



City of Lemon Grove, Community Services

3232 Main Street, Lemon Grove, CA. 91945 ● (619) 825-3800 ● Fax: (619) 825-3818

FACILITY USE APPLICATION

APPLICANT MUST BE 21 YEARS OF AGE OR OLDER

All reservations for any facility must be made no less than thirty (30) days prior to the date of the event.

Applicant's Full Name: _____		
Organization (If applicable): _____		
Address: _____	City: _____	Zip: _____
Home No.: _____	Cell No.: _____	E-mail: _____
Facilities: <input type="checkbox"/> Community Center <input type="checkbox"/> Lemon Blossom Hall <input type="checkbox"/> H. Lee Courtyard Recreation Center: <input type="checkbox"/> Meeting Room <input type="checkbox"/> Gym <input type="checkbox"/> Entire Facility (gymnasium, meeting and game room)		
Reservation Date: _____		
Type of Activity: _____		
1. Arrival/set-up time: _____ a.m. / p.m. 2. Event start time: _____ a.m. / p.m. 3. Event end/clean up time: _____ a.m. /p.m. 4. Departure time: _____ a.m. /p.m. 8 hours maximum		
Entire event must be conducted within the rental period indicated on application; this includes all preparation, set-up time, and clean-up time.		
Number in Attendance: _____ Adults: _____ Minors: _____		
Activity open to the general public? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Will fees, charges or donations be collected? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, for what purpose _____.		
Will food be served? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Catered <input type="checkbox"/> Pot Luck <input type="checkbox"/> Light Refreshments.		
Will alcoholic beverages be served? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, what kind: _____.		
Will you have music? <input type="checkbox"/> Yes <input type="checkbox"/> No Type of music: <input type="checkbox"/> Band <input type="checkbox"/> D.J. Other: _____.		
APPLICABLE FACILITY USE REQUIREMENT(S): _____ _____		
<p>The applicant and/or the above organization and all members thereof, hereby waives all rights to make a claim for any loss or damage that may hereinafter accrue against the City of Lemon Grove, members of its Council or Commission, its officials, employees and agents, arising out of the use of City property or activities pursuant to the reason of this waiver by reasons of negligence or otherwise; and further agrees to indemnify and save free and harmless the City and above said persons from any claims, liability, or loss occasioned to the City or above said persons as the result of injury or death to persons or damages to property arising out of the use of said property or activity pursuant to the reasons for this waiver by reason of negligence or otherwise. We agree to comply with Lemon Grove Community Service Department Facility Use Regulations.</p> <p>Applicant must be twenty-one (21) years of age or older.</p> <p>I have read, understand, and I, along with all attendees at my event, will abide by all of the Facility Use Policy and Regulations.</p>		
Applicant Signature _____		Date _____