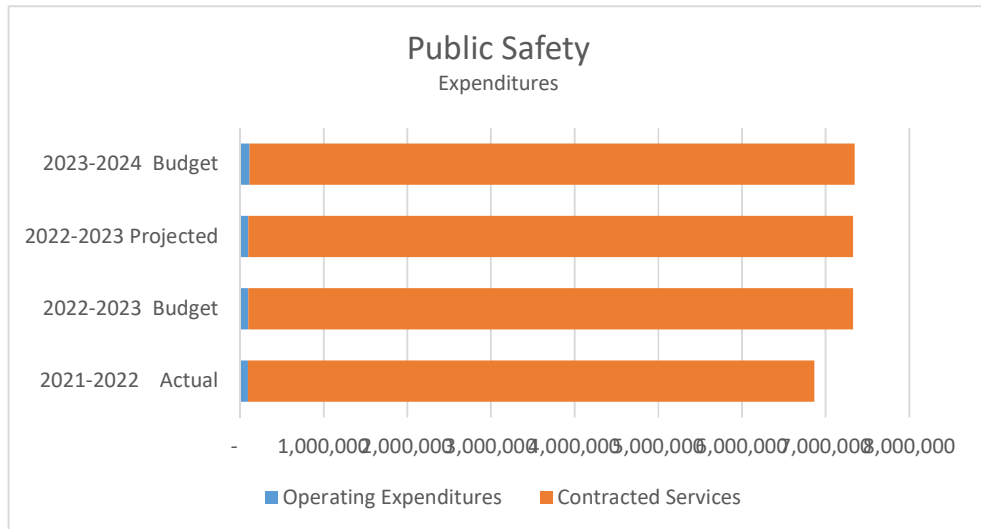
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Operating Expenditures	96,565	100,891	100,078	116,559
Contracted Services	6,768,821	7,226,928	7,226,928	7,229,258
Total Expenditures	\$ 6,865,386	\$ 7,327,819	\$ 7,327,006	\$ 7,345,817

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC SAFETY

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
800 MHZ Radio System	20,862	24,282	24,282	24,282
ARJIS	16,332	16,332	16,332	32,000
CAL ID	6,354	6,928	6,928	6,928
RCS Lease	48,955	48,955	48,955	48,955
Utilities-Water	2,173	2,000	1,973	2,000
Fuel-Animal Control Vehicle	1,889	2,000	1,215	2,000
Repairs & Maint-Animal Control	-	394	394	394
OPERATING EXPENDITURES	96,565	100,891	100,078	116,559
Contractual Services-Sheriff	6,493,027	6,922,685	6,922,685	6,925,015
Contractual Services-Animal Control	269,548	301,243	301,243	301,243
Contract Services-After Hours	6,246	3,000	3,000	3,000
CONTRACTED SERVICES	6,768,821	7,226,928	7,226,928	7,229,258
TOTAL PUBLIC SAFETY EXPENDITURES	\$ 6,865,386	\$ 7,327,819	\$ 7,327,006	\$ 7,345,817

Significant Changes

The budget for Public Safety remains constant over the past couple of years. The Public Safety services are contracted with the San Diego County Sheriff's Office and City of Chula Vista Animal control, the expenditures only fluctuate when there is a change in Law Enforcement services or a large change in animal related calls.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 6,865,386	\$ 7,327,819	\$ 7,327,006	\$ 7,345,817
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 6,865,386	\$ 7,327,819	\$ 7,327,006	\$ 7,345,817

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Sheriff Lieutenant	1.00	1.00	1.00	1.00
Patrol Sergeant	1.00	1.00	1.00	1.00
Traffic Sergeant	1.00	1.00	1.00	1.00
Traffic Deputies	3.00	3.00	3.00	3.00
Patrol Deputies	12.00	12.00	12.00	12.00
Detectives	2.00	2.00	2.00	2.00
Motor Officer	0.00	0.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00	1.00
Total Personnel	21.00	21.00	22.00	22.00

FIRE DEPARTMENT OVERVIEW

Department Function

In partnership with the City of Lemon Grove and the community, compassionately providing an all-hazards response team with integrity and courage through innovative prevention, education and active intervention.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Salaries & Benefits	4,146,989	4,389,855	3,951,223	5,153,190
Operating Expenditures	434,871	510,101	393,235	594,449
Contracted Services	276,243	310,600	310,600	312,000
Capital Expenditures	37,910	61,000	73,126	189,000
Total Expenditures	\$ 4,896,013	\$ 5,271,556	\$ 4,728,184	\$ 6,248,640

ACCOUNT DETAIL FOR THE FIRE DEPARTMENT

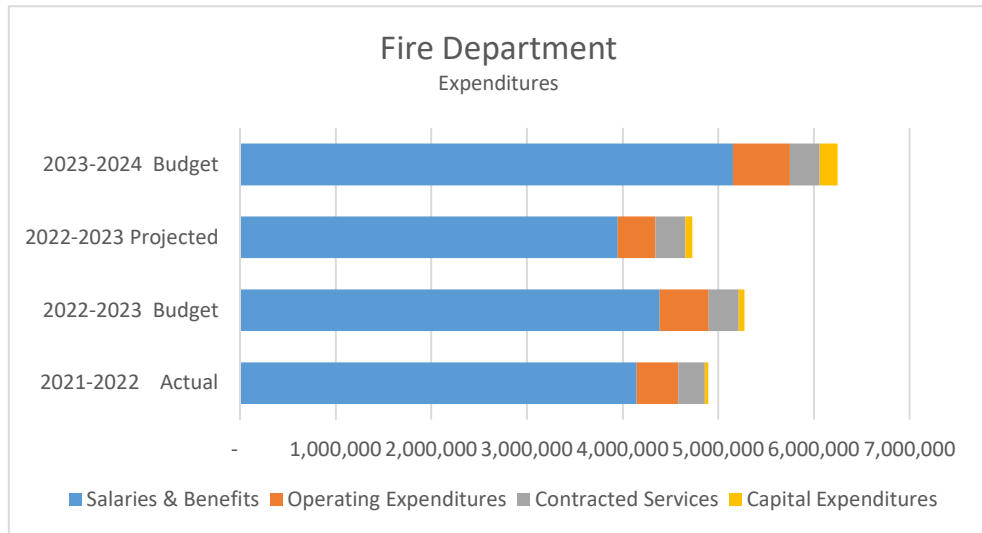
Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Salaries	1,781,773	1,940,178	1,796,847.75	2,218,236
Scheduled Overtime	134,476	159,498	129,522	181,972
Unscheduled Overtime	590,411	463,500	553,500	550,000
Reimbursable Overtime	245,077	206,000	172,197	206,000
Overtime	-	515	-	515
Quarterly JPA Reconciliation	253,028	330,000	-	330,000
Health Benefits	311,152	315,600	257,789	499,574
Health Benefits-Retirees	65,772	75,000	84,632	75,000
Uniform Allowance	19,000	19,000	19,000	19,000
Holiday Pay	38,813	98,153	73,653	111,983
Paramedic Recertification	52,288	52,296	72,293	52,296
Bilingual Pay	1,300	1,950	1,950	1,950
Education Award	13,344	13,345	13,345	13,345
Workers Compensation Insurance	61,327	78,512	84,297	135,572
Medicare	39,754	41,028	38,811	42,282
Life Insurance	3,613	3,791	3,390	3,791
Long Term Disability	3,180	3,392	2,918	3,392
Retirement	532,681	588,097	647,079	708,281
SALARIES & BENEFITS	4,146,989	4,389,855	3,951,223	5,153,190

ALS Supplies	10,450	26,000	6,012	26,000
Communications Equipment	8,176	9,500	7,243	10,500
Fire Prevention Software	3,531	3,751	4,707	4,000
City Emergency Preparedness	866	3,100	1,081	3,100
Community Risk Reduction	845	1,000	631	1,000
Computer Maintenance	33,348	36,000	35,692	36,000
Copier Service	10	200	50	200
Departmental Expense	5,480	10,000	4,437	10,000
Fire Station Supplies	3,182	5,000	2,778	8,500
Fuel	32,332	30,000	22,983	38,000
Insurance-Liability	64,829	67,000	67,000	69,246

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Insurance-Property	18,689	25,000	34,016	27,766
JPA Reconciliation Expenditures	863	1,000	386	4,000
AFG Match	-	4,500	-	2,727
Medical Examinations	10,501	12,000	-	15,500
Membership and Dues	-	100	-	500
Office Supplies	183	500	100	500
Patient Care Reporting Pass Thru	4,583	5,000	6,295	5,000
Personal Exposure Reporting	-	190	190	200
Personal Protective Clothing	14,586	25,000	27,712	30,000
RCC Reimbursable	29,906	29,960	-	31,460
Repair and Maintenance-Equipment	5,262	2,000	2,238	3,000
Repair and Maintenance-Vehicles	109,899	65,000	35,324	95,000
Self-Contained Breathing Apparatus	1,101	42,500	42,500	65,000
Subscriptions and Books	148	750	172	500
Trauma Intervention Program (TIP)	3,825	5,000	5,000	5,000
Tools and Supplies	9,704	10,000	12,091	10,000
Training - Tuition Reimbursement	3,540	19,000	12,000	18,000
Training - HFTA	18,020	20,000	16,625	21,000
Training-AMR	1,710	3,000	2,280	3,000
Travel and Meetings	758	3,000	1,732	3,000
Uniforms	1,638	1,800	1,499	2,000
Utilities-Gas and Electric	20,378	23,000	23,251	23,000
Utilities-Telephone	6,133	6,000	4,865	6,500
Utilities-Water	4,517	4,250	3,673	4,750
Vehicle Supplies	882	3,000	1,173	3,500
Weed Abatement	5,000	7,000	7,500	7,000
OPERATING EXPENDITURES	434,871	510,101	393,235	594,449
Dispatch Services	252,735	285,600	285,600	287,000
Hazmat Emergency Response	23,508	25,000	25,000	25,000
CONTRACTED SERVICES	276,243	310,600	310,600	312,000
Capital Purchases	37,910	36,000	48,126	86,000
Fire Truck Lease/Purchase	-	25,000	25,000.00	103,000
CAPITAL EXPENDITURES	37,910	61,000	73,126	189,000
TOTAL FIRE EXPENDITURES	\$ 4,896,013	\$ 5,271,556	\$ 4,728,184	\$ 6,248,640

Significant Changes

The budget for Lemon Grove Fire Department increases every year. The Fire Department has a Memorandum of Understanding agreement is currently in negotiations. A new Fire Engine was authorized last year and the first lease payment is due in FY 2023/24. Additionally, other vehicle and equipment costs are increasing due to extending the life through maintenance.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 4,896,013	\$ 5,271,556	\$ 4,728,184	\$ 6,248,640
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 - General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 - Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 4,896,013	\$ 5,271,556	\$ 4,728,184	\$ 6,248,640

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Fire Chief - Contracted	1.00	1.00	1.00	1.00
Deputy Fire Chief - Contracted	3.00	3.00	3.00	3.00
Division Chief - Contracted	3.00	3.00	3.00	3.00
Battalion Chief - Contracted	3.00	3.00	3.00	3.00
Captain	6.00	6.00	6.00	6.00
Fire Engineer	6.00	6.00	6.00	6.00
Firefighter/Paramedic	6.00	6.00	6.00	6.00
Fire Inspector	1.00	1.00	1.00	1.00
Fire Marshal - Contracted	1.00	1.00	1.00	1.00
Management Analyst - Contracted	1.00	1.00	1.00	1.00
Total Personnel	31.00	31.00	31.00	31.00



"We will selflessly strive to serve the needs of our communities through collaboration, innovation, and personal accountability while embracing change and planning for the future."



COMMUNITY DEVELOPMENT OVERVIEW

Department Function

Protecting the health, safety, and welfare of residents and visitors while enhancing the quality of life in Lemon Grove through professional planning, site and building review, and inspection services. Creating a sustainable, well-designed, and prosperous community with a business-friendly environment.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	380,701	572,499	426,719	600,494
Operating Expenditures	55,412	70,325	66,459	71,142
Contracted Services	477,668	600,000	760,864	600,000
Capital Expenditures	-	-	-	-
Total Expenditures	\$ 913,780	\$ 1,242,824	\$ 1,254,042	\$ 1,271,636

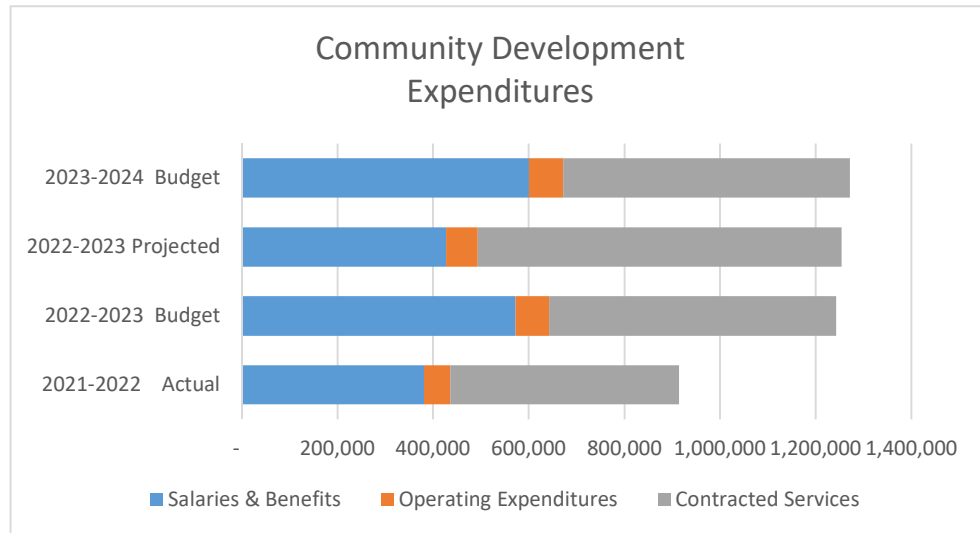
ACCOUNT DETAIL FOR THE DEPARTMENT OF COMMUNITY DEVELOPMENT

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	289,053	372,960	319,794	416,260
Planning Commission Wages	-	1,000	75	1,000
Overtime	62	2,000	698	2,000
Extra Help	11,764	8,000	316	8,000
Health Benefits	20,483	48,000	28,262	48,000
Health Benefits-Retirees	6,059	6,059	6,059	6,059
Workers Compensation Insurance	3,711	3,600	6,268	11,098
Medicare	6,888	5,408	7,228	5,284
Life Insurance	180	389	316	389
Long Term Disability	326	678	502	678
Retirement	42,174	124,405	57,201	101,725
SALARIES & BENEFITS	380,701	572,499	426,719	600,494
Computer Maintenance	17,472	21,500	20,668	21,500
Copier Service	2,302	2,700	660	2,700
Fuel	333	775	170	775
Insurance-Liability	20,259	21,000	30,725	21,639
Insurance-Property	6,140	6,200	5,669	4,628
Membership and Dues	-	750	-	1,500
Mileage	-	300	-	300
Noticing	-	4,000	-	4,000
Office Supplies	2,948	3,500	3,040	3,500
Printing	-	250	-	250
Repair & Maintenance-Vehicles	-	200	-	200
Subscriptions and Books	-	500	280	500
Training	-	1,500	-	1,500
Travel and Meetings	-	500	-	1,500
Utilities-Gas and Electric	2,845	2,650	3,031	2,650
Utilities-Telephone	2,668	3,500	1,811	3,500
Utilities-Water	446	500	405	500
OPERATING EXPENDITURES	55,412	70,325	66,459	71,142

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Plan Checks/Consultations	470,078	500,000	660,864	500,000
Professional Services	7,590	100,000	100,000	100,000
CONTRACTED SERVICES	477,668	600,000	760,864	600,000
TOTAL DEVELOPMENT EXPENDITURES	\$ 913,780	\$ 1,242,824	\$ 1,254,042	\$ 1,271,636

Significant Changes

The budget for the Community Development has fluctuated for the past couple of years. The primary factor is an increase in Adjacent Dwelling Unit activity, creating increase workload for plan checks and consultant requirements to ensure code compliance.



Budget by Funding Source

Funding Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - General Fund	\$ 819,304	\$ 1,099,612	\$ 1,153,257	\$ 1,101,820
02 - Highway User Tax Fund	\$ 21,380	\$ 24,130	\$ 27,848	\$ 32,042
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ 65,912	\$ 106,333	\$ 65,699	\$ 128,222
21 - Integrated Waste Reduction Fund	\$ 1,197	\$ 2,125	\$ 1,206	\$ 1,592
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ 5,987	\$ 10,624	\$ 6,033	\$ 7,960
Total Funding	\$ 913,780	\$ 1,242,824	\$ 1,254,043	\$ 1,271,636

Personnel	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Community Development Manager	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	0.00	0.00
Assistant Planner	1.00	1.00	1.00	1.00
Development Services Tech II	0.00	0.00	1.00	1.00
Code Enforcement/Water Quality Inspector	1.00	1.00	1.00	1.00
Office Specialist II	0.00	0.00	0.00	0.50
Intern	1.00	1.00	1.00	1.00
Total Personnel	5.00	5.00	5.00	5.50

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COMMUNITY SERVICES OVERVIEW

Department Function

Improves the quality of life fro the residents of Lemon Grove through the operation and maintenance of parks and recreation facilities.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	170,473	195,584	216,768	320,927
Operating Expenditures	127,924	148,101	152,711	149,048
Total Expenditures	\$ 298,397	\$ 343,685	\$ 369,479	\$ 469,975

ACCOUNT DETAIL FOR THE DEPARTMENT OF COMMUNITY SERVICES

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	67,199	70,647	67,691	147,225
Overtime	6,671	6,000	13,259	6,000
Extra Help	60,788	81,421	88,020	108,662
Health Benefits	13,141	19,200	17,967	24,000
Health Benefits-Retirees	4,590	4,590	4,590	4,590
Workers Compensation Insurance	5,887	6,000	9,610	13,981
Medicare	5,255	1,024	7,595	7,201
Life Insurance	146	156	154	194
Long Term Disability	85	271	98	339
Retirement	6,711	6,275	7,784	8,733
SALARIES & BENEFITS	170,473	195,584	216,768	320,927
Computer Maintenance	3,637	4,300	4,073	4,300
Computer Equipment	-	1,000	-	500
Copier Service	146	100	132	100
Day Camp	13,379	20,000	16,144	20,000
Rental Equipment	-	800	-	-
Insurance-Liability	10,130	10,200	15,363	10,820
Insurance-Property	3,115	3,300	5,669	4,628
Maintenance-Supplies	-	12,000	-	800
Mileage	-	100	241	250
Office Supplies	276	600	254	100
Professional Services	-	-	1,128	-
Uniforms - Clothing	-	-	-	250
Rental Expense	903	4,000	-	600
Special Events	27,342	30,000	32,747	35,000
Utilities-Gas and Electric	37,673	34,000	40,366	34,000
Utilities-Telephone	6,412	4,701	5,107	4,700
Utilities-Water	24,913	23,000	31,488	33,000
OPERATING EXPENDITURES	127,924	148,101	152,711	149,048
TOTAL COMMUNITY SERVICES EXP.	\$ 298,397	\$ 343,685	\$ 369,479	\$ 469,975

Significant Changes

The budget for the Community Services Department were reduced for the past couple of years. The programs offered were shut down or very limited due to the pandemic and stay at home orders. FY23/24 is budgeted back at pre-pandemic levels with the assumption that rates will stay the same and participation will resume.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 287,460	\$ 343,685	\$ 369,479	\$ 469,975
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ 10,937	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 298,397	\$ 343,685	\$ 369,479	\$ 469,975

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Community Services Specialist	1.00	1.00	1.00	2.00
Community Services Assistant	1.00	1.00	1.00	1.00
Recreation Leaders I (PT - Seasonal)	2.50	2.50	2.50	2.50
Recreation Leaders II (PT - Seasonal)	3.00	3.00	3.00	3.00
Total Personnel	7.50	7.50	7.50	8.50

PUBLIC WORKS DEPARTMENT

Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 1,696,599	\$ 2,644,297	\$ 2,102,459	\$ 1,593,343
02 - Highway User Tax Fund	\$ 259,064	\$ 336,455	\$ 220,533	\$ 371,266
10 - Transportation Development Act	\$ 14,462	\$ 21,749	\$ 9,118	\$ 19,370
11 -General Benefit Lighting	\$ 13,883	\$ 23,291	\$ 9,217	\$ 18,817
12 -Local Benefit Lighting	\$ 13,892	\$ 23,291	\$ 9,206	\$ 18,817
14 - TransNet	\$ 30,176	\$ 28,739	\$ 18,228	\$ 45,887
15 - Sanitation District	\$ 303,085	\$ 446,995	\$ 199,385	\$ 423,818
21 - Integrated Waste Reduction Fund	\$ 8,798	\$ 12,910	\$ 5,084	\$ 10,725
22 - Wildflower Assessment District	\$ 2,947	\$ 4,341	\$ 1,512	\$ 3,117
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ 1,694	\$ 2,471	\$ 590	\$ 1,771
Total Funding	\$ 2,344,601	\$ 3,544,539	\$ 2,575,334	\$ 2,506,931

PUBLIC WORKS - ADMINISTRATION OVERVIEW

Department Function

Keeping the integrity of the Lemon Grove community through the professional administration, planning, and maintenance of the City's infrastructure, including streets, sewers, street and traffic signs, parks, medians, and storm drains. Engaging community involvement in improving the quality of life through engineering, constructing and maintaining the city's infrastructure in an efficient and effective manner.

SUMMARY OF EXPENDITURES BY TYPE

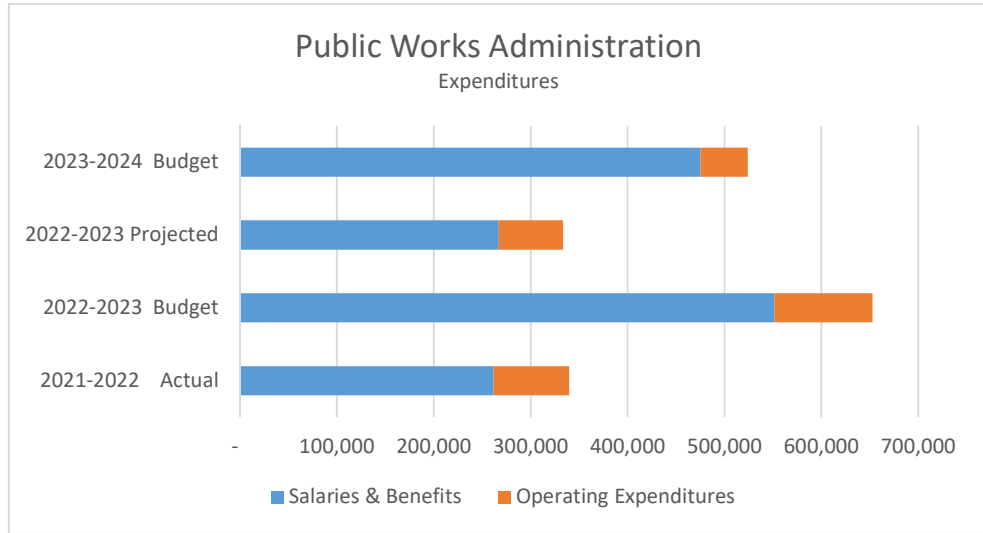
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	261,734	551,629	266,745	475,248
Operating Expenditures	77,818	101,200	66,639	48,539
Total Expenditures	\$ 339,552	\$ 652,829	\$ 333,384	\$ 523,787

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ADMINISTRATION DIVISION

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	193,161	321,456	125,115	323,670
Overtime	-	200	1,157	200
Part time Salaries	469	-	59,963	-
Health Benefits	9,916	36,000	8,115	36,000
Workers Compensation Insurance	2,400	2,400	3,970	9,199
Medicare	2,920	4,705	2,038	4,738
Life Insurance	75	292	66	292
Long Term Disability	325	509	286	509
Retirement	52,468	186,067	66,035	100,641
SALARIES & BENEFITS	261,734	551,629	266,745	475,248
Advertising & Marketing	-	-	-	2,000
Computer Maintenance	9,726	9,800	14,317	9,800
Copier Service	1,895	1,600	2,379	2,200
Damages - Cost Recovery	38,490	40,000	16,401	-
Fuel	136	100	-	-
Insurance-Liability	4,052	4,200	6,145	4,328
Insurance-Property	36	1,500	2,268	1,851
Advertising & Marketing	-	3,000	525	3,000
Membership and Dues	322	1,200	181	700
Mileage	2,143	3,000	1,875	3,100
Office Supplies	1,953	2,000	2,267	2,000
Software (Minor)	1,725	2,000	2,763	2,000
Protective Clothing	9,003	12,000	8,349	760
Repair & Maintenance-Equipment	900	1,000	788	1,000
Training	3,140	15,000	3,537	9,000
Travel and Meetings	166	1,000	744	3,000
Utilities-Gas and Electric	2,845	2,700	3,032	2,700
Utilities-Telephone	953	700	766	700
Utilities-Water	334	400	303	400
OPERATING EXPENDITURES	77,818	101,200	66,639	48,539
TOTAL PW ADMIN EXPENDITURES	\$ 339,552	\$ 652,829	\$ 333,384	\$ 523,787

Significant Changes

The budget for the Public Works Administration Division has remained consistent for the past couple of years. The major change this year is that California now requires DOT training for CDL licensing which increased training by \$12,000 in FY 23/24.



Budget by Funding Source

Funding Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - General Fund	\$ 207,338	\$ 275,639	\$ 248,234	\$ 210,128
02 - Highway User Tax Fund	\$ 22,985	\$ 87,762	\$ 14,730	\$ 70,272
10 - Transportation Development Act	\$ 6,413	\$ 20,187	\$ 4,709	\$ 18,134
11 -General Benefit Lighting	\$ 2,289	\$ 14,203	\$ 1,484	\$ 10,924
12 -Local Benefit Lighting	\$ 2,298	\$ 14,203	\$ 1,473	\$ 10,924
14 - TransNet	\$ 6,290	\$ 11,341	\$ 3,832	\$ 9,591
15 - Sanitation District	\$ 87,342	\$ 209,771	\$ 55,975	\$ 178,201
21 - Integrated Waste Reduction Fund	\$ 2,903	\$ 12,910	\$ 2,061	\$ 10,725
22 - Wildflower Assessment District	\$ -	\$ 4,341	\$ -	\$ 3,117
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ 1,694	\$ 2,471	\$ 590	\$ 1,771
Total Funding	\$ 339,552	\$ 652,828	\$ 333,089	\$ 523,787

Personnel	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Assistant City Manager/Public Works Director	1.00	1.00	1.00	0.00
Public Works Director	1.00	1.00	1.00	1.00
Public Works Secretary	1.00	1.00	1.00	0.00
Public Works Admin & Ops Manager	0.00	1.00	0.00	0.00
Administrative Office Coordinator	0.00	0.00	0.00	1.00
Total Personnel	3.00	4.00	3.00	2.00

PUBLIC WORKS - ENGINEERING OVERVIEW

Department Function

Protecting the environmental and technical interest of residents and visitors in the Lemon Grove community through professional review and inspection of grading and improvement plans, including hydrology, water quality, and soils for private development projects.

SUMMARY OF EXPENDITURES BY TYPE

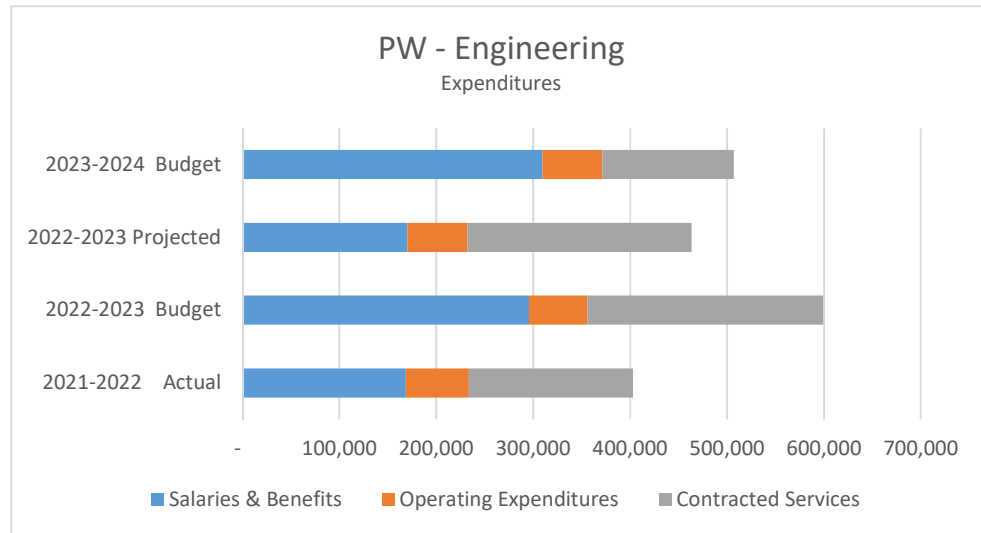
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	168,538	295,600	170,222	309,472
Operating Expenditures	65,075	60,250	62,133	61,948
Contracted Services	169,369	243,200	231,131	135,450
Capital Expenditures	-	-	-	-
Total Expenditures	\$ 402,982	\$ 599,050	\$ 463,486	\$ 506,870

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, ENGINEERING DIVISION

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	133,792	165,437	127,972	180,084
Overtime	1,056	-	-	250
Extra Help	-	8,000	-	8,000
Health Benefits	4,432	24,000	4,652	24,000
Health Benefits- Retirees	1,224	1,224	1,224	1,224
Workers Compensation Insurance	2,418	2,400	4,022	5,069
Medicare	1,941	2,399	3,952	2,611
Life Insurance	46	194	34	194
Long Term Disability	81	339	53	339
Retirement	23,548	91,607	28,313	87,700
SALARIES & BENEFITS	168,538	295,600	170,222	309,472
Advertising	-	100	-	-
Computer Maintenance	11,458	11,000	9,382	11,000
Copier Service	1,245	1,300	627	1,300
Fuel	1,804	2,000	1,002	2,000
Insurance- Liability	10,130	10,200	15,363	10,820
Insurance- Property	3,115	3,300	5,669	4,628
Mileage	-	150	-	-
Office Supplies	1,805	2,200	2,142	2,200
Utilities- Traffic Signal	32,590	27,000	25,589	27,000
Utilities- Telephone	2,372	2,500	1,852	2,500
Utilities- Water	557	500	506	500
OPERATING EXPENDITURES	65,075	60,250	62,133	61,948
Development Support	5,386	8,200	2,689	8,200
Professional Services	139,716	105,000	122,810	127,250
Sidewalk Master Plan	24,266	130,000	105,632	-
CONTRACTED SERVICES	169,369	243,200	231,131	135,450
TOTAL ENGINEERING EXPENDITURES	\$ 402,982	\$ 599,050	\$ 463,486	\$ 506,870

Significant Changes

The budget for the Public Works Engineering Division has remained consistent for the past couple of years. The uncompleted projects scheduled in previous years have been carried over to FY23/24.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 295,422	\$ 396,150	\$ 360,836	\$ 295,757
02 - Highway User Tax Fund	\$ 39,719	\$ 66,726	\$ 38,485	\$ 80,893
10 - Transportation Development Act	\$ 680	\$ 1,562	\$ 630	\$ 1,236
11 -General Benefit Lighting	\$ 4,225	\$ 9,088	\$ 3,953	\$ 7,893
12 -Local Benefit Lighting	\$ 4,225	\$ 9,088	\$ 3,954	\$ 7,893
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ 58,710	\$ 116,436	\$ 55,629	\$ 113,198
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 402,982	\$ 599,050	\$ 463,486	\$ 506,870

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Engineering Inspector	1.00	1.00	1.00	1.00
SR Management Analyst	1.00	1.00	1.00	0.50
Total Personnel	2.00	2.00	2.00	1.50

PUBLIC WORKS - STREETS OVERVIEW

Department Function

Maintaining the reliability of the Lemon Grove roadways and alleys, sidewalks, storm drain structures, street signs, street lights, and other street related services.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	508,861	370,246	437,547	454,576
Operating Expenditures	141,895	165,450	132,021	280,423
Contracted Services	17,877	119,700	32,923	14,700
Capital Expenditures	306,416	939,333	612,182	-
Total Expenditures	\$ 975,050	\$ 1,594,729	\$ 1,214,673	\$ 749,699

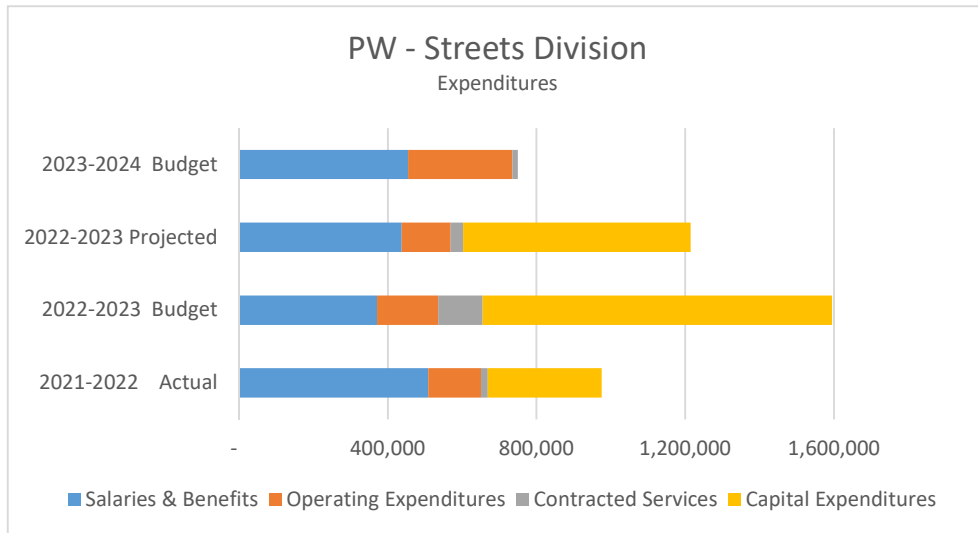
ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, STREETS DIVISION

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	393,093	242,274	312,522	278,301
Overtime	28,620	7,000	28,807	7,000
Health Benefits	20,247	58,800	27,544	60,000
Health Benefits - Retirees	191	-	459	460
Workers Compensation Insurance	5,812	6,000	9,916	7,834
Medicare	6,259	3,356	5,481	4,035
Life Insurance	132	476	156	486
Long Term Disability	208	831	262	848
Retirement	54,299	51,510	52,400	95,612
SALARIES & BENEFITS	508,861	370,246	437,547	454,576
Computer Maintenance	2,335	2,800	2,637	2,800
Cost Recovery	-	-	-	30,000
Equipment Rental	4,902	12,000	7,956	10,000
Fuel	21,603	14,400	17,862	14,400
Graffiti Cleanup Supplies	1,700	1,400	1,492	1,400
Herbicides/Pesticides	620	750	-	750
Insurance-Liability	10,130	10,200	15,363	10,820
Insurance-Property	1,300	3,500	5,669	4,628
Membership and Dues	-	100	-	225
Office Supplies	-	100	210	100
Pavement Markings	-	1,000	-	1,000
Permit Expenses	515	1,000	822	7,000
Protective Clothing	-	600	659	6,700
Repair and Maintenance-Equipment	26,035	25,000	16,045	28,000
Repair and Maintenance-Sidewalk	5,000	3,500	-	5,000
ADA Ramp Replacement	-	-	-	32,000
Repair and Maintenance-Storm Drain	1,296	10,000	-	22,000
Repair and Maintenance-Vehicles	20,141	20,000	24,935	22,000
Tools and Supplies	9,752	12,000	10,668	32,000

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Training	-	1,800	-	12,500
Utilities-Gas and Electric	2,014	2,300	2,051	1,800
Utilities-Telephone	3,146	10,000	2,479	2,300
Utilities-Water	31,406	33,000	23,172	33,000
OPERATING EXPENDITURES	141,895	165,450	132,021	280,423
Contractual Services	3,590	2,000	7,519	2,000
Professional Services	-	105,000	-	-
Street Sweeping	14,287	12,700	25,405	12,700
CONTRACTED SERVICES	17,877	119,700	32,923	14,700
LG Realignment	447	-	-	-
St Improvements	-	700,000	612,182	-
McKnight & Mt Vernon Repair	305,969	-	-	-
Crane & Golden Rehab	-	239,333	-	-
69th St Joint Paving with San Diego	-	-	-	-
CAPITAL EXPENDITURES	306,416	939,333	612,182	-
TOTAL STREETS EXPENDITURES	\$ 975,050	\$ 1,594,729	\$ 1,214,673	\$ 749,699

Significant Changes

The budget for the Public Works Streets Division fluctuated for the past couple of years. The uncompleted projects scheduled in previous years have been carried over to FY23/24. The remaining projects have been updated to show current projected costs and carried forward to FY23/24.



Budget by Funding Source

Funding Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - General Fund	\$ 598,675	\$ 1,322,579	\$ 929,303	\$ 405,446
02 - Highway User Tax Fund	\$ 196,361	\$ 181,967	\$ 167,318	\$ 220,101
10 - Transportation Development Act	\$ 7,369	\$ -	\$ 3,780	\$ -
11 -General Benefit Lighting	\$ 7,369	\$ -	\$ 3,780	\$ -
12 -Local Benefit Lighting	\$ 7,369	\$ -	\$ 3,780	\$ -
14 - TransNet	\$ 23,886	\$ 17,398	\$ 14,396	\$ 36,295
15 - Sanitation District	\$ 128,127	\$ 72,786	\$ 87,781	\$ 87,856
21 - Integrated Waste Reduction Fund	\$ 5,895	\$ -	\$ 3,024	\$ -
22 - Wildflower Assessment District	\$ 2,947	\$ -	\$ 1,512	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 977,997	\$ 1,594,729	\$ 1,214,673	\$ 749,699

Personnel	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Public Works Admin & Ops Manager	1.00	0.00	1.00	0.00
Public Works Superintendent	0.00	0.00	1.00	1.00
Street Supervisor	1.00	1.00	1.00	1.00
Streets Crew Lead	0.00	0.00	0.00	1.00
Street Technician I	2.00	2.00	2.00	2.00
Street Technician II	2.00	2.00	2.00	3.00
Maintenance Service Worker	1.00	1.00	1.00	1.00
Total Personnel	7.00	6.00	8.00	9.00

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PUBLIC WORKS - GROUNDS DIVISION OVERVIEW

Department Function

Providing constituents a better outdoor leisure activities. Helping improve the communities outdoor environment by maintaining and improving the green spaces, hardscapes, and playgrounds, for the City of Lemon Grove's City Parks.

SUMMARY OF EXPENDITURES BY TYPE

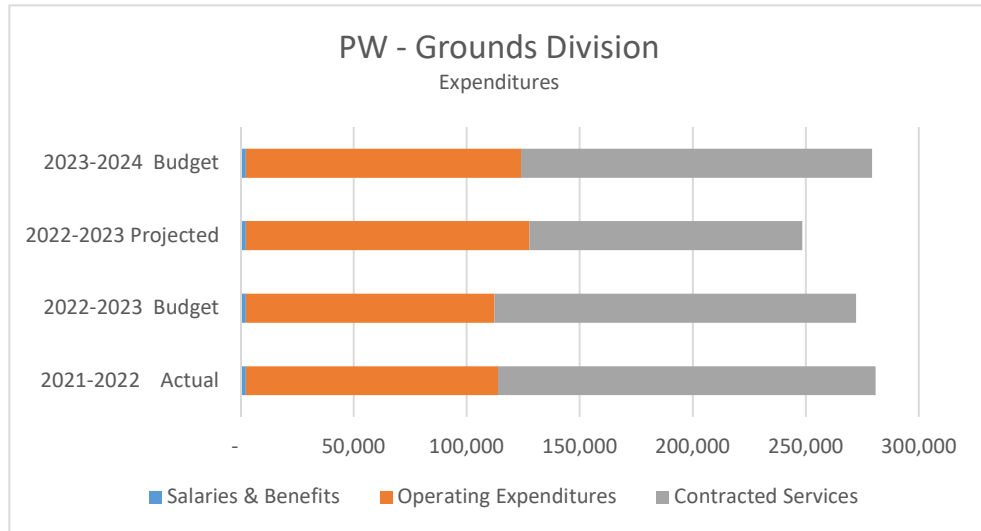
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	2,295	2,295	2,295	2,295
Operating Expenditures	111,571	110,000	125,511	121,700
Contracted Services	167,018	160,000	120,656	155,300
Capital Expenditures	-	-	-	-
Total Expenditures	\$ 280,884	\$ 272,295	\$ 248,462	\$ 279,295

ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, GROUNDS DIVISION

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Health Benefits-Retirees	2,295	2,295	2,295	2,295
SALARIES & BENEFITS	2,295	2,295	2,295	2,295
Lighting Maintenance	4,144	3,300	34,280	8,000
Maintenance-Supplies	10,667	12,000	7,650	19,000
Utilities-Gas and Electric	7,917	7,400	5,338	7,400
Utilities-Telephone	2,042	2,300	1,473	2,300
Utilities-Water	86,800	85,000	76,770	85,000
OPERATING EXPENDITURES	111,571	110,000	125,511	121,700
Contractual Services	137,464	125,000	93,970	110,300
Tree Maintenance	29,554	35,000	26,685	45,000
CONTRACTED SERVICES	167,018	160,000	120,656	155,300
TOTAL GROUNDS EXPENDITURES	\$ 280,884	\$ 272,295	\$ 248,462	\$ 279,295

Significant Changes

The budget for the Public Works Grounds Division fluctuated each year based on community usage of parks. Additionally, organic growth dictates the need for ground maintenance and can change dramatically depending on rainfall and other weather conditions.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 280,884	\$ 272,295	\$ 248,462	\$ 279,295
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 - General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 - Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 280,884	\$ 272,295	\$ 248,462	\$ 279,295

PUBLIC WORKS - FACILITIES DIVISION OVERVIEW

Department Function

Providing maintenance to all City facilities. Prolonging the life expectancy of buildings and fixtures through regular maintenance and repair.

SUMMARY OF EXPENDITURES BY TYPE

Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries & Benefits	149,256	284,637	211,475	240,972
Operating Expenditures	95,904	110,900	103,950	64,908
Capital Expenditures	51,723	30,100	199	30,100
Total Expenditures	\$ 296,883	\$ 425,637	\$ 315,624	\$ 447,280

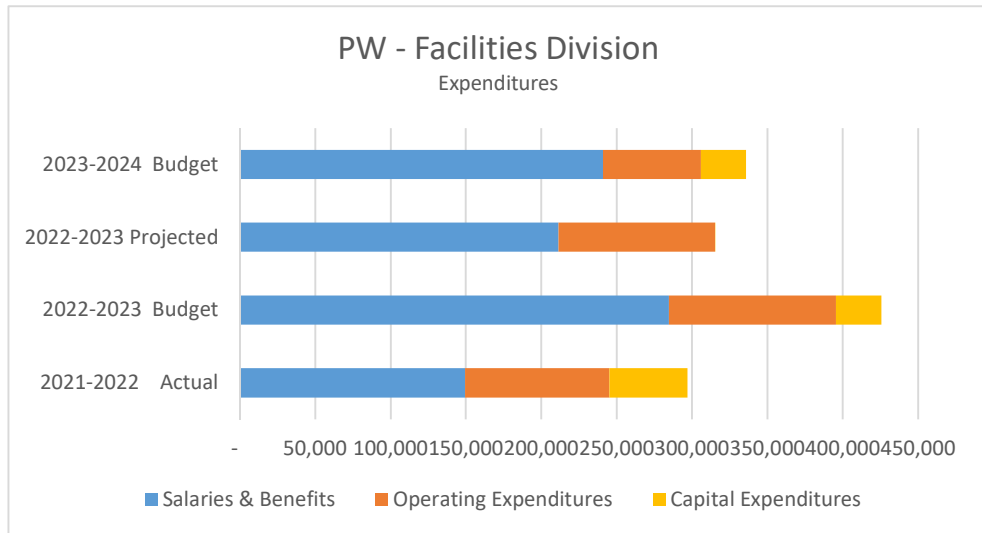
ACCOUNT DETAIL FOR THE DEPARTMENT OF PUBLIC WORKS, FACILITIES DIVISION

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Salaries	105,545	174,489	142,488	170,159
Overtime	8,143	10,000	21,145	10,000
Health Benefits	16,035	40,800	20,861	36,000
Health Benefits-Retirees	3,366	3,366	3,366	3,366
Workers Compensation Insurance	5,812	6,000	9,401	4,790
Medicare	1,871	2,501	2,849	2,467
Life Insurance	166	330	241	292
Long Term Disability	288	577	415	509
Retirement	8,030	46,573	10,709	13,390
SALARIES & BENEFITS	149,256	284,637	211,475	240,972
Computer Maintenance	1,167	1,500	1,319	1,500
Equipment Rental	640	500	2,342	1,000
Fuel	4,417	3,700	5,163	3,700
Insurance-Liability	10,130	10,200	15,363	10,820
Insurance-Property	3,738	3,900	6,803	5,553
Maintenance-Services	28,494	36,200	29,449	-
Maintenance-Supplies	16,449	31,000	12,215	31,000
Memberships and Dues	-	-	-	135
Office Supplies	-	-	189	100
Protective Clothing	-	-	-	3,500
Repair and Maintenance	22,535	16,300	22,383	-
Repair and Maintenance-ADA	-	-	-	-
Repair and Maintenance-Equipment	913	1,600	1,255	1,600
Tools and Supplies	2,852	2,100	2,935	2,100
Utilities-Gas and Electric	2,014	1,800	2,051	1,800
Utilities-Telephone	2,482	1,900	2,424	1,900
Utilities-Water	74	200	60	200
OPERATING EXPENDITURES	95,904	110,900	103,950	64,908
Contractual Services	-	-	-	111,300
CONTRACTED SERVICES	-	-	-	111,300

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Fire Station Drainage	-	20,000	-	20,000
Rec Center Roof Replacement	44,475	-	-	-
Park Improvements	7,248	10,100	199	10,100
CAPITAL EXPENDITURES	51,723	30,100	199	30,100
TOTAL FACILITIES EXPENDITURES	\$ 296,883	\$ 425,637	\$ 315,624	\$ 447,280

Significant Changes

The budget for the Public Works Facilities Division fluctuated each year based on Capital Projects, otherwise the expenditures remain flat. In FY22/23 some planned projects were delayed and will be rescheduled in upcoming years.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 314,280	\$ 377,635	\$ 315,624	\$ 402,717
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ 28,906	\$ 48,002	\$ -	\$ 44,563
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 343,186	\$ 425,637	\$ 315,624	\$ 447,280

Personnel	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Facilities Supervisor	1.00	1.00	1.00	1.00
Facility Technician I	1.00	1.00	1.00	1.00
Facility Technician II	1.00	1.00	1.00	1.00
Maintenance Service Worker	0.00	0.00	0.00	0.50
Total Personnel	3.00	3.00	3.00	3.50



Flash forward to today, and the City of Lemon Grove is a vibrant community to its 27,000 residents. Exhibiting small-town charm in the midst of bustling metropolitan of San Diego, it pays homage to its past in a myriad of ways. There's still a small lemon orchard next to city hall, and the iconic 1928 'Big Lemon' is a must-see all on its own.

-California.com

NON-DEPARTMENTAL OVERVIEW

Function

Identifies activities and programs for the operation and general benefit of the City of Lemon Grove that is not otherwise associated to a particular department.

SUMMARY OF EXPENDITURES BY TYPE

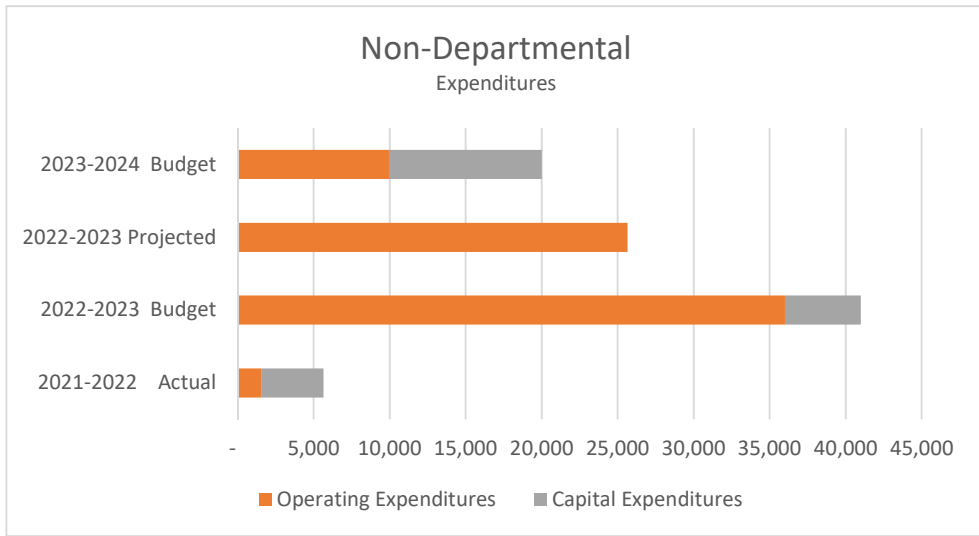
Expenditure Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Operating Expenditures	1,527	36,000	25,645	10,000
Contracted Expenses	8,571	50,000	50,000	50,000
Capital Expenditures	4,117	5,000	-	10,000
Total Expenditures	\$ 14,215	\$ 91,000	\$ 75,645	\$ 70,000

ACCOUNT DETAIL FOR NON-DEPARTMENTAL

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
Emergency Contractual Services	216	-	-	-
General Election	-	35,000	25,645	10,000
Misc. Expenditures	-	1,000	-	-
Emergency Protective Gear	-	-	-	-
Reopening Materials & Supplies	1,311	-	-	-
OPERATING EXPENDITURES	1,527	36,000	25,645	10,000
Professional Services	8,571	50,000	50,000	50,000
CONTRACTED SERVICES	\$ 8,571	\$ 50,000	\$ 50,000	\$ 50,000
Equip Replacement - Fire	4,117	-	-	-
Equip Replacement - IT	-	5,000	-	10,000
CAPITAL EXPENDITURES	4,117	5,000	-	10,000
TOTAL NON-DEPARTMENTAL EXPENDITURES	\$ 14,215	\$ 91,000	\$ 75,645	\$ 70,000

Significant Changes

The budget for Non-Departmental expenses fluctuates each year based on activities, special events, and projects. The primary factor in the FY24 change is related to election activity. While election costs span two fiscal years, the majority of expenses occur in the fiscal year prior to the candidates taking office, as the candidates begin filing in the even years and the elections are held in the odd years.



Budget by Funding Source

Funding Source	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
01 - General Fund	\$ 14,215	\$ 91,000	\$ 75,645	\$ 70,000
02 - Highway User Tax Fund	\$ -	\$ -	\$ -	\$ -
10 - Transportation Development Act	\$ -	\$ -	\$ -	\$ -
11 -General Benefit Lighting	\$ -	\$ -	\$ -	\$ -
12 -Local Benefit Lighting	\$ -	\$ -	\$ -	\$ -
14 - TransNet	\$ -	\$ -	\$ -	\$ -
15 - Sanitation District	\$ -	\$ -	\$ -	\$ -
21 - Integrated Waste Reduction Fund	\$ -	\$ -	\$ -	\$ -
22 - Wildflower Assessment District	\$ -	\$ -	\$ -	\$ -
23 - Serious Traffic Offender Program	\$ -	\$ -	\$ -	\$ -
26 - Storm Water Program Fund	\$ -	\$ -	\$ -	\$ -
Total Funding	\$ 14,215	\$ 91,000	\$ 75,645	\$ 70,000



Enterprise Funds

Fund 15—Sanitation District - Operating

Fund 16—Sanitation District - Capital

Fund 17—Sanitation District - Pure Water

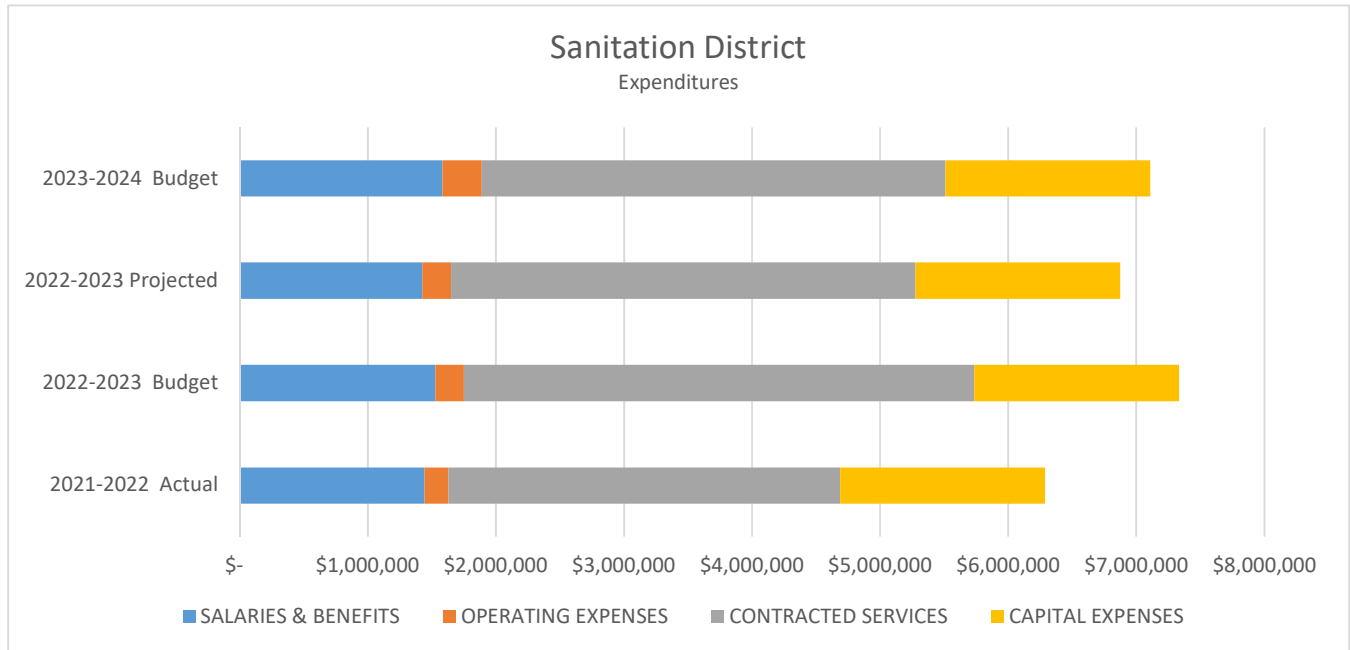
Fund 19—Sanitation District - Capacity

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Repair & Maint-Vehicles	9,682	8,000	4,798	8,000
Tools and Supplies	10,020	20,000	2,700	20,000
Traffic Safety Equipment	-	500	-	500
Training	5,430	4,000	7,118	13,500
Travel and Meetings	-	1,500	125	1,500
Utilities-Gas and Electric	2,514	2,163	2,172	2,389
Utilities-Telephone	3,808	4,000	2,589	4,000
Utilities-Water	2,259	500	1,180	500
Transfer to Self-Insured Liability Fund	-	-	-	-
OPERATING EXPENSES	\$ 185,554	\$ 221,798	\$ 226,183	\$ 305,020
Contractual Services	18,831	75,000	75,000	50,000
Emergency Callout and Repair	14,690	10,000	10,000	15,000
Litigation Services	-	-	-	-
Metro Annual Capacity & Treatment	2,703,204	3,265,112	3,197,511	3,136,940
Sewage Transportation	53,858	56,000	63,130	58,000
Professional Services	248,932	250,000	250,000	300,000
Professional Svcs-City Atty	-	10,000	-	10,000
Restoration Services	-	-	-	25,000
Camera Program	-	300,000	-	-
Street Sweeping	17,850	19,000	26,363	23,000
CONTRACTED SERVICES	\$ 3,057,365	\$ 3,985,112	\$ 3,622,004	\$ 3,617,940
Metro Pure Water Phase I	-	-	-	-
Transfer to Gas Tax Fund	100,000	100,000	100,000	100,000
Transfer to Sanitation Capital Fund	1,500,000	1,500,000	1,500,000	1,500,000
Transfer to Pure Water Fund	-	-	-	-
CAPITAL EXPENSES	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
TOTAL EXPENSES	\$ 6,288,634	\$ 7,334,962	\$ 6,873,660	\$ 7,108,226
OPERATING RESERVE FUND BALANCE	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000
115 TRUST FOR PENSION OBLIGATIONS *	\$ 1,104,866	\$ 1,919,538	\$ 1,881,900	\$ 1,919,538
ENDING FUND BALANCE	\$ 8,706,583	\$ 8,184,587	\$ 8,297,456	\$ 8,564,388

* **Note:** This is not a transfer, it signifies the Sanitation District balance that is in the 115 Trust.

Significant Changes

The budget for the Sanitation Operation Fund fluctuates each year based on Capital Projects, otherwise the expenditures remain flat. In FY21/22 some planned projects were delayed and will be rescheduled in upcoming years.



Expenditure Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - Department Cost Allocations	\$ 318,600	\$ 414,399	\$ 281,526	\$ 901,264
15 - Sanitation District Operating Fund	\$ 5,970,033	\$ 6,920,563	\$ 6,592,134	\$ 6,206,962
Total Expenditures	\$ 6,288,634	\$ 7,334,962	\$ 6,873,660	\$ 7,108,226

Personnel	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Sanitation Supervisor	1.00	1.00	1.00	1.00
Technician I	2.00	2.00	2.00	2.00
Technician II	2.00	2.00	2.00	2.00
Sr. Management Analyst	0.50	0.50	0.50	0.50
Total Personnel	5.50	5.50	5.50	5.50



Sanitation District Capital Improvement Plan

FY 2023/24 Capital Budget

SANITATION PROJECTS (FUNDED)									
Project Name	Funding Source	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding		
Sewer Video Inspection Program	Sanitation - 16	\$300,000					\$300,000		
FY 2018/19 Sewer Rehabilitation Project	Sanitation - 16	\$939,935	\$939,935				\$1,879,870		
FY 2019/20 Sewer Rehabilitation Project	Sanitation - 16	\$815,000	\$815,000				\$1,630,000		
FY 2020/21 Sewer Rehabilitation Project	Sanitation - 16	\$1,631,500	\$1,461,500				\$3,093,000		
FY 2023/24 Sewer Rehabilitation Project	Sanitation - 16	\$200,000	\$506,000	\$506,000			\$1,212,000		
FY 2024/25 Sewer Rehabilitation Project	Sanitation - 16		\$200,000	\$701,000	\$701,000		\$1,602,000		
FY 2025/26 Sewer Rehabilitation Project	Sanitation - 16			\$879,100	\$879,100		\$1,758,200		
FY 2026/27 Sewer Rehabilitation Project	Sanitation - 16				\$2,230,800	\$815,400	\$3,046,200		
FY 2027/28 Sewer Rehabilitation Project	Sanitation - 16					\$356,400	\$356,400		
TOTALS		\$3,886,435	\$3,922,435	\$2,086,100	\$3,810,900	\$1,171,800	\$14,877,670		

Sanitation Projects

Sanitary Sewer Video Inspection Program

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 300,000.00	

Project Description:

This project was created to contract out the video inspection and grading of the District's sewer main line system. Planned to occur in two phases, these projects will provide the District with 100% video footage of all main lines in the District which is something that it does not currently have. This will be used to compare future video footage against as the District continues to video with in house personnel.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	300,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	300,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	300,000	300,000	-	-	-	-	\$ 300,000
							\$ -
							\$ -
							\$ -
Totals	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Sanitation Projects

FY 2018-19 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2018-19	Design		\$ 1,879,870.00	

Project Description:
 Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on: CIP-4 Bakersfield East Replacement Project.



Budget & Expense Summary:	
Prior Approved Budget	\$ 969,000
Budget Increase/Decrease	\$ 910,870
FY2023/24 Budget	\$ 1,879,870
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 1,879,870

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	-	939,935	939,935	-	-	-	\$ 1,879,870
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ 939,935	\$ 939,935	\$ -	\$ -	\$ -	\$ 1,879,870

Sanitation Projects

FY 2019-20 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 1,630,000.00	

Project Description:

Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-3 Skyline Drive, CIP-10 Arcadia Drive, CIP-22 Madera Replacement Street Pipeline, and CIP-28 Central Avenue Pump Station Projects.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	1,955,000
Budget Increase/Decrease	\$	(325,000)
FY2023/24 Budget	\$	1,630,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	1,630,000

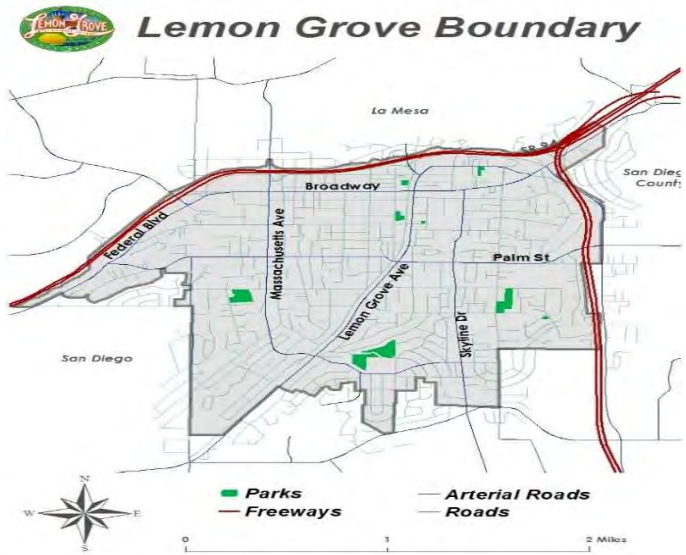
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	1,630,000	815,000	815,000	-	-	-	\$ 1,630,000
							\$ -
							\$ -
							\$ -
Totals	\$ 1,630,000	\$ 815,000	\$ 815,000	\$ -	\$ -	\$ -	\$ 1,630,000

Sanitation Projects

FY 2020-21 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2024	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 3,093,000.00	

Project Description:
 Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-8 Broadway South, CIP-11 Skyline at Mt. Vernon, CIP-13 Baldwin, Roy, Kempf, CIP-2, Misc. Manhole Repairs, CIP-25 Cinderella Place, CIP-26 Taft Street, and CIP-27 Mt. Vernon St.



Budget & Expense Summary:		
Prior Approved Budget	\$	2,113,000
Budget Increase/Decrease	\$	980,000
FY2023/24 Budget	\$	3,093,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	3,093,000

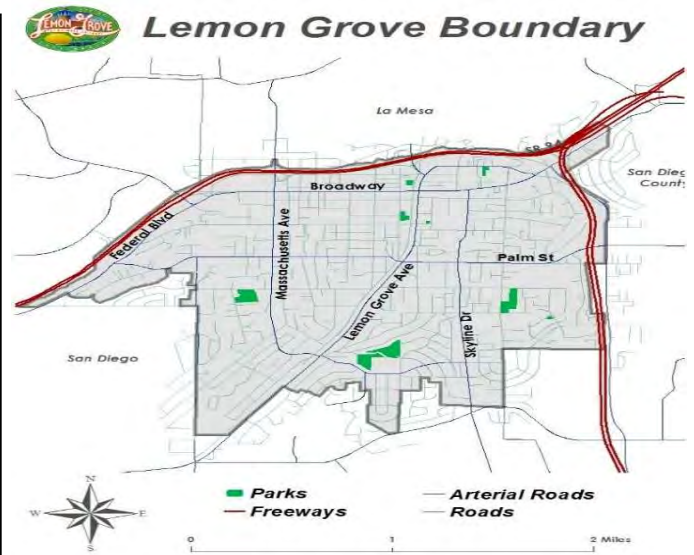
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	3,093,000	1,631,500	1,461,500	-	-	-	\$ 3,093,000
							\$ -
							\$ -
							\$ -
Totals	\$ 3,093,000	\$ 1,631,500	\$ 1,461,500	\$ -	\$ -	\$ -	\$ 3,093,000

Sanitation Projects

FY 2023-24 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 1,212,000.00	

Project Description:
 Peer the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-5 Mt. Vernon to Shirley Lane and CIP-18 Broadway Replacement Project.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	1,212,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	1,212,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	1,212,000	200,000	506,000	506,000	-	-	\$ 1,212,000
							\$ -
							\$ -
							\$ -
Totals	\$ 1,212,000	\$ 200,000	\$ 506,000	\$ 506,000	\$ -	\$ -	\$ 1,212,000

Sanitation Projects

FY 2024-25 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 1,602,000.00	

Project Description:
 Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-17 Federal Blvd North Project.



Budget & Expense Summary:		
Prior Approved Budget	\$	1,349,000
Budget Increase/Decrease	\$	253,000
FY2023/24 Budget	\$	1,602,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	1,602,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	1,602,000	-	200,000	701,000	701,000	-	\$ 1,602,000
							\$ -
							\$ -
							\$ -
Totals	\$ 1,602,000	\$ -	\$ 200,000	\$ 701,000	\$ 701,000	\$ -	\$ 1,602,000

Sanitation Projects

FY 2025-26 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 1,758,200.00	

Project Description:
 Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-16 Federal Blvd South, CIP-21 DVSP Upgrade, and CIP-23 Ensenada Street.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 1,758,200
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 1,758,200

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	1,758,200	-	-	879,100	879,100	-	\$ 1,758,200
							\$ -
							\$ -
							\$ -
Totals	\$ 1,758,200	\$ -	\$ -	\$ 879,100	\$ 879,100	\$ -	\$ 1,758,200

Sanitation Projects

FY 2026-27 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2028	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 3,046,200.00	

Project Description:
 Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-7 San Altos Lining Project.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 3,046,200
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 3,046,200

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	3,046,200	-	-	-	2,230,800	815,400	\$ 3,046,200
							\$ -
							\$ -
							\$ -
Totals	\$ 3,046,200	\$ -	\$ -	\$ -	\$ 2,230,800	\$ 815,400	\$ 3,046,200

Sanitation Projects

FY 2027-28 Sewer Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Improvement	Summer 2029	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 356,400.00	

Project Description:
 Per the Lemon Grove Sanitary Sewer Master Plan, that was updated in August 2017, a series of projects were prioritized for design/construction each fiscal year to efficiently maintain the districts main lines. This year the project will focus on repairs for: CIP-7 San Altos Lining Project.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 356,400
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 356,400

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 16 - Sanitation	356,400	-	-	-	-	356,400	\$ 356,400
							\$ -
							\$ -
							\$ -
Totals	\$ 356,400	\$ -	\$ -	\$ -	\$ -	\$ 356,400	\$ 356,400



Special Revenue Funds

Fund 02—Gas Fund: Highway User Tax

Fund 05—Parkland Dedication Ordinance Fund

Fund 07—Supplemental Law Enforcement Svcs Fund

Fund 08— Grants

Fund 09—Community Development Block Grant (CDBG)

Fund 10—Transportation Development Act (TDA) Fund

Fund 14—TransNet: Street Construction Fund

Fund 21—Integrated Waste Reduction Fund

Fund 23—Serious Traffic Offender Program (STOP) Fund

Fund 24— Federal Boulevard In Lieu Fund

Fund 26—Storm Water Program Fund

Fund 27— RTCIP Fund

Fund 28— American Rescue Plan Fund

Fund 30—Public Education & Governmental Access Fund

Account Description	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
Storm Drain Rehab	90,000	100,000	100,000	100,000
Street Rehab	364,952	865,000	865,000	865,000
CAPITAL EXPENSES	454,952	965,000	965,000	965,000
TOTAL EXPENSES	\$ 1,099,133	\$ 1,727,565	\$ 1,689,169	\$ 1,733,252
ENDING FUND BALANCE	\$ 1,026,196	\$ 201,745	\$ 675,058	\$ 458,355

Expenditure Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - Department Cost Allocations	\$ 318,600	\$ 414,399	\$ 281,526	\$ 462,039
02 - Highway User Tax Fund	\$ 780,533	\$ 1,313,166	\$ 1,407,643	\$ 1,271,213
Total Expenditures	\$ 1,099,133	\$ 1,727,565	\$ 1,689,169	\$ 1,733,252

Account Description	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget
CNRA CM PT 3	-	-	-	1,470,755
Caltrans Transportation Planning	-	-	-	71,000
SB1383 - Local Assistance Grant	-	-	-	38,158
Local Assistance Grant - Park Bathrooms	-	-	-	400,000
Pending Grants - Not Awarded	-	-	-	884,632
GRANT EXPENSES	\$ 349,473	\$ 1,667,334	\$ 34,672	\$ 4,461,780
TOTAL EXPENSES	\$ 349,473	\$ 1,667,334	\$ 34,672	\$ 4,461,780
ENDING FUND BALANCE	\$ (233,959)	\$ 65,835	\$ (227,589)	\$ (228,938)

Expenditure Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - Department Cost Allocations	\$ 40,604	\$ 42,337	\$ 28,109	\$ 59,904
14 - TransNet	\$ 712,747	\$ 3,416,065	\$ 593,722	\$ 3,398,499
Total Expenditures	\$ 753,351	\$ 3,458,402	\$ 621,831	\$ 3,458,402

Expenditure Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - Department Cost Allocations	\$ 18,047	\$ 25,630	\$ 13,123	\$ 23,361
21 - Integrated Waste Reduction Fund	\$ 33,054	\$ 85,536	\$ 25,009	\$ 62,175
Total Expenditures	\$ 51,101	\$ 111,166	\$ 38,132	\$ 85,536

Expenditure Source	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Budget	Projected	Budget
01 - Department Cost Allocations	\$ 12,426	\$ 18,569	\$ 11,110	\$ 12,426
26 - Storm Water Program Fund	\$ 130,681	\$ 165,632	\$ 67,749	\$ 171,775
Total Expenditures	\$ 143,106	\$ 184,201	\$ 78,860	\$ 184,201



Fund 11—Lemon Grove Lighting District: General Benefit

Fund 12—Lemon Grove Lighting District: Local Benefit

Fund 22—Wildflower Assessment District

Fund 33—Main St Promenade Community Facilities District



Fund 25—Self Insurance Workers’ Compensation Reserve

Fund 29—Self Insured Liability Reserve



Fund 60/64—Successor Agency Fund



Capital Improvement Plan

FY 2023/24 Capital Budget





Five-Year Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) identifies the City's five-year plan for the design and construction of multiple capital projects. This is both a fiscal and strategic planning tool that outlines, prioritizes, and monitors all the planned projects that are funded and not funded over a "rolling" five-year term. The document quantifies and defines costs, funding sources, departmental responsibilities, project phases and timing. Each year the CIP will be reviewed and updated as part of the citywide financial planning and City Council goal-setting process. At the same time, it sets a vision for long-term planning and expectations. It is also extremely valuable as a community outreach and communications tool as it clearly shows the major tax dollar investments that are planned and constructed through citywide infrastructure improvements.

The CIP includes five years of projected capital needs, the first year of which will be budgeted in the annual budget. Dollars in the first year of the five-year CIP will be authorized for spending in the project planning, bidding and award process. The remaining four years of the CIP serve as a proposed financial plan subject to annual review by the City Council.

Through the five-year program, there are two types of projects that will be highlighted. First, major rehabilitation projects includes significant maintenance and/or updates to existing infrastructure and/or facilities that provide essential public services and maintain health and safety. Examples of these projects include roadway rehabilitation, roof replacement, HVAC system upgrades and the removal and replacement of storm drainpipes. Second, new public improvements includes projects that expand existing infrastructure and/or facilities, or construct new facilities, to address present and future needs of the community. Examples include a new skate park, multi-purpose athletic field, or gateway entrance with citywide wayfinding signage.

How this Document is Organized

The CIP is broken down into three major sections. Revenue Summary, Five-Year Project Overview, and Individual Project Details.

1. Revenue Summary: Highlights funding sources that are allocated to the CIP. This is a mixture of restricted and unrestricted funds to plan, design or construct each project.
2. Five-Year CIP Summary and Project Overview: Describes projects from a variety of informational perspectives. Projects are presented by year, category, and funding source(s).
3. Individual Project Details: Specific detail about each project identified in the Five-year Project Overview that includes the project type, project category, targeted completion date, responsible department, initial funding year, project status, total project cost and funding source.

Guide to the Five-Year CIP

The CIP is an invaluable component of the City's effort to provide a safe, healthy and attractive community. The goal of this document and process is to consistently document, plan and implement projects that meet or strive to satisfy the goals and objectives established by the City Council each fiscal year.

It further outlines long-term priorities that the City Council identifies which assist staff in seeking and applying for non-general funds (e.g. grants) allowing the City to plan, design or construction those long-term projects. While the document is titled, "Five-Year CIP" it is important to note that this process is not a stagnant five years but it is a rolling five years that will be updated each year based on the goals established by the City Council to meet the needs of the community at the time.

Lastly, this CIP captures all projects whether each has a funding source or not. This method is used because this tool will track all projects that the City Council identifies as a priority, whether or not it has funds programmed.



Five-Year Capital Improvement Program

Revenue Summary

CIP projects rely on multiple funding sources to design and construct each project, each year. The first year funding plan for the CIP is relatively secured and pending any unforeseen challenges will be completed as shown. Yet, when looking forward to years 2-5 the consistence and stability of any CIP funding source becomes challenging for a number of reasons. First, the funds may be grant related and only serve a specific purpose in a certain amount of time. Second, the funds may emanate from the State or Federal Government. Changes at those levels in funding amounts or the outright cancellation of funds will have a trickle-down effect on future projects the City programs.

It is in this light of uncertain funding sources that the projects are still important enough to be listed and identified as a project/opportunity should a funding source come available. In these instances, the unfunded projects will be included in the CIP; however, no funding sources will be identified.

When looking at multiple funding sources for the CIP, staff relied on the Fund Listing that is embedded in the budget document, of which, is also listed below.

Governmental Funds

01 - General Fund

This is the primary day-to-day operating fund for the City, which reflects all financial activity that is not required to be accounted for in another fund. A majority of revenue from this fund comes from property and sales tax. Public safety, government administration, community services, street maintenance, environmental programs, and park maintenance are funded through the General Fund. The Fund Balance is an accounting term for the General Fund Reserve, the City's savings account. The reserves are intended for: use in times of emergency, one-time capital/equipment purchases, replacing equipment, grant matches, and to ensure funds are available for future financial obligations (such as pension contributions and accumulated leave time).

Enterprise Funds

The Lemon Grove Sanitation District manages four sanitation related enterprise funds.

15 - Sanitation: Operating

The District relies on Fund 15 to collect revenue generated by Sanitation District ratepayers and to pay the operational costs of the system.

16 - Sanitation: Capital

The capital fund is used to set aside funds for equipment replacement, sewer rehabilitation projects, and rate stabilization.

Special Revenue Funds

02 - Gas Tax Fund

Revenues for this fund come from the State of California Gasoline Tax, including SB1 road maintenance and rehabilitation account (RMRA) monies. Fund proceeds may be used to research, plan, construct, improve, maintain, and operate local streets.

05 - Parkland Dedication Ordinance Fund

The City Municipal Code requires that subdivision development set-aside park land that will eventually be developed as part of the municipal park system. The Code also allows the payment of a fee in-lieu of dedicating actual land. Proceeds in the fund may be used by the City for the purchase of park land, the development of new parks or the major rehabilitation of existing parks.

08 - Grant Fund

This fund provides for management of grants currently being administered by the City. It functions as an "in-and-out" fund to ensure grant proceeds and expenditures are not mingled with the General Fund or other fund proceeds.

09 - Community Development Block Grant Fund

This fund is used for managing grant proceeds from the Community Development Block Grant program. Funds are expended and then reimbursed by the County of San Diego.

14 - TransNet Fund

This fund is used for managing proceeds distributed by SANDAG for Local Street and road improvements funded through the transactions and use tax approved by San Diego County voters in 2004 for regional transportation projects (the TransNet Extension Ordinance). This fund is specifically used to finance significant right-of-way improvements (streets and sidewalks), storm drain, and traffic related projects.

24 – In-Lieu Fee Fund

This fund collects developer fees that support capital improvements related to specific areas on Federal Boulevard to construct streets, curb and gutter, sidewalk, landscaping and drainage improvements.

28 – American Rescue Plan Act

This fund manages federal funding that was provided to municipalities under specific programs and projects restrictions. Included, but not limited to, infrastructure improvements, business development, and community improvements.



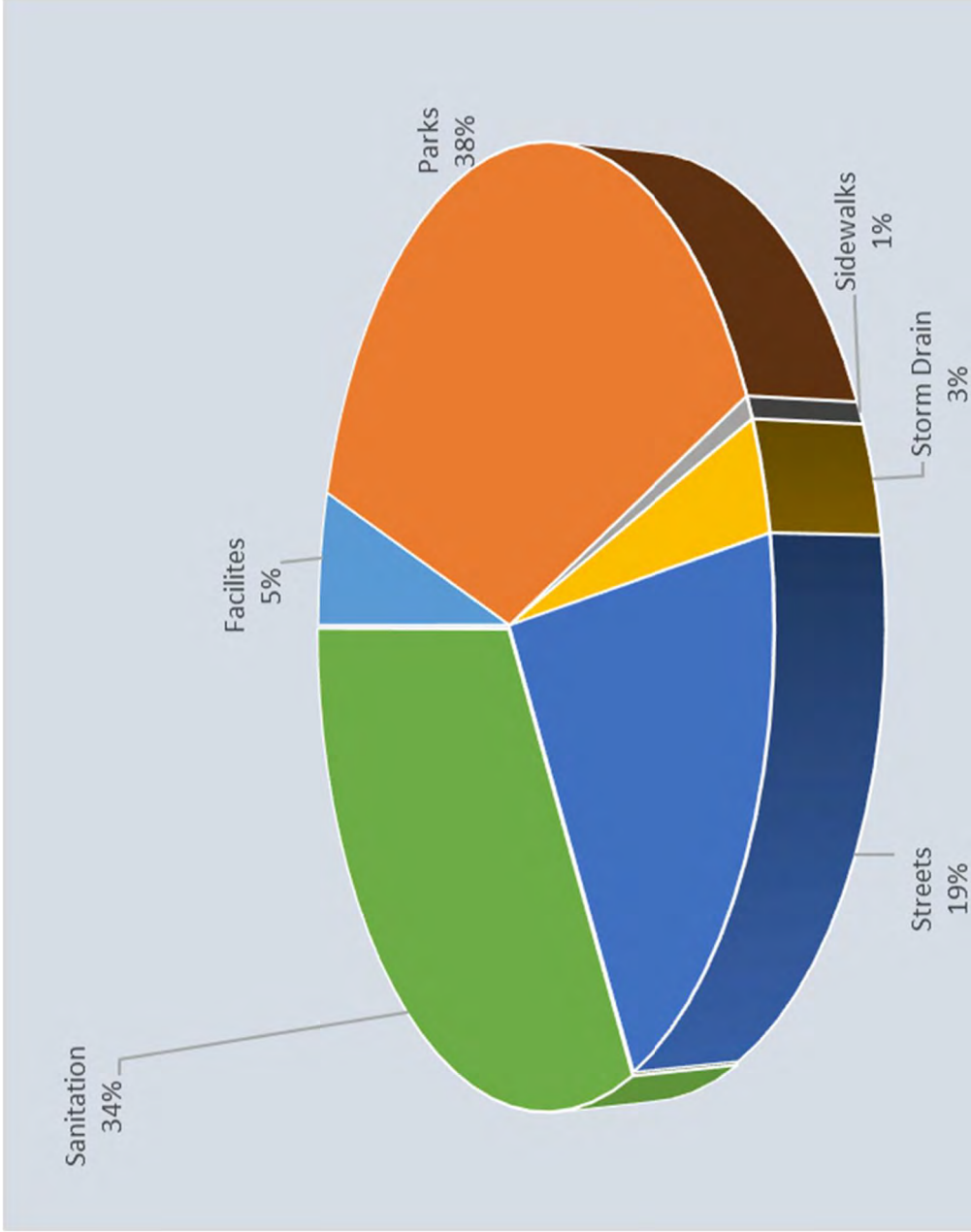
Five-Year Capital Improvement Program

Five-Year CIP Summary and Project Overview

CIP Funding Request by Year

Funding Source	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding
One Time Revenue	\$20,000	\$0	\$0	\$0	\$0	\$20,000
02-Gas Tax Fund	\$1,400,000	\$660,000	\$660,000	\$671,000	\$671,000	\$4,062,000
05-Parkland Dedication Ordinance Fund	\$0	\$0	\$0	\$0	\$0	\$0
08-Grant Fund	\$2,205,000	\$2,375,000	\$3,725,000	\$5,945,000	\$2,300,000	\$16,550,000
09-Community Development Block Grant Fund	\$379,990	\$0	\$0	\$0	\$0	\$379,990
14-TransNet Fund	\$1,360,000	\$675,000	\$675,000	\$684,000	\$684,000	\$4,078,000
15/16-Sanitation	\$3,886,435	\$3,922,435	\$2,086,100	\$3,810,900	\$1,171,800	\$14,877,670
27 - Regional Transportation Congestion Prg	\$300,000	\$0	\$0	\$0	\$0	\$300,000
28 - American Rescue Plan	\$4,022,900	\$0	\$0	\$0	\$0	\$4,022,900
32 - Capitol Projects	\$13,294	\$0	\$0	\$0	\$0	\$13,294
Total	\$13,587,619	\$7,632,435	\$7,146,100	\$11,110,900	\$4,826,800	\$44,303,854

Five Year Total - Funded Projects By Category



* Note: Equipment and vehicle replacement were not included in the CIP.

FACILITIES PROJECTS (FUNDED)

Project Name	Funding Source	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding
Fire Department Drainage Project	One Time Rev.	\$20,000					\$20,000
Community Center Front Door Replacement	ARPA	\$50,000					\$50,000
Recreation Center Door Replacements	ARPA	\$15,000					\$15,000
Public Works Gate Replacement	ARPA	\$20,000					\$20,000
Fire Station Bay Door Replacement	ARPA	\$250,000					\$250,000
Fire Station Turnout Room	ARPA	\$75,000					\$75,000
Community Center Roof Replacement	ARPA	\$218,000					\$218,000
Fire Station Roof Replacement	ARPA	\$330,000					\$330,000
City Hall/Sheriff Station Roof Rehabilitation	ARPA	\$353,900					\$353,900
Lee House Roof Rehabilitation	ARPA	\$93,000					\$93,000
Solar Upgrade Options	ARPA	\$293,000					\$293,000
Rec Center/Gym Fire Suppression Upgrade	ARPA	\$75,000					\$75,000
Fire Station HVAC Replacement	ARPA	\$92,000					\$92,000
City Hall HVAC Replacement	ARPA	\$107,000					\$107,000
Sheriff Dept HVAC Replacement	ARPA	\$167,000					\$167,000
Recreation Center HVAC Replacement	ARPA	\$77,000					\$77,000
Community Center HVAC Replacement	ARPA	\$62,000					\$62,000
TOTALS		\$2,297,900	\$0	\$0	\$0	\$0	\$2,297,900

FACILITIES PROJECTS (UNFUNDED)

Recreation Center – ADA Transition Plan	Unfunded																			\$90,000
Lemon Grove Fire Station – ADA Transition Plan	Unfunded																			\$95,000
City Hall Annex – ADA Transition Plan	Unfunded																			\$105,000
Public Works Yard – ADA Transition Plan	Unfunded																			\$115,000
Community Center – ADA Transition Plan	Unfunded																			\$165,000
Community Center Roof Replacement	Unfunded																			\$170,000
Lemon Grove Senior Center – ADA Transition Plan	Unfunded																			\$290,000
City Hall / Sheriff's Building – ADA Transition Plan	Unfunded																			\$785,000
City Hall Floor Replacement	Unfunded																			\$20,000
Community Center Floor Replacement	Unfunded																			\$25,000
Senior Center Door/Window Repairs	Unfunded																			\$35,000
Fire Station Restroom Renovation	Unfunded																			\$125,000
Fire Station Plumbing Upgrades	Unfunded																			\$60,000
Fire Station Floor Replacement	Unfunded																			\$20,000
Senior Center HVAC Replacement	Unfunded																			\$150,000
Senior Center Roof Replacement	Unfunded																			\$299,500
Trolley Station HVAC Replacement	Unfunded																			\$15,000
TOTALS																			\$2,564,500	

PARKS PROJECTS (FUNDED)

Project Name	Funding Sources	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding
Park Restroom Replacement Project	Grants	\$400,000					\$400,000
Connect Main Street Project Phase I and II	Grants	\$1,050,000	\$1,050,000				\$2,100,000
Connect Main Street Project Phase II & III	Grants	\$100,000	\$250,000	\$3,000,000	\$1,545,000		\$4,895,000
Connect Main Street Project Phase III	Grants	\$575,000	\$575,000				\$1,150,000
Connect Main Street Project Phase III	ARPA	\$260,000					
Connect Main Street Project Phase IV-VI	Grants	\$80,000	\$500,000	\$725,000	\$4,400,000	\$2,300,000	\$8,005,000
Treganza Heritage Park Fountain Re-design	ARPA	\$75,000					\$75,000
TOTALS		\$2,540,000	\$2,375,000	\$3,725,000	\$5,945,000	\$2,300,000	\$16,885,000

PARKS PROJECTS (UNFUNDED)

Connect Main Street Project Phase VII	Unfunded						\$4,300,000
Promenade Park (the Lemon) – ADA Transition Plan	Unfunded						\$10,000
Firefighter’s Skate Park – ADA Transition Plan	Unfunded						\$15,000
Veteran’s Park – ADA Transition Plan	Unfunded						\$20,000
Treganza Heritage Park – Fountain Rehabilitation	Unfunded						\$30,000
Main Street Promenade Park – ADA Transition Plan	Unfunded						\$40,000
Dan Kunkel Park – ADA Transition Plan	Unfunded						\$55,000
Treganza Heritage Park – ADA Transition Plan	Unfunded						\$60,000
Lemon Grove Park – ADA Transition Plan	Unfunded						\$155,000
Berry Street Park – ADA Transition Plan	Unfunded						\$278,937
Berry Street Park Parking Expansion Project	Unfunded						Unknown
TOTALS							\$29,928,937

SIDEWALK AND CURB RAMP PROJECTS (FUNDED)

Project Name	Funding Sources	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding
FY 2021-22 Sidewalk Project	TransNet	\$120,000					\$120,000
FY 2022-23 Sidewalk Project	TransNet		\$50,000				\$50,000
FY 2023-24 Sidewalk Project	TransNet			\$50,000			\$50,000
FY 2024-25 Sidewalk Project	TransNet				\$50,000		\$50,000
FY 2025-26 Sidewalk Project	TransNet					\$50,000	\$50,000
TOTALS		\$120,000	\$50,000	\$50,000	\$50,000	\$50,000	\$320,000

STORM DRAIN PROJECTS (FUNDED)							
Project Name	Funding Sources	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding
Annual Storm Drain Rehabilitation Project	Gas Tax	\$300,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1,500,000
	TransNet	\$190,000	\$90,000	\$90,000	\$90,000	\$90,000	
	ARPA	\$250,000					
TOTALS		\$740,000	\$190,000	\$190,000	\$190,000	\$190,000	\$1,500,000

STORM DRAIN PROJECTS (UNFUNDED)							
College Avenue Regional Storm Drain Project	Unfunded						\$350,000
Project 1_1 Westerly End of Federal	Unfunded						\$1,750,000
Project 1_2 Broadway	Unfunded						\$10,050,000
Project 1_3 West Street at Broadway	Unfunded						\$80,000
Project 1_9 College Avenue	Unfunded						\$1,220,000
Project 1_11 Federal Blvd.	Unfunded						\$1,810,000
	Impact Fee						\$600,000
TOTALS							\$15,860,000

STREETS PROJECTS (FUNDED)

Project Name	Funding Sources	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding
Streets Less Than 25 PCI	One Time Rev.						\$1,160,000
	ARPA	\$1,160,000					
FY 2022-2023 Street Rehabilitation Project	Gas Tax	\$550,000					\$1,075,000
	TransNet	\$525,000					
FY 2023-2024 Street Rehabilitation Project	Gas Tax	\$550,000					\$1,075,000
	TransNet	\$525,000					
FY 2024-2025 Street Rehabilitation Project	Gas Tax		\$560,000				\$1,095,000
	TransNet		\$535,000				
FY 2025-2026 Street Rehabilitation Project	Gas Tax			\$560,000			\$1,095,000
	TransNet			\$535,000			
FY 2026-20275 Street Rehabilitation Project	Gas Tax				\$571,000		\$1,115,000
	TransNet				\$544,000		
FY 2027-2028 Street Rehabilitation Project	Gas Tax					\$571,000	\$1,115,000
	TransNet					\$544,000	
Crane Street Rehabilitation Project	CDBG	\$130,875					\$130,875
	CDBG	\$127,720					\$141,014
Buena Vista Rehabilitation Project	Fund 32	\$13,294					\$141,014
	CDBG	\$121,395					\$121,395
Nida Place, Corona St, Davidson Ave Rehabilitation Project	CDBG	\$121,395					\$121,395
	Fund 27	\$300,000					\$300,000
TOTALS		\$4,003,284	\$1,095,000	\$1,095,000	\$1,115,000	\$1,115,000	\$8,423,284

STREETS PROJECTS (UNFUNDED)

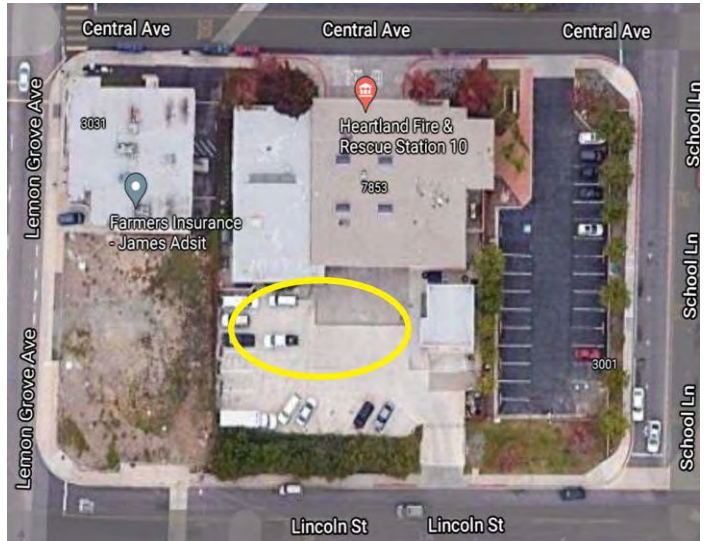
Project Name	Funding Sources	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total Project Funding
Streets Less Than 25 PCI	Unfunded						\$4,726,555
Buena Vista Rehabilitation Project	Unfunded						\$58,986
TOTALS							\$4,785,541

Facilities Projects

Fire Department Drainage Improvements

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement	Summer 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2021/22	Not Started		\$ 20,000.00	

Project Description:
<p>This project plans to demolish the existing drainage and surrounding concrete to remove and replace the drain. This will prevent water from ponding and encourage all surface flow of water to enter the drain and move off-site.</p>



Budget & Expense Summary:		
Prior Approved Budget	\$	20,000
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	20,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	20,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 01 - One Time Funding	20,000	20,000	-	-	-	-	\$ 20,000
							\$ -
							\$ -
							\$ -
Totals	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

Facilities Projects

Community Center - Front Door Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 50,000.00	

Project Description:
This project plans to replace the front door of the Community Center. The existing door is beginning to fail and requires replacement for security purposes.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 50,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 50,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	50,000	50,000	-	-	-	-	\$ 50,000
							\$ -
							\$ -
							\$ -
Totals	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Facilities Projects

Recreation Center - Door Replacements

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 15,000.00	

Project Description:
This project plans to replaces doors of the Recreation Center. The existing doors are beginning to fail and requires replacement for security purposes.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 15,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 15,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	15,000	15,000	-	-	-	-	\$ 15,000
							\$ -
							\$ -
							\$ -
Totals	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Facilities Projects

Public Works Yard - Gate Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 20,000.00	

Project Description:
<p>This project plans to replaces automatic gate at the entrance of the Public Works Yard. The existing gate was damaged and is not working properly. Requires replacement for security purposes.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 20,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 20,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	20,000	20,000	-	-	-	-	\$ 20,000
							\$ -
							\$ -
							\$ -
Totals	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

Facilities Projects

Lemon Grove Fire Station - Bay Doors Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 250,000.00	

Project Description:
<p>This project plans to replace the bay doors at the fire stations. The current bay doors are not working properly and due to age, is difficult to obtain repair parts. Replacement of the doors is required for operational and safety purposes.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 250,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 250,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	250,000	250,000	-	-	-	-	\$ 250,000
							\$ -
							\$ -
							\$ -
Totals	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Facilities Projects

Lemon Grove Fire Station - Turn Out Room

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 75,000.00	

Project Description:
<p>This project plans to build a turn out room for the proper cleaning and storage of turn outs, as required by current state code.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 75,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 75,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	75,000	75,000	-	-	-	-	\$ 75,000
							\$ -
							\$ -
							\$ -
Totals	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Facilities Projects

Community Center Roof Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 218,000.00	

Project Description:
<p>This project plans to remove and completely replace the entire roof of the Community Center. The existing roof and HVAC ducting is dated and will be replaced with a new roof material and duct work to prevent any further water intrusion.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 218,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 218,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	218,000	218,000	-	-	-	-	\$ 218,000
							\$ -
							\$ -
							\$ -
Totals	\$ 218,000	\$ 218,000	\$ -	\$ -	\$ -	\$ -	\$ 218,000

Facilities Projects

Lemon Grove Fire Station - Roof Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 330,000.00	

Project Description:
<p>This project plans to remove and completely replace the entire roof of the Fire Station. The existing roof and HVAC ducting is dated and will be replaced with a new roof material and duct work to prevent any further water intrusion.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 330,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 330,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	330,000	330,000	-	-	-	-	\$ 330,000
							\$ -
							\$ -
							\$ -
Totals	\$ 330,000	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000

Facilities Projects

Lemon Grove City Hall and Sheriff Sub Station - Roof Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 353,900.00	

Project Description:
This project plans to remove and completely replace the entire roof of City Hall and Sheriff's Sub Station. The existing roof and HVAC ducting is dated and will be replaced with a new roof material and duct work to prevent any further water intrusion.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 353,900
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 353,900

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	353,900	353,900	-	-	-	-	\$ 353,900
							\$ -
							\$ -
							\$ -
Totals	\$ 353,900	\$ 353,900	\$ -	\$ -	\$ -	\$ -	\$ 353,900

Facilities Projects

Lee House - Roof Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 93,000.00	

Project Description:
This project plans to remove and completely replace the entire roof of the Lee House. The existing roof and HVAC ducting is dated and will be replaced with a new roof material and duct work to prevent any further water intrusion.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 93,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 93,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	93,000	93,000	-	-	-	-	\$ 93,000
							\$ -
							\$ -
							\$ -
Totals	\$ 93,000	\$ 93,000	\$ -	\$ -	\$ -	\$ -	\$ 93,000

Facilities Projects

Solar Upgrade Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 293,000.00	

Project Description:
<p>This project plans to identify and install solar options to city buildings and locations.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 293,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 293,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	293,000	293,000	-	-	-	-	\$ 293,000
							\$ -
							\$ -
							\$ -
Totals	\$ 293,000	\$ 293,000	\$ -	\$ -	\$ -	\$ -	\$ 293,000

Facilities Projects

Recreation Center - Fire Suppression System Upgrade Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 75,000.00	

Project Description:
This project plans to implement capital upgrade to the fire suppression system for the Recreation Center and Gym area.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 75,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 75,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	75,000	75,000	-	-	-	-	\$ 75,000
							\$ -
							\$ -
							\$ -
Totals	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Facilities Projects

Lemon Grove Fire Station - HVAC Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 92,000.00	

Project Description:
This project plans to implement capital replacement of the HVAC System to the Fire Station. This upgrade will replace existing HVAC system that is failing.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 92,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 92,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	92,000	92,000	-	-	-	-	\$ 92,000
							\$ -
							\$ -
							\$ -
Totals	\$ 92,000	\$ 92,000	\$ -	\$ -	\$ -	\$ -	\$ 92,000

Facilities Projects

Lemon Grove City Hall - HVAC Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 107,000.00	

Project Description:
This project plans to implement capital replacement of the HVAC System to City Hall.. This upgrade will replace existing HVAC system that is failing.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 107,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 107,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	107,000	107,000	-	-	-	-	\$ 107,000
							\$ -
							\$ -
							\$ -
Totals	\$ 107,000	\$ 107,000	\$ -	\$ -	\$ -	\$ -	\$ 107,000

Facilities Projects

Lemon Grove Sheriff Sub Station - HVAC Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 167,000.00	

Project Description:
This project plans to implement capital replacement of the HVAC System to Sheriff's Sub Station. This upgrade will replace existing HVAC system that is failing.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 167,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 167,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	167,000	167,000	-	-	-	-	\$ 167,000
							\$ -
							\$ -
							\$ -
Totals	\$ 167,000	\$ 167,000	\$ -	\$ -	\$ -	\$ -	\$ 167,000

Facilities Projects

Recreation Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 77,000.00	

Project Description:
<p>This project plans to implement capital replacement of the HVAC System at the Recreation Center. This upgrade will replace existing HVAC system that is failing.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 77,000
<hr/>	
Expended/Encumbered	\$ -
<hr/>	
Available as of July 1, 2023	\$ 77,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - APRA	77,000	77,000	-	-	-	-	\$ 77,000
							\$ -
							\$ -
							\$ -
Totals	\$ 77,000	\$ 77,000	\$ -	\$ -	\$ -	\$ -	\$ 77,000

Facilities Projects

Community Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 62,000.00	

Project Description:
This project plans to implement capital replacement of the HVAC System at the Community Center. This upgrade will replace existing HVAC system that is failing.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 62,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 62,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - APRA	62,000	62,000	-	-	-	-	\$ 62,000
							\$ -
							\$ -
							\$ -
Totals	\$ 62,000	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ 62,000

Facilities Projects

Recreation Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 90,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: doors, gates, drinking fountains, parking lot, path of travel, signage, restroom repairs/adjustments, curb ramps, and accessible seating/access.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Fire Station - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 95,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, curb ramp, path of travel, flooring, doors, restroom adjustments, sinks, desk height, and stairwell traction.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

City Hall Annex - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 105,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, path of travel, doors, flooring, restrooms, kitchen, and patio gate.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Public Works Yard - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 115,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: door threshold, parking lot, sink height, path of travel, restrooms, signage, accessible lockers, and amend reach ranges.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Community Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 165,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: drinking fountain, emergency warning system, kitchen, tables, podium, benches, path of travel, stairs striping, doors, signage, restrooms, and ramp.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Senior Center - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 290,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, passenger loading zone, path of travel, doors, restrooms, counter top, work stations, restrooms, kitchen, stairs, ramps, drinking fountain, and tables.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

City Hall/Sheriff's Building - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 785,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, path of travel, doors, restrooms, counter top, work stations, restrooms, kitchen, stairs, ramps, and tables.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

City Hall - Floor Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 20,000.00	

Project Description:
<p>This project plans to implement replacement of flooring at City Hall. This plan will fix deficiencies and safety concerns for worn and damaged flooring.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Community Center - Floor Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 25,000.00	

Project Description:
<p>This project plans to implement replacement of flooring at Community Center. This plan will fix deficiencies and safety concerns for worn and damaged flooring.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Senior Center - Door/Window Replacement Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 35,000.00	

Project Description:
This project plans to implement replacement of doors and windows at the Senior Center.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Fire Station - Restroom Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 125,000.00	

Project Description:
This project plans to implement capital repairs and remodel requirements that were identified during a self-evaluation. Includes upgrades of facilities and plumbing.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Fire Station - Plumbing Upgrade Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 60,000.00	

Project Description:
This project plans to implement capital repairs and remodel requirements that were identified during a self-evaluation. Includes upgrades of the building's plumbing.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Fire Station - Floor Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 20,000.00	

Project Description:
This project plans to implement capital repairs and remodel requirements that were identified during a self-evaluation. Includes replacement of building's flooring



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Senior Center - HVAC Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 150,000.00	

Project Description:
This project plans to implement capital replacement of the HVAC System at the Senior Center. This upgrade will replace existing HVAC system that is failing..



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Senior Center - Roof Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 299,500.00	

Project Description:
<p>This project plans to implement capital replacement of the roof at the Senior Center. The existing roof and HVAC ducting is dated and will be replaced with a new roof material and duct work to prevent any further water intrusion.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Projects

Lemon Grove Trolley Station - HVAC Replacement

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 15,000.00	

Project Description:
This project plans to implement capital replacement of the HVAC System at the Trolley Station. This upgrade will replace existing HVAC system that is failing..



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

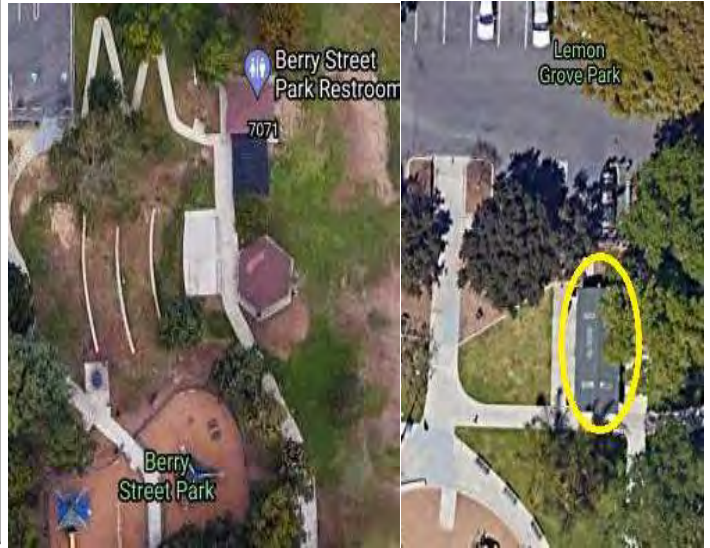
Parks Projects

Park Restroom Replacement Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement	Summer 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2022-23	Not Started		\$ 400,000.00	

Project Description:

In response to multiple repairs that are needed at both restrooms at Berry Street and Lemon Grove Park this project will explore an alternative to demolish and replace the restrooms with new self-contained models that will meet the current ADA requirements and avoid any current restrooms repairs that have been identified.



Budget & Expense Summary:		
Prior Approved Budget	\$	400,000
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	400,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	400,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 8 - Grant Funding	400,000	400,000	-	-	-	-	\$ 400,000
							\$ -
							\$ -
							\$ -
Totals	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Parks Projects

Connect Main Street Project - Phase I & II

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2020-21	Design		\$ 2,500,000.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from Broadway to San Miguel Avenue. The project will implement Phase 1 and Phase 2 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street congestion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.

CONNECT MAIN STREET PHASES 1 & 2



Budget & Expense Summary:

Prior Approved Budget	\$	2,500,000
Budget Increase/Decrease	\$	(400,000)
FY2023/24 Budget	\$	2,100,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	2,100,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 9 - Smart Growth Incentive Prg	2,500,000	1,050,000	1,050,000	-	-	-	\$ 2,100,000
							\$ -
							\$ -
							\$ -
Totals	\$ 2,500,000	\$ 1,050,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 2,100,000

Parks Projects

Connect Main Street Project - Phase II & III

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Design		\$ 4,895,000.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from Broadway to San Miguel Avenue. The project will implement Phase 2 and Phase 3 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street congestion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.

CONNECT MAIN STREET PHASES 1 & 2



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	4,895,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	4,895,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 9 - Smart Growth Incentive Prg	4,895,000	100,000	250,000	3,000,000	1,545,000	-	\$ 4,895,000
							\$ -
							\$ -
							\$ -
Totals	\$ 4,895,000	\$ 100,000	\$ 250,000	\$ 3,000,000	\$ 1,545,000	\$ -	\$ 4,895,000

Parks Projects

Connect Main Street Project - Phase III

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement	Spring 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY2020-21	Design		\$ 14,750,755.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from San Miguel Avenue to Mt. Vernon. The project will implement Phase 3 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street congestion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.

CONNECT MAIN STREET PHASE 3

LEMON GROVE, CA



Budget & Expense Summary:

Prior Approved Budget	\$	1,470,755
Budget Increase/Decrease	\$	(60,755)
FY2023/24 Budget	\$	1,410,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	1,410,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Grants - CA Natural Resource Agency	1,470,755	575,000	575,000	-	-	-	\$ 1,150,000
Fund 28 - ARPA		260,000					\$ 260,000
							\$ -
							\$ -
Totals	\$ 1,470,755	\$ 835,000	\$ 575,000	\$ -	\$ -	\$ -	\$ 1,410,000

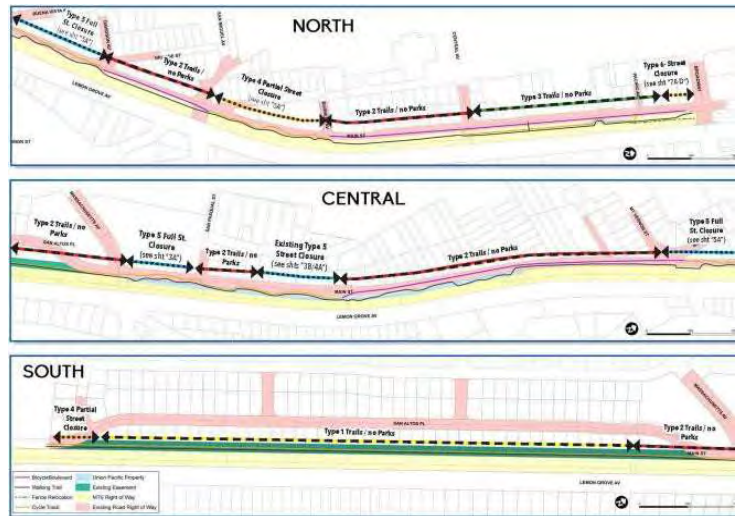
Parks Projects

Connect Main Street Project - Phase IV-VI

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 8,005,000.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from Mt. Vernon to Massachusetts Avenue. The project will implement Phase 4 through 6 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street congestion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	8,005,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	8,005,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Grants - CA Natural Resource Agency	8,005,000	80,000	500,000	725,000	4,400,000	2,300,000	\$ 8,005,000
							\$ -
							\$ -
							\$ -
Totals	\$ 8,005,000	\$ 80,000	\$ 500,000	\$ 725,000	\$ 4,400,000	\$ 2,300,000	\$ 8,005,000

Parks Projects

Treganza Heritage Park - Fountain Renovation

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Not Started		\$ 75,000.00	

Project Description:
<p>This project plans to assess the necessary repairs that will be required to for the fountain pump system as well as a full renovation of the exterior of the fountain.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 75,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 75,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	75,000	75,000	-	-	-	-	\$ 75,000
							\$ -
							\$ -
							\$ -
Totals	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

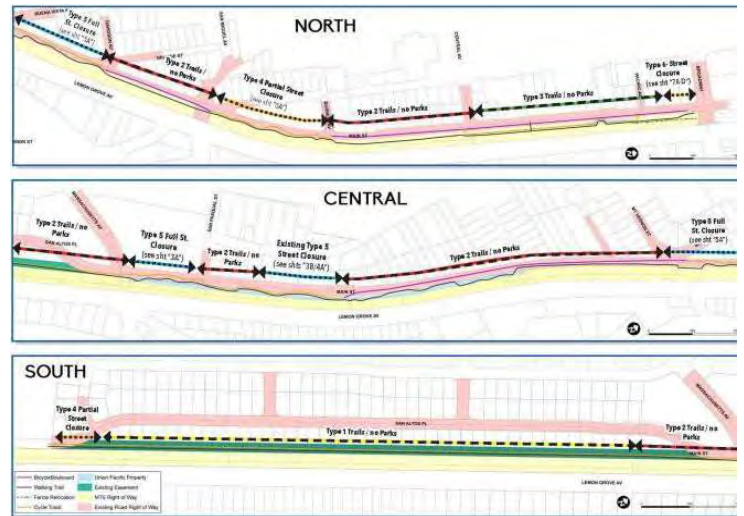
Parks Projects

Connect Main Street Project - Phase VII

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Parks	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 4,300,000.00	

Project Description:

This project plans will design and construct a linear park where Main Street exists from Massachusetts Avenue to San Altos Place. The project will implement Phase 7 of the SGIP funded Connect Main Street Plan to construct pedestrian and bicycle facilities and enhance the north/south movement of people walking/biking by implementing a street congestion, decomposed granite pedestrian trail, shared-use path, crosswalks, bulb outs, lighting and landscape features.



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	-
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	-

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Grants - CA Natural Resource Agency	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Promenade Park (The Lemon) - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 10,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: signage, curb ramp, and sidewalk landing.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Firefighter Skate Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 15,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: path of travel improvements, signage and drinking fountain adjustments.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Veteran's Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 20,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: elevation adjustment, signage, benches, and path of travel.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
<hr/>	
Expended/Encumbered	\$ -
<hr/>	
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Main Street Promenade Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 40,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: path of travel, doors, restroom adjustments, amphitheater changes, and play area.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Dan Kunkel Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 55,000.00	

Project Description:

This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: path of travel, signage, play area, reach ranges, benches, and sidewalk.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Treganza Heritage Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 60,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, path of travel, signage, curb ramps, and drinking fountain.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Lemon Grove Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 155,000.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, curb ramps, sidewalk, doors, restrooms, amenity heights, and path of travel.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Berry Street Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 278,937.00	

Project Description:
<p>This project plans to implement capital repairs that were identified during the ADA self-evaluation and transition plan in October 2019. Areas of work include: parking lot, signage, curb ramps, sidewalk, doors, restrooms, amenity heights, benches, water fountains, and path of travel.</p>



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Projects

Berry Street Park - ADA Transition Plan

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Facilities	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		Unknown	

Project Description:
 In response to multiple concerns from residents, park patrons and city staff, this project will evaluate nearby parking locations to determine if additional pavement, striping, and lighting are warranted to increase the accessibility of the park while also enhancing safety and limiting the amount of trash and debris that city staff cleans from the areas.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
		-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Sidewalk and Curb Ramp Project

FY 22 Annual Sidewalk and Curb Ramp Projects

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Maint. & Improvement	Summer 2024	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY21-22	Planning		\$ 120,000.00	

Project Description:
 This project removes and replaces sidewalk and curb ramps through the City annually. The list of locations that are treated are derived from City staff and calls for service from residents, businesses and guests.



Budget & Expense Summary:		
Prior Approved Budget	\$	70,000
Budget Increase/Decrease	\$	50,000
FY2023/24 Budget	\$	120,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	120,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
TransNet	35,000	120,000	-	-	-	-	\$ 120,000
							\$ -
							\$ -
							\$ -
Totals	\$ 35,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000

Sidewalk and Curb Ramp Project

FY 23 Annual Sidewalk and Curb Ramp Projects

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Maint. & Improvement	Summer 2025	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 50,000.00	

Project Description:
 This project removes and replaces sidewalk and curb ramps through the City annually. The list of locations that are treated are derived from City staff and calls for service from residents, businesses and guests.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 50,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 50,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
TransNet	50,000	-	50,000	-	-	-	\$ 50,000
							\$ -
							\$ -
							\$ -
Totals	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Sidewalk and Curb Ramp Project

FY 23 Annual Sidewalk and Curb Ramp Projects

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Maint. & Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 50,000.00	

Project Description:
 This project removes and replaces sidewalk and curb ramps through the City annually. The list of locations that are treated are derived from City staff and calls for service from residents, businesses and guests.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 50,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 50,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
TransNet	50,000	-	-	50,000	-	-	\$ 50,000
							\$ -
							\$ -
							\$ -
Totals	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

Sidewalk and Curb Ramp Project

FY 25 Annual Sidewalk and Curb Ramp Projects

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Maint. & Improvement	Summer 2027	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 50,000.00	

Project Description:
 This project removes and replaces sidewalk and curb ramps through the City annually. The list of locations that are treated are derived from City staff and calls for service from residents, businesses and guests.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 50,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 50,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
TransNet	50,000	-	-	-	50,000	-	\$ 50,000
							\$ -
							\$ -
							\$ -
Totals	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000

Sidewalk and Curb Ramp Project

FY 26 Annual Sidewalk and Curb Ramp Projects

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Sanitation	Maint. & Improvement	Summer 2028	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 50,000.00	

Project Description:
 This project removes and replaces sidewalk and curb ramps through the City annually. The list of locations that are treated are derived from City staff and calls for service from residents, businesses and guests.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 50,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 50,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
TransNet	50,000	-	-	-	-	50,000	\$ 50,000
							\$ -
							\$ -
							\$ -
Totals	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000

Storm Drain Projects

Annual Storm Drain Rehabilitation Projects

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement	Summer 2026	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY21-22	Planning		\$ 950,000.00	

Project Description:

This project combines two types of storm drain projects: 1) Scheduled project (shown on the next page) that are estimated to equal less than \$100,000; and 2) unscheduled / emergency projects that are discovered in the field as emergency repair. Staff will systematically program each of the listed scheduled projects for the next year of work, while deconflicting other paving, sanitation and utility work that has been scheduled.



Budget & Expense Summary:	
Prior Approved Budget	\$ 950,000
Budget Increase/Decrease	\$ 550,000
FY2023/24 Budget	\$ 1,500,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 1,500,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 2 - Gas Tax - Hwy User Fund	100,000	300,000	100,000	100,000	100,000	100,000	\$ 700,000
Fund 14 - TransNet	90,000	190,000	90,000	90,000	90,000	90,000	\$ 550,000
Fund 28 - ARPA	250,000	250,000					\$ 250,000
							\$ -
Totals	\$ 440,000	\$ 740,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 1,500,000

Storm Drain Projects

College Avenue Regional Storm Drain Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 350,000.00	

Project Description:
 This project creates a single regional storm drain capture system that will collect a surface runoff from priority land uses as well as trash and debris preventing it from traveling into the City's waterway. This device will help to offset the number of curb inlet devices that have to be installed according to Track 1 compliance option of the Trash Amendment.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

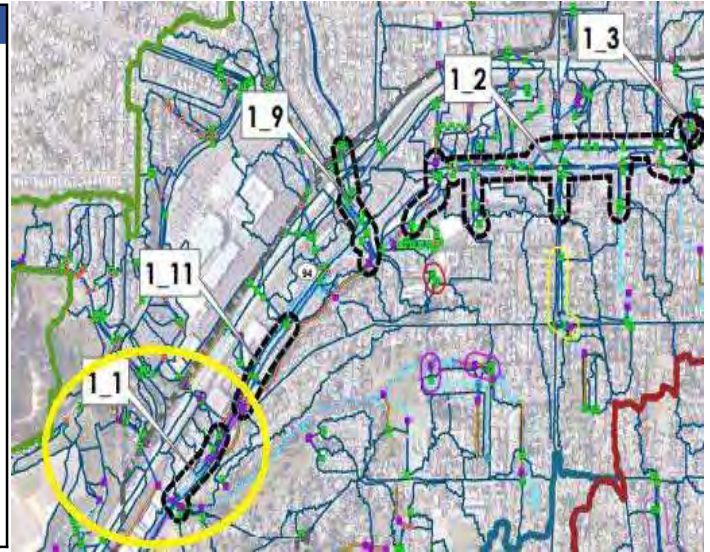
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Storm Drain Projects

Project 1_1 Westerly End of Federal Blvd

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 1,750,000.00	

Project Description:
 This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements at the west end of Federal Blvd.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

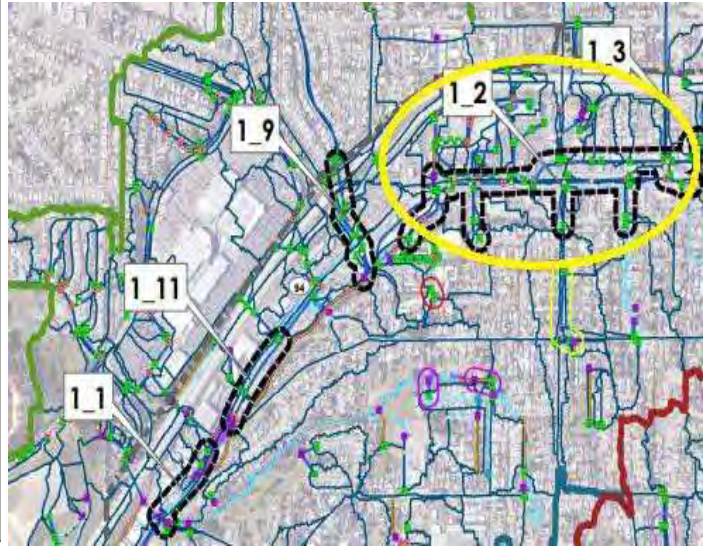
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Storm Drain Projects

Project 1_2 Broadway

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 10,050,000.00	

Project Description:
This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements on Broadway.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

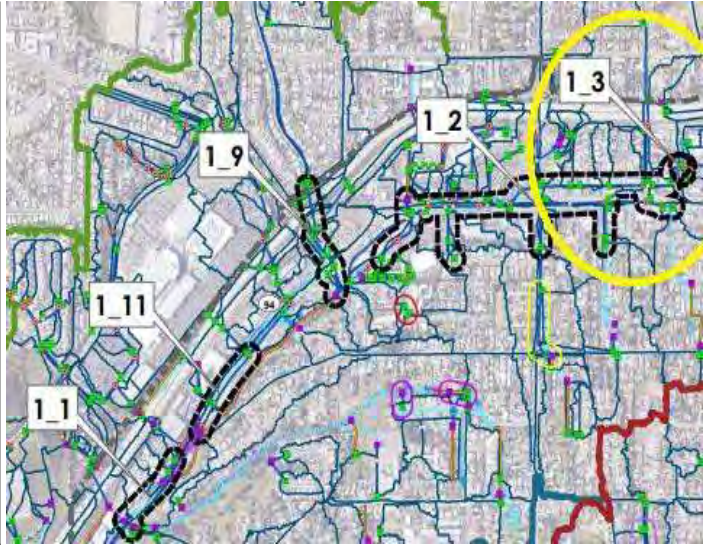
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Storm Drain Projects

Project 1_3 West at Broadway

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 80,000.00	

Project Description:
This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements at West Street north of Broadway.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

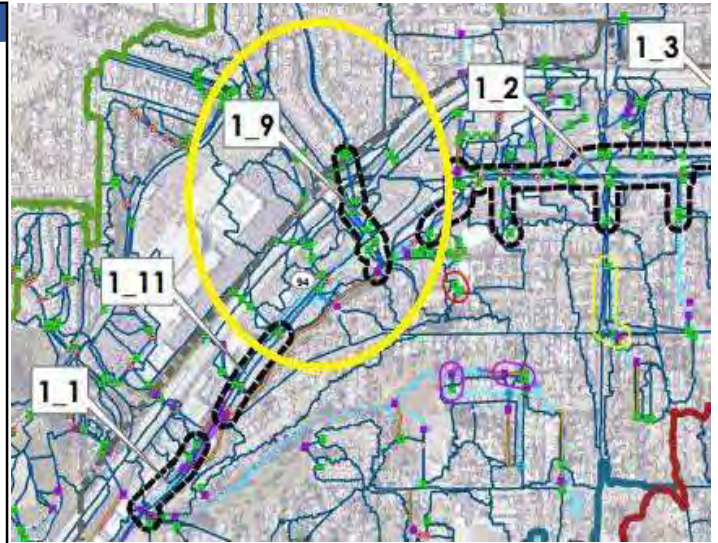
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Storm Drain Projects

Project 1_3 West at Broadway

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 1,220,000.00	

Project Description:
 This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements at along College Blvd at and north of Federal Blvd.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

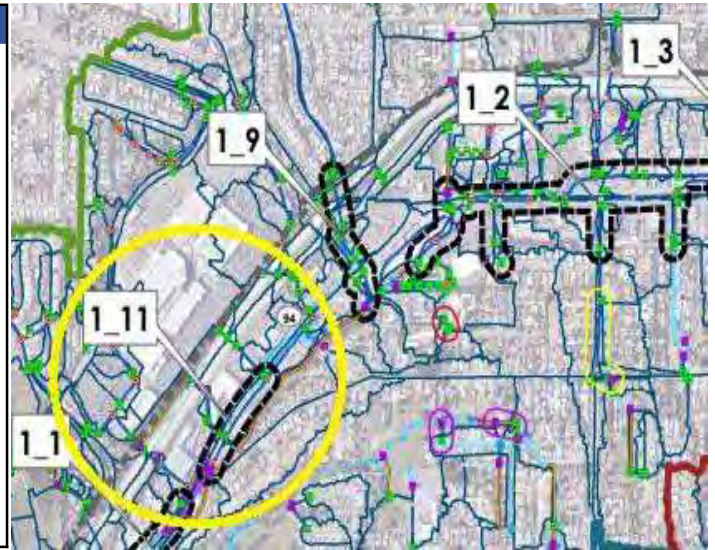
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Storm Drain Projects

Project 1_1 Westerly End of Federal Blvd

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Storm Drain	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
	Not Started		\$ 2,410,000.00	

Project Description:
 This project is one of the top five prioritized storm drain projects that was identified in the Storm Drain Master Plan that was approved in December 2019. This project will perform multiple capital improvements along Federal Blvd west of College Blvd.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

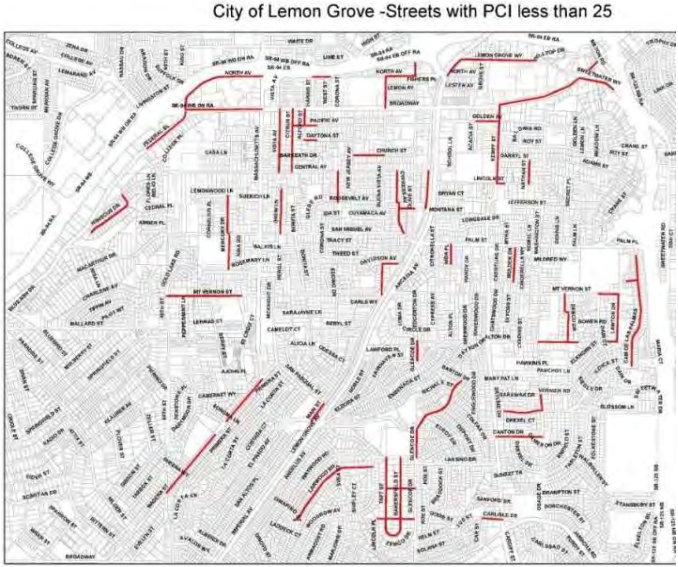
Streets Projects

Streets Less Than 25PCI

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 1,160,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, 71 streets were evaluated as having a pavement condition index equal to or less than 25 which is considered poor condition. In order to treat those streets separate funds must be programmed to treat these streets or fund the materials and supplies for City staff to treat the streets.



Budget & Expense Summary:		
Prior Approved Budget	\$	1,160,000
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	1,160,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	1,160,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 28 - ARPA	1,160,000	1,160,000	-	-	-	-	\$ 1,160,000
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ 1,160,000	\$ 1,160,000	\$ -	\$ -	\$ -	\$ -	\$ 1,160,000

Streets Projects

FY2022-23 Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2023	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2022-23	Planning		\$ 1,075,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Budget & Expense Summary:

Prior Approved Budget	\$	953,000
Budget Increase/Decrease	\$	122,000
FY2023/24 Budget	\$	1,075,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	1,075,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 2 - Gas Tax	530,000	550,000	-	-	-	-	\$ 550,000
Fund 14 - TransNet	423,000	525,000	-	-	-	-	\$ 525,000
							\$ -
							\$ -
Totals	\$ 953,000	\$ 1,075,000	\$ -	\$ -	\$ -	\$ -	\$ 1,075,000

Streets Projects

FY2023-24 Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2024	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 1,075,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 1,075,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 1,075,000

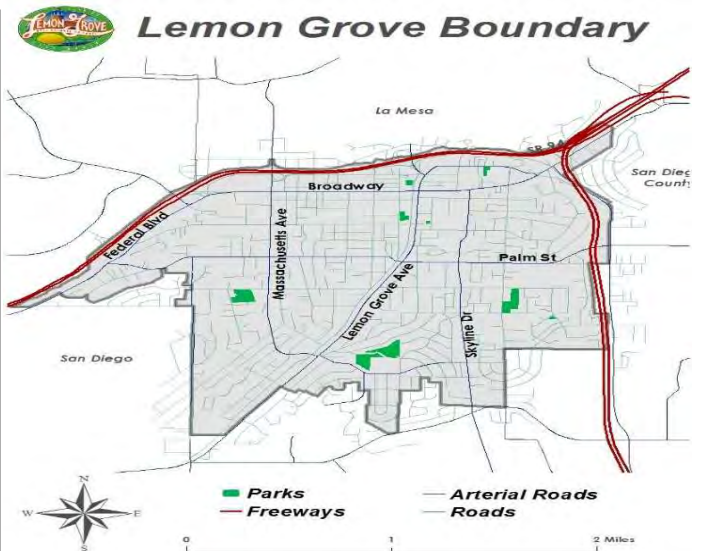
	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 2 - Gas Tax	550,000	550,000	-	-	-	-	\$ 550,000
Fund 14 - TransNet	525,000	525,000	-	-	-	-	\$ 525,000
							\$ -
							\$ -
Totals	\$ 1,075,000	\$ 1,075,000	\$ -	\$ -	\$ -	\$ -	\$ 1,075,000

Streets Projects

FY2024-25 Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2025	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 1,075,000.00	

Project Description:
 Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 1,075,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 1,075,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 2 - Gas Tax	550,000	550,000	-	-	-	-	\$ 550,000
Fund 14 - TransNet	525,000	525,000	-	-	-	-	\$ 525,000
							\$ -
							\$ -
Totals	\$ 1,075,000	\$ 1,075,000	\$ -	\$ -	\$ -	\$ -	\$ 1,075,000

Streets Projects

FY2025-26 Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2025	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 1,095,000.00	

Project Description:
 Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 1,095,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 1,095,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 2 - Gas Tax	560,000	-	-	560,000	-	-	\$ 560,000
Fund 14 - TransNet	535,000	-	-	535,000	-	-	\$ 535,000
							\$ -
							\$ -
Totals	\$ 1,095,000	\$ -	\$ -	\$ 1,095,000	\$ -	\$ -	\$ 1,095,000

Streets Projects

FY2026-27 Street Rehabilitation Project

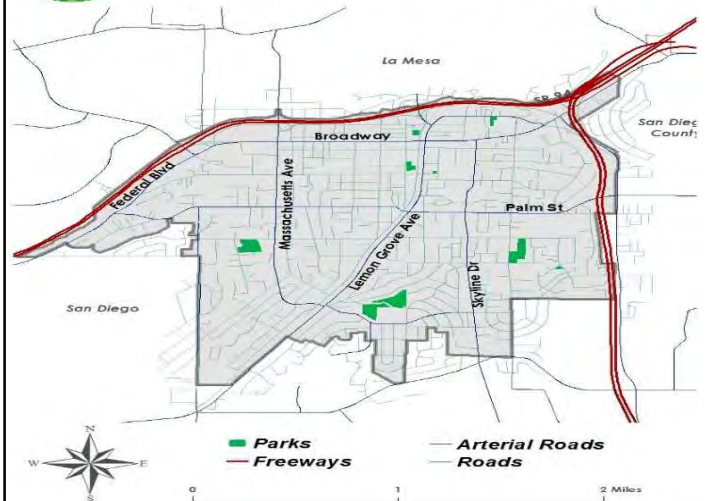
Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 1,115,000.00	

Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Lemon Grove Boundary



Budget & Expense Summary:

Prior Approved Budget	\$	-
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	1,115,000
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	1,115,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 2 -Gas Tax	571,000	-	-	-	571,000	-	\$ 571,000
Fund 14 - TransNet	544,000	-	-	-	544,000	-	\$ 544,000
							\$ -
							\$ -
Totals	\$ 1,115,000	\$ -	\$ -	\$ -	\$ 1,115,000	\$ -	\$ 1,115,000

Streets Projects

FY2027-28 Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 1,115,000.00	

Project Description:
 Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, a list of streets were prioritized for maintenance and/or rehabilitation based on each streets pavement condition index. The streets identified for treatment this year will be determined after the Pavement Master Plan is updated.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 1,115,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 1,115,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 2 -Gas Tax	571,000	-	-	-	-	571,000	\$ 571,000
Fund 14 - TransNet	544,000	-	-	-	-	544,000	\$ 544,000
							\$ -
							\$ -
Totals	\$ 1,115,000	\$ -	\$ -	\$ -	\$ -	\$ 1,115,000	\$ 1,115,000

Streets Projects

Crane Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2022	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2021-22	Planning		\$ 200,000.00	

Project Description:
This project remove the existing failing asphalt street and replace the street with hot mix asphalt. This project is a CDBG funded project.



Budget & Expense Summary:		
Prior Approved Budget	\$	200,000
Budget Increase/Decrease	\$	(69,125)
FY2023/24 Budget	\$	130,875
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	130,875

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Grant - CDBG	105,000	130,875	-	-	-	-	\$ 130,875
Fund 01 - One Time Funding	95,000	-	-	-	-	-	\$ -
							\$ -
							\$ -
Totals	\$ 200,000	\$ 130,875	\$ -	\$ -	\$ -	\$ -	\$ 130,875

Streets Projects

Buena Vista Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2024	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 141,014.00	

Project Description:

This project is a CDBG funded project that will rehabilitate the existing street pavement, install new curb, gutter and sidewalk. It will also restripe the road, plant new street tree, install new street lighting, and construct a cross gutter



Budget & Expense Summary:

Prior Approved Budget	\$	141,014
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	141,014
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	141,014

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 9 - Grant - CDBG	127,720	127,720	-	-	-	-	\$ 127,720
Fund 32 - Capital Projects	13,294	13,294	-	-	-	-	\$ 13,294
							\$ -
							\$ -
Totals	\$ 141,014	\$ 141,014	\$ -	\$ -	\$ -	\$ -	\$ 141,014

Streets Projects

Nido Pl, Corona St, Davidson Ave Street Rehabilitation Project

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement	Summer 2024	Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023-24	Planning		\$ 121,395.00	

Project Description:
This project is a CDBG funded project that will rehabilitate the existing street pavement, install new curb, gutter and sidewalk. It will also restripe the road, plant new street tree, install new street lighting, and construct a cross gutter



Budget & Expense Summary:		
Prior Approved Budget	\$	121,395
Budget Increase/Decrease	\$	-
FY2023/24 Budget	\$	121,395
Expended/Encumbered	\$	-
Available as of July 1, 2023	\$	121,395

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 9 - Grant - CDBG	121,395	121,395	-	-	-	-	\$ 121,395
		-	-	-	-	-	\$ -
							\$ -
Totals	\$ 121,395	\$ 121,395	\$ -	\$ -	\$ -	\$ -	\$ 121,395

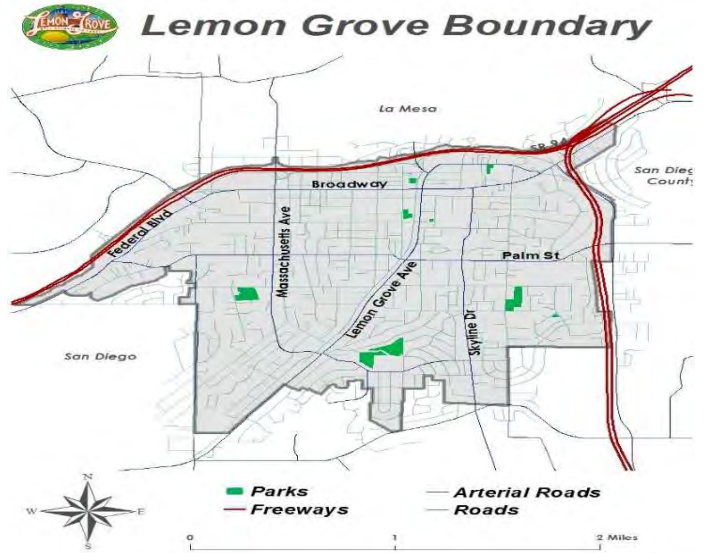
Streets Projects

Traffic Signal Upgrades

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 300,000.00	

Project Description:

Perform a citywide assessment of traffic signals. Each project location should promote safe and convenient access to roadways for users of all transportation modes including walking, biking, driving motor vehicle, and riding public transportation. The process shifts from planning and designing streets with motor vehicles as the dominant mode to acknowledging the mobility needs of all road users by all modes.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ 300,000
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ 300,000

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
Fund 27 - RTCIP Fund	300,000	300,000	-	-	-	-	\$ 300,000
		-	-	-	-		\$ -
							\$ -
							\$ -
Totals	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

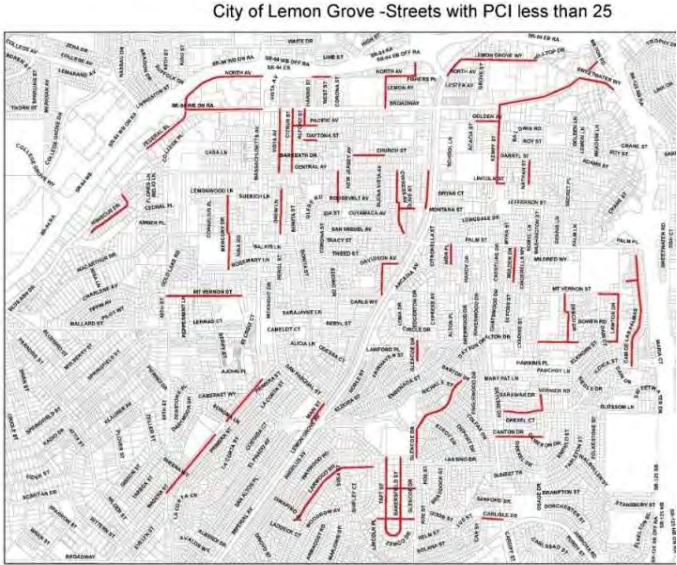
Streets Projects

Streets Less Than 25PCI

Project Code	Project Type	Project Category	Target Completion	Responsible Dept.
	Streets	Improvement		Public Works
Initial Funding Year	Project Phase		Total Project Cost	RTIP Project Code
FY 2023/24	Planning		\$ 4,726,555.00	

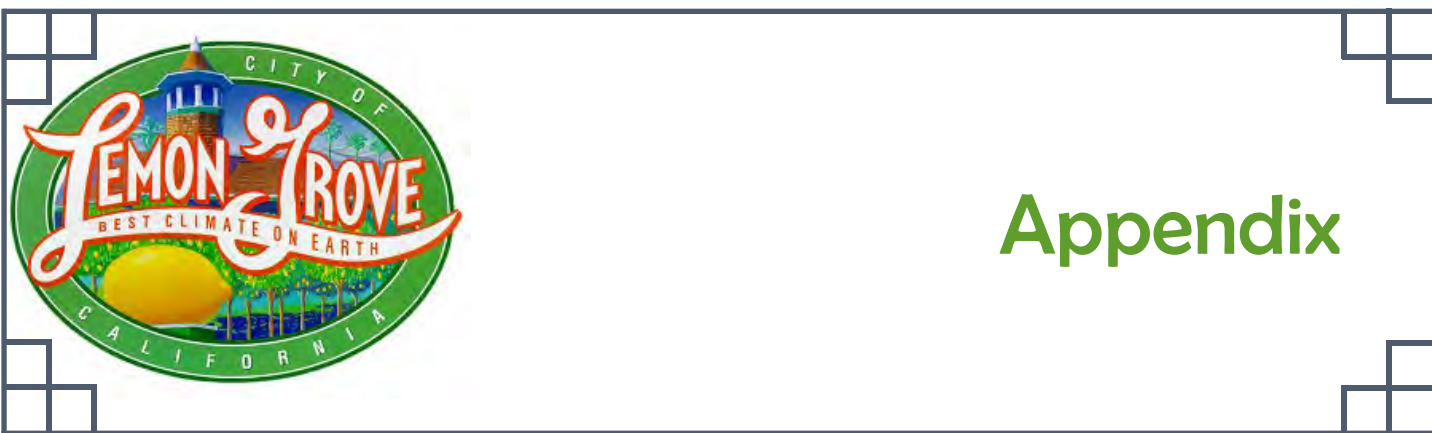
Project Description:

Per the Lemon Grove Pavement Master Plan, that was updated in April 2018, 71 streets were evaluated as having a pavement condition index equal to or less than 25 which is considered poor condition. In order to treat those streets separate funds must be programmed to treat these streets or fund the materials and supplies for City staff to treat the streets.



Budget & Expense Summary:	
Prior Approved Budget	\$ -
Budget Increase/Decrease	\$ -
FY2023/24 Budget	\$ -
Expended/Encumbered	\$ -
Available as of July 1, 2023	\$ -

	Initial Budget Approval	FY 2023/24 Planned	FY 2024/25 Planned	FY 2025/26 Planned	FY 2026/27 Planned	FY 2027/28 Planned	Total
Funding Source Summary							
	-	-	-	-	-	-	\$ -
							\$ -
							\$ -
							\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Budget Policy

City's Staffing Plan

FY 2023/24 Salary Plan

FY 2023/24 Classification Summary

Appropriation Limit Resolution

Budget Adoption Resolution

Glossary of Terms

CHAPTER 6. BUDGET POLICY

The purpose of this section is to describe the City's budget policies and procedures. Areas currently covered include:

- Overview of the City's budget process
- Budget amendment requests
- Appropriation policy for operating programs and capital improvement plan projects
- Monitoring budget performance—monthly expenditure reports
- Accounting for completed capital improvement plan (CIP) projects

The City of Lemon Grove emphasizes long-range planning and effective program management. Significant features of the City's budget process include the integration of City Council goal-setting into the budgetary process and the use of formal policies and measurable objectives

Diversified and Stable Base

The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source.

Long-Range Focus

To emphasize and facilitate long-range financial planning, the City will maintain current projections of revenues for the succeeding five years.

Current Revenues for Current Uses

The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

The fundamental purpose of the City's Budget is to link what the City Council and staff want to accomplish for the community with the resources necessary to do so. The City's Budget process does this by: clearly setting major City goals and other important objectives; establishing reasonable timeframes and organizational responsibility for achieving them; and allocating resources for programs and projects.

Linking important objectives with necessary resources requires a process that identifies key goals at the very beginning of budget preparation. Setting goals and priorities should drive the budget process, not follow it.

For this reason, the City begins each Budget Plan process with one or more goal setting workshops where City Council members invite goals from community groups, City Council advisory bodies and interested individuals; review the City's fiscal outlook for the next year and the status of prior goals; present their individual goals to fellow City Council members; and then set and prioritize major goals and work programs for the next year. City staff then prepares the Preliminary Budget based on the City Council's policy guidance. Formally articulated budget and fiscal policies provide the foundation for preparing and implementing the plan while assuring the City's long-term fiscal health.

The City Manager is responsible for preparing the budget and submitting it to the City Council for approval. Although specific steps will vary from year to year, the following is an overview of the general approach used under the City's budgetary process:

As noted above, the Budget process begins with City Council goal-setting session(s) to determine major objectives to be accomplished over the next year. The results of City Council goal-setting are incorporated into the budget instructions issued to the operating departments, who are responsible for submitting initial budget proposals. After these proposals are comprehensively reviewed and a detailed financial forecast is prepared, the City Manager issues the Preliminary Financial Plan for public comment. A final budget is then adopted by June 30.

The City Council formally reviews the City's financial condition and amends appropriations, if needed, at mid-year.

Financial reports are prepared monthly to monitor the City's fiscal condition, more formal reports are issued to the City Council on a quarterly basis, and special reports are provided on an "as needed" basis on. The status of major program objectives – including CIP projects – is also periodically reported to the City Council on a formal basis.

The City Council may amend or supplement the budget at any time after its adoption by majority vote of the City Council members. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Section 1. Budget Amendments

Formal amendments to the budget (including increases or reductions in both revenues and expenditures) may be required for a variety of reasons, including:

- Supplemental appropriations approved by the City Council.
- Changes in Memorandums of Agreement.
- Acceptance of grant programs.
- Revisions to currently funded programs, projects and activities.
- Intra-departmental revisions between and within program areas.

A standard Budget Amendment Request form (included as Attachment 6) is used to document all budget changes. Amendments to the budget that do not have significant policy impacts and will not affect budgeted fund balances or working capital may be administratively approved by the City Manager; all other changes require City Council approval.

Policies

Budget Control

Through adoption of the annual budget, the City Council sets major City goals and program objectives, approves timeframes and departmental responsibility for accomplishing them, establishes service levels, and appropriates the resources necessary to achieve objectives and deliver services.

Under our program budgeting approach, departments are provided with significant flexibility in managing the resources allocated to them for these purposes: although detail line item budgets are prepared for each of our operating programs, formal budget control is maintained at the fund level by department. However, in order to help assure that this overall budgetary control goal is achieved, more detailed financial reporting and budget control guidelines are internally used at the program and object level as more fully discussed in the Monthly Expenditure Reports of the Financial Management Manual.

Budget Amendment Authority

- City Council. The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after its adoption by majority vote of the City Council. After budget adoption, all supplemental appropriations from fund balance or working capital require City Council approval.
- City Manager. The City Manager has the authority to make or approve administrative adjustments to the budget as long as those changes will not have significant policy impacts nor affect budgeted year-end fund balances or working capital.
- Finance Director. The Finance Director has the authority to make or approve administrative adjustments to all line item accounts at the department and program level, and to adjust offsetting revenue and expenditure accounts based on policies or programs approved by the City Council. However, any such adjustments must not have significant policy impacts nor affect budgeted year-end fund balances or working capital.
- Department Heads. Department Heads have the authority to make administrative adjustments within and between their program budgets as long as those changes do not have significant policy impacts nor affect department totals at the fund level. However, even within these guidelines, budget amendments require City Manager approval under the following circumstances:
 - CIP projects. All budget changes to capital improvement plan (CIP) projects.
 - Staffing. All budget changes to staffing accounts, both within and between programs. Note: In accordance with the City's line item control policies, Budget Amendment Requests are not required to correct for overages for sub-object level overtime accounts within the program.
 - Travel, meetings and dues. Any budget increases in this object code at the departmental level. This means Department Heads may approve inter-program budget changes in this object code as long as departmental totals for it are not higher.

Interfund Transfers and Loans

In order to achieve important public policy goals, the City has established various special revenue, capital project; debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures and fund equity. Any transfers between funds for operating purposes must be included as part of the operating budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year. In summary, interfund transfers result in a change in fund equity; interfund borrowings do not, as the intent is to repay in the loan in the near term. From time-to-time, interfund borrowings may be appropriate; however, these are subject to the following criteria in ensuring that the fiduciary purpose of the fund is met:

The Finance Director is authorized to approve temporary interfund borrowings for cash flow purposes whenever the cash shortfall is expected to be resolved within 45 days. The most common use of interfund borrowing under this circumstance is for grant programs like the

Community Development Block Grant, where costs are incurred before drawdowns are initiated and received. However, receipt of funds is typically received shortly after the request for funds has been made.

Any other interfund borrowings for cash flow or other purposes require case-by-case approval by the City Council.

Any transfers between funds where reimbursement is not expected within one fiscal year shall not be recorded as interfund borrowings; they shall be recorded as interfund operating transfers that affect equity by moving financial resources from one fund to another.

Transfer budget appropriation requests must be approved City Manager's Office before expenditures are incurred. The only exception is a bonafide emergency, as approved by the City Manager. Transfer request between programs, within the same fund, can be approved by City Manager's Office. Transfer request between programs must contain adequate justification and must be submitted similar to other budget adjustments (except for the need to schedule on City Council agenda).

Budget Amendment Request

To ensure that all changes to the budget are correctly recorded and appropriately authorized, a standard Budget Amendment Request form is used to document all budget changes, including those approved by the City Council. As such, any City Council Agenda Report that amends the budget should be accompanied by a completed Budget Amendment Request when submitted to the Finance Director as part of the agenda review process; however, as noted below, it will not be included with the City Council Agenda packet.

Procedures

Initiating the Amendment. The operating department requesting an amendment is responsible for completing the Budget Amendment Request. If the request requires a new program or account number, the Finance Department should be contacted before completing the form for the assignment of appropriate account numbers. Department Head approval of the request is required before its submission to the Finance Department.

Finance Review. All requests should be submitted to the Finance Director who will review the request to determine the effect of the change on fund balances and to verify the account numbers. Approval by the City Manager may also be required.

City Council Agenda Reports. Budget Amendment Requests that are related to a City Council agenda report will be pulled by the Finance Department and held pending City Council action. If the City Council approves the item, the request will be processed by the Finance Department without further action required by the department. Items disapproved or changed by the City Council will be returned to the originating department for further action as appropriate.

Implementation. After the Budget Amendment Request has been submitted and approved, the operating department should review the next Monthly Financial Report to ensure that the change has been processed as requested.

Preparing the Budget Amendment Request

As this form updates on-line budgetary information as well as Monthly and Quarterly Financial Reports, its timely completion is essential in maintaining the accuracy of these reports.

Completing the form itself is largely self-explanatory. The following highlights key areas to consider in preparing the form:

- More than One Department. The signatures of all Department Heads are required if more than one department is affected.
- More than One Fund. Only one fund should be affected per form to ensure that any budget transfers between funds will not result in changes in ending fund balance for any of the funds.
- City Manager Approval. Whenever City Manager approval is necessary as discussed above, the City Manager Report Transmittal Form should accompany the Budget Amendment Request. If the reason for the request is a straightforward one and can be adequately described in the space provided on the form under “purpose,” no formal report preparation (other than preparing the transmittal form) is required.
- City Council Approval. The City Council must approve all budget amendments under the following circumstances.
 - Total amendments for expenditures do not equal zero.
 - Total amendments for revenues and expenditures are not equal;

Reason for the Amendment. In most cases, the space provided on the form under “purpose” should be sufficient to describe the need for the requested change (supporting documentation may be attached if appropriate but it is not required). If the amendment implements City Council or prior City Manager approval of a budget change, the date of this action should also be referenced in this section.

Section 2. Annual Reports on Departmental Spending for Operating Programs

At the end of each fiscal year, department fiscal officers are responsible for preparing concise reports that analyze departmental spending for each of their programs. Although the specific contents and deadlines for submitting these reports will vary from year to year, they will generally:

- Compare budget appropriations with actual expenditures by program and by type.
- Identify reasons for any significant budget overage or underage; and analyze their impact on future operating budgets:
 - Are the variances one-time in nature or will they continue into the foreseeable future?
 - If the variances reflect continuing trends, are they reflected in current budgets?

Under the City's Budget policies, annual appropriations for designated capital improvement plan (CIP) projects lapse after three years unless funds are subsequently appropriated for specific project phases (such as study, design, acquisition or construction). This usually occurs at the time of contract award.

The following sets forth basic procedures for implementing this aspect of the City's Financial Plan policies.

Lapsed Projects

In the event that funding will lapse because sufficient progress has not been made in studying, designing, acquiring or constructing projects within the three-year timeframe following the Budget adoption, the managing department will either:

- Resubmit the project for consideration in a subsequent capital improvement plan.
- Present a report to the City Council recommending that the project be eliminated or indefinitely deferred. This report may be prepared on a "case-by-case" basis or incorporated into the overall budget review and approval process.

Monitoring The City's Fiscal Performance

Staying on top of the City's fiscal condition on an ongoing basis—on both the revenue and expenditure side of the equation—is an essential part of our overall strategy for preserving our fiscal health. The following summarizes how staff reports on this at the City Council and staff level.

Core Principles

There are four core principles underlying our fiscal monitoring and reporting efforts:

- **Strong Systems.** Have an underlying financial management and internal control system that captures and produces both timely and reliable information (one without the other is worthless).
- **Meaningful Reports.** To be useful for policy makers and managers, this raw data then needs to be analyzed and summarized to answer the key question of: what does it mean? And setting specific, periodic reporting goals and standards is one of the best ways of ensuring that this kind of analysis is in fact taking place. While this requires more time and effort, it is a critical organizational discipline.
- **Timely, Open Reporting.** Full, open, honest and straightforward disclosure of our fiscal condition on an ongoing basis—whether good or bad—to elected officials, senior managers, the organization at-large and the community is a fundamental precept for effective and responsible stewardship of the public resources that have been entrusted to us. In short, the results may not always be optimal—but if staff is doing its job, they should never be a surprise.
- **Organizational Responsibility.** On the revenue side (especially in the General Fund), the Finance Department plays the lead role in managing the City's fiscal condition; on the expenditure side, Department Heads have the principal responsibility for ensuring that the City's resources are used wisely and in accordance with adopted plans, policies, service levels and the resources allocated by the City Council.

Fiscal Health Monitoring

Annual Reporting

The City will prepare annual financial statements as follows:

- In accordance with City requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.

- The City will use generally accepted accounting principles in preparing its annual financial statements.
- The City will issue audited financial statements within 180 days after year-end.

Interim Reporting

The City will prepare and issue timely interim reports as requested to the City Council, the City Manager, and Department Directors.

City Council-Focused Reports

The following reports are provided to the City Council on an ongoing basis, and except as noted, typically cover both revenues and expenditures. In all cases, these same reports are widely distributed within the organization; and several of these that have broad interest—such as our Sales Tax Newsletter, Quarterly Financial Newsletter and Quarterly Investment Report—are distributed externally to others and posted on our web site.

- **Mid-Year Budget Review.** Prepared approximately seven months into each fiscal year, this is another opportunity to take a formal look at the City’s fiscal performance over the past six months, and take corrective action as needed.
- **Quarterly Financial Newsletters.** In staying focused on the “big picture,” staff issues a one-page Newsletter (okay, so it’s front and back—but it’s still one piece of paper) quarterly focusing on key fiscal performance indicators in the General and Enterprise Funds. This includes year-to-date revenues, expenditures and changes in fund balance, “Top 10” General Fund revenues (which account for about 95% of the total) and budget versus actual expenditures for each of the departments. This Newsletter is also distributed electronically to all employees.
- **Sales Tax Quarterly Newsletter.** Based on information provided by our sales tax advisor, these provide a more detailed look at what’s happening with our “No. 1” General Fund revenue source.
- **City Council Agenda Reports.** In every City Council agenda report, staff assesses the fiscal impact of the recommended action, including any budget shortfalls if applicable.
- **City Council Notes and Other Ad Hoc Reports.** As key information comes to us with significant revenue or expenditure impacts, staff immediately let the City Council know through City Council Notes or other “ad hoc” reports.

Staff-Focused Reports

As noted above, City staff receives the same reports as those listed above. This is supplemented by more detailed reports as follows (which are also available to the City Council upon request)

- **Monthly Financial Reports.** Staff produces and distributes detailed monthly financial reports to ensure that records are accurate and up-to-date. (This is one of those “organizational discipline” things.)
- **Quarterly CIP Expenditure Status Reports.** The CIP Review Committee meets at least quarterly to review the status of CIP projects. An important part of their role is to identify any problem areas with upcoming projects (and resolve them); and to ensure smooth coordination of complex projects. These detailed reports on the “project-to-date” budget and expenditure status of all CIP projects are distributed to the CIP Review Committee in preparation for these meetings.

- Daily Cash Balance Reports. Every day Finance accesses the City's bank cash balances on-line and compares them to our general ledger. While the primary reason for this is maximum investment of idle cash, it also keeps us on top of our cash position.
- Weekly Cash Balance Reports by Fund. The city issue vendor checks weekly. Before releasing them, the Finance Director personally reviews and approves the check register. Accompanying the check register is a report showing the cash balance in each fund after disbursement of these checks. This not only ensures that adequate funds are available overall to meet these payments, but more importantly, that each fund is able to meet its obligations.

Summary

There are two key aspects to our approach in monitoring our fiscal condition: staff is committed to an ongoing program of collecting meaningful information and reporting on it; and then ensuring that this information is acted upon in a timely manner.

Section 3. Monthly Financial Reports

The Finance Division issues "hard copy" monthly financial reports to assist operating departments in monitoring their expenditures and revenues. These reports detail on a line item basis year-to-date budget, expenditure and encumbrance information for each operating program and capital improvement plan (CIP) project. Similar information is provided for revenues.

The purpose of these reports is to help identify erroneous postings and approved-but-unrecorded budget changes. It also helps identify any over-budget expenditures that must be corrected, either through internal reallocations or supplemental appropriations requiring City Council approval.

Finance will issue monthly financial reports by the tenth working day of the month (except for June, when longer lead times are required to include year-end items).

Budgetary Controls

- Operating departments are responsible for ensuring that adequate funds are available within the object budget for the program (or phase level for CIP projects) before submitting payment vouchers and purchase orders to Finance for processing.
- Operating departments are responsible for addressing on a timely basis any budget totals that are over-expended at the object level within the operating program or phase level within individual CIP projects. For operating programs, object levels are:

Corrective Action

- Operating departments are responsible for initiating corrective action for any problem areas. There are generally two options for this:
 - submitting a memorandum to Accounting requesting a correction due to incorrect coding or posting of charges or receipts.
 - Preparing a Budget Amendment Request.

Note. Depending on the circumstances, this may require City Manager or City Council approval.

Section 4. Accounting For Completed CIP Projects

Under the City's capital improvement plan (CIP) budget policies, funding is approved for each CIP project by phase when the Financial Plan is adopted. Unless otherwise approved by the City Council, appropriations for each phase lapse after three years if no activity is shown for the account.

As the project proceeds, there are a number of systems for monitoring its status, including online financial reports, formal monthly and quarterly financial reports, formal CIP status reports, and comprehensive procedures for approving construction change orders.

The purpose of this section is to bring closure to the CIP project funding process by establishing procedures for accounting for completed projects.

Goals

- Provide consistency in accounting for completed CIP projects.
- Improve financial reporting on the status of CIP projects and related effects on the City's fiscal condition.
- Assure timely and consistent filing of notices of completion for construction projects.
- Identify responsibility for approving the use of budget balances from completed projects.

Procedures

Filing of the Notice of Completion for Construction Projects (CIP)

Upon completion of construction project work specified in the contract, the City Engineer will forward to the Development Services Director the Notice of Completion for signature. The Notice will then be filed with the County of San Diego within 10 days of the last day of work on the project to begin the formal notice for liens against the project for materials and labor.

Reporting on Completed Projects

Upon completion of each project, the managing department is responsible for preparing a City Manager Report summarizing its final status. Generally, reports are only required upon the completion of the construction phase, and should encompass all phases of the project. However, if the project is not expected to go beyond the study, design or acquisition phase, the report should be prepared upon completion of the furthest phase. Reports should:

- briefly summarize the purpose of project.
- Discuss any unusual circumstances or difficulties in completing the project, and recommend corrective action for the future if appropriate.
- Compare estimated and actual completion dates.
- Compare the project budget with actual costs. This comparison should provide sufficient detail to meaningfully summarize key expenditure areas and project phases.
- Summarize the status of any outside funding sources such as grants, loans, donations or developer agreements.
- Identify any outstanding encumbrance balances that should be closed once final contract payments are made.
- Request authorization for a budget amendment request transferring any remaining budget balances to or from the fund's completed or master project account.

Processing of the budget amendment request will follow upon completion of the claim period for construction projects.

Note: This account is established in each fund in order to account for net budget balances resulting from completed projects. This balance is available to fund new projects or offset shortfalls in existing projects, subject to City Council or City Manager approval as discussed below.

Roles and Responsibilities

- City Council. Approval by the City Council is required for all transfers from the completed projects account for any new projects as well as for any existing project when the transfer amount exceeds the City Manager's purchasing authority.
- City Manager. The City Manager is authorized to make transfers to and from the master project or completed projects account for existing CIP projects. The City Manager's authority to transfer balances from this account is limited to amounts otherwise within his or her purchasing authority.
- Public Works Department. Public Works is responsible for ensuring that notices of completion for construction projects are appropriately filed.
- Finance Department. The Finance Division is responsible for reviewing completed project reports for fiscal accuracy; processing the approved budget amendment request and ensuring that project budget balances on the next monthly financial report will be zero; reducing encumbrances as recommended by the managing department and ensuring that encumbrance balances will be zero after any final project contract payments are made; and ensuring that projects completed by the end of the fiscal year are not carried over into the next fiscal year.
- Operating Departments. Upon completion of a CIP project assigned to them, operating departments are responsible for completing timely and accurate City Manager Reports (included as Attachment 7) summarizing the project's final status as discussed above.

City Staffing Plan

Authorized Positions by Department

Personnel	FY 2021-2022	FY 2022-2023	FY 2023-2024
	Actual	Projected	Adopted
City Attorney **	1.00	1.00	1.00
City Council	5.00	5.00	5.00
City Manager	5.50	6.00	6.00
City Clerk	1.00	1.00	1.00
Finance	4.50	4.50	6.00
Public Safety **	21.00	22.00	22.00
Fire Department	20.00	20.00	20.00
Community Development	4.00	4.00	4.50
Community Services	0.00	6.00	7.00
Public Works **	20.00	14.00	15.50
Sanitation	5.50	5.50	5.50
Total Authorized Personnel	87.50	89.00	93.50

** - Staffing level includes FTE positions that are contracted with an outside agency

Additional FTE Authorizations

1. In FY 2023/24 the following FTEs were added to the authorized positions
 - 1.0 FTE - Account Clerk in Finance
 - 1.0 FTE - Office Specialist II - split time in Finance and Development Services
 - 1.0 FTE - Community Services Specialist in Community Services
 - 1.0 FTE - Crew Leader in Public Works Streets
 - 0.5 FTE - Maintenance Service Worker in Public Works Facilities

Salary Plan

FY 2023-24

Effective 07/1/23 - 3% COLA

ACCOUNT CLERK

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	36,478.26	38,308.14	40,217.58	42,226.47	44,334.81	46,542.60	47,716.11	48,909.51	50,122.80	51,375.87	52,668.72
MONTHLY	3,039.86	3,192.35	3,351.47	3,518.87	3,694.57	3,878.55	3,976.34	4,075.79	4,176.90	4,281.32	4,389.06
BI-WEEKLY	1,403.01	1,473.39	1,546.83	1,624.10	1,705.19	1,790.10	1,835.24	1,881.14	1,927.80	1,976.00	2,025.72
HOURLY	18.34	19.26	20.22	21.23	22.29	23.4	23.99	24.59	25.2	25.83	26.48

ACCOUNTING ANALYST

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	60,584.94	63,608.22	66,790.62	70,132.14	73,632.78	77,312.43	79,241.76	80,236.26	83,259.54	85,347.99	87,476.22
MONTHLY	5,048.75	5,300.69	5,565.89	5,844.35	6,136.07	6,442.70	6,603.48	6,686.36	6,938.30	7,112.33	7,289.69
BI-WEEKLY	2,330.19	2,446.47	2,568.87	2,697.39	2,832.03	2,973.56	3,047.76	3,086.01	3,202.29	3,282.62	3,364.47
HOURLY	30.46	31.98	33.58	35.26	37.02	38.87	39.84	40.84	41.86	42.91	43.98

ADMINISTRATIVE ASSISTANT

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	39,899.34	41,888.34	43,976.79	46,184.58	48,491.82	50,918.40	52,191.36	53,504.10	54,836.73	56,209.14	57,621.33
MONTHLY	3,324.95	3,490.70	3,664.73	3,848.72	4,040.99	4,243.20	4,349.28	4,458.68	4,569.73	4,684.10	4,801.78
BI-WEEKLY	1,534.59	1,611.09	1,691.42	1,776.33	1,865.07	1,958.40	2,007.36	2,057.85	2,109.11	2,161.89	2,216.21
HOURLY	20.06	21.06	22.11	23.22	24.38	25.6	26.24	26.90	27.57	28.26	28.97

ADMINISTRATIVE ANALYST

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	51,893.01	54,478.71	57,203.64	60,067.80	63,071.19	66,233.37	67,884.57	69,575.22	71,305.65	73,095.75	74,925.63
MONTHLY	4,324.42	4,539.89	4,766.97	5,005.65	5,255.93	5,519.48	5,657.05	5,797.94	5,942.14	6,091.31	6,243.80
BI-WEEKLY	1,995.89	2,095.34	2,200.14	2,310.30	2,425.82	2,547.45	2,610.95	2,675.97	2,742.53	2,811.38	2,881.76
HOURLY	26.09	27.39	28.76	30.2	31.71	33.3	34.13	34.98	35.85	36.75	37.67

ADMINISTRATIVE OFFICE COORDINATOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	36,259.47	38,069.46	39,978.90	41,967.90	44,076.24	46,284.03	47,437.65	48,631.05	49,844.34	51,097.41	52,370.37
MONTHLY	3,021.62	3,172.46	3,331.58	3,497.33	3,673.02	3,857.00	3,953.14	4,052.59	4,153.70	4,258.12	4,364.20
BI-WEEKLY	1,394.60	1,464.21	1,537.65	1,614.15	1,695.24	1,780.16	1,824.53	1,870.43	1,917.09	1,965.29	2,014.25
HOURLY	18.23	19.14	20.10	21.10	22.16	23.27	23.85	24.45	25.06	25.69	26.33

ADMINISTRATIVE SERVICES

DIRECTOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	103,169.43	108,320.94	113,731.02	119,419.56	125,386.56	131,651.91	134,933.76	138,315.06	141,795.81	145,316.34	148,956.21
MONTHLY	8,597.45	9,026.75	9,477.59	9,951.63	10,448.88	10,970.99	11,244.48	11,526.26	11,816.32	12,109.70	12,413.02
BI-WEEKLY	3,968.06	4,166.19	4,374.27	4,593.06	4,822.56	5,063.54	5,189.76	5,319.81	5,453.69	5,589.09	5,729.09
HOURLY	51.87	54.46	57.18	60.04	63.04	66.19	67.84	69.54	71.28	73.06	74.89

ASSISTANT CITY MANAGER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	113,472.45	119,141.10	125,108.10	131,373.45	137,937.15	144,838.98	148,458.96	152,178.39	155,977.38	159,875.82	163,873.71
MONTHLY	9,456.04	9,928.43	10,425.68	10,947.79	11,494.76	12,069.92	12,371.58	12,681.53	12,998.12	13,322.99	13,656.14
BI-WEEKLY	4,364.33	4,582.35	4,811.85	5,052.83	5,305.28	5,570.73	5,709.96	5,853.02	5,999.13	6,149.07	6,302.84
HOURLY	57.05	59.9	62.9	66.05	69.35	72.82	74.64	76.51	78.42	80.38	82.39

ASSISTANT ENGINEER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	62,713.17	65,855.79	69,157.53	72,618.39	76,258.26	80,077.14	82,086.03	84,134.47	86,243.04	88,391.16	90,598.95
MONTHLY	5,226.10	5,487.98	5,763.13	6,051.53	6,354.86	6,673.10	6,840.50	7,011.23	7,186.92	7,365.93	75,499.91
BI-WEEKLY	2,412.05	2,532.92	2,659.91	2,793.02	2,933.01	3,079.89	3,157.16	3,235.95	3,317.04	3,399.66	3,484.58
HOURLY	31.53	33.11	34.77	36.51	38.34	40.26	41.27	42.3	43.36	44.44	45.55

ASSISTANT PLANNER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	60,207.03	63,210.42	66,372.93	69,694.56	73,175.31	76,835.07	78,764.40	80,733.51	82,742.40	84,810.96	86,939.19
MONTHLY	5,017.25	5,267.54	5,531.08	5,807.88	6,097.94	6,402.92	6,563.70	6,727.79	6,895.20	7,067.58	7,244.93
BI-WEEKLY	2,315.66	2,431.17	2,552.81	2,680.56	2,814.44	2,955.20	3,029.40	3,105.14	3,182.40	3,261.96	3,343.82
HOURLY	30.27	31.78	33.37	35.04	36.79	38.63	39.6	40.59	41.6	42.64	43.71

ASSOCIATE ACCOUNTANT

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	52,688.61	55,314.09	58,078.80	60,982.74	64,025.91	67,228.20	68,898.96	70,629.39	72,399.60	74,209.59	76,059.36
MONTHLY	4,390.72	4,609.51	4,839.90	5,081.90	5,335.49	5,602.35	5,741.58	5,885.78	6,033.30	6,184.13	6,338.28
BI-WEEKLY	2,026.49	2,127.47	2,233.80	2,345.49	2,462.54	2,585.70	2,649.96	2,716.52	2,784.60	2,854.22	2,925.36
HOURLY	26.49	27.81	29.2	30.66	32.19	33.8	34.64	35.51	36.4	37.31	38.24

ASSOCIATE CIVIL ENGINEER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	72,141.03	75,741.12	79,520.22	83,498.22	87,675.12	92,050.92	94,358.16	93,725.07	99,151.65	101,637.90	104,183.82
MONTHLY	6,011.75	6,311.76	6,626.69	6,958.19	7,306.26	7,670.91	7,863.18	8,060.42	8,262.64	8,4698.25	8,681.99
BI-WEEKLY	2,774.66	2,913.12	3,058.47	3,211.47	3,372.12	3,540.42	3,629.16	3,720.20	3,813.53	3,909.15	4,007.07
HOURLY	36.27	38.08	39.98	41.98	44.08	46.28	47.44	48.63	49.85	51.1	52.38

ASSOCIATE PLANNER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	63,230.31	66,392.82	69,714.45	73,195.20	76,854.96	80,693.73	82,702.62	84,771.18	86,899.41	89,067.42	91,295.10
MONTHLY	5,269.19	5,532.74	5,809.54	6,099.60	6,404.58	6,724.48	6,891.89	7,064.27	7,241.62	7,422.29	7,607.93
BI-WEEKLY	2,431.94	2,553.57	2,681.33	2,815.20	2,955.96	3,103.61	3,180.87	3,260.43	3,342.29	3,425.67	3,511.35
HOURLY	31.79	33.38	35.05	36.8	38.64	40.57	41.58	42.62	43.69	44.78	45.9

BATTALION CHIEF

76.5 SHIFT

ANNUAL	A	B	C	D	E	F	G	H	I	Y
	123,441.24	129,614.68	136,091.28	142,898.86	150,036.64	157,532.96	165,415.12	173,683.12	182,364.52	191,482.75
MONTHLY	10,286.77	10,801.22	11,340.94	11,908.22	12,503.05	13,127.75	13,784.59	14,473.59	15,197.04	15,956.90
BI-WEEKLY (106 hrs)	4,747.74	1,985.18	5,234.28	5,496.10	5,770.64	6,058.96	6,362.12	6,680.12	7,014.02	7,364.72
HOURLY (2,756 hrs/yr)	44.79	47.03	49.38	51.85	54.44	57.16	60.02	63.02	66.17	69.27

**MONTHLY (56 hrs/wk. RATE)
(53 regular + 3 sch'd OT)**

11,160.18	11,718.31	12,303.85	12,919.30	13,564.63	14,242.37	14,954.98	15,702.48	16,487.36
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CITY CLERK

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	87,237.54	91,593.45	96,168.15	100,981.53	106,033.59	111,344.22	114,128.82	116,973.09	119,896.92	122,900.31	125,963.37
MONTHLY	7,269.80	7,632.79	8,014.01	8,415.13	8,836.13	9,278.69	9,510.74	9,747.76	9,991.41	10,241.69	10,496.95
BI-WEEKLY	3,355.29	3,522.83	3,698.78	3,883.91	4,078.22	4,282.47	4,389.57	4,498.97	4,611.42	4,726.94	4,844.75
HOURLY	43.86	46.05	48.35	50.77	53.31	55.98	57.38	58.81	60.28	61.79	63.33

CITY MANAGER

CONTRACT

179,368.02	14,947.34	6,898.77	90.18
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CODE ENFORCEMENT OFFICER

HOURLY

A	B	C	D	E	F	G
24.13	25.33	26.60	27.93	29.33	30.07	30.83

**CODE ENFORCEMENT OFFICER/
WATER QUALITY INSPECTOR**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	51,893.01	54,478.71	57,203.64	60,067.80	63,071.19	66,233.70	67,884.57	69,575.22	71,305.65	73,095.75	74,925.63
MONTHLY	4,324.42	4,539.89	4,766.97	5,005.65	5,255.93	5,519.48	5,657.05	5,797.94	5,942.14	6,091.31	6,243.80
BI-WEEKLY	1,995.89	2,095.34	2,200.14	2,310.30	2,425.82	2,547.45	2,610.95	2,675.97	2,742.53	2,811.38	2,881.76
HOURLY	26.09	27.39	28.76	30.2	31.71	33.3	34.13	34.98	35.85	36.75	37.67

**COMMUNICATIONS
SPECIALIST**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	39,899.34	41,888.34	43,976.79	46,184.58	48,491.82	50,918.40	52,191.36	53,504.10	54,836.73	56,209.14	57,621.33
MONTHLY	3,324.95	3,490.70	3,664.73	3,848.72	4,040.99	4,243.20	4,349.28	4,458.68	4,569.73	4,684.10	4,801.78
BI-WEEKLY	1,534.59	1,611.09	1,691.42	1,776.33	1,865.07	1,958.40	2,007.36	2,057.85	2,109.11	2,161.89	2,216.21
HOURLY	20.06	21.06	22.11	23.22	24.38	25.6	26.24	26.90	27.57	28.26	28.97

**COMMUNITY DEVELOPMENT
MANAGER**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
7,997.44	95,969.25	100,762.74	105,794.91	111,085.65	116,634.96	122,462.73	125,525.79	128,668.41	131,890.59	135,192.33	138,573.63
3,691.13	8,396.90	8,396.90	8,816.24	9,257.14	9,719.58	10,205.23	10,460.48	10,722.37	10,990.88	11,266.03	11,547.80
48.25	3,875.49	50.66	4,069.04	4,272.53	4,485.96	4,710.11	4,827.92	4,948.79	5,072.72	5,199.71	5,329.76
			53.19	55.85	58.64	61.57	63.11	64.69	66.31	67.97	69.67

**COMMUNITY SERVICES
ASSISTANT**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
2,572.44	30,869.28	32,420.70	34,051.68	35,762.22	37,552.32	39,421.98	40,416.48	41,430.87	42,465.15	43,519.32	44,613.27
1,187.28	2,701.73	2,837.64	2,980.19	3,129.36	3,285.17	3,368.04	3,452.57	3,538.76	3,538.76	3,626.61	3,717.77
15.52	1,246.95	16.30	1,309.68	1,375.47	1,444.32	1,516.23	1,554.48	1,593.50	1,633.28	1,673.82	1,715.90
			17.12	17.98	18.88	19.82	20.32	20.83	21.35	21.88	22.43

**COMMUNITY SERVICES
SPECIALIST**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
3,087.92	37,055.07	38,904.84	40,854.06	42,902.73	45,050.85	47,298.42	48,471.93	49,685.22	50,918.40	52,191.36	53,504.10
1,425.20	3,242.07	3,404.51	3,575.23	3,754.24	3,941.54	4,039.33	4,140.44	4,243.20	4,349.28	4,458.68	4,568.68
18.63	1,496.34	19.56	1,571.31	1,650.11	1,732.73	1,819.17	1,864.31	1,910.97	1,958.40	2,007.36	2,057.85
			20.54	21.57	22.65	23.78	24.37	24.98	25.6	26.24	26.9

**COMMUNITY SERVICES
SUPERINTENDENT**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
6,611.77	79,341.21	83,299.32	87,456.33	91,832.13	96,426.72	101,240.01	103,766.13	106,351.83	109,017.09	111,742.02	114,526.62
3,051.59	6,941.61	7,288.03	7,652.68	8,035.56	8,436.68	8,867.18	8,647.18	8,862.65	9,084.76	9,311.84	9,543.89
39.89	3,203.82	41.88	3,363.71	3,532.01	3,708.72	3,893.85	3,991.01	4,090.46	4,192.97	4,297.77	4,404.87
			43.97	46.17	48.48	50.9	52.17	53.47	54.81	56.18	57.58

**COUNCIL MEMBER
MONTHLY**

\$802.99

CREW LEADER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
3,598.43	43,181.19	45,349.20	47,616.66	50,003.46	52,509.60	55,135.08	56,507.49	57,919.68	59,371.65	60,863.40	62,377.80
1,660.82	3,779.10	3,779.10	3,968.06	4,166.96	4,375.80	4,594.59	4,708.96	4,826.64	4,947.64	5,071.95	5,198.15
21.71	1,744.20	1,744.20	1,831.41	1,923.21	2,019.60	2,120.58	2,173.37	2,227.68	2,283.53	2,340.90	2,399.15
			23.94	25.14	26.40	27.72	28.41	29.12	29.85	30.60	31.36

DEVELOPMENT SERVICES**DIRECTOR**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	103,169.43	108,320.94	113,731.02	119,419.56	125,386.56	131,651.91	134,933.76	138,315.06	141,795.81	145,316.34	148,956.21
MONTHLY	8,597.45	9,026.75	9,477.59	9,951.63	10,448.88	10,970.99	11,244.48	11,526.26	11,816.32	12,109.70	12,413.02
BI-WEEKLY	3,968.06	4,166.19	4,374.27	4,593.06	4,822.56	5,063.54	5,189.76	5,319.81	5,453.69	5,589.09	5,729.09
HOURLY	51.87	54.46	57.18	60.04	63.04	66.19	67.84	69.54	71.28	73.06	74.89

DEVELOPMENT SERVICES**TECHNICIAN II**

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	51,893.01	54,478.71	57,203.64	60,067.80	63,071.19	66,233.70	67,884.57	69,575.22	71,305.65	73,095.75	74,925.63
MONTHLY	4,324.42	4,539.89	4,766.97	5,005.65	5,255.93	5,519.48	5,657.05	5,797.94	5,942.14	6,091.31	6,243.80
BI-WEEKLY	1,995.89	2,095.34	2,200.14	2,310.30	2,425.82	2,547.45	2,610.95	2,675.97	2,742.53	2,811.38	2,881.76
HOURLY	26.09	27.39	28.76	30.2	31.71	33.3	34.13	34.98	35.85	36.75	37.67

DEPUTY CITY CLERK

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	48,312.81	50,719.50	53,245.53	55,910.79	58,715.28	61,659.00	63,190.53	64,761.84	66,372.93	68,023.80	69,734.34
MONTHLY	4,026.07	4,226.63	4,437.13	4,659.23	4,892.94	5,138.25	5,265.88	5,396.82	5,531.08	5,668.65	5,811.20
BI-WEEKLY	1,858.19	1,950.75	2,047.91	2,150.42	2,258.28	2,371.50	2,430.41	2,490.84	2,552.81	2,616.30	2,682.09
HOURLY	24.29	25.5	26.77	28.11	29.52	31	31.77	32.56	33.37	34.2	35.06

ENGINEERING INSPECTOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	54,120.69	56,825.73	59,670.00	62,653.50	65,796.12	69,077.97	70,808.40	72,578.61	74,388.60	76,258.26	78,174.72
MONTHLY	4,510.06	4,735.48	4,972.50	5,221.13	5,483.01	5,756.50	5,900.70	6,048.22	6,199.05	6,354.86	6,514.56
BI-WEEKLY	2,081.57	2,185.61	2,295.00	2,409.75	2,530.62	2,656.85	2,723.40	2,791.49	2,861.10	2,933.01	3,006.72
HOURLY	27.21	28.57	30	31.5	33.08	34.73	35.6	36.49	37.4	38.34	39.3

ENGINEERING TECH III

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	52,290.81	54,896.40	57,641.22	60,525.27	63,548.55	66,730.95	68,401.71	70,112.25	71,862.57	73,652.67	75,502.44
MONTHLY	4,357.57	4,574.70	4,803.44	5,043.77	5,295.71	5,560.91	5,700.14	5,842.69	5,988.55	6,137.72	6,291.87
BI-WEEKLY	2,011.19	2,111.40	2,216.97	2,327.90	2,444.18	2,566.58	2,630.84	2,696.63	2,763.95	2,832.80	2,903.94
HOURLY	26.29	27.60	28.98	30.43	31.95	33.55	34.39	35.25	36.13	37.03	37.96

EXECUTIVE ASSISTANT

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	43,897.23	46,085.13	48,392.37	50,818.95	53,364.87	56,030.13	57,422.43	58,854.51	60,326.37	61,838.01	63,389.43
MONTHLY	3,658.10	3,840.43	4,032.70	4,234.91	4,447.07	4,669.18	4,785.20	4,904.54	5,027.20	5,153.17	5,282.45
BI-WEEKLY	1,688.36	1,772.51	1,861.25	1,954.58	2,052.50	2,155.01	2,208.56	2,263.64	2,320.25	2,378.39	2,438.06
HOURLY	22.07	23.17	24.33	25.55	26.83	28.17	28.87	29.59	30.33	31.09	31.87

FACILITY TECHNICIAN I

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
MONTHLY	33,872.67	35,563.32	37,333.53	39,203.19	41,172.23	43,240.86	44,314.92	45,428.76	46,562.49	47,736.00	48,935.16
BI-WEEKLY	2,822.72	2,963.61	3,111.13	3,266.93	3,431.03	3,603.41	3,692.91	3,785.73	3,880.21	3,978.00	4,077.93
HOURLY	1,302.80	1,367.82	1,435.91	1,507.82	1,583.55	1,663.11	1,704.42	1,747.26	1,790.87	1,836.00	1,882.12
	17.03	17.88	18.77	19.71	20.70	21.74	22.28	22.84	23.41	24.00	24.60

FACILITY TECHNICIAN II

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
MONTHLY	36,438.48	38,268.36	40,177.80	42,186.69	44,295.03	46,502.82	47,656.44	48,849.84	50,063.13	51,316.20	52,605.24
BI-WEEKLY	3,036.54	3,189.03	3,348.15	3,515.56	3,691.25	3,875.24	3,971.37	4,070.82	4,171.93	4,276.35	4,383.77
HOURLY	1,401.48	1,471.86	1,545.30	1,622.57	1,703.66	1,788.57	1,832.94	1,878.84	1,925.51	1,973.70	2,023.28
	18.32	19.24	20.20	21.21	22.27	23.38	23.96	24.56	25.17	25.80	26.45

FACILITIES SUPERVISOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
MONTHLY	47,537.10	49,923.90	52,410.15	55,035.63	57,780.45	60,664.50	62,176.14	63,727.56	65,318.76	66,949.74	68,615.52
BI-WEEKLY	3,961.43	4,160.33	4,367.51	4,586.30	4,815.04	5,055.38	5,181.35	5,310.63	5,443.23	5,579.15	5,717.96
HOURLY	1,828.35	1,920.15	2,015.78	2,116.76	2,222.33	2,333.25	2,391.39	2,451.06	2,512.26	2,574.99	2,639.06
	23.90	25.10	26.35	27.67	29.05	30.50	31.26	32.04	32.84	33.66	34.50

FINANCE DIRECTOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
MONTHLY	100,146.15	105,158.43	110,409.39	115,938.81	121,726.80	127,813.14	131,015.43	134,297.28	137,658.69	141,099.66	144,628.08
BI-WEEKLY	8,345.51	8,763.20	9,200.78	9,661.57	10,143.90	10,651.10	10,917.95	11,191.44	11,471.56	11,758.31	12,052.34
HOURLY	3,851.78	4,044.56	4,246.52	4,459.19	4,681.80	4,915.89	5,039.06	5,165.28	5,294.57	5,426.91	5,562.62
	50.35	52.87	55.51	58.29	61.20	64.26	65.87	67.52	69.21	70.94	72.71

FINANCE MANAGER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
MONTHLY	103,169.43	108,320.94	113,731.02	119,419.56	125,386.56	131,651.91	134,933.76	138,315.06	141,795.81	145,316.34	148,956.21
BI-WEEKLY	8,597.45	9,026.75	9,477.59	9,951.63	10,448.88	10,970.99	11,244.48	11,526.26	11,816.32	12,109.70	12,413.02
HOURLY	3,968.06	4,166.19	4,374.27	4,593.06	4,822.56	5,063.54	5,189.76	5,319.81	5,453.69	5,589.09	5,729.09
	51.87	54.46	57.18	60.04	63.04	66.19	67.84	69.54	71.28	73.06	74.89

FIRE CAPTAIN

ANNUAL	A	B	C	D	E	F	G	H	I
MONTHLY	94,944.20	99,684.52	104,672.88	109,909.28	115,393.72	121,153.76	127,216.96	133,583.32	140,252.84
BI-WEEKLY (106 hrs)	7,912.02	8,307.04	8,722.74	9,159.11	9,616.14	10,096.15	10,601.41	11,131.94	11,687.74
HOURLY (2,756 hrs/yr)	3,651.70	3,834.02	4,025.88	4,227.28	4,438.22	4,659.76	4,892.96	5,137.82	5,394.34
	34.45	36.17	37.98	39.88	41.87	43.96	46.16	48.47	50.89

**MONTHLY (56 hrs/wk. RATE)
(53 regular + 3 sch'd OT)**

8,583.80	9,012.36	9,463.35	9,936.77	10,432.61	10,953.37	11,501.53	12,077.11	12,680.10
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INTERN

HOURLY

15.50

LICENSE CLERK

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	33,932.34	35,622.99	37,413.09	39,282.75	41,251.86	43,320.42	44,394.48	45,508.32	46,642.05	47,815.56	49,008.96
MONTHLY	2,827.77	2,968.58	3,117.76	3,273.56	3,437.66	3,610.04	3,699.54	3,792.36	3,886.84	3,984.63	4,084.08
BI-WEEKLY	1,305.09	1,370.12	1,438.97	1,510.88	1,586.61	1,666.17	1,707.48	1,750.32	1,793.93	1,839.06	1,884.96
HOURLY	17.06	17.91	18.81	19.75	20.74	21.78	22.32	22.88	23.45	24.04	24.64

MAINTENANCE SERVICE WORKER

HOURLY	A	B	C	D	E	F	G
	15.50	16.28	17.09	17.94	18.84	19.31	19.79

MANAGEMENT ANALYST

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	61,877.79	64,980.63	68,222.70	71,623.89	75,204.09	78,963.30	80,932.24	82,961.19	85,029.75	87,157.98	89,345.88
MONTHLY	5,156.48	5,415.05	5,685.23	5,968.66	6,267.01	6,580.28	6,744.37	6,913.43	7,085.81	7,263.17	7,445.49
BI-WEEKLY	2,379.92	2,499.26	2,623.95	2,754.77	2,892.47	3,037.05	3,112.79	3,190.82	3,270.38	3,352.23	3,436.38
HOURLY	31.11	32.67	34.30	36.01	37.81	39.7	40.69	41.71	42.75	43.82	44.92

MAYOR

MONTHLY

\$1,405.21

OFFICE AIDE

HOURLY	A	B	C	D	E	F	G
	15.50	16.28	17.09	17.94	18.84	19.31	19.79

OFFICE SPECIALIST I

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	30,869.28	30,869.28	32,420.70	34,051.68	35,762.22	37,552.32	38,487.15	39,441.87	40,436.37	41,450.76	42,485.04
MONTHLY	2,572.44	2,572.44	2,701.73	2,837.64	2,980.19	3,129.36	3,207.26	3,286.82	3,369.70	3,454.23	3,540.42
BI-WEEKLY	1,187.28	1,187.28	1,246.95	1,309.68	1,375.47	1,444.32	1,480.28	1,517.00	1,555.25	1,594.26	1,634.04
HOURLY	xx	15.52	16.3	17.12	17.98	18.88	19.35	19.83	20.33	20.84	21.36

OFFICE SPECIALIST II

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	30,869.28	32,420.70	34,051.68	35,762.22	37,552.32	39,421.98	40,416.48	41,430.87	42,465.15	43,519.32	44,613.27
MONTHLY	2,572.44	2,701.73	2,837.64	2,980.19	3,129.36	3,285.17	3,368.04	3,452.57	3,538.76	3,626.61	3,717.77
BI-WEEKLY	1,187.28	1,246.95	1,309.68	1,375.47	1,444.32	1,516.23	1,554.48	1,593.50	1,633.28	1,673.82	1,715.90
HOURLY	15.52	16.3	17.12	17.98	18.88	19.82	20.32	20.83	21.35	21.88	22.43

PARK RANGER

HOURLY	A	B	C	D	E	F	G
	17.49	18.36	19.28	20.25	21.25	21.78	22.34

PRINCIPAL PLANNER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	84,691.62	88,928.19	93,383.55	98,057.70	102,950.64	108,102.15	110,807.19	113,571.90	116,416.17	119,320.11	122,307.00
MONTHLY	7,057.64	7,410.68	7,781.96	8,171.48	8,579.22	9,008.51	9,233.93	9,464.33	9,701.35	9,943.34	10,192.25
BI-WEEKLY	3,257.37	3,420.32	3,591.68	3,771.45	3,959.64	4,157.78	4,261.82	4,368.15	4,477.55	4,589.24	4,704.12
HOURLY	42.58	44.71	46.95	49.30	51.76	54.35	55.71	57.10	58.53	59.99	61.49

PUBLIC WORKS DIRECTOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	87,237.54	91,593.45	96,168.15	100,981.53	106,033.59	111,344.22	114,128.82	116,973.09	119,896.92	122,900.31	125,963.37
MONTHLY	7,269.80	7,632.79	8,014.01	8,415.13	8,836.13	9,278.69	9,510.74	9,747.76	9,991.41	10,241.69	10,496.95
BI-WEEKLY	3,355.29	3,522.83	3,698.78	3,883.91	4,078.22	4,282.47	4,389.57	4,498.97	4,611.42	4,726.94	4,844.75
HOURLY	43.86	46.05	48.35	50.77	53.31	55.98	57.38	58.81	60.28	61.79	63.33

PUBLIC WORKS SECRETARY

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	32,917.95	34,568.82	36,299.25	38,109.24	40,018.68	42,027.57	43,081.74	44,155.80	45,249.75	46,383.48	47,576.88
MONTHLY	2,743.16	2,880.74	3,024.94	3,175.77	3,334.89	3,502.30	3,590.15	3,679.65	3,770.81	3,865.29	3,964.74
BI-WEEKLY	1,266.08	1,329.57	1,396.13	1,465.74	1,539.18	1,616.45	1,656.99	1,698.30	1,740.38	1,783.98	1,829.88
HOURLY	16.55	17.38	18.25	19.16	20.12	21.13	21.66	22.20	22.75	23.32	23.92

PUBLIC WORKS OPERATIONS & ADMINISTRATION MANAGER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	93,761.46	98,455.50	103,388.22	108,559.62	113,989.59	119,698.02	122,681.52	125,744.58	128,887.20	132,109.38	135,411.12
MONTHLY	7,813.46	8,204.63	8,615.69	9,046.64	9,499.13	9,974.84	10,223.46	10,478.72	10,740.60	11,009.12	11,284.26
BI-WEEKLY	3,606.21	3,786.75	3,976.47	4,175.37	4,384.22	4,603.77	4,718.52	4,836.33	4,957.20	5,081.13	5,208.12
HOURLY	47.14	49.50	51.98	54.58	57.31	60.18	61.68	63.22	64.8	66.42	68.08

PUBLIC WORKS SUPERINTENDENT

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	79,341.21	83,299.32	87,456.33	91,832.13	96,426.72	101,240.01	103,766.13	106,351.83	109,017.09	111,742.02	114,526.62
MONTHLY	6,611.77	6,941.61	7,288.03	7,652.68	8,035.56	8,436.68	8,647.18	8,862.65	9,084.76	9,311.84	9,543.89
BI-WEEKLY	3,051.59	3,203.82	3,363.71	3,532.01	3,708.72	3,893.85	3,991.01	4,090.46	4,192.97	4,297.77	4,404.87
HOURLY	39.89	41.88	43.97	46.17	48.48	50.9	52.17	53.47	54.81	56.18	57.58

RECREATION LEADER I

HOURLY	A	B	C	D	E	F	G
	15.50	16.28	17.09	17.94	18.84	19.31	19.79

RECREATION LEADER II

HOURLY	A	B	C	D	E	F	G
	16.54	17.37	18.24	19.15	19.63	20.12	20.62

REVENUE COMPLIANCE OFFICER

	A	B	C	D	E	F	G
	24.13	25.33	26.60	27.93	29.33	30.07	30.83

SANITATION SUPERVISOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	54,657.72	57,382.65	60,246.81	63,250.20	66,412.71	69,734.34	71,484.66	73,274.76	75,104.64	76,974.30	78,907.80
MONTHLY	4,554.81	4,781.89	5,020.57	5,270.85	5,534.39	5,811.20	5,957.06	6,106.23	6,258.72	6,414.53	6,575.65
BI-WEEKLY	2,102.22	2,207.03	2,317.19	2,432.70	2,554.34	2,682.09	2,749.41	2,818.26	2,888.64	2,960.55	3,034.92
HOURLY	27.48	28.85	30.29	31.80	33.39	35.06	35.94	36.84	37.76	38.70	39.67

SR. MANAGEMENT ANALYST

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	72,678.06	76,317.93	80,136.81	84,134.70	88,331.49	92,747.07	95,074.20	97,461.00	99,907.47	102,413.61	104,979.42
MONTHLY	6,056.51	6,359.83	6,678.07	7,011.23	7,360.96	7,728.92	7,922.85	8,121.75	8,325.62	8,534.47	8,748.29
BI-WEEKLY	2,795.31	2,935.31	3,082.19	3,235.95	3,397.37	3,567.20	3,656.70	3,748.50	3,842.60	3,938.99	4,037.67
HOURLY	36.54	38.37	40.29	42.3	44.41	46.63	47.8	49.00	50.23	51.49	52.78

SENIOR PLANNER

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	72,678.06	76,317.93	80,136.81	84,134.70	88,331.49	92,747.07	95,074.20	97,461.00	99,907.47	102,413.61	104,979.42
MONTHLY	6,056.51	6,359.83	6,678.07	7,011.23	7,360.96	7,728.92	7,922.85	8,121.75	8,325.62	8,534.47	8,748.29
BI-WEEKLY	2,795.31	2,935.31	3,082.19	3,235.95	3,397.37	3,567.20	3,656.70	3,748.50	3,842.60	3,938.99	4,037.67
HOURLY	36.54	38.37	40.29	42.3	44.41	46.63	47.8	49.00	50.23	51.49	52.78

STREET SUPERVISOR

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	54,657.72	57,382.65	60,246.81	63,250.20	66,412.71	69,734.34	71,484.66	73,274.76	75,104.64	76,974.30	78,907.80
MONTHLY	4,554.81	4,781.89	5,020.57	5,270.85	5,534.39	5,811.20	5,957.06	6,106.23	6,258.72	6,414.53	6,575.65
BI-WEEKLY	2,102.22	2,207.03	2,317.19	2,432.70	2,554.34	2,682.09	2,749.41	2,818.26	2,888.64	2,960.55	3,034.92
HOURLY	27.48	28.85	30.29	31.80	33.39	35.06	35.94	36.84	37.76	38.70	39.67

STREET TECHNICIAN I

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	33,872.67	35,563.32	37,333.53	39,203.19	41,172.23	43,240.86	44,314.92	45,428.76	46,562.49	47,736.00	48,935.16
MONTHLY	2,822.72	2,963.61	3,111.13	3,266.93	3,431.03	3,603.41	3,692.91	3,785.73	3,880.21	3,978.00	4,077.93
BI-WEEKLY	1,302.80	1,367.82	1,435.91	1,507.82	1,583.55	1,663.11	1,704.42	1,747.26	1,790.87	1,836.00	1,882.12
HOURLY	17.03	17.88	18.77	19.71	20.70	21.74	22.28	22.84	23.41	24.00	24.60

STREET TECHNICIAN II

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	36,438.48	38,268.36	40,177.80	42,186.69	44,295.03	46,502.82	47,656.44	48,849.84	50,063.13	51,316.20	52,605.24
MONTHLY	3,036.54	3,189.03	3,348.15	3,515.56	3,691.25	3,875.24	3,971.37	4,070.82	4,171.93	4,276.35	4,383.77
BI-WEEKLY	1,401.48	1,471.86	1,545.30	1,622.57	1,703.66	1,788.57	1,832.94	1,878.84	1,925.51	1,973.70	2,023.28
HOURLY	18.32	19.24	20.20	21.21	22.27	23.38	23.96	24.56	25.17	25.80	26.45

TECHNICIAN I

ANNUAL	A	B	C	D	E	F	G	H	I	J	K
	33,872.67	35,563.32	37,333.53	39,203.19	41,172.23	43,240.86	44,314.92	45,428.76	46,562.49	47,736.00	48,935.16
MONTHLY	2,822.72	2,963.61	3,111.13	3,266.93	3,431.03	3,603.41	3,692.91	3,785.73	3,880.21	3,978.00	4,077.93
BI-WEEKLY	1,302.80	1,367.82	1,435.91	1,507.82	1,583.55	1,663.11	1,704.42	1,747.26	1,790.87	1,836.00	1,882.12
HOURLY	17.03	17.88	18.77	19.71	20.70	21.74	22.28	22.84	23.41	24.00	24.60

TECHNICIAN II

	A	B	C	D	E	F	G	H	I	J	K
ANNUAL	36,438.48	38,268.36	40,177.80	42,186.69	44,295.03	46,502.82	47,656.44	48,849.84	50,063.13	51,316.20	52,605.24
MONTHLY	3,036.54	3,189.03	3,348.15	3,515.56	3,691.25	3,875.24	3,971.37	4,070.82	4,171.93	4,276.35	4,383.77
BI-WEEKLY	1,401.48	1,471.86	1,545.30	1,622.57	1,703.66	1,788.57	1,832.94	1,878.84	1,925.51	1,973.70	2,023.28
HOURLY	18.32	19.24	20.20	21.21	22.27	23.38	23.96	24.56	25.17	25.80	26.45

COMMENTS:

AFSCME represented, part-time, and contract classifications did not receive a cost of living adjustment.

FY2023-2024 Classification Summary

Personnel	FY 2021-2022 Authorized	FY 2022-2023 Authorized	FY 2023-2024 Authorized
Mayor	1.00	1.00	1.00
Council Member	4.00	4.00	4.00
Accounting Analyst	1.00	1.00	2.00
Account Clerk **	0.00	0.00	1.00
Administrative Analyst	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Administrative Services Director	1.00	1.00	0.00
Assistant City Manager*	1.00	1.00	1.00
Assistant Engineer ***	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00
Associate Accountant	1.00	1.00	0.00
Associate Civil Engineer ***	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Battalion Chief ***	1.00	1.00	1.00
City Attorney ***	1.00	1.00	1.00
City Clerk*	1.00	1.00	1.00
City Manager	1.00	1.00	1.00
Code Enforcement Officer/Water Quality Inspector	1.00	1.00	1.00
Communications Specialist	0.50	1.00	1.00
Community Development Manager	1.00	1.00	1.00
Community Services Assistant	1.00	1.00	1.00
Community Services Specialist	1.00	1.00	2.00
Crew Leader **	0.00	0.00	1.00
Deputy City Clerk	1.00	1.00	0.00
Development Services Technician II	1.00	1.00	1.00
Engineer ***	1.00	1.00	1.00
Engineering Inspector	1.00	1.00	1.00
Engineering Tech III ***	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Facilities Supervisor	1.00	1.00	1.00
Facility Tech I	1.00	1.00	1.00
Facility Tech II	1.00	1.00	1.00
Finance Director	0.00	0.00	1.00
Finance Manager	1.00	1.00	0.00
Fire Captain	6.00	6.00	6.00
Fire Division Chief ***	1.00	1.00	1.00
Fire Engineer	6.00	6.00	6.00
Fire Inspector	1.00	1.00	1.00
Firefighter/Paramedic	6.00	6.00	6.00
Human Resources Manager	1.00	1.00	1.00
Intern	1.00	1.00	1.00
License Clerk	1.00	1.00	0.00

Personnel	FY 2021-2022	FY 2022-2023	FY 2023-2024
	Authorized	Authorized	Authorized
Maintenance Service Worker	1.00	1.00	1.50
Management Analyst	1.00	1.00	1.00
Office Specialist I **	0.00	0.00	0.00
Office Specialist II **	0.00	0.00	1.00
Office Coordinator **	0.00	0.00	1.00
Park Ranger	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00
Public Works Operations & Administration Manager	1.00	1.00	0.00
Public Works Superintendent **	0.00	0.00	1.00
Public Works Secretary	1.00	1.00	0.00
Recreation Leader I	2.25	2.25	2.50
Recreation Leader II	2.25	2.25	3.00
Revenue Officer	0.00	0.50	0.50
Sanitation Supervisor	1.00	1.00	1.00
Senior Planner ***	1.00	1.00	1.00
Sr. Management Analyst	1.00	1.00	1.00
Street Supervisor	2.00	2.00	1.00
Street Technician I	2.00	2.00	2.00
Street Technician II	2.00	2.00	3.00
Technician I	2.00	2.00	2.00
Technician II	2.00	2.00	2.00
Total Authorized Personnel	80.00	81.00	83.50

* - Positions are under filled and title is combined with other positions when staff is promoted

** - Position added in FY 2024

*** - Contracted Position - not a City employee

RESOLUTION NO. 2023-3963

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,
CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL
YEAR 2023/24**

WHEREAS, Constitutional Article XIII-B (Propositions 4 and 111) places an appropriations limitation on State and Local Government; and

WHEREAS, this appropriations limitation is based on proceeds of taxes adjusted annually from the base year 1986-1987 by either the population growth factor for the City of Lemon Grove or for the County of San Diego, and by either the change in the California Per Capita Personal Income or the change in Non-Residential Construction for the City of Lemon Grove; and

WHEREAS, the City has received inflation and population data from the State Department of Finance to calculate the Fiscal Year 2023/24 Appropriations Limit; and

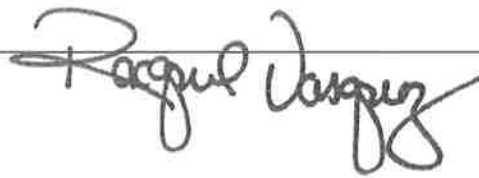
WHEREAS, the City Council of the City of Lemon Grove wishes to select those options providing the greatest rate of change as shown below:

Per Capita Personal Income Change (inflation factor)	Population Change (population factor)	Total Factor
1.0444	1.0122	1.0571

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby establishes the Fiscal Year 2023/24 Appropriations Limit at \$64,562,626.

PASSED AND ADOPTED on June 20, 2023, the City Council of the City of Lemon Grove, California, adopted Resolution No. 2023-3963, passed by the following vote:

AYES: *Mendoza, Snow, Gastil, Vasquez*
NOES: *LeBaron*
ABSENT: *None*
ABSTAIN: *None*



Racquel Vasquez, Mayor

Attest:



Deborah Harrington, Interim City Clerk

Approved as to Form:



Kristen Steinke, City Attorney

RESOLUTION NO. 2023-3961

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, APPROVING THE CITY OF LEMON GROVE BUDGET FOR FISCAL YEAR 2023/24 AND AUTHORIZING EXPENDITURES THERETO

WHEREAS, the City of Lemon Grove administers 29 individual funds to fulfill the mission and objectives of the City, including funds related to the Successor Agency to the Lemon Grove Community Development Agency; and

WHEREAS, each year the City Council of the City of Lemon Grove adopts an operating budget for anticipated revenues and expenditures for the upcoming year; and

WHEREAS, the City Council desires to make provision for a level of service commensurate with the needs of the City; and

WHEREAS, the City of Lemon Grove budget for Fiscal Year 2023/24 was prepared by City staff and reviewed by the City Manager; and

WHEREAS, the City of Lemon Grove budget for Fiscal Year 2023/24 was reviewed by the City Council at the regular meetings held on June 6, 2023, and June 20, 2023; and

WHEREAS, the City Council finds it in the public interest to approve the Fiscal Year 2023/24 City Budget; and

WHEREAS, the City Council desires to add Cesar Chaves Day and Juneteenth Day as official City Holidays.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby:

1. Approves the City of Lemon Grove Budget for Fiscal Year 2023/24 (Attachment A); and
2. Authorizes expenditures thereto.
3. The City shall now include Cesar Chaves Day and Juneteenth Day as official City Holidays.

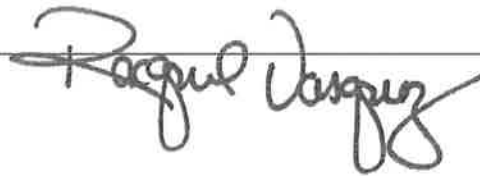
PASSED AND ADOPTED on June 20, 2023, the City Council of the City of Lemon Grove, California, adopted Resolution No. 2023-3961, passed by the following vote:

AYES: *Mendoza, Snow, Gastil, Vasquez*

NOES: *LeBaron*


ABSENT: *None*

ABSTAIN: *None*



Racquel Vasquez, Mayor

Attest:



Deborah Harrington, Interim City Clerk

Approved as to Form:



Kristen Steinke, City Attorney

GLOSSARY of TERMS

ACCOUNTABILITY: The state of being obliged to explain actions to justify what was done. Accountability requires justification for the raising of public funds and the purposes for which they are used.

ACTIVITY: A group of related functions performed by one or more organizational units for the purpose of satisfying a need for which the city is responsible.

AD VALOREM TAX: A tax based on the assessed value of an item, such as real estate.

ALLOCATION: Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

ANALYSIS: A process that separates the whole into its parts to determine their nature, proportion, function, and relationship.

ANNUALIZED COSTS: Operating costs incurred at annual rates for a portion of the prior fiscal year that must be incurred at similar rates for the entire 12 months of the succeeding fiscal year.

APPROPRIATION: An authorization granted by the Mayor and Council to make expenditures and to incur obligations for purposes specified in the appropriation resolution.

ASSESSED VALUATION: A valuation set upon real estate or other property by the county assessor and the state as a basis for levying taxes.

BOND: A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date), together with periodic interest at a specific rate.

BOND FUNDS: Funds used for the purchase or construction of major capital facilities, which are not financed by other funds. The use of bond funds is limited to ensure that bond proceeds are spent only in the amounts and for the purposes authorized.

BOND PROCEEDS: Funds derived from the sale of bonds for the purpose of constructing major capital facilities.

BUDGET: A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

CAPITAL BUDGET: A financial plan of proposed capital expenditures and the means of financing them.

CAPITAL CARRYFORWARD: Capital funds unspent and brought forward from prior years.

CAPITAL EXPENDITURE: Funds used to acquire, upgrade, and maintain physical assets such as property, plants, buildings, technology, or equipment.

CAPITAL IMPROVEMENT PROGRAM (CIP): A plan separate from the annual budget that identifies:

- (1) All capital improvements which are proposed to be undertaken during a five fiscal year period,
- (2) The cost estimate for each improvement,
- (3) The method of financing each improvement, and
- (4) The planned implementation schedule for each project.

CAPITAL PROJECT: Any project having assets of significant value and a useful life of six years or more. Capital projects include the purchase of land, design, engineering, and construction of buildings and infrastructure

items such as streets, bridges, drainage, street lighting, water system, etc. Capital improvements are permanent attachments intended to remain on the land. Capital projects may include the acquisition of heavy equipment and machinery or specialized vehicles using capital funding sources.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR): Financial report that contains, at a minimum, three sections that include an:

- (1) Introductory,
- (2) Financial, which provides information on each individual fund and component unit, and
- (3) Statistical data.

COVID-19 PANDEMIC: The COVID-19 pandemic, also known as the coronavirus pandemic, is an ongoing pandemic of coronavirus disease 2019 (COVID-19) caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).

CUSTOMER: The recipient of a product or service provided by the city. Internal customers are city departments, employees, or officials who receive products or services provided by other city departments. External customers are citizens, neighborhoods, community organizations, businesses, or other public entities who receive products or services provided by a city department.

DEBT SERVICE: The amount required to retire the principal and pay the interest on outstanding debt.

ECONOMIC INDICATORS: A piece of economic data, usually of macroeconomic scale, that is used by analysts to interpret current or future investment possibilities. These indicators also help to judge the overall health of an economy.

ENCUMBRANCES: Obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise extinguished.

ENTERPRISE FUND: An accounting entity established to account for the acquisition, operation, and maintenance of governmental facilities and services which are entirely or predominantly self-supporting.

EQUIPMENT: An item of machinery or furniture having a unit cost of less than \$5,000 and an estimated useful life of more than one year. Heavy equipment and machinery that are capital improvement related are included in the capital budget and are not considered equipment items in the operating budget.

EXPENDITURE: Any authorization made for the payment or disbursing of funds during the fiscal year.

FEDERAL ECONOMIC STIMULUS: Federal grant funding provided through the 2009 American Recovery and Reinvestment Act in order to create jobs and stimulate the local economy.

FIDUCIARY FUNDS: Funds used to report assets held in a trustee capacity and therefore cannot be used to support the city's programs. The Successor Agency fund is a fiduciary fund.

FISCAL YEAR (FY): A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. Fiscal Year 2022/23 refers to the period July 1, 2022 through June 30, 2023.

FULL-TIME EQUIVALENT POSITION (FTE): A full-time position or part-time position converted to a decimal equivalent of a full-time position, based on 1989 hours per year. For example, a maintenance worker working part time for twelve months, or 994 hours, would be equivalent to .50 of a full-time position.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

FUND BALANCE: The difference between assets and liabilities reported in a governmental fund.

GENERAL FUND: A fund used to account for all general transactions of the city that do not require a special type of fund.

INTER FUND TRANSFERS: Transactions between city organizations or funds that would be treated as revenues or expenditures if they involved parties external to the city. Transactions may be charged against other organizations or funds.

INTERNAL SERVICE FUNDS: Funds used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government on a cost-reimbursement basis. The goal of an internal service fund is to measure the full cost of providing goods or services for the purpose of fully recovering that cost through fees or charges. The Risk Management Fund is such a fund; departments are assessed charges to fund the city's self-insurance expenses.

LIMITED PROPERTY VALUE: A valuation set upon real estate or other property by the county assessor and the state as a basis for levying taxes. This single valuation will be used for taxation of both primary and secondary property taxes beginning with tax year 2015.

ONE TIME REVENUE: Refers to a revenue source that is available for only a single time and is not a normal source of revenue.

OPERATING BUDGET: A financial plan which applies to all proposed expenditures other than for capital improvements.

OPERATING FUNDS: Resources derived from recurring revenue sources used to finance operating expenditures and pay-as-you-go capital expenditures.

ORGANIZATION: The smallest unit of budgetary accountability and control which encompasses specific and distinguishable lines of work performed for the purpose of accomplishing a function for which the city is responsible.

OTHER COSTS: This classification of costs includes contributions to outside agencies, specific federal fund expenditures, and miscellaneous expenditures.

OUTSIDE AGENCIES: Non-profit organizations whose activities support the Mayor and Council's priorities.

pCARD: A charge card that allows goods and services to be procured without using a traditional procurement process. A pCARD is also known as a procurement card.

PANDEMIC: (of a disease) prevalent over a whole country or world

PRIMARY PROPERTY TAXES: All ad valorem taxes, except the secondary property taxes, which can be used for any lawful purpose.

PROGRAMS: Desired output-oriented accomplishments which can be measured and achieved within a given timeframe. Achievement of the programs advance the activity and organization toward fulfillment of a corresponding need.

PROJECTS: Unique assignments having a finite time span and a deliverable; normally associated with capital improvements such as roadways, neighborhood facilities, etc.

RECURRING REVENUES: Revenue sources available on a continuing basis to support operating and capital budgetary needs.

RESTRICTED REVENUES: Revenues which are legally restricted for a specific purpose by the federal, state, or local governments.

REVENUES: Income from taxes and other sources during the fiscal year.

SALARIES and BENEFITS: The costs of compensating employees of the City of Lemon Grove, including salaries and employee benefit costs, such as health, dental, and life insurance, city contributions for retirement, and workers' compensation insurance.

SECONDARY PROPERTY TAXES: Ad valorem taxes or special property assessments used to pay the principal, interest, and redemption charges on any bonded indebtedness or other lawful long-term obligation issued or incurred for a specific purpose by a municipality, county, or taxing district; and assessments levied by or for assessment districts and for limited purpose districts other than school districts and community colleges pursuant to an election to temporarily exceed (up to one year) budget, expenditure, or tax limitations.

SECONDARY TAX RATE: The rate per one hundred dollars of assessed value employed in the levy of secondary property taxes. The assessed value derived from the current Limited Property Value is the basis for computing taxes for budget overrides, bonds, and for sanitary, fire, and other special districts.

SERVICES: Costs which involve the performance of a specific service by an outside organization or other city organization. Examples of services include consultants, utilities, and vehicle maintenance.

SPECIAL ASSESSMENTS: Compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SUPPLIES: Expendable items used by operating departments. Examples include office supplies, repair and replacement parts for equipment, books, and gasoline.

TAX LEVY: The total amount to be raised by general property taxes for the purposes specified.

TAX RATE: The amount of tax levied for each one hundred dollars of assessed valuation.

TRANSACTION OCCUPANT TAXES: The transaction occupant tax (TOT) is a tax on a temporary occupancy of a place of lodging (hotel, Air BNB, etc.) located in the legal boundaries of the City.