



**City of Lemon Grove  
City Council Regular Meeting Agenda  
Tuesday, October 6, 2020, 6:00 p.m.**

**Virtual Meeting via Zoom platform**

<https://www.zoom.us/home?zcid=2478>

**Meeting Access # 619-825-3800**

<https://us04web.zoom.us/j/6198253800>

**City Council**

Racquel Vasquez, Mayor  
Jennifer Mendoza, Mayor Pro Tem  
Jerry Jones, Councilmember  
David Arambula, Councilmember  
Yadira Altamirano, Councilmember

A public agenda packet is available for review on the [City's website](#)

**Public Participation**

In accordance with Executive Orders N-25-20, N-29-20 and N-35-20 paragraph 3, executed by the Governor of California on March 17, 2020, and as a response to mitigating the spread of Coronavirus known as COVID-19, the Regular Meeting of the City Council scheduled for Tuesday, October 6, 2020, at 6:00 p.m. will be a virtual meeting – audio only.

Below are the ways to participate. For any questions contact the City Clerk's Office at (619) 825-3800.

Members of the public are able to participate in the following ways:

1. Listen to audio live via zoom
2. Written Public Comment: Which will be accepted by email with the subject line PUBLIC COMMENT ITEM #\_\_\_\_. Email to the City Clerk [schapel@lemongrove.ca.gov](mailto:schapel@lemongrove.ca.gov) prior to the meeting. The deadline for the public comment to be submitted is **Monday, October 5, 2020 at 5:00 p.m.** Any comment received after the deadline will not be read at the meeting, but will be maintained in the record.

**Join the Meeting**

Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app from the [Zoom Download Center](#). Otherwise, you will be prompted to download and install Zoom when you click a join link.

**Prerequisites**

- Each meeting has a Meeting Access ID and Password that will be required to join a Zoom meeting. #619-825-3800. If you have eNotification set-up it will be included on your email notification. If you have not yet set-up notifications for City meetings and events please go to the City website and [sign up](#).
- Meeting will be Audio only for all participants.

1. Open the Zoom desktop client
2. Join a meeting using one of these methods:
  - \* Click Join a Meeting if you want to join in without signing in.
  - \* Sign in to Zoom then click join.
3. Enter the Meeting ID number and your display name
4. If you're not signed in, enter a display name.

All audio will be muted upon entering.

The meeting audio will be available on the City website within 24 hours of the meeting.

**Public Comment:**

In accordance with Executive Orders N-25-20, N-29-20 and N-35-20 paragraph 3, executed by the Governor of California on March 17, 2020. Written Public Comment: Which will be accepted by email with the subject line PUBLIC COMMENT ITEM \_\_\_\_ . Email to the City Clerk [schapel@lemongrove.ca.gov](mailto:schapel@lemongrove.ca.gov) prior to the meeting. The deadline for the public comment to be submitted is Monday, October 5, 2020 at 5:00 p.m. Any comment received after the deadline will not be read but will be maintained in the record.

**Process:**

1. Email City Clerk your written comment. In the Subject Line of the email indicate whether comment is for Public Comment (item not on the agenda) or Agenda Item #.

Participants addressing the City Council by email are encouraged to provide the following information:

- a) Full Name;
- b) Contact Number;
- c) Address;
- d) Public Comment or Agenda Item No;
- e) Subject;
- f) Written Comments

2. Include Comment – Comment is limited up to three (3) minutes. Comment will be read by the City Clerk and timed and if comment extends longer than three (3) minutes it will be timed out.

If comment is received but there is no indication as to whether it is to be read under Public Comment or a specific agenda item, the comment will be retained in the record but not read at the meeting.

Currently public comment is only being accepted by email to be read by the City Clerk. City Clerk email address: [schapel@lemongrove.ca.gov](mailto:schapel@lemongrove.ca.gov)

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Virtual Meeting via Zoom platform**

*The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency*

Call to Order

Pledge of Allegiance:

Changes to the Agenda:

Presentation:

Update on Undergrounding Project presented by Dinah Willier, Public Affairs Manager  
SDG&E

Public Comment:

(Note: In accordance with State Law, the general public may bring forward an item not scheduled on the agenda; however, the City Council may not take any action at this meeting. If appropriate, the item will be referred to staff or placed on a future agenda.)

Public comment will be read into the record by the City Clerk. Per Lemon Grove Municipal Code Section 2.14.150, each comment is allowed up to three (3) minutes.

City Council Oral Comments and Reports on Meetings Attended at the Expense of the City.  
(GC 53232.3 (d)) (53232.3.(d) states that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)

City Manager Report:

Consent Calendar:

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public.)

1.A. Waive Full Text Reading of All Ordinances on the Agenda

Reference: Kristen Steinke, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda; Ordinances shall be introduced and adopted by title only.

1.B. City of Lemon Grove Payment Demands

Reference: Molly Brennan, Administrative Services Director

Recommendation: Ratify Demands

1.C. Approval of Meeting Minutes

September 15, 2020 Regular Meeting

Reference: Shelley Chapel, City Clerk

Recommendation: Approve Minutes

1.D. City Proclamation – National Fire Prevention Week

Reference: Steve Swaney, Fire Chief

Recommendation: Proclaim the Week of October 4-10, 2020, “National Fire Prevention Week” within the City of Lemon Grove.

1.E. Award a Professional Services Agreement for City Inspection Services with Infrastructure Engineering Corporation

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: Adopt Resolution entitled, “Resolution of the City Council of the City of Lemon Grove, California, Approving an Agreement for Professional Services with Infrastructure Engineering Corporation for City Inspection Services.”

1.F. Street Maintenance Project – 6818 Federal Boulevard

Reference: Mike James, Assistant City Manager / Public Works Director

Recommendation: Adopt Resolution entitled, “Resolution of the City Council of the City of Lemon Grove, California, Approving the Street Maintenance Project Located at 6818 Federal Boulevard.”

Reports to Council:

2. 115 Trust Transfer from Sanitation District (*Sanitation District Item*)

Reference: Molly Brennan, Administrative Services Director

Recommendation: Authorize the transfer of \$560,199 from the Sanitation District to the 115 Trust for investment toward future CalPERS obligations.

3. Community Development Block Grant Coronavirus Funds – New Allocation

Reference: Christian Olivas, Management Analyst

Recommendation: Discuss and provide direction to staff on the use of Community Development Block Grant Coronavirus new fund allocations.

Closed Session:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: Remnant Parcel located at Lemon Grove Avenue and North Avenue, Lemon Grove, CA 91945

Agency Negotiation: City of Lemon Grove

Negotiating Parties: City Manager, Lydia Romero, Assistant City Manager, Mike James

Under Negotiation: Instruction to Negotiate

B. LIABILITY CLAIM

Government Code Section 54956.95

Claimant: Aguilar

Agency Claimed Against: City of Lemon Grove

C. PUBLIC EMPLOYEE EMPLOYMENT

Government Code Section 54957

Performance Evaluation: City Manager

Adjournment

AFFIDAVIT OF NOTIFICATION AND POSTING  
STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO) SS  
CITY OF LEMON GROVE)

I, Shelley Chapel, MMC, City Clerk of the City of Lemon Grove, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the City Council of the City of Lemon Grove, California, was delivered and/or notice by email not less than 72 hours, before the hour of 6:00 p.m. on October 6, 2020, to the members of the governing agency, and caused the agenda to be posted on the City's website at [www.lemongrove.ca.gov](http://www.lemongrove.ca.gov) and at Lemon Grove City Hall, 3232 Main Street Lemon Grove, CA 91945.

/s/: Shelley Chapel  
Shelley Chapel, MMC, City Clerk

In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. If you require such assistance, please contact the City Clerk at (619) 825-3800 or email [schapel@lemongrove.ca.gov](mailto:schapel@lemongrove.ca.gov). A full agenda packet is available for public review at City Hall